



BOARD OF COUNTY COMMISSIONERS MEETING

Monday, March 3rd, 2025

224 Seminary Street

Kenansville, N.C. 28349

The Duplin County Board of County Commissioners met at 6:00 p.m. on Monday, March 3rd, 2025 in the Commissioners Room located at 224 Seminary Street, Kenansville, N.C.

Present: Commissioners: Dexter B. Edwards; Elwood Garner; Jesse L. Dowe, III; Wayne Branch; and Justin Edwards.

Also Present: Bryan Miller, County Manager; Carrie Shields, Deputy County Manager; Tim Wilson, County Attorney; Chelsey Lanier, Finance Officer; and Jaime W. Carr, Clerk to the Board.

Call to Order

The meeting was called to order by Chairman Edwards.

Invocation and Pledge of Allegiance

Invocation was given by Commissioner Branch. Commissioner Branch then led those in attendance in the pledge of allegiance to the flag of the United States of America.

Approval of the Consent Agenda

CONSENT AGENDA

Chairman Edwards asked if the Board members approved the proposed consent agenda and if any Board Member, County Manager/Deputy County Manager, or Clerk to the Board had any changes or additions to suggest. Jaime W. Carr, Clerk to the Board, requested an amendment to Consent Agenda Item #9, which originally pertained to the approval of the Daniels and Daniels Design-Build Project for the AirPark and SouthPark Shell Buildings and authorizing the Chairman to sign. She proposed that it instead be phrased as approving a contract to reimburse Daniels & Daniels for the purchase of two (2) Pre-Engineered Building Packages, with authorization for the Chairman to sign, pending review and approval by the County Attorney.

Motion was made by Commissioner Garner, seconded by Commissioner J. Edwards, carried unanimously to approve consent agenda items as listed: Budget Amendments Journal Entry Proof; Duplin County Tax & Solid Waste Releases - # 22611 - # 22718; Centennial Birthday Proclamation for Ms. Nina Ruth Heath Outlaw and Authorize the Chairman to Sign; Appoint Dr. Christa Burgette as the Dentist Representative to the Duplin County Health Advisory Council; Acceptance of the NEHA-FDA 2024 Track 2 Development Base Grant Award in the Amount of \$10,000.00 and Authorize the Associated Budget Amendment; 2024 Communicable Disease Annual Report; 2024 Child Fatality Annual Report; Approve the FY 2026 Consolidated Agreement between North Carolina Department of Health and Human Services, Division of Child and Family Well-Being and Division of Public Health, and the Duplin County Health Department and Authorize the Health Director to Sign; Approve Sub-Contract to Purchase and Order Two (2) Pre-Engineered Building Packages; Reappoint Tasha Herring to the Duplin County Planning Board for a Term of March 1, 2025, through February 28, 2027; Accept Investment in Performance Management - AA 123 Funding in the Amount of \$11,251.00 and Authorize the Associated Budget Amendment; Approve Service Agreement

Between Piedmont Service Group and Duplin County and Authorize the Chairman to Sign; Adopt Authorized Representative Resolution by the Board of Commissioners of Duplin County and Authorize the Chairman to Sign; Re-Appoint Gerald Haywood Quinn; John C. Smith; Gary S. Ange; James Ralph Britt; and Joshua Norwood West to the Duplin County Board of Equalization and Review for the Term of April 1, 2025 – March 31, 2027; Adopt a Resolution in Recognition and Appreciation of Distinguished Service by Duplin County Alumnae Chapter of Delta Sigma Theta Sorority, Inc. and Authorize the Chairman to Sign; Re-Appoint the Following to the Duplin County Library Advisory Board: Joe Tillman to Represent Wallace for a Term to Expire June 30, 2026; Dora H. Jernigan to Represent Kenansville for a Term to Expire October 31, 2025; and Ginny L. Mejia to Represent Faison for a Term to Expire December 31, 2026; Adopt a Resolution of Duplin County Recognizing and Approving of the Duplin County Official America 250 NC Committee and Authorize the Chairman to Sign; Duplin County Health Department Bad Debt & Deceased Write Off for Duplin County EMS Through January 2015; Duplin County Health Department Bad Debt & Deceased Write Through January 2022; and to Amend the Consent Agenda Item #9 for the Approval of Daniels and Daniels Design-Build Project for AirPark and SouthPark Shell Buildings and Authorize the Chairman to Sign to Instead Read Approve Contract to Reimburse Daniels & Daniels for the Order of Two (2) Pre-Engineered Building Packages and Authorize the Chairman to Sign Pending Review and Approval by the County Attorney.

Approval of Regular Meeting Agenda

Chairman Edwards asked if the members of the Board approved the proposed meeting agenda, and if any Board Member, County Manager/Deputy County Manager, or Clerk to the Board wished to make any changes or additions to the agenda. Commissioner J. Edwards asked to add a special presentation after Chairman Edwards received road concerns.

Motion was made by Commissioner Branch, seconded by Commissioner Garner, carried unanimously, to approve the meeting agenda as amended.

Approval of the Minutes – Governing Body

Motion was made by Commissioner Branch, seconded by Commissioner Garner, carried unanimously, to approve the minutes of the February 3rd, 2025 Board of Commissioners meeting as presented.

AGENDA

Public Comments

No public comments.

End Public Comments

Chairman Edwards received road concerns on behalf of the North Carolina Department of Transportation (NCDOT). Commissioner Dowe stated the ditch at the end of Jessie Pearsall Road needs cleaning out.

Commissioner Garner appeared before the Board to request the adoption of a Resolution Honoring Dexter Edwards to his induction into the North Carolina Pork Hall of Fame.

Motion was made by Commissioner Garner, seconded by Commissioner Branch, carried unanimously, to adopt a Resolution Honoring Dexter Edwards to his induction into the North Carolina Pork Hall of Fame.

Melissa Kennedy, E911 Addressing Project Coordinator, appeared before the Board to conduct a public hearing regarding a request from Cecil Lennon to name a lane on Prospect Street, Warsaw NC; Lennon Lane.

Motion was made by Commissioner Dowe, seconded by Commissioner Branch, carried unanimously, to name a lane on Prospect Street in Warsaw, NC; Lennon Lane.

Due to an oversight, Chairman Edwards opened the public hearing for the previous motion to name a lane.

Angela Mainor asked if this lane was where Mr. Lennon has duplexes.

Ms. Kennedy stated that this was where his duplexes were.

Mayor Connors asked if it was where his current duplexes were or where he is building the new one.

Ms. Kennedy stated that he already had one duplex and was going to build two more.

Chairman Edwards closed the public hearing.

Chairman Edwards polled the other Commissioners to confirm that there were no changes to the previous motion, and the motion was remained unanimously approved.

Brandon McMahon, Emergency Medical Services Director, appeared before the Board to request that Careline Medical Transport, LLC be granted a private ambulance franchise in Duplin County.

Motion was made by Commissioner Garner, seconded by Commissioner J. Edwards, carried unanimously, to grant Careline Medical Transport, LLC a private ambulance franchise in Duplin County.

Josh Raynor, Airport Director, appeared before the Board to request approval of work authorization #11 with Parrish & Partners for Connector Taxiway A3 construction phase services.

Motion was made by Commissioner J. Edwards, seconded by Commissioner Branch, carried unanimously, to approve work authorization #11 with Parrish & Partners and authorize the Chairman to sign.

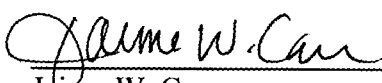
Victoria Jackson, Trillium Health Resources Regional Vice President, appeared before the Board to present Trillium's annual update for the County.

Bryan Miller, County Manager, appeared before the Board to make announcements/comments.

Motion was made by Commissioner J. Edwards, seconded by Commissioner Garner, carried unanimously, to go out of regular session and into closed session for Legal Matters pursuant to NCGS § 143-318.11(a)(3) and Personnel Matters pursuant to NCGS § 143-318.11(a)(6).

Motion was made by Commissioner Garner, seconded by Commissioner Branch, carried unanimously, to go out of closed session and back into open session.

Motion was made by Commissioner Garner, seconded by Commissioner Branch carried unanimously, to recess until March 21, 2025 for the annual Commissioner Board Retreat to be held at the Duplin County Airport located at 260 Airport Road, Kenansville, NC.


 Jaime W. Carr
 Clerk to the Board

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Duplin County, NC



BUDGET AMENDMENTS JOURNAL ENTRY PROOF

LN	ORG	OBJECT PROJ	ORG DESCRIPTION	ACCOUNT DESCRIPTION	PREV	BUDGET	AMENDED
LN	ORG	OBJECT PROJ	ORG DESCRIPTION	ACCOUNT DESCRIPTION	PREV	BUDGET	AMENDED
YEAR-PER JOURNAL	EFF-DATE	REF 1	REF 2	SRC JNL-DESC	ENTITY AMEND		
2025 09	3 03/04/2025			BUA 030325C	1 2		
1 4100	38398		GENERAL FUND	INSURANCE SETTLEMENTS	-157,415.22	-1,542.13	-158,957.35
10-41-4100-0000-000-38398				Vehicle 945	03/04/2025		
2 4370	43530		EMERGENCY MEDICAL SERVICES	REPAIRS VEHICLES	50,000.00	1,542.13	51,542.13
10-43-4370-0000-000-43530				Vehicle 945	03/04/2025		
** JOURNAL TOTAL						0.00	
YEAR-PER JOURNAL	EFF-DATE	REF 1	REF 2	SRC JNL-DESC	ENTITY AMEND		
2025 09	4 03/04/2025			BUA 030325C	1 2		
1 5300	43510		DEPARTMENT OF SOCIAL SERVICES	REPAIRS BUILDING AND GROUNDS	150,000.00	-30,000.00	120,000.00
10-50-5300-0000-000-43510					03/04/2025		
2 5300	41990		DEPARTMENT OF SOCIAL SERVICES	PROFESSIONAL SERVICES	180,000.00	30,000.00	210,000.00
10-50-5300-0000-000-41990					03/04/2025		
** JOURNAL TOTAL						0.00	
YEAR-PER JOURNAL	EFF-DATE	REF 1	REF 2	SRC JNL-DESC	ENTITY AMEND		
2025 09	5 03/04/2025			BUA 030325C	1 2		
1 4310	34351		SHERIFF	SCAAP GRANT	.00	-3,362.00	-3,362.00
10-43-4310-0000-000-34351					03/04/2025		
2 4322	41990		2016 SCAAP	PROFESSIONAL SERVICES	10,388.52	3,362.00	13,750.52
10-43-4322-0000-000-41990					03/04/2025		
** JOURNAL TOTAL						0.00	
YEAR-PER JOURNAL	EFF-DATE	REF 1	REF 2	SRC JNL-DESC	ENTITY AMEND		
2025 09	6 03/04/2025			BUA 030325C	1 2		
1 4395	34354		FAISON FIRE DEPARTMENT	False Alarm Fine	.00	-2,250.00	-2,250.00
28-43-4330-4395-000-34354					03/04/2025		
2 4395	42726		FAISON FIRE DEPARTMENT	Fine Payments	.00	2,250.00	2,250.00
28-43-4330-4395-000-42726					03/04/2025		
** JOURNAL TOTAL						0.00	
YEAR-PER JOURNAL	EFF-DATE	REF 1	REF 2	SRC JNL-DESC	ENTITY AMEND		
2025 09	7 03/04/2025			BUA 030325C	1 2		

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Duplin County, NC



BUDGET AMENDMENTS JOURNAL ENTRY PROOF

LN	ORG	OBJECT PROJ	ORG DESCRIPTION	ACCOUNT DESCRIPTION	PREV	BUDGET	AMENDED
LN	ORG	OBJECT PROJ	ORG DESCRIPTION	ACCOUNT DESCRIPTION	PREV	BUDGET	AMENDED
YEAR-PER JOURNAL	EFF-DATE	REF 1	REF 2	SRC JNL-DESC	ENTITY AMEND		
2025 09	7 03/04/2025			BUA 030325C	1 2		
1 5913	39668		LOTTERY PROCEEDS	FUND BAL EDU LOTTERY	-100,495.12	-75,000.00	-175,495.12
27-59-5900-5913-000-39668					03/04/2025		
2 5913	45228		LOTTERY PROCEEDS	Security Card Access Systems	100,495.12	75,000.00	175,495.12
27-59-5900-5913-000-45228					03/04/2025		
** JOURNAL TOTAL						0.00	
YEAR-PER JOURNAL	EFF-DATE	REF 1	REF 2	SRC JNL-DESC	ENTITY AMEND		
2025 09	8 03/04/2025			BUA 030325C	1 2		
1 4310	34351		SHERIFF	SCAAP GRANT	.00	-3,362.00	-3,362.00
10-43-4310-0000-000-34351					03/04/2025		
2 4322	41990		2016 SCAAP	PROFESSIONAL SERVICES	10,388.52	3,362.00	13,750.52
10-43-4322-0000-000-41990					03/04/2025		
** JOURNAL TOTAL						0.00	
YEAR-PER JOURNAL	EFF-DATE	REF 1	REF 2	SRC JNL-DESC	ENTITY AMEND		
2025 09	9 03/04/2025			BUA 030325C	1 2		
1 5600	35630		SENOIR SERVICES	SENIOR CENTER GENERAL PURPOSE	-3,719.00	-36.00	-3,755.00
10-50-5600-0000-000-35630					03/04/2025		
2 5600	35631		SENOIR SERVICES	COUNTY FUNDS SENIOR CENTER GEN	-1,238.00	-14.00	-1,252.00
10-50-5600-0000-000-35631					03/04/2025		
3 5600	35636		SENOIR SERVICES	SMP SHIIP Shred	-2,800.00	-2,800.00	-5,600.00
10-50-5600-0000-000-35636					03/04/2025		
4 5617	42200		SENOIR CENTER GENERAL PURPOSE FOOD		684.00	50.00	734.00
10-50-5600-5617-000-42200					03/04/2025		
5 5606	40121		SMP SHIIP Shred	SALARIES	727.00	801.00	1,528.00
10-50-5600-5606-000-40121					03/04/2025		
6 5606	40181		SMP SHIIP Shred	SOCIAL SECURITY	56.00	61.00	117.00
10-50-5600-5606-000-40181					03/04/2025		
7 5606	40182		SMP SHIIP Shred	RETIREMENT	99.00	110.00	209.00
10-50-5600-5606-000-40182					03/04/2025		

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BUDGET AMENDMENTS JOURNAL ENTRY PROOF

LN	ORG	OBJECT PROJ	ORG DESCRIPTION	ACCOUNT DESCRIPTION	PREV	BUDGET	AMENDED
LN	ORG	OBJECT PROJ	ORG DESCRIPTION	ACCOUNT DESCRIPTION	PREV	BUDGET	AMENDED
YEAR-PER JOURNAL	EFF-DATE	REF 1	REF 2	SRC JNL-DESC	ENTITY AMEND		
2025 09	9 03/04/2025			BUA 030325C	1 2		
8 5606	40183	SMP	SHIIP Shred	HOSPITAL INSURANCE	152.00	77.00	229.00
10-50-5600-5606-000-40183					03/04/2025		
9 5606	40184	SMP	SHIIP Shred	Life Insurance	1.00	1.00	2.00
10-50-5600-5606-000-40184					03/04/2025		
10 5606	41990	SMP	SHIIP Shred	PROFESSIONAL SERVICES	1,000.00	500.00	1,500.00
10-50-5600-5606-000-41990					03/04/2025		
11 5606	42600	SMP	SHIIP Shred	OFFICE SUPPLIES	369.00	331.00	700.00
10-50-5600-5606-000-42600					03/04/2025		
12 5606	43250	SMP	SHIIP Shred	POSTAGE	300.00	200.00	500.00
10-50-5600-5606-000-43250					03/04/2025		
13 5606	43910	SMP	SHIIP Shred	MARKETING	96.00	404.00	500.00
10-50-5600-5606-000-43910					03/04/2025		
14 5606	43912	SMP	SHIIP Shred	PRINTING	.00	315.00	315.00
10-50-5600-5606-000-43912					03/04/2025		
** JOURNAL TOTAL						0.00	
YEAR-PER JOURNAL	EFF-DATE	REF 1	REF 2	SRC JNL-DESC	ENTITY AMEND		
2025 09	10 03/04/2025			BUA 030325C	1 2		
1 4380	42600	ANIMAL SERVICES		OFFICE SUPPLIES	2,500.00	-500.00	2,000.00
10-43-4380-0000-000-42600					03/04/2025		
2 4380	42980	ANIMAL SERVICES		PROGRAM SUPPLIES	33,260.00	500.00	33,760.00
10-43-4380-0000-000-42980					03/04/2025		
3 4380	43110	ANIMAL SERVICES		TRAVEL	2,800.00	-776.38	2,023.62
10-43-4380-0000-000-43110					03/04/2025		
4 4380	42980	ANIMAL SERVICES		PROGRAM SUPPLIES	33,260.00	776.38	34,036.38
10-43-4380-0000-000-42980					03/04/2025		
5 4380	43510	ANIMAL SERVICES		REPAIRS BUILDING AND GROUNDS	3,000.00	-1,882.63	1,117.37
10-43-4380-0000-000-43510					03/04/2025		
6 4380	42980	ANIMAL SERVICES		PROGRAM SUPPLIES	33,260.00	1,882.63	35,142.63
10-43-4380-0000-000-42980					03/04/2025		

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BUDGET AMENDMENTS JOURNAL ENTRY PROOF

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LN	ORG	OBJECT PROJ	ORG DESCRIPTION	ACCOUNT DESCRIPTION	PREV	BUDGET	AMENDED
YEAR-PER JOURNAL	EFF-DATE	REF 1	REF 2	SRC JNL-DESC	ENTITY AMEND		
2025 09	10 03/04/2025			BUA 030325C	1 1		
7 4380	43520	ANIMAL SERVICES		REPAIRS & MAINTENANCE EQUIPME	1,000.00	-1,000.00	.00
10-43-4380-0000-000-43520					03/04/2025		
8 4380	42980	ANIMAL SERVICES		PROGRAM SUPPLIES	33,260.00	1,000.00	34,260.00
10-43-4380-0000-000-42980					03/04/2025		
9 4380	43530	ANIMAL SERVICES		REPAIRS VEHICLES	3,000.00	-672.24	2,327.76
10-43-4380-0000-000-43530					03/04/2025		
10 4380	42980	ANIMAL SERVICES		PROGRAM SUPPLIES	33,260.00	672.24	33,932.24
10-43-4380-0000-000-42980					03/04/2025		
11 4380	43540	ANIMAL SERVICES		SOFTWARE MAINTENANCE	2,800.00	-1,000.00	1,800.00
10-43-4380-0000-000-43540					03/04/2025		
12 4380	42980	ANIMAL SERVICES		PROGRAM SUPPLIES	33,260.00	1,000.00	34,260.00
10-43-4380-0000-000-42980					03/04/2025		
13 4380	43910	ANIMAL SERVICES		ADVERTISING	500.00	-500.00	.00
10-43-4380-0000-000-43910					03/04/2025		
14 4380	42980	ANIMAL SERVICES		PROGRAM SUPPLIES	33,260.00	500.00	33,760.00
10-43-4380-0000-000-42980					03/04/2025		
15 4380	45100	ANIMAL SERVICES		CAPITAL OUTLAY	23,000.00	-1,000.00	22,000.00
10-43-4380-0000-000-45100					03/04/2025		
16 4380	45100	ANIMAL SERVICES		CAPITAL OUTLAY	23,000.00	-1,114.59	21,885.41
10-43-4380-0000-000-45100					03/04/2025		
17 4380	45100	ANIMAL SERVICES		CAPITAL OUTLAY	23,000.00	-2,000.00	21,000.00
10-43-4380-0000-000-45100					03/04/2025		
18 4380	45100	ANIMAL SERVICES		CAPITAL OUTLAY	23,000.00	-1,000.00	22,000.00
10-43-4380-0000-000-45100					03/04/2025		
19 4380	45100	ANIMAL SERVICES		CAPITAL OUTLAY	23,000.00	1,000.00	24,000.00
10-43-4380-0000-000-45100					03/04/2025		
20 4380	44910	ANIMAL SERVICES		DUES AND SUBSCRIPTIONS	3,240.00	1,114.59	4,354.59
10-43-4380-0000-000-44910					03/04/2025		
21 4380	42380	ANIMAL SERVICES		ANIMAL INOCULATION INVENTORY	30,000.00	2,000.00	32,000.00
10-43-4380-0000-000-42380					03/04/2025		

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BUDGET AMENDMENTS JOURNAL ENTRY PROOF

LN	ORG	OBJECT PROJ	ORG DESCRIPTION	ACCOUNT DESCRIPTION	PREV	BUDGET	AMENDED
YEAR-PER JOURNAL	EFF-DATE	REF 1	REF 2	SRC JNL-DESC	ENTITY AMEND		
2025 09	10 03/04/2025			BUA 030325C	1 1		
22 4380	43300		ANIMAL SERVICES	UTILITIES	11,000.00	1,000.00	12,000.00
	10-43-4380-0000-000-43300				03/04/2025		
** JOURNAL TOTAL						0.00	
2025 09	11 03/04/2025			BUA 030325C	1 2		
1 4100	38398		GENERAL FUND	INSURANCE SETTLEMENTS	-157,415.22	-2,846.65	-160,261.87
	10-41-4100-0000-000-38398			SALLY DOOR REPAIR SHERIFF	03/04/2025		
2 4320	43510		JAIL	REPAIRS BUILDING AND GROUNDS	163,000.00	2,846.65	165,846.65
	10-43-4310-4320-000-43510			SALLY DOOR REPAIR SHERIFF	03/04/2025		
** JOURNAL TOTAL						0.00	
2025 09	12 03/04/2025			BUA 030325C	1 2		
1 4100	38398		GENERAL FUND	INSURANCE SETTLEMENTS	-157,415.22	-928.06	-158,343.28
	10-41-4100-0000-000-38398			VEHICLE 756 DSS	03/04/2025		
2 5300	43530		DEPARTMENT OF SOCIAL SERVICES	REPAIRS VEHICLES	5,000.00	928.06	5,928.06
	10-50-5300-0000-000-43530			VEHICLE 756 DSS	03/04/2025		
** JOURNAL TOTAL						0.00	
2025 09	13 03/04/2025			BUA 030325C	1 2		
1 4100	39951		GENERAL FUND	FUND BAL CARRY FWD GRANTS	-2,002,422.18	100,000.00	-1,902,422.18
	10-41-4100-0000-000-39951				03/04/2025		
2 5191	35192		Supporting Womens Health	Supporting Womens Health	-250,000.00	125,000.00	-125,000.00
	10-50-5100-5191-000-35192				03/04/2025		
3 5185	41990		COVID Pandemic Recovery	PROFESSIONAL SERVICES	191,450.00	-100,000.00	91,450.00
	10-50-5100-5185-000-41990				03/04/2025		
4 5191	40121		Supporting Womens Health	SALARIES	81,131.00	-81,131.00	.00
	10-50-5100-5191-000-40121				03/04/2025		

Duplin County, NC



BUDGET AMENDMENTS JOURNAL ENTRY PROOF

LN	ORG	OBJECT PROJ	ORG DESCRIPTION	ACCOUNT DESCRIPTION	PREV	BUDGET	AMENDED
YEAR-PER JOURNAL	EFF-DATE	REF 1	REF 2	SRC JNL-DESC	ENTITY AMEND		
2025 09	13 03/04/2025			BUA 030325C	1 2		
5 5191	40181		Supporting Womens Health	SOCIAL SECURITY	5,500.00	-5,500.00	.00
	10-50-5100-5191-000-40181				03/04/2025		
6 5191	40182		Supporting Womens Health	RETIREMENT	7,911.00	-7,911.00	.00
	10-50-5100-5191-000-40182				03/04/2025		
7 5191	40183		Supporting Womens Health	HOSPITAL INSURANCE	13,220.00	-13,220.00	.00
	10-50-5100-5191-000-40183				03/04/2025		
8 5191	40184		Supporting Womens Health	Life Insurance	36.00	-36.00	.00
	10-50-5100-5191-000-40184				03/04/2025		
9 5191	41990		Supporting Womens Health	PROFESSIONAL SERVICES	7,850.00	-10,200.00	-2,350.00
	10-50-5100-5191-000-41990				03/04/2025		
10 5191	42200		Supporting Womens Health	FOOD	1,000.00	-1,000.00	.00
	10-50-5100-5191-000-42200				03/04/2025		
11 5191	42600		Supporting Womens Health	OFFICE SUPPLIES	194.00	-3,602.00	-3,408.00
	10-50-5100-5191-000-42600				03/04/2025		
12 5191	43111		Supporting Womens Health	TRAINING	3,000.00	-1,500.00	1,500.00
	10-50-5100-5191-000-43111				03/04/2025		
13 5191	44910		Supporting Womens Health	DUES AND SUBSCRIPTIONS	1,100.00	-900.00	200.00
	10-50-5100-5191-000-44910				03/04/2025		
** JOURNAL TOTAL						0.00	
2025 09	15 03/04/2025			BUA 030325C	1 2		
1 5110	40121		HEALTH	SALARIES	314,873.00	-15,000.00	299,873.00
	10-50-5100-5110-000-40121				03/04/2025		
2 5111	43510		ENVIRONMENTAL HEALTH	REPAIRS BUILDING AND GROUNDS	7,585.00	15,000.00	22,585.00
	10-50-5100-5111-000-43510				03/04/2025		
** JOURNAL TOTAL						0.00	
2025 09	16 03/04/2025			BUA 030325C	1 2		

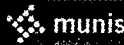
Duplin County, NC



BUDGET AMENDMENTS JOURNAL ENTRY PROOF

LN	ORG	OBJECT PROJ	ORG DESCRIPTION	ACCOUNT DESCRIPTION	PREV	BUDGET	AMENDED
YEAR-PER JOURNAL	EFF-DATE	REF 1	REF 2	SRC JNL-DESC	ENTITY AMEND		
2025 09	16 03/04/2025			BUA 030325C	1 1		
1 5183	41990		COVID PH Regional Workforce	PROFESSIONAL SERVICES	421,254.00	-125,000.00	296,254.00
	10-50-5100-5183-000-41990				03/04/2025		
2 5183	43911		COVID PH Regional Workforce	ADVERTISING	3,150.00	125,000.00	128,150.00
	10-50-5100-5183-000-43911				03/04/2025		
** JOURNAL TOTAL						0.00	
YEAR-PER JOURNAL	EFF-DATE	REF 1	REF 2	SRC JNL-DESC	ENTITY AMEND		
2025 09	17 03/04/2025			BUA 030325C	1 2		
1 4530	40121		AIRPORT	SALARIES	194,000.00	-21,000.00	173,000.00
	65-70-4530-0000-000-40121				03/04/2025		
2 4530	45100		AIRPORT	CAPITAL OUTLAY	12,500.00	21,000.00	33,500.00
	65-70-4530-0000-000-45100-				03/04/2025		
** JOURNAL TOTAL						0.00	
YEAR-PER JOURNAL	EFF-DATE	REF 1	REF 2	SRC JNL-DESC	ENTITY AMEND		
2025 09	18 03/04/2025			BUA 030325C	1 2		
1 4994	34981		Local Emergency Shelter Capac	LESCG	.00	-609,700.00	-609,700.00
	45-43-4330-4994-000-34981				03/04/2025		
2 4994	45100		Local Emergency Shelter Capac	CAPITAL OUTLAY	.00	599,700.00	599,700.00
	45-43-4330-4994-000-45100				03/04/2025		
3 4994	41990		Local Emergency Shelter Capac	PROFESSIONAL SERVICES	.00	10,000.00	10,000.00
	45-43-4330-4994-000-41990				03/04/2025		
** JOURNAL TOTAL						0.00	

Duplin County, NC

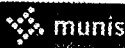


BUDGET AMENDMENT JOURNAL ENTRY PROOF

CLERK: blanca.pineda

LN	ORG	OBJECT PROJ	ORG DESCRIPTION	ACCOUNT DESCRIPTION	PREV	BUDGET	AMENDED
2025 9	3						
BUA 4100-38398				INSURANCE SETTLEMENTS	5		1,542.13
	03/04/2025	030325C		Vehicle 945			
BUA 4370-43530				REPAIRS VEHICLES	5	1,542.13	
	03/04/2025	030325C		Vehicle 945			
JOURNAL 2025/09/3 TOTAL						.00	.00
2025 9	4						
BUA 5300-43510				REPAIRS BUILDING AND GROUNDS	5		30,000.00
	03/04/2025	030325C					
BUA 5300-41990				PROFESSIONAL SERVICES	5	30,000.00	
	03/04/2025	030325C					
JOURNAL 2025/09/4 TOTAL						.00	.00
2025 9	5						
BUA 4310-34351				SCAAP GRANT	5		3,362.00
	03/04/2025	030325C					
BUA 4322-41990				PROFESSIONAL SERVICES	5	3,362.00	
	03/04/2025	030325C					
JOURNAL 2025/09/5 TOTAL						.00	.00
2025 9	6						
BUA 4395-34354				False Alarm Fine	5		2,250.00
	03/04/2025	030325C					
BUA 4395-42726				Fine Payments	5	2,250.00	
	03/04/2025	030325C					
JOURNAL 2025/09/6 TOTAL						.00	.00
2025 9	7						
BUA 5913-39668				FUND BAL EDU LOTTERY	5		75,000.00
	03/04/2025	030325C					
BUA 5913-45228				Security Card Access Systems	5	75,000.00	
	03/04/2025	030325C					
JOURNAL 2025/09/7 TOTAL						.00	.00
2025 9	8						
BUA 4310-34351				SCAAP GRANT	5		3,362.00
	03/04/2025	030325C					

Duplin County, NC



BUDGET AMENDMENT JOURNAL ENTRY PROOF

BUA 4322-41990	03/04/2025 030325C	T	PROFESSIONAL SERVICES	5	3,362.00	
			JOURNAL 2025/09/8	TOTAL		
2025 9	9					
BUA 5600-35630	03/04/2025 030325C	T	SENIOR CENTER GENERAL PURPOSE	5	36.00	
BUA 5600-35631	03/04/2025 030325C	T	COUNTY FUNDS SENIOR CENTER GEN	5	14.00	
BUA 5600-35636	03/04/2025 030325C	T	SMP SHIIP Shred	5	2,800.00	
BUA 5612-42200	03/04/2025 030325C	T	FOOD	5	50.00	
BUA 5606-40121	03/04/2025 030325C	T	SALARIES	5	801.00	
BUA 5606-40181	03/04/2025 030325C	T	SOCIAL SECURITY	5	61.00	
BUA 5606-40182	03/04/2025 030325C	T	RETIREMENT	5	110.00	
BUA 5606-40183	03/04/2025 030325C	T	HOSPITAL INSURANCE	5	77.00	
BUA 5606-40184	03/04/2025 030325C	T	Life Insurance	5	1.00	
BUA 5606-41990	03/04/2025 030325C	T	PROFESSIONAL SERVICES	5	500.00	
BUA 5606-42600	03/04/2025 030325C	T	OFFICE SUPPLIES	5	331.00	
BUA 5606-43250	03/04/2025 030325C	T	POSTAGE	5	200.00	
BUA 5606-43910	03/04/2025 030325C	T	MARKETING	5	404.00	
BUA 5606-43912	03/04/2025 030325C	T	PRINTING	5	315.00	
			JOURNAL 2025/09/9	TOTAL		
2025 9	10					
BUA 4380-42600	03/04/2025 030325C	T	OFFICE SUPPLIES	5	500.00	
BUA 4380-42980	03/04/2025 030325C	T	PROGRAM SUPPLIES	5	500.00	
BUA 4380-43110	03/04/2025 030325C	T	TRAVEL	5	776.38	
BUA 4380-42980	03/04/2025 030325C	T	PROGRAM SUPPLIES	5	776.38	
BUA 4380-43510		T	REPAIRS BUILDING AND GROUNDS	5	1,882.63	

Report generated: 02/27/2025 09:12
User: bianca.pineda
Program ID: lgasement

Duplin County, NC



BUDGET AMENDMENT JOURNAL ENTRY PROOF

BUA 4380-42980	03/04/2025 030325C	T	PROGRAM SUPPLIES	5	1,882.63	
BUA 4380-43520	03/04/2025 030325C	T	REPAIRS & MAINTENANCE EQUIPME	5	1,000.00	
BUA 4380-42980	03/04/2025 030325C	T	PROGRAM SUPPLIES	5	1,000.00	
BUA 4380-43530	03/04/2025 030325C	T	REPAIRS VEHICLES	5	672.24	
BUA 4380-42980	03/04/2025 030325C	T	PROGRAM SUPPLIES	5	672.24	
BUA 4380-43540	03/04/2025 030325C	T	SOFTWARE MAINTENANCE	5	1,000.00	
BUA 4380-42980	03/04/2025 030325C	T	PROGRAM SUPPLIES	5	1,000.00	
BUA 4380-43910	03/04/2025 030325C	T	ADVERTISING	5	500.00	
BUA 4380-42980	03/04/2025 030325C	T	PROGRAM SUPPLIES	5	500.00	
BUA 4380-45100	03/04/2025 030325C	T	CAPITAL OUTLAY	5	1,000.00	
BUA 4380-45100	03/04/2025 030325C	T	CAPITAL OUTLAY	5	1,114.59	
BUA 4380-45100	03/04/2025 030325C	T	CAPITAL OUTLAY	5	2,000.00	
BUA 4380-45100	03/04/2025 030325C	T	CAPITAL OUTLAY	5	1,000.00	
BUA 4380-45100	03/04/2025 030325C	T	CAPITAL OUTLAY	5	1,000.00	
BUA 4380-44910	03/04/2025 030325C	T	DUES AND SUBSCRIPTIONS	5	1,114.59	
BUA 4380-42380	03/04/2025 030325C	T	ANIMAL INOCULATION INVENTORY	5	2,000.00	
BUA 4380-43500	03/04/2025 030325C	T	UTILITIES	5	1,000.00	
			JOURNAL 2025/09/10	TOTAL		
2025 9	11					
BUA 4100-38398	03/04/2025 030325C	T	INSURANCE SETTLEMENTS	5	2,846.65	
BUA 4320-43510	03/04/2025 030325C	T	SALLY DOOR REPAIR SHERIFF	5	2,846.65	
			JOURNAL 2025/09/11	TOTAL		
2025 9	12					

Report generated: 02/27/2025 09:12
User: bianca.pineda
Program ID: lgasement

Duplin County, NC



BUDGET AMENDMENT JOURNAL ENTRY PROOF

DATE	DESCRIPTION	DEBIT	CREDIT	BALANCE
2025 9 13				
BUA 4100-38398	INSURANCE SETTLEMENTS	5	928.06	
03/04/2025 030325C	VEHICLE 756 DSS			
BUA 5300-43530	REPAIRS VEHICLES	5	928.06	
03/04/2025 030325C	VEHICLE 756 DSS			
	JOURNAL 2025/09/12	TOTAL		
2025 9 13				
BUA 4100-39951	FUND BAL CARRY FWD GRANTS	5	100,000.00	
03/04/2025 030325C	Supporting womens Health	5	125,000.00	
BUA 5191-35192	PROFESSIONAL SERVICES	5	100,000.00	
03/04/2025 030325C	SALARIES	5	81,131.00	
BUA 5191-40121	SALARIES	5	81,131.00	
03/04/2025 030325C	SOCIAL SECURITY	5	5,500.00	
BUA 5191-40181	RETIREMENT	5	7,911.00	
03/04/2025 030325C	HOSPITAL INSURANCE	5	13,220.00	
BUA 5191-40183	Life Insurance	5	36.00	
03/04/2025 030325C	PROFESSIONAL SERVICES	5	10,200.00	
BUA 5191-40184	FOOD	5	1,000.00	
03/04/2025 030325C	OFFICE SUPPLIES	5	3,602.00	
BUA 5191-41990	TRAINING	5	1,500.00	
03/04/2025 030325C	DUES AND SUBSCRIPTIONS	5	900.00	
BUA 5191-44910	JOURNAL 2025/09/13	TOTAL		
2025 9 15				
BUA 5110-40121	SALARIES	5	15,000.00	
03/04/2025 030325C	REPAIRS BUILDING AND GROUNDS	5	15,000.00	
BUA 5111-43510	JOURNAL 2025/09/15	TOTAL		
2025 9 16				

Duplin County, NC



BUDGET AMENDMENT JOURNAL ENTRY PROOF

DATE	DESCRIPTION	DEBIT	CREDIT	BALANCE
2025 9 16				
BUA 5183-41990	PROFESSIONAL SERVICES	5	125,000.00	
03/04/2025 030325C	ADVERTISING	5	125,000.00	
BUA 5183-43911	JOURNAL 2025/09/16	TOTAL		
2025 9 17				
BUA 4530-40121	SALARIES	5	21,000.00	
03/04/2025 030325C	CAPITAL OUTLAY	5	21,000.00	
BUA 4530-45100	JOURNAL 2025/09/17	TOTAL		
2025 9 18				
BUA 4994-34981	LESCG	5	609,700.00	
03/04/2025 030325C	CAPITAL OUTLAY	5	599,700.00	
BUA 4994-45100	PROFESSIONAL SERVICES	5	10,000.00	
03/04/2025 030325C	JOURNAL 2025/09/18	TOTAL		

000617

munis
a group of companies

FUND	BEGINNING BALANCE	CURRENT YEAR APPROPRIATION	CURRENT YEAR REVENUE	CURRENT YEAR OTHER CHANGES	ENDING BALANCE
000 - GENERAL FUND	186,792.00	1,000,000.00	1,000,000.00		2,186,792.00
001 - CAPITAL PROJECTS	0.00	1,000,000.00	0.00		1,000,000.00
002 - DEBT SERVICE	0.00	0.00	0.00		0.00
003 - SPECIAL SERVICES	0.00	0.00	0.00		0.00
FUND TOTAL	186,792.00	2,000,000.00	1,000,000.00		3,186,792.00

** END OF REPORT - Generated by Blanca Pineda **

Page 13

Finance Signature _____
Date Approved: _____

Manager Signature _____
Date Approved: _____

Commissioner Approval _____
Date Approved: _____

000618

Sedgwick Claims Management Services, Inc.
P O Box 14436
Leakington, KY 40512-4436

RECEIVED
DEC 17 2024

DATE	CHECK AMOUNT	CHECK NUMBER
12/09/2024	1,542.15	148772968
PAYEE	TAX ID	
DUPLIN COUNTY	Name	
DUPLIN COUNTY	TAX ID	
DUPLIN COUNTY	TAX ID	

0002248-000167 0108 001 121545 JAN
DUPLIN COUNTY
PO BOX 850
KEMANSVILLE NC 28349

Check Number	Check Date	Check Amount
DUPLIN COUNTY	09/09/2024	44241100701-0001
And Paid: 1542.15	Description: 2021 Ford Escape S 4DR	09/09/2024

4100- 38398

4945 EMS 4370- 43530

Sedgwick Claims Management Services, Inc.
Or call at
NCAGS Liability and Property Pool

OPTION
1041278
Wells Fargo Bank, N.A.
VOID AFTER 90 DAYS

DATE: 12/09/2024
148772968
4322
511

PAY: *****ONE THOUSAND FIVE HUNDRED FORTY TWO AND 12/100 DOLLARS

PAY TO THE ORDER OF
DUPLIN COUNTY

\$1,542.15

Sedgwick

MEMO: NC Counties or Liability pool & Property Pool
Sedgwick Claims Management Services, Inc. Agency

#445772888# 40341002254 2079950059703#

BA # _____ Duplin County
Budget Amendment

Department Title _____ Social Services
Department Head's Signature _____
(form can be e-mailed to Finance from Dept. Head)

Manager can only approve the moving of budgeted expense under 10,000
Expenditure requests over 10,000 must be approved by Board of Commissioners

Brief description of why this amendment is being requested:
To correct coding for BUA 5, Period 8, Jnt 6

Line Item Description	Credit Amount	Line Item Description	Debit Amount
	0.00		0.00
3300-43510 Repairs Buildings/Grounds	30,000.00	3300-41990 Professional Services	30,000.00
Total	30,000.00	Total	30,000.00

Finance Signature _____
Date Approved: _____
Manager Signature _____
Date Approved: _____
Commissioner Approval _____
Date Approved: _____

Duplin County Budget Amendment

(form can be e-mailed to Finance from Dept. Head)

Budget Funds received from SCAAP	
----------------------------------	--

21025

Duplin County
Budget Amendment

(form can be e-mailed to Finance from Dept. Head)

Fire alarm payment to be transferred to responding fire department for false fire alarm responses in accordance with local ordinance.

Autley Pomeroy
24.25

BA # _____

Duplin County
Budget Amendment

Department Title

Finance

Department Head's Signature

(form can be e-mailed to Finance from Dept. Head)

All amendments involving revenues must be approved by the Board of Commissioners.

Brief description of why this amendment is being requested:

[illegible]

Finance Signature

Date Approved:

Manager Signature

Date Approved:

Commissioner Approval:

Date Approved:



**NORTH CAROLINA
DEPARTMENT OF PUBLIC INSTRUCTION**

Maurice 'Mo' Green, Superintendent of Public Instruction

www.dpi.nc.gov

January 29, 2025

MEMORANDUM

Page 1

To: Chelsey Lanier
Duplin County

chelsey.lanier@duplincountync.com

Dawn George
Duplin County Schools

dgeorge@duplinschools.net

From: Dennis Hilton, School Planning Consultant
NC Department of Public Instruction

The below listed Application(s) have been approved for transferring the following funds from the North Carolina Education Lottery Fund through the ADM Fund / Public School Building Capital Fund, the Needs-Based Lottery Fund, and/or the Repair and Renovation Lottery Fund:

	Project Title	ADM Fund	Lottery Fund	Needs Based Lottery Fund	P.R. Lottery Fund
1.	Multiple Schools - Install Security Card Access Systems	\$0.00	\$75,000.00	\$0.00	\$0.00
	Total this month:	\$0.00	\$75,000.00	\$0.00	\$0.00

The funds, as noted above, will be transferred to the county disbursing account in the State Treasurer's Office by the last day of this month and should be available for drawdown on the first or second working day of next month. Questions concerning the disbursing account, checks, signature cards, etc. should be directed to the Disbursing Account Services Supervisor in the State Treasurer's Office: Phone Number 919-814-3804.

A final report is required showing the actual state and local expenditures and the actual completion date. If the expenditures of state funds are less than the amount approved and transferred to the disbursing account in the State Treasurer's Office, request that the balance be released from the disbursing account for re deposit into the county account in the Public School Building Capital Fund for reallocation to additional construction projects.

If you have any questions, please do not hesitate to call.

OFFICE OF SCHOOL FACILITIES | SCHOOL PLANNING SECTION

Nathan Maune, AIA, Director, Office of School Facilities | nathan.maune@dpi.nc.gov
6319 Mail Service Center, Raleigh, North Carolina 27699 | (954) 236-2920

000621

RA#

Duplin County
Budget Amendment

Department Title

Shanti's Office

Department Head's Signature

Stratton Stokes, Shortt

form can be e-mailed to Finance from Dent. Head!

All amendments involving revenues must be approved by the Board of Commissioners.

Brief description of why this amendment is being requested:

Credit GL	Line Item Description	Amount	GL	Line Item Description	Amount
A310-34381	SQAAP grant	3,362.00	A322-41982	Professional Services	3,362.00
Total		3,362.00	Total		3,362.00

Finance Signature

Date Approved:

Manager Signature

Date Approved:

Commissioner Approval

Date Approved:

2/7/2025

8A #

Duplin County
Budget Amendment

Department Title

Saylor Sanderson

Department Head's Signature

Senior Services
Melissa S. Brown

(form can be e-mailed to Finance from Dept. Head)

All amendments involving revenues must be approved by the Board of Commissioners.

Brief description of why this amendment is being requested:

(1) - Budget additional grant funds received to align county budget with grantee adjustments specific to the SOGP funds received. (2) Budget additional grant funds received to align county budget with grantee adjustments specific to the SMP. Shared funds received.

Revenue code	Line Item Description	Amount	Expense code	Line Item Description	Amount
5600-35630	SCGP	36.00	5617-42260	Food	50.00
5600-35631	County Funds SCGP	14.00			
5600-35636	SMP-CHWP Shred	2,800.00	5606-40121	Salaries	801.00
			5606-40181	Social Security	61.00
			5606-40182	Retirement	116.00
			5606-40184	Hospital Insurance	77.00
			5606-41990	Life Insurance	1.00
			5606-42600	Professional Services	500.00
			5606-43250	Office Supplies	331.00
			5606-43810	Postage	200.00
			5606-43910	Marketing/Advertisement	404.00
				Printing	315.00
Total		2,850.00	Total		2,850.00

Finance Signature

Date Approved:

Manager Signature

Date Approved:

Commissioner Approval:

Date Approved:

2/20/2025

Commissioner Approval
Date Approved:

www.oxfordjournals.org/doi/10.1093/oxfordjournals/oxfam.a014222

BA # _____ Duplin County
Budget Amendment

Department Title _____ Finance
Department Head's Signature _____
(form can be e-mailed to Finance from Dept. Head)

All amendments involving revenues must be approved by the Board of Commissioners.

Brief description of why this amendment is being requested:
INSURANCE SETTLEMENTS

Line Item Description	Amount	Line Item Description	Amount
4100-28396 VEHICLE 796 DS6	\$28,081 \$300-45530	VEHICLE 796 DS9	228,
Total	\$28,081 Total		228,

Finance Signature _____
Date Approved: _____
Manager Signature _____
Date Approved: _____
Commissioner Approval _____
Date Approved: _____

Finance Signature _____
Date Approved _____

Manager Signature _____
Date Approved _____

Commissioner Approval _____
Date Approved _____

BA # _____ Duplin County
Budget Amendment

Department Title _____ Health Department
Department Head's Signature _____ Tracey Simmons - Komegay / Bille Jo Dunn
(form can be e-mailed to Finance from Dept. Head)

Manager can only approve the moving of budgeted expense under 10,000
Expenditure requests over 10,000 must be approved by Board of Commissioners
Brief description of why this amendment is being requested:
cover Environmental Health AC unit - Bryan Miller has approved lapsing salary move

	Line Item Description	Credit Amount		Line Item Description	Debit Amount
5110-40121	salary	15,000.00	5111-43510	Repairs building and grounds	15,000.00
Total		15,000.00	Total		15,000.00

Finance Signature _____
Date Approved: _____ 2/26/15

Manager Signature _____
Date Approved: _____

Commissioner Approval _____
Date Approved: _____

BA # _____ Duplin County
Budget Amendment

Department Title _____ Health Department
Department Head's Signature _____ Tracey Simmons - Komegay / Bille Jo Dunn
(form can be e-mailed to Finance from Dept. Head)

Manager can only approve the moving of budgeted expense under 10,000
Expenditure requests over 10,000 must be approved by Board of Commissioners
Brief description of why this amendment is being requested:
to cover regional billboards for program 5183

	Line Item Description	Credit Amount		Line Item Description	Debit Amount
5183-41590	professional services	125,000.00	5183-43911	advertising	125,000.00
Total		125,000.00	Total		125,000.00

Finance Signature _____
Date Approved: _____ 2/26/15

Manager Signature _____
Date Approved: _____

Commissioner Approval _____
Date Approved: _____

LL 2-20-25
An 2-20-25
AD 2-20-25

RELEASE DATE MARCH 3, 2025																						
ROWID	OWNER	THROWAWAY	NEW ADDRESS	NEW CITY	NEW STATE	NEW ZIP	ADDRESS	CITY	STATE	ZIP	NEW ADDRESS	NEW CITY	NEW STATE	NEW ZIP	ADDRESS	CITY	STATE	ZIP	NEW ADDRESS	NEW CITY	NEW STATE	NEW ZIP
23611	ACOSTA, MARTIIZA GOMEZ	11				2024	0002410			143 72									147 74	DWMMH DOUBBLE LISTED		
23612	ACOSTA, MARTIIZA GOMEZ	11				2023	0002410			143 72									147 74	DWMMH DOUBBLE LISTED		
23613	ACOSTA, MARTIIZA GOMEZ	11				2022	0002410			143 72									147 74	DWMMH DOUBBLE LISTED		
23614	ACOSTA, MARTIIZA GOMEZ	11				2021	0002410			143 72									147 74	DWMMH DOUBBLE LISTED		
23615	ACOSTA, MARTIIZA GOMEZ	11				2020	0002410			143 72									147 74	DWMMH DOUBBLE LISTED		
23616	ATKINSON, MARY D. HRS	12				2024	0167210			98 67									115 00			
23617	ATKINSON, MARY D. HRS	12				2023	0167210			98 67									115 00			
23618	ATKINSON, MARY D. HRS	12				2022	0167210			98 67									115 00			
23619	ATKINSON, MARY D. HRS	12				2021	0167210			98 67									98 67			
23620	ATKINSON, MARY D. HRS	12				2020	0167210			98 67									98 67			
23621	ATKINSON, MARY D. HRS	12				2019	0167210			98 67									98 67			
23622	ATKINSON, MARY D. HRS	12				2018	0167210			98 67									98 67			
23623	ATKINSON, MARY D. HRS	12				2017	0167210			98 67									98 67			
23624	ATKINSON, MARY D. HRS	12				2016	0167210			105 85									98 67			
23625	ATKINSON, MARY D. HRS	12				2015	0167210			105 85									98 67			
23626	BRESI, KENNETH WADE	04	F-01			2024	0050948			100 00									115 00			
23627	BRANCH, ONYIA JR.	04	F-02			2024	0053045			100 00									115 00			
23628	BROWN, RANDALL & KAREN	08	F-24			2024	1279154			313 53									312 30			
23629	BROWN, RANDALL & KAREN	08	F-24			2023	1279154			313 53									312 30			
23630	BROWN, RANDALL & KAREN	08	F-24			2022	1279154			313 53									312 30			
23631	BROWN, RANDALL & KAREN	08	F-24			2021	1279154			313 53									312 30			
23632	BROWN, RANDALL & KAREN	08	F-24			2020	1279154			313 53									312 30			
23633	CALVARY CHURCH WALLACE, INC.	09	F-11			2024	010004827															

LL 2-20-25
Cv 2-20-25
AU 2-20-25

PARCEL NUMBER	NAME	TAXPAYER	FILE PERIOD	FILE MONTH	FILE YEAR	ASSESSED VALUE	CHRGD SW FEE	ADDITIONAL CHRGD SW FEE	NET PARCEL TAX	NET PARCEL TAX	ADDITIONAL PARCEL TAX	CHRGD SW FEE	ADDITIONAL CHRGD SW FEE	TYPE OF SALE	REMARKS
22658	LYONS, DILLON DWAYNE & MARIELA CASTELLO	05	F-06	2024	5423082	\$ 3.22	\$ 0.09	\$ 0.34			\$ 0.37			4.02	SOLD 1996 BOAT TRAILER 2013
22659	LYONS, DILLON DWAYNE & MARIELA CASTELLO	05	F-06	2025	5423082	\$ 3.22	\$ 0.09	\$ 0.34			\$ 0.37			3.81	SOLD 1996 BOAT TRAILER 2013
22660	LYONS, DILLON DWAYNE & MARIELA CASTELLO	05		2022	5423082	\$ 3.22	\$ 0.09				\$ 0.33			3.64	SOLD 1996 BOAT TRAILER 2013
22661	LYONS, DILLON DWAYNE & MARIELA CASTELLO	05		2021	5423082	\$ 3.58	\$ 0.10				\$ 0.37			4.05	SOLD 1996 BOAT TRAILER 2013
22662	LYONS, DILLON DWAYNE & MARIELA CASTELLO	05		2020	5423082	\$ 3.98	\$ 0.10				\$ 0.37			4.05	SOLD 1996 BOAT TRAILER 2013
22663	MAKATURA, KATLYN KING	07	F-16	2024	10002715	\$ 119.23	\$ 3.34	\$ 11.67			\$ 13.42			147.66	NEVER OWNED BOAT
22664	MAKATURA, KATLYN KING	07	F-16	2025	10002715	\$ 119.23	\$ 3.34	\$ 11.67						134.24	NEVER OWNED BOAT
22665	MAKATURA, KATLYN KING	07	F-16	2022	10002715	\$ 67.99	\$ 1.96	\$ 6.66			\$ 7.66			84.21	NEVER OWNED BOAT
22666	MAKATURA, KATLYN KING	07	F-16	2021	10002715	\$ 70.71	\$ 1.98	\$ 6.92			\$ 7.99			87.57	NEVER OWNED BOAT
22667	MENDOZA, EDWIN R & WIFE	09		2024	5780983	\$ 20.56	\$ 0.58				\$ 2.11			22.16	SOLD 2011 MYT TRAILER 2020
22668	MENDOZA, EDWIN R & WIFE	09		2023	5780983	\$ 20.56	\$ 0.58				\$ 2.11			23.25	SOLD 2011 MYT TRAILER 2020
22669	MENDOZA, EDWIN R & WIFE	09		2022	5780983	\$ 20.56	\$ 0.58							21.14	SOLD 2011 MYT TRAILER 2020
22670	MENDOZA, EDWIN R & WIFE	09		2021	5780983	\$ 20.56	\$ 0.58							21.14	SOLD 2011 MYT TRAILER 2020
22671	MOBLEY, CHRISTINA LYNN	07	F-05	2024	010004341	\$ 56.90	\$ 1.59	\$ 3.98			\$ 6.25			68.72	SOLD BOAT
22672	NC DEPT. OF TRANSPORTATION	09		2023	010004341						\$ 110.00			110.00	CHARGED SW FEE IN ERROR
22673	NC DEPT. OF TRANSPORTATION	09		2022	010004306						\$ 110.00			110.00	CHARGED SW FEE IN ERROR
22674	NC DEPT. OF TRANSPORTATION	09		2023	010005006						\$ 110.00			110.00	CHARGED SW FEE IN ERROR
22675	NC DEPT. OF TRANSPORTATION	09		2022	010005006						\$ 110.00			110.00	CHARGED SW FEE IN ERROR
22676	NC DEPT. OF TRANSPORTATION	09		2023	010005006						\$ 110.00			110.00	CHARGED SW FEE IN ERROR
22677	NC DEPT. OF TRANSPORTATION	09		2022	010005006						\$ 110.00			110.00	CHARGED SW FEE IN ERROR
22678	PATTERSON, MORRIS A	11		2024	6678101	\$ 19.31	\$ 0.84				\$ 19.85			19.85	STORAGE BUILDING REMOVED 2021
22679	PATTERSON, MORRIS A	11		2023	6678101	\$ 19.31	\$ 0.84				\$ 19.85			19.85	STORAGE BUILDING REMOVED 2021
22680	PATTERSON, MORRIS A	11		2022	6678101	\$ 19.31	\$ 0.84				\$ 19.85			19.85	STORAGE BUILDING REMOVED 2021
22681	PICKETT, JAMES & FLOSIE	04	F-02	2024	6820275	\$ 171.60	\$ 4.50	\$ 15.80			\$ 110.00			302.00	DWMM MOVED TO LN CARD
22682	RODRIGUEZ, ANN & HUS	09	F-13	2023	10001959	\$ 14.30	\$ 0.40	\$ 1.40			\$ 1.61			17.71	SOLD SWMH 2022
22683	SANDLIN, GARY	06	F-04	2024	10004192	\$ 14.30	\$ 0.40	\$ 0.92			\$ 1.56			127.18	SWMH DOUBLE LISTED
22684	SANDLIN, GARY	06	F-04	2023	10004192	\$ 14.31	\$ 0.41	\$ 0.93			\$ 1.59			125.85	SWMH DOUBLE LISTED
22685	SANDLIN, GARY	06	F-04	2022	10004192	\$ 17.23	\$ 0.48	\$ 1.10			\$ 1.84			136.69	SWMH DOUBLE LISTED
22686	SMITH, CHARLES OLIVER	13	F-21	2024	7904341	\$ 4.45	\$ 0.10	\$ 0.34			\$ 0.39			4.28	MAPPED SOLD OUT OF STATE
22687	SMITH, CHARLES OLIVER	13	F-21	2023	7904341	\$ 4.09	\$ 0.11	\$ 0.40			\$ 0.46			5.06	MAPPED SOLD OUT OF STATE
22688	SMITH, CHARLES OLIVER	13	F-21	2022	7904341	\$ 4.45	\$ 0.12	\$ 0.44			\$ 0.50			5.51	MAPPED SOLD OUT OF STATE
22689	SMITH, CHARLES OLIVER	13	F-21	2021	7904341	\$ 4.84	\$ 0.14	\$ 0.47			\$ 0.55			6.00	MAPPED SOLD OUT OF STATE
22690	THE ECLD CHMICAL COMPANY	01		2024	10003392	\$ 1.88	\$ 0.05				\$ 0.19			2.12	BUSINESS DOUBLE LISTED
22691	THE ECLD CHMICAL COMPANY	01		2022	10003392	\$ 1.88	\$ 0.05				\$ 0.19			2.12	BUSINESS DOUBLE LISTED
22692	THE ECLD CHMICAL COMPANY	01		2021	10003392	\$ 1.88	\$ 0.05				\$ 0.19			2.12	BUSINESS DOUBLE LISTED
22693	WALLACE FARM Y FARMS, LLC	04	F-02	2024	9601391	\$ 119.14	\$ 21.86	\$ 103.99			\$ 110.00			184.59	PARCEL WAS KEPT ON WRONG PARCEL
22694	WELTJE, JONATHAN ALLEN & WIFE	02		2024	9601270	\$ 40.48	\$ 1.13				\$ 41.61			41.61	SOLD BOAT IN 2023
22695	DANIELS, SHANNON KETHI	04	F-06	2024	2123070	\$ 43.33	\$ 1.21	\$ 4.55			\$ 49.11			54.00	SOLD 2019 JET SKI 2023
22696	DENKINS, ROSALYN R & OTHERS	13		2024	2263875	\$ 5.72	\$ 0.16				\$ 5.88			5.88	DOES NOT OWN PARCEL
22697	DENKINS, ROSALYN R & OTHERS	13		2023	2263875	\$ 5.72	\$ 0.16				\$ 5.88			5.88	DOES NOT OWN PARCEL
22698	DENKINS, ROSALYN R & OTHERS	13		2022	2263875	\$ 5.72	\$ 0.16				\$ 5.88			5.88	DOES NOT OWN PARCEL
22699	DENKINS, ROSALYN R & OTHERS	13		2021	2263875	\$ 5.72	\$ 0.16				\$ 5.88			5.88	DOES NOT OWN PARCEL
22700	DENKINS, ROSALYN R & OTHERS	13		2020	2263875	\$ 5.72	\$ 0.16				\$ 5.88			5.88	DOES NOT OWN PARCEL
22701	EZZILL, RONALD GENE JR	07	F-10	2024	2634364	\$ 81.83	\$ 2.29	\$ 8.01			\$ 92.23			101.37	SOLD 2008 JET SKI IN 2022
22702	EZZILL, RONALD GENE JR	07	F-10	2023	2634364	\$ 81.83	\$ 2.29	\$ 8.01			\$ 92.23			101.37	SOLD 2008 JET SKI IN 2022
22703	BYRD, DAVID GRAHAM	13	F-03	2024	1482750	\$ 3.72	\$ 0.10	\$ 0.29			\$ 0.41			4.53	DOES NOT OWN A WHEELER
22704	BYRD, DAVID GRAHAM	13	F-03	2023	1482750	\$ 48.67	\$ 1.37	\$ 3.77			\$ 49.81			54.81	EQUIPMENT DISPOSED
22705	JOHNSON, JOSEPH MCCOV	03	F-01	2024	4200950	\$ 96.15	\$ 7.70	\$ 7.34			\$ 105.79			105.79	MYT TRAILER FOR DOUBLE LISTED
22706	HUDSON, JOSEPH MCCOV	03	F-01	2023	4200950	\$ 104.86	\$ 10.15	\$ 7.63			\$ 119.53			119.53	MYT TRAILER DOUBLE LISTED
22707	JAMES, BERNICE	09	F-18	2024	4339570	\$ 14.30	\$ 0.40	\$ 1.40			\$ 1.61			127.71	SWMH REPLACED WITH NEW SWMH

LL 2-20-25
C 2-20-25
AN 2-10-25

RELEASE NUMBER	NAME	TOWNSHIP	FIRE DISTRICT 1	FIRE DISTRICT 2	TAX YEAR	ACCOUNT NUMBER	COUNTY TAX	CAPITAL FUND	FIRE DISTRICT 1	FIRE DISTRICT 2	LATEFEE PENALTY	SOLID WASTE	TOTAL RELEASE	REASON FOR RELEASE
22708	JAMES, BOBBY	09	F-18		2024	10006298	\$ 255.40	\$ 7.14	\$ 25.00		\$ 28.75		\$ 316.29	SWMH LISTED TO WRONG PERSON
22709	JEFF HARRELL TRUCKING INC	13	F-21		2024	4384656	\$ 126.60	\$ 3.54	\$ 12.39		\$ 14.25		\$ 156.78	MYTS TURNED IN
22710	JEFF HARRELL TRUCKING INC	13	F-21		2023	4384656	\$ 126.60	\$ 3.54	\$ 12.39		\$ 14.25		\$ 156.78	MYTS TURNED IN
22711	MAZA, ISRAEL LUNA, JR	02	F-12		2024	5634195	\$ 10.90	\$ 0.31	\$ 0.99		\$ 1.22		\$ 13.42	MYT TRAILER LISTED IN JOHNSON CO.
22712	MURPHY, GARY THOMAS & WIFE	11			2024	6236757	\$ 37.44	\$ 1.05					\$ 38.49	SOLD MYT TRAILER IN 2020
22713	POWELL, JAMES BOYD & WF ADDIE	09	F-18		2024	6992667						\$ 110.00	\$ 110.00	SW FEE AFTER LISTED IN ERROR
22714	QUINN, MICHAEL CADE	06	F-03		2024	10003753	\$ 355.69	\$ 9.95	\$ 27.36		\$ 39.30		\$ 432.30	SOLD BOAT IN 2023
22715	SANDLIN, GARY	06	F-04		2024	7627479	\$ 461.18	\$ 12.90	\$ 29.54				\$ 503.62	DWMH DOUBLE LISTED
22716	SANDLIN, GARY	06	F-04		2023	7627479	\$ 461.18	\$ 12.90	\$ 29.54				\$ 503.62	DWMH DOUBLE LISTED
22717	SMITH, ERIC GRANT	07	F-14		2024	7929033	\$ 117.52	\$ 3.29	\$ 8.22				\$ 129.03	STORAGE BUILDING LISTED WITH REAL PROPERTY
22718	WELLONS INC	12			2024	9170800	\$ 4,541.68	\$ 127.04				\$ 110.00	\$ 4,778.72	ALL IMPROVEMENTS REMOVED FROM PROPERTY 2023
GRAND TOTAL							\$ 14,087.66	\$ 382.72	\$ 408.73	\$ -	\$ 185.62	\$ 3,521.05	\$ 18,585.98	
SUBMITTED BY: <i>[Signature]</i>							FINAL APPROVAL BY: <i>[Signature]</i>			DATE APPROVED: 03/03/2025				

PROCLAMATION 2025

County of Duplin Office of the County Commissioners



PROCLAMATION RECOGNIZING THE 100 BIRTHDAY OF MS. NINA RUTH HEATH OUTLAW

STATE OF NORTH CAROLINA

COUNTY OF DUPLIN

WHEREAS, Ms. Nina Ruth Heath Outlaw, the daughter of Felix Thomas Heath and Hattie Batts Heath, was born on April 6, 1925. Most of her childhood was spent on the Copeland Farm in Jones County, North Carolina. The family moved to Kenansville in Duplin County when she was around fifteen years old. Ms. Outlaw attended Kenansville High School and graduated in 1943. She had six brothers and three sisters. Ms. Ruth is predeceased by all of her brothers and sister, as well as her husband and only child; and

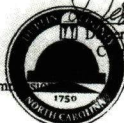
WHEREAS, Ms. Ruth was married to Woodrow Outlaw on October 21, 1945 in Duplin County. In 1954 they moved into the home Ms. Ruth continues to live in today. Ms. Ruth and her husband began their married life with him as a farmer and she as a homemaker. The young couple had one son, Arthur Thomas Outlaw, who passed away on November 5, 2010. She was among the first of the employees to join the workforce at DuPont. Ms. Ruth was employed there for 27 and a half years and retired in 1979; and

WHEREAS, Ms. Ruth's son blessed her with two grandchildren and five great grandchildren. Her grandchildren and great grandchildren are her heart. Ms. Ruth is a long-time member of Kenansville Baptist Church. She was very active in serving meals to grieving families through service on the Women's Bereavement Committee. She has always loved visiting with people and while she no longer goes out to visit, she greatly enjoys having others visit her; and

NOW, THEREFORE, BE IT RESOLVED, that the Duplin County Board of Commissioners do herewith acknowledge the excellence in public service exemplified by Ms. Nina Ruth Heath Outlaw and honor her for her long life and prosperity, and wish her many more.

