



BOARD OF COUNTY COMMISSIONERS MEETING

Monday, July 14th, 2025

224 Seminary Street

Kenansville, N.C. 28349

The Duplin County Board of County Commissioners held a meeting at 6:00 p.m. on Monday, July 14th, 2025 in the Commissioners Room located at 224 Seminary Street, Kenansville, N.C.

Present: Commissioners: Chairman Dexter B. Edwards; Vice-Chairman Elwood Garner; Jesse L. Dowe, III; Wayne Branch; and Justin Edwards.

Also Present: Bryan Miller, County Manager; Tim Wilson, County Attorney; Chelsey Lanier, Finance Officer; Jaime W. Carr, Clerk to the Board; and Jasmine Savage, Administrative Specialist.

Call to Order

The meeting was called to order by Chairman Edwards.

Invocation and Pledge of Allegiance

Invocation was given by Chairman D. Edwards. Chairman D. Edwards then then led those in attendance in the pledge of allegiance to the flag of the United States of America.

Approval of the Consent Agenda

Chairman Edwards asked if the Board members approved the proposed Consent Agenda and if any Board Member, County Manager/Deputy County Manager, or Clerk to the Board wished to make any changes or additions to the Consent Agenda. The Clerk to the Board requested to add the approval of Airpark Infrastructure Improvements Supplemental Agreements #8 - #14 with Chatham Civil Contracting Contract.

Motion was made by Commissioner Branch, seconded by Commissioner Garner, carried unanimously to approve the consent agenda as follows: Budget Amendments Journal Entry Proof; Tax & Solid Waste Releases - # 22983 - # 23009; Approve Bad Debt & Deceased Write-Off for Duplin County Health Department and Authorize the Chairman to Sign; Approve Bad Debt & Deceased Write-Off for Duplin County EMS and Authorize the Chairman to Sign; Schedule a Public Hearing on August 4, 2025 at 6:00 pm Regarding a Request from Jo Linda Farlow to Name a Lane at 441 W Bleeker Street, Magnolia; Magnolia Township - Hall Family Lane in Accordance with the Duplin County Addressing and Road Naming Ordinance; Schedule a Public Hearing on August 4, 2025 at 6:00 pm to Receive Public Comments on Updating and Amending Article 6 and 7 of the Unified Development Ordinance; Schedule a Public Hearing on August 4, 2025 at 6:00 pm to Receive Public Comments on Applying for FY27-5311 Admin Grant, 5310 Elderly & Disabled Grant, and Combined Capital Grant for Duplin County Public Transportation; Schedule a Public Hearing on August 4, 2025 at 6:00PM to Consider an Economic Development Incentive; Accept FY26 5310 Elderly and Disabled Grant Funds in the Amount of \$40,000 and Authorize Chairman to Sign; Approve the Hurricane Florence Hazard Mitigation Grant Program Demolition Contract Between the County of Duplin and DPH General Contractors, LLC and Authorize the Chairman to Sign; Approve Hurricane Florence Hazard Mitigation Grant Program Demolition Contract Between the County of Duplin and Parker Tree Removal, Inc. and Authorize the Chairman to Sign ; Approve Environmental Health Fee

Schedule Addition - Push Cart Plan Review Fee; Approve the North Carolina Forrest Service FY 26 Agreement and Authorize the County Manager to Sign; Approve to Allow the Chairman to Sign a Proclamation for Ms. Ida Creech's 100th Birthday; Adopt a Resolution to Approve Presentation of Badge and Service Weapon to Retiring Sheriff's Office Employee Chief Deputy Phil Humphrey and Authorize the Chairman to Sign; Approve FY26 Modivcare (Medicaid) Rates and Authorize the Chairman to sign; Approve Animal Services Contract Between Duplin County and Dr. Martin's Large Animal Clinic and Authorize the Chairman to Sign; Approve Animal Services Contract Between Duplin County and Warsaw Animal Hospital and Authorize the Chairman to Sign; Approve a \$500 Contribution to the Town of Wallace Parks & Recreation Department; Approve Home Community Care Block Grant Funds FY 25-26 and Authorize Chairman to Sign; Approve to Place a Gold Star Memorial Plaque on the Courthouse Grounds; Approve a Subscription Service Agreement Between Duplin County Airport and QTPOD, LLC and Authorize the Chairman to Sign and the addition of approving Airpark Infrastructure Improvements Supplemental Agreements #8 - #14 with Chatham Civil Contracting Contract

Approval of Regular Meeting Agenda

Chairman Edwards asked if the members of the Board approved the proposed meeting agenda, and if any Board Member, County Manager/Deputy County Manager, or Clerk to the Board wished to make any changes or additions to the agenda. No additions/changes were made

Motion was made by Commissioner Garner, seconded by Commissioner Branch, carried unanimously, to approve the regular meeting agenda as presented.

