

**DUPLIN COUNTY
ECONOMIC DEVELOPMENT COMMISSION
BOARD MEETING**

**OPEN SESSION AGENDA
Airport Conference Room**

**Friday, June 6, 2025
7:00 am**

- ♦ **CALL TO ORDER & WELCOME**
- ♦ **CONSENT AGENDA**
 - **Approve Previous Minutes**
- ♦ **AIRPARK IMPROVEMENT PROJECTS UPDATE**
 - **Roadway Construction, Water & Sewer Improvement Construction**
 - **Review and/or Approve Supplemental Agreements for Chatham Civil by Parrish & Partners, PLLC**
 - **Construction Budget Update by Parrish & Partners, PLLC**
 - **Review Brightspeed Proposal for relocation of copper lines**
 - **NC Commerce IDF Grant**
 - **SCIF Allocation**
 - **ACTION ITEM:**
 - ***Review and Approve Final Design by Connor Drafting & Design for Short-Term Stay Accommodations (Exhibit A)***
- ♦ **ECONOMIC DEVELOPMENT READY SHELL BUILDINGS CONSTRUCTION COMMITTEE REPORT**
- ♦ **NCSE ISEP PROJECT – NEW AIRPARK ENTRANCEWAY IMPROVEMENTS**
 - **ACTION ITEM:**
 - ***Review and approve revised entranceway signage example (Exhibit will be displayed on projector screen)***
- ♦ **WestPark Business & Industrial Park Update**
- ♦ **NAMED PROJECTS UPDATE**
 - **Project Pear**
 - **Project ACC**
 - **Project Heel**
 - **Project Panda**

- ♦ **DIRECTOR'S NOTES AND ANNOUNCEMENTS**
 - **Schedule Meeting to review and update EDC Strategic Plan**
 - **Review Available Sites & Buildings within County (Exhibit B)**
- ♦ **BOARD MEMBER COMMENTS**
 - **NCSE Project Activities Update**
- ♦ **OTHER NOTES/ANNOUNCEMENTS**
- ♦ **ADJOURN**

**DUPLIN COUNTY ECONOMIC DEVELOPMENT COMMISSION
BOARD MEETING
Friday, June 6, 2025
7:00am**

OPEN SESSION MINUTES

Present: Charlie Farrior, Kevin Smith, Roger Davis, Dean Lee, Kenneth Smith, Carrie Shields, Al Searles, Glenn Cavanaugh, Teresa Chambers & Scotty Summerlin

Absent: Dr. Jay Caraway

Guests: Joe McKemey, McDavid Associates, Hunter Boniface and Matthew Ferguson, Parrish & Partners, PLLC and Lynn Moore, NC Works

♦ **CALL TO ORDER**

- Meeting was called into order by Charlie Farrior

♦ **CONSENT AGENDA**

- Approve Previous Minutes
- The motion to approve the consent agenda was made by Dean Lee, seconded by Glenn Cavanaugh and passed unanimously.

♦ **AIRPARK IMPROVEMENT PROJECTS UPDATE**

- **Roadway Construction, Water & Sewer Improvement Construction**
 - Review and/or approve Supplemental Agreements for Chatham Civil by Parrish & Partners, PLLC
 - Supplemental Agreements #'s 1-6 were reviewed and discussed with board with understanding that approval was made beforehand to ensure continuation of construction
 - **Construction Budget Update by Parrish & Partners, PLLC**
 - Contract end date approaching; speculating extension will be required
 - Paving will continue within a week or two due to extensive rain
 - **Review Brightspeed Proposal for relocation of copper lines**
 - Discussions with County IT personnel and Brightspeed has revealed that continuing with the copper line in adverse to fiber would be the best due to cost. Fiber would require boring under road with an estimated cost of \$50,000, not including cost of installation within park.
 - Additional cost would be monthly service fee at approximately \$850 in comparison to the current data provided by Eastern Carolina Broadband which is at no cost.
 - Estimated cost from Tri-County Electric for power installation is \$450,000-500,000. Tri-County has agreed to provide materials at no cost.
- **NC Commerce IDF Grant**
- **SCIF Allocation**
- **ACTION ITEM:**
 - *Review & Approve Final Design by Connor Drafting & Design for Short-Term Stay Accommodations (Exhibit A)*

- Board requested 2 ft. to be removed from length and adjust accordingly; provide revision for review at July board meeting.
- ◆ **ECONOMIC DEVELOPMENT READY BUILDINGS CONSTRUCTION COMMITTEE REPORT**
 - SouthPark clearing to begin week of June 9th
 - Buildings to be delivered around June 27th
- ◆ **NCSE ISEP PROJECT – NEW AIRPARK ENTRANCEWAY IMPROVEMENTS**
 - **ACTION ITEM:**
 - *Review and approve revised entranceway signage example (Exhibit will be displayed on projector screen)*
 - Motion made by Al Searles to approve final signage, seconded by Ken Smith and passed unanimously.
- ◆ **WESTPARK BUSINESS & INDUSTRIAL PARK UPDATE**
 - Test well complete
 - Water samples taken; waiting on labs to submit analysis reports
 - Iron and manganese are suspected to be an issue; only option would be to find a property further away for new test well
- ◆ **NAMED PROJECTS UPDATE**
 - **Project Pear** – notified that company is looking to make a larger investment due to larger project planned
 - **Project ACC** – currently producing approximately 500 cabinets per day with employee count; projected to have the ability to produce 2,000 cabinets per day when max employees hired
 - **Project Heel** – no update this month
 - **Project Panda** – all paperwork completed and submitted
- ◆ **DIRECTOR'S NOTES AND ANNOUNCEMENTS**
 - Town of Beulaville board voted to recognize EastPark Industrial Park and support the county's efforts to complete due diligence; cost is fully funded by grant funds
 - Schedule meeting to review and update EDC Strategic Plan
 - Requested board suggest available dates to meet that would accommodate schedules
 - Board asked to postpone scheduling this meeting for now
 - Review Available Sites & Buildings within County (Exhibit B)
 - Add AP & SP shell building designs to the site
 - Also consider adding new airport hangar being constructed
 - Utilize professional photographer for photos; contact Tourism Dept for possible assistance
- ◆ **BOARD MEMBER COMMENTS**
 - Duplin County Event Center Rodeo scheduled for Friday and Saturday, June 13-14. Event usually sells out.
 - Duplin County email domains have been changed from a .com to .gov which allows the County to become more government focused.
 - Concert with Scotty McCreery, featuring Anna Avery, is scheduled for August 22nd at the Event Center

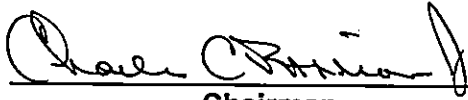
OPEN SESSION

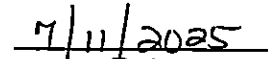
June 6, 2025

♦ **ADJOURNMENT**

- The motion to adjourn the open session was made by Roger Davis and seconded by Dean Lee and passed unanimously.

Minutes Approved by EDC Board Chairman:


Chairman


Date