Adopted this the 3rd March, 2025.

Attest: *[Signature]*
Jaime Carr, Clerk to the Board of Commissioners



[Signature]
B. Edwards, Chairman
County Board of Commissioners

BA # _____ Duplin County
Budget Amendment

Department Title _____ Health
Department Head's Signature _____ Tracey Simmons - Komegay / Ellie Jo Dunn
(form can be e-mailed to Finance from Dept. Head)

All amendments involving revenues must be approved by the Board of Commissioners

Brief description of why this amendment is being requested:

Revenue Code	Line Item Description	Amount	Expense Code	Line Item Description	Amount
5110-35194	NEHA-FDA Grant	10,000.00	5111-40121	Salaries	5,000.00
			5111-40181	Social Security	1,400.00
			5111-40182	Retirement	1,590.00
			5111-40183	Hospital Insurance	2,000.00
			5111-40184	Life Insurance	10.00
Total		10,000.00	Total		10,000.00

Finance Signature _____
Date Approved: _____
Manager Signature _____
Date Approved: _____
Commissioner Approval _____
Date Approved: _____

1/31/2025

Annual Communicable Disease Report

Disease	Probable and Confirmed 2024	Probable and Confirmed 2023	Probable Confirmed 2022	Probable Confirmed 2021	Probable Confirmed 2020
Animal Bites/Exposures	75	62	50	94	110
Animal Rabies Cases	6	0	0	6	1
Rabies Post Exposure Vaccine (Persons)	12	14	6	12	17
Chlamydia	309	358	354	339	347
Gonorrhea	83	95	114	112	106
Non-Gonococcal Urethritis	0	3	4	2	1
PID	5	6	9	1	0
HIV	6	11	5	5	2
Syphilis (Primary/Secondary)	8	6	10	5	7
Syphilis (Latent)	0	8	0	14	
Syphilis (Congenital)	0	0	1	0	1
Hepatitis A	1	1	0	0	0
Hepatitis B, Acute	2	0	0	2	0
Hepatitis B, Chronic Carrier	8	5	5	3	4
Hepatitis B, Perinatally Acquired	1	1	0	0	0
Hepatitis C, Acute	0	0	0	0	0
Hepatitis C, Chronic Carrier	52	50	29	43	27
Campylobacter	31	35	16	3	13
E. Coli-Shiga Toxin Producing	2	4	4	2	2
Foodborne-C. Perfringens	0	0	0	0	0
Listeriosis	0	0	0	1	0
Salmonellosis	11	15	12	13	9
Shigellosis	5	2	1	2	0

Duplin County Child Fatality Prevention Team
Annual Report for CY 2024
Ashley Reiger, Chair

The Child Fatality Prevention Team (CFPT) is responsible for reviewing records of child fatality cases for Duplin County children under 18 years of age. The purpose of these reviews is to make recommendations to improve local and statewide systems to protect children. The teams consist of representatives from the Department of Social Services, Health Department, Law Enforcement, Mental Health, District Attorney's Office, Guardian Ad Litem, Duplin County Schools, Duplin County Cooperative Extension, and TeddBear.

During the four 2024 Duplin County CFPT Meetings, the team reviewed 10 child deaths (7 deaths from 2023 & 3 deaths from 2022). The meetings were held in February, June, September, and December of 2024. It takes the state about 12 months to process and gather the necessary information to send out to each county for review. Duplin County experienced 10 child fatalities in 2022 and 12 child fatalities in 2021.

5-Infant prematurely/perinatal condition-related deaths:

- A 7-day old Hispanic female died on September 19th, 2023 at the hospital with cause of death as perinatal condition. Underlying cause of death as pneumomediastinum originating in the perinatal period. Decedent was born at 23 weeks gestation by c-section due to mother going into labor and infant being breech. Infant developed pneumomediastinum and sustained tracheal injury during surgery.
- A 1-day old Hispanic female died on January 23, 2023 at the hospital with cause of death as perinatal condition. Underlying cause of death as newborn affected by incompetent cervix. Decedent was born at 20 weeks gestation due to mother going into early labor. Decedent expired shortly after delivery.
- A 23-minute old Hispanic female died on May 8, 2023 at the hospital with cause of death as perinatal condition. Underlying cause of death as neonatal cardiac failure. Decedent was born at 22 weeks gestation upon arrival to the OR. Heart rate was less than 60 at delivery. Mother had multiple ED visits prior to delivery.
- A 24-minute old black male died on June 30, 2022 at the hospital with cause of death as perinatal condition. Underlying cause of death as newborn affected by placental transfusion syndrome. Decedent was born at 26 weeks gestation with fetal distress.
- A 3-day old black male died on July 3, 2022 at the hospital with cause of death as perinatal condition. Underlying cause of death as newborn affected by placental transfusion syndrome. Decedent was born at 26 weeks gestation by c-section for hydrops fetalis of other twin. Infant developed bradycardia.

Preterm labor (PTL) continues to be a major contributor to infant mortality in NC. The Health Department continues to focus on prevention of PTL. This is accomplished by having access to early prenatal care services at the Health Department for pregnant women. Also, staff provides education to pregnant women on the signs and symptoms of PTL, monitors for PTL at prenatal contacts, and encourages healthier lifestyles, such as smoking cessation and managing stress, which may be contributors to PTL. The Health Department provides case management services to high-risk pregnant women who reside in Duplin County.

Disease	Probable and Confirmed 2024	Probable and Confirmed 2023	Probable Confirmed 2022	Probable Confirmed 2021	Probable Confirmed 2020
Lyme Disease	1	0	0	0	0
Rocky Mountain Spotted Fever	4	1	1	3	2
Ehrlichiosis, Human Monocytic	1	0	0	0	0
Zika	0	0	0	0	0
Legionellosis	1	2	2	1	0
Encephalitis, WNV, etc.	0	0	0	0	0
Vibrio	0	0	0	0	0
Cryptosporidiosis	0	0	1	2	0
Group A Streptococcal Invasive Infection	6	2	1	0	3
Haemophilus Influenza, Invasive	2	3	1	0	3
Pertussis	0	0	0	0	0
SARS COVID 19	854	1,929	9,508	6,680	4,298
SARS COVID 19 Deaths	1	5	52	113	84
Influenza, Adult Death	0	0	0	0	3
Carbapenem Resistant Enterobacteriaceae-CRE	3	1	2	0	1
Meningitis, Pneumococcal	0	0	0	1	0
Varicella	0	2	0	0	0
Tuberculosis, Active Cases	7	6	2	2	3
Tuberculosis Case Home Visits (DOT)	373	282	153	368	71
Tuberculosis, Latent TB Infection	164	56	110	75	41
Tuberculosis Infection Home Visits (DOPT)	0	0	91	240	265
Control Measures Issued	7	15		5+	9
Outbreaks/Clusters	3 CD/13 Covid	18		32	27
Immunizations	8863	9179	7,368	6,760	5,786

FY 2026 CONSOLIDATED AGREEMENT

This Consolidated Agreement is made between the **North Carolina Department of Health and Human Services, Division of Child and Family Well-Being** (hereinafter referred to as "DCFVW") and **Public Health** (hereinafter referred to as "DPH"), (herein DCFVW and DPH collectively referred to as "NCDHHS"), and the **Duplin County Health Department** (herein after referred to as "LHD") (herein DCI DPH, and LHD may individually be referred to as a "party" and collectively as the "parties") for the purpose maintaining and promoting the advancement of public health in North Carolina. This Consolidated Agreement shall cover a period from June 1, 2025 to May 31, 2026 and shall remain in force until the next Fiscal Year Consolidated Agreement is signed except as provided for in Section X, Provision of Termination.

Now, therefore, NCDHHS and LHD agree that the provisions and clauses herein set forth shall be incorporated in and constitute the terms and conditions applicable for activities involving State funding. (State funding or funds means State, federal, and/or special funding or funds throughout this Consolidated Agreement and any Agreement Addenda.)

I. LHD RESPONSIBILITIES

A. Performance

1. LHD shall perform activities in compliance with applicable program rules contained in the North Carolina Administrative Code (NCAC), as well as all applicable North Carolina statutes and federal laws and regulations.
2. LHD shall perform the activities specified in the Agreement Addenda for State-funded budgets. LHD must negotiate these Agreement Addenda in good faith to the satisfaction of NCDHHS representatives as part of the Agreement execution. LHD will meet or exceed the Agreement Addenda deliverables unless extenuating circumstances prevail and are explained in writing and subsequently approved by the NCDHHS division, section, branch, or program.
3. LHD shall be committed to achieving health equity, promoting inclusion of all populations affected by conditions contributing to health disparities (including race or ethnicity, sex, sexual identity, disability, socioeconomic status, and geographic location), and ensuring all staff, clinical and non-clinical, participate in ongoing training focused on health equity, health disparities, and/or social determinants of health to support individual competencies and organizational capacity to promote health equity.
4. LHD shall administer and enforce all rules that have been adopted by the Commission for Public Health or adopted by the Local Board of Health, Consolidated Human Services Board, or Board of County Commissioners (hereinafter referred to as "LHD governing board"), and laws that have been enacted by the North Carolina General Assembly.
5. LHD shall provide to DPH and DCFVW a copy of any rules adopted, amended, or rescinded by the LHD governing board pursuant to N.C.G.S. § 130A-39 Powers and duties of a local board of health and Public Health Ordinances adopted by the County Commissioners, within 30 days of adoption or rescission. These rules and ordinances are to be sent to the DPH Deputy Director and DCFVW Director.
6. LHD shall provide formal training/orientation for its LHD governing and/or advisory board members.

1-homicide related death:

- A 2-year-old black male died on December 1, 2022 at the hospital with cause of death as homicide. Underlying cause of death as assault by unspecified means. Decedent was brought to the ED for difficulty in breathing and unresponsiveness. He was diagnosed with a non-accidental TBI and was pronounced brain dead.

1-illnesses:

- A 13-year-old black female died on May 30, 2023 at the hospital with cause of death as illnesses. Underlying cause of death as acute lymphoblastic leukemia. Decedent was diagnosed with leukemia in 2022. She was admitted into hospital for severe septic shock, acute renal failure and a large cerebral hemorrhage causing neurologic injury. She was made NPO and terminally extubated.

It is important to stress to parents the importance of prompt medical care when needed.

3-accidental related deaths:

- A 17-year-old Hispanic male died on September 06th, 2023 with cause of death as accident. Underlying cause of death as drowning and submersion following fall into natural water. Decedent was throwing a cast net into an inlet. The cast net got caught on his body and dragged him into the water. Rescuers found the body the next day.
- A 11-year-old Hispanic male died on March, 22 2023 outside near his home with cause of death as accidents. Underlying cause of death as pedestrian injured in collision with car. Decedent was struck by a car when crossing the road. Decedent had multiple skull fractures and was deemed non-survivable.
- A 4-month-old black male died on September 18th, 2023 with cause of death as accident. Underlying cause of death was accidental suffocation and strangulation in bed. Mother placed infant in bed with her and woke up realizing she had rolled on top of him.

Accident prevention education is a key factor in preventing child deaths. Safe driving practices, especially involving young children and teenagers, are extremely important. North Carolina has graduated driver license (GDL) laws in place that includes limited the number of passengers in the car.

Unsafe sleep practices are a contributing factor to death in babies; unfortunately, the message of safe sleep including avoidance of co-sleeping might not always be provided to parents and caregivers. In 2024, Duplin County Health Department distributed 52 pack-n-plays to Duplin County residents in need. These were available at no cost to families who were unable to afford to purchase a crib and did not have a safe sleep alternative for their infants. These pack-n-plays provide infants a safe alternative to co-sleeping with a parent.

Duplin County Health Department continues to utilize funds from the Dr. Ann F. Wolfe Endowment Mini-Grant that was awarded to Duplin County Health Department in August 2023. The project was funded for \$8,000 to include a total of 70-cribette sets (each set includes a pack-n-play, sleep sack, fit sheet, pacifier, and education materials in English or Spanish) from the Crib for Kids' program. Also included is a Sammi and Sasha Toy Kit which includes a miniature pack-and-play, a baby pacifier, and a sleep sack. This has been used as a visual aid to demonstrate safe sleep practice during education/training in-service and one-on-one participant appointments. The target population is Medicaid, uninsured, and low-income families with infants under 12 months of age and/or pregnant women living in Duplin County. The goal is to decrease infant mortality and provide medical providers with education about the importance of Safe Sleep. Clients can be referred by DSS and Health Department case managers who work with at-risk families with young children and pregnant women.

7. LHD shall not require a client to present identification that includes a picture of the client for, at a minimum, immunization, pregnancy prevention, sexually transmitted disease, and communicable disease services.

8. LHD shall provide or assure provision of care management services for all Care Management for High-Risk Pregnancies (CMHRP) and Care Management for At-Risk Children (CMARC) populations. These services may be funded by Medicaid, state or federal funding through Agree Addenda, private funders, or local funds.

a. Per the federal Child Abuse Prevention and Treatment Act (CAPTA) requirements, a notification to the county child welfare agency must occur upon identification of an infant as "substance-affected," as defined by NCDHHS, for the development of a Plan of Safe Care (POSC). NCDHHS requires that all substance-affected infants be referred by the local Child Welfare Agency to CMARC or the designated care management entity for care management and care coordination for that county. The CMARC Referral and Supervisor Directory has the most up date contact for each county for DSS.¹

b. LHD shall use every resource including technical assistance from the regional consultants and State CMHRP and CMARC program managers to resolve issues to prevent care gaps and discontinuation of services.

c. In the event that LHD determines it cannot directly provide care management services for CMHRP and/or CMARC populations, LHD shall:

- 1) Notify NCDHHS in writing of LHD's intention to discontinue the services at least 180 calendar days in advance of discontinuing the services. Notifications regarding the provision of CMHRP shall be provided to the DPH Deputy Director. Notifications regarding CMARC shall be provided to the DCFW Director. LHD is still responsible to provide the care management services during the 180-day period, until those services are transitioned to another entity who can assure continued care without service gaps;
- 2) Follow the "Companion Guide Care Management Service Termination and Transfer of Services"² process from the Division of Health Benefits; and
- 3) Identify another local health department(s) and/or other entity(ies) that can provide continuous care management services for all CMHRP and CMARC populations through SPY26.

9. LHD shall notify the DCFW Director and the DPH Deputy Director if any of the following occur

- a. There is a legal name change to LHD.
- b. A local health director or interim local health director is appointed or leaves office.
- c. LHD becomes part of a consolidated human services agency, a district, or a public health authority.
- d. There is any other governance change.
- e. LHD is no longer subject to the NC Human Resources Act.

Notification shall be in writing within the next business day of the change and is to include a governance organizational chart and any relevant supporting documents reflecting the changes.

10. LHD shall retain financial and program records including electronic records in accordance with the North Carolina Department of Natural and Cultural Resources' Local Government Schedules

¹ <https://medicaid.ncdhhs.gov/care-management/care-management-risk-children-cmarc>

² <https://medicaid.ncdhhs.gov/companion-guide-care-management-service-termination-and-transfer-service-process>

records retention policy³ and in accordance with the retention of those records as described in Section IV, Fiscal Control, Paragraph H. Records resulting from these services shall not be destroyed, purged, or disposed of except in accordance with the records retention policy and in accordance with State and federal law. The State's basic records retention policy requires all gran records to be retained for a minimum of five years or until all audit exceptions have been resolved whichever is longer. If the contract is subject to federal policy and regulations, record retention must be longer than five years since records must be retained for a period of three years following the submission of the final Federal Financial Status Report, if applicable, or three years following the submission of a revised final Federal Financial Status Report. Also, if any litigation, claim, negotiation, audit, disallowance action, or other action involving this Consolidated Agreement or any Agreement Addenda has been started before expiration of the five-year retention period described above, the records must be retained until completion of the action and resolution of all issues which arise from it, or until the end of the regular five-year period described above, which is later.

11. By July 1, 2025, LHD will have developed a plan in partnership with the DPH Environmental Health Section to develop quality assurance plans for each of the following programs: Onsite Wastewater Private Drinking Water Wells, Childhood Lead Poisoning Prevention, Tattoos, Public Swimming Pools, and Child Care and School Buildings. LHD shall submit these plans to the DPH Environmental Health Section by January 1, 2026 for review and approval. Following submission to the DPH Environmental Health Section, LHD shall abide by the plans and any modifications requested by the DPH Environmental Health Section to the plans in order for registered environmental health specialists, registered environmental health specialist interns, or registered environmental health associates employed by or contracted to work for the LHD to be eligible for defense by the Attorney General's Office or to have all or a portion of their judgment or settlement paid by the Department in accordance with G.S. 143-300.8.⁴

B. Data/Reporting

1. LHD shall report client, service, encounter, and other data as specified by applicable program rule Agreement Addenda for State-funded budgets, North Carolina General Statutes, the North Carolina Administrative Code, and/or federal law or regulation. Data shall be reported through North Carolina's centralized reporting system known as the LHD Health Services Analysis (LHD-HSA). To ensure that such data is accurately linked to the specific client served in a manner that results in a unique identifier from the DHHS Common Name Data Service except as allowed by N.C.G.S. § 130A-34.2, LHD shall allow the State to submit (on its behalf) the Social Security Numbers of clients to the Social Security Administration for verification.

2. LHD shall submit monthly reports of On-Site Wastewater activities to the On-Site Water Protection Branch in the DPH Environmental Health Section in the format provided by the DPH Environmental Health Section.

3. LHD shall provide access to patient records to authorized staff from DCFW and DPH for technic consultation, program monitoring, and program evaluation, as specified by this Consolidated Agreement, Agreement Addenda for State-funded budgets, North Carolina law, North Carolina Administrative Code, and federal law and regulation.

³ <https://archives.ncdcr.gov/government/local>

⁴ Per SL2024-49, which modifies N.C.G.S. § 143-300.8(b), states that "All local health departments shall enter into an annual agreement with the Department to provide environmental health services in accordance with Chapter 130A of the General Statute. The annual agreement shall include a requirement for quality assurance for all environmental health services."

4. In accordance with N.C.G.S. § 130A-94, the local health director shall serve as the local registrar vital statistics. In accordance with N.C.G.S. § 130A-96, the local registrar shall appoint a deputy local registrar. The LHD shall report the name and contact information of any local registrar and deputy local registrar to the State Registrar of Vital Statistics within one business day of appointment. The LHD shall also report to the State Registrar when any local registrar or deputy registrar resigns or otherwise departs from the role. The local registrar shall fulfill duties as set out in N.C.G.S. § 130A-97. In accordance with N.C.G.S. § 130A-97(5), the local registrar may have a c of the data from each certificate and maintain it for up to two years. This data shall be maintained securely, as set out in Subparagraphs 5., 6., and 7 below, and used in accordance with applicable law.

5. LHD shall provide network and internet access at its facilities (or to the county network where desired) in order to:

- Connect with critical data and surveillance systems including, but not limited to, the North Carolina Health Alert Network (NC HAN), North Carolina Electronic Disease Surveillance System (NC EDSS), North Carolina Immunization Registry (NCIR), Local Health Department Health Services Analysis (LHD-HSA), North Carolina Crossroads WIC System, North Carol Database Application for Vital Events (NCDAVE), Electronic Birth Registration System (EBRS), and Environmental Health Inspection Data System (EHIDS);
- Rapidly communicate email alerts to and from DPH regarding bioterrorism and public health topics (outbreaks, emergency alerts, etc.);
- Access NCDHHS training material and information used for training staff, including access to webinars;
- Maintain a secure infrastructure for remote data entry; and
- Report electronically all required DPH Environmental Health Section inspection data in the format and frequency specified by DPH.

6. LHD must utilize security products (e.g., firewalls) to maintain network connectivity and security integrity. The LHD network configuration and security practices should comply with State security standards and must allow communication with systems within the NCDHHS networks.⁵

7. LHD shall be responsible to report all privacy and security breaches that may affect NCDHHS data and surveillance systems to NCDHHS as soon as possible but no later than 24 hours from discovery of the breach by completing a report via the NCDHHS Privacy and Security Office – Incident Reporting Form.⁶ If the breach involves Social Security Administration (SSA) data or Centers for Medicare and Medicaid Services (CMS) data, the LHD shall report the breach within 1 hour of becoming aware of the breach. This may include but is not limited to ransomware attacks, malicious code execution, or network breaches. LHD's access to NCDHHS data and surveillance systems n be limited or turned off until proof of remediation is supplied by LHD. LHD shall reimburse NCDHHS or otherwise be held responsible for the costs associated with giving affected persons written notice of a privacy or security incident, as required by any applicable federal or state law, when the privacy or security incident arises out of LHD's performance under this Consolidated Agreement or Agreement Addenda. If a subcontractor is used by LHD in its performance of this work, the LHD must hold the subcontractor to the same privacy and security requirements set out in this Consolidated Agreement and Agreement Addenda.

⁵ <https://it.nc.gov/resources>; <https://it.nc.gov/resources/state-it-standards>

⁶ <https://security.ncdhhs.gov/>

C. Assessments and Plans

1. LHD shall provide to the DPH Community Health Assessment Director:

a. A comprehensive community health assessment (CHA) at least every four years for each county or health district as follows:

- The CHA report is due on the first Monday in March following the year of CHA.
- The CHA report shall be submitted as an attachment via the web-based software, Clear Impact Scorecard. The executive summary and community priorities will appear in the no fields.
- The CHA shall be a collaborative effort with local partners inclusive of hospitals, business community partners, and local community health coalitions, and the CHA report shall identify a list of community health problems based on the assessment.
- The CHA report shall include primary and secondary data that is collected and analyzed.
- Secondary data shall be obtained from published statistical tables and reports from the State Center for Health Statistics (SCHS) or other official sources.
- Primary data needs and methodologies shall be determined once secondary data have been reviewed and gaps in knowledge about the community are identified.
- After analyzing primary and secondary data, the CHA report shall describe available community resources and resource needs for the identified community health problems.
- Each identified community health problem shall be prioritized and described in the narrative. The CHA report shall include data analysis of those indicators listed in the Accreditation Self-Assessment Inventory, Benchmark 1, Activity 1.1.

b. A Community Health Improvement Plan (CHIP) no later than six months after the completion of the CHA as follows:

- The CHIP is due by the first Monday in September following the year of assessment.
- The CHIP shall be submitted via the web-based software, Clear Impact Scorecard.
- The CHIP shall address a minimum of two priorities identified in the most recent community health assessment.
- The CHIP shall be data driven and derived by using results-based accountability to focus on both population and program accountability. Results, indicators, programs, and performance measures must be included.
- The CHIP shall be aligned with one or more of the Healthy North Carolina 2030 (HNC 2030) indicators and use best evidence interventions targeting health behaviors, the physical environment, social and economic factors, and/or clinical care.
- The CHIP shall be aligned with the current North Carolina State Health Improvement Plan and consider policy recommendations as a best practice opportunity.
- The CHIP shall be updated at least annually, and LHD must monitor its performance against the CHIP annually.
- Components of the CHIP may persist across CHA-CHIP cycles when:
 - the health problem persists and continues to be a priority; and
 - new interventions are needed; and/or
 - the interventions need to be expanded to a new target population.

c. A state of the county or district health report (SOTCH) during each interim year between CHAs as follows:

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- 1) The SOTCH is due by the first Monday in March in years when a CHA report is not submitted.
- 2) The SOTCH shall be submitted via the web-based software, Clear Impact Scorecard.
- 3) The SOTCH shall include:
 - a) progress made on each performance measure in the CHIP;
 - b) morbidity and mortality changes since the last CHA;
 - c) emerging issues since the last CHA; and
 - d) new, paused, and/or discontinued initiatives since the last CHA.
2. LHD shall make a written request for any variances in submission of CHA, CHIP, and SOTCH documents in advance of the required date of submission. Emails may be sent to the DPH Community Health Assessment Director at cha.sotch@dhs.nc.gov.
3. For LHD accreditation, all instances of Clear Impact Scorecard must be linked to the HNC 2030 Scorecard licensed by DPH.
4. Guidance about CHA, CHIP, and SOTCH is located on the North Carolina State Center for Health Statistics website under "Local Data Analysis and Support."⁷

II. NCDHHS RESPONSIBILITIES

A. Training, Consultation, and Support

1. DCFW and DPH shall provide training to LHD for LHD's response to this Consolidated Agreement and to the Agreement Addenda. Upon request, consultation will be provided by DCFW and/or DPH to LHD.
2. DCFW and/or DPH shall provide coordination and support for the education and training for the public health workforce, including developing training opportunities at the Section/Branch/Program level to achieve health equity, promote inclusion of all populations affected by health disparities (including racial/ethnic minority groups and persons with disabilities), and ensure all staff, clinical and non-clinical, have opportunities for training focused on health equity, health disparities, and/or social determinants of health to support individual competencies and organizational capacity to promote health equity.
3. DCFW and DPH shall provide leadership for liaison activities between NCDHHS and LHD for general problem solving and technical support around areas addressed within this Consolidated Agreement.
4. DPH shall provide high-level consultation, technical assistance, and advice to local health directors and teams via the DPH Local and Community Support (LCS) Section. For more information, contact the DPH Deputy Director/LCS Section Chief. Broad content areas include, but are not limited to:
 - a. Board Relations;
 - b. Management Teams and Staffing;
 - c. Policy Development;
 - d. Program Planning and Implementation;
 - e. Quality and Performance Improvement; and

⁷ <https://schs.dph.ncdhhs.gov/units/idas/cha.htm>

- f. General Administrative Consultation, including consultation and technical assistance in budgeting, fiscal, administrative and management support topic areas.
 5. DCFW and DPH shall provide technical assistance and consultant services, as required, for specific health program areas, including providing guidance and consultation about specific patient clinic issues, when requested. Contact the specific division's section chief or branch head to arrange for technical assistance and consultant services.
 6. DPH shall provide course coordination, consultation, and technical assistance on nursing practice and standards, policies, and procedures that cross programs via the DPH LCS Section, Local Technical Assistance and Training Branch (LTATB). Contact the DPH Chief Public Health Nurse/Branch Head, LTATB to arrange this assistance.
 7. DPH shall provide support and consultation to the public health workforce in LHD, through the provision of regional public health consultants who offer professional development and training (finance, billing, and budget. Contact the DPH Chief Public Health Nurse/Branch Head, LTATB to arrange a consultation.
- B. Performance**
1. DCFW and DPH shall act as liaisons between the public health system and the Division of Health Benefits (the State's Medicaid agency) on issues related to Medicaid-reimbursed services provided by the State and LHD. DCFW and DPH shall cooperate with the Division of Health Benefits to provide technical assistance, guidance, and consultation to local health programs to ensure compliance with Medicaid policies and procedures.
 2. For services of the DPH State Laboratory of Public Health (SLPH), DPH shall:
 - a. Provide free or at-cost mailers that meet the US Postal Service/DOT UN3373 Biologic substance shipping and packaging regulations for samples submitted to the SLPH only, when ordered via the SLPH's web-based mailroom ordering system;
 - b. Ensure qualified personnel to process, analyze, and report test results;
 - c. Ensure that SLPH maintains Clinical Laboratory Improvement Amendments of 1988 (CLIA) certification;
 - d. Submit invoices to LHD via electronic means;
 - e. Collect interest (per N.C.G.S. § 147-86.23 Interest and penalties) and a 10% late fee as appropriate; and
 - f. Provide a qualified Laboratory Director and a Technical Consultant for LHD's laboratories participating in the North Carolina SLPH CLIA Contract Program. Services provided by the oversight of this personnel include training and continuing education, CLIA inspection assistance, proficiency testing and enrollment, competency assessment, and models for laboratory forms, procedures, and policies.
 3. DCFW and DPH will provide support and technical assistance for LHD to comply with all applicable laws, regulations, and standards relating to the activities covered in this Consolidated Agreement.
 4. DCFW and DPH shall conduct reviews, audits, and program monitoring to determine compliance with the terms of this Consolidated Agreement and its associated Agreement Addenda.

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C. Data/Reporting

- 1. DCFW and DPH shall provide automated data and surveillance systems to collect and store client service, encounter, and other data related to DCFW and DPH programs on behalf of LHD and other public health programs. DCFW and DPH shall provide business and technical support to the user of these systems. DCFW and DPH shall notify LHD as opportunities and/or timelines for improved emerging technology systems occur. These systems may include, but are not limited to:
 - a. LHD-Health Services Analysis (LHD-HSA) for automated reporting of clinical service data fields;
 - b. Environmental Health Inspection Data System (EHIDS) for Food and Lodging inspection and billing data;
 - c. Aid-to-Counties Database (ATC) for reporting and claiming State funds and any federal fund which are allocated by DPH or DCFW;
 - d. North Carolina Health Alert Network (NC HAN);
 - e. North Carolina Electronic Disease Surveillance System (NC EDSS);
 - f. North Carolina Immunization Registry (NCIR);
 - g. North Carolina Crossroads WIC System;
 - h. Electronic Birth Registration System (EBRS);
 - i. COVID-19 Community Team Outreach (CCTO) Tool;
 - j. COVID-19 Vaccine Management System (CVMS); and
 - k. North Carolina Database Application for Vital Events (NCDAVE) for electronic death registration.

Other automated data and surveillance systems may be added as they are developed; others may be discontinued.

- 2. DCFW and DPH shall be responsible in its use of data received and reviewed in its various roles as public health authority, health oversight agency, and business associate. Protected health information (PHI) received by DCFW and DPH in its capacity as a covered entity or business associate shall be protected as required by the Health Insurance Portability and Accountability Act of 1996 (HIPAA) (see this Consolidated Agreement's Attachment B: Business Associate Agreement Addendum).

- D. **Fund Availability and Notification:** DCFW and DPH shall provide to LHD the Budgetary Estimate Funding Allocations no later than February 14 of each year to use in preparation of its local budget proposals per N.C.G.S. § 108A-88 unless exceptions are noted in the respective Agreement Addenda. The Agreement Addendum for Activity 874 Food and Lodging is an exception, as the Agreement Addendum for it will be provided to LHD no later than March 30 for the State Fiscal Year (SFY) in which payment will be made.

- 1. DCFW and DPH shall each provide a Funding Authorization document to LHD after the receipt of the Certified State Budget.
- 2. Following receipt of the Certified State Budget for the fiscal year and upon receipt of this executed Consolidated Agreement and the executed Agreement Addenda, DCFW and DPH shall make fun available to LHD at the beginning of each fiscal year through the Aid-To-Counties Database (AT Funds will be dispersed in accordance with the LHD's certified expenditure reporting within AT and payments will be made to LHD according to the NCDHHS Controller's Office Aid-to-Count Expenditure Control Schedule issued December of each year for the following calendar year.

III. FUNDING STIPULATIONS

A. Use of Funds

- 1. Funding for this Consolidated Agreement and all Agreement Addenda is subject to the availability of State, federal, and Special Funds for the purpose set forth in this Consolidated Agreement and the Agreement Addenda.
- 2. During the period of this Consolidated Agreement, LHD shall not use State, federal or Special Project funds received under this Consolidated Agreement or any Agreement Addenda to reduce locally appropriated funds as reflected in the Local Appropriations Budget (see Section IV. Fiscal Control, Paragraph H. Local Appropriations Budget).
- 3. **Required Reporting Certifications:** Per the revised Uniform Guidance, 2 C.F.R. 200, if awarded federal pass-through funds, the LHD as well as all Subrecipients of the LHD must certify the following whenever 1) applying for funds, 2) requesting payment, and 3) submitting financial reports:

"I certify to the best of my knowledge and belief that the information provided herein is true, complete, and accurate. I am aware that the provision of false, fictitious, or fraudulent information, or the omission of any material fact, may subject me to criminal, civil, or administrative consequences including, but not limited to violations of U.S. Code Title 18, Sections 2, 1001, 1343 and Title 31, Sections 3729-3730 and 3801-3812."

B. Compliance

- 1. To receive funding under this Consolidated Agreement, LHD shall comply with 10A NCAC 46, Section .0200 Standards for Local Health Departments.
- 2. LHD shall maintain authenticated employee time records to document the actual work activity of each employee on a daily basis. The percentage of time each employee spends in each activity shall be converted to dollars based upon the employee's salary and benefits at least on a monthly basis. The computation shall support the charges for salaries and benefits to all federal and State grants required in 2 C.F.R. Part 200) as well as provide the documentation of detailed labor cost per activity for preparation of Medicaid Cost Report.
- 3. LHD charges/billing. LHD shall:
 - a. Establish one charge per clinical/support service for all payors (including Medicaid) based on related costs as permitted by N.C.G.S. § 130A-39(g);
 - b. Bill all payors the established charge (with the exception that when billing 340B Drug Pricing Program drugs or devices to Medicaid, all drugs or devices purchased using 340B Program may be billed to Medicaid at the acquisition cost);
 - c. Make every reasonable effort to collect charges for services through public or private third-party payors (except where prohibited by federal regulations or State law) noting, however, that no shall be refused services mandated by law solely because of an inability to pay; and
 - d. Review all LHD fees, including environmental health fees, annually with the governing body in accordance with the North Carolina Local Health Department Accreditation Board guidance on local policies.LHD may accept negotiated or other agreed upon lower amounts (e.g., the Medicaid reimbursement rate) as payment in full.

4. LHD shall comply with the federal Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards ("Uniform Guidance"), codified at 2 C.F.R. 200, when utilizing federal grant funds.

- a. When procuring goods and services with federal grant funds, LHD shall apply the most restrictive rule when following federal, State, and local government procurement requirement
5. When administering the Special Supplemental Nutrition Program for Women, Infants, and Children (WIC Program), LHD must adhere to the requirements set forth in Section 361 of the Healthy Hunger-Free Kids Act of 2010, which amended Section 12(b) of the Richard B. Russell National School Lunch Act (NSLA), 42 U.S.C. 1760(b). This Act requires local health departments to support full use of the federal administrative funds provided for the WIC Program. The federal administrative funds are specifically excluded from budget restrictions or limitations including, a minimum, hiring freezes, work furloughs, and travel restrictions.

6. LHD agrees to execute the following consolidated Federal Certifications (Attachment C) as applicable when receiving federal funds and to immediately notify the DCFW Director and the D Deputy Director if the certifications, as executed, change during the term of the Consolidated Agreement:

- a. Certification regarding Nondiscrimination;
- b. Certification regarding Drug-Free Workplace Requirements;
- c. Certification regarding Environmental Tobacco Smoke;
- d. Certification regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion--Low-Tier Covered Transactions; and
- e. Certification regarding Lobbying.

7. Pursuant to the Federal Funding Accountability and Transparency Act (FFATA), LHD is required to submit to DCFW and DPH information that is reportable by DCFW and DPH for all qualified subawardees of federal funds. LHD will complete and submit the FFATA Data Reporting Requirements forms provided by DCFW and DPH to determine the eligibility as a sub-awardee for reporting purposes. Information provided by LHD will be used by DCFW and DPH to report subawards (funding authorizations) equal to or greater than \$30,000 from each federal grant.

8. If the LHD's Unique Entity Identifier (UEI) changes, the LHD shall provide its new UEI to the DCFW Director and the DPH Deputy Director. DCFW and DPH use the LHD's UEI when reporting subawards in the FFATA Subaward Reporting System (FSRS). The federal government's System for Award Management (SAM) assigns the UEI to uniquely identify business entities.

9. LHD shall comply with the federal Required Disclosures for Federal Awardee Performance and Integrity Information System (FAPIS) when receiving federal funds: LHD shall disclose, in a manner, in writing to the NCDHHS funding entity (DPH or DCFW) and the federal Health and Human Services Office of the Inspector General (HHS OIG) all information related to violations of federal criminal law involving fraud, bribery, or gratuity violations potentially affecting the federal award. Disclosures must be sent in writing to the DPH Deputy Director or DCFW Director and the HHS OIG. (Guidance is available on the HHS OIG website.⁸)

⁸ <https://oig.hhs.gov/compliance/self-disclosure-info/hhs-oig-grant-self-disclosure-program/>

C. Training Reimbursement

1. Subject to the availability of funds and approval by the DPH Environmental Health Section, LHD may request reimbursement for in-person Centralized Intern Training (CIT) and a one-time mileage allocation. Reimbursement requests must be submitted by LHD to the DPH Environmental Health Section within 60 days of course completion and within the same fiscal year the training is completed. Reimbursement requires successful completion of the course. No reimbursements are offered for virtual trainings. (Reimbursement Request Form DHHS 4125 *Centralized Intern Training Funds Reimbursement Request* is available on the DPH Environmental Health website under "Centralized Intern Training and Authorization.")

a. For Interns attending CIT sessions in person, reimbursement amounts are based on the session attended:

- 1) Food Protection & Facilities Track — \$280
- 2) On-Site Water Protection Track — \$560

b. For cross-training Registered Environmental Health Specialists (REHS) attending CIT sessions in person, reimbursement amounts are based on the session attended:

- 1) Food, Lodging, & Institutions — \$170
- 2) Child Care & School Sanitation — \$62
- 3) On-Site Water Protection — \$450
- 4) Private Drinking Water Wells — \$62
- 5) Public Swimming Pools — \$62
- 6) Tattoo — \$62

c. A one-time mileage allocation per two REHSs from the same county per training session is based on one of the four geographical areas in which they are employed.

- 1) Area 1 — \$57: Alamance, Caswell, Chatham, Cumberland, Duplin, Durham, Edgecombe, Franklin, Granville, Greene, Guilford, Halifax, Harnett, Hoke, Johnston, Lee, Lenoir, Montgomery, Moore, Nash, Orange, Person, Randolph, Sampson, Vance, Wake, Warren, Wayne, Wilson.
- 2) Area 2 — \$170: Alexander, Alleghany, Anson, Ashe, Beaufort, Bertie, Bladen, Brunswick, Cabarrus, Camden, Carteret, Catawba, Chowan, Columbus, Craven, Currituck, Dare, Davidson, Davie, Forsyth, Gaston, Gates, Hertford, Hyde, Iredell, Jones, Lincoln, Martin, Mecklenburg, New Hanover, Northampton, Onslow, Pamlico, Pasquotank, Pender, Perquimans, Pitt, Richmond, Robeson, Rockingham, Rowan, Scotland, Stanly, Stokes, Su-Tyrrell, Union, Washington, Watauga, Wilkes, Yadkin.
- 3) Area 3 — \$283: Avery, Buncombe, Burke, Caldwell, Cleveland, Haywood, Henderson, Jackson, Madison, McDowell, Mitchell, Polk, Rutherford, Transylvania, Yancey.
- 4) Area 4 — \$396: Cherokee, Clay, Graham, Macon, Swain.

D. Purchases

1. Equipment is a type of fixed asset consisting of specific items of property that: (1) is tangible in nature; (2) has a life longer than one year; and (3) has a significant value.

⁹ <https://ehs.dph.ncdhhs.gov/oet/index.htm>
Note: This form can also be downloaded at
<https://ehs.dph.ncdhhs.gov/oet/docs/cit/CentralizedInternTrainingFundsReimbursementRequest.pdf>

a. For Inventory Purposes:

- 1) Equipment must be accounted for in accordance with guidance published by the Governmental Accounting Standards Board (GASB) for capital assets.
- 2) All equipment with an acquisition cost of \$500 or more that was purchased with the Special Supplemental Nutrition Program for Women, Infants, and Children (WIC Program) Fund prior to January 1, 2018 will be inventoried with the DCFW Community Nutrition Service Section. The LHD is responsible for assigning a fixed asset number and applying a fixed asset tag to equipment purchased by the LHD, using WIC Program funds, after January 1, 2018. Within 60 days of the purchase, the LHD will provide to the DCFW Community Nutrition Services Section a written report of the purchase, including a description of the item purchased, serial number, fixed asset tag number, and a copy of the bill of sale.

b. For Prior Approval Purposes:

- 1) Unless a more restrictive requirement applies in an Agreement Addendum, all equipment purchased or leased with an acquisition cost exceeding \$2,500, where there is an option to purchase with State/federal funds, the purchase or lease must receive prior written approval from the appropriate Section and Branch within DCFW or DPH. [See Subparagraph 2 below for WIC Program requirements.] For those purchased with DPH Public Health Preparedness and Response (PHP&R) Branch funds only, any purchase exceeding \$2,500 per invoice shall be treated as a single purchase for prior approval purposes. [For example, on one invoice, LHD purchases a computer, monitor, and printer totaling more than \$2,500, or purchases computers at \$500 each.]
- 2) For WIC Program, all computer and medical equipment, whether purchased or leased, must receive prior written approval from the DCFW Community Nutrition Services Section regardless of cost. All other tangible assets (non-computer/medical) with an acquisition cost exceeding \$500 must receive prior approval. Computer accessories, such as keyboards and monitors, do not require approval.
- c. For Accounting Purposes
 - 1) LHD must utilize the depreciation schedule provided by the State for all assets with an acquisition cost of \$5,000 or greater. The accumulated depreciation shall be recorded in the general fixed assets account group.
2. Prior approval required for purchases other than equipment:
 - a. For DPH PHP&R Branch funds, purchases for meals and refreshments must receive prior written approval from the DPH PHP&R Branch.
 - b. The use of Medicaid fees generated by maternal and child health programs for capital improvements requires prior written approval from the State Title V Director; the State Title Director will secure proper programmatic approval as applicable.
 - c. For other prior approval requirements, see individual Agreement Addenda.

IV. FISCAL CONTROL

A. LHD shall comply with the Local Government Budget and Fiscal Control Act, North Carolina General Statute Chapter 159, Article 3.

1. LHD shall maintain a purchasing and procurement system in accordance with generally accepted accounting principles and procedures set forth by the Local Government Commission.¹⁰

¹⁰ <https://www.nctreasurer.com/divisions/state-and-local-government-finance-division/local-government-commission>

B. LHD shall execute written agreements with all parties who invoice LHD for payment for the provision of services to patients. Exceptions may be permitted in cases where the patient has a preference for a non-contracted provider and that provider verbally agrees to abide by program requirements and to accept program payment as payment in full.

C. When subcontracting, LHD must meet the following requirements:

1. LHD is not relieved of the duties and responsibilities provided in this Consolidated Agreement or Agreement Addenda.
2. LHD will not enter into a financial assistance agreement with any entity on the current North Carolina Office of State Budget and Management (OSBM) Suspension of Funding List (SOFL) or shall withhold funds not yet disbursed until the entity has been removed from the SOFL. Updated SOFLs are released weekly and are available on the OSBM website.¹¹
3. LHD shall require its subcontractor to agree to abide by the standards set out in this Consolidated Agreement and relevant Agreement Addenda or to provide such information as to allow LHD to comply with these standards.
4. LHD shall subject its subcontractor to all conditions of this Consolidated Agreement and of any subsequent Agreement Addenda for which they perform work on behalf of LHD.
5. LHD shall require its subcontractor to allow DCFW and/or DPH and federal authorized representatives' access to any records pertinent to its role as a subcontractor of LHD.
6. Upon request, LHD will make available to DCFW and/or DPH a copy of subcontracts supported with State or federal funds.
7. **Reporting Required Subcontract Information:** In accordance with revised NCDHHS guideline effective October 1, 2024, the LHD must provide the information listed below for every subcontract from the LHD that is to carry out any or all of an Agreement Addendum's work and which utilizes any of that Agreement Addendum's DPH or DCFW funding.
Subcontracts are contracts or agreements issued by the LHD to a vendor ("Subcontractor" of the LHD) or a pass-through entity ("Subrecipient" of the LHD).
Subcontractors are vendors hired by the LHD via a contract to provide a good or service required by the LHD to perform or accomplish specific work outlined in an executed Agreement Addendum (AA). For example, if the LHD needed to build a data system to satisfy reporting requirements of AA, the vendor hired by the LHD to build the data system would be a Subcontractor. Reference Section F.3. for the definition of "Vendor." However, not all Vendors are considered Subcontract Entities performing general administrative services to the LHD (e.g., certified professional accountants) are not considered Subcontractors.
Subrecipients of the LHD that receive DPH or DCFW pass-through funding from the LHD via a contract or agreement to carry out all or a portion of the programmatic responsibilities outlined in an executed Agreement Addendum. Reference Section F.1. and F.2. for definitions of "Subrecipient" and the "Subrecipient relationship." Subrecipients are also referred to as Subgrantees in NCAC.

¹¹ <https://www.osbm.nc.gov/stewardship-services/grants-management/suspension-funding-memos>

The following information must be provided to the relevant Agreement Addendum's DPH Program Contact or DCFW Program Contact *prior* to the entity being awarded a contract or grant from the LHD:

- Organization or Individual's Name (if an individual, include the person's title)
- EIN or Tax ID
- Street Address or PO Box
- City, State and ZIP Code
- Contact Name
- Contact Email
- Contact Telephone
- Fiscal Year End Date (of the entity)
- State whether the entity is functioning as a Subrecipient or as a Subcontractor of the LHD

D. LHD must receive prior written approval from the DCFW Director and/or the DPH Deputy Director subcontract when either of the following conditions exist:

1. LHD proposes to subcontract to a single entity 50 percent or more of the total State and federal funds made available through this Consolidated Agreement;
2. LHD proposes to subcontract 50 percent or more, or \$50,000, whichever is greater, of the total State and federal funds made available through this Consolidated Agreement or any Agreement Addendum.

E. LHD must receive prior written approval from the Program Contact listed on the applicable DCFW or DPH Agreement Addendum to subcontract when either of the following conditions exist:

1. LHD proposes to subcontract for any of the services in the Special Supplemental Nutrition Program for Women, Infants, and Children (WIC Program);
2. LHD provides financial assistance of any funding amount with a contract to a Subrecipient who carries out the LHD's programmatic responsibilities within the Agreement Addendum, regardless of funding source.

F. Definitions for Subrecipient and Vendor:

1. Subrecipient: The federal government defines a subrecipient as a non-federal entity that receives subaward from a pass-through entity to carry out part of a federal [or State] program.¹² Subrecipient means any entity who receives pass-through funding in the form of a grant or grant contract from grant recipient or Subrecipient. E.g., CDC issues NCDHHS a grant, making NCDHHS the prime recipient; NCDHHS passes-through grant funds to an LHD, making the LHD a Subrecipient of NCDHHS; if the LHD further passes through their grant funds to a community-based organization that organization is a Subrecipient of the LHD.

The definition of Subrecipient does not include an individual who is a beneficiary of such program (e.g., a client) or a vendor that provides administrative services (e.g., accountant, staffing) or products (e.g., software, assessment) to the program.

A Subrecipient receives financial assistance to provide core programmatic services and is responsible for how the programmatic work is done, programmatic and financial reporting, and abiding by the award terms and conditions. "Subgrantee" shall have the same meaning as Subrecipient.

¹² <https://www.ecfr.gov/current/title-2/subtitle-A/chapter-II/part-200/subpart-D/subject-group-ECFR031321e29ac5b6d/section-200.331>

2. Subrecipient Relationship: A Subrecipient Relationship exists when a recipient or Subrecipient issues its own subaward for financial assistance via a contract with an entity, through which the entity becomes responsible for the programmatic work, reporting, and award terms and condition the same way the original recipient or Subrecipient is responsible. The entity receiving the subaward of passed-through funding is now a Subrecipient. All conditions of the original funding are passed through to all recipients and Subrecipients; this is a key feature of the Subrecipient Relationship. Subrecipient Relationship exists between NCDHHS and the LHD. If the LHD passes funding through to their own Subrecipient, the LHD is responsible for monitoring its Subrecipients in the same way DCFW and DPH monitor the LHD.

3. Vendor: A Vendor provides goods and/or services to the LHD via a purchase order or contract to pay for the purchased goods or services. A Vendor has no responsibility beyond delivering the purchased goods or services; a Vendor is not responsible for the programmatic work, reporting, or award terms/conditions within the applicable Agreement Addendum. A Vendor provides these goods or services as part of its regular business to any customer that orders from it or contracts with it.

G. LHD shall return by email a signed copy of all DCFW Funding Authorization documents to the DCFW Budget Office and a signed copy of all DPH Funding Authorization documents to the DPH Budget Office.

H. LHD shall retain a copy of all signed Funding Authorization documents, the files (paper or electronic) produced by the LHD to document its monthly expenditure requests made in the Aid-to-Counties Database (ATC), this signed Consolidated Agreement and subsequent Amendments, all signed Agreement Addenda, signed Agreement Addenda Revisions, and other financial records in accordance with the current Records Disposition Schedule for Local Health Departments issued by the North Carolina Department of Natural and Cultural Resources.¹³

1. Audits/Monitoring: The county or LHD shall have an annual audit performed in accordance with the Single Audit Act of 1984 (with amendment in 1996) and 2 C.F.R. Part 200. The audit report shall be submitted to the Local Government Commission (LGC) by the County Administration (if single county LHD) or the District Health Department or Public Health Authority (if so organized) within six months following the close of the Agreement. Audit findings referred to the NCDHHS Internal Audit Office LGC will be investigated and findings verified by the NCDHHS Controller's Office staff with assistance of DPH and/or DCFW Program Staff.

J. Local Appropriations Budget:

1. LHD shall prepare and maintain a Local Appropriations Budget (reflecting the plans to use local appropriations or earned fees) for each Agreement Addendum in a manner consistent with instructions provided in funding-specific budgetary guidance from DCFW and DPH and the specific guidance from the respective programs.
2. LHD shall not reduce county appropriations for maternal and child health services provided by the local health departments because they have received State appropriations for this purpose, pursuant to N.C.G.S. § 130A-4.1 (a) State funds for maternal and child health care/nonsupplanting.
3. LHD shall budget and expend all income earned by LHD for maternal and child health programs supported in whole or in part from State or federal funds, received from NCDHHS, to further the

¹³ <https://archives.ncdcr.gov/government/local-government-agencies/local-health-departments-schedule>

objectives of the program that generated the income, pursuant to N.C.G.S. § 130A-4.1.(b) State funds for maternal and child health care/non-supplanting.

4. LHD shall not reduce county appropriations for health promotion services provided by the local health departments because they have received State appropriations for this purpose, pursuant to N.C.G.S. § 130A-4.2. State funds for health promotion/non-supplanting.

5. LHD shall complete and return to DPH the LHD Assurance of County Appropriations Maintenance (Non-supplanting) (Attachment A) regarding its compliance with these requirements.

K. Local Earned Revenues Budgeting and Reporting: LHD shall observe the following conditions while budgeting and expending Local Earned Revenues:

1. Locally appropriated funds may not be withdrawn due to fee collection greater than projected in the budget or due to new grant funding except during the last two months of the fiscal year to allow the county to manage end of year budget close out.

2. Earned revenue (officially classified as local funds) must be budgeted and spent in the program that earned it unless otherwise noted in the respective Agreement Addenda.

a. Revenue generated by a women's or children's health program may be budgeted and expended in any women's or children's health program, unless a specific Agreement Addendum has a more restrictive requirement.

3. LHD shall not use personal health program funds to support environmental health programs nor environmental health program funds to support personal health programs.

4. Use of program income generated by the expenditure of federal categorical funds will be governed by applicable federal regulations, including, but not limited to, 2 C.F.R. Part 200.

5. A local account shall be maintained for unexpended earned revenues (i.e., Title XIX fees, private insurance, or private pay (cash)). Accounts shall be maintained in sufficient detail to identify the program source generating the fees.

6. The amount of Title XIX fees budgeted and expended in FY 2025-2026 must equal or exceed the amount of Title XIX revenues earned during FY 2023-2024. The State will not approve program activity budgets that do not include an amount of Title XIX fees sufficient to meet the requirements of this section. The State may waive this requirement if LHD provides sufficient justification.

L. Aid-to-Counties Database and Expenditure Reporting:

1. LHD shall submit its actual State, federal, and local required match expenditures for all its programs to the NCDHHS Controller's Office via the Aid-to-Counties Database (ATC).

2. Specific ATC instructions and training will be provided by DPH LTATB to LHD.

3. Submission dates for these expenditures are published each December for the following calendar year by the NCDHHS Controller's Office and are found in its Aid-to-Counties Expenditure Control Schedule. This schedule allows LHD at least seven days to enter the pertinent month's expenditures into ATC. LHD must submit these monthly Expenditure Reports via ATC consecutively through the Consolidated Agreement period. Failure to meet the month's reporting deadline will result in the exclusion of those expenditures for that month.

4. The LHD's health director and finance officer will approve the monthly expenditures in ATC to certify them. Certification here indicates that the total State and federal expenditures reported by LHD, as well as the local required match expenditures, are valid for the pertinent month's actual expenditures. Funding is based on an allocation method, not a contract method, and counties receive reimbursement for services provided during one month in the following month.

Once the LHD has certified the month's expenditures in ATC, ATC will alert the NCDHHS Controller's Office staff that expenditures have been approved and certified, and are ready to be paid.

5. May is the last service month to be paid in the SFY, with the final expenditure reporting submitted, certified, and paid in June. (Services provided in June are reported in July and will be paid out of next SFY.)

6. When Agreement Addenda are supported by federal funding or grants that do not coincide with the SFY, care must be taken to be attentive to the service month and payment months for each grant; as well as the ending liquidation date for each grant. Expenditures of federal funds must be reported according to the funding period for a grant. For each grant, the Budgetary Estimate document and the Funding Authorization document will have service and payment month dates listed. Failure to report expenditures after the payment period ends may result in non-payment.

7. LHD shall have the opportunity to amend its expenditure reporting in the month following discovery of the error. LHD must not wait to submit its adjustments as there must be sufficient time remaining for verification of the adjustments before the last payment in the SFY.

a. In accordance with Subparagraph 6 above, LHD must ensure that its reporting adjustments against federal funds are received in time to be paid within the grant's payment period. Amendment expenditure reports must be submitted no later than the next reporting date after the grant period ends in order to be paid, unless an exception is approved by the DCFW Budget Office or the DPH Budget Office, as appropriate.

b. Any overpayments identified by either the State or LHD will be adjusted out of the next month's claim for reimbursement by the NCDHHS Controller's Office or by submitting a check to NCDHHS for payment if it is the last month of the fiscal year or if the federal grant is closed. There is no provision to carry forward funds from one SFY to another.

8. LHD shall review its prior reimbursement claims against payments monthly.

V. PERSONNEL POLICIES

A. LHD shall adhere to and fully comply with State and county personnel policies, as applicable.

B. Environmental Health Specialists employed by the LHD shall be delegated authority by the State to administer and enforce State environmental health rules and laws as directed by the State pursuant to N.C.G.S. § 130A-4 Administration. This delegation shall be done according to 15A NCAC 010 .010 Scope of Delegated Authority.

1. LHD is responsible for sending its newly employed environmental health specialists (interns) to centralized intern training within 180 days from date of employment.

2. Arrangements for centralized intern training for newly employed environmental health specialists will be handled by DPH Environmental Health Section Education and Training Staff.

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3. LHD, when contracting with an environmental health specialist (EHS) employed by another entity shall be responsible for ensuring that all original documents/public records (e.g., permits, inspect reports, correspondence) generated by the contracted EHS be maintained by LHD. All contracts covering this work shall stipulate that the contracted EHS shall be available for consultation with public concerning work performed under the contract.

C. LHD shall comply with 10A NCAC 46-0301 Minimum Standard Health Department: Staffing and 1 NCAC 46-0302 Medical Consultants.

D. LHD shall complete the State Certifications (Attachment D) regarding its compliance with E-Verify, eligibility status as a Subrecipient of NCDHHS, and that its officers have not violated any State or federal Securities Acts.