Approval of Minutes

Motion was made by Commissioner J. Edwards, seconded by Commissioner Dowe, carried unanimously, to approve the minutes of the June 16th, 2025 Board of Commissioners meeting as presented.

Motion was made by Commissioner Dowe, seconded by Commissioner Garner, carried unanimously, to approve the minutes of the Special Meeting held on June 30th, 2025 as presented.

AGENDA

Public Comments

No public comments

End Public Comments

Chairman Edwards received road concerns on behalf of the North Carolina Department of Transportation (NCDOT). Commissioner J. Edwards reported an issue of high water at the intersection of Cedar Fork Church Road and Fountaintown Road. Commissioner Garner reported an issue with residents on Tram Road, north of Alum Springs Road, who are experiencing water backing up into their yards during rainfall.

Melissa Kennedy, E911 Addressing Project Coordinator, appeared before the Board to conduct a public hearing regarding a request from Luis Castillo to name lane at 117 First Baptist Church Road, Warsaw; Warsaw Township - D C Heights Drive in accordance with the Duplin County Addressing and Road Naming Ordinance

Chairman Edwards opened the Public Hearing

No public comments

Chairman Edwards closed the Public Hearing

Motion was made by Commissioner Branch, seconded by Commissioner Dowe, carried unanimously, to name lane at 117 First Baptist Church Road, Warsaw; Warsaw Township - D C Heights Drive in accordance with the Duplin County Addressing and Road Naming Ordinance.

Ty Wellford, Senior Vice President with Davenport & Company, LLC appeared before the Board to discuss Financial Policies for the Board to consider adopting.

Motion was made by Commissioner Dowe, seconded by Commissioner Garner, carried unanimously, to adopt Duplin County Financial Policies as presented.

Bryan Miller, County Manager, appeared before the Board to request the designation of a voting delegate and alternate voting delegate for the NCACC's 118th Annual Conference Business Session will be held in Pitt County on Saturday, August 23rd, 2025 at 2:00 p.m.

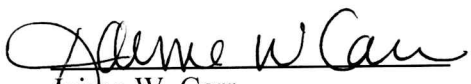
Motion to designate Commissioner Jesse Dowe as the voting delegate and Commissioner Wayne Branch as the alternate voting delegate for the North Carolina Association of County Commissioner's (NCACC) 118th Annual Conference Business Session that will be held on in Pitt County on Saturday, August 23rd, 2025 at 2:00 p.m.

Bryan Miller, County Manager, appeared before the Board to make announcements/comments.

Motion was made by Commissioner J. Edwards, seconded by Commissioner Garner, carried unanimously, to go out of regular session and into closed session for legal matters pursuant to NCG § 143-318.11(a)(3) and personnel matters pursuant to NCGS § 143-318.11(a)(6)

Motion was made by Commissioner Garner, seconded by Commissioner J. Edwards, carried unanimously, to go out of closed session and back into open session.

Motion was made by Commissioner J. Edwards, seconded by Commissioner Dowe, carried unanimously, to adjourn until Monday, July 14, 2025 at 6:00 p.m. for a Board of a Commissioners Meeting held in the Administrative Building, 224 Seminary Street, Kenansville, NC.