VI. CONFIDENTIALITY

A. LHD shall protect the confidentiality of all information, data, instruments, documents, studies, or reports received under this Consolidated Agreement and/or Agreement Addenda in accordance with the standards of the State of North Carolina and NCDHHS privacy¹⁴ and security policies,¹⁵ applicable laws, State regulations, and federal regulations including: the Privacy Rule at 45 C.F.R. Part 160 and subparts A and E of Part 164, Security Standards at 45 C.F.R. Parts 160, 162, and subparts A and C of Part 164 (“the Security Rule”), and the applicable provisions of the Health Information Technology Economic and Clinical Health Act (HITECH).

B. All information obtained by LHD personnel in connection with the provision of services or other activity under this Consolidated Agreement and/or Agreement Addenda shall be confidential, except may be required or allowed by law or otherwise permitted by this Consolidated Agreement and/or Agreement Addenda. Information may be disclosed in accordance with North Carolina and federal laws which may include in summary, statistical, or other form that does not directly or indirectly identify particular individuals. Otherwise, information shall not be disclosed or made available to any individual or organization without the prior written consent of the client or responsible person, except as may be required or allowed by law or otherwise permitted by this Consolidated Agreement and/or Agreement Addenda.

C. LHD employees, contractors, volunteers, students, and those acting on LHD’s behalf and authority sign confidentiality agreements documenting knowledge of confidentiality requirements and the agreement to maintain personal and medical confidentiality.

VII. CIVIL RIGHTS

A. LHD shall assure that no person, on the grounds of race, color, age, religion, sex (including pregnancy, gender identity, and sexual orientation), marital status, immigration status, national origin, disability, genetic information (including family medical history) be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity covered by this Consolidated Agreement and/or Agreement Addenda.

B. The Americans with Disabilities Act of 1990 (ADA) makes it unlawful to discriminate in employment against a qualified individual with a disability and outlaws discrimination against individuals with disabilities in State and local government services and public accommodations. LHD certifies that its principals and subcontractors will comply with regulations in ADA Title I (Employment), Title II

¹⁴ <https://policies.ncdhhs.gov/wp-content/uploads/nc-dhhs-privacy-policy-manual.pdf>

¹⁵ https://policies.ncdhhs.gov/wp-content/uploads/DHHS-Security-Manual-v01_03-2023.pdf

(Public Services), and Title III (Public Accommodations) in fulfilling the obligations under this Consolidated Agreement and Agreement Addenda.

C. As required by Title VI of the Civil Rights Act of 1964, LHD, because it receives federal funds, must provide interpreter services at no charge to Limited English Proficiency clients in all programs and services offered by LHD.

VIII. DISBURSEMENT OF FUNDS

A. DCFW and/or DPH, as applicable, shall disburse funds to LHD on a monthly basis; monthly disbursements for each program Activity will be based on monthly expenditures reported.

B. Total payment by program Activity is limited to the total amount listed on the Funding Authorization document and any Funding Authorization revision documents received after the initial notification.

C. Final payments for the State Fiscal Year will be made based on the final monthly expenditure report which is due as delineated per the NCDHHS Controller’s Office’s Aid-to-Counties Payment Schedule

IX. AMENDMENT OF AGREEMENT

Amendments, modifications, or waivers of this Consolidated Agreement may be made at any time by mutual written consent of all parties, signed by appropriate representatives of the parties. This Consolidated Agreement may not be amended orally or by performance.

X. PROVISION OF TERMINATION

A. Any party may terminate this Consolidated Agreement or any Agreement Addendum for reasons other than non-compliance upon 60 days written notice from the terminating party to the other parties. If termination occurs, LHD shall receive payment only for allowable expenditures, up to and including date of termination. Termination for reasons of non-compliance shall be handled in accordance with Section XI. Compliance.

B. In the event of termination of this Consolidated Agreement or any associated Agreement Addendum, DCFW and/or DPH may withhold payment to LHD until it can be determined whether LHD is entitled to further payment or whether DCFW and/or DPH is entitled to a refund.

XI. COMPLIANCE

A. DCFW and/or DPH shall respond to non-compliance with all terms of this Consolidated Agreement or any Agreement Addendum, unless otherwise stated in the respective Agreement Addendum or required by law, as follows:

1. Upon determination of non-compliance, DCFW and/or DPH shall give LHD 60 days prior written notice to come into compliance. If the deficiency is corrected, LHD shall submit a written report DCFW and/or DPH that sets forth the corrective action taken.

2. If the stated deficiency is not corrected to the satisfaction of DCFW and/or DPH after the 60-day period, disbursement of funds may be temporarily suspended pending negotiation of a plan of corrective action.

3. If the deficiency is not corrected to the satisfaction of DCFW and/or DPH within 90 days of the written notice in Subparagraph 1. above, funds may be suspended unless LHD can provide evidence that the deficiency has been corrected within those 90 days.

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4. In the event of LHD's non-compliance with clauses of this Consolidated Agreement or any Agreement Addenda, NCDHHS may cancel, terminate, or suspend this Consolidated Agreement and any Agreement Addenda in whole or in part, and LHD may be declared ineligible for further DCF and/or DPH contracts or agreements. Such terminations for non-compliance shall not occur until the provisions of Subparagraphs 1., 2., and 3. above have been followed and documented and have failed to correct the deficiency.

B. Monitoring -- "Uniform Guidance" or "Omni-Circular" 2 C.F.R. Part 200 Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards, Subpart F Audit Requirements requires that pass-through entities monitor the activities of its subcontractors as necessary to ensure that federal awards are used for authorized purposes in compliance with laws, regulations, and the provision of contracts or grant agreements and that performance goals are achieved.

North Carolina establishes related monitoring requirements for State funds received by Subrecipients State Agencies in N.C.G.S. § 143C-6-23 State grant funds: administration; oversight and reporting requirements. Also, DCFW and DPH must perform monitoring as required in the current NCDHHS Policy and Procedure Manual and the current DPH Subrecipient Monitoring Plan.

Additionally, LHD is required under 2 C.F.R., Part 200 Subpart F, N.C.G.S. § 143C-6-23, and N.C.G.S. § 159-34 Annual independent audit; rules and regulations, to perform monitoring of its Subrecipients and to maintain records to support such monitoring activities and results. Accordingly, LHD shall participate fully in monitoring by DCFW and DPH and shall appropriately monitor its Subrecipients to the extent necessary based on the assessed level of risk.

In witness whereof, **LHD, DCFW, and DPH** have executed this Consolidated Agreement.

Duplin County Health Department

North Carolina Department of Health and Human Services, Division of Public Health

<i>[Signature]</i> Health and Human Services Director	<i>3.31.2025</i> Date
<i>[Signature]</i> Finance Officer	<i>3/21/25</i> Date
<i>[Signature]</i> County Official (when locally required)	<i>3/21/25</i> Date

North Carolina Department of Health and Human Services, Division of Public Health	Division Director	Date
North Carolina Department of Health and Human Services, Division of Child and Family Well-Being	Division Director	Date

ATTACHMENT A

LHD ASSURANCE OF COUNTY APPROPRIATIONS MAINTENANCE (NONSUPPLANTING

The LHD assures compliance with the following North Carolina General Statutes:

§ 130A-4.1. State funds for maternal and child health care/nonsupplanting.

(a) NCDHHS shall ensure that local health departments do not reduce county appropriations for maternal and child health services provided by the local health departments because they have received State appropriations for this purpose.

(b) All income earned by local health departments for maternal and child health programs supported in whole or in part from State or federal funds, received from NCDHHS, shall be budgeted and expended by local health departments to further the objectives of the program that generated the income. (1991, c. 689, s. 170; 1997-443, s. 11A.57.)

§ 130A-4.2. State funds for health promotion/nonsupplanting.

NCDHHS shall ensure that local health departments do not reduce county appropriations for health promotion services provided by the local health departments because they have received State appropriations for this purpose. (1991, c. 689, s. 171; 1997-443, s. 11A.58.)

Acting officially in an authorized capacity on behalf of the LHD and with an understanding of the LHD's responsibilities under this Assurance, I assure the nonsupplantation of county appropriations as specified above. All information provided with this Assurance is up-to-date and accurate. I am aware that false statements could be cause for invalidating this Assurance and may lead to other administrative or legal action.

Duplin County Health Department

<i>[Signature]</i> Health and Human Services Director	<i>3.31.2025</i> Date
<i>[Signature]</i> Finance Officer	<i>3/21/25</i> Date
<i>[Signature]</i> County Official	<i>3/21/25</i> Date

(Attachment A to the Consolidated Agreement requires the County Official signature if it was included on the Consolidated Agreement.)

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ATTACHMENT B

BUSINESS ASSOCIATE AGREEMENT ADDENDUM TO THE CONSOLIDATED AGREEMENT

This Business Associate Agreement (the "Agreement") is made effective June 1, 2025, by and between **Duplin County Health Department** ("Covered Entity") and the **North Carolina Department of Health and Human Services, Division of Public Health** and the **North Carolina Department of Health and Human Services, Division of Child and Family Well-Being** (collectively, the "Business Associate"), (the Covered Entity and the Business Associate collectively, the "Parties").

1. BACKGROUND

- a. Covered Entity and Business Associate are parties to the "FY 2026 Consolidated Agreement" (the "Consolidated Agreement"), whereby Business Associate agrees to perform certain services for or on behalf of Covered Entity.
- b. Covered Entity is an LHD in the State of North Carolina that has been designated in whole or in part as a "covered entity" for purposes of the HIPAA Privacy Rule.
- c. The relationship between Covered Entity and Business Associate is such that the Parties believe Business Associate is or may be a "business associate" within the meaning of the HIPAA Privacy Rule.
- d. The Parties enter into this Business Associate Agreement Addendum to the Consolidated Agreement with the intention of complying with the HIPAA Privacy Rule provision that a covered entity may disclose protected health information to a business associate and may allow a business associate to create or receive protected health information on its behalf, if the covered entity obtains satisfactory assurances that the business associate will appropriately safeguard the information.

2. DEFINITIONS

Unless some other meaning is clearly indicated by the context, the following terms shall have the following meaning in this Agreement:

- a. "Electronic Protected Health Information" shall have the same meaning as the term "electronic protected health information" in 45 C.F.R. § 160.103.
- b. "HIPAA" means the Administrative Simplification Provisions, Sections 261 through 264, of the federal Health Insurance Portability and Accountability Act of 1996, Public Law 104-191, as modified and amended by the Health Information Technology for Economic and Clinical Health ("HITECH") Act, Title XIII of Division A and Title IV of Division B of the American Recovery and Reinvestment Act of 2009, Public Law 111-5.
- c. "Individual" shall have the same meaning as the term "individual" in 45 C.F.R. § 160.103 and shall include a person who qualifies as a personal representative in accordance with 45 C.F.R. § 164.502(g).
- d. "Privacy Rule" shall mean the Standards for Privacy of Individually Identifiable Health Information in 45 C.F.R. Part 160 and applicable parts of Part 164.
- e. "Protected Health Information" shall have the same meaning as the term "protected health information" in 45 C.F.R. § 160.103, limited to the information created or received by Business Associate from or on behalf of Covered Entity.
- f. "Required By Law" shall have the same meaning as the term "required by law" in 45 C.F.R. § 164.104.
- g. "Secretary" shall mean the Secretary of the United States Department of Health and Human Services or the person to whom the authority involved has been delegated.
- h. Unless otherwise defined in this Agreement, terms used herein shall have the same meaning as those terms have in the Privacy Rule.

3. OBLIGATIONS OF BUSINESS ASSOCIATE

- a. Business Associate agrees to not use or disclose Protected Health Information other than as permitted by the Consolidated Agreement or as Required By Law.

- b. Business Associate agrees to use appropriate safeguards and comply, where applicable, with subpart of 45 C.F.R. Part 164 with respect to electronic protected health information, to prevent use or disclosure of the Protected Health Information other than as provided for by this Agreement.
- c. Business Associate agrees to mitigate, to the extent practicable, any harmful effect that is known to Business Associate of a use or disclosure of Protected Health Information by Business Associate in violation of the requirements of this Agreement.
- d. Business Associate agrees to report to Covered Entity any use or disclosure of the Protected Health Information not provided for by this Agreement of which it becomes aware, including breaches of unsecured protected health information as required by 45 C.F.R. § 164.410.
- e. Business Associate agrees, in accordance with 45 C.F.R. § 164.502(e)(1) and § 164.308(b)(2), to ensure that any subcontractors that create, receive, maintain, or transmit protected health information on behalf of Business Associate agree to the same restrictions and conditions that apply to Business Associate with respect to such information.
- f. Business Associate agrees to make available protected health information as necessary to satisfy Covered Entity's obligations in accordance with 45 C.F.R. § 164.524.
- g. Business Associate agrees to make available Protected Health Information for amendment and incorporate any amendment(s) to Protected Health Information in accordance with 45 C.F.R. § 164.524.
- h. Unless otherwise prohibited by law, Business Associate agrees to make internal practices, books, and records relating to the use and disclosure of Protected Health Information received from or created or received by Business Associate on behalf of, Covered Entity available to the Secretary for purposes of the Secretary determining Covered Entity's compliance with the Privacy Rule.
- i. Business Associate agrees to make available the information required to provide an accounting of disclosures of Protected Health Information in accordance with 45 C.F.R. § 164.528.

4. PERMITTED USES AND DISCLOSURES

- a. Except as otherwise limited in this Agreement or by other applicable law or agreement, if the Consolidated Agreement permits, Business Associate may use or disclose Protected Health Information to perform functions, activities, or services for, or on behalf of, Covered Entity as specified in the Consolidated Agreement, provided that such use or disclosure:
 - 1) would not violate the Privacy Rule if done by Covered Entity; or
 - 2) would not violate the minimum necessary policies and procedures of the Covered Entity.
- b. Except as otherwise limited in this Agreement or by other applicable law or agreements, if the Consolidated Agreement permits, Business Associate may disclose Protected Health Information for proper management and administration of the Business Associate or to carry out the legal responsibilities of the Business Associate, provided that:
 - 1) the disclosures are Required By Law; or
 - 2) Business Associate obtains reasonable assurances from the person to whom the information is disclosed that it will remain confidential and will be used or further disclosed only as Required By Law or for the purpose for which it was disclosed to the person, and the person notifies the Business Associate of any instances of which it is aware in which the confidentiality of the information has been breached.
- c. Except as otherwise limited in this Agreement or by other applicable law or agreements, if the Consolidated Agreement permits, Business Associate may use Protected Health Information to provide data aggregation services to Covered Entity as permitted by 45 C.F.R. § 164.504(e)(2)(i)(B).
- d. Notwithstanding the foregoing provisions, Business Associate may not use or disclose Protected Health Information if the use or disclosure would violate any term of the Consolidated Agreement or other applicable law or agreements.

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5. TERM AND TERMINATION

- a. Term. This Agreement shall be effective as of the effective date stated above and shall terminate when the Consolidated Agreement terminates.
- b. Termination for Cause. Upon Covered Entity's knowledge of a material breach by Business Associate Covered Entity may, at its option:
 - 1) Provide an opportunity for Business Associate to cure the breach or end the violation, and terminate this Agreement and services provided by Business Associate, to the extent permissible by law, if Business Associate does not cure the breach or end the violation within the time specified by Covered Entity;
 - 2) Immediately terminate this Agreement and services provided by Business Associate, to the extent permissible by law; or
 - 3) If neither termination nor cure is feasible, report the violation to the Secretary as provided in the Privacy Rule.
- c. Effect of Termination.
 - 1) Except as provided in paragraph (2) of this section or in the Consolidated Agreement or by other applicable law or agreements, upon termination of this Agreement and services provided by Business Associate, for any reason, Business Associate shall return or destroy all Protected Health Information received from Covered Entity or created or received by Business Associate on behalf of Covered Entity. This provision shall apply to Protected Health Information that is in the possession of subcontractors or agents of Business Associate. Business Associate shall retain no copies of the Protected Health Information.
 - 2) In the event that Business Associate determines that returning or destroying the Protected Health Information is not feasible, Business Associate shall provide to Covered Entity notification of the conditions that make return or destruction not feasible. Business Associate shall extend the protections of this Agreement to such Protected Health Information and limit further uses and disclosures of such Protected Health Information to those purposes that make the return or destruction infeasible, for so long as Business Associate maintains such Protected Health Information.

6. GENERAL TERMS AND CONDITIONS

- a. This Agreement amends and is part of the Consolidated Agreement.
- b. Except as provided in this Agreement, all terms and conditions of the Consolidated Agreement shall remain in force and shall apply to this Agreement as if set forth fully herein.
- c. In the event of a conflict in terms between this Agreement and the Consolidated Agreement, the interpretation that is in accordance with the Privacy Rule shall prevail. In the event that a conflict then remains, the Consolidated Agreement terms shall prevail so long as they are in accordance with the Privacy Rule.
- d. A breach of this Agreement by Business Associate shall be considered sufficient basis for Covered Entity to terminate the Consolidated Agreement for cause.

Duplin County Health Department

Health or Human Services Director

Deeey Samuels-Kouy

Date

3.31.2025

North Carolina Department of Health and Human Services
Division of Public Health

Division Director

North Carolina Department of Health and Human Services
Division of Child and Family Well-Being

Division Director

Date

ATTACHMENT C
FEDERAL CERTIFICATIONS

The undersigned states that:

- 1. He or she is the duly authorized representative of the Subrecipient named below;
- 2. He or she is authorized to make, and does hereby make, the following certifications on behalf of the Subrecipient, as set out herein:
 - a. The Certification Regarding Nondiscrimination;
 - b. The Certification Regarding Drug-Free Workplace Requirements;
 - c. The Certification Regarding Environmental Tobacco Smoke;
 - d. The Certification Regarding Debarment, Suspension, Ineligibility and Voluntary--Exclusion Lower Tier Covered Transactions; and
 - e. The Certification Regarding Lobbying;
- 3. He or she has completed the Certification Regarding Drug-Free Workplace Requirements by providing the addresses at which the contract work will be performed;
- 4. [Check the applicable statement]

☐ He or she has completed the attached Disclosure of Lobbying Activities because the Subrecipient has made, or has an agreement to make, a payment to a lobbying entity for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with a covered Federal action;

OR

☒ He or she has not completed the attached Disclosure of Lobbying Activities because the Subrecipient not made, and has no agreement to make, any payment to any lobbying entity for influencing or attempting to influence any officer or employee of any agency, any Member of Congress, any officer or employee of Congress, or any employee of a Member of Congress in connection with a covered Federal action.

- 5. The Subrecipient shall require its subcontractors/subrecipients, if any, to make the same certifications and disclosure.

Signature

Deeey Samuels-Kouy

Title

Health Director

Date

3.31.2025

Duplin County Health Department

Subrecipient [Organization] Legal Name

[This Certification must be signed by a representative of the Subrecipient who is authorized to sign contracts

1. Certification Regarding Nondiscrimination

The Subrecipient certifies that it will comply with all Federal statutes relating to nondiscrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§ 1681-1686; and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. § 794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§ 6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended, relating to nondiscrimination on the basis of drug abuse; the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-61) as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. § 3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of

housing; (h) the Food Stamp Act and USDA policy, which prohibit discrimination on the basis of religion and political beliefs; and (i) the requirements of any other nondiscrimination statutes which may apply to this Agreement.

II. Certification Regarding Drug-Free Workplace Requirements

1. The Subrecipient certifies that it will provide a drug-free workplace by:
- a. Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession or use of a controlled substance is prohibited in the Subrecipient's workplace and specifying the actions that will be taken against employees for violation of such prohibition;
 - b. Establishing a drug-free awareness program to inform employees about:
 - (1) The dangers of drug abuse in the workplace;
 - (2) The Subrecipient's policy of maintaining a drug-free workplace;
 - (3) Any available drug counseling, rehabilitation, and employee assistance programs; and
 - (4) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;
 - c. Making it a requirement that each employee be engaged in the performance of the agreement be given a copy of the statement required by paragraph (a);
 - d. Notifying the employee in the statement required by paragraph (a) that, as a condition of employment under the agreement, the employee will:
 - (1) Abide by the terms of the statement; and
 - (2) Notify the employer of any criminal drug statute conviction for a violation occurring in the workplace no later than five days after such conviction;
 - e. Notifying the Department within ten days after receiving notice under subparagraph (d)(2) from an employee or otherwise receiving actual notice of such conviction;
 - f. Taking one of the following actions, within 30 days of receiving notice under subparagraph (d)(2), with respect to any employee who is so convicted:
 - (1) Taking appropriate personnel action against such an employee, up to and including termination; or
 - (2) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency; and
 - g. Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs (a), (b), (c), (d), (e), and (f).
2. The sites for the performance of work done in connection with the specific agreement are listed below (list all sites and add additional pages if necessary):

Street Address No. 1: 340 Seminary Street
City, State, Zip Code: Kenansville, NC 28349
Street Address No. 2:
City, State, Zip Code:

3. Subrecipient will inform the Department of any additional sites for performance of work under this agreement.
4. False certification or violation of the certification may be grounds for suspension of payment, suspension or termination of grants, or government-wide Federal suspension or debarment. 45 C.F.R. 82.510.

III. Certification Regarding Environmental Tobacco Smoke

Public Law 103-227, Part C-Environmental Tobacco Smoke, also known as the Pro-Children Act of 1994 (Act), requires that smoking not be permitted in any portion of any indoor facility owned or leased or contracted for by an entity and routinely or regularly for the provision of health, day care, education, or library services to children under the age of 18. The services are funded by Federal programs either directly or through State or local governments, by Federal grant, contract, loan, or loan guarantee. The law does not apply to children's services provided in private residences, facilities funded solely by Medicare or Medicaid funds, and portions of facilities used for inpatient drug or alcohol treatment. Failure to comply with the provisions of the law may result in the imposition of a civil monetary penalty of up to \$1,000.00 per day and/or the imposition of an administrative compliance order on the responsible entity.

The Subrecipient certifies that it will comply with the requirements of the Act. The Subrecipient further agrees that it will require the language of this certification be included in any subawards that contain provisions for children's services and that all subgrantees shall certify accordingly.

IV. Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion--Lower Tier Covered Transactions

Instructions

[The phrase "prospective lower tier participant" means the Subrecipient.]

1. By signing and submitting this document, the prospective lower tier participant is providing the certification set out below.
2. The certification in this clause is a material representation of the fact upon which reliance was placed when this transaction was entered into. If it is later determined that the prospective lower tier participant knowingly rendered an erroneous certification, in addition to other remedies available to the Federal Government, the department or agency with which this transaction originates may pursue available remedies, including suspension and/or debarment.
3. The prospective lower tier participant will provide immediate written notice to the person to whom this proposal is submitted if at any time the prospective lower tier participant learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.
4. The terms "covered transaction," "debarred," "suspended," "ineligible," "lower tier covered transaction," "participant," "person," "primary covered transaction," "principal," "proposal," and "voluntarily excluded," as used in this clause, have the meanings set out in the Definitions and Coverage sections of rules implementing Executive Order 12549, 45 C.F.R. Part 76. You may contact the person to whom this proposal is submitted for assistance in obtaining copies of those regulations.
5. The prospective lower tier participant agrees by submitting this proposal that, should the proposed covered transaction be entered into, it shall not knowingly enter any lower tier covered transaction with a person who is debarred, suspended, determined ineligible or voluntarily excluded from participation in this covered transaction unless authorized by the department or agency with which this transaction originated.
6. The prospective lower tier participant further agrees by submitting this document that it will include the clause titled "Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion--Lower Tier Covered Transaction," without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions.
7. A participant in a covered transaction may rely upon a certification of a prospective participant in a lower tier covered transaction that it is not debarred, suspended, ineligible, or voluntarily excluded from covered transaction, unless it knows that the certification is erroneous. A participant may decide the method and frequency by which it determines the eligibility of its principals. Each participant may, but is not required to, check the Nonprocurement List.
8. Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render in good faith the certification required by this clause. The knowledge and information of a participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealing with the prospective participant.
9. Except for transactions authorized in paragraph 5 of these instructions, if a participant in a covered transaction knowingly enters into a lower tier covered transaction with a person who is suspended, debarred, ineligible, or

voluntarily excluded from participation in this transaction, in addition to other remedies available to the Federal Government, the department or agency with which this transaction originated may pursue available remedies, including suspension, and/or debarment.

Certification

- a. The prospective lower tier participant certifies, by submission of this document, that neither it nor its principal: presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency.
- b. Where the prospective lower tier participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

V. Certification Regarding Lobbying

The Subrecipient certifies, to the best of his or her knowledge and belief, that:

- 1. No Federal appropriated funds have been paid or will be paid by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.
- 2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federally funded contract, grant, loan, cooperative agreement, the undersigned shall complete and submit Standard Form SF-LLL, "Disclosure of Lobby Activities," in accordance with its instructions.
- 3. The undersigned shall require that the language of this certification be included in the award document for subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) who receive federal funds of \$100,000.00 or more and that all Subrecipients shall certify and disclose accordingly.
- 4. This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by Section 1352, Title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000.00 and not more than \$100,000.00 for each such failure.

VI. Disclosure of Lobbying Activities
Instructions

This disclosure form shall be completed by the reporting entity, whether subawardee or prime Federal recipient, at the initiation or receipt of a covered Federal action, or a material change to a previous filing, pursuant to title 31 U.S.C. section 1352. The filing of a form is required for each payment or agreement to make payment to any lobbying entity for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with a covered Federal action. Use the LLL-A Continuation Sheet for additional information if the space on the form is inadequate. Complete all items that apply for both the initial filing and material change report. Refer to the implementing guidance published by the Office of Management and Budget for additional information.

- 1. Identify the type of covered Federal action for which lobbying activity is and/or has been secured to influence the outcome of a covered Federal action.
- 2. Identify the status of the covered Federal action.
- 3. Identify the appropriate classification of this report. If this is a follow-up report caused by a material change to the information previously reported, enter the year and quarter in which the change occurred. Enter the date of the last previously submitted report by this reporting entity for this covered Federal action.
- 4. Enter the full name, address, city, state and zip code of the reporting entity. Include Congressional District, if known. Check the appropriate classification of the reporting entity that designates if it is, or expects to be, a prime or

subaward recipient. Identify the tier of the subawardee, e.g., the first subawardee of the prime is the 1st tier. Subawards include but are not limited to subcontracts, subgrants and contract awards under grants.

- 5. If the organization filing the report in Item 4 checks "Subawardee", then enter the full name, address, city, state and zip code of the prime Federal recipient. Include Congressional District, if known.
- 6. Enter the name of the Federal agency making the award or loan commitment. Include at least one organizational level below agency name, if known. For example, Department of Transportation, United States Coast Guard.
- 7. Enter the Federal program name or description for the covered Federal action (Item 1). If known, enter the full Catalog of Federal Domestic Assistance (CFDA) number for grants, cooperative agreements, loans, and loan commitments of Federal Domestic Assistance.
- 8. Enter the most appropriate Federal Identifying number available for the Federal action identified in Item 1 (e.g., Request for Proposal (RFP) number, Invitation for Bid (IFB) number, grant announcement number, the contract grant or loan award number, the application/proposal control number assigned by the Federal agency). Include prefixes, "RFP-DE-90-001."
- 9. For a covered Federal action where there has been an award or loan commitment by the Federal agency, enter the Federal amount of the award/loan commitment for the prime entity identified in Item 4 or 5.
- 10. (a) Enter the full name, address, city, state and zip code of the lobbying entity engaged by the reporting entity identified in Item 4 to influence the covered Federal action.
(b) Enter the full names of the individual(s) performing services and include full address if different from 10(a). Enter Last Name, First Name and Middle Initial (MI).
- 11. Enter the amount of compensation paid or reasonably expected to be paid by the reporting entity (Item 4) to the lobbying entity (Item 10). Indicate whether the payment has been made (actual) or will be made (planned). Check boxes that apply. If this is a material change report, enter the cumulative amount of payment made or planned to be made.
- 12. Check the appropriate boxes. Check all boxes that apply. If payment is made through an in-kind contribution, specify the nature and value of the in-kind payment.
- 13. Check the appropriate boxes. Check all boxes that apply. If other, specify nature.
- 14. Provide a specific and detailed description of the services that the lobbyist has performed, or will be expected to perform, and the date(s) of any services rendered. Include all preparatory and related activity, not just time spent in actual contact with Federal officials. Identify the Federal official(s) or employee(s) contacted or the officer(s), employee(s), or Member(s) of Congress that were contacted.
- 15. Check whether or not a SF-LLL-A Continuation Sheet(s) is attached.
- 16. The certifying official shall sign and date the form, print his/her name, title, and telephone number.

Public reporting burden for this collection of information is estimated to average 30 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (03480046), Washington, D. C. 20503

000645

Disclosure of Lobbying Activities
(Approved by OMB 0344-0046)

Complete this form to disclose lobbying activities pursuant to 31 U.S.C. 1352

1. Type of Federal Action:		2. Status of Federal Action:		3. Report Type:	
☐ a. contract ☐ b. grant ☐ c. cooperative agreement ☐ d. loan ☐ e. loan guarantee ☐ f. loan insurance		☐ a. Bid/offer/application ☐ b. Initial Award ☐ c. Post-Award		☐ a. initial filing ☐ b. material change	
		For Material Change Only:			
		Year _____ Quarter _____			
		Date of Last Report: _____			
4. Name and Address of Reporting Entity:		5. If Reporting Entity in No. 4 is Subawardee, Enter Name and Address of Prime:			
☐ Prime ☐ Subawardee Tier _____ (if known) Congressional District (if known) _____		Congressional District (if known) _____			
6. Federal Department/Agency:		7. Federal Program Name/Description:			
		CFDA Number (if applicable) _____			
8. Federal Action Number (if known)		9. Award Amount (if known) : \$ _____			
10. a. Name and Address of Lobbying Entity (if individual, last name, first name, MI):		b. Individuals Performing Services (including address different from No. 10a.) (last name, first name, MI):			
(attach Continuation Sheet(s) SF-LLL-A, if necessary)		(attach Continuation Sheet(s) SF-LLL-A, if necessary)			
11. Amount of Payment (check all that apply):		13. Type of Payment (check all that apply):			
\$ _____ ☐ actual ☐ planned		☐ a. retainer ☐ b. one-time fee ☐ c. commission ☐ d. contingent fee ☐ e. deferred ☐ f. other; specify: _____			
12. Form of Payment (check all that apply):					
☐ a. cash ☐ b. In-kind; specify: Nature _____ Value _____					
14. Brief Description of Services Performed or to be Performed and Date(s) of Services, including officer(s), employee(s), or Member(s) contacted, for Payment Indicated in Item 11 (attach Continuation Sheet(s) SF-LLL-A, if necessary):					
15. Continuation Sheet(s) SF-LLL-A attached: ☐ Yes ☐ No					
16. Information requested through this form is authorized by title 31 U. S. C. section 1352. This disclosure of lobbying activities is a material representation of fact upon which reliance was placed by the tier above when this transaction was made or entered into. This disclosure is required pursuant to 31 U. S. C. 1352. This information will be reported to the Congress semi-annually and will be available for public inspection. Any person who fails to file the required disclosure shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.					
Signature: _____		Print Name: _____			
Title: _____		Telephone No: _____ Date: _____			
Federal Use Only		Authorized for Local Reproduction Standard Form - LLL			

ATTACHMENT D
State Certifications

Subrecipient Certifications Required by North Carolina Law

Instructions: The person who signs this document should read the text of the statutes and Executive Order listed below and consult with counsel other knowledgeable persons before signing. The text of each North Carolina General Statute and of the Executive Order can be found online at:

- Article 2 of Chapter 64: http://www.nega.state.nc.us/EnactedLegislation/Statutes/PDF/ByArticle/Chapter_64/Article_2.pdf
- G.S. 133-32: <http://www.nega.state.nc.us/gascripts/statutes/statutelookup.pl?statute=133-32>
- Executive Order No. 24 (Perdue, Gov., Oct. 1, 2009): <https://ethics.nc.gov/media/242/download?attachment>
- G.S. 105-164.8(b): http://www.nega.state.nc.us/EnactedLegislation/Statutes/PDF/BySection/Chapter_105/GS_105-164.8.pdf
- G.S. 143-48.5: http://www.nega.state.nc.us/EnactedLegislation/Statutes/PDF/BySection/Chapter_143/GS_143-48.5.html
- G.S. 143-59.1: http://www.nega.state.nc.us/EnactedLegislation/Statutes/PDF/BySection/Chapter_143/GS_143-59.1.pdf
- G.S. 143-59.2: http://www.nega.state.nc.us/EnactedLegislation/Statutes/PDF/BySection/Chapter_143/GS_143-59.2.pdf
- G.S. 143-133.3: http://www.nega.state.nc.us/EnactedLegislation/Statutes/PDF/BySection/Chapter_143/GS_143-133.3.html
- G.S. 143B-139.6C: http://www.nega.state.nc.us/EnactedLegislation/Statutes/PDF/BySection/Chapter_143B/GS_143B-139.6C.pdf

Certifications

- (1) **Pursuant to G.S. 133-32 and Executive Order No. 24 (Perdue, Gov., Oct. 1, 2009)**, the undersigned hereby certifies that the Subrecipient named below is in compliance with, and has not violated, the provisions of either said statute or Executive Order.
- (2) **Pursuant to G.S. 143-48.5 and G.S. 143-133.3**, the undersigned hereby certifies that the Subrecipient named below, and the Subrecipient's subcontractors, complies with the requirements of Article 2 of Chapter 64 of the NC General Statutes, including the requirement for each employer with more than 25 employees in North Carolina to verify the work authorization of its employees through the federal E-Verify system." E-Verify System Link: www.uscis.gov
- (3) **Pursuant to G.S. 143-59.1(b)**, the undersigned hereby certifies that the Subrecipient named below is not an "ineligible Subrecipient" as set forth in G.S. 143-59.1(a) because:
- (a) Neither the Subrecipient nor any of its affiliates has refused to collect the use tax levied under Article 5 of Chapter 105 of the General Statutes on its sales delivered to North Carolina when the sales met one or more of the conditions of G.S. 105-164.8(b); and
- (b) ☒ Neither the Subrecipient nor any of its affiliates has incorporated or reincorporated in a "tax haven country" as set forth in G.S. 143-59.1(c)(2) after December 31, 2001; or ☐ The Subrecipient or one of its affiliates has incorporated or reincorporated in a "tax haven country" as set forth in G.S. 143-59.1(c)(2); the undersigned hereby certifies that the Subrecipient will not use a former employer as defined by G.S. 143B-139.6C(d)(2), of the North Carolina Department of Health and Human Services in administration of a contract with the Department in violation of G.S. 143B-139.6C and that a violation of that statute voids the Agreement.
- (6) The undersigned hereby certifies further that:
- (c) He or she is a duly authorized representative of Subrecipient named below;
- (d) He or she is authorized to make, and does hereby make, the foregoing certifications on behalf of Subrecipient; and
- (e) He or she understands that any person who knowingly submits a false certification in response to requirements of G.S. 143-59.1 and -59.2 shall be guilty of a Class I felony.

Subrecipient's Name: **Duplin County Health Department**
Subrecipient's Authorized Agent: Deeey Simms-Kangay Signature Date 3.31.2025
Printed Name Tracy Simms-Kangay Health Director
Witness: Billie Jo Dunn Signature Date 3/31/2025
Printed Name Billie Jo Dunn Title Finance

The witness should be present when the Subrecipient's Authorized Agent signs this certification and should sign and date this document immediately thereafter.

000646

Division of Public Health
Agreement Addendum
FY 24-25

and Response, (3) Policy Development and Support, (4) Communications, (5) Community Partnershi Development, (6) Organizational Competencies, (7) Accountability and Performance Management, a (8) Equity.

Duplin County Health Department

Local Health Department Legal Name

Local and Community Support Section / Local Infrastructure and Workforce Support Unit

DPH Section / Branch Name

Douglas Urland, (919) 604-6230

doug.urland@dphs.nc.gov

DPH Program Contact

(name, phone number, and email)

123 Investment in Performance Management

Activity Number and Description

02/04/2025 -- 05/31/2025

Service Period

03/01/2025 -- 06/30/2025

Payment Period

☒ Original Agreement Addendum

☐ Agreement Addendum Revision # _____

I. **Background:**
The COVID-19 pandemic led to a historic investment in the infrastructure of U.S. public health agen including the Public Health Infrastructure grant *Strengthening U.S. Public Health Infrastructure, Workforce, and Data Systems* (PHIG). This Centers for Disease Control and Prevention (CDC) fundi awarded to the North Carolina Division of Public Health (DPH), recognizes a history of underinvestment in the public health system and the foundational services it provides. This funding supports core infrastructure improvements that include, but are not limited to workforce, foundatona capabilities, and data infrastructure.

The Foundational Public Health Services (FPHS) framework was developed by the Public Health Accreditation Board Center for Innovation in 2013, revised in 2022, to define a minimum package of core public health services areas that no public health jurisdiction can be without. The FPHS framew outlines the unique responsibilities of governmental public health and the vital role of governmental public health in a thriving community.

One of the DPH PHIG strategies focuses on Foundational Capabilities within the FPHS framework. Foundational Capabilities are the cross-cutting skills, knowledge, and practice needed in order to support and provide core public health functions, programs, and activities which are key to ensuring opportunities for health, promoting wellbeing and achieving health outcomes across a community.¹ These Foundational Capabilities include (1) Assessment and Surveillance, (2) Emergency Preparedne

¹ <https://phaboard.org/wp-content/uploads/FPHS-Factsheet-2022.pdf>

Health Director Signature

(use blue ink or verifiable digital signature)

Date

LHD to complete:
(For DPH to contact in case
follow-up information is needed.)

LHD program contact name: _____

Phone and email address: _____

Signature on this page signifies you have read and accepted all pages of this document.

Template rev. July

The North Carolina Foundational Capabilities Assessment (NC FCA) examines the North Carolina governmental Public Health system's capacity to deliver on the Foundational Public Health Services. DPH has commissioned the North Carolina Institute for Public Health (NCIPH) to facilitate this assessment annually to provide actionable, state-wide and region-specific data to governmental publi health leaders, which informs their efforts in improving public health infrastructure in North Carolin Local health department participants identified the Foundational Capability Accountability and Performance Management as an area of opportunity and further investment for local public health. Accountability and Performance Management includes organization-level monitoring of objectives, t of evidence-based practices, maintaining performance standards, tracking performance measures, reporting of progress and continuous quality improvement. In the NC FCA, the local health departm participants highlighted the challenges posed by limited state funding, current performance managem systems, and accreditation processes.

II. **Purpose:**
This Activity is to help meet the short-term critical infrastructure needs and to make strategic investments which will have lasting effects on local public health departments in North Carolina. The funding supports the foundational capabilities, and the local health department workforce needed to support service areas. Investments and improvements to foundational capabilities help rebuild and modernize public health departments, positioning local health departments to better serve their communities.

The Activity is to strengthen the capacity of expertise of the Local Health Department (LHD) to carry out the foundational capability of Accountability and Performance Management as measured by the NC FCA.

The LHD will use this funding to invest and support its capacity and expertise specific to Foundation Capability Accountability and Performance Management. Capacity is defined as having the tools, the people, and the time to carry out the Foundational Capability. Expertise is defined as having the train experience, and skill to cover the Foundational Capability.

This funding is distributed to local health departments using an 80% base, 10% per capita, and 10% p county served.

III. **Scope of Work and Deliverables:**
The LHD shall:

1. Strengthen the Accountability and Performance Management Foundational Capability by investin in one or more the following Performance Management focus areas:
 - a. Support efforts required to apply for public health department accreditation or reaccreditation through the Public Health Accreditation Board.² This may include:
 1. Contracting or hiring for support to accreditation readiness efforts
 2. Support for accreditation fees
 3. Obtaining relevant training or technical assistance

² <http://www.phaboard.org>

- 4. Supporting efforts required to address identified gaps or areas for improvement for the health departments that are accredited or in the process of seeking accreditation or reaccreditation.
- b. Develop and maintain a **performance management system**. This may include:
 - 1. Procuring appropriate performance management software to monitor achievement of organizational objectives
 - 2. Supporting upgrades and improvements to existing performance management systems
- c. Invest and support in culture of **continuous quality improvement** and organizational use of quality control tool and methods. This may include:
 - 1. Contracting for training and/or technical assistance for quality improvement
 - 2. Establishing partnerships to creating or maintain existing quality improvement
 - 3. Procuring appropriate quality improvement tools to enhance efforts.
- d. **Support Performance Management and Quality Improvement Workforce Development.** This may include:
 - 1. Investing in specialized training based on enhancing capacity and expertise of performance management and accountability
 - 2. Seeking external contract assistance and establish partnerships to improve or maintain organization-wide culture of performance management and accountability
 - 3. Contracting or hiring for support of implementation, processes, and other efforts.
- 2. Participate in the annual NC FCA conducted by the NCIPIH.

IV. **Performance Measures / Reporting Requirements:**

- 1. By May 31, 2025, the LHD shall have invested in one or more of the allowable areas of focus as documented by the monthly financial reporting and annual performance reporting.
- 2. By March 30, 2025, the LHD will participate in the annual NC FCA.
- 3. By May 31, 2025, the LHD will demonstrate an increase from the prior fiscal year in the capacity and expertise score for Accountability and Performance Management in the NC FCA, as documented in the annual performance reporting.
- 4. The LHD shall complete the following reports via the Smartsheet dashboard.³
 - a. **Monthly Financial Reports:** The monthly financial report will report on the prior month to document expenditures and are due by the 24th of the month.
 - b. **Annual Performance Report:** The annual performance report will demonstrate the focus are of investment and the specific strategies employed. The annual performance report will be due June 15, 2025.

5. **Reporting Required Subcontract Information**

In accordance with revised NCDHHS guidelines effective October 1, 2024, the LHD must provide the information listed below for every subcontract receiving funding from the LHD to carry out a or all of this Agreement Addendum's work.

This information is not to be returned with the signed Agreement Addendum (AA) but is to be provided to DPH when the entities are known by the LHD.

³ <https://app.smartsheet.com/b/public/7EQBCT-K2018408e7b44e6b44e113b6e53a6fb>

- a. Subcontracts are contracts or agreements issued by the LHD to a vendor ("Subcontractor") or pass-through entity ("Subrecipient").
 - 1. Subcontractors are vendors hired by the LHD via a contract to provide a good or service required by the LHD to perform or accomplish specific work outlined in the executed AA. For example, if the LHD needed to build a data system to satisfy an AA's reporting requirements, the vendor hired by the LHD to build the data system would be a Subcontractor. (However, not all Vendors are considered Subcontractors. Entities performing general administrative services for the LHD (e.g., certified professional accountants) are not considered Subcontractors.
 - 2. Subrecipients of the LHD are those that receive DPH pass-through funding from the LHD via a contract or agreement for them to carry out all or a portion of the programmatic responsibilities outlined in the executed AA. (Subrecipients are also referred to as Subgrantees in NCAC.)

The following information must be submitted via Smartsheet for review prior to the entity being awarded a contract or agreement from the LHD:

- Organization or Individual's Name (if an individual, include the person's title)
- EIN or Tax ID
- Street Address or PO Box
- City, State and ZIP Code
- Contact Name
- Contact Email
- Contact Telephone
- Fiscal Year End Date (of the entity)
- State whether the entity is functioning as a pass-through entity Subcontractor or Subrecipient of the LHD.

V. **Performance Monitoring and Quality Assurance:**

- i. The Local and Community Support Section's Local Infrastructure and Workforce Support team will monitor the LHD's performance by reviewing:
 - a. The report supplied by NCIPIH that provides the results of the LHD's annual Foundational Capabilities Assessment.
 - b. The monthly financial reports.
 - c. The annual performance report.
- 2. The program staff shall provide technical assistance to support the LHD in meeting the deliverable.

VI. **Funding Guidelines or Restrictions:**

- 1. **Federal Funding Requirements:** where federal grant dollars received by the Division of Public Health (DPH) are passed through to the Local Health Department (LHD) for all or any part of the Agreement Addendum (AA).
 - a. **Requirements for Pass-through Entities:** In compliance with 2 CFR §200.331 -- *Requirements for pass-through entities*, DPH provides Federal Award Reporting Supplements (FASs) to the LHD receiving federally funded AAs.
 - 1. Definition: An FAS discloses the required elements of a single federal award. FASs address elements of federal funding sources only; state funding elements will not be included in the FAS. An AA funded by more than one federal award will receive a disclosure FAS for each federal award.

2. Frequency: An FAS will be generated as DPH receives information for federal grants. FASs will be issued to the LHD throughout the state fiscal year. For a federally funded AA, an FAS will accompany the original AA. If an AA is revised and if the revision affects federal funds, the AA Revision will include an FAS. FASs can also be sent to the LHD even if no change is needed to an AA. In those instances, the FAS will be sent to provide newly received federal grant information for funds already allocated in the existing AA.

b. Required Reporting Certifications: Per the revised Uniform Guidance, 2 CFR 200, if awarded federal pass-through funds, the LHD as well as all subrecipients of the LHD must certify the following whenever 1) applying for funds, 2) requesting payment, and 3) submitting financial reports:

"I certify to the best of my knowledge and belief that the information provided herein is true, complete, and accurate. I am aware that the provision of false, fictitious, or fraudulent information, or the omission of any material fact, may subject me to criminal, civil, or administrative consequences including, but not limited to violations of U.S. Code Title 18 Sections 2, 1001, 1343 and Title 31, Sections 3729-3730 and 3801-3812."

2. Terms and Conditions for COVID funding: A recipient of a grant or cooperative agreement awarded by the Department of Health and Human Services (HHS) with funds made available under the Coronavirus Preparedness and Response Supplemental Appropriations Act, 2020 (P.L. 116-123); Coronavirus Aid, Relief, and Economic Security Act, 2020 (the "CARES Act") (P.L. 116-136); the Paycheck Protection Program and Health Care Enhancement Act (P.L. 116-139); the Consolidated Appropriations Act and the Coronavirus Response and Relief Supplemental Appropriations Act, 2021 (P.L. 116-260) and/or the American Rescue Plan of 2021 [P.L. 117-2] agrees, as applicable to the award, to:

- a. Comply with existing and/or future directives and guidance from the Secretary regarding control of the spread of COVID-19
- b. In consultation and coordination with HHS, provide, commensurate with the condition of the individual, COVID-19 patient care regardless of the individual's home jurisdiction and/or appropriate public health measures (e.g., social distancing, home isolation); and
- c. Assist the United States Government in the implementation and enforcement of federal orders related to quarantine and isolation.

3. Allowable costs: Funds may be used to support salary and wages, fringe benefits and travel expenses associated with LHD regional hub positions.

4. Unallowable costs:

- a. Research
- b. Clinical care
- c. Generally, the LHD may not use funds to purchase furniture or equipment. Any such proposed spending must be clearly identified and prior written approval must be obtained by the DPH Program Contact.
- d. Publicity, propaganda, and lobbying:
 - 1. Other than for normal and recognized executive-legislative relationships, no funds may be used for publicity or propaganda purposes, for the preparation, distribution, or use of material designed to support or defeat the enactment of legislation before any legislative body

- 2. The salary or expenses of any grant or contract recipient, or agent acting for such recipient, related to any activity designed to influence the enactment of legislation, appropriations, regulation, administrative action, or Executive order proposed or pending before any legislative body
- 3. See Additional Requirement 12 (AR-12) for detailed guidance on this prohibition and additional guidance on lobbying for CDC recipients.

FY25 - FAS federal award supplement

Activity Nbr + Name: 123 Investment in Performance Management

FAS Number + Reason: 1

Assistance Listing Nbr + Name: 93.967 CDC's Collaboration with Academia to Strengthen Public Health

Is award R&D?: NO

FAN: NE110E000015

DOC rate: n/a

Fed awd total amt: \$102,741

Fed award project description: Strengthening orth Carolina's Public Health Infrastructure, Workforce, and Data Systems

Fed awd date + awarding agency: 12-15-24 HHS, Centers for Disease Control and Prevention

Subrecipient	Subrecipient's UEI	Federal funds from grant listed above	Total federal funds for entire Activity	Subrecipient's UEI	Federal funds from grant listed above	Total federal funds for entire AC
Alamance	F5VHYUJ13NC5	\$ 12,602	\$ 12,602	Jackson	XY7MY6ZP574	\$ 11,073
Albemarle	MAA5551PNWK3	\$ 19,485	\$ 19,485	Johnston	SYGAGEFDHYR7	\$ 13,141
Alexander	XVEE35NVTUX9	\$ 10,994	\$ 10,994	Jones	HE3NNUE27M7	\$ 10,656
Anson	PK8UYT5NJCC3	\$ 10,834	\$ 10,834	Lee	FEABUC99JWJ5	\$ 11,293
Appalachian	CD7BFH8M639	\$ 13,724	\$ 13,724	Lenoir	QKUF137VPGH6	\$ 11,214
Beaufort	RN15XFD4LXN6	\$ 11,110	\$ 11,110	Lincoln	UGGGS5K8GJ35	\$ 11,603
Bladen	TLCTJMDJH1H9	\$ 10,940	\$ 10,940	Macon	LLPJBC6NLL3	\$ 10,977
Brunswick	M3BXLN9NJ75	\$ 12,334	\$ 12,334	Madison	YQ96F88JYTJ9	\$ 10,806
Buncombe	W5TCDKMLHE69	\$ 13,708	\$ 13,708	MTW	ZK5SGNRNBBY6	\$ 13,035
Burke	KVJHUHFURQDW5	\$ 11,630	\$ 11,630	Mecklenburg	E215XL6BMM68	-
Cabarrus	RADXNEJXJFJ7	\$ 13,204	\$ 13,204	Montgomery	E78ZAJM3BFL3	\$ 10,872
Caldwell	HL4FGJNGE97	\$ 11,531	\$ 11,531	Moore	HFNSK95F5728	\$ 11,786
Carteret	UCG6WJ2MQJ58	\$ 11,380	\$ 11,380	Nash	NF58K566HQJ7	\$ 11,684
Caswell	JDJ7Y7CGYC86	\$ 10,814	\$ 10,814	New Hanover	F7LLT2GMEJE1	\$ 13,386
Catawba	GYUNAK9INFH1	\$ 12,470	\$ 12,470	Northampton	CRA2KCAL8BA4	\$ 10,774
Chatham	KE57QE2GV5F1	\$ 11,454	\$ 11,454	Onslow	EGE7NBXW5J56	\$ 12,994
Cherokee	DECEKG6HA1M5	\$ 10,894	\$ 10,894	Orange	GFHMC9XDA53	\$ 12,335
Clay	HYK1LQWMLXK7	\$ 10,683	\$ 10,683	Pamlico	FT59QFEAU344	\$ 10,697
Cleveland	UWMLUPYVL483	\$ 11,734	\$ 11,734	Pender	T11BE678U9P5	\$ 11,321
Columbus	V1UAJ4L87MQ7	\$ 11,202	\$ 11,202	Pitt	FQ8LFJGWAJB34	\$ 11,024
Craven	LT2ZJUL820214	\$ 11,760	\$ 11,760	Pitt	VZNPMLCFT5R6	\$ 12,741
Cumberland	HALNDBWJ3GM4	\$ 14,584	\$ 14,584	Polk	QZ6BZPGLX4Y9	\$ 10,797
Dare	ELV6JGB11OK6	\$ 10,996	\$ 10,996	Randolph	T3BLMJCV59N5	\$ 12,280
Davidson	C9PSMDJC7KY7	\$ 12,577	\$ 12,577	Richmond	Q63FZNTJM3M4	\$ 11,077
Davie	L8MBGLHZV239	\$ 11,064	\$ 11,064	Robeson	LKBEJQFLAAK5	\$ 12,106
Durham	KZNMKG526ZK3	\$ 11,251	\$ 11,251	Rockingham	KGCCCHJZZ43	\$ 11,641
Durham	LJ5BA6U2HLM7	\$ 14,475	\$ 14,475	Rowan	GC87UCV96NM6	\$ 12,256
Edgecombe	MANALX4AAD17	\$ 11,155	\$ 11,155	Sampson	WRT9CSK1KJY5	\$ 11,306
Foothills	NGTEF2MQ8LL4	\$ 12,920	\$ 12,920	Scotland	FNVTCUQGCJM5	\$ 10,961
Forsyth	V6BGVQ67YPY5	\$ 15,154	\$ 15,154	Stanly	U86MZUJPL7C5	\$ 11,094
Franklin	FFKTQCWN143	\$ 11,408	\$ 11,408	Stokes	W41TRA3NUN51	\$ 11,405
Gaston	QKY9R8AD8516	\$ 13,265	\$ 13,265	Surry	FMCTMT24C918	\$ 11,405
Graham	L8MAVQJ3TYN7	\$ 10,646	\$ 10,646	Swain	TAE3M9214QR4	\$ 10,715
Granv-Vance	MGQJKK22EJ83	\$ 12,828	\$ 12,828	Toe River	JUAGGAUQ9UM1	\$ 11,955
Greene	VCU5LD71NB93	\$ 10,796	\$ 10,796	Transylvania	YLM4BFCJCP39	\$ 10,959
Guilford	YBEGQGF3PMJ3	\$ 17,035	\$ 17,035	Union	LHMK8D4AGRJ5	\$ 13,481
Halifax	MRL8WNVJJ3Y5	\$ 11,139	\$ 11,139	Wake	FT12WJPLWJ3	-
Harnett	JBDQZV418X7	\$ 12,190	\$ 12,190	Warren	TLNAUSCNH5U5	\$ 10,779
Haywood	DQHZEVAV95G5	\$ 11,301	\$ 11,301	Wayne	DACFHCLQKWS1	\$ 12,033
Henderson	TG5AR81JLFQ5	\$ 11,967	\$ 11,967	Wilkes	M14KKHY2NNR3	\$ 11,362
Hoke	C1GMSADARX51	\$ 11,215	\$ 11,215	Wilson	ME2DJHYW6G55	\$ 11,529
Hyde	T2RSYN3BNN64	\$ 10,603	\$ 10,603	Yadkin	PLCDT7JFAB81	\$ 10,996
Iredell	XTNRLKJ1LA459	\$ 12,775	\$ 12,775	Yancey	L98MCHUKC2J8	\$ 10,762

51 Johnston	*	0	13.11	\$0.00	13,141	13,141	13,141
52 Jones	*	0	10,656	\$0.00	10,656	10,656	10,656
53 Lee	*	0	11,293	\$0.00	11,293	11,293	11,293
54 Lenoir	*	0	11,214	\$0.00	11,214	11,214	11,214
55 Lincoln	*	0	11,603	\$0.00	11,603	11,603	11,603
56 Macon	*	0	10,977	\$0.00	10,977	10,977	10,977
57 Madison	*	0	10,806	\$0.00	10,806	10,806	10,806
D4 M-T-W	*	0	13,035	\$0.00	13,035	13,035	13,035
50 Mecklenburg			0	\$0.00	0	0	0
52 Montgomery	*	0	10,872	\$0.00	10,872	10,872	10,872
53 Moore	*	0	11,786	\$0.00	11,786	11,786	11,786
54 Nash	*	0	11,684	\$0.00	11,684	11,684	11,684
55 New Hanover	*	0	13,386	\$0.00	13,386	13,386	13,386
56 Northampton	*	0	10,774	\$0.00	10,774	10,774	10,774
57 Onslow	*	0	12,994	\$0.00	12,994	12,994	12,994
58 Orange	*	0	12,335	\$0.00	12,335	12,335	12,335
59 Pamlico	*	0	10,697	\$0.00	10,697	10,697	10,697
71 Pender	*	0	11,321	\$0.00	11,321	11,321	11,321
73 Person	*	0	11,024	\$0.00	11,024	11,024	11,024
74 Pitt	*	0	12,741	\$0.00	12,741	12,741	12,741
75 Polk	*	0	10,797	\$0.00	10,797	10,797	10,797
76 Randolph	*	0	12,280	\$0.00	12,280	12,280	12,280
77 Richmond	*	0	11,077	\$0.00	11,077	11,077	11,077
78 Robeson	*	0	12,106	\$0.00	12,106	12,106	12,106
79 Rockingham	*	0	11,641	\$0.00	11,641	11,641	11,641
80 Rowan	*	0	12,256	\$0.00	12,256	12,256	12,256
82 Sampson	*	0	11,306	\$0.00	11,306	11,306	11,306
83 Scotland	*	0	10,961	\$0.00	10,961	10,961	10,961
84 Stanly	*	0	11,304	\$0.00	11,304	11,304	11,304
85 Stokes	*	0	11,094	\$0.00	11,094	11,094	11,094
86 Surry	*	0	11,405	\$0.00	11,405	11,405	11,405
87 Swain	*	0	10,715	\$0.00	10,715	10,715	10,715
D6 Toe River	*	0	11,955	\$0.00	11,955	11,955	11,955
88 Transylvania	*	0	10,959	\$0.00	10,959	10,959	10,959
90 Union	*	0	13,481	\$0.00	13,481	13,481	13,481
92 Wake	*	0	0	\$0.00	0	0	0
93 Warren	*	0	10,779	\$0.00	10,779	10,779	10,779
96 Wayne	*	0	12,033	\$0.00	12,033	12,033	12,033
97 Wilkes	*	0	11,362	\$0.00	11,362	11,362	11,362
98 Wilson	*	0	11,529	\$0.00	11,529	11,529	11,529
99 Yadkin	*	0	10,996	\$0.00	10,996	10,996	10,996
00 Yancey	*	0	10,762	\$0.00	10,762	10,762	10,762
Totals			1,000,041	0	1,000,041	1,000,041	1,000,041

Sign and Date - DPH Program Administrator <i>Thomas W. Ward</i> 2/25/2025	02/04/25 3:06	Sign and Date - DPH Section Chief <i>W. Ward</i> 02/04/25 3:06
Sign and Date - DPH Budget Office - ATC Coordinator <i>Scott Maggion</i> 2/4/2025	02/04/25 3:06	Sign and Date - Budget Officer <i>W. Ward</i> 2/7/2025

<https://atc.nedhs.gov/WICGridPrint.aspx>

000651

Service Agreement

Full Service
February 14, 2025



Company:
PSG
1031 Nowell Road
Raleigh, NC 27607

Client:
Duplin County Government
224 Seminary Street
Kenansville, North Carolina 28349

Contact: Matt Hardee
Email: matt.hardee@piedmontsg.com
(Herein after referred to as 'Company')

Contact: Bryan Miller
Email: bryan.miller@duplincountync.com
(Herein after referred to as 'Client')

PSG will provide the enclosed service program at the following Location(s). The following service includes all travel, labor, and materials within the scope of the Full Service program.

Servicing Branch:
PSG Wilmington
3120-B Kitty Hawk Rd
Wilmington, NC 28405

Location of Service:

- 1) Event Center
- 2) Commons Building
- 3) Chilled Water Plant
- 4) Livestock Facility
- 5) Animal Services
- 6) Senior & Veteran Services
- 7) Public Transportation
- 8) Courthouse
- 9) Social Services
- 10) Jail
- 11) Sheriff's Office
- 12) Tax Admin / Planning Dept.
- 13) Old Aging Building
- 14) Old Transportation
- 15) Communications/Probation
- 16) Magistrate Office
- 17) Administration
- 18) Library
- 19) Health Department
- 20) Board of Elections
- 21) Old Lawyer's Office
- 22) Cabin Lake
- 23) Landfill
- 24) Scale House
- 25) Museum
- 26) Old Animal Shelter
- 27) Old Water Department
- 28) New Water Department
- 29) Airport
- 30) Westpark -- James Sprunt Building

Scope of Services

Full Service

PSG has customized this program based on the operational requirements of the property. Utilizing the systems design application, equipment inventory, manufacturer's recommendations, as well as operational considerations and our own experience, PSG has customized the following services to meet your objectives.

Operational Assessment Services

The Agreement includes all travel and jobsite labor, vehicles, living expenses, and materials necessary to test the existing operator and performance characteristics of the equipment. Inspections in the form of routine visual inspections and physical testing will be performed to ensure the system(s) are in the proper operating condition and to identify any impending system(s) failures.

1. Visual Inspections

PSG shall provide a visual inspection of the systems and components included in the Agreement.

2. Physical Tests

PSG shall provide a physical check and/or test the system(s) and components included in the Agreement. The Operational Assessment and Analysis activities are related to the equipment outlined in the Inventory lists attached to this Agreement unless otherwise documented by Duplin County Government and PSG.

Planned Maintenance Services

The Agreement includes all travel and jobsite labor, vehicles, and living expenses to perform the Planned Maintenance Services as described herein. The Agreement includes all consumable materials and supplies such as oil, lubricants, belts, cleaning supplies, etc. and equipment necessary to perform the services.

3. Preventative Maintenance

PSG shall perform the activities which are essential to ensure the system's operational efficiency, durability, reliability and safety, performance, conditions, and extended equipment life on an ongoing basis as scheduled within the tasking program with little or no equipment downtime. The tasking program is customized based on the systems design application, equipment inventory, manufacturer's recommendations, as well as the operational considerations of the property and our own experience.

4. Predictive Maintenance

PSG shall perform the Predictive Maintenance, working in tandem with Preventive Maintenance, to detect early signs of deterioration and to predict potential system(s) failures. These services diagnose and solve equipment problems often before they occur.

5. Air Filter Services

PSG shall perform the air filter changes as described herein on the Air Filter Inventory list. All labor, materials and disposal of the used filters are included. These services assist to ensure the system(s) energy efficiency, proper indoor air and environmental quality is maintained.

Corrective Maintenance Services

This agreement includes all travel and vehicles, living and material expenses to perform the corrective maintenance services as described herein. The objective of the services is to maintain the equipment at peak efficiency and operational conditions. PSG technicians are trained to identify impending problems before they occur while executing Full Service.

6. Corrective Maintenance Labor

The agreement includes corrective labor to diagnose, repair and replace failed parts and components as required to assure reliable efficient systems operation.

7. Emergency Response Services

This Agreement includes all travel and vehicles, living and material expenses to perform Emergency Service. The design of this program, along with every activity performed, is provided to minimize the incidence of emergency situations. However, when these situations occur, all travel, vehicle and living expenses to provide on-call service 24 hours per day, 7 days per week, 52 weeks per year including holidays is provided at no additional expense and is included in order to minimize systems downtime and inconvenience for Duplin County Government.

8. Repair and Replacement Components

This agreement includes repair and replacement components as required to assure reliable and efficient systems operation.

Reporting & Communication

Our team will utilize our mobile-tech service reporting software and XOI Vision Platform to relay job status and important equipment condition feedback day to day. Our mobile tech system generates PDF service reports following each site visit. Within these reports, our technicians will share pictures, videos and documentation from their service visit accessible by a click of the mouse.

- Included in this service and of direct benefit to you are:
- Ability to view equipment and building conditions in real time
 - Electronic Service Reports delivered directly to key stakeholders after each visit for review
 - Before and after content available via hyperlink on the PDF of your service report
 - Enables evidence-based decision making from all levels of your organization easy
 - Informative pictures and videos of your equipment to help you better understand your Mechanical Systems

Through this technology and reporting capability, we provide redundant support of knowledgeable eyes to serve as an extension of facility team. Included below is a sample Call Summary and XOI Link

Call Summary Report

XOI Example

Embedded XOI Link

View videos, pictures, and notes of current unit conditions following the visit or emergency assessment of unit condition.

We bring the tool to you!

Call Summary Report

XOI Example

Embedded XOI Link

View videos, pictures, and notes of current unit conditions following the visit or emergency assessment of unit condition.

We bring the tool to you!

Equipment Inventory

Event Center					
Qty	System/Components	Tag #	Manufacturer	Model Number	Serial Number
1	Centrifugal Fan	F-1	Greenheck	24-BIDW-21-3-1	04803414
1	Centrifugal Fan	F-2	Greenheck	24-BIDW-21-3-1	04803412
1	Centrifugal Fan	F-3	Greenheck	24-BIDW-21-3-1	04803415
1	Centrifugal Fan	F-4	Greenheck	24-BIDW-21-3-1	04803413
1	Water Source Heat Pump	HP-1	Trane	EXWA24042C001000	W05C17226
1	Water Source Heat Pump	HP-2	Trane	EXWA24042C000000	W05C17227
1	Water Source Heat Pump	HP-3	Trane	EXWA24042C001610	W05C17228
1	Water Source Heat Pump	HP-4	Trane	EXWA24042C000000	W05C17229
1	Water Source Heat Pump	HP-5	Trane	EXWA24042C000000	W05C17230
1	Water Source Heat Pump	HP-7	Trane	GEV803612M0110TL	W05B10164
1	Water Source Heat Pump	HP-8	N/A	ZBV030TL000PANAN	190801177

Commons Building					
Qty	System/Components	Tag #	Manufacturer	Model Number	Serial Number
1	Water Source Heat Pump	HP-1	Carrier	50VQL1008CN601A3	3604V35787
1	Water Source Heat Pump	HP-2	Carrier	50RVC024FCN60130	3604V35978
1	Water Source Heat Pump	HP-3	Carrier	50RVC048LCN60130	3404V35777
1	Water Source Heat Pump	HP-4	Carrier	50RVC060LCN60130	3404V35780
1	Water Source Heat Pump	HP-6	Carrier	50RVC060LCN60130	3404V35779
1	Water Source Heat Pump	HP-7	Carrier	50RVC041LCN60130	3604V35986
1	Water Source Heat Pump	HP-8	Carrier	50RVC060LCN60130	3404V35781
1	Water Source Heat Pump	HP-9	Carrier	50RVC030LCN60130	3604V35984
1	Water Source Heat Pump	HP-10	Carrier	50RVC048LCN60130	3404V35776
1	Water Source Heat Pump	HP-11	Carrier	50RVR036LCN61138	3604V35871
1	Water Source Heat Pump	HP-12	Carrier	50RVC024FCN60130	3604V35979
1	Water Source Heat Pump	HP-13	Carrier	50RVC018FCN40130	3604V35976
1	Water Source Heat Pump	HP-14	Carrier	50RVC018FCN40130	3604V35977
1	Water Source Heat Pump	HP-15	Carrier	50VQL1008CN601A3	3504V35786
1	Water Source Heat Pump	HP-16	Carrier	50VQL1008CN601A3	3504V35785
1	Water Source Heat Pump	HP-17	Carrier	50RVR015RCN41139	3604V35804
1	Water Source Heat Pump	HP-18	Carrier	50RVC048LCN60130	3404V35778
1	Water Source Heat Pump	HP-19	Carrier	50RVR015RCN41139	3604V35803
1	Energy Recovery Ventilators	ER-1	Greenheck	ERV-5215-15-A-ES	04G04827

Chilled Water Plant

Qty	System/Components	Tag #	Manufacturer	Model Number	Serial Number
1	Plate & Frame Heat Exchanger	PF 1	Bell & Gossett	124303	939853-01-1
1	Plate & Frame Heat Exchanger	PF 2	Bell & Gossett	124303	939853-01-2
1	Cooling Tower	CT-1	BAC	15146HMX	U004052401
1	Cooling Tower	CT-2	BAC	15146HMX	U004052402
1	Boiler	B-2	Raytherm	H1-1758C	1803462246
1	Boiler	B-1	Raytherm	H1-1758C	2205542704

Livestock Facility

Qty	System/Components	Tag #	Manufacturer	Model Number	Serial Number
1	Split System - HP	Unit 1	Goodman	GSZ130241BC	1210621000
1	Air Handler Unit	AH 1	Goodman	ARUF24B14AA	1208500410

Animal Services

Qty	System/Components	Tag #	Manufacturer	Model Number	Serial Number
1	Split System - HP	CU-1	Trane	4TWA4036A3000AB	222338UH4F
1	Split System - HP	CU-2	Trane	4TWA4036A3000AB	222338P54F
1	Split System - HP	CU-3	Trane	4TWA4060A3000AB	223028B1KF
1	Split System - HP	CU-4	Trane	4TWR4030G1000AB	223155N0FF
1	Air Handler Unit	AH-1	Trane	TEMA60C36H31SCA	22342L5S3V
1	Air Cleaning System	FB-1	Dynamic	N/A	N/A
1	Air Handler Unit	AH-2	Trane	TEMA60C36H31SCA	22342KJG3V
1	Air Cleaning System	FB-2	Dynamic	N/A	N/A
1	Air Handler Unit	AH-3	Trane	TEMA60C60H61SAA	223746E3V
1	Air Cleaning System	FB-3	Dynamic	N/A	N/A
1	Air Handler Unit	AH-4	Trane	TEMA60B30H215CA	22274EFX3V
1	Air Cleaning System	FB-4	Dynamic	N/A	N/A
1	Energy Recovery Ventilators	ERV-1	Greenheck	ERV-20-15L	20910363
1	Energy Recovery Ventilators	ERV-2	Greenheck	ERV-20-15L	20910406

Senior & Veteran Services

Qty	System/Components	Tag #	Manufacturer	Model Number	Serial Number
1	Split System - HP	HP-1	Trane	4A6H4036N1000AA	23443YF1GF
1	Split System - HP	HP-2	Trane	4A6H4036N1000AA	23412NXAGF
1	Split System - HP	HP-3	Trane	4A6H4048N1000AA	23353RMUJF
1	Split System - HP	HP-4	Trane	4A6H4048N1000AA	23481WD1HF
1	Split System - HP	HP-5	Trane	4A6H4042N1000AA	235040BAKF
1	Split System - HP	MDP-7	Trane	TWA12043DAA03BS	24011040YA
1	Split System - HP	MDP-8	Trane	TWA12043DAA03BS	24011053YA
1	Split System - HP	Mini 1	Daikin	RX18VMVJU9	E006244
1	Split System - HP	Mini 2	Daikin	RX18BXVJU	K002812
1	Air Handler Unit	AH-1	Trane	TEMA80C37M31SAA	234423HJ3V
1	Air Handler Unit	AH-2	Trane	TEMA80C37M31SAA	234424S03V
1	Air Handler Unit	AH-3	Trane	TEMA80C49M41SBA	23491VMK3V
1	Air Handler Unit	AH-4	Trane	TEMA80C49M41SBA	234431WX3V
1	Air Handler Unit	AH-5	Trane	TEMA80C43M41SBA	23442KBN3V
1	Air Handler Unit	AH6-MDP-5	Trane	TWE12043BA07BD	23505200BA
1	Air Handler Unit	AH7-MDP-6	Trane	TWE12043BA07BD	23605197BA
1	Air Handler Unit	AH-8	Trane	TEMA80B31M31SBA	235011HJ3V
1	Air Handler Unit	AH-9	Trane	TEMA80B24M21SAA	23464JUR3V
1	Air Handler Unit	AH-10	Trane	TEMA80B31M31SBA	235011H13V
1	Energy Recovery Ventilator	HR1-M,18,20,22	Nordyne	NOVA ERV-C30	9100045613S5

Public Transportation

Qty	System/Components	Tag #	Manufacturer	Model Number	Serial Number
1	Split System - HP	1	Trane	4TWR4030N1000AA	23132M9M4F
1	Split System - HP	2	Trane	4TWR4036N1000AA	231041TR4F
1	Split System - HP	3	Trane	4TWR4060N1000AA	231415WEKF
1	Split System - HP	Mini	Mitsubishi	MUZ-WR09NA	28C16878
3	Air Handler Unit	AH 1 - 3	Trane	N/A	N/A

Social Services					
Qty	System/Components	Tag #	Manufacturer	Model Number	Serial Number
1	Package Unit	RTU-1	Trane	TSC090F4RGA01A	131100421L
1	Package Unit	RTU-2	Trane	WSC090E4RDA1B	141212903L
1	Package Unit	RTU-3	Trane	TSD150F4RGA0300	142010998D
1	Package Unit	RTU-4	Trane	TSD180F4RGA0200	142010694D
1	Package Unit	RTU-5	Trane	TSD150F4RGA08D0	151810293D
1	Package Unit	RTU-6	Trane	WSC120E4RNA00	133010810L
1	Package Unit	RTU-7	Trane	WSC090E4RDA00	122913128L
1	Package Unit	RTU-8	Trane	TSC120F4RDA000	161312531L
1	Package Unit	RTU-9	Trane	WSC120F4RDA0	121210878L
1	Package Unit	RTU-10	Trane	WSD150E4RGA03000	133010108D
1	Package Unit	RTU-11	Trane	WSC090E4RDA0000	161210073L
1	Package Unit	RTU-12	Trane	TSC090---	150510186L
2	Exhaust Fan	EF 1-2	N/A	N/A	N/A

Jail					
Qty	System/Components	Tag #	Manufacturer	Model Number	Serial Number
1	Package Unit	N/A	Trane	4NCC403DA1000AB	172013504
1	Package Unit	N/A	Trane	WSC090E3RDA0000	172510422L
1	Package Unit	N/A	Carrier	50EZ-A80---30TP	2814C42109
1	Package Unit	N/A	Trane	BAYHTRN110AB	5494PF5CD
1	Package Unit	N/A	Trane	WSC090H3RDA030	203312248L
1	Package Unit	N/A	Trane	WSC120E3	100611796L
1	Package Unit	N/A	Carrier	50TCQD12A2A5A0	4715P76997
1	Package Unit	N/A	Trane	4TCC4024A1000AB	193410200L
1	Make Up Air Fan	EF	Captive-Aire	NSAU2 G12	53514

Sheriff's Office					
Qty	System/Components	Tag #	Manufacturer	Model Number	Serial Number
1	Split System - HP	AC #1	Trane	TWA090D30RAB	1725AYK0YA
1	Split System - HP	AC #2	Trane	4A8C4042A3000AA	1717583P4F
1	Split System - HP	AC #3	Trane	2TWB3060A1000CA	12312P654F
1	Air Handler Unit	AHU #3	Trane	TWE06DA300BB	K1423135H
1	Air Handler Unit	AHU #2	Trane	TEM4ADC42S41SAA	17162A0A3V
1	Air Handler Unit	AHU #4	Trane	TWE090D300AB	17212S98BA

Courthouse					
Qty	System/Components	Tag #	Manufacturer	Model Number	Serial Number
1	Boiler	Boiler-1	Weill-McLain	488 JBTG-03-RM7887C-L-10-UL	N/A
1	Burner	Burner-1	Cyclonetic	80	U123649B-01
1	Boiler	Boiler-2	Weill-McLain	JBS3C-A-100-	N/A
1	Burner	Burner-2	Cyclonetic	YB110BLL1510-M-20-MA	12242A-D1
1	Air Handler Unit	AHU-1	Trane	UCCAD10AQAHL05	K17B13722
1	Air Handler Unit	AHU-2	Trane	BCVD090E2KQBAGA7	T17H35453
1	Air Handler Unit	AHU-3	Trane	BCVD072E2KQB3GA5	T17H35454
1	Air Handler Unit	FCU-4	Trane	BCCD036A2KGGNA4	T17H35455
1	Air Handler Unit	FCU-5	Trane	BCCD024A2KGGNA2	T17H35456
1	Air Handler Unit	FCU-6	Trane	BCCD024A2KGGNA2	T17H35457
1	Air Handler Unit	FCU-7	Trane	BCCD024A2KGGNA2	T17H35458
1	Air Handler Unit	FCU-8	Trane	BCCD024A2KGGNA4	T17H35459
1	Air Handler Unit	FCU-9	Trane	BCCD024A2KGGNA4	T17H35460
1	Air Handler Unit	BCAHU-4	Trane	BCVD054E2JDA3NA4Z	T17B07524
1	AHU / Sectional	AHU-3 / 5 of 5	Trane	MCCB008UAQA0UB	K05C35313
1	AHU / Sectional	AHU-3 / 4 of 5	Trane	MCCB008UAQA0UB	K05C35313
1	AHU / Sectional	AHU-3 / 3 of 5	Trane	MCCB008UAQA0UB	K05C35313
1	AHU / Sectional	AHU-3 / 2 of 5	Trane	MCCB008UAQA0UB	K05C35313
1	AHU / Sectional	AHU-3 / 1 of 5	Trane	MCCB008UAQA0UB	K05C35313
1	AHU / Sectional	AHU-4 / 5 of 5	Trane	MCCB008UAQA0UA	K05C35320
1	AHU / Sectional	AHU-4 / 4 of 5	Trane	MCCB008UAQA0UA	K05C35320
1	AHU / Sectional	AHU-4 / 3 of 5	Trane	MCCB008UAQA0UA	K05C35320
1	AHU / Sectional	AHU-4 / 2 of 5	Trane	MCCB008UAQA0UA	K05C35320
1	AHU / Sectional	AHU-4 / 1 of 5	Trane	MCCB008UAQA0UA	K05C35320
1	AHU / Sectional	AHU-2 / 5 of 5	Trane	MCCB008UAQA0UA	K05C35299
1	AHU / Sectional	AHU-2 / 4 of 5	Trane	MCCB008UAQA0UA	K05C35299
1	AHU / Sectional	AHU-2 / 3 of 5	Trane	MCCB008UAQA0UA	K05C35299
1	AHU / Sectional	AHU-2 / 2 of 5	Trane	MCCB008UAQA0UA	K05C35299
1	AHU / Sectional	AHU-2 / 1 of 5	Trane	MCCB008UAQA0UA	K05C35299
1	Air-Cooled Scroll Chiller	Chiller	Trane	CGAM 100A 2W02 AXD2 ATA1	U20E80597

Tax Admin / Planning Dept.

Qty	System/Components	Tag #	Manufacturer	Model Number	Serial Number
1	Split System - HP	N/A	Trane	4A6C4060A3000AB	204152MP2F
1	Package Unit	N/A	Carrier	50KCC0A06AASAA0A0A0	3118C75510
1	Package Unit	N/A	Carrier	50TCC0A04A2A5A0A0A0	4514C74704
1	Package Unit	N/A	Goodman	GFH1424H41DE	201118360
1	Package Unit	N/A	Carrier	50TF0004-501-	4500G24506
1	Package Unit - HP	N/A	Trane	4WCY4060A3000CA	1727111
1	Split System - HP	N/A	Trane	TWA060C300A1	K08283015
1	Air Handler	N/A	Daikin	AMST248U1400AA	2302239386
1	Air Handler Unit	N/A	Trane	TEM4A0C60S61SBA	20256DS23V
1	Air Handler	N/A	Daikin	AMST248U1400AA	2212081331
1	Air Handler Unit	N/A	Trane	TWE060P130A0	K18816493
1	Split System - HP	N/A	Dakin/Goodman	GSZB402410AA	2303005870
1	Split System - HP	N/A	Dakin/Goodman	GSZB402410AA	2303016971
1	Split System - HP	N/A	Dakin/Goodman	GSZB402410AA	2303016973
1	Air Handler	N/A	Daikin	AMST248U1400AA	2302226189

Old Aging Building

Qty	System/Components	Tag #	Manufacturer	Model Number	Serial Number
1	Split System - HP	N/A	Trane	4A6C4060A3000AA	183918462F
1	Split System - HP	N/A	Carrier	25HCE44BA500	1218E07371
1	Split System - HP	N/A	Bryant	697CN036-D	5101E08419
1	Air Handler Unit	N/A	Carrier	FB4CNP048JGCEAA	1618F07008
1	Air Handler Unit	N/A	Trane	TEM4A0C60S51SBA	18384JCG3V

Old Transportation

Qty	System/Components	Tag #	Manufacturer	Model Number	Serial Number
1	Split System - HP	N/A	Rheem	13P-JL48A01	V231439763
1	Split System - HP	N/A	Rheem	TZAA-330-2A757	8343WZ51210291
1	Air Handling Unit	N/A	Ultra V	Tech 80	N/A

Communications/Probation

Qty	System/Components	Tag #	Manufacturer	Model Number	Serial Number
1	Split System - CU	N/A	Bryant	213ANAD42-C	4808E03710
1	Mini Split - CU	N/A	LG	LSU240HFV3	311HAGFBY151
1	Mini Split - CU	N/A	Fujitsu	AOU306LX1	GEN02688
1	Mini Split - CU	N/A	Daikin	2MXS18NMVJU	G026806
1	Split System - CU	N/A	Trane	4TTR4060N1000BA	23235228GF
1	Split System - CU	N/A	Rheem	RA1460AJ1NA	W071505077
1	Split System - CU	N/A	Bryant	114CNA060-A	1617E14244
1	Package Unit	N/A	Bryant	577CNWC60115AATP	3117C34093
1	Split System - CU	N/A	Armstrong	CCU10A48A-2	1604E19341
1	Split System - CU	N/A	Trane	4TTR4048N1000AA	24082YCY3F
1	PTAC	N/A	Trane	PTHC1501JBA	A00B01222
1	Air Handler Unit	N/A	Bryant/Carrier	FY4ANF042	3308A86871
1	Mini Split - AHU	N/A	LG	LSN240HFV3	311HAD--
1	Mini Split - AHU	N/A	Fujitsu	ASC30CLX1	GEA002667
1	Mini Split - AHU	N/A	Daikin	FTX508L VJU	E088658
1	Air Handler Unit	N/A	Trane	4TXCC009DS3HCBB	23255W5SCG
1	PTAC	N/A	Trane	PTHC1501JBA	A00B01222
1	Air Handler Unit	N/A	Carrier	58RAV	N/A
1	Air Handler Unit	N/A	Trane	4TXCC009DS3HCBB	24208WU7CG

Magistrate Office

Qty	System/Components	Tag #	Manufacturer	Model Number	Serial Number
1	Split System - HP	Unit 1	Trane	4TWR4024G1000AD	22243KGN4F

Administration

Qty	System/Components	Tag #	Manufacturer	Model Number	Serial Number
1	Mini Split - CU	Mini	Carrier	DLCERBH24AAK01	V240340024
1	Split System - HP	N/A	Trane	TWA060C300A0	G41233882
1	Split System - HP	N/A	Trane	TWA060C300A0	G41233892
1	Split System - HP	N/A	Trane	4A6C4060A3000AA	1634341J2F
1	Split System - HP	N/A	Trane	TWA060C300A0	G41233872
1	Split System - HP	N/A	Bryant	213RNA024-C	3508E06373
1	Split System - HP	N/A	Trane	2TWA0042A3000AB	4384P094F
1	Split System - HP	N/A	Trane	TWA09043AA00AR	18272110YA
1	Air Handler Unit	#5	Trane	TWE042C140C0	50537RD2V
1	Air Handler Unit	#4	Trane	TWE060A300BA	G39178332
1	Air Handler Unit	#3	N/A	N/A	N/A

Old Lawyer's Office

Qty	System/Components	Tag #	Manufacturer	Model Number	Serial Number
1	Split System - CU	Unit 1	IC	WCH4424GKB100	X184467861
1	Air Handling Unit	AH 1	IC	WAHL424B	F181717333

Cabin Lake

Qty	System/Components	Tag #	Manufacturer	Model Number	Serial Number
1	Split System - CU	Unit 1	IC	WCH4304GKB100	X192890571
1	Air Handling Unit	AH 1	IC	WAHL304B	F192745459

Landfill

Qty	System/Components	Tag #	Manufacturer	Model Number	Serial Number
1	Package Unit	Unit 1	Goodman	CPG1461120	160735697
1	Mini Split - CU	Unit 2	Daikin	RXN24NMVJU	N/A

Scale House

Qty	System/Components	Tag #	Manufacturer	Model Number	Serial Number
1	Split System - CU	Unit 1	Goodman	N/A	N/A
1	Air Handling Unit	AH 1	Goodman	WAPW184A	A142368407

Museum

Qty	System/Components	Tag #	Manufacturer	Model Number	Serial Number
1	Split System - CU	Unit 1	Daikin	GSZB4018	2302148019
1	Air Handling Unit	AH 1	Daikin	AMST24	2401179889
1	Package Unit	Unit 2	Trane	4YCC3060A1120	140511900L
1	Split System - CU	Unit 3	N/A	N/A	N/A
1	Air Handling Unit	AH 3	N/A	N/A	N/A

Old Animal Shelter

Qty	System/Components	Tag #	Manufacturer	Model Number	Serial Number
1	Split System - CU	Unit 1	Trane	TWA120A300FB	80425DCAD

Old Water Dept.

Qty	System/Components	Tag #	Manufacturer	Model Number	Serial Number
1	Split System - CU	Unit 1	Bryant	114CNA0236000BAAB	4117E15382

New Water Dept.

Qty	System/Components	Tag #	Manufacturer	Model Number	Serial Number
1	Split System - CU	Unit 1	Trane	TWA120A300FB	80425DCAD

1	Air Handler Unit	N/A	Trane	TEM4A0C080S1SBA	183513CN3V
1	Air Handler Unit	#2	Trane	TWE060A300AB	F30178553
1	Air Handler Unit	N/A	Carrier	FA4CNF024000AAAA	0209A69740
1	Air Handler Unit	N/A	Trane	TWE090A3AAA00A00	18272984BA

Library

Qty	System/Components	Tag #	Manufacturer	Model Number	Serial Number
1	Split System - HP	Unit 1	Trane	TWA090D30RFAA	13472U2MYA
1	Split System - HP	Unit 2	Trane	4A6H4030G1000AA	185021474F
1	Mini Split - HP	Unit 3	Daikin	3MXS24RMVJU	G007070
1	Air Handler Unit	AH 1	Trane	TWE090D300AA	144840UBA
1	Air Handler Unit	AH 2	Trane	TEM4A0830531SBA	N/A

Health Department

Qty	System/Components	Tag #	Manufacturer	Model Number	Serial Number
1	Split System	N/A	Fujitsu	A009R2	DNN008421
1	Split System - HP	N/A	Trane	4A6H4024G1000AC	212018PM4F
1	Split System - HP	Unit-13	Trane	4A6C4060A3000AB	21312BTM6F
1	Split System - HP	N/A	Trane	4A6H4024G1000AC	21207D8P4F
1	Split System - HP	Unit-8	Trane	4A6C4048A3000AB	21387GDG4F
1	Split System - HP	N/A	Trane	4A6H4024G1000AC	212018MP4F
1	Split System - HP	Unit-12	Trane	4A6H4030G1000AB	213811GF4F
1	Split System - HP	N/A	Trane	4A6H4030G1000AB	2119408E4F
1	Split System - HP	N/A	Trane	4TWA3060S3000AA	151336BE4F
1	Split System - HP	N/A	Trane	2TWB3030A1000CA	121944HD4F
1	Split System - HP	Unit-11	Trane	4A6C4060A3000AB	213218E15F
1	Split System - HP	Unit-9	Trane	4A6C4042A3000AC	21352T0M4F
1	Split System - HP	Unit-10	Trane	4A6C4042A3000AC	21273CC84F
1	Split System - HP	N/A	Trane	4A6C4060A3000AA	180253B02F
1	Split System - HP	Unit-2	Trane	4A6H4024G1000AC	2135347L4F
1	Split System - HP	Unit-7	Trane	N/A	N/A
1	Split System - HP	Unit-3	Trane	4A6C4042A3000AC	21273EAD4F
1	Split System - HP	Unit 4	Trane	4A6C4048A3000AB	21397GAH4F
1	Split System - HP	Unit-5	Trane	4A6H4018G1000AC	21403PV84F
1	Split System - HP	Unit-6	Trane	4A6C4060A3000AB	213218DY5F

Board of Elections

Qty	System/Components	Tag #	Manufacturer	Model Number	Serial Number
1	Split System - CU	Unit 1	Carrier	561CJ036-D	0597E11873
1	Split System - CU	Unit 2	Trane	4TWB3060B1000BA	12155Y544F

Airport

Qty	System/Components	Tag #	Manufacturer	Model Number	Serial Number
1	Split System - CU	HPC 1	Carrier	25HBC524A300	4912E02343
1	Split System - CU	HPC 2	Carrier	125HBC530A360	713307433
1	Split System - CU	HPC 3	Carrier	25HBC548A300	0713E01431
1	Split System - CU	HPC 4	Carrier	25HBC524A300	4912E02369
1	Split System - CU	HPC 5	Carrier	25HBC530A300	0713E07448
1	Split System - CU	HPC 6	Carrier	25HBC530A300	71300149
1	Split System - CU	HPC 7	Carrier	25HBC536A300	613E01393
1	Split System - CU	HPC 8	Carrier	25HBC530A300	0713E07428
1	Air Handling Unit	HP 1	Carrier	FV4CNF002	0113A82399
1	Air Handling Unit	HP 2	Carrier	FV4CNF002	0113A82400
1	Air Handling Unit	HP 3	Carrier	FV4CNF005T00ABAA	0113A84328
1	Air Handling Unit	HP 4	Carrier	FV4CNF002	0113A82406
1	Air Handling Unit	HP 5	Carrier	FV4CNF002	0113A82459
1	Air Handling Unit	HP 6	Carrier	FV4CNF002	0113A82409
1	Air Handling Unit	HP 7	Carrier	FV4CNF005	0113A84332
1	Air Handling Unit	HP 8	Carrier	FV4CNF002	0113A82450

Westpark - James Sprunt Building

Qty	System/Components	Tag #	Manufacturer	Model Number	Serial Number
1	Split System - CU	Unit 1	Trane	TWA12044	23311131YA
1	Split System - CU	Unit 2	Trane	TWA12044	23082866YA
1	Split System - CU	Unit 3	Trane	4TTA3048A4000BA	9412MJC5F
1	Split System - CU	Unit 4	Trane	4TTA3060A4000BA	9504S905F
1	Split System - CU	Unit 5	Trane	4TTA3060A4000BA	9392PHN5F
1	Split System - CU	Unit 6	Trane	4TTA3060A4000B	9444K485F
1	Split System - CU	Unit 7	Trane	TWA120D40RAA	9373LAXAD
1	Split System - CU	Unit 8	Trane	4A6C4042A4000AA	172120DU4F
1	Split System - CU	Unit 9	Trane	TWA0904A4AA0	22023735YA
1	Split System - CU	Unit 10	Trane	4TWA4042A4000AD	22231YJP4F
1	Split System - CU	Unit 11	Trane	4TTB3018D100AA	103324FR3F

Service Frequency
Visits per Year

EQUIPMENT	COMPREHENSIVE SERVICE	OPERATIONAL SERVICE
Air Handling Unit	2	2
Base-Mounted Pump	1	0
Hot Water Boiler	1	1
Air Cooled Chiller	1	3
Cooling Tower	1	3
Centrifugal Fan	1	3
Packaged Conditioning Unit	2	2
Plate & Frame Heat Exchanger	1 (During Contract term)	1
Split System	2	2
Water-Source Heat Pump	2	2
Commercial Energy Recovery Ventilators	1	3

Special Provisions

- Filters to be changed Quarterly using Merv 8 Pleated Filters (Filters Included)
- Belts to be changed Annually (Belts Included)
- Condenser and Evaporator Coils to be cleaned Annually (Chemicals Included)
- VAV's at the Courthouse are not included in this agreement
- Any work performed outside the scope of this agreement will be quoted at a rate of \$130/hr for regul time and \$165/hr for overtime. A \$75.00 truck charge will also be applied.

Maintenance Service Checklist
Typical Tasks include

Air Handling Unit

Operational Maintenance

- 1. Lubricate fan bearings
- 2. Check air filters, replace as required.
- 3. Inspect evaporator and condenser coils for obstruction and dirt.
- 4. Confirm proper condensate flow.
- 5. Check belts and adjust/replace as required.
- 6. Check operation controls and safety controls.
- 7. Observe overall condition and report any deficiencies that are discovered.

Pump

Operational Maintenance

- 1. Verify pumps are operating properly.
- 2. Verify proper pump rotation.
- 3. Inspect seals for any signs of leakage.
- 4. Check coupling for wear.
- 5. Verify pumps are securely mounted.
- 6. Verify there is no abnormal noise during pump operation.
- 7. Check pump bearings and fittings for proper lubrication.
- 8. Check temperature and pressures on pump gauges and record readings.
- 9. Inspect the starter contacts and wiring for any signs of wear or overheating.
- 10. Verify Variable Frequency Drives are operating properly and set points are set per manufacturer's recommendations (if applicable).
- 11. Observe overall condition and report any deficiencies that are discovered.

Boiler

Operational Maintenance

- 1. Inspect and adjust operation of system components as required.
- 2. Inspect and adjust safety and operation controls as required.
- 3. Lubricate all moving parts as needed.
- 4. Inspect and adjust tension on all belts and replace as needed.
- 5. Inspect and clean boiler nozzles as needed.
- 6. Inspect and check fuel oil pumps, heaters and clean strainers as needed.
- 7. Inspect and adjust all linkages as required.
- 8. Make a visual analysis of burner operation.
- 9. Record and file all pressures and temperatures as well as general condition of equipment for future reference.
- 10. Observe overall condition and report any deficiencies that are discovered.

Comprehensive Maintenance

- 1. Perform all tasks listed in the Operational inspections.
- 2. Brush clean all boiler fireside heating surfaces.
- 3. Vacuum all combustion debris and soot from combustion area and refractory surfaces.
- 4. Clean and vacuum breaching connection.
- 5. Inspect condition of the refractory and report all needed repairs for approval.
- 6. Check baffle plates and assure good condition.
- 7. Inspect boiler fireside surfaces to assure no leaks are present.
- 8. Install all boiler casing, panels and properly secure.
- 9. Place the burner back into service for a normal operation and performance.
- 10. Check the gas train for leaks.
- 11. When normal operating pressure has been attained, test the following safety devices to ensure proper operation:
 - 12. Low Water Cutoff
 - 13. High Limit & Operating Controls
 - 14. Modulating Controls
- 15. Perform combustion analysis and check flue gas for efficiency.
- 16. Observe overall condition and report any deficiencies that are discovered.

Air-Cooled Chiller

Operational Maintenance

- 1. Check performance of compressor, condenser and evaporator.
- 2. Check and adjust refrigerant controls.
- 3. Check and adjust safety controls.
- 4. Check equipment for any signs of leaks.
- 5. Check and ensure proper refrigerant charge.
- 6. Check compressor for proper oil levels.
- 7. Check for excess noise or vibration.
- 8. Check operation of automatic controls.
- 9. Check condition of electrical controls and wiring.
- 10. Check and record compressor starts and run-time hours.
- 11. Check and record operating conditions.
- 12. Observe overall condition and report any deficiencies that are discovered.

Comprehensive Maintenance

- 1. Perform all tasks listed in the Operational inspections.
- 2. Clean condenser coils as per manufacturer specification.
- 3. Assure that the power supply to the chiller is secured at 1 main disconnect.
- 4. Inspect and calibrate operating controls.
- 5. Inspect all safety controls.
- 6. Take oil sample for analysis (performed **once** during operating season).
- 7. Inspect starter, starter contacts and wiring.
- 8. Torque all electrical contacts.
- 9. Megohm chiller motor and oil pump per manufacturers specifications.
- 10. Check operation of the oil sump heaters.
- 11. Wipe down exterior of the chiller and remove any debris from the chiller area.
- 12. Observe overall condition and report any deficiencies that are discovered.

Cooling Tower

Operational Maintenance

- 1. Check & tighten electrical connections.
- 2. Verify proper electrical disconnect operation.
- 3. Lubricate motor and/or fan bearings.
- 4. Check for security to shaft.
- 5. Check for end play.
- 6. Check for unusual bearing wear.
- 7. Check balance & alignment.
- 8. Inspect for corrosion.
- 9. Inspect drive pulleys & belts, adjust as necessary.
- 10. Inspect fan blades.
- 11. Check & tighten mounting bolts.
- 12. Verify proper float/water makeup setting.
- 13. Check and record motor amperage.
- 14. Inspect nozzles for corrosion and wear.
- 15. Check & record water inlet & outlet temperature.

Comprehensive Maintenance

- 1. Perform all tasks listed in the Operational inspections.
- 2. Drain tower.
- 3. Check for leaks.
- 4. Verify proper freeze protection.
- 5. Lubricate dampers as required.
- 6. Inspect nozzle or trough for corrosion & clean as required.
- 7. Check tower fill and mist eliminators for damage or deterioration.
- 8. Inspect baffles fill for corrosion & clean as required.
- 9. Inspect sump for corrosion & wear & clean as required.
- 10. Clean water outlet strainer.
- 11. Inspect overflow & clean as required.
- 12. Inspect float valve for corrosion and wear.
- 13. Check float valve for proper operating & close off & adjust as required.
- 14. Check drain for obstructions.
- 15. Inspect gear box & check lubricant level & change as required.

Exhaust Fan

Comprehensive Maintenance

- 1. Check fans for unusual noise and vibration.
- 2. Examine belts for wear and alignment, change as required.
- 3. Check condition of blower wheels.
- 4. Inspect and lubricate bearings as needed.
- 5. Check condition of electrical hardware and connections.
- 6. Check motors starter and wiring for discoloration or indications of heat.
- 7. Observe overall condition and report any deficiencies that are discovered.

Package Unit

Operational Maintenance

- 1. Check and record refrigerant pressures and temperatures.
- 2. Lubricate fan bearings.
- 3. Inspect evaporator and condenser coils for obstruction and dirt.
- 4. Check motors for excessive heat or vibration or any signs of oil.
- 5. Check air filters, replace as required.
- 6. Confirm proper condensate flow.
- 7. Check belts and adjust as required.
- 8. Check operation controls and safety controls.
- 9. Verify proper system pressures and temperatures.
- 10. Observe overall condition of rooftop units and report any deficiencies that are discovered.

Comprehensive Maintenance

- 1. Perform all tasks listed in the Operational inspections.
- 2. Clean condenser coil with condenser coil cleaner as required.
- 3. Check and tighten all electrical connections.
- 4. Clean condensate pan.
- 5. Inspect fan and motor operation.
- 6. Clean motor for dust and wipe out interior of blower cabinet.
- 7. Tighten set screws on fan assembly locking collars.
- 8. Inspect evaporator coils for debris, clean as required.
- 9. Verify proper system pressure, temperatures and refrigerant charge.
- 10. Observe overall condition of rooftop units and report any deficiencies that are discovered.

Split System

Operational Maintenance

- 1. Check air filters, change as required.
- 2. Inspect evaporator and condenser coils for obstruction and dirt.
- 3. Confirm proper condensate flow.
- 4. Lubricate fan bearings.
- 5. Check belts and adjust as required.
- 6. Check operation controls and safety controls.
- 7. Check thermal expansion valve sensing bulb for proper security and insulation.
- 8. Check electrical connections for any signs of wear or overheating.
- 9. Verify proper system pressures and temperatures.
- 10. Observe overall condition and report any deficiencies that are discovered.

Comprehensive Maintenance

- 1. Perform all items listed in Operational inspections.
- 2. Tighten set screws on fan assembly locking collars.
- 3. Clean condensate pan.
- 4. Clean condenser coil with condenser coil cleaner as required.
- 5. Inspect evaporator coil and clean as required.
- 6. Inspect fan and motor operation.
- 7. Check compressor operation and amperage draw.
- 8. Tighten all electrical connections.
- 9. Check thermal expansion valve for proper superheat and subcooling.
- 10. Observe overall condition and report any deficiencies that are discovered.

Water Source Heat Pump

Operational Maintenance

- 1. Check air filters, change as required.
- 2. Inspect evaporator and condenser coils for obstruction and dirt.
- 3. Confirm proper condensate flow.
- 4. Lubricate fan bearings.
- 5. Check belts and adjust as required.
- 6. Check operation controls and safety controls.
- 7. Check electrical connections for any signs of wear or overheating.
- 8. Verify proper system pressures and temperatures.
- 9. Observe overall condition and report any deficiencies that are discovered.

Comprehensive Maintenance

- 1. Perform all items listed in Operational inspections.
- 2. Tighten set screws on fan assembly locking collars.
- 3. Clean condensate pan.
- 4. Flush condenser coil.
- 5. Clean evaporator coil as required.
- 6. Inspect fan and motor operation.
- 7. Check thermal expansion valve for proper superheat and subcooling.
- 8. Check compressor operation and amperage draw.
- 9. Tighten all electrical connections.
- 10. Check thermal expansion valve sensing bulb for proper security and insulation.
- 11. Observe overall condition and report any deficiencies that are discovered.

ERV

Operational Maintenance

- 1. Lubricate recovery wheel bearings.
- 2. Check air filters, replace as required.
- 3. Check motors for excessive heat or vibration or any signs of oil.
- 4. Check belts and adjust as required.
- 5. Check and confirm proper air flow.
- 6. Check operation controls and safety controls.
- 7. Observe overall condition of ERV and report any deficiencies that are discovered.

Comprehensive Maintenance

- 1. Perform all tasks listed in the Operational inspections.
- 2. Check and tighten all electrical connections.
- 3. Change belt as required.
- 4. Check idler pulley for proper tension.
- 5. Inspect motor operation.
- 6. Clean motor for dust and wipe out interior of blower cabinet.
- 7. Clean energy recovery wheel and confirm proper operation.
- 8. Observe overall condition of ERV and report any deficiencies that are discovered.

From time to time, equipment problems are discovered during scheduled maintenance visits. These problems can typically be addressed at a lower cost while Company is onsite performing the scheduled maintenance, versus leaving the job site and submit a repair quote for approval, where travel and set-up time (parking, gaining access to the equipment, transporting tools and parts to the unit, etc.) for a return visit are added to time required to affect said repairs. Therefore, the Client agrees to authorize in advance, without necessitating a written cost estimate from Company, certain repairs, cleaning, and part replacement services aggregating \$_____ or less per visit to the service location incident to Company's performance of scheduled preventive maintenance.

The initial term of this Agreement will commence on 4/1/2025 and shall continue through 6/30/2028. This Agreement shall continue in effect from year to year thereafter unless either party gives written notice to the other of intention not to renew thirty (30) days prior to the anniversary date.

The Agreement price is **\$49,708.00** for the first three months. This Agreement is payable **\$49,708.00** one time in advance from 4/1/2025 to 6/30/2025. The Agreement price is **\$198,832.00** for the first year. This Agreement is payable **\$49,708.00** Quarterly in advance from 7/1/2025 to 6/30/2026. The Agreement price is **\$202,808.00** the next year (year 2). The Agreement is payable **\$450,702.00** Quarterly in advance from 7/1/2026 to 6/30/2027. The Agreement price is **\$206,864.00** the next year (year 3). The Agreement is payable **\$51,716.00** Quarterly in advance from 7/1/2027 to 6/30/2028. This agreement price does not include applical. State and local sales and use tax.

Approved For:
Duplin County Government

Print Name _____

Signature _____

Title

Date _____

Please sign and email to Matt Hardee at matt.hardee@piedmontsg.com.

THANK YOU FOR YOUR BUSINESS!

This instrument has been pre-audited
in the manner required by the Local
Government Budget and Fiscal Control Act.

Finance Officer

Pricing Breakdown

Location	First Three Months	Year 1	Year 2	Year 3
Event Center	\$2,995.00	\$11,980.00	\$12,220.00	\$12,464.00
Commons Building	\$3,921.50	\$15,686.00	\$15,998.00	\$16,316.00
Chilled Water Plant	\$4,944.00	\$19,776.00	\$20,172.00	\$20,575.00
Livestock Facility	\$299.00	\$1,186.00	\$1,220.00	\$1,244.00
Animal Services	\$1,227.50	\$4,910.00	\$5,010.00	\$5,110.00
Senior and Veteran Services	\$2,043.00	\$8,172.00	\$8,335.00	\$8,500.00
Public Transportation	\$970.00	\$3,680.00	\$3,957.00	\$4,036.00
Courthouse	\$5,618.75	\$22,475.00	\$22,925.00	\$23,383.00
Social Services	\$3,544.50	\$14,178.00	\$14,460.00	\$14,749.00
Jail	\$1,906.25	\$7,625.00	\$7,778.00	\$7,934.00
Sheriff's Office	\$760.00	\$3,040.00	\$3,101.00	\$3,163.00
Tax Admin/Planning Dept	\$2,247.50	\$8,980.00	\$9,170.00	\$9,363.00
Old Aging Building	\$749.50	\$2,988.00	\$3,058.00	\$3,119.00
Old Transportation	\$596.50	\$2,388.00	\$2,434.00	\$2,483.00
Communications/Probation	\$2,271.50	\$9,098.00	\$9,268.00	\$9,453.00
Magistrate Office	\$311.25	\$1,245.00	\$1,270.00	\$1,296.00
Administration	\$1,931.50	\$7,726.00	\$7,860.00	\$8,038.00
Library	\$747.00	\$2,988.00	\$3,048.00	\$3,109.00
Health Department	\$4,491.00	\$17,964.00	\$18,323.00	\$18,690.00
Board of Elections	\$575.50	\$2,302.00	\$2,348.00	\$2,395.00
Old Lawyer's Office	\$315.00	\$1,260.00	\$1,285.00	\$1,311.00
Cabin Lake	\$315.00	\$1,260.00	\$1,285.00	\$1,311.00
Landfill	\$587.75	\$2,271.00	\$2,316.00	\$2,362.00
Scale House	\$317.50	\$1,270.00	\$1,295.00	\$1,321.00
Museum	\$829.00	\$3,316.00	\$3,382.00	\$3,450.00
Old Animal Shelter	\$296.50	\$1,194.00	\$1,218.00	\$1,242.00
Old Water Dept.	\$298.50	\$1,194.00	\$1,218.00	\$1,242.00
New Water Dept.	\$321.50	\$1,286.00	\$1,311.00	\$1,337.00
Airport	\$1,747.00	\$6,986.00	\$7,128.00	\$7,270.00
Westpark - James Sprunt Bldg.	\$2,847.50	\$10,190.00	\$10,395.00	\$10,606.00
Total	\$49,708.00	\$198,822.00	\$202,808.00	\$206,864.00

Terms and Conditions

1. **Scope of Work.**
- (a) Client grants Company the exclusive right to perform those services (the "Work") set forth on Full Service (the "Work Order") in connection with Client's equipment (the "Covered Equipment"), as set forth on the Work Order. The Work will be performed pursuant to these "Terms and Conditions and the Work Order." The terms "Client" and "Company" have the meanings set forth on the Work Order. Collectively, these Terms and Conditions and the Work Order are referred to as "this Agreement."
- (b) Except as otherwise provided in this Agreement, all planned Work will be performed during Company's normal working hours.
- (c) Unless otherwise provided in this Agreement, the Work does not include, and Company shall have no responsibility for (i) repairs or replacement of items not normally mechanically maintainable including, but not limited to, control box microprocessors, ductwork, boiler shell and tubes, cabinets, fan blades, fan wheels, fan shrouds/frousing, boiler refractory material, heat exchangers, electric heat elements, main power service, electrical disconnects, conduit and wiring, piping, tube bundles, valve bodies, coils, structural supports, storage tanks, casings, fixtures, grills, registers, diffusers and lower fill; or (ii) operation of the system, design of the system, obsolescence, safety testing directed or required by any agency/company/person or organization, water/air balancing, internal devices within the duct system; ductwork insulation, cleaning the interior of ductwork, fire/smoke dampers, removal and reinstallation of valve bodies dampers, repair or replacement necessitated by freezing weather, electrical power failure, low voltage/inadequate power burned-out main or branch fuses, low water pressure, water treatment provided by others, water condition, vandalism misuse or abuse of the system(s), selection of domestic hot water temperatures, electrolysis, negligence of others (including Client), failure of Client to properly operate the system(s), requirements of governmental, regulatory or insurance agencies, or other causes beyond the control of Company. Replacement of refrigerant is excluded, unless replacement of refrigerant is expressly stated as included within the scope of services. In which case replacement shall not exceed the stated percentage of rated system charge per year expressly stated in the scope of services. Client shall be responsible for the cost of any additional replacement refrigerant.
- (d) Company will not be required to move, replace, or alter any part of the building structure in the performance of Work under this Agreement.
- (e) Company shall not be required to identify, detect, encapsulate, abate, or remove (i) asbestos or any other toxic or hazardous wastes or materials; (ii) any fungus or spore or any substance, vapor, or gas produced or arising from any fungus or spore, or (iii) any products or materials containing any of the foregoing. In the event any such substances, wastes, or materials are encountered by Company during the performance of Work hereunder and are identified as such by the Company, Company's sole obligation will be to notify Client of the existence of such substances, wastes, or materials. Company shall have the right thereafter to suspend the performance of Work until such substances, wastes, or materials and the resultant hazards are properly removed in accordance with all government regulations and Company determine in its sole discretion, that the work environment is safe for Company's personnel or its authorized agents to perform the Work. The time for completion of the Work shall be extended to the extent caused by any such suspension and the contract price shall be equitably adjusted.
- Access**
- (a) Client shall permit Company free and timely access to the Covered Equipment and allow Company to start and stop the Covered Equipment as necessary to perform the Work.
- (b) While Company is performing Work hereunder, Client agrees to provide parking within a reasonable distance to the building for all Company service vehicles.
- Charges; Additional Services; Charges.**
- (a) The initial charges, fees, and other amount payable by Client ("Charges") for Work performed and/or equipment or materials provided hereunder are set forth on the Work Order. The prices charged by Company for Work under this Agreement are conditioned upon the Covered Equipment being in a maintainable condition. If the initial inspection or initial seasonal start-up indicates that repairs are required, a firm quotation will be submitted for Client's approval. If Client does not authorize the repairs, Company may either (i) remove the unacceptable system(s), component(s), or part(s) from its scope of Work and adjust the Charges accordingly; or (ii) terminate this Agreement.
- (b) Following the Initial Term (as defined below), at the beginning of each Renewal Term (as defined below), Charges shall be subject to adjustment to reflect industry increases in labor, materials, and other costs.
- (c) Company reserves the right to charge Client additional Charges for additional work (including labor and/or provision of materials and equipment) not included within the scope of this Agreement that is performed by Company at Client's request, including with respect to trouble or emergency calls involving conditions out of the scope of this Agreement. Such additional Charges shall be at standard prices or rates and shall be invoiced separately.
- Confidential & Proprietary
Page 24 of 26
- 2.
- 3.

4. **Invoices; Payment Terms.** In consideration of the provision of Work by Company and the rights granted to Client under this Agreement, Client will promptly, but in no event later than thirty (30) days after the date of the invoice, pay all Charges invoiced by Company. All late payments shall bear interest at the lesser of 2% per month or the highest rate permissible under applicable law, calculated daily and compounded monthly. In the event Client fails to pay an invoice within thirty (30) days, Company shall be entitled to suspend the provision of Work under this Agreement without notice and/or terminate this Agreement, and the entire amount due hereunder shall become immediately due and payable upon demand. Client shall reimburse Company for all costs incurred in collecting any late payments, including, without limitation, court costs and attorney's fees.
5. **Term.** This Agreement shall commence as of the date set forth on the Work Order and, except as otherwise provided on the Work Order, shall continue for a term of 12 months (the "Initial Term"). Upon the termination of the Initial Term, the Agreement shall automatically renew for subsequent 12 month terms each, a "Renewal Term", unless and until either party gives written notice to the other party of its intent not to renew at least 30 days prior to the termination of the Initial Term or applicable Renewal Term.
6. **Termination.** This Agreement may be terminated by either party on thirty (30) days' prior written notice, if any of the following occur: (a) a transfer of title to the building or facility at which the Work is being performed; (b) damage or destruction to the building or facility which cannot be reasonably repaired within one hundred twenty (120) days; or (c) a taking or condemnation (or a deed in lieu thereof) of a substantial portion to the building or facility at which the Work is being performed.
7. **Events of Default.** In the event either party (hereinafter referred to as the "Defaulting Party") fails or refuses to perform any of the terms and conditions, covenants, or agreements under this Agreement, or otherwise defaults in the performance of its obligations under this Agreement, the other party (hereinafter referred to as the "Non-Defaulting Party") shall be deemed to have the rights set forth in this Section 7, or as may be otherwise provided in this Agreement. The Non-Defaulting Party shall have the right to deliver written notice (the "Notice of Default") to the Defaulting Party of the Default to the Defaulting Party, and the default specified in the Notice of Default is capable of being cured, the Defaulting Party shall have thirty (30) days to cure the default. If the Defaulting Party has not cured the default specified in the Notice of Default within such thirty (30) day period, the Non-Defaulting Party may at any time thereafter terminate this Agreement, without prejudice to any other rights and remedies the Non-Defaulting Party may have under law.
8. **Subcontractors.** Company reserves the right to subcontract all or any portion of the Work to be performed under this Agreement.
9. **Client Records.** Client shall make available to Company Group all pertinent Material Safety Data Sheets (MSDS) pursuant to OSHA's Hazard Communication Standard Regulations.
10. **Taxes.** Client shall be responsible for all real estate, sales, use, and excise taxes, and any other similar taxes, duties, and charges of any kind imposed by any federal, state, or local governmental entity on any amounts payable by Client hereunder, applicable to the Work performed and/or the materials provided hereunder.
11. **Litigation; Attorneys' Fees.** In the event that Company brings suit against Client to enforce any term or provision of this Agreement and prevails, Client shall reimburse Company for all costs and expenses incurred in connection therewith, including, without limitation, court costs, expert witness fees, and attorneys' fees. Any legal action relating to this Agreement, or the breach thereof, shall be commenced within one (1) year of the date that the party bringing such suit had knowledge of such breach or other acts or circumstances establishing its right to bring such legal action.
12. **Force Majeure.** Company shall not be liable or responsible to Client, nor shall Company be deemed to have defaulted or breached this Agreement, for any failure or delay in fulfilling or performing its obligations under this Agreement, or any loss, damage, or detention resulting therefrom, if such failure, delay, loss, damage, or detention is caused by or results from acts or circumstances beyond the reasonable control of Company including, without limitation, unavailability of machinery, equipment, or materials, delay of carriers, strikes, lockouts, and other labor disputes (including those by Company's employees), military authority or governmental actions, war, invasion, or hostilities, terrorist threats or acts, priority regulations, insurrection, civil unrest, or riot, acts of God or forces of nature, including, without limitation, floods, fires, earthquakes, and storms, or telecommunications breakdown or power outage.
13. **Indemnification.** To the fullest extent permitted by law, Client shall indemnify, defend, and hold Company, its parent, subsidiaries, affiliates, related entities, co-interest owners, joint ventures, co-lessees, partners, subcontractors, and each of their respective affiliates, shareholders, directors, officers, employees, managers, members, and agents ("Company Group") harmless from and against all claims, damages, losses, and expenses (including, but not limited to, attorney's fees) arising out of or resulting from the performance of Work hereunder to the extent caused in whole or in part by the acts or omissions of Client, its parent, subsidiaries, affiliates, related entities, co-interest owners, joint ventures, co-lessees, partners, invitees, and each of their respective affiliates, shareholders, officers, directors, members, managers,

14. **Limited Warranty.** Company warrants that the Work performed hereunder shall be performed (a) in accordance with the terms and conditions of this Agreement; and (b) in a timely, workmanlike manner in accordance with generally recognized industry standards for similar work. Client's sole and exclusive remedy for breach of the foregoing warranty shall be, at Company's option, the repair, replacement, or re-performance of the defective work, provided, however, that (x) the foregoing warranty shall not apply to, and Company shall not be liable for, any defect caused or contributed to (whether by accident, alteration, or abuse) by any member of Client Group; and (y) Company's liability for breach of warranty shall not extend beyond the termination of this Agreement. THE FOREGOING WARRANTY IN THIS SECTION 14 FOR WORK PERFORMED UNDER THIS AGREEMENT, WHETHER ORAL, WRITTEN, EXPRESS, IMPLIED, STATUTORY, DISCLAIMS, ALL OTHER WARRANTIES, WARRANTIES OF MERCHANTABILITY, COMPANY'S WARRANTY AND OBLIGATIONS, REGULATORY PURSUANT TO GOVERNMENT REQUIREMENTS, OR AT LAW, INCLUDING WARRANTIES OF FITNESS FOR A PARTICULAR PURPOSE AND MERCHANTABILITY. COMPANY'S WARRANTY AND OBLIGATIONS, AND CLIENT'S REMEDIES, HEREUNDER ARE SOLELY AND EXCLUSIVELY STATED HEREIN, AND CLIENT, ON BEHALF OF ITSELF AND EACH MEMBER OF CLIENT GROUP, WAIVES, TO THE FULLEST EXTENT PERMITTED BY APPLICABLE LAW, ANY OTHER REPRESENTATIONS, WARRANTIES, RIGHTS, REMEDIES, CLAIMS, OR CAUSES OF ACTION ARISING FROM, OR RELATING TO, THIS AGREEMENT.
15. **Limitation of Liability.**
- (a) NOTWITHSTANDING ANY OTHER PROVISION HEREIN CONTAINED, COMPANY SHALL NOT BE LIABLE TO CLIENT FOR (AND CLIENT SHALL RELEASE, PROTECT, DEFEND, INDEMNIFY, AND HOLD COMPANY GROUP HARMLESS FROM AND AGAINST) ANY SPECIAL, PUNITIVE, INDIRECT, INCIDENTAL, OR CONSEQUENTIAL DAMAGES OR LOSSES SUFFERED BY CLIENT OR ANY MEMBER OF CLIENT GROUP RESULTING FROM OR ARISING DIRECTLY OR INDIRECTLY, OUT OF OR IN CONNECTION WITH THIS AGREEMENT OR THE WORK TO BE PERFORMED HEREUNDER, AND ALL WITHOUT REGARD TO THE SOLE, JOINT, CONCURRENT, GROSS, ACTIVE, OR PASSIVE NEGLIGENCE OR BREACH OF DUTY (STATUTORY OR OTHERWISE) OF ANY MEMBER OF COMPANY GROUP.
- (b) NOTWITHSTANDING ANYTHING TO THE CONTRARY IN THIS AGREEMENT, COMPANY'S AGGREGATE LIABILITY ARISING OUT OF OR IN CONNECTION WITH THIS AGREEMENT OR THE WORK PERFORMED HEREUNDER SHALL IN NO EVENT EXCEED ONE HUNDRED PERCENT (100%) OF THE AMOUNTS PAID TO COMPANY PURSUANT TO THIS AGREEMENT PRIOR TO THE DETERMINATION OF COMPANY'S LIABILITY.
- By signing the below line, you are confirming that you have read and understand this paragraph and that you agree to the Terms and Conditions listed above.

Signature: _____

Date: _____

County of Duplin
Office of the County Commissioners



AUTHORIZED REPRESENTATIVE RESOLUTION
BY THE BOARD OF COMMISSIONERS
OF
DUPLIN COUNTY

WHEREAS, Duplin County has received a Grant no. 23-C-4163 under the Community Development Block Grant Neighborhood Revitalization (CDBG-NR) Program; and,

WHEREAS, Duplin County wishes to appoint a certain individual to assist in the absence of the Chairman to execute any program related document; and,

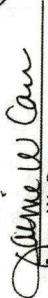
NOW, THEREFORE BE IT RESOLVED, by the Board of Commissioners of Duplin that the County hereby appoints the County Manager, and successors so titled, to serve as the authorized representative in the absence of the chairman for the Community Development Block Grant Neighborhood Revitalization (CDBG-NR) Program,

Adopted this the 3rd, day of March, 2025


Dexter B. Edwards, Chairman
Duplin County Board of Commissioners



ATTEST:


Jaime W. Carr
Clerk to the Board

County of Duplin
Office of the County Commissioners



RESOLUTION IN RECOGNITION AND APPRECIATION OF DISTINGUISHED SERVICE
BY DUPLIN COUNTY ALUMNAE CHAPTER OF DELTA SIGMA THETA SORORITY, INC.

WHEREAS, Duplin County Alumnae Chapter of Delta Sigma Theta Sorority, Inc. was chartered in this county on March 12, 2000, by twenty-nine (29) Duplin County residents and members of the Sorority; and

WHEREAS, Duplin County Alumnae Chapter is committed to Scholarship, Service, Sisterhood and Social Action; and

WHEREAS, from its inception and in keeping with Grand Chapter's Five Point Programmatic Thrust of Economic Development, Educational Development, International Awareness and Involvement, Physical and Mental Health and Social Action; the Duplin County Alumnae Chapter has engaged in numerous community service programs and projects benefitting the citizens of Duplin County; including but not limited to: Hurricane Florence and Helene Relief Efforts; Financial Fitness Forum; Health Forums; Political Candidate Forums; Voter Registration Drives; ZUMBA; and Back to School Backpack drives; and

WHEREAS, in furtherance of its mission and to have a greater and widespread impact, Duplin County Alumnae Chapter has partnered with Duplin County Schools and Kappa Rho Chapter of Omega Psi Phi Fraternity, Inc. in programs for students, such as High Expectations, Leaders of Tomorrow Program, Eyes on Our Youth, Delta Academy, Delta Gems and EMBODI; partnered with churches for healthy lifestyles workshops; partnered with the Duplin County Health Department on Infant Mortality; and participated with Duplin Vidant for F.A.S.T. SK for Stroke, to name a few; and

WHEREAS, the Duplin County Alumnae Chapter has awarded over \$250,000 dollars in scholarships to deserving Duplin County students; and

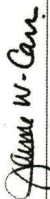
WHEREAS, the Duplin County Alumnae Chapter has and continues to be a motivating, inspiring and empowering organization in this County; and

WHEREAS, the seventy-two (72) active members of Duplin County Alumnae Chapter will celebrate and commemorate twenty-five (25) years of scholarship, service and sisterhood in the County on March 15, 2025; and

WHEREAS, Duplin County Alumnae Chapter's impact on this County is worthy and deserving of recognition;

NOW THEREFORE, BE IT RESOLVED that the Duplin County Board of County Commissioners recognizes, acknowledges and extends its gratitude to Duplin County Alumnae Chapter of Delta Sigma Theta Sorority, Inc. for its dedicated and distinguished service to the citizens of Duplin County and notable contribution to the betterment of all Duplin County residents.