Jaime W. Carr
Clerk to the Board

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BUDGET AMENDMENTS JOURNAL ENTRY PROOF

LN	ORG ACCOUNT	OBJECT PROJ	ORG DESCRIPTION	ACCOUNT DESCRIPTION	LINE DESCRIPTION	EFF DATE	PREV BUDGET	BUDGET CHANGE	AMENDED BUDGET	ERR
	YEAR-PER JOURNAL	EFF-DATE	REF 1	REF 2	SRC JNL-DESC	ENTITY AMEND				
2025	12	388	06/24/2025		BUA 071425C	1	2			
	1 45	39969	CAPITAL PROJECTS			FUND BALANCE APPROPRIATED	-1,500,000.00	1,500,000.00	.00	
	45-00-0000-0000-39969					Correct error	06/24/2025			
2	4976	34375	Stream Drainage & Restoration			KCDPS Disaster Relief & Rec	.00	-1,500,000.00	-1,500,000.00	
	45-49-4960-0000-34375					Correct error	06/24/2025			
						** JOURNAL TOTAL		0.00		
	YEAR-PER JOURNAL	EFF-DATE	REF 1	REF 2	SRC JNL-DESC	ENTITY AMEND				
2026	01	23	07/01/2025		BUA 070125	1	2			
	1 4111	49910	NON-DEPARTMENTAL			CONTINGENCY	500,000.00	-33,600.00	466,400.00	
	10-41-4100-4111-000-49910					Budget error	07/01/2025			
2	4330	43540	Emergency Management			SOFTWARE MAINTENANCE	2,500.00	33,600.00	36,100.00	
	10-43-4330-0000-000-43540					Budget error	07/01/2025			
						** JOURNAL TOTAL		0.00		
	YEAR-PER JOURNAL	EFF-DATE	REF 1	REF 2	SRC JNL-DESC	ENTITY AMEND				
2026	01	67	07/15/2025		BUA 071425C	1	2			
	1 5913	33330	LOTTERY PROCEEDS			EDUCATION LOTTERY REVENUE	.00	-70,454.15	-70,454.15	
	27-59-5900-5913-000-33330					Kenansville ES Playground	07/15/2025			
2	5913	45229	LOTTERY PROCEEDS			Kenansville ES playground	.00	70,454.15	70,454.15	
	27-59-5900-5913-000-45229					Kenansville ES Playground	07/15/2025			
						** JOURNAL TOTAL		0.00		
	YEAR-PER JOURNAL	EFF-DATE	REF 1	REF 2	SRC JNL-DESC	ENTITY AMEND				
2026	01	158	07/15/2025		BUA 071425C	1	2			
	1 4100	39951	GENERAL FUND			FUND BAL CARRY FWD GRANTS	.00	-2,867.50	-2,867.50	
	10-41-4100-0000-000-39951					TRI County Em Grant	07/15/2025			
2	4330	42980	Emergency Management			PROGRAM SUPPLIES	15,000.00	2,867.50	17,867.50	
	10-43-4330-0000-000-42980					TRI County Em Grant	07/15/2025			
						** JOURNAL TOTAL		0.00		
	YEAR-PER JOURNAL	EFF-DATE	REF 1	REF 2	SRC JNL-DESC	ENTITY AMEND				
2026	01	169	07/15/2025		BUA 071425C	1	2			

BUDGET AMENDMENTS JOURNAL ENTRY PROOF

[illegible]

Duplin County, NC

BUDGET AMENDMENTS JOURNAL ENTRY PROOF

LN	ORGS	ACCOUNT	OBJECT	PROJ	ORG DESCRIPTION	LINE DESCRIPTION	ACCOUNT DESCRIPTION	REF 1	REF 2	SRC	JNL-DESC	ENTITY	AMEND	EFF DATE	PREV BUDGET	BUDGET CHANGE	AMENDED BUDGET
2026	01	189	07/14/2025			BUA 071425C		1	2								
4	5179	40182	ORH Medication Assistance			RETIREMENT	ORH MAP Grant							07/14/2025	1,200.00	1,200.00	1,200.00
5	5179	40183	ORH Medication Assistance			HOSPITAL INSURANCE	ORH MAP Grant							07/14/2025	3,190.00	3,190.00	3,190.00
6	5179	40184	ORH Medication Assistance			Life Insurance	ORH MAP Grant							07/14/2025	10.00	10.00	10.00
7	5179	42980	ORH Medication Assistance			PROGRAM SUPPLIES	ORH MAP Grant							07/14/2025	1,290.00	1,290.00	1,290.00
8	5179	42600	ORH Medication Assistance			OFFICE SUPPLIES	ORH MAP Grant							07/14/2025	100.00	100.00	100.00
9	5179	42370	ORH Medication Assistance			INJECTABLES	ORH MAP Grant							07/14/2025	800.00	800.00	800.00
10	5179	43540	ORH Medication Assistance			SOFTWARE MAINTENANCE	ORH MAP Grant							07/14/2025	3,850.00	3,850.00	3,850.00
** JOURNAL TOTAL																	
2026	01	232	07/15/2025			BUA 071425C		1	2								
1	4950	34946	Cooperative Extension			4H Prevention-Other Services	PFS Grant							07/15/2025	-63,429.16	-63,429.16	-63,429.16
2	4991	40121	4H Prevention-Other Services			SALARIES	PFS Grant							07/15/2025	28,753.36	28,753.36	28,753.36
3	4991	40181	4H Prevention-Other Services			SOCIAL SECURITY	PFS Grant							07/15/2025	2,160.00	2,160.00	2,160.00
4	4991	40182	4H Prevention-Other Services			RETIREMENT	PFS Grant							07/15/2025	4,012.60	4,012.60	4,012.60
5	4991	40183	4H Prevention-Other Services			HOSPITAL INSURANCE	PFS Grant							07/15/2025	6,430.00	6,430.00	6,430.00
6	4991	40184	4H Prevention-Other Services			Life Insurance	PFS Grant							07/15/2025	15.20	15.20	15.20