Adopted this the 3rd, day of March, 2025

ATTEST:

Jaime W. Carr
Clerk to the Board


Dexter B. Edwards, Chairman
Duplin County Board of Commissioners



County of Duplin
Office of the County Commissioners



RESOLUTION OF DUPLIN COUNTY
RECOGNIZING AND APPROVING OF THE DUPLIN COUNTY
OFFICIAL AMERICA 250 NC COMMITTEE

A resolution of Duplin County, North Carolina, supporting the America 250 NC committee for the United States semiquincentennial (AMERICA 250 NC).

WHEREAS, Roy Cooper, Governor of North Carolina created AMERICA 250 NC to plan, encourage, develop, and coordinate the commemoration of the 250th anniversary of the United States and North Carolina's integral role in that event and the role of its people on the nation's past, present, and future; and

WHEREAS, AMERICA 250 NC has a mission to engage ALL North Carolinians and ALL 100 counties through their many signatures and officially recognized programs, projects and events over the commemoration by inspiring future leaders and celebrating North Carolina's contributions to the nation over the last 250 years; and

WHEREAS, by adoption of America 250 NC's mission, Duplin County Committee is officially formed to achieve the goals of America 250 NC.

NOW, THEREFORE, BE IT RESOLVED, that the County of Duplin hereby endorses AMERICA 250 NC and its mission; and **RESOLVED,** the County of Duplin officially establishes AMERICA 250 NC Committee made up of a diverse group of citizens to work with AMERICA 250 NC on any and all activities. The participants of the Duplin County Committee will be strictly voluntary roles and there will be no compensation for participation.

IT IS FURTHER RESOLVED that a copy of this resolution be sent to the Duplin County legislative delegation and the AMERICA 250 NC Committee.

Adopted this the 3rd, day of March, 2025

ATTEST: *Jaime W. Carr*
Jaime W. Carr
Clerk to the Board

Dexter B. Edwards
Dexter B. Edwards, Chairman
Duplin County Board of Commissioners



DUPLIN COUNTY HEALTH DEPARTMENT
340 Seminary Street / PO Box 948
910-296-2130

Date: 2/13/2025

Bad Debt & Deceased Write off for Duplin County EMS

Bad Debt Service Date Write Off: Thru January 2015

Amount to be written off: \$273,104.70

James Mill
County Manager

03/03/2025
Date

Dexter B. Edwards
Chairman - County Commissioners

03/03/2025
Date

340 Seminary Street- Kenansville, NC 28349 | (910) 296-2130

83800

000667

Account	Patient	Service	Balance
43426		06/17/2014	641.63
48851		10/01/2014	685.85
49381		10/01/2014	439.86
42804		10/01/2014	78.09
16458		10/01/2014	273.89
47689		10/01/2014	374.55
42750		10/01/2014	86.21
20100		10/02/2014	434.19
54919		10/02/2014	642.60
49881		10/02/2014	1,073.10
42803		10/02/2014	615.30
39865		10/03/2014	622.65
16841		10/03/2014	211.02
30368		10/04/2014	515.30
22011		10/05/2014	104.94
50692		10/05/2014	448.40
48522		10/05/2014	590.90
44267		10/06/2014	632.80
17269		10/06/2014	647.85
43443		10/08/2014	628.85
57204		10/08/2014	723.45
41472		10/07/2014	665.45
10049		10/07/2014	641.30
51529		10/07/2014	62.76
30563		10/07/2014	633.95
9081		10/08/2014	747.60
42817		10/08/2014	589.85
20403		10/08/2014	647.85
16961		10/08/2014	69.32
43733		10/08/2014	202.31
40321		10/09/2014	58.57
56575		10/09/2014	175.27
19414		10/09/2014	967.05
42809		10/09/2014	513.20
42763		10/09/2014	515.30
42174		10/10/2014	97.59
27453		10/10/2014	143.86
47712		10/10/2014	1,163.15
6102		10/10/2014	100.00
13411		10/10/2014	703.50
42809		10/10/2014	625.80
39002		10/11/2014	666.75
19536		10/11/2014	514.25
50852		10/11/2014	147.89
43687		10/11/2014	80.00
45716		10/12/2014	69.23
42828		10/12/2014	648.65
56568		10/13/2014	82.47
45716		10/13/2014	69.23
51529		10/13/2014	61.77
13031		10/13/2014	640.25
43540		10/14/2014	258.56
48999		10/14/2014	588.80
15901		10/14/2014	724.50
131		10/15/2014	636.05
57986		10/15/2014	816.90
48021		10/15/2014	69.23
40480		10/15/2014	679.35
38821		10/15/2014	579.35
43515		10/15/2014	104.30
50269		10/15/2014	336.26

Account	Patient	Service	Balance
13513		10/15/2014	374.02
44261		10/15/2014	477.50
42920		10/15/2014	576.20
42805		10/16/2014	782.25
42854		10/16/2014	740.25
15901		10/16/2014	723.45
43105		10/16/2014	215.39
49988		10/17/2014	593.55
21527		10/17/2014	533.40
34844		10/17/2014	633.15
56348		10/17/2014	182.65
15901		10/17/2014	724.50
42840		10/17/2014	378.32
42826		10/17/2014	548.90
42808		10/17/2014	259.63
29194		10/18/2014	525.80
43309		10/18/2014	626.85
42085		10/18/2014	516.35
47391		10/18/2014	561.20
12844		10/18/2014	607.90
11022		10/18/2014	746.55
56926		10/18/2014	26.52
45705		10/18/2014	520.55
43483		10/19/2014	515.30
40808		10/19/2014	152.34
56963		10/20/2014	988.05
41979		10/20/2014	59.23
50267		10/20/2014	633.15
6604		10/20/2014	1,209.60
48959		10/20/2014	687.75
12427		10/21/2014	637.10
14399		10/21/2014	425.00
49177		10/21/2014	840.25
33668		10/21/2014	211.34
41137		10/21/2014	158.15
46487		10/22/2014	738.15
57322		10/23/2014	583.55
11770		10/23/2014	744.45
49454		10/23/2014	738.15
34292		10/23/2014	562.50
42843		10/24/2014	124.42
10815		10/24/2014	477.15
21520		10/24/2014	-13.50
47303		10/25/2014	117.75
49885		10/25/2014	520.55
34281		10/25/2014	653.10
50248		10/26/2014	631.85
20800		10/26/2014	390.43
39058		10/26/2014	682.50
10284		10/26/2014	649.95
43447		10/26/2014	106.20
43730		10/26/2014	843.40
42929		10/27/2014	821.10
48850		10/27/2014	575.15
37045		10/27/2014	484.85
23280		10/27/2014	352.56
41381		10/27/2014	637.10
44716		10/27/2014	162.64
9463		10/27/2014	79.73
41267		10/27/2014	637.10
4807		10/28/2014	615.30
42030		10/28/2014	614.00

50848		11/1/2014	837.10
39271		11/1/2014	965.70
27453		11/1/2014	886.70
51529		11/1/2014	517.40
30368		11/1/2014	515.30
42062		11/1/2014	120.99
34898		11/1/2014	380.85
49229		11/1/2014	591.95
9061		11/1/2014	736.05
43427		11/1/2014	697.20
38271		11/1/2014	696.75
27421		11/1/2014	801.40
49623		11/1/2014	368.55
43199		11/1/2014	645.50
32504		11/1/2014	601.40
52334		11/1/2014	99.06
42052		11/1/2014	108.17
1121		11/1/2014	119.01
40226		11/1/2014	683.55
50423		11/1/2014	525.00
60646		11/1/2014	417.78
50539		11/1/2014	646.80
15901		11/1/2014	723.45
47737		11/1/2014	100.00
24698		11/1/2014	689.85
42366		11/1/2014	114.38
42321		11/1/2014	525.00
49994		11/1/2014	608.80
49995		11/1/2014	668.60
24980		11/1/2014	609.80
50175		11/1/2014	87.09
39872		11/1/2014	542.80
42134		11/1/2014	225.00
15901		11/1/2014	624.50
41488		11/1/2014	740.25
3748		11/1/2014	106.62
19495		11/1/2014	642.60
27453		11/1/2014	845.00
40752		11/1/2014	694.60
4693		11/1/2014	614.25
47898		11/1/2014	584.60
44883		11/1/2014	690.90
39474		11/1/2014	525.00
50360		11/1/2014	78.09
6168		11/1/2014	521.60
46736		11/1/2014	78.09
56605		11/1/2014	597.20
44430		11/1/2014	582.50
42953		11/1/2014	519.50
20684		11/1/2014	581.45
50105		11/1/2014	620.55
42879		11/1/2014	590.90
44184		11/1/2014	635.00
43864		11/1/2014	715.05
41771		11/1/2014	600.35
42801		11/1/2014	620.55
10594		11/1/2014	590.10
23281		11/1/2014	491.15
48868		11/1/2014	660.65
21039		11/1/2014	518.45
12427		11/1/2014	637.10
57319		11/1/2014	525.00

42029		10/29/2014	115.44
36775		10/29/2014	647.60
48662		10/30/2014	636.30
57936		10/30/2014	103.49
15384		10/30/2014	623.70
56652		10/30/2014	225.00
43018		10/30/2014	577.25
42872		10/31/2014	648.90
16494		10/31/2014	123.16
15663		10/31/2014	640.50
57939		10/31/2014	84.65
43501		11/01/2014	103.49
30368		11/01/2014	520.55
43281		11/01/2014	521.60
11763		11/02/2014	507.95
56427		11/02/2014	731.85
48737		11/02/2014	525.00
15760		11/03/2014	821.35
43693		11/03/2014	696.15
42874		11/03/2014	100.00
44871		11/04/2014	593.00
43251		11/04/2014	696.70
56586		11/05/2014	86.03
55998		11/05/2014	483.80
8692		11/05/2014	897.20
46960		11/05/2014	455.45
30266		11/05/2014	525.00
15657		11/05/2014	792.75
57169		11/06/2014	774.65
30651		11/06/2014	120.48
55997		11/06/2014	103.46
43982		11/06/2014	878.85
43771		11/06/2014	588.85
13663		11/07/2014	682.50
42848		11/07/2014	618.20
54362		11/07/2014	558.00
43515		11/07/2014	788.60
3883		11/07/2014	634.20
42778		11/07/2014	68.60
44272		11/07/2014	804.80
1034		11/07/2014	828.45
42653		11/08/2014	93.45
50146		11/08/2014	696.40
20270		11/08/2014	743.40
15901		11/08/2014	582.50
42811		11/08/2014	976.50
49996		11/08/2014	455.45
34748		11/09/2014	724.50
3883		11/09/2014	666.25
43882		11/09/2014	601.84
44288		11/09/2014	508.90
30481		11/09/2014	614.25
9061		11/09/2014	65.00
9806		11/10/2014	551.00
4622		11/10/2014	893.00
14399		11/10/2014	516.35
50851		11/10/2014	615.30
32614		11/10/2014	425.00
16495		11/10/2014	103.46
		11/1/2014	570.95
		11/1/2014	665.70

43276	12/09/2014	718.20
51962	12/09/2014	720.30
57939	12/09/2014	113.08
57225	12/09/2014	82.26
221	12/09/2014	973.35
43397	12/09/2014	660.45
50246	12/10/2014	690.90
20488	12/10/2014	516.30
44557	12/10/2014	610.85
16536	12/10/2014	346.67
36639	12/10/2014	642.60
56574	12/11/2014	1,139.25
22732	12/11/2014	172.25
42842	12/11/2014	697.20
5854	12/12/2014	633.95
2448	12/12/2014	112.92
47303	12/12/2014	104.93
56445	12/12/2014	684.80
50552	12/12/2014	667.80
43550	12/12/2014	1,047.90
20793	12/12/2014	427.10
48774	12/13/2014	84.77
49334	12/14/2014	517.40
50574	12/14/2014	675.15
17535	12/14/2014	623.70
48930	12/15/2014	353.08
48932	12/15/2014	528.95
50337	12/15/2014	518.35
55348	12/15/2014	886.85
2448	12/16/2014	112.92
48578	12/16/2014	591.95
6962	12/16/2014	521.60
14104	12/16/2014	449.15
17280	12/16/2014	591.95
43550	12/16/2014	591.95
49386	12/17/2014	635.00
42320	12/17/2014	686.76
42889	12/18/2014	111.06
48710	12/18/2014	648.90
40260	12/18/2014	425.00
48595	12/18/2014	82.47
30221	12/18/2014	598.50
42835	12/18/2014	630.80
18916	12/19/2014	425.00
18104	12/19/2014	642.35
48691	12/19/2014	779.10
50544	12/19/2014	642.35
31406	12/19/2014	236.52
48996	12/20/2014	739.20
43888	12/20/2014	98.86
22849	12/21/2014	518.45
48953	12/21/2014	683.55
42365	12/21/2014	91.36
43515	12/21/2014	108.82
11614	12/21/2014	545.75
25538	12/21/2014	511.10
44686	12/22/2014	17.36
43768	12/22/2014	1,164.45
44581	12/22/2014	718.20
42485	12/22/2014	450.92
43429	12/23/2014	636.05
38981	12/23/2014	643.65

42651	11/25/2014	688.55
11627	11/25/2014	745.50
42136	11/26/2014	425.00
50552	11/26/2014	663.60
41771	11/26/2014	600.35
42835	11/26/2014	584.60
43278	11/27/2014	425.00
50250	11/27/2014	600.35
20478	11/27/2014	638.40
43215	11/27/2014	692.50
13690	11/27/2014	725.55
45477	11/28/2014	667.80
11975	11/28/2014	645.50
51529	11/28/2014	617.40
57498	11/28/2014	525.00
50578	11/28/2014	1,189.85
56445	11/28/2014	119.77
41771	11/28/2014	585.65
46982	11/29/2014	626.60
49428	11/29/2014	484.85
42785	11/29/2014	641.30
41771	11/29/2014	601.40
43122	11/29/2014	962.85
3312	11/29/2014	551.00
40757	11/30/2014	682.50
56336	11/30/2014	523.70
41771	11/30/2014	600.35
41029	12/01/2014	702.45
50675	12/01/2014	737.10
51289	12/01/2014	109.62
15901	12/01/2014	624.50
49433	12/02/2014	720.30
34975	12/02/2014	607.70
48952	12/02/2014	661.50
42134	12/02/2014	225.00
42365	12/02/2014	81.99
42021	12/02/2014	425.00
43313	12/03/2014	109.18
50179	12/03/2014	684.35
9566	12/03/2014	615.30
50167	12/03/2014	677.00
42767	12/03/2014	740.25
44265	12/03/2014	99.27
48509	12/04/2014	64.65
11471	12/04/2014	490.10
43857	12/05/2014	670.95
40321	12/05/2014	63.49
19504	12/05/2014	546.80
44257	12/05/2014	616.35
50484	12/05/2014	554.15
16901	12/05/2014	823.45
44422	12/05/2014	538.40
42750	12/05/2014	86.21
44967	12/06/2014	686.70
27058	12/06/2014	711.65
51278	12/06/2014	100.00
19285	12/06/2014	494.30
39099	12/06/2014	568.35
24310	12/07/2014	614.25
57939	12/07/2014	103.49
44678	12/07/2014	122.29
54775	12/08/2014	605.95

44104	12/23/2014	582.50			
48773	12/23/2014	702.20			
42571	12/24/2014	97.75			
817	12/24/2014	632.90			
10428	12/24/2014	600.60			
27700	12/24/2014	632.90			
56520	12/24/2014	683.30			
48386	12/24/2014	583.55			
40321	12/24/2014	572.00			
43687	12/24/2014	95.48			
40824	12/25/2014	584.60			
37000	12/25/2014	583.55			
43429	12/25/2014	638.05			
28696	12/25/2014	583.55			
40023	12/25/2014	519.60			
43102	12/25/2014	166.85			
42323	12/25/2014	899.60			
4715	12/26/2014	337.61			
368	12/26/2014	614.25			
6780	12/26/2014	58.50			
57635	12/26/2014	116.27			
40321	12/26/2014	43.87			
51529	12/27/2014	617.40			
6454	12/27/2014	65.10			
43169	12/28/2014	85.40			
57718	12/28/2014	406.84			
12845	12/28/2014	677.25			
11386	12/28/2014	97.17			
49966	12/28/2014	642.35			
47350	12/28/2014	816.10			
50450	12/28/2014	625.00			
43662	12/28/2014	412.31			
29830	12/28/2014	608.06			
13635	12/29/2014	483.80			
40281	12/29/2014	642.60			
42365	12/29/2014	96.99			
42184	12/29/2014	710.85			
57450	12/29/2014	103.45			
57066	12/29/2014	89.93			
42803	12/29/2014	615.30			
42835	12/29/2014	630.80			
50461	12/30/2014	515.30			
43809	12/30/2014	100.00			
7667	12/30/2014	677.25			
43514	12/30/2014	513.20			
13441	12/30/2014	622.65			
6767	12/30/2014	535.00			
26536	12/30/2014	511.10			
43275	12/31/2014	709.80			
48441	12/31/2014	110.72			
48945	12/31/2014	604.55			
6767	12/31/2014	648.90			
43721	12/31/2014	156.66			
13526	12/31/2014	593.36			
42601	01/01/2015	527.90			
11627	01/01/2015	547.95			
42790	01/01/2015	750.75			
50586	01/02/2015	744.45			
41451	01/02/2015	617.40			
43562	01/02/2015	642.35			
19881	01/02/2015	83.64			
13033	01/03/2015	580.00			

49477	01/03/2015	417.78			
43647	01/03/2015	530.00			
57963	01/04/2015	599.30			
7528	01/04/2015	608.75			
40972	01/04/2015	599.30			
20456	01/04/2015	222.36			
13485	01/04/2015	45.19			
50583	01/05/2015	525.00			
48658	01/05/2015	599.30			
14949	01/05/2015	645.55			
18412	01/05/2015	82.50			
42980	01/05/2015	147.00			
43386	01/05/2015	835.55			
36271	01/06/2015	566.75			
42365	01/06/2015	210.67			
43318	01/06/2015	200.79			
43251	01/06/2015	217.74			
43732	01/06/2015	1,073.10			
16495	01/07/2015	665.70			
42845	01/07/2015	96.73			
43888	01/07/2015	150.00			
43962	01/07/2015	428.72			
57410	01/07/2015	735.00			
50554	01/07/2015	705.60			
45060	01/07/2015	824.25			
16901	01/07/2015	623.45			
7175	01/08/2015	580.40			
43441	01/08/2015	831.60			
43885	01/08/2015	1,311.45			
14879	01/08/2015	641.55			
44752	01/08/2015	87.33			
56931	01/08/2015	548.90			
57032	01/08/2015	614.25			
41002	01/09/2015	162.56			
1034	01/09/2015	551.00			
3921	01/09/2015	709.55			
13513	01/09/2015	678.30			
42365	01/10/2015	98.07			
11748	01/10/2015	161.79			
41629	01/10/2015	677.25			
42238	01/11/2015	97.20			
48629	01/11/2015	546.80			
20463	01/11/2015	527.10			
44989	01/11/2015	225.72			
43990	01/11/2015	514.25			
48525	01/12/2015	737.10			
40154	01/12/2015	674.10			
42025	01/12/2015	686.15			
45262	01/12/2015	1,069.95			
42749	01/12/2015	0.30			
57984	01/13/2015	240.63			
43563	01/13/2015	115.12			
44675	01/14/2015	848.40			
42715	01/14/2015	93.62			
43861	01/14/2015	117.99			
14583	01/15/2015	642.60			
57939	01/15/2015	128.45			
13637	01/15/2015	423.25			
49233	01/16/2015	319.85			
50273	01/17/2015	717.15			
45906	01/17/2015	86.14			
15901	01/18/2015	624.50			

43868	01/18/2015	189.71
40166	01/19/2015	425.00
12443	01/19/2015	688.80
4700	01/19/2015	588.00
40972	01/19/2015	570.95
15901	01/19/2015	623.45
42340	01/20/2015	688.25
43422	01/20/2015	798.25
50609	01/20/2015	630.80
17571	01/20/2015	642.60
13560	01/21/2015	276.33
46487	01/21/2015	762.30
50607	01/21/2015	630.80
36934	01/21/2015	575.15
36934	01/21/2015	675.15
43490	01/21/2015	109.68
12443	01/22/2015	672.00
50609	01/22/2015	821.35
40388	01/22/2015	580.40
43566	01/22/2015	400.37
41003	01/23/2015	680.40
15901	01/23/2015	623.45
15901	01/24/2015	723.45
55899	01/24/2015	714.00
43285	01/24/2015	615.05
53602	01/24/2015	527.10
18452	01/24/2015	646.80
9142	01/24/2015	695.10
34194	01/24/2015	750.75
55075	01/25/2015	740.25
43962	01/25/2015	171.49
44280	01/25/2015	796.95
45989	01/26/2015	692.75
45989	01/26/2015	490.00
46503	01/26/2015	615.30
6067	01/26/2015	341.73
42879	01/27/2015	597.20
6248	01/27/2015	535.25
43313	01/28/2015	228.44
44359	01/28/2015	423.25
15901	01/28/2015	624.50
40317	01/28/2015	615.30
43287	01/29/2015	121.98
48577	01/29/2015	672.00
50140	01/29/2015	673.05
17917	01/29/2015	541.80
7437	01/29/2015	111.16
587	01/31/2015	586.70
45911	01/31/2015	100.00
Total Bad Debt Write Off		273,104.70



DUPLIN COUNTY HEALTH DEPARTMENT
 340 Seminary Street / PO Box 948
 910-296-2130

Date: 2/13/2025

Bad Debt & Deceased Write off for Duplin County Health Department

Bad Debt Service Date Write Off: January 2022

Amount to be written off: \$92,737.61

Health Director

Date

DuPlin County Health Department

Chairman – County Commissioners

03/03/2025

Date

Account	Patient	Service	Balance
13878		08/24/2021	15.00
36575		08/16/2021	5.00
73050		10/01/2021	128.00
8252		10/01/2021	131.00
41155		10/01/2021	20.00
31846		10/01/2021	14.00
71985		10/01/2021	79.00
72628		10/01/2021	79.00
7058		10/01/2021	79.00
72011		10/01/2021	79.00
72018		10/01/2021	79.00
72024		10/01/2021	79.00
69844		10/01/2021	79.00
17256		10/01/2021	79.00
5889		10/01/2021	79.00
72021		10/01/2021	79.00
40714		10/01/2021	79.00
60838		10/01/2021	79.00
72027		10/01/2021	79.00
73135		10/01/2021	79.00
2174		10/01/2021	79.00
72004		10/01/2021	79.00
72803		10/01/2021	79.00
13915		10/01/2021	79.00
72010		10/01/2021	79.00
72012		10/01/2021	79.00
72211		10/01/2021	79.00
73136		10/01/2021	79.00
71987		10/01/2021	79.00
71991		10/01/2021	79.00
18520		10/01/2021	79.00
12767		10/01/2021	79.00
89943		10/01/2021	79.00
5674		10/01/2021	79.00
72025		10/01/2021	79.00
72809		10/01/2021	79.00
52576		10/01/2021	79.00
3328		10/01/2021	79.00
73128		10/01/2021	79.00
72802		10/01/2021	79.00
42262		10/01/2021	79.00
82546		10/01/2021	79.00
71986		10/01/2021	79.00
61113		10/01/2021	57.00
41340		10/01/2021	35.00
64020		10/04/2021	10.00
9875		10/04/2021	88.00
36500		10/04/2021	20.00
80508		10/04/2021	118.00
2460		10/04/2021	3.00
62738		10/04/2021	5.00
8325		10/04/2021	3.00
24493		10/04/2021	16.00
63822		10/04/2021	14.40
19157		10/04/2021	15.66
32968		10/04/2021	115.00
15384		10/04/2021	79.00
71333		10/04/2021	30.40
64507		10/04/2021	138.20
45138		10/05/2021	235.00
15853		10/05/2021	15.80

54928		10/05/2021	94
35784		10/05/2021	99
66986		10/05/2021	56.00
40475		10/05/2021	17.45
46700		10/05/2021	15.80
72369		10/05/2021	95.00
62443		10/05/2021	87.25
71916		10/05/2021	123.00
28881		10/05/2021	329.00
60827		10/05/2021	172.00
37978		10/05/2021	79.00
70497		10/05/2021	49.65
71647		10/05/2021	95.00
71236		10/05/2021	142.00
72588		10/05/2021	324.00
71792		10/05/2021	28.20
70622		10/05/2021	31.80
1679		10/05/2021	30.00
71163		10/05/2021	4.00
71883		10/05/2021	84.00
72839		10/06/2021	16.00
73218		10/06/2021	116.00
26506		10/06/2021	35.00
45104		10/06/2021	256.60
35334		10/06/2021	20.00
37714		10/06/2021	13.00
71236		10/06/2021	101.01
16751		10/06/2021	20.00
15303		10/06/2021	44.80
39820		10/06/2021	188.00
71472		10/06/2021	142.46
24464		10/06/2021	37.20
73041		10/06/2021	16.00
729		10/07/2021	88.00
51797		10/07/2021	20.00
14605		10/07/2021	11.00
13939		10/07/2021	94.00
63680		10/07/2021	22.80
5468		10/07/2021	142.01
34397		10/07/2021	91.80
3265		10/07/2021	394.00
82476		10/07/2021	140.00
31101		10/07/2021	20.00
13940		10/07/2021	128.00
44862		10/07/2021	137.01
67902		10/07/2021	12.06
43299		10/07/2021	56.20
45156		10/08/2021	93.00
73041		10/08/2021	21.00
12545		10/08/2021	25.00
8600		10/08/2021	236.00
71341		10/08/2021	181.00
72778		10/08/2021	36.38
73128		10/08/2021	79.00
71985		10/08/2021	79.00
72828		10/08/2021	79.00
2119		10/08/2021	14.00
7068		10/08/2021	79.00
72011		10/08/2021	79.00
59844		10/08/2021	79.00
17256		10/08/2021	79.00
72018		10/08/2021	79.00

72024		10/08/2021	79.00
72025	*	10/08/2021	79.00
60836		10/08/2021	79.00
72588		10/08/2021	123.00
1590		10/08/2021	79.00
71986		10/08/2021	79.00
69502		10/08/2021	128.00
72802		10/08/2021	79.00
14661		10/08/2021	79.00
72803		10/08/2021	79.00
72211		10/08/2021	79.00
5889		10/08/2021	79.00
72080		10/08/2021	79.00
38467		10/08/2021	79.00
45601		10/08/2021	20.00
3328		10/08/2021	79.00
71991		10/08/2021	79.00
72004		10/08/2021	79.00
72527		10/08/2021	79.00
72010		10/08/2021	79.00
72012		10/08/2021	79.00
69643		10/08/2021	79.00
72809		10/08/2021	79.00
62576		10/08/2021	79.00
71967		10/08/2021	79.00
32225		10/08/2021	64.20
18520		10/08/2021	79.00
12767		10/08/2021	79.00
42262		10/08/2021	79.00
5674		10/08/2021	79.00
62546		10/08/2021	79.00
6677		10/08/2021	5.00
69502		10/11/2021	243.00
73236		10/11/2021	94.00
51797		10/11/2021	16.50
61288		10/11/2021	35.00
42132		10/11/2021	36.00
3265		10/11/2021	394.00
72818		10/11/2021	195.00
37714		10/11/2021	16.50
36597		10/11/2021	12.00
63449		10/11/2021	91.80
45735		10/11/2021	31.60
63270		10/11/2021	39.00
36278		10/11/2021	137.00
62618		10/11/2021	11.20
35666		10/11/2021	20.00
31426		10/11/2021	1.20
44128		10/11/2021	167.00
10221		10/12/2021	24.61
35696		10/12/2021	16.50
35666		10/12/2021	119.00
39196		10/12/2021	20.00
71795		10/12/2021	43.00
40710		10/12/2021	79.00
38387		10/12/2021	79.00
58882		10/12/2021	89.00
31101		10/12/2021	16.50
72944		10/12/2021	79.00
35228		10/12/2021	20.00
18214		10/12/2021	186.00
18351		10/12/2021	45.00

53992		10/12/2021	31.90
71236	*	10/12/2021	79.00
68266		10/12/2021	19.00
70281		10/12/2021	98.00
71110		10/12/2021	75.60
59404		10/12/2021	19.00
29975		10/13/2021	185.80
73259		10/13/2021	35.00
72311		10/13/2021	6.00
10866		10/13/2021	248.00
72946		10/13/2021	186.00
31170		10/13/2021	137.25
11622		10/13/2021	116.00
51312		10/13/2021	107.00
37709		10/13/2021	79.00
38467		10/13/2021	96.80
35257		10/13/2021	79.00
71345		10/13/2021	33.60
37179		10/13/2021	20.00
73236		10/14/2021	173.07
71440		10/14/2021	149.00
16061		10/14/2021	24.60
42132		10/14/2021	21.00
73253		10/14/2021	174.00
2702		10/14/2021	3.00
25818		10/14/2021	30.00
14976		10/14/2021	174.01
58563		10/14/2021	79.00
56018		10/14/2021	20.00
61019		10/14/2021	133.00
63319		10/14/2021	79.00
73114		10/15/2021	39.60
7862		10/15/2021	79.00
6900		10/15/2021	112.00
71345		10/15/2021	8.30
72628		10/15/2021	79.00
7066		10/15/2021	79.00
72328		10/15/2021	79.00
72018		10/15/2021	79.00
72021		10/15/2021	79.00
72024		10/15/2021	79.00
72025		10/15/2021	78.00
72027		10/15/2021	79.00
2174		10/15/2021	79.00
15344		10/15/2021	79.00
3328		10/15/2021	79.00
1590		10/15/2021	79.00
73265		10/15/2021	79.00
72804		10/15/2021	79.00
73275		10/15/2021	79.00
60838		10/15/2021	79.00
3824		10/15/2021	79.00
71991		10/15/2021	79.00
72012		10/15/2021	79.00
42262		10/15/2021	79.00
69643		10/15/2021	79.00
73274		10/15/2021	79.00
72809		10/15/2021	79.00
62632		10/15/2021	79.00
18520		10/15/2021	79.00
15606		10/15/2021	79.00
41705		10/15/2021	3.00

42132	10/18/2021	16.80
62638	10/18/2021	15.00
71345	10/18/2021	16.80
683	10/18/2021	79.00
6634	10/18/2021	5.00
3265	10/18/2021	394.00
32668	10/18/2021	79.00
6196	10/18/2021	51.67
31106	10/18/2021	73.02
6481	10/18/2021	20.00
73269	10/18/2021	133.00
14004	10/18/2021	44.40
52755	10/18/2021	89.80
9902	10/18/2021	5.00
30888	10/18/2021	16.00
72368	10/19/2021	79.00
81329	10/19/2021	84.00
31170	10/19/2021	34.50
9875	10/19/2021	186.00
62443	10/19/2021	119.25
47015	10/19/2021	9.17
31978	10/19/2021	98.00
40608	10/19/2021	5.00
54636	10/19/2021	5.00
13884	10/19/2021	2.00
5390	10/19/2021	24.61
39241	10/19/2021	136.00
38345	10/19/2021	89.00
59322	10/19/2021	62.00
71236	10/19/2021	298.00
71792	10/19/2021	89.00
40475	10/20/2021	16.80
20273	10/20/2021	3.00
14467	10/20/2021	30.00
12545	10/20/2021	5.00
71163	10/20/2021	72.00
86	10/20/2021	79.00
31092	10/20/2021	41.20
40941	10/20/2021	24.00
16358	10/21/2021	208.00
34937	10/21/2021	44.00
3671	10/21/2021	35.00
55294	10/21/2021	6.00
64874	10/21/2021	137.00
63319	10/21/2021	79.00
72578	10/21/2021	45.98
51689	10/21/2021	236.00
32328	10/22/2021	35.00
71170	10/22/2021	34.00
36137	10/22/2021	11.20
32482	10/22/2021	20.00
68638	10/22/2021	79.00
73218	10/22/2021	123.00
44595	10/22/2021	78.00
68826	10/22/2021	42.20
71995	10/22/2021	78.00
7058	10/22/2021	78.00
72001	10/22/2021	79.00
72011	10/22/2021	78.00
68644	10/22/2021	78.00
15344	10/22/2021	79.00
73128	10/22/2021	79.00

33983	10/22/2021	
72628	10/22/2021	79.00
54602	10/22/2021	79.00
35718	10/22/2021	84.00
72018	10/22/2021	79.00
72024	10/22/2021	79.00
72025	10/22/2021	79.00
60838	10/22/2021	79.00
72027	10/22/2021	79.00
2174	10/22/2021	79.00
2648	10/22/2021	206.00
3328	10/22/2021	79.00
43299	10/22/2021	36.60
71991	10/22/2021	79.00
18520	10/22/2021	79.00
72804	10/22/2021	79.00
72012	10/22/2021	79.00
15506	10/22/2021	79.00
13659	10/22/2021	3.00
68643	10/22/2021	79.00
72809	10/22/2021	79.00
73297	10/22/2021	79.00
73286	10/22/2021	79.00
53764	10/22/2021	79.00
73265	10/22/2021	79.00
73294	10/22/2021	79.00
73291	10/22/2021	79.00
17866	10/22/2021	79.00
41657	10/25/2021	5.00
42132	10/25/2021	21.00
73337	10/25/2021	394.00
7617	10/25/2021	3.00
36718	10/25/2021	28.00
53831	10/25/2021	5.00
5784	10/25/2021	5.00
52483	10/25/2021	3.00
32848	10/25/2021	129.00
41725	10/25/2021	123.00
73296	10/25/2021	5.00
23958	10/25/2021	170.00
50521	10/25/2021	14.00
54302	10/26/2021	79.00
23958	10/26/2021	125.00
35226	10/26/2021	28.20
21385	10/26/2021	97.25
73363	10/26/2021	32.00
32328	10/26/2021	35.00
72327	10/26/2021	18.00
31978	10/26/2021	78.00
60828	10/26/2021	182.00
35623	10/26/2021	157.00
28890	10/26/2021	84.00
58977	10/26/2021	11.20
71311	10/26/2021	18.00
38387	10/26/2021	78.00
71792	10/26/2021	98.00
21477	10/26/2021	14.40
32958	10/26/2021	31.60
31170	10/26/2021	79.00
22920	10/26/2021	93.00
33071	10/26/2021	19.00
45801	10/26/2021	137.00

72027		10/29/2021	79.00
62546		10/29/2021	79.00
72428		10/29/2021	79.00
24319		11/01/2021	30.00
38083		11/01/2021	36.00
41857		11/01/2021	49.20
73372		11/01/2021	57.00
29558		11/01/2021	27.00
71056		11/01/2021	130.00
14681		11/01/2021	0.96
31864		11/01/2021	8.60
61798		11/02/2021	103.00
73398		11/02/2021	380.25
42132		11/02/2021	16.00
53111		11/02/2021	79.00
61329		11/02/2021	79.00
62443		11/02/2021	79.00
32814		11/02/2021	168.25
73439		11/02/2021	18.26
70622		11/02/2021	17.80
72489		11/02/2021	94.00
71442		11/02/2021	123.00
73442		11/02/2021	20.00
37692		11/02/2021	220.00
36388		11/02/2021	160.00
41340		11/02/2021	93.00
73451		11/03/2021	35.00
13168		11/03/2021	35.00
40475		11/03/2021	17.80
70345		11/03/2021	18.00
42707		11/03/2021	35.00
17665		11/03/2021	35.00
73463		11/03/2021	35.00
71847		11/03/2021	87.25
561		11/03/2021	3.00
38345		11/03/2021	79.00
71916		11/03/2021	79.00
22531		11/03/2021	84.60
795		11/03/2021	63.20
71696		11/03/2021	43.00
71782		11/03/2021	79.00
24724		11/03/2021	30.00
16751		11/03/2021	137.00
59687		11/03/2021	173.00
34223		11/04/2021	6.08
62983		11/04/2021	133.00
6634		11/04/2021	7.07
1511		11/04/2021	15.80
35558		11/04/2021	159.20
34100		11/04/2021	6.08
42062		11/04/2021	6.08
1679		11/04/2021	24.16
38694		11/04/2021	31.60
73444		11/04/2021	79.00
50822		11/04/2021	89.22
32481		11/04/2021	20.00
73289		11/04/2021	90.00
36581		11/04/2021	31.60
73228		11/04/2021	79.00
73284		11/05/2021	181.25
37842		11/05/2021	138.00
73501		11/05/2021	35.00

41383		10/27/2021	3.00
35597	*	10/27/2021	86.80
67634		10/27/2021	-23.97
23833		10/27/2021	252.00
73080		10/27/2021	52.00
73389		10/27/2021	20.00
28169		10/27/2021	43.00
39433		10/27/2021	49.20
63449		10/27/2021	122.00
1355		10/27/2021	25.00
73391		10/27/2021	38.80
62248		10/27/2021	38.80
62249		10/27/2021	38.80
41857		10/28/2021	49.20
73284		10/28/2021	79.00
16061		10/28/2021	24.60
73389		10/28/2021	16.50
38549		10/28/2021	137.00
64119		10/28/2021	16.00
64108		10/28/2021	56.20
36581		10/28/2021	88.20
18451		10/28/2021	204.00
42132		10/29/2021	21.00
73337		10/29/2021	394.00
29880		10/29/2021	22.40
62817		10/29/2021	35.00
45019		10/29/2021	56.00
67141		10/29/2021	79.00
72328		10/29/2021	10.00
73395		10/29/2021	43.00
73297		10/29/2021	79.00
73386		10/29/2021	79.00
73128		10/29/2021	79.00
49422		10/29/2021	79.00
71965		10/29/2021	79.00
73268		10/29/2021	10.00
30555		10/29/2021	31.60
49920		10/29/2021	79.00
18520		10/29/2021	79.00
72527		10/29/2021	79.00
72804		10/29/2021	79.00
73295		10/29/2021	79.00
47209		10/29/2021	35.00
15506		10/29/2021	79.00
73408		10/29/2021	45.00
71991		10/29/2021	79.00
72828		10/29/2021	79.00
40512		10/29/2021	91.20
72012		10/29/2021	79.00
69643		10/29/2021	79.00
72024		10/29/2021	79.00
73291		10/29/2021	79.00
72809		10/29/2021	79.00
69644		10/29/2021	79.00
60314		10/29/2021	79.00
44595		10/29/2021	79.00
73407		10/29/2021	79.00
73404		10/29/2021	79.00
72018		10/29/2021	79.00
72021		10/29/2021	79.00
72025		10/29/2021	79.00
60838		10/29/2021	79.00

72311		11/12/2021	5
49422		11/12/2021	35
73589		11/12/2021	35.00
73588		11/12/2021	35.00
80509		11/12/2021	6.00
7650		11/12/2021	43.00
71619		11/12/2021	240.00
71440		11/12/2021	20.00
12902		11/12/2021	5.00
73337		11/12/2021	384.00
3630		11/12/2021	35.00
72311		11/15/2021	5.00
2648		11/15/2021	254.00
3410		11/15/2021	20.00
71542		11/15/2021	90.00
14681		11/15/2021	98.43
999		11/15/2021	5.00
31846		11/15/2021	20.00
73442		11/15/2021	10.00
35558		11/15/2021	14.00
44501		11/15/2021	179.00
64835		11/15/2021	6.00
73633		11/15/2021	2.00
59884		11/15/2021	56.00
20422		11/15/2021	30.00
35537		11/15/2021	112.40
32481		11/15/2021	10.00
60700		11/16/2021	152.00
42132		11/16/2021	124.00
8850		11/16/2021	3.00
73627		11/16/2021	133.00
63483		11/16/2021	117.20
63835		11/16/2021	131.00
45104		11/16/2021	33.60
14717		11/16/2021	130.00
17390		11/16/2021	142.00
3824		11/17/2021	35.00
5547		11/17/2021	35.00
73663		11/17/2021	35.00
73661		11/17/2021	35.00
72388		11/17/2021	79.00
73662		11/17/2021	35.00
73666		11/17/2021	35.00
36216		11/17/2021	8.40
58882		11/17/2021	87.25
44501		11/17/2021	192.00
40475		11/17/2021	35.80
32328		11/17/2021	79.00
38463		11/17/2021	53.00
30924		11/17/2021	19.20
31170		11/17/2021	98.00
16190		11/17/2021	37.20
61101		11/17/2021	84.00
73249		11/17/2021	33.60
6727		11/17/2021	15.80
40710		11/17/2021	61.00
71163		11/17/2021	10.00
3011		11/18/2021	5.00
24424		11/18/2021	25.00
64312		11/18/2021	37.20
16104		11/18/2021	20.93
41273		11/18/2021	20.00

70297		11/05/2021	35.00
73502		11/05/2021	35.00
31106		11/05/2021	56.00
44338		11/05/2021	20.00
35718		11/05/2021	84.00
39174		11/05/2021	20.00
71045		11/05/2021	73.20
2154		11/05/2021	93.00
12902		11/08/2021	15.80
73284		11/08/2021	13.00
38455		11/08/2021	9.00
37813		11/08/2021	188.00
16051		11/08/2021	15.80
73524		11/08/2021	6.24
16226		11/08/2021	39.60
44338		11/08/2021	10.00
21477		11/08/2021	76.80
9139		11/08/2021	35.00
73529		11/08/2021	35.00
73528		11/08/2021	35.00
73527		11/08/2021	35.00
46954		11/08/2021	35.00
32814		11/08/2021	25.25
23958		11/08/2021	35.00
59214		11/08/2021	11.20
50501		11/08/2021	103.20
51659		11/09/2021	3.00
37219		11/09/2021	210.00
42843		11/09/2021	4.36
72311		11/09/2021	3.00
33030		11/09/2021	93.00
71345		11/09/2021	78.60
24464		11/09/2021	33.60
38987		11/09/2021	79.00
53108		11/09/2021	5.00
53892		11/09/2021	56.90
24247		11/09/2021	-3.00
73398		11/09/2021	79.00
34194		11/09/2021	116.00
35257		11/09/2021	103.00
47286		11/09/2021	71.00
44888		11/09/2021	79.00
54008		11/09/2021	84.00
21365		11/09/2021	84.00
6707		11/09/2021	20.00
4943		11/10/2021	35.00
72005		11/10/2021	35.00
73575		11/10/2021	35.00
37034		11/10/2021	37.20
73666		11/10/2021	35.00
73665		11/10/2021	35.00
36007		11/10/2021	82.20
61101		11/10/2021	130.00
73249		11/10/2021	90.00
11827		11/10/2021	220.00
62565		11/10/2021	108.60
60639		11/10/2021	57.00
67771		11/10/2021	31.40
71619		11/10/2021	79.00
22531		11/10/2021	57.00
48309		11/10/2021	14.06
44595		11/12/2021	35.00

29975	11/30/2021	3.00
58862	11/30/2021	123.50
48893	11/30/2021	84.00
18941	11/30/2021	79.00
72489	11/30/2021	84.00
1315	11/30/2021	79.00
35016	11/30/2021	20.00
31530	11/30/2021	79.00
72311	11/30/2021	3.00
71647	11/30/2021	110.00
61329	11/30/2021	142.00
67928	11/30/2021	102.00
71916	11/30/2021	79.00
70622	11/30/2021	17.45
8532	11/30/2021	57.60
71345	11/30/2021	31.60
59183	12/01/2021	82.00
60314	12/01/2021	82.00
71999	12/01/2021	82.00
56967	12/01/2021	82.00
72669	12/01/2021	82.00
60084	12/01/2021	82.00
21039	12/01/2021	82.00
61291	12/01/2021	166.00
30924	12/01/2021	31.60
32400	12/01/2021	123.00
63449	12/01/2021	88.20
33667	12/01/2021	162.00
37695	12/01/2021	20.00
27835	12/01/2021	45.00
1143	12/01/2021	84.00
30361	12/01/2021	150.00
73296	12/01/2021	5.00
40080	12/01/2021	45.00
73052	12/01/2021	121.40
34354	12/01/2021	79.00
35318	12/01/2021	98.00
16639	12/02/2021	3.00
16051	12/02/2021	15.80
68632	12/02/2021	113.50
21541	12/02/2021	10.00
63270	12/02/2021	32.40
30082	12/02/2021	44.80
43908	12/03/2021	100.00
73840	12/03/2021	82.00
31962	12/03/2021	82.00
73114	12/03/2021	31.60
73839	12/03/2021	82.00
5436	12/03/2021	5.00
23391	12/03/2021	24.00
71170	12/03/2021	217.07
60338	12/03/2021	5.00
52656	12/03/2021	45.00
13600	12/03/2021	35.00
38552	12/03/2021	37.20
73812	12/04/2021	86.75
45516	12/06/2021	20.00
17218	12/06/2021	35.00
35275	12/06/2021	174.00
51422	12/06/2021	85.20
60314	12/06/2021	82.00
37380	12/06/2021	82.00

38308	11/18/2021	56.00
73627	11/19/2021	120.00
44962	11/19/2021	33.60
31509	11/19/2021	37.00
60338	11/19/2021	5.00
70497	11/19/2021	81.20
50822	11/19/2021	71.15
40418	11/19/2021	37.20
7867	11/19/2021	79.00
73717	11/22/2021	36.00
12767	11/22/2021	35.00
73716	11/22/2021	35.00
73711	11/22/2021	20.00
64526	11/22/2021	35.00
36575	11/22/2021	22.40
41374	11/22/2021	31.60
52774	11/22/2021	3.00
34786	11/23/2021	94.00
42335	11/23/2021	15.80
71345	11/23/2021	75.60
38174	11/23/2021	16.00
73041	11/23/2021	79.00
73864	11/23/2021	133.00
19725	11/23/2021	10.00
71236	11/23/2021	62.80
7154	11/23/2021	3.00
62817	11/23/2021	87.25
2897	11/23/2021	15.80
31437	11/23/2021	93.00
39257	11/24/2021	35.00
73751	11/24/2021	35.00
37390	11/24/2021	35.00
73749	11/24/2021	35.00
62817	11/24/2021	34.50
25581	11/24/2021	43.00
31437	11/24/2021	110.00
62443	11/24/2021	84.00
72249	11/24/2021	88.00
35275	11/24/2021	79.00
35887	11/24/2021	8.60
14763	11/24/2021	93.00
73676	11/24/2021	16.00
21365	11/24/2021	82.75
1365	11/24/2021	148.25
69826	11/24/2021	71.20
38515	11/24/2021	7.00
64040	11/24/2021	5.00
61329	11/24/2021	79.00
67168	11/29/2021	35.00
73772	11/29/2021	35.00
10104	11/29/2021	35.00
73775	11/29/2021	35.00
63770	11/29/2021	20.00
73773	11/29/2021	152.00
10828	11/29/2021	5.00
25581	11/29/2021	25.25
31550	11/29/2021	13.00
34127	11/30/2021	102.00
71163	11/30/2021	19.00
31437	11/30/2021	79.00
40475	11/30/2021	15.80
20422	11/30/2021	30.00

24988	12/06/2021	82.00
35272	12/06/2021	157.00
60337	12/06/2021	34.40
51082	12/08/2021	137.00
7051	12/08/2021	123.00
51659	12/07/2021	3.00
1355	12/07/2021	84.00
34206	12/07/2021	337.00
36174	12/07/2021	16.00
34863	12/07/2021	216.00
62779	12/07/2021	283.00
55194	12/07/2021	79.00
61329	12/07/2021	79.00
21365	12/07/2021	79.00
53892	12/07/2021	36.60
53488	12/07/2021	30.00
64302	12/07/2021	79.00
39710	12/07/2021	19.00
50631	12/07/2021	37.20
319	12/07/2021	31.60
36257	12/07/2021	126.00
46763	12/07/2021	37.00
88632	12/07/2021	183.00
73441	12/07/2021	5.00
40475	12/07/2021	34.80
36926	12/07/2021	98.40
73886	12/08/2021	82.00
73888	12/08/2021	82.00
73887	12/08/2021	82.00
37380	12/08/2021	82.00
34206	12/08/2021	122.00
73705	12/08/2021	106.00
73812	12/08/2021	394.00
70219	12/08/2021	20.00
35334	12/08/2021	9.80
3623	12/08/2021	3.00
32031	12/08/2021	154.00
73864	12/08/2021	163.07
36581	12/08/2021	31.60
24724	12/08/2021	30.00
8532	12/09/2021	51.00
41383	12/09/2021	3.00
62566	12/09/2021	21.00
71045	12/09/2021	22.40
30082	12/10/2021	20.00
28409	12/10/2021	5.00
69826	12/10/2021	37.20
58133	12/10/2021	73.26
41383	12/10/2021	3.00
72588	12/10/2021	93.00
58553	12/13/2021	165.00
51659	12/13/2021	5.00
55737	12/13/2021	5.00
73265	12/13/2021	82.00
73966	12/13/2021	82.00
73896	12/13/2021	82.00
73884	12/13/2021	82.00
73883	12/13/2021	82.00
36263	12/13/2021	126.00
14763	12/13/2021	79.00
71482	12/13/2021	20.00
73768	12/13/2021	90.00

72084	12/13/2021	18.00
57764	12/13/2021	20.00
58882	12/14/2021	79.00
14057	12/14/2021	20.00
72389	12/14/2021	87.00
37714	12/14/2021	79.00
999	12/14/2021	5.00
40475	12/14/2021	15.80
73389	12/14/2021	15.80
32328	12/14/2021	84.00
71482	12/14/2021	10.00
73590	12/14/2021	10.00
35597	12/14/2021	12.00
34194	12/14/2021	79.00
60463	12/14/2021	20.00
40710	12/14/2021	19.00
73910	12/14/2021	20.00
61329	12/14/2021	228.00
72311	12/14/2021	3.00
63770	12/14/2021	28.00
37124	12/14/2021	165.00
62817	12/14/2021	79.00
73910	12/15/2021	10.00
73920	12/15/2021	82.00
73918	12/15/2021	82.00
73899	12/15/2021	115.00
73917	12/15/2021	82.00
15364	12/15/2021	202.00
73916	12/15/2021	82.00
73915	12/15/2021	82.00
62779	12/15/2021	10.00
38964	12/15/2021	18.00
30072	12/15/2021	210.00
50709	12/15/2021	42.00
63483	12/15/2021	31.60
34294	12/15/2021	36.60
73874	12/15/2021	178.00
16489	12/16/2021	3.00
73880	12/16/2021	179.00
28272	12/16/2021	30.00
35553	12/16/2021	171.00
34462	12/16/2021	20.00
44338	12/16/2021	48.20
11622	12/16/2021	63.20
73739	12/16/2021	272.07
4162	12/16/2021	20.00
62511	12/16/2021	5.00
73881	12/16/2021	179.00
73812	12/16/2021	394.00
54109	12/16/2021	66.00
73822	12/17/2021	20.00
63770	12/17/2021	33.00
71440	12/17/2021	44.00
63539	12/17/2021	56.00
13168	12/17/2021	82.00
64097	12/17/2021	4.71
73926	12/17/2021	92.00
1484	12/17/2021	82.00
67395	12/17/2021	82.00
5552	12/17/2021	40.00
10624	12/17/2021	93.00
64764	12/17/2021	79.00

72311	12/28/2021	3.00
66963	12/28/2021	103.75
35117	12/28/2021	37.20
60072	12/28/2021	167.00
58882	12/28/2021	79.00
70822	12/28/2021	29.05
21365	12/28/2021	79.00
72489	12/28/2021	158.25
35597	12/28/2021	12.00
1315	12/28/2021	12.00
20273	12/28/2021	3.00
61376	12/28/2021	87.25
28245	12/28/2021	41.00
35668	12/28/2021	61.00
71916	12/28/2021	103.75
62817	12/28/2021	87.75
28975	12/28/2021	110.40
61123	12/28/2021	78.20
74023	12/28/2021	35.00
39460	12/28/2021	9.00
73899	12/28/2021	273.00
40418	12/28/2021	14.00
50521	12/28/2021	56.00
71236	12/28/2021	14.00
15303	12/28/2021	51.80
73938	12/28/2021	211.00
73939	12/28/2021	211.00
63319	12/28/2021	79.00
41823	12/30/2021	82.00
33285	12/30/2021	26.80
36042	12/30/2021	20.00
33232	12/30/2021	53.20
73914	12/30/2021	94.00
33723	12/30/2021	57.00
71738	12/30/2021	97.40
60190	12/30/2021	79.00
44397	12/30/2021	40.87
45104	12/30/2021	31.60
32451	12/30/2021	35.00
72814	12/30/2021	35.00
72967	01/03/2022	82.00
18520	01/03/2022	82.00
15506	01/03/2022	82.00
74074	01/03/2022	82.00
53406	01/03/2022	82.00
3922	01/03/2022	79.00
74070	01/03/2022	20.00
27866	01/03/2022	35.00
74084	01/03/2022	35.00
74085	01/03/2022	35.00
58553	01/03/2022	29.71
28205	01/03/2022	5.00
21098	01/03/2022	5.00
21527	01/03/2022	3.00
62071	01/03/2022	128.00
52685	01/03/2022	20.00
52774	01/03/2022	3.00
36042	01/04/2022	128.95
46763	01/04/2022	156.00
52755	01/04/2022	75.60
1355	01/04/2022	79.00
27823	01/04/2022	119.00

41720	12/17/2021	3.00
73930	12/17/2021	69.41
73432	12/17/2021	109.00
11420	12/20/2021	93.00
62071	12/20/2021	94.46
73941	12/20/2021	35.00
38515	12/20/2021	9.40
35576	12/20/2021	157.00
60509	12/20/2021	3.00
73935	12/20/2021	82.00
73936	12/20/2021	82.00
13168	12/20/2021	82.00
73285	12/20/2021	82.00
72567	12/20/2021	82.00
41776	12/20/2021	82.00
73937	12/20/2021	82.00
22651	12/20/2021	82.00
72578	12/20/2021	287.06
14681	12/20/2021	48.21
5090	12/20/2021	106.75
37124	12/20/2021	18.00
70447	12/20/2021	11.80
73041	12/21/2021	79.00
22766	12/21/2021	93.00
40475	12/21/2021	15.80
7010	12/21/2021	3.00
1355	12/21/2021	79.00
73225	12/21/2021	177.00
72249	12/21/2021	87.25
71647	12/21/2021	79.00
32529	12/21/2021	189.00
21365	12/21/2021	98.00
53892	12/21/2021	50.80
31101	12/21/2021	79.00
27387	12/21/2021	123.00
70622	12/21/2021	44.80
36388	12/21/2021	37.20
54709	12/21/2021	79.00
39174	12/21/2021	79.00
66966	12/21/2021	56.00
71250	12/21/2021	79.00
55874	12/22/2021	74.00
73963	12/22/2021	82.00
73962	12/22/2021	82.00
73016	12/22/2021	82.00
73994	12/22/2021	82.00
72030	12/22/2021	82.00
45496	12/22/2021	146.00
36409	12/22/2021	207.00
41171	12/22/2021	16.00
44501	12/22/2021	79.00
7617	12/22/2021	9.00
456	12/28/2021	82.00
73969	12/28/2021	82.00
61240	12/28/2021	82.00
73963	12/28/2021	82.00
73972	12/28/2021	82.00
36368	12/28/2021	42.80
69710	12/28/2021	82.00
73970	12/28/2021	82.00
40475	12/28/2021	15.80
14605	12/28/2021	3.00

22952	01/10/2022	79.00
74189	01/10/2022	79.00
72012	01/10/2022	79.00
73751	01/10/2022	79.00
72580	01/10/2022	79.00
71991	01/10/2022	79.00
9392	01/10/2022	79.00
74207	01/10/2022	79.00
17398	01/10/2022	79.00
7672	01/10/2022	79.00
28826	01/10/2022	79.00
3797	01/10/2022	79.00
74217	01/10/2022	79.00
27864	01/10/2022	79.00
47133	01/10/2022	79.00
62657	01/10/2022	79.00
82895	01/10/2022	15.00
14763	01/10/2022	186.00
74210	01/10/2022	79.00
74218	01/10/2022	79.00
74192	01/10/2022	20.00
63248	01/10/2022	45.00
53843	01/10/2022	12.93
72249	01/10/2022	31.80
18715	01/10/2022	30.00
46700	01/10/2022	5.00
16347	01/10/2022	5.00
74223	01/10/2022	125.00
74298	01/10/2022	20.00
36042	01/10/2022	56.82
73755	01/10/2022	19.00
36409	01/10/2022	131.00
18056	01/10/2022	31.80
16211	01/10/2022	58.00
73560	01/10/2022	95.50
71341	01/10/2022	20.00
34582	01/10/2022	5.00
55294	01/10/2022	9.00
68632	01/10/2022	79.00
63103	01/10/2022	22.80
71792	01/10/2022	164.00
58882	01/10/2022	79.00
73442	01/10/2022	79.00
72311	01/10/2022	3.00
24724	01/10/2022	30.00
71916	01/10/2022	103.75
14532	01/10/2022	35.00
16366	01/10/2022	88.00
34486	01/10/2022	35.00
581	01/10/2022	3.00
3602	01/10/2022	35.00
41259	01/10/2022	310.00
54987	01/10/2022	35.00
74312	01/10/2022	20.00
34397	01/10/2022	33.60
71355	01/10/2022	89.00
23572	01/10/2022	35.00
38285	01/10/2022	35.00
74314	01/10/2022	35.00
8869	01/10/2022	35.00
6175	01/10/2022	35.00
9879	01/10/2022	35.00

55184	01/04/2022	79.00
42391	01/04/2022	37.20
38345	01/04/2022	84.00
51659	01/04/2022	79.00
58020	01/04/2022	3.00
16051	01/04/2022	79.00
74143	01/04/2022	25.25
83233	01/04/2022	199.00
70622	01/04/2022	15.80
60469	01/04/2022	20.00
36314	01/04/2022	-69.00
35287	01/04/2022	113.25
66	01/04/2022	2.36
7859	01/04/2022	10.00
31116	01/05/2022	35.00
6157	01/05/2022	-24.48
83911	01/05/2022	-24.48
17975	01/05/2022	35.00
37217	01/05/2022	35.00
38050	01/05/2022	35.00
38083	01/05/2022	35.00
72669	01/05/2022	35.00
74157	01/05/2022	82.00
74156	01/05/2022	82.00
61240	01/05/2022	35.00
5689	01/05/2022	82.00
43292	01/05/2022	82.00
6481	01/05/2022	20.00
46700	01/05/2022	79.00
10488	01/05/2022	5.00
15364	01/05/2022	6.00
31426	01/05/2022	7.80
10826	01/05/2022	173.00
50709	01/05/2022	135.00
39829	01/05/2022	33.60
18140	01/05/2022	30.00
46700	01/05/2022	5.00
52782	01/06/2022	163.00
71758	01/06/2022	42.00
18356	01/06/2022	91.00
51277	01/06/2022	167.00
21899	01/06/2022	5.00
73052	01/06/2022	33.60
35784	01/06/2022	86.00
62546	01/07/2022	35.00
19570	01/07/2022	35.00
16356	01/07/2022	353.00
74173	01/07/2022	35.00
5889	01/07/2022	35.00
41355	01/07/2022	35.00
19910	01/07/2022	79.00
16180	01/07/2022	20.00
36137	01/07/2022	11.20
8500	01/07/2022	79.00
18064	01/07/2022	16.00
63596	01/07/2022	43.00
51573	01/10/2022	79.00
73473	01/10/2022	79.00
74186	01/10/2022	79.00
74187	01/10/2022	79.00
74191	01/10/2022	79.00
19570	01/10/2022	79.00