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BUDGET AMENDMENTS JOURNAL ENTRY PROOF

LN	ORGS	ACCOUNT	OBJECT	PROJ	ORG DESCRIPTION	LINE DESCRIPTION	ACCOUNT DESCRIPTION	REF 1	REF 2	SRC	JNL-DESC	ENTITY	AMEND	EFF DATE	PREV BUDGET	BUDGET CHANGE	AMENDED BUDGET
2026	01	232	07/15/2025			BUA 071425C		1	2								
7	4991	42381	4H Prevention-Other Services			EDUCATIONAL SUPPLIES	PFS Grant							07/15/2025	8,000.00	8,000.00	8,000.00
8	4991	43110	4H Prevention-Other Services			TRAVEL	PFS Grant							07/15/2025	500.00	500.00	500.00
9	4991	43111	4H Prevention-Other Services			TRAINING	PFS Grant							07/15/2025	1,250.00	1,250.00	1,250.00
10	4991	42600	4H Prevention-Other Services			OFFICE SUPPLIES	PFS Grant							07/15/2025	3,200.00	3,200.00	3,200.00
11	4991	43911	4H Prevention-Other Services			ADVERTISING	PFS Grant							07/15/2025	7,308.00	7,308.00	7,308.00
12	4991	43540	4H Prevention-Other Services			SOFTWARE MAINTENANCE	PFS Grant							07/15/2025	250.00	250.00	250.00
13	4991	44500	4H Prevention-Other Services			INSURANCE AND BONDS	PFS Grant							07/15/2025	250.00	250.00	250.00
14	4991	44910	4H Prevention-Other Services			DUES AND SUBSCRIPTIONS	PFS Grant							07/15/2025	1,300.00	1,300.00	1,300.00
15	4950	34947	Cooperative Extension			4H State Enhancement	PFS Grant							07/15/2025	-38,590.00	-38,590.00	-38,590.00
16	4959	40121	4H State Enhancement Funds			SALARIES	PFS Grant							07/15/2025	14,325.00	14,325.00	14,325.00
17	4959	40181	4H State Enhancement Funds			SOCIAL SECURITY	PFS Grant							07/15/2025	1,205.00	1,205.00	1,205.00
18	4959	40182	4H State Enhancement Funds			RETIREMENT	PFS Grant							07/15/2025	2,200.00	2,200.00	2,200.00
19	4959	40183	4H State Enhancement Funds			HOSPITAL INSURANCE	PFS Grant							07/15/2025	3,700.00	3,700.00	3,700.00
20	4959	40184	4H State Enhancement Funds			Life Insurance	PFS Grant							07/15/2025	10.00	10.00	10.00
21	4959	42381	4H State Enhancement Funds			EDUCATIONAL SUPPLIES	PFS Grant							07/15/2025	12,100.00	12,100.00	12,100.00

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BUDGET AMENDMENTS JOURNAL ENTRY PROOF