15098	01/12/2022	35.00
1836	01/12/2022	35.00
42399	01/12/2022	6.00
50521	01/12/2022	31.60
28879	01/12/2022	5.00
35936	01/12/2022	55.40
12938	01/12/2022	35.60
48885	01/13/2022	164.00
58977	01/13/2022	34.20
24424	01/13/2022	25.00
16190	01/13/2022	143.80
31092	01/13/2022	37.00
52463	01/13/2022	3.00
44501	01/13/2022	35.00
73837	01/13/2022	94.00
71648	01/13/2022	160.25
29975	01/13/2022	33.60
16356	01/13/2022	88.00
37709	01/13/2022	179.00
44338	01/13/2022	31.00
62638	01/13/2022	31.60
16836	01/13/2022	15.00
62718	01/13/2022	14.80
73739	01/13/2022	57.00
41374	01/13/2022	36.60
74949	01/14/2022	-36.00
74345	01/14/2022	35.00
74347	01/14/2022	35.00
63822	01/14/2022	35.00
21377	01/14/2022	35.00
5877	01/14/2022	35.00
71440	01/14/2022	35.00
49154	01/14/2022	35.00
73052	01/14/2022	31.60
74377	01/14/2022	35.00
73269	01/14/2022	79.00
36198	01/14/2022	15.00
74157	01/14/2022	35.00
74321	01/14/2022	35.00
19570	01/14/2022	35.00
51538	01/14/2022	35.00
73861	01/14/2022	35.00
50139	01/14/2022	35.00
15098	01/14/2022	35.00
7953	01/14/2022	35.00
74381	01/14/2022	35.00
18915	01/14/2022	20.00
31170	01/14/2022	1,243.00
20440	01/14/2022	84.00
1315	01/14/2022	48.98
40239	01/14/2022	79.00
73522	01/14/2022	189.00
20264	01/14/2022	34.41
45019	01/18/2022	96.00
58982	01/18/2022	98.00
73041	01/18/2022	294.00
40418	01/18/2022	37.20
62256	01/18/2022	5.00
29880	01/18/2022	22.40
71647	01/18/2022	19.00
66863	01/18/2022	95.00
31101	01/18/2022	79.00

1355	01/18/2022	79.00
62922	01/18/2022	47.00
28205	01/18/2022	5.00
71542	01/18/2022	120.00
63880	01/18/2022	97.20
72369	01/18/2022	103.75
70822	01/18/2022	15.80
71311	01/19/2022	109.00
44962	01/18/2022	75.60
12888	01/19/2022	5.17
17390	01/19/2022	8.00
35226	01/19/2022	11.20
74413	01/19/2022	79.00
6847	01/19/2022	3.00
74414	01/19/2022	79.00
21761	01/19/2022	79.00
37219	01/19/2022	21.00
74440	01/19/2022	78.00
29160	01/19/2022	79.00
1315	01/19/2022	6.00
74441	01/19/2022	79.00
74445	01/19/2022	79.00
34634	01/19/2022	22.15
15167	01/19/2022	78.00
73291	01/19/2022	78.00
74437	01/19/2022	79.00
24216	01/19/2022	143.00
56647	01/19/2022	56.00
74142	01/19/2022	205.00
13746	01/19/2022	18.05
61144	01/19/2022	78.00
23844	01/19/2022	73.25
14976	01/19/2022	190.00
61267	01/19/2022	163.00
38951	01/19/2022	59.60
40941	01/20/2022	50.40
34127	01/20/2022	92.00
35497	01/20/2022	175.00
36507	01/20/2022	211.00
34206	01/20/2022	31.60
37020	01/20/2022	37.20
74470	01/20/2022	123.00
7748	01/20/2022	3.00
62171	01/20/2022	66.80
47295	01/20/2022	84.00
74455	01/20/2022	-5.00
74512	01/24/2022	35.00
74516	01/24/2022	35.00
74182	01/24/2022	10.00
53406	01/24/2022	35.00
74517	01/24/2022	35.00
73926	01/24/2022	35.00
73295	01/24/2022	35.00
74514	01/24/2022	35.00
41357	01/24/2022	35.00
74513	01/24/2022	35.00
73716	01/24/2022	35.00
74515	01/24/2022	35.00
39223	01/24/2022	35.00
1484	01/24/2022	35.00
49237	01/24/2022	35.00
54734	01/24/2022	35.00

67146	01/26/2022	
36575	01/26/2022	1
47015	01/26/2022	30.00
3677	01/26/2022	3.00
34754	01/26/2022	5.00
47197	01/26/2022	31.60
15861	01/27/2022	24.60
52609	01/27/2022	35.00
3671	01/27/2022	35.00
37020	01/27/2022	114.00
3671	01/27/2022	79.00
63270	01/27/2022	9.80
30924	01/27/2022	54.80
59404	01/27/2022	160.00
62171	01/27/2022	35.60
7849	01/27/2022	285.00
45801	01/27/2022	236.00
31864	01/28/2022	7.80
31823	01/28/2022	35.00
37017	01/28/2022	14.00
44436	01/28/2022	10.00
19072	01/28/2022	5.00
60338	01/28/2022	5.00
73052	01/28/2022	33.60
56252	01/28/2022	139.00
24187	01/28/2022	33.00
31106	01/28/2022	33.60
74475	01/28/2022	184.00
50521	01/28/2022	31.60
21236	01/31/2022	43.00
45156	01/31/2022	206.00
21315	01/31/2022	4.96
23854	01/31/2022	3.00
12545	01/31/2022	10.00
45682	01/31/2022	20.00
38981	01/31/2022	137.00
28795	01/31/2022	112.20
18451	01/31/2022	137.00
Total Bad Debt Write Off		92,737.61

1971	01/24/2022	35.00
80084	01/24/2022	35.00
42252	01/24/2022	35.00
89710	01/24/2022	35.00
72540	01/24/2022	35.00
15167	01/24/2022	35.00
73866	01/24/2022	35.00
5647	01/24/2022	35.00
51538	01/24/2022	35.00
71995	01/24/2022	35.00
74173	01/24/2022	35.00
74521	01/24/2022	35.00
72527	01/24/2022	35.00
5889	01/24/2022	35.00
40831	01/24/2022	35.00
50136	01/24/2022	35.00
5076	01/24/2022	35.00
19570	01/24/2022	35.00
41776	01/24/2022	35.00
72005	01/24/2022	35.00
73996	01/24/2022	35.00
73775	01/24/2022	35.00
43292	01/24/2022	35.00
69638	01/24/2022	35.00
61542	01/24/2022	65.90
61240	01/24/2022	35.00
73275	01/24/2022	35.00
31530	01/24/2022	101.00
74259	01/24/2022	10.00
15661	01/24/2022	15.80
6634	01/24/2022	5.17
6196	01/24/2022	6.93
80469	01/24/2022	20.00
39174	01/24/2022	148.00
52895	01/24/2022	179.00
47285	01/24/2022	79.00
37017	01/24/2022	14.00
32328	01/25/2022	103.75
47295	01/25/2022	255.00
35257	01/25/2022	133.25
39455	01/25/2022	5.00
10859	01/25/2022	93.00
73555	01/25/2022	63.00
74223	01/25/2022	90.00
17478	01/25/2022	25.25
4619	01/25/2022	25.25
80376	01/25/2022	195.00
32481	01/25/2022	79.00
2119	01/25/2022	44.80
1355	01/25/2022	79.00
74259	01/25/2022	90.00
71341	01/25/2022	50.00
56194	01/25/2022	87.25
71916	01/25/2022	79.00
37210	01/25/2022	87.20
44888	01/25/2022	18.00
12938	01/25/2022	88.80
73389	01/25/2022	15.80
61376	01/25/2022	115.00
36581	01/26/2022	69.60
32031	01/26/2022	69.20
69493	01/26/2022	5.00

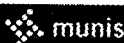
Duplin County, NC



JOURNAL INQUIRY

YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2025	08	91	BUA	02/06/2025	02/06/2025	030325	blanca.pineda	1	N	HIST	2025	
ACCOUNT DESCRIPTION												
1	4141	42490					T					1,000.00
2	4141	42600					T				1,000.00	
OFFICE SUPPLIES												
JOURNAL TOTAL												
YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2025	08	92	BUA	02/06/2025	02/06/2025	030325	blanca.pineda	1	N	HIST	2025	
ACCOUNT DESCRIPTION												
1	4950	34946					T					34,540.00
2	4991	40121					T				15,033.76	
3	4991	40181					T				1,150.10	
4	4991	40182					T				2,052.82	
5	4991	40183					T				3,454.64	
6	4991	40184					T				8.68	
7	4991	42381					T				7,000.00	
8	4991	43110					T				1,200.00	
9	4991	43111					T				3,050.00	
10	4991	44910					T				100.00	
11	4991	44500					T				250.00	
12	4991	42600					T				910.00	
13	4991	43540					T				330.00	
SOFTWARE MAINTENANCE												
JOURNAL TOTAL												

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JOURNAL INQUIRY

YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2025	08	98	BUA	02/06/2025	02/06/2025	030325	blanca.pineda	1	N	HIST	2025	
ACCOUNT DESCRIPTION												
1	5111	41990					T					578.00
2	5111	42980					T				578.00	
PROGRAM SUPPLIES												
JOURNAL TOTAL												
YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2025	08	149	BUA	02/10/2025	02/10/2025	030325	blanca.pineda	1	N	HIST	2025	
ACCOUNT DESCRIPTION												
1	4310	42980					T					1,814.00
2	4310	44910					T				1,814.00	
DUES AND SUBSCRIPTIONS												
JOURNAL TOTAL												
YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2025	08	150	BUA	02/10/2025	02/10/2025	030325	blanca.pineda	1	N	HIST	2025	
ACCOUNT DESCRIPTION												
1	5111	41990					T					1,600.00
2	5111	43510					T				1,600.00	
REPAIRS BUILDING AND GROUNDS												
JOURNAL TOTAL												
YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2025	08	151	BUA	02/10/2025	02/10/2025	030325	blanca.pineda	1	N	HIST	2025	
ACCOUNT DESCRIPTION												

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JOURNAL INQUIRY

YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2025	08	151	BUA	02/10/2025	02/10/2025	030325	blanca.pineda	1	N	Hist	2025	

ACCOUNT DESCRIPTION												
1	4230	43111					T					3,000.00
2	4230	42600					T				3,000.00	
OFFICE SUPPLIES												

YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2025	08	152	BUA	02/10/2025	02/10/2025	030325	blanca.pineda	1	N	Hist	2025	

ACCOUNT DESCRIPTION												
1	5117	41990					T					400.00
2	5114	42370					T					7,500.00
3	5117	42990					T				400.00	
4	5167	42980					T				1,000.00	
5	5114	42980					T				2,000.00	
6	5163	42980					T				2,000.00	
7	5164	42980					T				2,500.00	
PROGRAM SUPPLIES												

YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2025	08	153	BUA	02/10/2025	02/10/2025	030325	blanca.pineda	1	N	Hist	2025	

ACCOUNT DESCRIPTION												
1	5194	43110					T					1,360.50
2	5194	43540					T					200.00
SOFTWARE MAINTENANCE												

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User: blanca.pineda
Program ID: glcjrlinq

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JOURNAL INQUIRY

YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2025	08	155	BUA	02/10/2025	02/10/2025	030325	blanca.pineda	1	N	Hist	2025	

ACCOUNT DESCRIPTION												
3	5194	40121					T				1,560.50	
SALARIES												

YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2025	08	165	BUA	02/10/2025	02/10/2025	030325	blanca.pineda	1	N	Hist	2025	

ACCOUNT DESCRIPTION												
1	5135	42370					T					3,300.00
2	5135	43910					T				3,300.00	
MARKETING												

YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2025	08	166	BUA	02/10/2025	02/10/2025	030325	blanca.pineda	1	N	Hist	2025	

ACCOUNT DESCRIPTION												
1	5183	43110					T					3,150.00
2	5183	43911					T				3,150.00	
ADVERTISING												

YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2025	08	256	BUA	02/14/2025	02/14/2025	030325	blanca.pineda	1	N	Hist	2025	

ACCOUNT DESCRIPTION												
1	5111	41990					T					600.00
PROFESSIONAL SERVICES												

Report generated: 02/26/2025 14:58
User: blanca.pineda
Program ID: glcjrlinq

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JOURNAL INQUIRY

YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2025	08	256	BUA	02/14/2025	02/14/2025	030325	blanca.pineda	1	N	HIST	2025	
ACCOUNT DESCRIPTION												
		2	5111	43510			T				600.00	
REPAIRS BUILDING AND GROUNDS												
JOURNAL TOTAL												
YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2025	08	261	BUA	02/14/2025	02/14/2025	030325	blanca.pineda	1	N	HIST	2025	
ACCOUNT DESCRIPTION												
		1	4324	41990			T				9,066.78	
		2	4324	43520			T				9,066.78	
PROFESSIONAL SERVICES												
REPAIRS & MAINTENANCE EQUIPME												
JOURNAL TOTAL												
YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2025	08	288	BUA	02/17/2025	02/17/2025	030325	blanca.pineda	1	N	HIST	2025	
ACCOUNT DESCRIPTION												
		1	4950	42600			T				430.00	
		2	4950	43260			T				150.00	
		3	4950	43530			T				220.00	
		4	4950	43540			T				60.00	
OFFICE SUPPLIES												
POSTAGE NCSU												
REPAIRS VEHICLES												
SOFTWARE MAINTENANCE												
JOURNAL TOTAL												
YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2025	08	365	BUA	02/20/2025	02/20/2025	030325	blanca.pineda	1	N	HIST	2025	
ACCOUNT DESCRIPTION												

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JOURNAL INQUIRY

YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2025	08	365	BUA	02/20/2025	02/20/2025	030325	blanca.pineda	1	N	HIST	2025	
ACCOUNT DESCRIPTION												
		1	4310	43110			T				5,719.00	
		2	4310	45100			T				5,719.00	
TRAVEL												
CAPITAL OUTLAY												
JOURNAL TOTAL												
YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2025	08	366	BUA	02/20/2025	02/20/2025	030325	blanca.pineda	1	N	HIST	2025	
ACCOUNT DESCRIPTION												
		1	4310	42600			T				6,000.00	
		2	4310	45100			T				6,000.00	
OFFICE SUPPLIES												
CAPITAL OUTLAY												
JOURNAL TOTAL												
YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2025	08	368	BUA	02/20/2025	02/20/2025	030325	blanca.pineda	1	N	HIST	2025	
ACCOUNT DESCRIPTION												
		1	4310	42980			T				10,000.00	
		2	4310	45100			T				10,000.00	
PROGRAM SUPPLIES												
CAPITAL OUTLAY												
JOURNAL TOTAL												
YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2025	08	369	BUA	02/20/2025	02/20/2025	030325	blanca.pineda	1	N	HIST	2025	
ACCOUNT DESCRIPTION												

Duplin County, NC



JOURNAL INQUIRY

YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2025	08	369	BUA	02/20/2025	02/20/2025	030325	blanca.pineda	1	N	Hist	2025	
ACCOUNT DESCRIPTION												
1	5119	41990					T					5,000.00
2	5119	42980					T				5,000.00	
PROGRAM SUPPLIES												
JOURNAL TOTAL												
YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2025	08	370	BUA	02/20/2025	02/20/2025	030325	blanca.pineda	1	N	Hist	2025	
ACCOUNT DESCRIPTION												
1	5178	42600					T					3,200.00
2	5178	43510					T					800.00
3	5178	42980					T				3,200.00	
4	5178	42980					T				800.00	
PROGRAM SUPPLIES												
JOURNAL TOTAL												
YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2025	08	400	BUA	02/21/2025	02/21/2025	030325	blanca.pineda	1	N	Hist	2025	
ACCOUNT DESCRIPTION												
1	6140	43912					T					57.58
2	6140	44500					T				57.58	
INSURANCE AND BONDS												
JOURNAL TOTAL												

Duplin County, NC



JOURNAL INQUIRY

YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2025	08	420	BUA	02/24/2025	02/24/2025	030325	blanca.pineda	1	N	Hist	2025	
ACCOUNT DESCRIPTION												
1	4324	41990					T					731.45
2	4324	43520					T				731.45	
REPAIRS & MAINTENANCE EQUIPME												
JOURNAL TOTAL												
YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2025	08	445	BUA	02/25/2025	02/25/2025	030325	blanca.pineda	1	N	Hist	2025	
ACCOUNT DESCRIPTION												
1	5178	43510					T					250.00
2	5178	42980					T				250.00	
3	5192	41990					T					2,500.00
4	5192	41990					T					2,100.00
5	5192	42980					T				2,500.00	
6	5195	41990					T				2,100.00	
PROFESSIONAL SERVICES												
JOURNAL TOTAL												
YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2025	08	447	BUA	02/25/2025	02/25/2025	030325	blanca.pineda	1	N	Hist	2025	
ACCOUNT DESCRIPTION												
1	4520	45100					T					855.27
2	4520	44500					T				855.27	
CAPITAL OUTLAY												
JOURNAL TOTAL												

YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2025	06	448	BUA	02/25/2025	02/25/2025	030323	blanca.pineda	1	N	Hist	2025	
ACCOUNT DESCRIPTION												
1	6130	43510					T					2,334.30
2	6130	42100					T	REPAIRS	BUILDING AND GROUNDS		658.76	
3	6130	42731					T		HOUSEKEEPING		28.11	
4	6130	44500					T	SALES TAX	CABIN LAKE		1,647.43	
									INSURANCE AND BONDS			
												0.00
GRAND TOTAL												0.00

23 journals printed

** END OF REPORT - Generated by Blanca Pineda **

Report generated: 02/26/2025 14:56
User: blanca.pineda
Program ID: glciefing

Page 4

BA # _____ 1 _____

Duplin County
Budget Assignment

Department Title _____ The Administration _____
Department Head's Signature _____ Date _____
(form can be e-mailed to Finance from Dept. Head)

Manager can only approve the moving of budgeted expense under 15,000.
Expenditure request over \$15,000 must be approved by Board of Commissioners.
Brief description of why this amendment is being requested:
moving money to cover the cost of a laptop for Recreation.

	Line Item Description	Credit Amount		Line Item Description	Debit Amount
4141-42492	VEHICLE SUPPLIES	1,000.00	4141-42494	OFFICE SUPPLIES	1,000.00
Total		1,000.00	Total		1,000.00

Finance Signature _____
Date Approved: _____ 11/6/05 _____

Manager Signature _____
Date Approved: _____

Commissioner Approval _____
Date Approved: _____

社會

Duplin County
Budget Amendment

Cooperative Extension

Amanda Melcher

Cooperative Extension

Amerda Heicher

10-11-12

21009

tested:

Receivable code	Line Item Description	Amount	Expense code	Line Item Description	Amount
41850-34946	4-FR other Contracted Funds - PA	34,540.00	4891-40121	Salaries	18,033.76
			4891-40181	Social Security	1,150.10
			4891-40182	Retirement	2,652.83
			4891-40183	Health Insurance	3,494.64
			4891-40184	Life Insurance	8.68
			4891-42381	Educational Supplies	7,093.00
			4891-43110	Travel	1,200.00
			4891-43111	Training	3,050.00
			4891-44910	Dues & Subscriptions	190.00
			4891-44920	Insurance and Bonding	280.00
			4891-43600	Office Supplies	910.00
			4891-43540	Software Maintenance	330.00
Total		34,540.00	Total		34,540.00

Casey number 56376



.....

BA #

Duplin County
Budget Amendment

11/11/11

Health Department

by Simmons - Wednesday / 10:10 to 11:00

100

... requested:

!maxby!

Account Number	Line Item Description	Credit Amount	Account Number	Line Item Description	Debit Amount
5111-41980	Professional Services	578.00	5111-42980	Program Supplies	578.00
Total		578.00	Total		578.00

Chelsey Roman



RENEWALS

Adjust or Renew? Start Dates to November

CAD (\$272)

December 12, 2025 - December 11, 2026

1 month credit Nov.

\$22/mo x 1 month = \$22 credit

Biometric Scanning (\$795)

July 1, 2025 – June 30, 2026

4 month prorated July - Oct

\$66.25/mo x 4 months = \$265 increase

JMS (\$5,097)

July 1, 2025 – June 30, 2026

4 month prorated July - Oct

\$424/mo x 4 months = \$1,699 increase

MDIS (\$10,853)

November 5, 2025 -- November 4, 2026

NO CHANGE

PSAware (\$520)

February 1, 2026 – January 31, 2027

1 month credit Nov.

\$43/mo x 3 months = \$129 credit (SS had \$128)

RMS (\$10,404)

November 13, 2025 -- November 12, 2026

NO CHANGE

井ノ口

Duplin County
Budget Amendment

Department Title

Department Head's Signature

(Form can be e-mailed to Finance from Dept Head)

Health Department

Tracey Simmons - Kornegay / Billie Jo Dunn

Manager can only approve the moving of budgeted expense under \$2,000

Expenditure requests over 10,000 must be approved by Board of Commissioners

Brief description of why this amendment is being requested:

	Line Item Description	Credit Amount		Line Item Description	Debit Amount
611-4190	Professional Services	1,800.00	511-43510	Repairs Building and Grounds	1,800.00
Total		1,800.00 Total			1,800.00

Finance Signature

Date Approved:

Manager Signature

Date Approved:

Commissioner Approval

Date Approved:

Clutsey, Lomira

217128

Duplin County
Budget Amendment

Department Title

Department Head's Signature

(form can be e-mailed to Finance from Dept. Head)

Health Department

Tracey Simmons - Komegay / Billie Jo Dunn

head.)

Manager can only approve the moving of budgeted expense under 10,000

Expenditure requests over 10,000 must be approved by Board of Commissioners

Brief description of why this amendment is being requested:

cover expenses for salaries for program 5194

	Line Item Description	Credit Amount		Line Item Description	Debit Amount
	6194-43110 travel	1,980.50	6194-40121 salaries		1,580.50
	6194-43540 software maintenance	200.00			
Total		1,580.50 Total			1,580.50

Finance Signatures

Date Approved:

Manager Signature

Date Approved:

Commissioner Approval

Date Approved:

Cutbury Rancier

5810112

Finance Signature

Date Approved:

Manager Signature

Date Approved:

Commissioner Approval

Date Approved:

24

Duplin County
Budget Amendment

Department Title

Department Head's Signature

(form can be e-mailed to Finance@mont-head.com)

Health Department

Tracey Simmonds - Komesarow / Billie Jo Dunn

(head)

Martager can only approve the moving of budgeted expenses under 10,000.

Expenditure requests over 15,000 must be approved by Board of Commissioners

Brief description of why this amendment is being requested:

cover marketing for Farmworker Vaccination Campaign

	Line Item Description	Credit Amount		Line Item Description	Debit Amount
	6105-42370 Inoperables	3,300.00	6105-43810 Marketing		3,300.00
Total		3,300.00 Total			3,300.00

Cultural Review

3110125

100

(form can be e-mailed to Finance from Dept. Head)

Manager can only approve the moving of budgeted expenses under \$0,000

Expenditure requests over \$5,000 or any changes to revenue must be approved by Board of Commissioners

Brief description of why this amendment is being requested:

Move money to purchase Telecommunicator Chairs

Line Item	Line Item Description	Credit Amount	Line Item Description	Debit Amount
4324-4190	Professional Services	9,066.78	Repairs & Maintenance	9,066.78
Total		9,066.78 Total		9,066.78

Finance Signature

Date Approved:

2/14/2025

Chelsey Rancier

Manager Signature

Date Approved:

Commissioner Approval

Date Approved:

井田

**Duplin County
Budget Amendment**

Department Title

Department Head's Signature

(Form can be e-mailed to Finance from Dept. Head)

Cooperative Extension

Arzanda Hatcher

Amanda Hatcher

Managers can only approve the budgeted expense under 500.01, and can not approve the budgeted expense under 500.02.

Expenditure requests over 10,000 must be approved by Board of Commissioners

Brief description of why this amendment is being requested:

To cover deficits and additional expenses/purchases until the end of the year.

Expense Code to DECREASE	Line Item Description	Credit Amount	Expense Code to INCREASE	Line Item Description	Debit Amount
4860-42900	Office Supplies	430.00	4850-43200	Postage - NGSU	160.00
			4860-43530	Repair Vehicles	220.00
			4860-43540	Software Maintenance	80.00
Total		430.00	Total		430.00

Finance Signature

Date Approved:

Manager Signature

Date Approved:

Commissioner Approval

Date Approved:

2/14/2025

**Duplin County
Budget Amendment**

Department Title
Department Head's Signature
(form can be e-mailed to Finance)

Station, Lakes

Brief description of why this amendment is being requested:
Budget funds for fingerprint machine

[illegible]

Finance Signature
Date Approved:

Manager Signature
Date Approved:

Commissioner Approval
Date Approved:

Chelsey Ramirez
2/22/13

BA#

**Duplin County
Budget Amendment**

Department Title
Department Head's Signature
(form can be e-mailed to Finance)

Financia

Shannon Stokes

Budget funds for fingerprint machine

Expenses codes to DECREASE	Line Item Description	Credit Amount	Expense code to INCREASE	Line Item Description	Debit Amount
4310-43110	Travel	5,719.00	4310-46100	Capital Outlay	5,719.00
Total		5,718.00	Total		5,719.00

Finance Signature
Date Approved:

Manager Signature
Date Approved:

Commissioner Approval
Date Approved:

Clulzy Raina
210135

**Duplin County
Budget Amendment**

HEALTH
TRACEY SIMMONS KORNEGAY
Head}

Manager can only approve the moving of budgeted expenses under 10,000

Manager can only approve the moving of budgeted expenses under 10,000.
Expenditure requests over 10,000 must be approved by Board of Commissioners

Brief description of why this amendment is being requested:

COVER PROGRAM SUPPLIES

Fund	Line Item Description	Credit Amount	Debit Amount
5119-1890	PROFESSIONAL SERVICES	5,000.00	5,000.00
Total	Total	5,000.00	5,000.00

Finance Signature
Date Approved:

Manager Signature
Date Approved:

Commissioner Approval
Date Approved:

Duplin County
Budget Amendment

Department Head's Signature

Form can be e-mailed to Finance from Dept. Head)

Communications

manager can only approve the moving of budgeted expense under 10,000

Expenditure requests over 10,000 or any changes to revenue must be approved by Board of Commissioners

Brief description of why this amendment is being requested:

Move money to purchase Telecommunicator Chairs

Line Item Description	Credit Amount	Debit Amount
Professional Services	731.45	
Total	731.45	731.45

Date Approved:

2/24/2025

Date Approved: _____

1000

Date Approved:

1000

Duplin County
Budget Amendment

Department Head's Signature

(form can be e-mailed to Finance from Dept. Head)

HEALTH

TRACEY SIMMONS KORNEGAY

Manager can only approve the moving if budgeted expense under 10,000

Expenditure requests over 15,000 must be approved by Board of Commissioners

Brief description of why this amendment is being requested:

COVER PROGRAM SUPPLIES - CDC/COVID 19 FUNDING

Account Number	Line Item Description	Credit Amount	Debit Amount
5178-43510	REPAIRS BUILDING GROUNDS	260.00	
5192-41980	PROFESSIONAL SERVICES	2,500.00	250.00
5195-41990	PROFESSIONAL SERVICES	2,100.00	2,500.00
			2,100.00
Total		4,860.00	4,850.00

Date Approved:

3139128

Date Approved:

¹ <http://www.fishbase.org>

Date Approved:

DOUPLIN COUNTY ADDRESSING DEPARTMENT
209 SEMINARY ST / PO BOX 950
KENANSVILLE NC 28349



ROAD NAME PETITION for UNNAMED ROAD

1. APPLICANT INFORMATION: De. L. Henry
Name: _____
Address: 335 Prospekt Street
City/State/Zip: Warsaw N.C. 28398
Telephone: Work: 347-2035379 Home: _____

2. MAIL DETERMINATION TO (if different than applicant information):
- Name: _____
- Address: _____
- City/State/Zip: _____

3. ROAD LOCATION: Township WARSAW Range _____
 DESCRIPTION: 300 Block of Prospect St
 4. PARCEL TAX ID: 01-3155

5. PROPOSED ROAD NAME: _____
- BACKUP NAME 1: Lennon Lane
- BACKUP NAME 2: Lennon's Lane
- (NAME SHOULD BE LESS THAN 13 LETTERS)

- SIGNATURES OF PROPERTY OWNERS WHO ADJOIN OR ACCESS THIS ROAD AS LISTED BY DUPLIN TAX OFFICE:
- | PACEL NUMBER: | PARCEL OWNER NAME PRINT AND SIGNATURE | Parcel Number |
|---------------|---------------------------------------|------------------|
| | Bellendon | 335 Prospect St. |
| | | WARSNAW NC 28398 |

The applicant hereby certifies that the signatures on this petition constitute the required amount of the landowners accessing or adjoining the road to be named by this petition.

Applicant's Signature: _____



Fire Department Approval:

Signature: [Signature]
Print or type name: John T Blackmore
Department Name: Warsaw VFD
Date: 7 January 2025

USPS Approval:

Signature: [Signature]
Print or type name: Melanie Miller
Department Name: Warsaw USPS
Date: 12/23/24

Landowners, please know that if you use the 911 address assigned for your residence to receive mail that your address **WILL** change. You will need to notify mortgage, financial, insurance and any other company that sends you bills, important information, DMV, and other institutions you may use. We will notify USPS and update the E911 System and the county tax records.



Careline Medical Transport, LLC

108 W. King Street, Kinston, NC, 28501

"Our Family, Serving Yours"

000702

Our Mission

Careline Medical Transport was born to provide quality non emergent transports to patients and families. After decades in the medical field, co-founders Aaron Reaves and Dr. John Viecehweg have failed to see competent and compassionate care for those who cannot get to appointments or return home from hospital stays. Often this industry is marked with significant delays causing anxiety for patients and families and straining an already overtaxed medical system in hospitals, outpatient clinics and medical practices.

In an effort to improve services, Careline Medical Transport will provide enough resources to meet the needs of each community we serve, conducting routine analysis of our call processing, response times, and operations, and customer service, to make sure we provide the best possible non-emergency transport service possible.

Careline wants to be more than a transport company – we want to be a vital part of the communities we work in. Whether that means backing up E911 service, responding to natural disasters or mass casualties, or simply sponsoring a local sports team, we will stand firm on our motto of “Our Family Serving Yours.”

Description of Services

- Interfacility BLS Transport
- Bariatric transport
- Transport to and from doctors’ offices, dialysis, and outpatient medical procedures, etc.

Public Contact

The public will be able to call us and find our number online, also on the side of our EMS units. Non-emergency call will be received to our 24/7 line and our dispatcher will contact the available unit or next available unit to take to call.

Fleet Information

UNIT #101

2015 Ford/F-450

1FD0X4GT7FEA76891

UNIT #102

2008 Ford/E350

1FDWF363R38EE1885

UNIT #103

2013 Mercedes-Benzes/2500 sprinter

WD3PE8CD7D5757882

UNIT #104

2014 Brau/Dodge-450

3C7WRKBL9EG244867

Pricing

BLS non-emergency base rate - \$340.55

Medicaid/Medicare accepted (pending approval)

Mileage Charges:

Base rate- \$10.95 per mile

Rural ground- \$16.91 per mile

CEO/Presidents

John Viechweg, MD
Aaron Reaves, Paramedic

Staff

Austin Dixon, EMT-P
Calvin Horne Jr, EMT-P
Aaron Reaves, EMT-P
TJ Andrews, EMT-B
Derrick Ingram, EMT-P
Jordan Ingram, EMT-P
Carlton House, EMT-B
Ronnie McClean, EMT-B
Anthony Reeves, EMT-P
Phillip Whitehurst, EMT-B
Jeremy Fuller, EMT-B



Office Description

- The base of operations will be located at:
108 W. King Street, Kinston, NC.
- One main office (1450 square feet) for public to enter.
 - Two rooms for staff to relax while on duty.
 - One bigger office space for reports to be completed.
 - One room for storage
 - Two bathrooms
 - One front entrance for public
 - One rear entrance for staff.

Michael Mercer, EMT-P

DUPLIN COUNTY
AN ORDINANCE REGULATING AMBULANCE SERVICE AND GRANTING
OF FRANCHISES TO AMBULANCE OPERATORS

An ordinance governing the granting of franchises for ambulance services and other pre-hospital emergency medical services. The County of Duplin Board of Commissioners does ordain the following:

SECTION I. DEFINITIONS

Unless the context otherwise requires, the following definitions shall apply in the interpretation and enforcement of this ordinance:

1.1 AMBULANCE

The term "Ambulance" means any privately or publicly owned motor vehicle, aircraft, or vessel that is specially designed, constructed, or modified and equipped and is intended to be used for and is maintained or operated for the transportation on the streets or highways, waterways or airways of this State of persons who are sick, injured, wounded, or otherwise incapacitated and helpless.

1.2 AMBULANCE ATTENDANT

The term "Ambulance Attendant" means an individual who has completed a training program in emergency medical care and first aid approved by the North Carolina Department of Human Resources and has been certified as an ambulance attendant by the Department of Human Resources, Office of Emergency Medical Services.

1.3 EMERGENCY MEDICAL TECHNICIAN

The term "Emergency Medical Technician" means an individual who has completed a training program in emergency medical care at least equal to the National Standard Training Program for Emergency Medical Technicians as defined by the United States Department of Transportation and has been certified as an Emergency Medical Technician by the Department.

1.4 AMBULANCE PROVIDER

The term "Ambulance Provider" means an individual, firm, corporation or association who engages or professes to engage in the business or service of transporting patients in an ambulance.

1.5 APPROVED



1.6 The term "Approved" shall mean approved by the North Carolina Medical Care Commission pursuant to the latter's rules and regulations promulgated under N. C. General Statutes 143B-165.

SECONDARY AMBULANCE PROVIDER

The term "Secondary Ambulance Provider" shall mean the system of personnel and equipment meeting the same criteria as a primary ambulance provider, but not normally dispatched on first call response.

1.7 COUNTY

The term "county" shall mean the County of Duplin Board of Commissioners or their designated representative.

1.8 DISPATCHER

The term "Dispatcher" shall mean a person who is available at all times to receive requests for emergency services, to dispatch emergency services, and to advise local law enforcement agencies and emergency medical facilities of any existing or threatened emergency.

1.9 EMERGENCY

The terms "Emergency" and "Emergency Transportation Service" shall mean the use of an ambulance, its equipment and personnel to provide medical care and transportation of a patient who is in need of immediate medical treatment in order to prevent loss of life or further aggravation or physiological or psychological illness or injury.

1.10 FIRST RESPONDER

The term "First Responder" shall mean an organization with personnel trained in emergency medical care that is dispatched to the scene of a medical emergency for the primary purpose of providing emergency medical assistance to a patient until the ambulance and additional medical aid arrives.

1.11 FRANCHISE

The term "Franchise" shall mean a permit issued by the County to a person for the operation of an ambulance service.

1.12 FRANCHISEE

The term "franchisee" shall mean any person having been issued a franchise by the

County for the operation of an ambulance service.

1.13 LICENSE

The term "License" shall mean any driver's license or permit to operate a motor vehicle issued under or granted by the laws of the State of North Carolina.

1.14 NON-EMERGENCY TRANSPORTATION SERVICES

The term "Non-Emergency Transportation Service" shall mean the operation of an ambulance for any purpose other than transporting emergency patients.

1.15 OPERATOR

The term "Operator" shall mean a person in actual physical control of an ambulance which is in motion or which has the engine running.

1.16 OWNER

The term "Owner" shall mean a person or entity who owns an ambulance.

1.17 PATIENT

The term "Patient" means an individual who is sick, injured, wounded, or otherwise incapacitated or helpless such that the need for some medical assistance might be anticipated while being transported to or from a medical facility.

1.18 PERSON

The term "Person" shall mean any individual, firm, partnership, association, corporation, company, group of individuals acting together for a common purpose, or organization of any kind, including, any governmental agency other than the United States.

1.19 RESCUE

The term "Rescue" shall mean situations where the victim cannot escape an area through the normal exit or under his own power.

SECTION II. FRANCHISE REQUIRED

2.1 No person either as owner, agent or otherwise, shall furnish, operate, conduct, maintain, advertise, or otherwise be engaged in or profess to be engaged in the business or service of emergency and /or non-emergency transportation of patients

within the County of Duplin unless the person holds a valid permit for each ambulance used in such business or service issued by the North Carolina Department of Human Resources, Office of Emergency Medical Services, and has been granted a franchise for the operation of such business or service by the County pursuant to this Ordinance.

2.2 No person shall drive an ambulance, attend a patient in one, or permit one to be operated when transporting a patient within the County of Duplin unless he or she holds a currently valid certificate as an Medical Responder, Emergency Medical Technician, Emergency Medical Technician-Intermediate, or Emergency Medical Technician-Paramedic issued by the North Carolina Department of Human Resources, Office of Emergency Medical Service.

- 2.3 NO FRANCHISE SHALL BE REQUIRED FOR:
- (A) Any entity rendering assistance to a franchised ambulance service in the case of a major catastrophe, mutual aid or emergency with which the services franchised by the County of Duplin are insufficient or unable to cope; or,
 - (b) Any entity operated from a location or headquartered outside of the County of Duplin in order to transport patients who are picked up beyond the limits of the County of Duplin, to facilities located within the County of Duplin, or to pick up patients within the County of Duplin for transporting to locations outside the County of Duplin; or,
 - (c) Ambulances owned and operated by an agency of the United States Government.
 - (d) Ambulance transportation by a specialty care transport program operated by a hospital or Skilled Nursing facility that is physically located within the geographic limits of Duplin County.

SECTION III. APPLICATION FOR AMBULANCE FRANCHISE

- 3.1 Application for a franchise to operate ambulances in the County of Duplin shall be made by the ambulance provider upon such forms as may be prepared or prescribed by the County and shall contain:
- (a) The name and address of the ambulance provider and the owner of the ambulances(s);
 - (b) The trade or other fictitious names, if any, under which the applicant does business, along with a certified copy of an assumed name certificate stating such name or articles of incorporation stating such name;

- (c) A resume of the training and experience of the applicant in the transportation and care of patients;
- (d) A full description of the type and level of service to be provided including the location of the place or places from which it is intended to operate, the manner in which the public will be able to obtain assistance and how the vehicles will be dispatched. An audited financial statement of the applicant as the same pertains to the operations in the County of Duplin, said financial statement to be in such form and such detail as may be required by the County;
- (e) A description of the applicant's capability to provide twenty-four (24) hour coverage, seven (7) days per week for the district covered by the franchise applied for, and an accurate estimate of the minimum and maximum times for a response to calls within such district; and
- (f) Any information the county shall deem reasonable necessary for a fair determination of the capability of the applicant to provide ambulance services in the County of Duplin in accordance with the requirements of State Laws and the provisions of these regulations.

SECTION IV. GRANTING OF FRANCHISE

- 4.1 Prior to accepting applications for the operation of an ambulance service, the Board of Commissioners may designate specific service areas as franchise districts. Said districts will be established using criteria that includes: geographic size, road access, the location of existing medical transportation services, population, and response time. The county shall have the authority to redistrict or rearrange existing districts at any time at their discretion.
- 4.2 An applicant may apply for a franchise to operate either emergency transportation service or non-emergency transportation service or both. If both types of service are to be provided, separate applications must be filed for each type.
- 4.3 Upon receipt of an application for a franchise, the County shall schedule a time and place for hearing the applicant. Within thirty (30) days after hearing, the County shall cause such investigation as it may deem necessary to be made of the applicant and his proposed operations.
- 4.4 A franchise may be granted if the County finds that:
- (a) The applicant shows a reasonable effort to meet state standards and standards outlined in the franchise ordinance.
 - (b) The proposed service will fit within the existing service so as not to adversely affect the level of services or operations of other franchises to

render service:

- (c) A need exists for the proposed service in order to improve the level of ambulance services available to residents of the county and that this is a reasonable and cost effective manner of meeting the need.

4.5 The county may limit the number of ambulance franchises awarded consistent with the needs of the community. The county expressly reserves the right to amend, suspend, or revoke a franchise for any reason.

SECTION V. TERM OF FRANCHISE

5.1 The County may issue a franchise hereunder to an ambulance provider, to be valid for a term to be determined by the county, provided that either party as its option, may terminate the franchise upon sixty (60) days prior written notice to the other party. After a notice of service termination is given, the ambulance provider may reapply for a franchise if continued service is desired.

5.2 Upon suspension, revocation, or termination of a franchise granted hereunder, such franchised ambulance service immediately shall cease operations. Upon suspension, revocation or termination of a driver's license or Medical Responder's certificate, or Emergency Medical Technician certificate, such persons shall cease to drive an ambulance or provide medical care in conjunction with an ambulance service, or attend an ambulance. The franchise shall not permit such an individual to drive an ambulance or provide medical care in conjunction with the ambulance service.

5.3 Each franchised ambulance service shall comply at all times with the requirements of this ordinance, the franchise granted hereunder, and all applicable state and local laws relating to health, sanitation, safety, equipment, and ambulance design and all other laws and ordinances.

5.4 Prior approval of the County shall be required where ownership or control of more than ten (10%) percent or more of such right of control, singularly or collectively, at the date of the franchise. By its acceptance of the franchise, the franchisee specifically agrees that any such acquisition occurring without prior approval of the County shall constitute a violation of the franchise by the franchisee and shall be cause for termination at the option of the County.

5.5 Any change of ownership of a franchised ambulance service without the approval of the County shall terminate the franchise and shall require a new application and a new franchise and conformance with all the requirements of this Ordinance as upon original franchising.

5.6 No franchise may be sold, assigned, mortgaged, or otherwise transferred without the approval of the County; and a finding of conformance with all requirements of this ordinance as upon original franchising. Each franchised ambulance service, its

equipment and the premises designated in the application and all records relating to its maintenance and operation, as such, shall be open to inspection by the State, the county, or their designated representatives.

- 5.7 A franchise may not be defaced, removed, or obliterated.

SECTION VI. STANDARDS FOR DRIVERS AND ATTENDANTS

6.1 Standards for drivers and attendants as developed by the North Carolina Medical Care Commission as requirements for certification of ambulance attendants and emergency medical technician pursuant to Article 26, Chapter 130-233, and Article 67, Chapter 143, of the General Statutes of North Carolina, and shall be applied and the same are incorporated herein by reference.

SECTION VII. STANDARDS FOR VEHICLES AND EQUIPMENT

7.1 Vehicle and equipped standards as developed by the North Carolina Medical Care Commission pursuant to Article 26, Chapter 130, and Article 56, Chapter 143, of the General Statutes of North Carolina, and shall be applied and the same are incorporated herein by reference.

SECTION VIII. STANDARDS FOR COMMUNICATIONS

8.1 Each ambulance vehicle shall be equipped with an operational two-way radio capable of establishing good quality voice communications from within the geographic confines of the County to each hospital(s) emergency department in the County in which the ambulance is based. Each ambulance vehicle shall be equipped with two-way radio capable of establishing good quality voice communications from within the geographic confines of the county in which the ambulance dispatching agency within the County.

8.2 Each ambulance provider shall maintain current authorizations of Federal Communication Commission licenses for all frequencies and radio transmitters operated by that provider. Copies of all authorizations and licenses shall be on display and available for inspection per Federal Communication Commission's Rules and Regulations.

8.3 Each base of operations must have at least one open telephone line. Telephone numbers must be registered with each law enforcement agency and communication center in the County of Duplin.

SECTION IX. INSURANCE

9.1 No ambulance franchise shall be issued under this Ordinance, nor shall such

franchise be valid after issuance, nor shall any ambulance be operated in the County of Duplin unless the franchisee has at all times in force and effect insurance coverage, issued by an insurance company licensed to do business in the State of North Carolina, for each and every ambulance owned and or operated by or for the ambulance service providing for the payment of damages:

- (a) In the sum of \$1,000,000.00 for injury to or death of individuals in accidents resulting from any cause for which the owner of said vehicle would be liable on account of liability imposed on him by law, regardless of whether the ambulance was being driven by the owner or his agency; and,
- (b) In the sum of \$500,000.00 for the loss of or damage to the property of another, including personal property, under like circumstances, in sums as may be required by the State or as approved by the County of Duplin.
- (c) Each ambulance provider shall have Workers' Compensation Insurance at all times as required by the State of North Carolina.

SECTION X. RECORDS

10.1 Each franchisee shall maintain the following records:

- (a) Record of Dispatch - shall show time call was received, time ambulance dispatched, time arrived on scene, time arrived at destination, time in service, and time returned to base.
- (b) Trip Record - shall state all information required in Section (a) in addition to information on a form approved by the County. The trip record shall be so designed as to provide the patient with a copy thereof containing all required information. A copy of the trip record may serve as a receipt for any charges paid.

SECTION XI. RATES AND CHARGES

- 11.1 Each franchisee shall submit a schedule of rates to the county for approval and shall not charge more nor less than the approved rates without specific approval by the County.
- 11.2 No ambulance service shall attempt to collect rates on emergency calls until the patient has reached the point of destination, has received medical attention and is in a condition deemed by the physician fit to consult with the ambulance service, but such service may attempt to collect rates with family or guardian of the patient once the patient is in the process of receiving medical attention.
- 11.3 On non-emergency calls, or calls where a person requires transportation to a non-emergency facility, attempts to collect payment can be made before the ambulance

begins its trip.

SECTION XII. ENFORCEMENT & VIOLATIONS OF ORDINANCE

Enforcement. The Duplin County Emergency Medical Services Department (hereinafter the "Department") shall be the enforcing agency for the regulation contained in this Ordinance. Such office will:

- (a) Receive all franchise proposals from potential Providers;
- (b) Study each proposal for conformance to this Ordinance;
- (c) Present any and franchise proposals from potential Providers to the Duplin County Board of County Commissioners with any recommendations from said Department;
- (d) Award the franchises(s) to any and all approved Providers;
- (e) Inspect the premises, vehicles, equipment, and personnel of franchisees to assure compliance to this Ordinance and perform any other inspections that may be required;
- (f) Recommend to the Board of Commissioners the temporary or permanent suspension of a franchise in the event of noncompliance with the franchise terms of this Ordinance;
- (g) Recommend the imposition of civil penalties as provided therein;
- (h) Insure by cooperative agreement with other ambulance services the continued service in a district where an ambulance service franchise has been suspended;
- (i) Receive monthly reports from ambulance services and consolidate the same into a quarterly summary for review by the Department and the County;
- (j) Receive and review complaints from the public, other enforcing agencies, and ambulance services regarding franchise infractions.
- (k) Obtain corrective action for any violations of the franchise;
- (l) Recommend improvements to the County which will insure better medical transportation;
- (m) Maintain all records required by this Ordinance and other applicable County regulations; and

- (n) Perform such of the above functions as may be requested by any municipality within the County of Duplin.

12.2 **Violations of Ordinance.**

1. Any act constituting a violation of the provisions of this Ordinance or a failure to comply with any of its requirements shall subject the offender to a civil penalty of \$500.00. If the offender fails to remedy the violation and pay any civil penalty within ten (10) days after being cited for said violation (or within the time prescribed by a citation if it provides for a longer period of time than ten days), the civil penalty may be recovered in a civil action in the nature of a debt. Civil penalties begin to accrue from the date of the first notice of violation.
2. This Ordinance may also be enforced by any appropriate equitable action authorized by law, including injunctive relief, whether or not there is an adequate remedy at law.
3. Each day that any violation continues, regardless of the date of notice, shall be considered a separate offense for purposes of the penalties and remedies specified in this section. In such an event, civil penalties begin to accrue from the date of the first notice of violation. For continuing violations, the initial citation and requirement that the civil penalty be paid within the time prescribed therein shall be the only notice required to be given, and shall be deemed to be an on-going citation and notice for continuing violations after the date of the citation.
4. Any one, all, or any combination of the foregoing penalties and remedies may be used to enforce this Ordinance.
5. Violations of the provisions of this Ordinance or failure to comply with any of its requirements shall not constitute a misdemeanor as provided in N.C. Gen. Stat. § 14-4, unless any specific penalty set forth elsewhere provides to the contrary.

12.3

Alternatives for Enforcement. In addition to the provisions of this section, any provision of this Ordinance or other ordinance of the county may be enforced by any one or more of the remedies authorized by N.C. Gen. Stat. §153A-123, excluding misdemeanor charges as provided in N.C. Gen. Stat. § 14-4, unless any specific penalty set forth elsewhere provides to the contrary.

SECTION XIII. MISCELLANEOUS

13.1

The County may inspect a franchisee's records, premises, and equipment at any time in order to insure compliance with this Ordinance and any franchise granted hereunder.

SECTION XIV. ADDENDUMS TO ORDINANCE

- 14.1 The Board of Commissioner of the County of Duplin may, through appropriate actions, amend or expand this Ordinance to include other emergency departments or agencies as deemed necessary.

SECTION XV. EFFECTIVE DATE

This Ordinance shall become effective and be in full force form and after the _____ day of _____, 201_. Upon execution of this Ordinance any and all previous Ordinances Regulating Ambulance Franchises in Duplin County shall be automatically repealed.

s/ _____
Chairman
Duplin County Board of Commissioners

ATTEST: s/ _____
Clerk

WORK AUTHORIZATION No. #11

ENGINEERING CONSULTING SERVICES BY:

PARRISH AND PARTNERS OF NORTH CAROLINA, PLLC

FOR:

CONNECTOR TAXIWAY A3

(CONSTRUCTION PHASE SERVICES)

AT:

DUPLIN COUNTY AIRPORT (DPL)

REFERENCING:

WBS No. 36244.20.17.3 & TBD (AIG Funds)

Project Request No. 4105

(90% State, 10% Local)

November 25, 2024

Revised: January 8, 2025; February 7, 2025

I. PROJECT SUMMARY

This project consists of Construction Phase Services associated with the construction of Taxiway A3, including Construction Administration, Resident Project Representative, QA Testing, Project Management & Grant Services, as well as Record Drawing Preparation. The purpose of the project is to construct a new connector taxiway between the Runway 23 end and the general aviation ramp. This project is included on the approved Airport Layout Plan (ALP) dated October 18, 2022 and design was completed under grant 36237.13.17.1. All work outlined in this work authorization is in accordance with the Master Agreement dated January 3, 2023.

This work authorization includes Construction Phase Services for a 120 Calendar Day contract time construction project.

II. CONSULTANT'S SCOPE OF WORK OVERVIEW

The scope of work for this Work Authorization includes:

1. Construction Administration
2. Resident Project Representative
3. Construction QA Testing
4. Project Management and Grant Services
5. Prepare Record Drawings

The contract contains tasks that are based on both lump sum and hourly not to exceed payment methods. Subconsultant Scope and Fee proposals have been attached to define roles and efforts to be taken.

This scope does not include:

1. Land acquisition professional services
2. Utilities Permitting Fees
3. Permit fees associated with obtaining Erosion Control Permit or other permits
4. Extensive agency coordination. It is assumed that there will be little to no agency coordination required.
5. Other items not specifically stated within agreement

III. DESIGN CRITERIA AND REQUIREMENTS

The following are the primary FAA Advisory Circulars and other design standards to be utilized during the design effort. All design will be performed according to the current edition at the time of execution of this work authorization

- FAA AC 150/5300-13b; Airport Design
- FAA AC 150/5340-1; Standards for Airport Markings
- FAA AC 150/5370-2; Operational Safety on Airports During Construction
- FAA AC 150/5320-6; Airport Pavement Design and Evaluation
- FAA AC 150/5340-30; Design and Installation Details for Airport Visual Aids
- FAA AC 150/5370-10; Standards for Specifying Construction of Airports
- Federal Aviation Regulation Part 77 Surfaces

IV. WORK TASKS

A. **BASIC SERVICES:** The **CONSULTANT** shall perform the following Basic Services for the project as outlined in Exhibit C of the Master Agreement dated January 3, 2023 and further described below:

1. **Construction Phase Services:** After notice to proceed with the Construction Phase, **CONSULTANT** shall:

- a. The **CONSULTANT's** responsibility to provide Basic Services for the Construction Phase under this Agreement commences with the award of a Contract for Construction and terminates at the earlier of the issuance by the **OWNER** of the final Certificate for Payment or 30 days after the date of Substantial Completion of the Work, but if so stated by Work Authorization, may be extended under the terms of Section II.B "Special Services";
- b. **CONSULTANT** shall attend and administer the preconstruction and prepping conference, DOA staff will be invited with a minimum of five business days' notice;

- c. Visits to Site and Observation of Construction: In connection with observations of the work of Contractor(s) while it is in progress:

- i. **CONSULTANT** shall make visits to the site at intervals appropriate to the various stages of construction as **CONSULTANT** deems necessary in order to observe as an experienced and qualified design professional the progress of the various aspects of Contractor(s)' work. Based on information obtained during such visits and on such observations, **CONSULTANT** shall endeavor to determine in general if such work is proceeding in accordance with the Contract Documents and **CONSULTANT** shall keep **OWNER** informed of the progress of the work;

- ii. **CONSULTANT** shall not during such visits or as a result of such observations of Contractor(s)' work in progress, supervise, direct or have control over Contractor(s)' work nor shall **CONSULTANT** have authority over or responsibility for the means, methods, techniques, sequences or procedures of construction selected by Contractor(s), for safety precautions and programs incident to the work of Contractor(s) or for any failure of Contractor(s) to comply with laws, rules, regulations, ordinances, codes or orders applicable to Contractor(s) furnishing and performing their work. Accordingly, **CONSULTANT** can neither guarantee the performance of the construction contracts by Contractor(s) nor assume responsibility for Contractor(s)' failure to furnish and perform their work in accordance with the Contract Documents;

- d. Defective Work: During such visits and on the basis of such observations, **CONSULTANT** may disapprove of or reject Contractor(s)' work while it is in progress if **CONSULTANT** believes that such work will not produce a completed Project that conforms generally to the Contract Documents or that it will prejudice the integrity of the design concept of the Project as reflected in the Contract Documents.

- e. Interpretations and Clarifications: **CONSULTANT** shall issue necessary interpretations and clarifications of the Contract Documents and in connection therewith prepare work directive changes and change orders as required;

- f. Shop Drawings: **CONSULTANT** shall review and approve (or take other appropriate action in respect of) Shop Drawings (as that term is defined in the aforesaid Standard General Conditions), samples and other data which Contractor(s) are required to submit, but only for conformance with the design concept of the Project. Such reviews and approvals or other action shall not extend to means, methods, techniques, sequences or procedures of construction or to safety precautions and programs incident thereto; in addition to shop drawings, included in the scope is review of the Contractor's Quality Control Plan and initial project Schedule. *Reduction note -- While typically these items are anticipated to be an iterative process, this scope has been reduced to anticipate a single review cycle for the contractor's documents.*

- g. Substitutes: **CONSULTANT** shall evaluate and determine the acceptability of substitute materials and equipment proposed by Contractor(s), but subject to the provision of Exhibit C to the Master Agreement, Section II, paragraph A(13);

- h. Inspections and Tests: **CONSULTANT** shall have authority, as **OWNER's** representative, to require special inspection or testing of the work, and shall receive and review all certificates of inspections, testing and approvals required by laws, rules, regulations, ordinances, codes, orders or the Contract Documents (but only to determine generally that their content complies with the requirements of, and the results certified indicate compliance with, the Contract Documents). This item anticipates review of one testing report per week for an estimated 18 reports. *Reduction note -- For efficiency, the scope was reduced to utilize Project Manager reviews without a secondary review.*

- i. Disputes between **OWNER** and Contractor: **CONSULTANT** shall act as initial interpreter of the requirements of the Contract Documents and judge of the acceptability of the work thereunder and make decisions on all claims of **OWNER** and Contractor(s) relating to the acceptability of the work or the interpretation of the requirements of the Contract Documents pertaining to the execution and progress of the work. **CONSULTANT** shall not be liable for the results of any such interpretations or decisions rendered in good faith;

- j. Applications for Payment: Based on **CONSULTANT's** on-site observations as an experienced and qualified design professional, on information provided by the Resident Project Representative and on review of applications for payment and the accompanying data and schedules:

- i. **CONSULTANT** shall determine the amounts owing to Contractor(s) and recommend in writing payments to Contractor(s) in such amounts. Such recommendations of payment will constitute a representation to **OWNER**, based on such observations and review, that the work has progressed to the point indicated, and that, to the best of **CONSULTANT's** knowledge, information and belief, the quality of such work is generally in accordance with the Contract Documents (subject to an evaluation of such work as a functioning whole prior to or upon Substantial Completion, to the results of any subsequent tests called for in the Contract Documents and to any other qualifications stated in the recommendation). In the case of unit price work, **CONSULTANT's** recommendations of payment will include determinations of quantities and classifications of such work (subject to any subsequent adjustments allowed by the Contract Documents);
- ii. By recommending any payment, **CONSULTANT** will not thereby be deemed to have represented that exhaustive, continuous or detailed reviews or examinations have been made by **CONSULTANT** to check the quality or quantity of Contractor(s)'s work as it is furnished and performed beyond the responsibilities specifically assigned to **CONSULTANT** in this Agreement and the Contract Documents. **CONSULTANT's** review of Contractor(s)' work for the purposes of recommending payments will not impose on **CONSULTANT** responsibility to supervise, direct or control such work or for the means, methods, techniques, sequences, or procedures of construction or safety precautions or programs incident thereto or Contractor(s) compliance with laws, rules, regulations, ordinances, codes or orders applicable to their furnishing and performing the work. It will also not impose responsibility on **CONSULTANT** to make any examination to ascertain how or for what purposes any Contractor has used the moneys paid on account of the Contract Price, or to determine that title to any of the work, materials or equipment has passed to **OWNER** free and clear of any lien, claims, security interests or encumbrances, or that there may not be other matters at issue between **OWNER** and Contractor that might affect the amount that should be paid.

- k. Contractor(s) Completion Documents: **CONSULTANT** shall receive and review maintenance and operating instructions, schedules, guarantees, bonds and certificates of inspection, tests and approvals which are to be assembled by Contractor(s) in accordance with the Contract Documents (but such review will only be to determine that their content complies with the requirements of, and in the case of certificates of inspection, tests and approvals the results certified indicate compliance with, the Contract Documents); and shall transmit them to **OWNER** with written comments; Included in the scope is the processing and preparation of project closeout documentation as well as coordination throughout the project with subconsultants, and management of contract and submittal matters in order to improve the closeout process. *Reduction note – in order to improve efficiency, this scope anticipates primary closeout coordinated by Civil Associate with assistance from Project Manager.*
- l. Inspections: **CONSULTANT** shall conduct an inspection to determine if the work is substantially complete and a final inspection to determine if the completed work is acceptable to **OWNER**, FAA and other governing agencies so that **CONSULTANT** may recommend, in writing, final payment to Contractor(s) and may give written notice to **OWNER** and the Contractor(s) that the work is acceptable (subject to any conditions therein expressed), but any such recommendation and notice will be subject to the limitations expressed in paragraph j.2; and,
- m. Limitation of Responsibilities: **CONSULTANT** shall not be responsible for the act or omissions of any Contractor, or of any subcontractor or supplier, or any of the Contractor(s) or subcontractor's or supplier's agents or employees or any other persons (except **CONSULTANT's** own employees and agents) at the site or otherwise furnishing or performing any of the Contractor(s) work; however, nothing contained in paragraphs a through m inclusive, shall be construed to release **CONSULTANT** from liability for failure to properly perform duties and responsibilities assumed by **CONSULTANT** in the Contract Documents.

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B. SPECIAL SERVICES: The **CONSULTANT** shall perform the following Special Services as outlined in Exhibit A of the Master Agreement:

1. Resident Project Representative Services: Provide full-time resident project representative (RPR) services during construction. The representative is anticipated to be on site an average as follows:
 - a. Attend Pre-Construction Conference
 - b. 16 hours anticipated for project initiation and mobilization
 - c. Average of 45 hours per week for the 17-week contract period
 - d. 40 hours are anticipated for project closeout assistance.
 - e. 12 hours anticipated for project debriefing and demobilization
2. Quality Assurance Testing Services: Provide sub-contracted quality assurance (QA) testing services as required for construction in accordance with Construction Documents.
3. Project Management/Grant Services: Assist **OWNER** in general project management not covered by other tasks to include preparation of requests for funding and completion of applicable grant documentation, including but not limited to grant applications, request for reimbursements, and project grant closeout. Grant administration tasks will be in accordance with the most current Aviation Checklists on the DOA website.
4. Prepare Record Drawings: Upon completion of construction and using documents provided by the Contractor and marked up set of plans by the RPR, prepare a set of record drawings to reflect the final as-built condition.

Reduction note – The scope of this effort has been reduced with the anticipation the Contractor will provide AutoCAD files of their as-built revisions in an effort to reduce the anticipated production time of the documents.

Plans will be prepared in AutoCAD format and electronic (PDF) copies and two (2) hard copies will be submitted to NCDOT-DOA and OWNER. Also included in this task is the effort needed to update the airport diagram with appropriate publications.

V. PROJECT SCHEDULE

The following is the proposed project schedule:

Project Formulation/Contracting	60 Days
Preconstruction/Mobilization Phase	15 Days
Construction	120 Days
Punch List Completion	15 Days
Total	210 days

VI. GENERAL ASSUMPTIONS, CLARIFICATIONS AND DELIVERABLES

- 1) Construction duration is assumed to be 120 calendar days plus 15 days for preconstruction activities and 15 days for project closeout, punch list completion. *Reduction note – the general project administration hours included with this scope are reduced from the typical anticipated for a project with this duration, with the expectation that the Contractor might be able to complete the project without utilizing the full contract time.*
- 2) Inspection is based on 45 hours per week average during day-time construction activity. Night-time construction activity is not anticipated.
- 3) QA Testing Services are to be performed by subconsultants
- 4) Subconsultants will be pre-qualified by NCDOT.
- 5) 1-year warranty inspection results will be provided to DOA.
- 6) 18 site visits are anticipated during CA Phase Services.
- 7) Deliverables
 - a. Special Services
 - i. Electronic versions of all reports required for project grant closeout
 - ii. Progress meeting notes and attendance lists – this scope includes preparation of summary notes and general topics discussed during progress meetings. Detailed meeting minutes, dictations, recordings, etc. are not included.
 - iii. RPR inspection reports (upon request)
 - iv. QA testing summary, including failing tests
 - v. Construction closeout documents as provided by contractor
 - vi. Record drawings
 - vii. Items outlined in AV-103 Checklist for grant reimbursements

VII. EXPENSES/RESIDENT PROJECT REPRESENTATIVE (RPR)

Project Expenses have been included utilizing the current NCDOT state rates.

VIII. OTHER

No additional information.

IX. CONTACT/CLOSING

The OWNER agrees to compensate the CONSULTANT for services performed for the work described herein as follows:

A. BASIC SERVICES:

- Construction Administration Services: As compensation for providing Construction Administration Services, the OWNER shall pay the CONSULTANT the lump sum fee of Ninety Eight Thousand Eight Hundred Sixty Dollars and no cents (\$98,860.00).
- Resident Project Representative Services: Shall be compensated on an hourly basis using the hourly rates as shown in Exhibit A. The not to exceed amount of Resident Project Representative Services is One Hundred Thirteen Thousand Three Hundred Thirty Dollars and no cents (\$113,330.00).

B. SPECIAL SERVICES:

- Quality Assurance Testing: Shall be compensated on an hourly basis using the hourly rates as shown in Exhibit A. The not to exceed amount of Quality Assurance Testing is Forty Thousand Dollars and no cents (\$40,000.00).
- Project Management/Grant Services: As compensation for providing Project Management/Grant Services, the OWNER shall pay the CONSULTANT the lump sum fee of Sixteen Thousand One Hundred Seventy-Two Dollars and no cents (\$16,172.00).
- Record Drawing Preparation Services: Shall be compensated on a lump sum basis at a lump sum fee of Eight Thousand Two Hundred Dollars (\$8,200.00).

Total amount of Work Authorization No. 11 is Two Hundred Seventy-Six Thousand Five Hundred Sixty-Two Dollars and no cents (\$276,562.00).

Agreed as to scope of services, schedule, and budget:

DUPLIN COUNTY



By: County Official

PARRISH AND PARTNERS OF NORTH CAROLINA, PLLC



By: Jeff Kirby, P.E.
President

Date: March 3, 2025

Date: February 10, 2025

Attachments: Exhibit A - QA Testing Proposal
Exhibit B - Professional Services Fee Summary



EXHIBIT A

May 28, 2024

Parrish and Partners
220 Horizon Dr., Suite 100
Raleigh, North Carolina 27615

Attention: Mr. Tim Gruebel, P.E.

Reference: **Proposal for Quality Assurance (QA) Testing and SWPPP Observation Services
Duplin County Airport (DPL) Connector Taxiway A3**
Kenansville, North Carolina
S&ME Proposal No. 24060081

Dear Mr. Gruebel:

S&ME Inc. (S&ME) is pleased to submit this proposal to perform Quality Assurance (QA) testing services for the above referenced project. This proposal describes our understanding of the project and anticipated scope of services, outlines the project schedule, and presents the associated compensation for our services.

Project information

The basis of this proposal is a request for proposal, sent by Mr. Tim Gruebel, P.E. (Parrish and Partners), to Mr. Mark Dean, P.E. (S&ME), on May 23, 2024. For preparation of our proposal, we were provided the following:

- Engineer's Cost Estimate, prepared by Parrish and Partners, dated January 2024
- Progress Erosion Control Plan (Sheet C-200), prepared by Parrish and Partners, undated
- Progress Plan and Profile (Sheet C-300), prepared by Parrish and Partners, undated

We understand that a new connector taxiway, designated as A3, is planned to be constructed at the Duplin County Airport in Kenansville, North Carolina. We understand that this project has a duration of 60 calendar days. The 400 linear foot connector will connect the existing runway to the main taxiway. In order to construct the connector, an existing swale will be filled, requiring approximately four feet of embankment fill (P-152) prior to the placement of aggregate base course (P-205) and surface asphalt course (P-401).

Scope of Services

Based on our review of the project plans and specifications and our experience with similar projects, we propose to perform the following QA construction materials testing services during construction.

P-152: Excavation, Subgrade, and Embankment

- Proofroll Observations:** On a part-time basis, our services can consist of observing as the contractor proofrolls the existing soil surfaces after stripping and grubbing of the site, but prior to placement of



structural fill. Areas of yielding or unstable soil conditions can be identified in the field by our personnel and recommendations provided, if required.

- **Undercutting Observations:** When necessary, S&ME personnel can observe undercutting operations and measure the approximate length, width, and depth of undercut areas using a tape measure. If S&ME provided the recommendations for undercutting, our personnel can determine when the recommended suitable conditions are reached.
- **In-Place Density Testing:** On a part-time basis, our services can consist of performing in-place field density tests at randomly selected locations to measure the density of the fill placed in structural areas throughout the project site. The results can be used in conjunction with laboratory Proctor results to calculate the degree of compaction for compliance with the project documents. As outlined in the project specifications, testing will be performed by either the sand cone (ASTM D1556) or nuclear gauge method (ASTM D6938).
- **Laboratory Testing:** After obtaining representative soil samples from the site, our laboratory personnel can perform standard Proctor (ASTM D698) testing to obtain the material's optimum moisture content and maximum dry unit weight. In addition, Atterberg limits and grain size analysis testing can be performed.

P-209: Crushed Aggregate Base Course

- **Proofroll Observations:** On a part-time basis, our services can consist of observing as the contractor proofrolls the stone base prior to placement of asphalt or concrete pavements. Areas of yielding or unstable stone conditions can be identified in the field by our personnel and recommendations provided, if required.
- **In-Place Density Testing:** On a part-time basis, our services can consist of performing in-place field density tests at randomly selected locations to measure the density of the ABC stone placed in pavement areas. The results can be used in conjunction with laboratory Proctor results to calculate the degree of compaction for compliance with the project documents. As outlined in the project specifications, testing will be performed by either the sand cone (ASTM D1556) or nuclear gauge method (ASTM D6938).
- **Laboratory Testing:** After obtaining representative ABC stone samples from the site, our laboratory personnel can perform modified Proctor (ASTM D1557) testing to obtain the material's optimum moisture content and maximum dry unit weight.
- **Stone Thickness Measurements:** On a part-time basis, measure and document stone thickness by manually advancing through the ABC stone base at randomly selected locations and measure the material depth with a tape measure.



P-401: Asphalt Mix Pavement

- **Production:** During paving operations, our personnel can be present at the contractor's laboratory to observe required testing of the P-401 hot mixed asphalt. Note that S&ME personnel will be present to observe as the contractor's QC personnel perform all the required testing utilizing their equipment. S&ME will document that the testing is being performed in general accordance with applicable specifications.

Erosion Prevention and Sediment Control Inspections (SWPPP)

Due to the project taking place on less than an acre, NCDEQ permitting is not required. However, at your request, we propose to perform the following scope of services in support of the SWPPP:

- Perform **bi-weekly** Quality Assurance Stormwater Construction Compliance Inspections (SWCCIs) for the referenced project.
- For each site visit, prepare and submit, via email, the NCDEMLR inspection forms and a brief narrative of observations with photographic documentation.

We will review the project specific SWPPP and civil plans that include the locations of and details/specifications for structural and non-structural sediment, erosion, and pollution control measures [i.e., best management practices (BMPs)] and other pertinent information necessary to perform the bi-weekly QA SWCCIs.

The bi-weekly SWCCIs are proposed exclusively for the referenced project site and corresponding project phase. S&ME proposes to provide a qualified representative to perform the SWCCIs at the project site at a frequency of once every fourteen calendar days. The purpose of the SWCCIs will be to assess conditions at the project site that could impact stormwater quality and to assess the effectiveness of BMPs to control the quality of stormwater discharges from the project site. The inspection will include areas of the project site that are disturbed by the construction activity and areas used for the storage of materials exposed to precipitation. The inspector will look for evidence of and the potential for pollutants entering a stormwater conveyance system. BMPs will be inspected for operation and maintenance in accordance with the approved SWPPP. Construction entrances and isolated work areas will also be inspected for off-site tracking.

The inspection documentation will consist of an NCDEMLR inspection form, a brief narrative of observations, and photographs of deficiencies to be addressed, if any. The bi-weekly report will also include the date, name and title of inspector, approximate rainfall amounts based on our review of online weather reporting (Weather Underground, NOAA, etc.), basic weather information, BMPs in-place, locations of BMPs that need maintenance or have failed, additional BMPs that are needed, and corrective actions required or changes needed for improved operation based on the project SWPPP.

The bi-weekly SWCCIs will begin within one week of receipt of authorization to proceed. We anticipate the bi-weekly SWCCI documentation will be provided to you within three business days of the field activity via email. Additional reporting, if required (e.g., sediment releases to water bodies) will be the responsibility of others.



The SWCCIs and bi-weekly reporting will be conducted until the land disturbing activities have permanently ceased, vegetated areas have stabilized at least 70% per plans, and the Notice of Termination has been submitted to the NCDEMLR.

Project Report, Management, and Administration

- **Daily Reports:** Daily reports of the evaluations, observations, and tests performed by S&ME field personnel will be electronically emailed to the provided distribution list once reviewed by an S&ME project manager. Our personnel will provide verbal communication of test results while on site to your representative.
- **Project Summary Report:** At the conclusion of the project, we can provide you with a summary report of S&ME's QA testing services performed during construction of the project.
- **Submittal Review:** We can review and provide comments regarding submittals provided to you by the contractor, at your request, including P-209 and P-401 submittals. S&ME will not be responsible for approval of submittals.
- **Meetings:** An S&ME representative can attend the pre-construction meeting, the QC/QA workshop meeting, pre-installation meeting, and project progress meetings.

Excluded Services

Without attempting to be a complete list of all services or potential services that will be excluded from this proposal and not performed by S&ME, the following services are specifically excluded from this proposal:

1. Environmental services including sampling, testing, and observations of contaminated soils and/or water.
2. ABC stone gradation testing.
3. Contractor QC testing, evaluations, and observations.
11. Testing and observations of P-605 Joint Sealants, and P-620 Runway and Taxiway Markings.
5. Performing any asphalt testing during production, including laboratory testing. We have assumed the QC personnel in the asphalt plant lab will be performing the tests while S&ME is present to observe and document.
6. Maintaining the on-site SWPPP (OS-SWPPP) documentation.
7. Erosion and Sediment Control Design Services.
8. Design or implementation of any structures or site features that may be required to achieve compliance with the NCDEQ.
9. Any permitting fees required by NCDEQ.
10. Permitting for any site specific NCDEQ permit.
11. Employee training on general NCDEQ requirements.
12. Any services associated with the NCDEQ Construction Stormwater Permit.
13. Completion of a Spill Prevention, Controls and Countermeasures Plan.
14. Submitting the Notice of Termination to the NCDEMLR.
15. Corrective actions or repair work to address out of compliance or deficient stormwater control measures.



If you need S&ME to provide or subcontract additional services, please contact us to discuss them. We can modify this proposal, or provide a proposal for additional services, as needed.

Client Responsibilities and Proposal Use

We request that our Client be responsible for the following:

- **Plans and Specifications:** Please provide S&ME with a complete set of current project plans and specifications prior to the performance of our services for this project, and revised plan sheets, specifications, Requests for Information (RFIs), Architect's Supplemental Instructions (ASIs), Bulletin Drawings, or other items relevant to our scope of work throughout the duration of this project.
- **Report Distribution:** Please provide S&ME with the names and contact information for report distribution.
- **Scheduling:** Please provide the general contractor with a copy of our scope of services, so that our services can be properly coordinated. It is the responsibility of our Client or his/her representative to schedule S&ME when our services are required. The performance of the above-outlined services is dependent upon proper scheduling by our Client or his/her representative.

This proposal is solely intended for the basic services as described in the Scope of Services. The Scope of Services may not be modified or amended, unless the changes are first agreed to in writing by the Client and S&ME. Use of this proposal and resulting documents is limited to above-referenced project and Client. No other use is authorized by S&ME.

Project Scheduling

We anticipate that our services will be required on a part-time, on-call basis for the services outlined above. Scheduling should be made through the S&ME scheduler at our office (910-799-9945) between the office business hours of 8 am and 5 pm, Monday through Friday. We will then assign the appropriate, qualified personnel to perform the requested work at the date and time requested by your representative.

We request that a minimum 24-hour notification be provided whenever our services are needed so that we may coordinate our field personnel to meet your specific needs. If our services will be needed during off-hours (between 8:00 pm and 5:00 am) and/or on holidays (Memorial Day, Independence Day, Labor Day, Thanksgiving Day, the day after Thanksgiving, Christmas Eve, Christmas Day, and New Year's Day), we require a minimum 72-hour notification.

We request that a minimum 24-hour notification be provided whenever our services are needed, so that we may coordinate our field personnel to meet your specific needs. Since S&ME will not have a representative on-site full time, we will rely on your designated project contact to let us know when an item requiring testing is upcoming, as described in the Scope of Services section included herein. It is the responsibility of your designated project contact to schedule S&ME when our services are desired. S&ME will provide only those services specifically requested. Please note that S&ME cannot accept responsibility for tests that are not performed or not performed



at the specified frequency if and when our services are not properly scheduled. The contractor remains ultimately responsible for performing the work in accordance with the construction documents. Further, since our presence is limited to part-time testing, we will be unable to correlate the number and frequency of test results to compliance with the construction documents.

◆ Compensation

Billing for this project will be on a unit rate basis in accordance with the rates shown on the attached Fee Schedule. For budgetary purposes and based on the scope of services we have outlined above, the provided information, and our experience with similar projects, we estimate a recommended budget of **\$40,000.00**.

The budget estimate is approximate and may vary depending on final construction schedules, which may be affected by weather and/or scheduling by the contractor. In addition, any re-testing required as a result of non-compliance items, inadequate scheduling, or testing not outlined in this proposal, including those from design changes, will affect our fees for this project.

Depending on sequencing and scheduling of work, some of the services may be able to be performed during the same site visit, reducing the overall number of hours required. Please note that the total cost of our services is highly dependent on the contractor's schedule and ability to meet that schedule. If the contractor is unable to meet the proposed schedule(s), if the contractor's means and methods are unable to meet the project specifications (e.g., failing tests), if we are requested/required to be on site more hours than assumed in this proposal, or if services not specifically proposed are requested, our fee estimate and total fees billed will be adjusted accordingly. We will notify you if any of these conditions develop prior to performing additional services which would result in a fee increase above the budget allowance indicated.

◆ Authorization

The work for this project will be performed in accordance with a Contract for Services between Parrish & Partners and S&ME, which will be prepared and executed upon mutual agreement. Our services will be authorized in accordance with the contract terms and conditions once executed.



◆ Closure

S&ME appreciates the opportunity to submit this proposal to perform construction materials testing services for this project. If you should have any questions relative to the services we have outlined above, please do not hesitate to contact us at (910) 799-9945.

Sincerely,

S&ME, Inc.

M. Dean

Mark Dean, P.E.
Operations Manager

Thomas Still

Thomas Still, P.E.
Vice President

Attachments:

Fee Schedule
Fee Estimate



S&ME, Inc. - 2024 Fee Schedule
DPL Connector Taxilane
Wilmington, North Carolina
S&ME Proposal No. 2406081

Field Services (Portals to Portals) & Administrative Services	
A. Technician T1, regular time, per hour.....	\$ 60.00
B. Technician T2, regular time, per hour.....	\$ 70.00
C. Senior Technician T3, regular time, per hour.....	\$ 80.00
D. Senior Technician T4, regular time, per hour.....	\$ 90.00
E. Senior Technician T5, regular time, per hour.....	\$ 125.00
F. NDE Technician MT3, per hour.....	\$ 150.00
G. Floor Finish/Levelness Operator, per hour.....	\$ 130.00
H. Staff Professional P1, per hour.....	\$ 130.00
I. Staff Professional P2, per hour.....	\$ 145.00
J. Project Professional P3, per hour.....	\$ 160.00
K. Project Professional P4, per hour.....	\$ 185.00
L. Senior Professional P5, per hour.....	\$ 250.00
M. Senior Professional P6, per hour.....	\$ 275.00
N. Manager, per month.....	\$ 400

Notes:
1. Multiple personnel rates by 1.5 for an excess of 8 hours a day, night and weekends, and by 2.0 for holiday field work.
2. We can provide a curing box or boxes only upon request of the contractor. Even if S&ME provides a box, the contractor is still responsible for all initial curing on site (e.g., temperature control).

Attachments

Laboratory Services (Portals to Portals) & Materials Testing	
A. Aggregate - Laboratory Compaction Characteristics (Proctor), modified effort, each.....	\$ 350.00
B. Aggregate - Laboratory Compaction Characteristics (Proctor), standard effort, each.....	\$ 275.00
C. Aggregate Base Course - Particle Size (Sieve) Analysis, each.....	\$ 200.00
D. Asphalt - Specific Gravity/Density of Cores, each.....	\$ 75.00
E. Concrete - Compressive Strength Testing of Cores Samples, each.....	\$ 75.00
F. Concrete - Flexural Strength Testing of Beams, per beam.....	\$ 100.00
G. Concrete - Test Cylinders, per set of cylinders cast (up to 6 cylinders).....	\$ 200.00
H. Concrete - Compressive Strength Testing of Contractor made cylinders, each.....	\$ 75.00
I. Grout - Compressive Strength Testing of Cubes, per set of samples.....	\$ 150.00
J. Grout - Compressive Strength Testing of Prisms, per set of samples.....	\$ 175.00
K. Masonry Units - Compressive Strength Testing of Masonry Units, each.....	\$ 175.00
L. Mortar - Compressive Strength Testing, per set of samples.....	\$ 125.00
M. Mortar - Mortar/Aggregate Ratio Test, per set of samples.....	\$ 150.00
N. Soil - Laboratory Compaction Characteristics (Proctor), modified effort, each.....	\$ 300.00
O. Soil - Laboratory Compaction Characteristics (Proctor), standard effort, each.....	\$ 275.00
P. Soil - Liquid Limit, Plastic Limit and Plasticity Index, each.....	\$ 150.00
Q. Soil - Organic Content, each.....	\$ 50.00
R. Soil - Particle Size Analysis (Wash 200 only), each.....	\$ 50.00
S. Soil - Particle Size Analysis (with hydrometer), each.....	\$ 350.00
T. Soil - Particle Size Analysis (without hydrometer), each.....	\$ 150.00
U. Soil - Water (Moisture) Content, each.....	\$ 25.00
V. Sprayed Fire-Resistive Material - Density, each.....	\$ 75.00

Bids and Laboratory Personnel Service	
A. Administrative Support, per hour.....	\$ 115.00
Subconsultant Equipment and Supplies	
A. Coring Equipment, per day.....	\$ 500.00
B. Nuclear Density Gauge, per day.....	\$ 75.00
C. DCP Equipment, per day.....	\$ 100.00
D. Concrete Equipment, per day.....	\$ 50.00
E. Concrete curing box (non temp controlled), per day.....	\$ 100.00
F. Floor Finishness and Levelness Device, per day.....	\$ 500.00
G. MT/UT/PT Equipment and Supplies, per day.....	\$ 350.00
H. Asphalt Patch (Perma Patch), per core.....	\$ 10.00
I. Subconsultant Invoices, Miscellaneous supplies, and equipment rental.....	Cost + 20%



Fee Estimate
Quality Assurance Testing Services
DPL Connector Taxilane
Kenansville, North Carolina
S&ME Proposal No. 24060081

General Information and Assumptions

- Based on general review of the provided plans and prepared without a detailed general contractor schedule.
- Based on assumed durations assumed by S&ME, which should be confirmed. Durations may be more/less than assumed.
- Mileage (110 miles round trip)

1	Project Administration	Qty	UOM	Rate	Cost
A	Senior Professional (P5)	25	hours	\$250.00	\$6,250.00
B	Administrative Support	43	hours	\$115.00	\$4,945.00
				Subtotal:	\$11,195.00

2	P-152	Qty	UOM	Rate	Cost
- Assume 15 trips at 8 hours per trip					
A	Technician (T2) -Compaction testing and observations	120	hours	\$70.00	\$8,400.00
B	Nuclear Density Gauge	15	days	\$75.00	\$1,125.00
C	Mileage	1650	miles	\$1.00	\$1,650.00 JK
D	Soil - Standard Proctor	1	each	\$275.00	\$275.00
E	Soil - Particle Size Analysis (without hydrometer)	1	each	\$150.00	\$150.00
F	Soil - Atterberg Limits	1	each	\$150.00	\$150.00
				Subtotal:	\$11,750.00

3	P-209	Qty	UOM	Rate	Cost
- Assume 6 trips at 8 hours per trip					
A	Technician (T2) -Compaction testing and observations	48	hours	\$70.00	\$3,360.00
B	Nuclear Density Gauge	6	days	\$75.00	\$450.00
C	Mileage	660	miles	\$1.00	\$660.00 JK
D	Aggregate - Modified Proctor	1	each	\$350.00	\$350.00
				Subtotal:	\$4,820.00

4	P-401	Qty	UOM	Rate	Cost
- Assume 4 trips for 14 hours per trip					
A	Technician, T4	32	hours	\$90.00	\$2,880.00
B	Technician, T4 OT	24	hours	\$135.00	\$3,240.00
C	Mileage	440	miles	\$1.00	\$440.00 JK
				Subtotal:	\$6,560.00



Fee Estimate
Quality Assurance Testing Services
DPL Connector Taxilane
Kenansville, North Carolina
S&ME Proposal No. 24060081

5	SWPPP	Qty	UOM	Rate	Cost
- 60 day contract duration, bi-weekly visits, assume 7 trips at 6 hours per trip					
A	Staff Professional, P2	35	hours	\$145.00	\$5,075.00
B	Mileage	550	miles	\$1.00	\$550.00 JK
				Subtotal:	\$5,625.00

Estimate Total: \$39,950.00
Recommended Budget: \$40,000.00



PROJECT DESCRIPTION: DPL - Connector Turnway A3 (CA/RPR)	DATE PREPARED: December 6, 2024, Rev. 1/8/25 Rev. 2/7/2025
PREPARED BY: Parrish & Partners	
Professional Services Fee Summary	
BASIC SERVICES	
Task 1 - CA Phase Services (120 CD project)	
SubTotal:	\$98,860.00
Task 2 - RPR Services (120 CD project)	
SubTotal:	\$113,330.00
	Basic Services Lump Sum Amount \$212,190.00
SPECIAL SERVICES	
Task 3: QA Testing Services	
SubTotal:	\$40,000.00
Task 4: Project Management and Grant Services	
SubTotal:	\$16,172.00
Task 5: Record Drawings	
SubTotal:	\$9,200.00
	Special Services Lump Sum Amount \$84,372.00
	Project Grand Total \$276,562.00

[illegible]

NON-SALARY COSTS				
A. Reimbursable Expense	Quantity	Unit	Rate	Subtotal
Mileage	5,760	Miles	\$0.870	\$3,859.20
Reproduction - (BAW)	800	Ea	\$0.14	\$112.00
Reproduction - Blueprints (22-34*)	66	Ea	\$7.68	\$502.08
TOTAL DIRECT NON-SALARY COST:				\$4,481.28

Total Labor and Non-Salary Costs	\$98,860.42
Lump Sum Amount	\$98,860.00

Transforming Lives.
Building Community Well-Being.



Trillium Health Resources Annual Report Duplin County

Victoria Jackson, MSW, LCSW
Regional Vice President



Trillium Health Resources Mission



Transforming Lives. Building Community Well-Being.

Transforming lives and building community well-being
through partnerships and proven solutions.

- While Trillium does not provide direct services, we assist our members in connecting with services offered through a contracted local provider network. We review prior approval requests for services and reimburse providers for billable services to our members.
- Members can access services by visiting a network provider or by calling Trillium for a referral to a local provider.

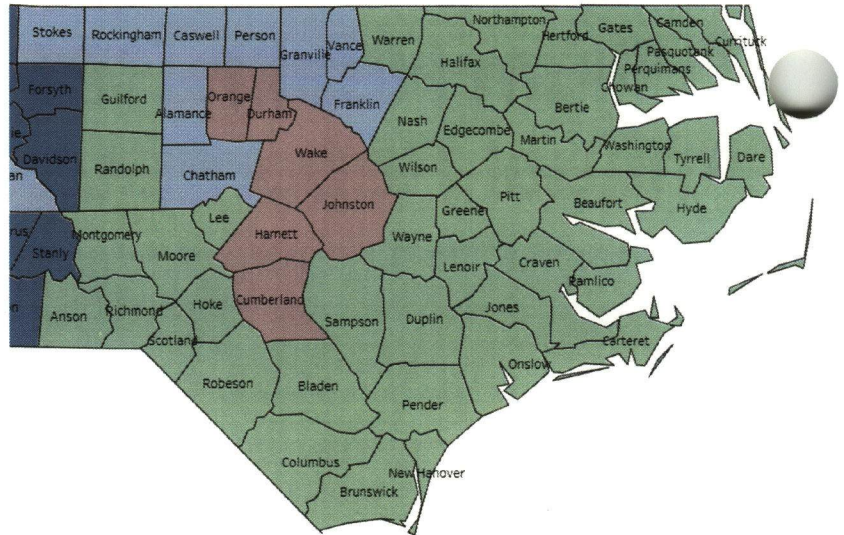
Trillium Health Resources Overview



46 Counties - largest of the 4 Tailored Plans

Total Population of 3.1 million

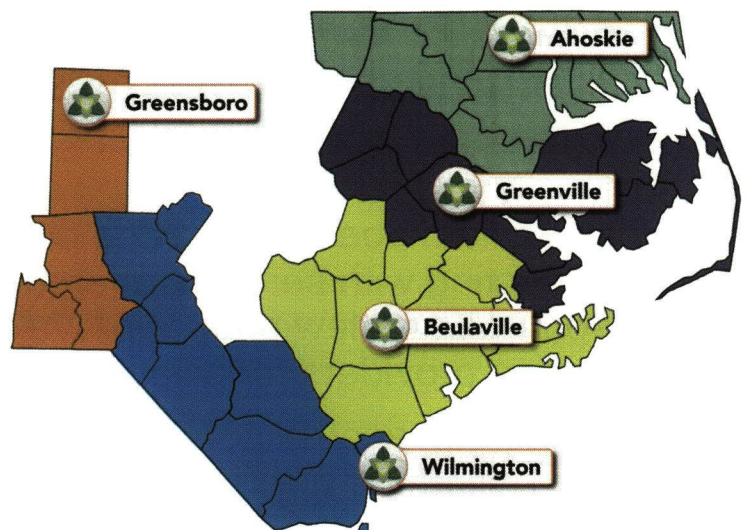
- 80,984 Tailored Plan Members
- 206,633 Medicaid Direct Members
- 287,000 Uninsured Individuals



Trillium Health Resources Local Connections Matter



- 5 regions to assure local connections
- 5 Regional Advisory Boards with local appointed representatives
- 5 Consumer and Family Advisory Committees
- Governing Board with 10 CFAC and Regional Board representatives
- 5 Regional Vice Presidents, Community Engagement and Empowerment staff along with Community Liaisons
- Active stakeholder engagement and local participation in planning and service delivery collaboratives



Trillium Health Resources Local Connections Matter



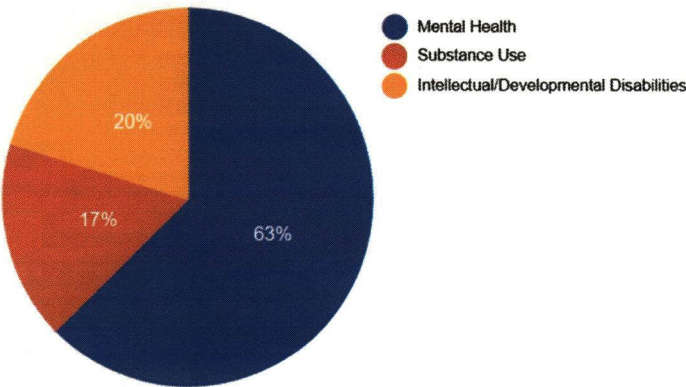
- ▲ Duplin County's Regional Advisory Board Membership
 - Commissioner Jesse Dowe
 - Commissioner Justin Edwards
- ▲ Duplin County CFAC members
 - Recruiting
- ▲ Duplin County's Regional Vice President
 - Victoria Jackson-victoria.jackson@trilliumnc.org
- ▲ Duplin Community Engagement & Empowerment
 - Terrell Alston- terrell.alston@trilliumnc.org
- ▲ Duplin County's Community Liaison Coordinator
 - Kateisha Jones- kateisha.jones@trilliumnc.org

Trillium Health Resources Members Served July-December 2024



- ▲ July-December 2024-Served 80,019 unique individuals with severe behavioral health needs
 - **57,388 - Mental Health**
 - **15,583 - Substance Abuse**
 - **18,537 - Intellectual / Developmental Disability**
- ▲ Total spent on services: \$802,710,029.83

Local Members Served July-December 2024



Trillium Health Resources Tailored Plan Update



- Trillium’s Tailored Plan work launched July 1, 2024 to offer integrated management of services for our members, including behavioral and physical health needs along with pharmacy benefits and transportation
- Lessons learned from Tailored Plan launch include:
 - Member and provider call volume increased significantly indicating a need for increased communication about the changes
 - Need for increased collaboration with transportation vendors to ensure member appointments were kept
 - Need for extension of provider flexibilities to reduce disruption following launch
- Most Individuals, including those with mild to moderate behavioral health needs, are now managed under Standard Plans and have been since July 2021. Those include:
 - Amerihealth Caritas NC Inc.
 - Blue Cross Blue Shield of NC
 - UnitedHealthcare of NC Inc.
 - WellCare of NC Inc.
 - Carolina Complete Health- covers regions 3, 4 and 5

Medicaid Transformation Refresher



2021 - Present

- Establishment of 5 Standard Plans
- Medicaid Direct
- Establishment of Tailored Plans
- State Funds

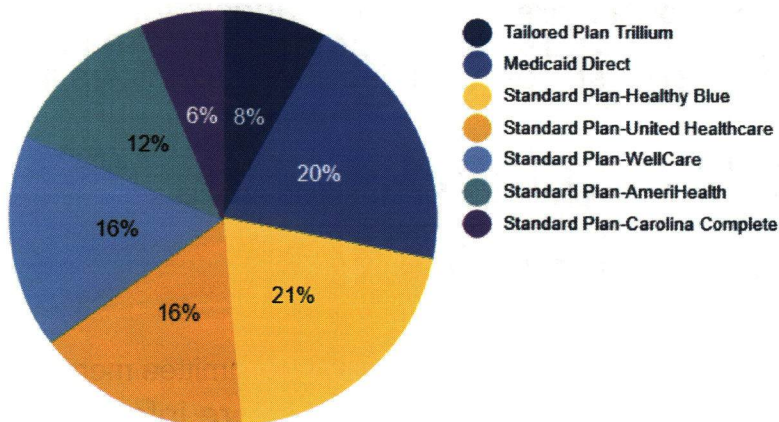
Medicaid Enrollment Options

Phase 1 (July 2021)			Phase 2 (Starts July 2024)	Phase 3 (Dec 2024)
Standard Plan	EBCI Tribal Option	Medicaid Direct	Behavioral Health I/DD Tailored Plan	Foster Care Plan
Standard Plans provide integrated physical health, behavioral health, pharmacy, and long-term services and support to most Medicaid beneficiaries, as well as programs and services that address other unmet health related resource needs.	The Eastern Band of Cherokee Indians (EBCI) Tribal Option is available to federally recognized tribal members and their families IHS eligible beneficiaries for primary care case management and will be managed by the Cherokee Indian Hospital Authority (CIHA).	Medicaid Direct provides Medicaid and NCHC benefits through fee-for service (NCTracks), the LME/MCOs (behavioral health/SUD/I/DD and TBI services) and CCNC (primary care case management services for the Delayed, Excluded, and Exempt Populations.	Behavioral Health I/DD Tailored Plans will provide the same services as Standard Plans, as well as additional specialized services for individuals with significant mental health and substance use disorders, I/DDs and traumatic brain injury (TBI Waiver), on the Innovations Waiver, as well as people using state-funded services.	Foster Care Plan will provide the same services as Standard Plans, as well as specialized care management services that aim to address many of the challenges children/youth in the child welfare system face today in receiving seamless, integrated and coordinated health care.

Individuals Served by Health Plans



46 County Medicaid Enrollment Data (December 2024)

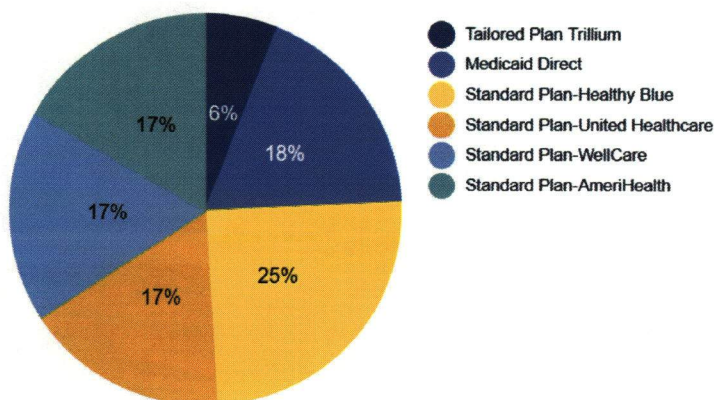


1. Tailored Plan Trillium
a. 80,984 (8%)
2. Medicaid Direct
a. 206,633 (20%)
3. Healthy Blue
a. 210,015 (21%)
4. United Healthcare
a. 166,697 (16%)
5. WellCare
a. 168,850 (16%)
6. AmeriHealth
a. 126,815 (12%)
7. Carolina Complete
a. 63,520 (6%)

Duplin County Medicaid Enrollment



Duplin Medicaid Enrollment Data - December 2024



1. Tailored Plan Trillium
a. 1,228 (6%)
2. Medicaid Direct
a. 3,750 (18%)
3. Healthy Blue
a. 5,093 (25%)
4. United Healthcare
a. 3,448 (17%)
5. WellCare
a. 3,562 (17%)
6. AmeriHealth
a. 3,446 (17%)

Trillium Health Resources Town Hall Response

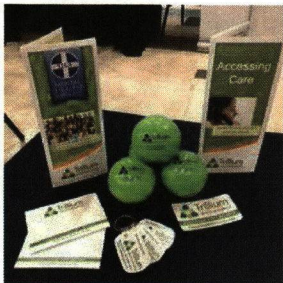


- ▲ In 2024, we held Town Halls that occurred in each of the 18 realigning consolidation counties
- ▲ Several themes emerged from the Town Halls, including requests for increased communication with providers and members/families, the need for streamlined processes, service expansion and requests for administrative flexibilities in how providers offer services
- ▲ Response to those themes include:
 - Request for Proposals and Requests for Applications for identified services
 - Provider Communication Bulletins directly addressing issues raised
 - Revision of process, including for Finance and Provider Network
 - Additional website postings
 - Expansion of Transition of Care flexibilities
 - Operations Team meetings with Consumer and Family Advisory Committee members
- ▲ Planning for our next round of Town Halls is underway with more information to be sent out soon

Project Updates



- ▲ Substance Abuse Prevention in Schools
- ▲ Naloxone Kits
- ▲ Summits and Re-Entry Simulations
- ▲ CHESS Health
- ▲ Community Opportunity Centers
- ▲ Play Together Accessible Playground
- ▲ Victory Junction Family Weekends



Members Served in Duplin County

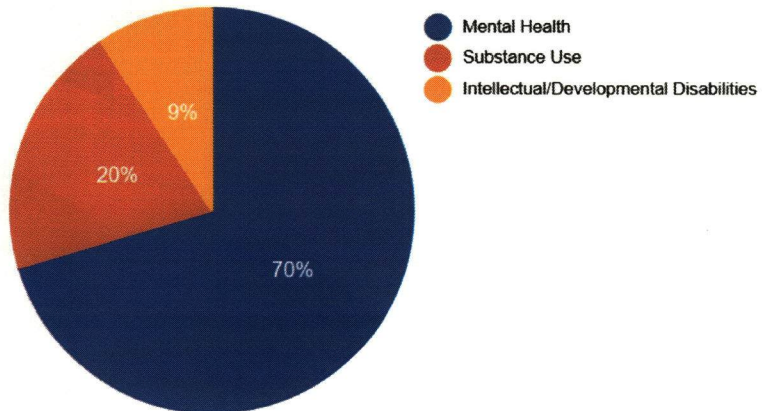


Total Members Served - 1,228*

- ▲ Mental Health - 971
- ▲ Substance Use - 279
- ▲ I/DD - 128

*Total is unduplicated, since a single individual may receive services in more than one category

Local Members Served July-December 2024



Accessing Services



- ▲ **Member & Recipient Services Line:** [1-877-685-2415](tel:1-877-685-2415) Monday-Saturday 7am-6pm
- ▲ **Behavioral Health Crisis Line:** [1-888-302-0738](tel:1-888-302-0738) 24/7/365
- ▲ Member and Recipient Services and Behavioral Health Crisis Line staff screen and triage callers, and refer to a provider who can best suit their needs
- ▲ Access to services is determined by the urgency of need assessed.

Any Questions?



LL 12-30-24
W 12-30-24
BT 12-30-24

TOWN OF TEACHEY TAX REQUEST RELEASE DATE JANUARY 6, 2025								
NAME	TOWNSHIP	TOWN	TAX YEAR	ACCOUNT NUMBER	TOWN TAX	LATE LIST PENALTY	TOTAL RELEASE	REASON FOR RELEASE
IGLESIA CRISTIANA PALABRA DE FE	09	T-78	2024	4271320	\$ 45.00	\$	45.00	LATE APPLICATION FOR EXEMPTION church
IGLESIA CRISTIANA PALABRA DE FE	09	T-78	2024	4271320	\$ 2,063.50	\$ -	\$ 2,063.50	LATE APPLICATION FOR EXEMPTION church
GRAND TOTAL					\$ 2,108.50	\$ -	\$ 2,108.50	
SUBMITTED BY: 					DATE APPROVED: 			

Margaret K. Jacobs, Clerk

487000

000733

P. 1

9182937781
No. 2744 P. 1

11-Feb-2025 21:58 9182937781
Feb. 11, 2025 5:24 PM

W 1-27-25

from Duplin County

File: 9182937781

To: 9182937781@GFCM.COM File: 9182937781

Page 2 of 2

01/02/2025 8:41 AM

TOWN OF WARSAW
TAX REQUEST

RELEASE DATE FEBRUARY 3, 2025

NAME	TOWNSHIP	TOWN	TAX YEAR	ACCOUNT NUMBER	TOWN TAX	LATE FEE	TOTAL	REASON FOR RELEASE
BRINKLEY RESTAURANT GROUP INC	01	T-73	2024	1002424	\$ 182.69	\$ 18.27	\$ 200.96	BUSINESS DISSOLVED
BRINKLEY RESTAURANT GROUP INC	01	T-73	2023	1002424	\$ 182.69	\$ 18.27	\$ 200.96	BUSINESS DISSOLVED
BRINKLEY RESTAURANT GROUP INC	01	T-73	2022	1002424	\$ 182.69	\$ 18.27	\$ 200.96	BUSINESS DISSOLVED
BRINKLEY RESTAURANT GROUP INC	01	T-73	2021	1002424	\$ 176.38	\$ 17.63	\$ 193.91	BUSINESS DISSOLVED
BRINKLEY RESTAURANT GROUP INC	01	T-73	2020	1002424	\$ 176.38	\$ 17.63	\$ 193.91	BUSINESS DISSOLVED
BRINKLEY RESTAURANT GROUP INC	01	T-73	2019	1002424	\$ 176.38	\$ 17.63	\$ 193.91	BUSINESS DISSOLVED
BRINKLEY RESTAURANT GROUP INC	01	T-73	2018	1002424	\$ 176.38	\$ 17.63	\$ 193.91	BUSINESS DISSOLVED
BRINKLEY RESTAURANT GROUP INC	01	T-73	2017	1002424	\$ 176.38	\$ 17.63	\$ 193.91	BUSINESS DISSOLVED
MONTEALVO, FIDEL	01	T-73	2024	6087043	\$ 278.73	\$ -	\$ 278.73	APPLIED LATE FOR ELDERLY EXEMPTION
ROBLERO, OVIDIO FEDEL & WIFE	01	T-73	2024	1003092	\$ 239.21	\$ -	\$ 239.21	OVERIDE WASNT ABOVE-HOUSE #N DEPRECIATED
GRAND TOTAL					\$ 1,947.41	\$ 142.96	\$ 2,090.37	
SUBMITTED BY:								DATE APPROVED: 2/10/25



Airport Commission
Month End Report
January 2025



Airport Staff
Josh Raynor Airport Director
Danny Oxendine Airport Technician
Tyler Henley Airport Technician
Al Warren Sub Airport Technician

Airport Commission Members
Larry Deboise, Vice Chair
Joe Bryant
Al Connors
Roger Davis
Grey Morgan
Dexter Edwards
Scotty Kennedy
Jerry Tysinger
Jack Alphin, Chair

Operating Hours
Monday - Friday 7am - 6pm
Saturday 8am - 6pm
Sunday 1pm - 5pm
Closed
Thanksgiving & Christmas Day

Month	Av-Gas Sales	Jet-A Sales	Total	Av-Gas Sales	Jet-A Sales	Total	Previous FY
July	\$4,122.27	\$82,054.98	\$86,177.25	1,546.18	20,587.68	\$22,133.86	\$22,861.46
August	\$7,170.49	\$90,657.11	\$97,827.60	1,356.32	22,118.99	\$23,475.31	\$18,022.32
September	\$6,053.47	\$54,924.90	\$60,978.37	1,168.51	14,283.57	\$15,452.08	\$12,879.56
October	\$29,608.04	\$94,346.96	\$123,955.00	5,900.59	26,542.28	\$32,442.87	\$22,362.94
November	\$10,621.69	\$46,318.64	\$56,940.33	2,131.67	12,856.63	\$14,988.30	\$16,672.52
December	\$9,553.37	\$63,767.16	\$73,320.53	1,988.35	17,427.88	\$19,416.23	\$11,885.30
January	\$11,302.01	\$38,470.50	\$49,772.51	2,351.55	9,869.43	\$12,220.98	\$17,530.96
February	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$14,487.68
March	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$6,266.60
April	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$4,223.34
May	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$15,516.90
June	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$23,727.28
TOTAL	\$82,431.34	\$470,540.37	\$552,971.71	16,443.17	123,686.46	\$140,129.63	\$231,179.86

Month	Av-Gas Sales	Jet-A Sales	Total	Av-Gas Sales	Jet-A Sales	Total	Previous FY
July	\$4,122.27	\$82,054.98	\$86,177.25	1,546.18	20,587.68	\$22,133.86	\$22,861.46
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May	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$15,516.90
June	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$23,727.28
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March	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$6,266.60
April	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$4,223.34
May	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$15,516.90
June	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$23,727.28
TOTAL	\$82,431.34	\$470,540.37	\$552,971.71	16,443.17	123,686.46	\$140,129.63	\$231,179.86

Recent Project Activity & Updates:
Low operations and low sales due to critical aircraft being out for maintenance.
New hangar designed and rough estimates look good. Working towards GMP.
Taxiway Connector A3 construction looking like March start.
Fuel farm design completed, waiting to bid, cost estimate looks good at \$2.1m.
All new T-hangers & Legacy T-hangers fully occupied. Communal hangar full now.
2025 State Economic Impact report is in and DPL has an impact of \$146 million dollars!

Project Name	Project #	\$ Amount
Connector Taxiway Design	7553	\$97,625.00
Fuel Farm Design	7554	\$99,931.00
TDR Funds	7555	\$5,201,678.40
Construction Taxiway A3	7553	\$1,400,000.00
Total Project \$		\$6,799,234.40

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Revenue Report

Print Date	Monday, February 3, 2025	Receipt Date From	1/1/2025 12:00:00 AM	Item	All
		Receipt Date To	1/31/2025 11:59:00 PM	Item Group	All
		Account Code	All	Site	All
		Cash Drawer	All	Payment Type	All
		Refunds	Include		

Receipt#	Account	Receipt Date	Animal	Person	Payment	Subtotal	Discount	Reason	Tax	Total Due	Total
Paid Cash		Paid Check		Paid Debit		Paid Credit Card		Paid Gift Card		Paid Voucher	
Item	Code	Cash Drawer			Type	(# Units @ Price)	Staff Person	Reference		Total Paid	
Item Number	IRN				UPC#	Item Type		Item Category		Late Fee	
(# Units @ Cost)	Markup %	Tax Code 1 (\$)			Tax Code 2 (\$)		Discount %	Site			

* DOG AT- LARGE PROHIBITED	Group % of Total Sales: 1.21%	SubTotal	Discount	Tax	Total Due / Paid	Total
1ST		\$50.00	\$0.00	\$0.00	\$0.00/\$50.00	\$50.00
<No Account Code>	Total Items: 1	\$50.00	\$0.00	\$0.00	\$50.00	\$50.00

* DOG AT LARGE PROHIBITED	Group % of Total Sales: 6.04%	SubTotal	Discount	Tax	Total Due / Paid	Total
3RD		\$250.00	\$0.00	\$0.00	\$0.00/\$250.00	\$250.00
<No Account Code>	Total Items: 1	\$250.00	\$0.00	\$0.00	\$250.00	\$250.00

*CANINE ADOPTION FEE	Group % of Total Sales: 2.69%	SubTotal	Discount	Tax	Total Due / Paid	Total
		\$110.00	\$0.00	\$0.00	\$0.00/\$110.00	\$110.00
<No Account Code>	Total Items: 10	\$110.00	\$0.00	\$0.00	\$110.00	\$110.00

*DUTY TO CONTROL-1ST	Group % of Total Sales: 1.21%	SubTotal	Discount	Tax	Total Due / Paid	Total
762440005		\$50.00	\$0.00	\$0.00	\$0.00/\$50.00	\$50.00
76-2440-005	Total Items: 1	\$50.00	\$0.00	\$0.00	\$50.00	\$50.00

		SubTotal	Discount	Tax	Total Due / Paid	Total
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Revenue Report

*DUTY TO CONTROL-3RD	Group % of Total Sales: 6.04%	SubTotal	Discount	Tax	Total Due / Paid	Total
762440005		\$250.00	\$0.00	\$0.00	\$0.00/\$250.00	\$250.00
<No Account Code>	Total Items: 1	\$250.00	\$0.00	\$0.00	\$250.00	\$250.00

*LONNIE'S ANGELS 72-22065	Group % of Total Sales: 13.27%	SubTotal	Discount	Tax	Total Due / Paid	Total
		\$549.00	\$0.00	\$0.00	\$0.00/\$549.00	\$549.00
<No Account Code>	Total Items: 3	\$549.00	\$0.00	\$0.00	\$549.00	\$549.00

*NUISANCE ANIMAL PROHIBITE	Group % of Total Sales: 1.21%	SubTotal	Discount	Tax	Total Due / Paid	Total
1ST		\$50.00	\$0.00	\$0.00	\$0.00/\$50.00	\$50.00
<No Account Code>	Total Items: 1	\$50.00	\$0.00	\$0.00	\$50.00	\$50.00

*NUISANCE ANIMAL PROHIBITE	Group % of Total Sales: 6.04%	SubTotal	Discount	Tax	Total Due / Paid	Total
3RD		\$250.00	\$0.00	\$0.00	\$0.00/\$250.00	\$250.00
<No Account Code>	Total Items: 1	\$250.00	\$0.00	\$0.00	\$250.00	\$250.00

*RESCUE CAT TRANSFER FEES	Group % of Total Sales: 0.48%	SubTotal	Discount	Tax	Total Due / Paid	Total
4380-34346		\$20.00	\$0.00	\$0.00	\$0.00/\$20.00	\$20.00
	Total Items: 1	\$20.00	\$0.00	\$0.00	\$20.00	\$20.00

*RESCUE DOG TRANSFER FEES	Group % of Total Sales: 10.28%	SubTotal	Discount	Tax	Total Due / Paid	Total
4380-34346		\$425.00	\$0.00	\$0.00	\$0.00/\$425.00	\$425.00
	Total Items: 17	\$425.00	\$0.00	\$0.00	\$425.00	\$425.00

*BORDETELLA	Group % of Total Sales: 3.87%	SubTotal	Discount	Tax	Total Due / Paid	Total
BRONCHISEPTICA		\$160.00	\$0.00	\$0.00	\$0.00/\$160.00	\$160.00
<No Account Code>	Total Items: 15	\$160.00	\$0.00	\$0.00	\$160.00	\$160.00

*CANINE VOUCHER 72-2206-001	Group % of Total Sales: 21.76%	SubTotal	Discount	Tax	Total Due / Paid	Total
		\$900.00	\$0.00	\$0.00	\$0.00/\$900.00	\$900.00

Revenue Report

<No Account Code>	Total Items: 8	\$900.00	\$0.00	\$0.00	\$900.00	\$900.00
1Duramune Max 5 VACCINE ONLY	Group % of Total Sales: 3.14%	\$130.00	\$0.00	\$0.00	\$0.00/\$130.00	\$130.00
<No Account Code>	Total Items: 13	\$130.00	\$0.00	\$0.00	\$130.00	\$130.00
1RABVAC1	Group % of Total Sales: 4.88%	\$205.00	\$0.00	\$0.00	\$0.00/\$205.00	\$205.00
<No Account Code>	Total Items: 21	\$205.00	\$0.00	\$0.00	\$205.00	\$205.00
BOARDING FEE	Group % of Total Sales: 8.34%	\$345.00	\$0.00	\$0.00	\$0.00/\$345.00	\$345.00
<No Account Code>	Total Items: 23	\$345.00	\$0.00	\$0.00	\$345.00	\$345.00
MICROCHIP	Group % of Total Sales: 0.73%	\$30.00	\$0.00	\$0.00	\$0.00/\$30.00	\$30.00
<No Account Code>	Total Items: 1	\$30.00	\$0.00	\$0.00	\$30.00	\$30.00
OWNER SURRENDER EUTHANASIA	Group % of Total Sales: 1.21%	\$50.00	\$0.00	\$0.00	\$0.00/\$50.00	\$50.00
<No Account Code>	Total Items: 1	\$50.00	\$0.00	\$0.00	\$50.00	\$50.00
OWNER SURRENDER FEE	Group % of Total Sales: 1.21%	\$50.00	\$0.00	\$0.00	\$0.00/\$50.00	\$50.00
<No Account Code>	Total Items: 5	\$50.00	\$0.00	\$0.00	\$50.00	\$50.00
OWNER SURRENDER TRANSPORT	Group % of Total Sales: 0.87%	\$40.00	\$0.00	\$0.00	\$0.00/\$40.00	\$40.00
<No Account Code>	Total Items: 1	\$40.00	\$0.00	\$0.00	\$40.00	\$40.00

Revenue Report

RECLAIM FEE	Group % of Total Sales: 3.02%	\$125.00	\$0.00	\$0.00	\$0.00/\$125.00	\$125.00
<No Account Code>	Total Items: 5	\$125.00	\$0.00	\$0.00	\$125.00	\$125.00
VEY FEES	Group % of Total Sales: 1.23%	\$51.00	\$0.00	\$0.00	\$0.00/\$51.00	\$51.00
<No Account Code>	Total Items: 2	\$51.00	\$0.00	\$0.00	\$51.00	\$51.00
VETERINARIAN SERVICES	Group % of Total Sales: 1.11%	\$46.00	\$0.00	\$0.00	\$0.00/\$46.00	\$46.00
<No Account Code>	Total Items: 2	\$46.00	\$0.00	\$0.00	\$46.00	\$46.00
Total Price:	\$4,136.00	Total # Units Sold:	130			
Total Revenue:	\$4,136.00	Total Cost:	\$1,246.75			
Total Discount:	\$0.00	Markup % Total - For All Items:	\$641.75			
Total Tax:	\$0.00	Markup % Total - Only for Inventory Items:	\$5.00			
Grand Total:	\$4,136.00	Total Cost % against Total Sales:	30.17%			

Case Activity Crosstab

Print Date

Monday, February 3, 2025

Date From	1/1/2025 12:00 AM	Case Officer	All	Activity Result	All
Date To	1/31/2025 11:59 PM	Patrol Area	All	Activity Result By	All
Based on	Activity Close Date/Time	Danger	All	Activity Type	All
Priority	All	Case Type	All	Activity SubType	All
Site	All	Case SubType	All	Activity State	All
Case Category	All	Junsdiction	All	Activity Owner	All
Case Status	All	Condition	All	Activity Updated by	All
X	Case Category	Y1	Activity Type	Y2	Activity Subtype

		Incident	Investigation	Total
AFTER HOUR CALLS	Total	1	1	2
Attacked Domestic Animal	Total	0	1	1
DOG BITE	Total	0	3	3
FOLLOW UP	Total	32	0	32
Hit by automobile	Total	1	0	1
Injured Animal	Total	2	0	2
RABIES SUSPECT	Total	0	1	1
SEC 11 DOGS AT LARGE PROHIBITED	Total	6	0	6
SEC 12 NUISANCE ANIMALS PROHIBITED	Total	22	0	22
SEC 14 SETTING HUMANE TRAPS	Total	1	0	1

Case Activity Crosstab

SEC 25 RABIES VACC FOR DOG AND CATS	Total	0	1	1
SEC - 8 CRUELTY AND NEGLECT TO ANIMALS	Total	0	6	6
WELFARE CHECK	Total	0	6	6
WILDLIFE SITE	Total	0	1	1
Total		65	20	85

Case Detail

Print Date Monday, February 3, 2025

Case Category	All	Case Result	All	Include Activities	False
Case Type	All	Case Result By	All	Include Conditions	False
Case SubType	All	Case Memo Type	All	Include Memos	False
Case Status	All	Include Case Address	False	Include Violations	False
Case Officer	All	Include Animal Info	False	Based On	Case Date/Time
Officer Site	All	Include Person Info	False	Date From	1/1/2025 12:00 AM
Case Jurisdiction	All	Include Animals	False	Date To	1/31/2025 11:59 PM
City	All	Include Persons	False		
Patrol Area	All				

Case#	Case Category	Case Type	Case Date/Time	Case Status	Case Officer	Case Jurisdiction	Case Result	Case Result Date/Time
Case Reference #	Case SubType	Reported Date/Time	Patrol Area	Case Result By	Case Review Date/Time			
abandoned on property								1
Bite / Scratch								4
Cruelty / Neglect								1
Enforcement								9
Hit by automobile								1
KILLED DOMESTICATED ANIMAL								2
Nuisance								1
Stray								57
SUSPECTED FOR RABIES								1
Welfare Check								8

Total Count: 83

Outcome Summary Report

Print Date Monday, February 3, 2025

Outcome StartDate	1/1/2025 12:00 AM	Outcome Type	All
Outcome EndDate	1/31/2025 11:59 PM	Outcome SubType	All
Species	All	Jurisdiction	All
Age Group	All	TransferOut Reason	All
Site	All	Outcome Status	Completed

Animal#	Name	Species	Primary Breed	Age	Sex	Alter	Outcome Type	Outcome SubType	Outcome By	Recorded By
ARN#	Secondary Breed	Danger	Danger Reason	Jurisdiction	TransferOut Reason	Outcome Date/Time				
Adoption							Total Outcomes: 37	Total Unique Animals: 36		
Clinic Out							Total Outcomes: 11	Total Unique Animals: 11		
Died							Total Outcomes: 3	Total Unique Animals: 3		
DOA							Total Outcomes: 1	Total Unique Animals: 1		
Euthanasia							Total Outcomes: 24	Total Unique Animals: 24		
Return to Owner/Guardian							Total Outcomes: 8	Total Unique Animals: 8		
Transfer Out							Total Outcomes: 47	Total Unique Animals: 47		
Total Count:										131

Intake Detail Report

Print Date	Monday, February 3, 2025	Intake StartDate	1/1/2025 12:00 AM	Jurisdiction	All
		Intake EndDate	1/31/2025 11:59 PM	Injury Cause	All
		Intake Type	All	PreAltered	All
		Intake SubType	All	Site Name	All
		Species	All	Age Group	All
		DOA	All	Animal Tag Type	All
		Intake Status	Completed		

Animal#	Animal Name	Species	Breed	Age	Gender	Color	PreAltered	IntakeDate	Intake Type	PetID
ARN	Tag type	Size	Location / Sublocation	Altered	Danger	Danger Reason	S/N	By	Subtype	DOA
Clinic							Total Intakes: 11		Total Unique Animals: 11	
Owner/Guardian Surrender							Total Intakes: 8		Total Unique Animals: 8	
Return							Total Intakes: 2		Total Unique Animals: 2	
Seized / Custody							Total Intakes: 13		Total Unique Animals: 13	
Stray							Total Intakes: 89		Total Unique Animals: 89	
									</	

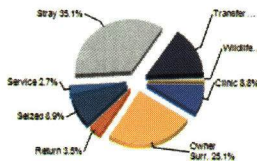
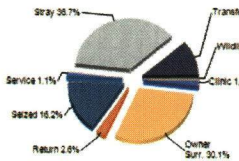
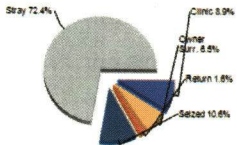


Shelter Statistics - Intake

Start Date: January 01, 2025
End Date: January 31, 2025

USNC100
Duplin County Animal Services

	Your Shelter					North Carolina (54 organizations)					United States (1261 organizations)				
	Dog		Cat		Other	Dog		Cat		Other	Dog		Cat		Other
	< year	year+	< year	year+		< year	year+	< year	year+		< year	year+	< year	year+	
Intakes That were:															
Previously Altered	0	2	0	0	1	59	256	138	188	0	3,573	12,255	5,052	10,894	215
Totals by Intake															
Clinic	1	8	1	1	0	6	53	5	17	0	1,326	3,185	2,481	3,916	115
Owner Surrender	5	1	0	0	2	301	410	327	308	17	6,121	9,248	6,343	8,338	1,380
Return	2	0	0	0	0	24	48	26	21	0	786	1,857	626	1,117	51
Seized	7	5	0	1	0	120	395	38	144	36	1,803	6,011	661	1,941	744
Service	0	0	0	0	0	3	3	6	38	0	380	1,396	362	1,142	44
Stray	22	42	13	12	0	349	659	248	398	7	8,274	16,740	7,297	11,120	498
Transfer	0	0	0	0	0	179	83	151	100	0	6,465	4,647	4,145	3,424	260
Wildlife	0	0	0	0	0	0	0	0	0	8	0	0	0	0	944
Total	37	56	14	14	2	982	1,651	801	1,026	68	25,155	43,084	21,915	30,998	4,036