LN	ORG	OBJECT PROJ	ORG DESCRIPTION	ACCOUNT DESCRIPTION	LINE DESCRIPTION	ENTTY	AMEND	PREV	BUDGET	CHANGE	AMENDED
YEAR-PER	JOURNAL	EFF-DATE	REF 1	REF 2	SRC JNL-DESC	ENTTY	AMEND	EFF DATE	BUDGET	CHANGE	BUDGET
2026 01	232	07/15/2025			BUA 071425C	1	2				
22 4959	43110	4H State Enhancement Funds			TRAVEL	PFS Grant		07/15/2025	1,000.00	1,000.00	1,000.00
10-49-4950-4959-000-43110											
23 4959	43600	4H State Enhancement Funds			OFFICE SUPPLIES	PFS Grant		07/15/2025	3,800.00	3,800.00	3,800.00
10-49-4950-4959-000-43600											
24 4959	44300	4H State Enhancement Funds			RENT	PFS Grant		07/15/2025	150.00	150.00	150.00
10-49-4950-4959-000-44300											
25 4959	43540	4H State Enhancement Funds			SOFTWARE MAINTENANCE	PFS Grant		07/15/2025	100.00	100.00	100.00
10-49-4950-4959-000-43540											
26 4952	34596	EASTPOINT 4-H GRANT			EAST POINTCOOP EXT 4H	PFS Grant		07/15/2025	-32,205.32	-32,205.32	-32,205.32
10-49-4950-4952-000-34596											
27 4952	40121	EASTPOINT 4-H GRANT			SALARIES	PFS Grant		07/15/2025	18,000.00	18,000.00	18,000.00
10-49-4950-4952-000-40121											
28 4952	40181	EASTPOINT 4-H GRANT			SOCIAL SECURITY	PFS Grant		07/15/2025	1,546.32	1,546.32	1,546.32
10-49-4950-4952-000-40181											
29 4952	40182	EASTPOINT 4-H GRANT			RETIREMENT	PFS Grant		07/15/2025	2,853.00	2,853.00	2,853.00
10-49-4950-4952-000-40182											
30 4952	40183	EASTPOINT 4-H GRANT			HOSPITAL INSURANCE	PFS Grant		07/15/2025	3,600.00	3,600.00	3,600.00
10-49-4950-4952-000-40183											
31 4952	40184	EASTPOINT 4-H GRANT			Life Insurance	PFS Grant		07/15/2025	6.00	6.00	6.00
10-49-4950-4952-000-40184											
32 4952	42381	EASTPOINT 4-H GRANT			EDUCATIONAL SUPPLIES	PFS Grant		07/15/2025	1,800.00	1,800.00	1,800.00
10-49-4950-4952-000-42381											
33 4952	43110	EASTPOINT 4-H GRANT			TRAVEL	PFS Grant		07/15/2025	3,000.00	3,000.00	3,000.00
10-49-4950-4952-000-43110											
34 4952	42600	EASTPOINT 4-H GRANT			OFFICE SUPPLIES	PFS Grant		07/15/2025	800.00	800.00	800.00
10-49-4950-4952-000-42600											
35 4952	43111	EASTPOINT 4-H GRANT			TRAINING	PFS Grant		07/15/2025	500.00	500.00	500.00
10-49-4950-4952-000-43111											
36 4952	43540	EASTPOINT 4-H GRANT			SOFTWARE MAINTENANCE	PFS Grant		07/15/2025	100.00	100.00	100.00
10-49-4950-4952-000-43540											
** JOURNAL TOTAL											0.00

Duplin County, NC

BUDGET AMENDMENT JOURNAL ENTRY PROOF

YEAR-PER	JNL	ACCOUNT	EFF DATE	JNL DATE	SRC ACCOUNT	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC	LINE DESC	T OB	DEBIT	CREDIT
2025 12	388	BUA 453969	06/24/2025	071425C		FUND BALANCE APPROPRIATED						5	1,500,000.00	
						Correct error						5		1,500,000.00
		BUA 4976-34375	06/24/2025	071425C		NCPS Disaster Relief & Rec						5		1,500,000.00
						Correct error						5		1,500,000.00
			06/24/2025	071425C		JOURNAL 2025/12/388						TOTAL		
2026 1	23	BUA 4111-49910	07/01/2025	070125		CONTINGENCY						5		33,600.00
		BUA 4330-41540	07/01/2025	070125		Budget error						5	33,600.00	
			07/01/2025	070125		SOFTWARE MAINTENANCE						5		33,600.00
						Budget error						5		33,600.00
			07/01/2025	070125		JOURNAL 2026/01/23						TOTAL		
2026 1	67	BUA 5913-33330	07/15/2025	071425C		EDUCATION LOTTERY REVENUE						5		70,454.15
		BUA 5913-45229	07/15/2025	071425C		Kenansville ES Playground						5	70,454.15	
			07/15/2025	071425C		Kenansville ES Playground						5		70,454.15
						JOURNAL 2026/01/67						TOTAL		
2026 1	158	BUA 4100-39931	07/15/2025	071425C		FUND BAL CARRY FWD GRANTS						5		2,867.50
		BUA 4330-42980	07/15/2025	071425C		TR1 County EM Grant						5	2,867.50	
						PROGRAM SUPPLIES						5		2,867.50
			07/15/2025	071425C		JOURNAL 2026/01/158						TOTAL		
2026 1	169	BUA 5195-35200	07/15/2025	071425C		CCNC Prospective Quality						5		31,417.55
		BUA 5195-41990	07/15/2025	071425C		Professional Services						5	31,417.55	
						PROFESSIONAL SERVICES						5		31,417.55
			07/15/2025	071425C		Budget new Funds						TOTAL		
						JOURNAL 2026/01/169						TOTAL		
2026 1	176	BUA 5112-41990	07/25/2025	071425C		PROFESSIONAL SERVICES						5		41,179.00
						MOVE TO SALARY AND FRATINE						5		41,179.00
			07/25/2025	071425C		JOURNAL 2026/01/176						TOTAL		

Duplin County, NC

BUDGET AMENDMENT JOURNAL ENTRY PROOF

YEAR PER	JNL	ACCOUNT	JNL	DESC	REF 1	REF 2	REF 3	ACCOUNT	DESC	T	OB	DEBIT	CREDIT
2026	1	189											
BUA	512-40121	07/25/2025	071425C	T				MOVE TO SALARY AND FRINGE		5		31,677.00	
BUA	5112-40181	07/14/2025	071425C	T				SOCIAL SECURITY		5		1,425.00	
BUA	5112-40181	07/14/2025	071425C	T				RETIRE TO SALARY AND FRINGE		5		2,660.00	
BUA	512-40182	07/25/2025	071425C	T				MOVE TO SALARY AND FRINGE		5		5,412.00	
BUA	5112-40183	07/15/2025	071425C	T				LIFE TO SALARY AND FRINGE		5		5.00	
BUA	512-40184	07/25/2025	071425C	T				MOVE TO SALARY AND FRINGE		5			
JOURNAL 2026/01/176										TOTAL			

SRO - tasers

From Greta Reese <greta.reese@duplinnc.gov>
Date Wed 7/9/2025 12:30 PM
To Chelsey Lanier <chelsey.lanier@duplinnc.gov>

Chelsey,

We would like to purchase 10 tasers for SROs using the remaining SRO funds (total cost \$15,322). Please let me know the best way to use the funds below ("un-rolled over" funds) to complete the purchase/PO.

Remaining funds are as follows:

ORG	OBJECT	DESC	2024-2025 REMAIN
4317	40121	SALARIES	7,593.61
4317	40181	SOCIAL SECURITY	16,732.43
4317	40182	RETIREMENT	23,640.92
4317	40183	HOSPITAL INSURANCE	57,202.94
4317	40184	Life Insurance	156.28
4317	41860	WORKERS COMPENSATION	901.31
4317	42120	UNIFORMS	3,397.33
4317	42500	VEHICLE GASOLINE	947.82
4317	42980	PROGRAM SUPPLIES	2,599.70
4317	43110	TRAVEL	1,474.50
4317	43530	REPAIRS VEHICLES	14,181.76
4317	44500	INSURANCE AND BONDS	9,006.49
			\$ 137,835.09