Earliest entry: 1/1/2025
Latest entry: 1/31/2025

Daily Use Date: 11/2/2013
Run Date: 2/3/2025 8:00:22 AM



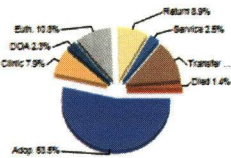
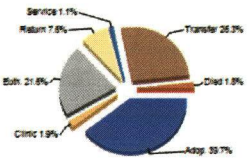
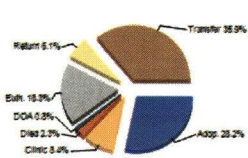
Shelter Statistics - Outcome

Start Date: January 01, 2025
End Date: January 31, 2025

USNC100 Duplin County Animal Services	Your Shelter						North Carolina (54 organizations)						United States (1261 organizations)					
	Dog			Cat			Dog			Cat			Dog			Cat		
	< year		year+	< year		year+	< year		year+	< year		year+	< year		year+	< year		year+
Person																		
A) Have Email Address	3	4		2	0	0	319	477	585	339	15		14,062	21,814	23,280	18,598	1,721	
B) Have Phone Number	11	22		7	14	2	391	804	645	420	34		15,467	28,415	25,032	21,212	1,966	
C) Have ZipCode	11	22		7	14	2	388	803	645	424	34		15,302	28,132	24,902	20,599	1,997	
Totals by Outcome																		
Adoption	8	8		6	13	2	348	484	631	345	27		13,218	17,111	22,150	15,582	1,842	
Clinic	1	8		1	1	0	6	53	12	18	0		1,329	2,655	2,520	3,804	64	
Died	0	1		1	1	0	13	9	9	13	0		267	299	289	325	107	
DOA	0	1		0	0	0	0	19	0	4	2		51	1,201	56	1,203	485	
Euthanasia	0	21		1	2	0	78	479	52	374	14		1,212	7,952	712	3,617	627	
Missing	0	0		0	0	0	0	4	4	5	0		24	69	71	100	7	
Return To Owner	2	6		0	0	0	38	278	2	27	7		899	8,765	348	1,532	100	
Service	0	0		0	0	0	0	2	1	47	0		277	728	533	1,782	9	
Transfer	28	19		0	0	0	275	366	297	267	12		4,586	5,405	2,683	3,226	645	
Wildlife	0	0		0	0	0	0	0	0	0	0		0	0	0	0	230	
Total	39	64		9	17	2	758	1,694	1,008	1,100	62		21,863	44,185	29,362	31,171	4,116	

Earliest entry: 1/1/2025
Latest entry: 1/31/2025

Daily Use Date: 11/2/2013
Run Date: 2/3/2025 8:00:22 AM



Earliest entry: 1/1/2025
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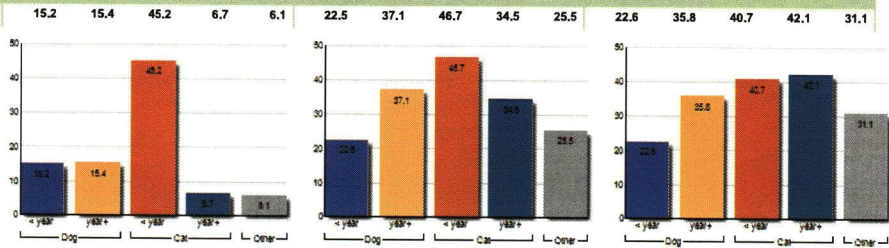




Shelter Statistics - Avg Length of Stay by Intake Type

Start Date: January 01, 2025
End Date: January 31, 2025

Intake Type	Your Shelter					North Carolina (54 organizations)					United States (1261 organizations)				
	Dog		Cat		Other	Dog		Cat		Other	Dog		Cat		Other
	< year	year+	< year	year+		< year	year+	< year	year+		< year	year+	< year	year+	
Clinic	0	0	0	0	0	0.2	1.9	57.3	10.4	0	3.4	6.1	4.4	3.1	3.6
Owner Surrender	14.6	12	0	0	6.1	23.1	46.3	37.8	35.1	19.5	21.7	35.4	34	46.1	33.8
Return	1	0	0	0	0	16.3	62.8	9.1	29.3	189.3	13	62.3	14.8	64.8	70.3
Seized	6	16.7	0	4	0	24.1	23.5	53.5	26.1	18.6	24.2	28.9	46.6	27.3	42
Service	0	0	0	0	0	0	30	16.8	3	0	11	12.8	13	5.3	9.9
Stray	17.2	18.1	50.8	7.5	0	22.4	40.6	58.6	45.4	21.2	27.1	37.3	57.3	50.4	45.6
Transfer	0	0	0	0	0	22.4	36.6	26.2	16.1	42	23.5	56.8	29.5	61.8	62
Wildlife	0	0	0	0	0	0	0	0	0	0	0	0	0	0	3.4
Total															



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Run Date: 2/3/2025 8:00:22 AM

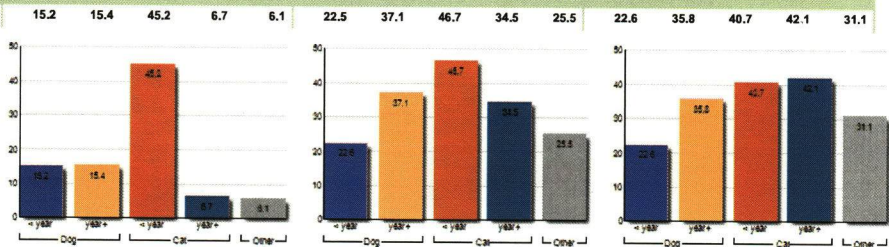
EMPOWERING ANIMAL WELFARE THROUGH DATA MANAGEMENT



Shelter Statistics - Avg Length of Stay by Outcome Type

Start Date: January 01, 2025
End Date: January 31, 2025

Outcome Type	Your Shelter					North Carolina (54 organizations)					United States (1261 organizations)				
	Dog		Cat		Other	Dog		Cat		Other	Dog		Cat		Other
	< year	year+	< year	year+		< year	year+	< year	year+		< year	year+	< year	year+	
Adoption	21.7	18.3	30.8	8.1	6.1	32.8	64.8	49.1	61	46.4	27.1	60.8	46.8	56.2	41.4
Clinic	0	0	0	0	0	0.2	1.9	57.3	10.9	0	3.7	7.1	3.7	3.1	6.5
Died	0	12.6	220.9	0	0	27.7	690	33.4	115.5	0	22.1	248.9	53.4	101.5	22.6
Euthanasia	0	10	1	4	0	22.3	17.4	13.1	7.2	0.3	21.2	20.3	18.3	18.8	3.4
Missing	0	0	0	0	0	0	60.2	56.9	129	0	111.2	298.4	155.6	1488.6	1680.4
Return To Owner	4	6.2	0	0	0	2.3	29.3	19.6	5.5	3.9	4.9	6.1	22.3	15.2	4.6
Service	0	0	0	0	0	0	0.9	146.2	15.1	0	5.3	22.5	8.4	11	84.1
Transfer	14.7	30.4	0	0	0	12.7	22.9	47.2	41.3	24.5	19.7	36	36.4	40.9	48.8
Wildlife	0	0	0	0	0	0	0	0	0	0	0	0	0	0	11
Total															



Earliest entry: 1/1/2025
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EMPOWERING ANIMAL WELFARE THROUGH DATA MANAGEMENT

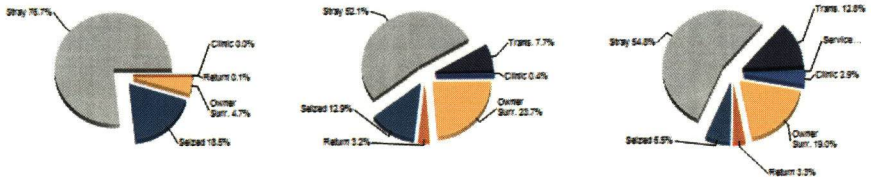


Shelter Statistics – Animal Care Days by Intake Type

Start Date: January 01, 2025
End Date: January 31, 2025

does not include your shelter's data does not include your shelter's data

USNC100 Duplin County Animal Services	Your Shelter					North Carolina (54 organizations)					United States (1261 organizations)				
	Dog		Cat		Other	Dog		Cat		Other	Dog		Cat		Other
	< year	year+	< year	year+		< year	year+	< year	year+		< year	year+	< year	year+	
Intake Type															
Clinic	0	0	0	0	0	1	34	119	13	0	27936	120748	39453	51294	475
Owner Surrender	66	9	0	0	12	12928	12392	16171	10931	552	271019	489221	356523	372558	61221
Return	2	0	0	0	0	924	3839	441	1723	184	29889	141749	21137	75879	3015
Seized	160	116	0	39	31	5072	13741	3315	5812	841	94090	293919	41498	64793	33931
Service	0	0	0	0	0	73	180	128	342	0	5932	14615	6970	10444	1506
Stray	463	642	183	144	0	12785	62298	24232	16752	398	741716	1732268	1079209	841901	85276
Transfer	0	0	0	0	0	4841	5706	4440	2119	65	269751	340565	233508	184416	20236
Wildlife	0	0	0	0	0	0	0	0	0	62	0	0	0	0	12215
Total	690	768	183	182	43	36624	98190	48845	37692	2102	1440333	3133084	1778297	1601284	217874



Earliest entry: 1/1/2025
Latest entry: 1/31/2025

Daily Use Date: 11/2/2013
Run Date: 2/3/2025 8:00:22 AM



Shelter Statistics – Animal Care Days by Outcome Type

Start Date: January 01, 2025
End Date: January 31, 2025

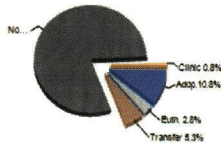
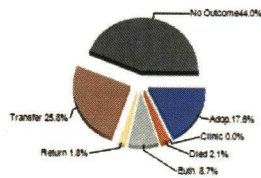
does not include your shelter's data does not include your shelter's data

USNC100 Duplin County Animal Services	Your Shelter					North Carolina (54 organizations)					United States (1261 organizations)				
	Dog		Cat		Other	Dog		Cat		Other	Dog		Cat		Other
	< year	year+	< year	year+		< year	year+	< year	year+		< year	year+	< year	year+	
Outcome Type															
Adoption	79	79	76	81	12	5610	5772	8956	3419	335	182314	208505	283730	171161	20737
Clinic	0	0	0	0	0	1	11	88	11	0	1729	1830	3068	2856	77
Died	0	13	27	0	0	123	24	132	123	0	2769	4028	3176	1965	527
Euthanasia	5	149	1	8	0	982	3085	484	1808	5	11593	49270	5133	15286	587
Missing	0	0	0	0	0	27	21	95	10	0	476	791	1452	917	88
Return To Owner	4	31	0	0	0	83	777	48	106	13	3324	22466	2569	7038	407
Service	0	0	0	0	0	0	2	27	170	0	1158	2137	2803	6004	76
Transfer	326	156	0	0	0	2073	3169	3997	2598	105	47230	48874	29225	27158	5137
Wildlife	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1594
No Outcome	277	341	80	93	31	27724	85329	35017	29446	1645	1189739	2795181	1447141	1368874	188644
Total	690	768	183	182	43	36624	98190	48845	37692	2102	1440333	3133084	1778297	1601284	217874

Earliest entry: 1/1/2025
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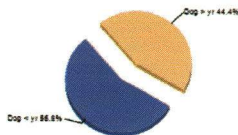
Shelter Statistics - Fees and Revenue

Start Date: January 01, 2025
End Date: January 31, 2025

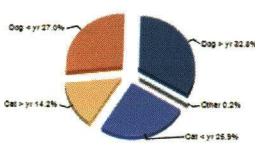
USNC100
Duplin County Animal Services

	Your Shelter					North Carolina (54 organizations)					United States (1261 organizations)				
	Dog		Cat		Other	Dog		Cat		Other	Dog		Cat		Other
	< year	year+	< year	year+		< year	year+	< year	year+		< year	year+	< year	year+	
Intake Revenue															
Fees															
Avg Fees (\$)	10	90	0	0	0	18	14	10	35	0	60	76	54	62	44
Total Revenue (\$)	50	90	0	0	0	110	110	10	70	0	26,172	140,299	31,403	86,755	7,583
Adoption Revenue															
Fees															
Avg Fees (\$)	10	10	0	0	0	128	104	78	66	18	225	125	106	75	39
Total Revenue (\$)	50	40	0	0	0	12,550	15,219	12,037	6,580	70	1,158,783	926,283	802,738	502,013	28,683

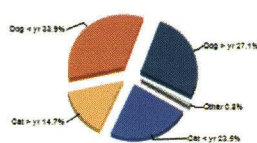
Total Adoption Revenue



Total Adoption Revenue



Total Adoption Revenue



Earliest entry: 1/1/2025
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DUPLIN COUNTY BUILDING INSPECTIONS ACTIVITY						
AUGUST 2024 TO JANUARY 2025						
NUMBER OF INSPECTIONS	August-24	September-24	October-24	November-24	December-24	January-25
NOTES	780	970	1067	822	782	610
	FLORENCE RECOVERY	FLORENCE RECOVERY	FLORENCE RECOVERY	FLORENCE RECOVERY	FLORENCE RECOVERY	FLORENCE RECOVERY
BUILDING PERMITS ISSUED						
NEW RESIDENCE	7	7	9	9	9	14
RESIDENTIAL ADDITION/RENOVATION/ALTERATIONS	2	7	4	6	2	9
COMMERCIAL/MULTI FAMILY NEW CONSTRUCTION	1	1	1	1	0	3
COMMERICAL ADDITION/RENOVATION/UPFIT	10	7	12	6	6	9
MANUFACTURED/MODULAR HOMES	33	31	38	18	26	31
SIGNS/ABC/DAYCARE/POOL/OTHER	13	8	8	10	14	11
STORM DAMAGE RENOVATION	0	0	0	0	0	0
RELOCATED BUILDING	0	0	0	0	1	0
STORAGE BLDG./DECK/PORCH	5	7	7	2	3	2
ELECTRICAL PERMITS ISSUED						
GENERAL ELECTRICAL	119	136	129	87	126	164
POULTRY/SWINE HOUSES	0	0	0	0	4	0
POOL BONDING	1	1	1	2	0	1
MECHANICAL PERMITS ISSUED						
MECHANICAL	69	73	72	46	75	87
PLUMBING PERMITS ISSUED						
PLUMBING	55	90	73	41	47	60
GAS PIPING	9	18	12	11	5	8
INSULATION PERMITS ISSUED						
INSULATION	0	4	0	1	0	2
FEES COLLECTED	31,658.56	36,886.88	36,377.80	25,929.68	32,925.32	42,053.58



THE CULTIVATOR
A Review of January 2025

DUPLIN COUNTY CENTER

Duplin County Center
165C Agriculture Drive
Kenansville, NC 28349

Website: <https://duplin.ces.ncsu.edu>
Duplin County Center-NCCE Facebook: <https://go.ncsu.edu/gvcr9a>
4-H Facebook: <https://go.ncsu.edu/om3spd>

Phone: 910.296.2143
Fax: 910.296.2191

- Amanda Hatcher**
County Extension
Director, Livestock
- Wanda Bell**
Administrative Assistant:
Director, 4-H, Family &
Consumer Sciences
- Wanda Hargrove**
Support Specialist:
Agriculture, Livestock,
Facilities Coordinator
- Jessica Hall**
Livestock and Forages
- Della King**
Agriculture, Field Crops
- Tom Ilroza**
Horticulture
- Rachel Ezzell**
Family and Consumer
Science
- Walter Adams**
Agriculture & Natural
Resources Technician
NC A&T State
- Bridget Huffman**
4-H Youth Development
- Charmae Kendall**
4-H Program Assistant,
Youth
Agriculture/Livestock
- Jasmine Williams**
4-H Prevention
Coordinator

- Notes from the Director.....** Amanda Hatcher
- Completed agent mid year evaluations
 - Assisted in 4-H volunteer award applications to recognize Duplin County 4-H volunteers at the state awards level
 - Submitted items for commissioner agenda and retreat
 - Led Voluntary Agricultural District board meeting
- Livestock.....** Amanda Hatcher, Livestock and Forage
- Attended State Extension Conference in Greensboro
 - Completed state virtual trainings, end of year reports, and attended state extension updates
 - Assisted in care and management of 4-H project pigs
 - Measured depths of pond with field crops agent to mark water point for fire department
 - Attended Regional Soybean School
 - Assisted farmers through farm and office visits
 - Assisted 1 farmer in farm management, 4 farmers in crop management, and 12 farmers in nutrient management
 - Face-to-face contacts: 177, Non face-to-face contacts: 167
- Livestock.....** Jessica Hall, Livestock and Forage
- Attended State Extension Conference in Greensboro, NC
 - Attended NC Cattlemen's Association Board of Directors Meeting and Cape Fear Regional Cattle Conference in Lumberton, NC with state board members and Duplin County Cattlemen's Association members
 - Completed year end reports
 - Continued doctoral classes at NCSU
 - Completed mid-year evaluation
 - Attended East Carolina Showmanship Circuit Board Meeting
 - Prepared for Mounted Equine Drill Team Clinic in February and Equine Health and Trick Riding Clinics in March
 - Face-to-face contacts: 38, Non face-to-face contacts: 243

Britt Building
Monthly
Usage

January
Total number
of events:
36

Total
attendance
for the events:
829

Public events:
35

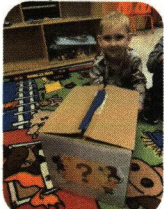
Private events:
1

North Carolina State
University and North
Carolina A&T State
University commit
themselves to positive
action to secure equal
opportunity regardless of
race, color, creed,
national origin, religion,
sex, age, veteran status or
disability. In addition,
the two Universities
welcome all persons
without regard to sexual
orientation. North
Carolina State
University, North
Carolina A&T State
University, U.S.
Department of
Agriculture, and local
governments cooperating.

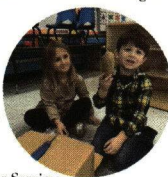
- Field Crops**..... Della King, Field Crop Agent
- Attended NCACAA Board Meeting, NC Department of Ag Grains Market and Basis Training with Nick Lassiter
 - Attended Executive Farm Management Program, Savannah, GA
 - Attended Monthly Extension Water Resources Ag Drainage and Irrigation Team Zoom
 - Attended Grains Agronomic Program Team Zoom
 - Attended Regional Soybean School
 - Attended Area Tobacco GAP Meeting
 - Face-to-face contacts: 312, Non face-to-face contacts: 875

- Horticulture**..... Tom Hroza, Horticulture
- Facilitated beekeeping school with eight new beekeepers attending.
 - Planned pruning workshop for February.
 - Monitored preschool garden at Kenansville Elementary where carrots are coming up.
 - Planned a bat workshop for Spring
 - Managed mushroom beds planted in 2024. Mushrooms are making Mycelium and we are planning for a good crop.
 - Answered questions about crop protection, with the cold weather we have had in January.
 - Face-to-face contacts: 78, Non face-to-face contacts: 1,289

- Family and Consumer Science (FCS)**.....Rachel Ezzell, FCS Agent



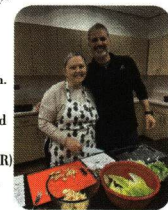
- Continued Color Me Healthy (food and nutrition education) programming with Kenansville Elementary Pre-K. (Pictures on L & R)
- Met with Extension Master Food Volunteers to discuss heart health and train volunteers to support programming with Senior Services in February.
- Met virtually with NC State Extension staff to discuss Policy, System, and Environmental changes to support school and community gardens in the county.



What is it?



- Began culminating project for Masters Degree in Agriculture and Extension Education focusing on Program Evaluation.
- Began six session nutrition education program- Med Instead of Meds- at the Cooperative Extension office. (pictures L & R)
- Face-to-face contacts: 117, Non face-to-face contacts: 240



Agriculture & Natural Resources.....Walter Adams, Tech. (Duplin/Lenoir)

- Had a conference call with Johnathan Wall, new NC A&T Field Tech
- Answered several questions regarding pesticide license and pesticide exams
- Face-to-face contacts: 73, Non face-to-face contacts: 45

4-H and Youth Development.....Bridget Huffman, 4-H Agent

- Attended State Extension Conference in Greensboro, NC.
- Attended the DAISY committee meeting.
- Assisted with the Southeast District 4-H Winter Teen Fling was Saturday, January 18 at Justice Farms in Onslow County. We learned about local food insecurity by collecting and preparing items for CHEW. Mrs. Shelly joined us as our guest speaker to share more about volunteer opportunities and the organization's mission and needs. We engaged in team building and communication activities with our district officer team, who did a fabulous job bringing the event together in Onslow County. Before the day ended we painted pottery and fellowshiped over a delicious taco bar. With over 50 in attendance from 8 different counties and 2 state 4-H officers, we broke in Mrs. Barbara's new pottery barn in an epic way. (Picture right)
- Attended the Duplin County Partnership For Children Board meeting.
- Facilitated the SEDAE4-HYDP in Duplin for their winter business meeting. We also met with the District Director to discuss district rotations for 2025.



- Led the teens meeting. Our teens continued the Money Fundamentals curriculum! They learned if "they really need that!" (Picture left)
- Attended the annual NCAE4-HYDP Winter Professional Meeting and even though I could not attend in-person, they provided Zooms for us during the two day meeting. The two day event consisted of board meetings, business meetings, committee meetings, and professional development workshops.
- Attended county staff updates, 4-H updates and trainings, reports, and State Extension updates.

- Submitted the 4-H clubs' paperwork for annual enrollment to upload to NC 4-H Online. Leaders and 4-ITers started re-enrollment for 2025 as well.
- Planned the annual 4-H Awards Program and preparations for that event have been a huge part of January.
- Face-to-face contacts: 290, Non face-to-face contacts: 5,730



Charmae Kendall, 4-H Agriculture/Livestock Program Assistant

- Attended State Extension Conference in Greensboro
- Led practices for Livestock Judging and Skillathon Teams
- Attended Coastal Plains Chicken Project Orientation Workshop
- Conducted Winter Farm Calendar Program for Kindergarten Classes
- Attended Eastern Showmanship Circuit Board Meeting
- Prepared for Pig Project, which will start programming in February
- Face-to-face contacts: 197, Non face-to-face contacts: 2,290

Jasmine Williams, 4-H Prevention Coordinator

- Attended Partnership for Success Team Meeting, Child Fatality Prevention Team/Multidisciplinary Team (CFPT/MDT)
- Attended Mental/Behavioral/Substance Use Sub-Committee meeting
- Attended Duplin Agencies in Support of Youth (DAISY) meeting.
- Attended Duplin County Substance Use Coalition (DCSUC)
- Continued monthly merchant education activities for Duplin County.

**DUPLIN COUNTY ECONOMIC DEVELOPMENT COMMISSION**

SCOTTY SUMMERLIN, EXECUTIVE DIRECTOR
TERESA T. CHAMBERS, ADMINISTRATIVE SUPPORT SPECIALIST

ACTIVITY REPORT – FEBRUARY 2025

- **AirPark Business & Industrial Park Infrastructure Improvements:** Construction is swiftly gaining momentum. Approaching 60% completion. Monthly progress meetings ongoing. Project consists of extending approximately 1 mile of water mains, sewer mains, building roads, and other utilities. Phase I completion anticipated August 2025.
- **Shell Building Program:** Planning and design nearing completion of two (2) economic development ready buildings at AirPark and SouthPark. Ordered pre-engineered buildings (50,000SF) in order to avoid price escalations on steel. Additional marketing will begin as architectural renderings are completed in next couple months.
- **Site Readiness/Master Development Planning:** Acquired access to matching funds to assist with further due diligence work on County industrial parks. Other potential sources of funding have been identified.
- **Visioning Committee:** First committee meeting held. County needs related to economic development being identified and prioritized to seek funding assistance.
- **North Carolina's Southeast Region:** Participated in Local Developers' Advisory (LDAG) meeting in Elizabeth Town. AirPark Entranceway Improvements under design.
- **Other Named and Active Projects:** Design Mode Cabinetry (ACC) next employment milestone reached. Cottle Farms (Freeze) closeout commenced.
- **Small Business and Technology Development Center @ UNCW:** Meets quarterly in Wilmington. Serving on Advisory Board.
- **Former National Spinning, Beulaville Site:** Toured facility and received broker's marketing material. Linked to Available Sites website. Actively pursuing next tenant for this excellent space (243,337SF).
- **Project Panda - NexGen Cabinets Inc.:** Wallace – Duplin Industrial Center. Local investment and hiring underway.
- **FY2025-26 Budget Preparation:** Submitted budget requisition to Budget Committee.

January 2025 Garage Breakdown

COLLECTIONS				COMMUNICATIONS			COOPERATIVE EXTENSION		
Maintenance Type	Part Cost	Labor Cost	Total Cost	Part Cost	Labor Cost	Total Cost	Part Cost	Labor Cost	Total Cost
Brakes & Rotors			0.00			0.00	588.51		588.51
Def Refuel			0.00			0.00			0.00
Diesel Truck Service	419.98	51.87	471.85			0.00			0.00
Diesel Equipment Service			0.00			0.00			0.00
Garage Road Call			0.00			0.00			0.00
General Repair	675.47	103.72	779.19	35.99		35.99			0.00
Oil Change/Service	379.36	77.79	457.15	32.32		32.32	33.80		33.80
Outside Repairs			0.00			0.00			0.00
Alignment Only			0.00			0.00			0.00
P.M. Maintenance			0.00			0.00			0.00
State Inspection			0.00			0.00			0.00
Tire Change	1034.39	51.88	1086.27			0.00			0.00
Tire Repair			0.00			0.00			0.00
Wrecker Call			0.00			0.00			0.00
Strip Vehicle			0.00			0.00			0.00
Totals	2509.20	285.26	2794.46	68.31	0.00	68.31	622.31	0.00	622.31

EMS				ENVIRONMENTAL HEALTH			HOUSEKEEPING		
Maintenance Type	Part Cost	Labor Cost	Total Cost	Part Cost	Labor Cost	Total Cost	Part Cost	Labor Cost	Total Cost
Brakes & Rotors	140.52		140.52			0.00			0.00
Def Refuel	32.78		32.78			0.00			0.00
Diesel Truck Service			0.00			0.00			0.00
Diesel Equipment Service			0.00			0.00			0.00
Garage Road Call			0.00			0.00			0.00
General Repair	220.00		220.00			0.00	121.39		121.39
Oil Change/Service	287.29		287.29	52.04		52.04			0.00
Outside Repairs	195.00		195.00			0.00			0.00
Alignment Only			0.00			0.00			0.00
P.M. Maintenance			0.00			0.00			0.00

State Inspection			0.00	0.85		0.85			0.00
Tire Change	390.15		390.15			0.00			0.00
Tire Repair			0.00			0.00			0.00
Wrecker Call			0.00			0.00			0.00
Strip Vehicle			0.00			0.00			0.00
Totals	1265.74	0.00	1265.74	52.89	0.00	52.89	121.39	0.00	121.39

SOCIAL SERVICES				SHERIFF			SOLID WASTE DISPOSAL		
Maintenance Type	Part Cost	Labor Cost	Total Cost	Part Cost	Labor Cost	Total Cost	Part Cost	Labor Cost	Total Cost
Brakes & Rotors			0.00	200.37		200.37			0.00
Def Refuel			0.00			0.00	141.45		141.45
Diesel Truck Service			0.00			0.00			0.00
Diesel Equipment Service			0.00			0.00			0.00
Garage Road Call	112.41		112.41	153.45		153.45			0.00
General Repair			0.00	950.59		950.59	568.09	51.86	619.95
Oil Change/Service			0.00	316.81		316.81			0.00
Outside Repairs			0.00	98.00		98.00			0.00
Alignment Only			0.00			0.00			0.00
P.M. Maintenance			0.00			0.00			0.00
State Inspection			0.00			0.00			0.00
Tire Change			0.00	2461.68		2461.68	1081.06	38.91	1119.97
Tire Repair			0.00			0.00			0.00
Wrecker Call			0.00			0.00			0.00
Strip Vehicle			0.00			0.00			0.00
Totals	112.41	0.00	112.41	4180.90	0.00	4180.90	1790.60	90.77	1881.37

SOLID WASTE DISPOSAL EQUIPMENT				TRANSPORTATION			WATER		
Maintenance Type	Part Cost	Labor Cost	Total Cost	Part Cost	Labor Cost	Total Cost	Part Cost	Labor Cost	Total Cost
Brakes & Rotors			0.00			0.00			0.00
Def Refuel	31.05		31.05			0.00			0.00
Diesel Truck Service			0.00			0.00			0.00
Diesel Equipment Service			0.00			0.00			0.00

Garage Road Call			0.00			0.00			0.00
General Repair			0.00			0.00	153.45	12.97	166.42
Oil Change/Service			0.00			0.00	87.83	116.73	204.56
Outside Repairs			0.00			0.00			0.00
Alignment Only			0.00			0.00			0.00
P.M. Maintenance			0.00	1139.86	557.57	1697.43			0.00
State Inspection			0.00			0.00	1.70	25.94	27.64
Tire Change			0.00	278.10		278.10			0.00
Tire Repair			0.00			0.00			0.00
Wrecker Call			0.00			0.00			0.00
Strip Vehicle			0.00			0.00			0.00
Totals	31.05	0.00	31.05	1417.96	557.57	1975.53	242.98	155.64	398.62

DUPLIN COUNTY GARAGE
MONTHLY DEPARTMENT TOTALS SUMMARY
Jan-25

Maintenance Type	Part Cost	Labor Cost	Total Cost
Brakes & Rotors	929.40		929.40
Def Refuel	174.23		174.23
Diesel Truck Service	419.98	51.87	471.85
Diesel Equipment Service			0.00
Garage Road Call	265.86		265.86
General Repair	2724.98	168.55	2893.53
Oil Change/Service	1189.45	194.52	1383.97
Outside Repairs	293.00		293.00
Alignment Only			0.00
P.M. Maintenance	1139.86	557.57	1697.43
State Inspection	2.55	25.94	28.49
Tire Change	5245.38	90.79	5336.17
Tire Repair			0.00
Wrecker Call			0.00
Strip Vehicle			0.00
Totals	12384.69	1089.24	13473.93

74500

000748



Office of the
DUPLIN COUNTY REGISTER OF DEEDS
Anita Marie Savage, Register of Deeds
Post Office Box 970; 118 Duplin Street, Kenansville, NC 28349
Telephone: (910) 296-2108 Fax: (910) 296-2344
anita.savage@duplincountync.com
www.duplinrod.com



**MONTHLY REPORT
FOR
DUPLIN COUNTY
REGISTER OF DEEDS
JANUARY 2025**

Submitted this 3rd day of February, 2025
Anita Marie Savage
Register of Deeds

Recorder and Custodian of County Records

Ledger Report Fee Distribution
Anita Marie Savage, REGISTER OF DEEDS
Duplin, NC

Date Range From Wednesday, January 1, 2025 to Friday, January 31, 2025

Name	Amount
Vital Records Fund	\$339.00
State Treasurer Amount	\$2,306.40
Escrow Credit Total	\$880.00
State Revenue Stamp	\$14,245.77
County Revenue Stamp	\$14,827.23
NC Children's Trust Fund	\$130.00
NC Domestic Violence Fund	\$780.00
ROD General Fund	\$16,428.93
ROD Automation Fund	\$1,915.68
Supplemental Retirement	\$328.49
Total Distribution For Period	\$52,181.50
Cash Total	\$4,752.00
Check Total	\$19,016.00
Pay Account Total	\$2,199.50
Escrow Account Total	\$1,070.75
ACH Total	\$25,221.25
Overpayment Total	(\$78.00)
Total Deposit For Period	\$51,110.75

Ledger Summary Report - Roll-up

Anita Marie Savage, REGISTER OF DEEDS

Duplin, NC

01/01/2025-01/31/2025

Printed 02/03/2025

Category	Receipt Code	Count	Total											
ESCROW CREDIT				Escrow Credit										
ESCROW	ESCROW CREDIT	4	\$880.00	\$880.00										
Category Totals		4	\$880.00	\$880.00										
MAP				Recording	Special	Floodplain Mapping	Excise Tax	Land Transfer	Dept Cultural Res	Pension Fund	Automation Fund	State General Fund	State Treasurer Amt	County Receipts
MAP	MAP	24	\$546.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$8.30	\$53.82	\$0.00	\$0.00	\$483.88
Category Totals		24	\$546.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$8.30	\$53.82	\$0.00	\$0.00	\$483.88
MARR				Fee	NCCTF	DVCF	Pension Fund	Automation Fund	County Receipts					
ML	MARRIAGE LICENSE	26	\$1,560.00	\$0.00	\$130.00	\$780.00	\$23.40	\$62.66	\$563.94					
Category Totals		26	\$1,560.00	\$0.00	\$130.00	\$780.00	\$23.40	\$62.66	\$563.94					
NO BOOK				Fee	Special	Pension Fund	Automation Fund	County Receipts						
AMOVIT	AMENDMENT - VITALS	3	\$30.00	\$0.00	\$0.00	\$0.45	\$2.97	\$25.58						
BIRTH	CERTIFIED COPY - BIRTH	209	\$2,090.00	\$0.00	\$0.00	\$31.35	\$206.91	\$1,851.74						
BIRTHSE	CERTIFIED COPY - SENIOR BIRTH	21	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00						
CCOPY	CERTIFIED COPY - REAL PROPEI	17	\$103.00	\$0.00	\$0.00	\$1.58	\$10.16	\$91.26						
COPY	COPIES	45	\$55.25	\$0.00	\$0.00	\$0.87	\$5.43	\$48.95						
COPYV	COPIES - VITAL RECORDS	7	\$5.50	\$0.00	\$0.00	\$0.07	\$0.53	\$4.90						
DEATH	CERTIFIED COPY - DEATH	278	\$2,780.00	\$0.00	\$0.00	\$41.70	\$275.22	\$2,463.08						
FAXCO	FAX - NON TOLL FREE	1	\$0.75	\$0.00	\$0.00	\$0.01	\$0.07	\$0.67						
MARR	CERTIFIED COPY - MARRIAGE	59	\$590.00	\$0.00	\$0.00	\$8.85	\$58.41	\$522.74						
Category Totals		630	\$5,854.50	\$0.00	\$0.00	\$64.68	\$559.70	\$5,009.92						
PROPERTY				Recording	Special	Floodplain Mapping	Excise Tax	Land Transfer	Dept Cultural Res	Pension Fund	Automation Fund	State General Fund	State Treasurer Amt	County Receipts
ABN	ASSUMED BUSINESS NAME	8	\$208.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$3.12	\$15.52	\$0.00	\$49.60	\$139.76
ADM/COR	ADMINISTRATIVE CORRECTION	4	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

Ledger Summary Report - Roll-up

Anita Marie Savage, REGISTER OF DEEDS

Duplin, NC

01/01/2025-01/31/2025

Printed 02/03/2025

Category	Receipt Code	Count	Total											
AFDVT	AFFIDAVIT	28	\$876.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$10.14	\$60.44	\$0.00	\$161.20	\$454.22
AGMT	AGREEMENT	2	\$52.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.78	\$3.85	\$0.00	\$12.40	\$34.94
APPT	APPOINTMENT	1	\$26.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.39	\$1.94	\$0.00	\$6.20	\$17.47
ASGMT	ASSIGNMENT	12	\$312.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$4.68	\$23.28	\$0.00	\$74.40	\$209.64
CM/D	COMMISSIONER DEED	1	\$282.00	\$0.00	\$0.00	\$0.00	\$256.00	\$0.00	\$0.00	\$0.39	\$1.94	\$0.00	\$6.20	\$17.47
D/COR	DEED OF CORRECTION	2	\$52.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.78	\$3.88	\$0.00	\$12.40	\$34.94
D/REL	DEED OF RELEASE	2	\$52.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.78	\$3.88	\$0.00	\$12.40	\$34.94
D/T	DEED OF TRUST	94	\$5,888.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$88.32	\$570.40	\$0.00	\$570.40	\$4,658.88
DECL	DECLARATION	14	\$364.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$5.46	\$27.16	\$0.00	\$86.80	\$244.58
DEED	DEED	139	\$32,221.00	\$0.00	\$0.00	\$0.00	\$28,569.00	\$0.00	\$0.00	\$53.43	\$265.78	\$0.00	\$849.40	\$2,393.39
EASE	EASEMENT	17	\$442.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$6.63	\$32.96	\$0.00	\$105.40	\$296.99
FORECL	FORECLOSURE	1	\$26.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.39	\$1.94	\$0.00	\$6.20	\$17.47
M/A	MODIFICATION AGREEMENT	9	\$234.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$3.51	\$17.46	\$0.00	\$55.80	\$157.23
MEMO	MEMORANDUM	5	\$130.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1.85	\$9.70	\$0.00	\$31.00	\$87.35
MTG	MORTGAGE	3	\$192.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2.88	\$18.60	\$0.00	\$18.60	\$151.92
NOTARY	NOTARY	16	\$100.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1.50	\$9.90	\$0.00	\$0.00	\$89.60
NOTICE	NOTICE	2	\$52.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.78	\$3.88	\$0.00	\$12.40	\$34.94
ORD	ORDINANCE	1	\$26.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.39	\$1.94	\$0.00	\$6.20	\$17.47
P/A	POWER OF ATTORNEY	11	\$367.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$5.51	\$28.32	\$0.00	\$68.20	\$263.97
QCD	QUITCLAIM DEED	8	\$208.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$3.12	\$15.52	\$0.00	\$49.60	\$139.76
R/COV	RESTRICTIVE COVENANTS	1	\$26.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.39	\$1.94	\$0.00	\$6.20	\$17.47
REL	RELEASE	2	\$52.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.78	\$3.88	\$0.00	\$12.40	\$34.94
REV	REVOCATION OF POWER OF AT	1	\$26.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.39	\$1.94	\$0.00	\$6.20	\$17.47
S/INS	SEE INSTRUMENT	4	\$104.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1.56	\$7.76	\$0.00	\$24.80	\$69.88
SAT	SATISFACTION	108	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
SUB/AG	SUBORDINATION AGREEMENT	1	\$26.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.39	\$1.94	\$0.00	\$6.20	\$17.47
SUB/TR	SUBSTITUTION OF TRUSTEE	5	\$130.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1.85	\$9.70	\$0.00	\$31.00	\$87.35
TR/CRT	TRUSTEES CERTIFICATION	1	\$26.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.39	\$1.94	\$0.00	\$6.20	\$17.47
TR/D	TRUSTEES DEED	2	\$210.00	\$0.00	\$0.00	\$0.00	\$158.00	\$0.00	\$0.00	\$0.78	\$3.88	\$0.00	\$12.40	\$34.94
TRUST	TRUST	1	\$30.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.45	\$2.33	\$0.00	\$6.20	\$21.02
UCC/T	UCC TERMINATION - 3 OR MORE	1	\$46.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.67	\$4.43	\$0.00	\$0.00	\$39.90
UCC1	UCC1 - 3 OR MORE PAGES	9	\$377.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$5.63	\$40.08	\$0.00	\$0.00	\$331.29

Ledger Summary Report - Roll-up

Anita Marie Savage, REGISTER OF DEEDS

Duplin, NC

01/01/2025-01/31/2025

Printed 02/03/2025

Category	Receipt Code	Count	Total											
Category Totals		510	\$42,962.00	\$0.00	\$0.00	\$0.00	\$29,073.00	\$0.00	\$0.00	\$208.31	\$1,189.16	\$0.00	\$2,306.40	\$10,185.13

VITAL RECORDING			Fee	Special	Pension Fund	Automation Fund	Vital Records Receipts	County Receipts
BAVAS	NCDave - BIRTH ABSTRACT SEA 19		\$456.00	\$0.00	\$2.85	\$18.81	\$266.00	\$168.34
DAVAS	NCDave - DEATH ABSTRACT SE/2		\$48.00	\$0.00	\$0.30	\$1.98	\$28.00	\$17.72
DAVDADD	NCDave - DEATH ABSTRACT ADI3		\$45.00	\$0.00	\$0.45	\$29.55	\$15.00	\$0.00
NCDAMD	NCDave - DEATH AMEND	2	\$30.00	\$0.00	\$0.00	\$0.00	\$30.00	\$0.00
Category Totals		25	\$579.00	\$0.00	\$3.60	\$50.34	\$339.00	\$186.06

Report Totals 1220 \$52,181.50

Automation Fund Total: \$1,915.68
County Receipts Total: \$16,428.93
DVCF Total: \$780.00
Escrow Credit Total: \$880.00
Excise Tax Total: \$29,073.00
NCCTF Total: \$130.00
Pension Fund Total: \$328.49
State Treasurer Amount Total: \$2,306.40
Vital Records Receipts Total: \$339.00

Cash Total: \$4,752.00
Check Total: \$19,016.00
ACH Total: \$25,221.25
Card Total: \$2,199.50
Escrow Account Total: \$1,070.75
Overpayment Total: (\$78.00)



Senior Services

Dec-24

<table><tr><th>1. NUTRITION CONGREGATE</th><th>Current</th><th>YTD</th></tr><tr><td>Units of Service</td><td>825</td><td>6541</td></tr><tr><td>Persons served</td><td>109</td><td>139</td></tr><tr><td>Wellness Checks/Outreach</td><td>0</td><td></td></tr><tr><td># of volunteers</td><td>6</td><td>32</td></tr><tr><td># of volunteers hrs</td><td>143</td><td>1398</td></tr></table>	1. NUTRITION CONGREGATE	Current	YTD	Units of Service	825	6541	Persons served	109	139	Wellness Checks/Outreach	0		# of volunteers	6	32	# of volunteers hrs	143	1398	<table><tr><th>10. SENIOR CENTER PROGRAM</th><th>Current</th><th>YTD</th></tr><tr><td>Units of Service</td><td>1505</td><td>2491</td></tr><tr><td>Persons served</td><td>166</td><td>166</td></tr><tr><td># of volunteers</td><td>5</td><td>10</td></tr><tr><td># of volunteer hours</td><td>108</td><td>279</td></tr></table>	10. SENIOR CENTER PROGRAM	Current	YTD	Units of Service	1505	2491	Persons served	166	166	# of volunteers	5	10	# of volunteer hours	108	279
1. NUTRITION CONGREGATE	Current	YTD																																
Units of Service	825	6541																																
Persons served	109	139																																
Wellness Checks/Outreach	0																																	
# of volunteers	6	32																																
# of volunteers hrs	143	1398																																
10. SENIOR CENTER PROGRAM	Current	YTD																																
Units of Service	1505	2491																																
Persons served	166	166																																
# of volunteers	5	10																																
# of volunteer hours	108	279																																
<table><tr><th>2. HOMEBOUND MEALS</th><th>Current</th><th>YTD</th></tr><tr><td>Units of Service</td><td>1230</td><td>6855</td></tr><tr><td>Persons served</td><td>50</td><td>62</td></tr><tr><td>Waiting List</td><td>12</td><td></td></tr><tr><td># of volunteers</td><td>28</td><td>28</td></tr><tr><td># of volunteers hrs</td><td>38</td><td>186</td></tr></table>	2. HOMEBOUND MEALS	Current	YTD	Units of Service	1230	6855	Persons served	50	62	Waiting List	12		# of volunteers	28	28	# of volunteers hrs	38	186	<table><tr><th>11. TELEPHONE REASSURANCE</th><th>Current</th><th>YTD</th></tr><tr><td>Units of Service</td><td>177</td><td>1186</td></tr><tr><td>Persons served</td><td>16</td><td>16</td></tr></table>	11. TELEPHONE REASSURANCE	Current	YTD	Units of Service	177	1186	Persons served	16	16						
2. HOMEBOUND MEALS	Current	YTD																																
Units of Service	1230	6855																																
Persons served	50	62																																
Waiting List	12																																	
# of volunteers	28	28																																
# of volunteers hrs	38	186																																
11. TELEPHONE REASSURANCE	Current	YTD																																
Units of Service	177	1186																																
Persons served	16	16																																
<table><tr><th>3. GENERAL TRANSPORTATION</th><th>Current</th><th>YTD</th></tr><tr><td>Units of Service</td><td>251</td><td>2069</td></tr><tr><td>Persons served</td><td>14</td><td>16</td></tr></table>	3. GENERAL TRANSPORTATION	Current	YTD	Units of Service	251	2069	Persons served	14	16	<table><tr><th>12. INFORMATION & REFERRAL</th><th>Current</th><th>YTD</th></tr><tr><td>Units of Service</td><td>10</td><td>107</td></tr><tr><td>Persons served</td><td>10</td><td>60</td></tr></table>	12. INFORMATION & REFERRAL	Current	YTD	Units of Service	10	107	Persons served	10	60															
3. GENERAL TRANSPORTATION	Current	YTD																																
Units of Service	251	2069																																
Persons served	14	16																																
12. INFORMATION & REFERRAL	Current	YTD																																
Units of Service	10	107																																
Persons served	10	60																																
<table><tr><th>4. IN HOME AIDE SERVICE</th><th>Current</th><th>YTD</th></tr><tr><td>Units of Service</td><td>353</td><td>2631</td></tr><tr><td>Persons served</td><td>73</td><td>76</td></tr><tr><td>Waiting List</td><td>24</td><td></td></tr></table>	4. IN HOME AIDE SERVICE	Current	YTD	Units of Service	353	2631	Persons served	73	76	Waiting List	24		<table><tr><th>13. TRAINING - EMPLOYEE-QUARTERLY</th><th>Current</th><th>YTD</th></tr><tr><td>Number of hours</td><td>92</td><td>153.75</td></tr><tr><td>Number of staff</td><td>13</td><td>13</td></tr></table>	13. TRAINING - EMPLOYEE-QUARTERLY	Current	YTD	Number of hours	92	153.75	Number of staff	13	13												
4. IN HOME AIDE SERVICE	Current	YTD																																
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<table><tr><th>6. HOUSING & HOME IMPROVEMENT-ARPA</th><th>Current</th><th>YTD</th></tr><tr><td>Units of Service (Ramps built)</td><td>0</td><td>0</td></tr><tr><td>Waiting List</td><td>0</td><td></td></tr><tr><td># of volunteers</td><td>0</td><td>0</td></tr><tr><td># of volunteer hrs</td><td>0</td><td>0</td></tr></table>	6. HOUSING & HOME IMPROVEMENT-ARPA	Current	YTD	Units of Service (Ramps built)	0	0	Waiting List	0		# of volunteers	0	0	# of volunteer hrs	0	0	<table><tr><th>15. MEAL COST</th><th>Current</th></tr><tr><td>Meals Prepared</td><td>1975</td></tr><tr><td>Total Expenditures (per meal)</td><td></td></tr><tr><td>\$ 17,158.83</td><td>\$8.69</td></tr></table>	15. MEAL COST	Current	Meals Prepared	1975	Total Expenditures (per meal)		\$ 17,158.83	\$8.69										
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Fans given away	15																																	

Sent to County Manager:



Senior Services
Jan-25

1. NUTRITION CONGREGATE	
Units of Service	886
Persons served	106
Wellness Checks/Outreach	0
# of volunteers	8
# of volunteer hrs	110

2. HOMEBOUND MEALS	
Units of Service	1005
Persons served	52
Waiting List	5
# of volunteers	17
# of volunteer hrs	25

3. GENERAL TRANSPORTATION	
Units of Service	277
Persons served	13

4. ARPA TRANSPORTATION	
Units of Service	337
Persons served	16

5. IN HOME AIDE SERVICE	
Units of Service	368
Persons served	69
Waiting List	25

6. ENSURE	
# of cases	102

7. HOUSING & HOME IMPROVEMENT	
Units of Service (Ramps built)	0
Waiting List	0
# of volunteers	0
# of volunteer hrs	0

8. FAMILY CAREGIVER -	
Persons served w/ vouchers	2

9. INCONTINENCE SUPPLIES	
Persons served	2

10. FAN PROGRAM	
Fans given away	0

11. SENIOR CENTER PROGRAM	
Units of Service	2088
Persons served	136
# of volunteers	9
# of volunteer hours	50

12. TELEPHONE REASSURANCE	
Units of Service	207
Persons served	13

13. INFORMATION & REFERRAL	
Units of Service	19
Persons served	17

14. TRAINING - EMPLOYEE-QUARTERLY	
Number of hours	0
Number of staff	0

15. INCOME TAX VOLUNTEER PROGRAM	
Number of hours	204
Number of volunteers	12

16. MEAL COST	
Meals Prepared	2191
Total Expenditures (per meal)	
\$ 18,229.61	\$8.32

17. FAMILY CAREGIVER - SUPPORT GROUP	
Persons Served	2

18. Senior Tar heel Athletic Cards Issued	
Persons Served - YTD	48

Sent to County Manager: 2/18/2025

SENIOR SERVICES
REPORT OF SERVICES



PROGRAM	Aug-24	Sep-24	Oct-24	Nov-24	Dec-24	Jan-25
NUTRITION/CONGREGATE						
Units of Service	1137	1107	1271	982	826	886
Clients Served	113	117	117	139	109	106
Wellness Checks/Community Outreach	2	3	3	0	0	0
# of volunteers	28	25	32	8	5	8
# of volunteer hrs.	268	269	327	106	143	110
HOMEBOUND MEALS						
Units of Service	920	1385	1075	1040	1230	1005
Clients Served	46	55	62	54	50	52
Waiting List	16	5	3	6	12	5
# of volunteers	21	21	20	26	28	17
# of volunteer hrs.	24	33	28	34	38	25
GENERAL TRANSPORTATION						
Units of Service	365	359	431	306	291	277
Clients Served	16	16	16	15	14	13
ARPA TRANSPORTATION						
Units of Service						337
Clients Served						16
IN HOME AIDE						
Units of Service	440	430	539	385	353	368
Clients Served	76	76	76	73	73	69
Waiting List	32	32	27	23	24	25
ENSURE						
# of cases	98	97	109	122	91	102
HOUSING & HOME IMPROVEMENT						
Units of Service	0	0	0	0	0	0
Waiting List	0	0	0	0	0	0
# of volunteers	0	0	0	0	0	0
# of volunteer hrs.	0	0	0	0	0	0
FAMILY CAREGIVER PROGRAM						
Persons served w/vouchers	0	3	2	3	2	2
INCONTINENCE SUPPLIES						
Clients Served	0	0	0	0	0	2
FAN PROGRAM						
Fans given away	2	0	0	0	0	0
SENIOR CENTER PROGRAM						
Units of Service	159	497	174	315	1505	2088
Clients Served	32	39	39	114	166	136
# of volunteers	2	10	10	5	5	9
# of volunteer hrs.	3	16	22	133	108	50
TELEPHONE REASSURANCE PROGRAM						
Units of Service	180	205	293	165	177	207
Clients Served	9	9	14	14	16	13
INFORMATION & REFERRAL						
Units of Service	20	32	16	6	10	19
Clients Served	20	28	16	6	10	17
TRAINING - EMPLOYEE						
Number of hours	0	61.75	0	0	92	0
Number of staff	0	12	0	0	13	0
INCOME TAX VOLUNTEER PROGRAM						
Number of hours	3	16	32	41	72	204
Number of volunteers	1	1	2	2	8	12
MEAL COST						
Meals Prepared	2608	2138	2805	2551	1975	2191
Total Expenditures	\$ 21,360.92	\$ 21,063.20	\$ 24,094.02	\$ 24,980.24	\$ 17,158.83	\$ 18,229.61
Price per meal	\$ 8.11	\$ 9.85	\$ 8.59	\$ 9.80	\$ 8.69	\$ 8.32
FAMILY CAREGIVER - SUPPORT GROUP						
Persons served	0	1	2	14	0	2
SENIOR TAR HEEL ATHLETIC CARD ISSUED						
YTD Cards Issued					28	48

DUPLIN COUNTY CHILD SUPPORT MONTHLY REPORT Jan-25	
TOTAL CHILD SUPPORT COLLECTED	\$ 419,852.93
TOTAL ABSENT PARENT CASES	2549
TOTAL CLIENTS SERVED	1594
TOTAL CHILDREN SERVED	2137
BREAKDOWN OF CASE AS FOLLOWS	
ENFORCEMENT	1991
ESTABLISHMENT	43
PATERNITY	31
LOCATION	84
GOOD LOCATES COMPLETED/SYSTEM AND MANUAL	2
ORDERS ESTABLISHED/MODIFIED	
BY VOLUNTARY SUPPORT AGREEMENT/CIVIL MODIFICATIONS	15
REVIEWS/NO MOD. NEEDED	3
TOTAL	14
PATERNITY ESTABLISHED	35
GENETIC TEST COMPLETED (LAB CORP)	5
GENETIC TEST COMPLETED (Other)	0
ENFORCEMENT ACTIONS (OTHER)	151
WAGE WITHHOLDINGS ESTABLISHED	76
INTERSTATE ACTIVITY	
INITIAL SUPA ACTION MAILED	1
ORDERS SENT FOR REGISTRATION	2
GENERAL STATUS REQUEST MAILED/ELECTRONIC	294
ENFORCEMENT STATUS REQUEST MAILED	41
REQUEST FOR REVIEWS TO OTHER STATE	0
CHANGE OF PAYER/REGISTRATION	0
ORDERS REGISTERED	0
ORDERS ESTABLISHED	0
TOTAL CLIENT SEEN IN IV-D	46
TOTAL VISITORS IN IV-D	1
SHOW CAUSES AND ORDERS FOR ARREST ISSUED IN COUNTY	15
SHOW CAUSES AND ORDERS FOR ARREST SERVED IN COUNTY	2
SHOW CAUSES SENT BY REGULAR MAIL IN COUNTY	1
SHOW CAUSE AND ORDERS FOR ARREST RETURNED NOT SERVED IN COUNTY	1

SHOW CAUSES AND ORDER FOR ARREST ISSUED OUT OF COUNTY	4
SHOW CAUSES AND ORDER FOR ARREST SERVED OUT OF COUNTY	0
SHOW CAUSES SENT BY REGULAR MAIL OUT OF COUNTY	0
SHOW CAUSES AND ORDER FOR ARREST RETURNED NOT SERVED OUT OF COUNTY	3

Social Services

Program Area	Dec-24	Jan-25
MONTHLY CASE COUNT		
Food and Nutrition Cases	4672	4582
FHS Apps Taken	195	279
Individuals Served	9787	9547
Worknet Cases	55	53
WFT Apps Taken	11	22
Employment Cases	2	1
Child Only Cases	31	31
Refugee Cases	22	21
Crisis Hotlines/Counseling (CH)	81	32
Low Income Energy Assistance (LIEAP)	163	425
Family & Childrens Applications	322	315
Bartholomew Cases	16772	16940
Adult Applications	166	142
Adult Enrollment Cases	3714	3727
Medical Transportation	309	487
Adult/Child Transportation	130	147
Child Support MCP Cases	2182	2137
Program Integrity	5	3
Child Day Care	301	352
CPS - Investigations Initiated	41	43
CPS - Investigation Completed	57	47
CPS-Case Management	19	20
CPS-Children in Custody	23	23
Adult Services	79	84
Homeless Reporting	8	3

DUPLIN COUNTY SOLID WASTE
YEAR END CATEGORY TOTALS
2024-2025

CATEGORY	DESCRIPTION	JULY '24	AUG '24	SEPT '24	OCT '24	NOV '24	DEC '24	JAN '25	FEB '25	MAR '25	APR '25	MAY '25	JUN '25	TOTALS
**	GARBAGE	3892.87	3873.92	3782.32	4053.60	3252.43	3703.68	3705.19	0.00	0.00	0.00	0.00	0.00	26264.01
6	SCRAP METAL	53.93	47.73	53.66	0.00	46.64	39.67	32.39	0.00	0.00	0.00	0.00	0.00	274.02
19	YARD WASTE	615.87	192.03	857.28	188.16	149.00	137.09	101.83	0.00	0.00	0.00	0.00	0.00	2241.26
20	BRICKS, ETC.	137.24	65.99	95.57	96.75	53.96	35.63	17.03	0.00	0.00	0.00	0.00	0.00	502.17
34	MIXED RECYCLABLES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
36	TIRES	92.87	75.71	70.75	85.88	64.52	80.56	69.53	0.00	0.00	0.00	0.00	0.00	539.82
40	MIXED PAPER	12.24	14.61	15.20	13.00	11.35	18.56	13.52	0.00	0.00	0.00	0.00	0.00	98.48
42	GLASS	19.64	17.88	8.81	9.53	10.58	8.55	13.51	0.00	0.00	0.00	0.00	0.00	88.50
44	CARDBOARD	12.09	12.83	12.23	13.64	10.35	23.92	14.69	0.00	0.00	0.00	0.00	0.00	99.75
47	PLASTIC	4.32	5.36	3.30	4.57	5.65	5.22	3.98	0.00	0.00	0.00	0.00	0.00	32.40
48	CANS	1.96	3.06	1.30	0.71	1.15	2.39	1.99	0.00	0.00	0.00	0.00	0.00	12.56
109	ELECTRONICS	1.50	0.19	1.01	1.52	1.17	1.79	2.87	0.00	0.00	0.00	0.00	0.00	10.05
***	STORM GARBAGE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
120	BLOCKS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
119/124	YARD WASTE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTALS		4844.53	4309.31	4901.43	4467.36	3606.80	4057.06	3976.53	0.00	0.00	0.00	0.00	0.00	30163.02
TOTAL MSW		3892.87	3873.92	3782.32	4053.60	3252.43	3703.68	3705.19	0.00	0.00	0.00	0.00	0.00	26264.01

** GARBAGE Includes - Garbage, Site Garbage, Site Bulky, C&D, Roadside, No Chg MSW, Shingles, Banned Materials

*** STORM GARGAGE Includes - Garbage, C&D, Shingles, Materials From

DUPLIN COUNTY SOLID WASTE
MONTHLY CATEGORY TOTALS

JAN '25	Site 1	Site 2	Site 3	Site 4	Site 5	Site 6	Site 7	Site 8	Site 9	Site 10	Site 11	Site 12	Site 13	Site 14	Site 15	Totals
Electronics						2.32						0.55				2.87
Site Garbage	38.33	19.86	58.10	40.83	26.68	48.65	42.84	45.04	28.87	30.07	30.35	45.28	61.59	12.15	39.30	567.94
Site Bulky	7.09	5.78	14.22	22.03	9.96	14.71	11.31	12.48	4.35	15.75	6.73	18.93	23.92	2.68	37.04	206.98
Mixed Paper	0.39	0.29	1.35	3.69		1.27	0.72	0.56	0.64	1.00	0.70	0.40	1.43	0.35	0.73	13.52
Glass	2.61			2.62					2.79			2.66	2.39			13.07
Cardboard	0.53	0.38	1.16	0.97	1.39	1.48	0.70	2.58	0.40	0.74	0.87		1.24		0.47	12.91
Plastics	0.20	0.27	0.31	0.68		0.25	0.25	0.25	0.31	0.22	0.44	0.27	0.41		0.12	3.98
Cans		0.30	0.47				0.38					0.58	0.26			1.99
Metal	2.57	1.94	1.45	2.26	3.13	2.84	1.10		1.66	1.13	1.00	3.05	3.80	1.57	2.72	30.22
Totals	51.72	28.82	77.06	73.08	41.16	71.52	57.90	60.91	39.02	48.91	40.09	71.72	95.04	16.75	80.38	853.48
Private Sector																
Electronics							Citations:									
Yard Waste	101.83															
Concrete	17.03						Duplin Commons									
Construction	897.08						Paper									
Roadside	2.93						Cardboard									
Tires	69.53						Plastics									
Garbage	1946.88						No Chg MSW	8.06								
Mixed Paper							TOTAL	8.06								
Glass	0.44															
Cardboard	1.78															
Plastic																
Cans																
Metal	2.17															
No Chg MSW	0.09															
Mixed Loads	75.23															
TOTAL	3114.99															

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