Thanks,



Greta Reese
Business Officer/TAC Coordinator
Duplin County Sheriff's Office
Phone (910) 296-2150
Cell (910) 441-9502
Mail PO BOX 908, 112 West Hill Street, Kenansville, NC 28349
e-mail greta.reese@duplincountync.com

duplinsheriff.com

Duplin County, NC

BUDGET AMENDMENT JOURNAL ENTRY PROOF



FUND	ACCOUNT	YEAR	PER	JNL	EFF	DATE	ACCOUNT	DESCRIPTION	DEBIT	CREDIT
									.00	.00
FUND TOTAL										

** END OF REPORT - Generated by CHELSEY LANIER **

DUPLIN COUNTY

DUPLIN COUNTY HEALTH DEPARTMENT
340 Seminary Street / PO Box 948
910-296-2130

Date: 06/30/2025

Write off for Duplin County Health Department

Bad Debt Service Date Write Off: June 30, 2022

Amount to be written off: \$53,618.89

[Signature]
Health Director

7.7.2025
Date

[Signature]
Chairman – County Commissioners

7/14/25
Date

Bad Debt Write Off - Health			
Account	Patient	Service	Balance
80935		10/25/2003	46.90
49955		04/07/2007	656.32
14844		06/25/2013	-72.95
11037		09/15/2014	-252.60
17542		08/23/2016	66.90
6175		04/01/2022	35.00
16489		04/01/2022	3.00
24464		04/01/2022	3.00
4840		04/01/2022	50.00
74636		04/01/2022	90.00
33668		04/01/2022	69.20
24664		04/01/2022	79.00
71245		04/01/2022	76.00
48014		04/01/2022	79.00
62726		04/04/2022	20.00
16392		04/04/2022	25.25
5217		04/04/2022	-5.82
63660		04/04/2022	123.00
75028		04/04/2022	23.00
60337		04/04/2022	1.20
41705		04/04/2022	6.00
52		04/04/2022	5.00
53843		04/04/2022	12.93
28686		04/04/2022	57.00
8220		04/04/2022	5.00
26662		04/04/2022	57.00
62732		04/04/2022	20.00
71795		04/04/2022	149.00
75015		04/05/2022	235.00
36042		04/05/2022	76.80
62443		04/05/2022	42.30
16051		04/05/2022	123.00
75016		04/05/2022	215.00
70998		04/05/2022	99.00
56963		04/05/2022	15.80
32031		04/05/2022	33.60
68632		04/05/2022	79.00
35257		04/05/2022	79.00
14581		04/05/2022	6.00
18238		04/05/2022	74.20
1377		04/05/2022	252.00
73442		04/05/2022	17.45
31101		04/05/2022	79.00

64563	04/11/2022	79.00
74192	04/12/2022	31.60
72949	04/12/2022	20.70
36042	04/12/2022	16.80
32481	04/12/2022	100.00
33693	04/12/2022	57.00
71648	04/12/2022	49.48
29823	04/12/2022	30.00
52463	04/12/2022	57.00
73081	04/12/2022	28.40
29880	04/12/2022	3.00
8599	04/12/2022	25.25
44338	04/12/2022	16.00
22895	04/12/2022	33.40
63451	04/12/2022	132.80
31101	04/12/2022	179.00
10542	04/12/2022	51.20
12232	04/13/2022	15.00
40418	04/13/2022	81.00
19812	04/13/2022	35.00
19953	04/13/2022	10.09
42539	04/13/2022	10.00
30082	04/13/2022	128.40
72369	04/13/2022	31.60
75064	04/13/2022	123.00
40753	04/13/2022	51.20
19953	04/13/2022	5.00
74780	04/13/2022	152.00
50908	04/13/2022	136.00
3695	04/13/2022	20.00
72760	04/13/2022	15.80
59626	04/13/2022	123.00
67146	04/13/2022	123.00
50907	04/13/2022	125.00
71245	04/13/2022	286.50
7959	04/13/2022	30.00
15502	04/14/2022	6.00
35597	04/14/2022	12.00
795	04/14/2022	128.00
73880	04/14/2022	10.00
45231	04/14/2022	123.00
70497	04/14/2022	73.80
60890	04/14/2022	110.00
36402	04/14/2022	158.00
22934	04/14/2022	35.00
75047	04/14/2022	3.00
62403	04/14/2022	79.00

15881	04/05/2022	30.00
33308	04/05/2022	29.60
40753	04/06/2022	82.60
45682	04/06/2022	52.35
19953	04/06/2022	20.00
75071	04/06/2022	79.00
51062	04/06/2022	210.00
35780	04/06/2022	3.00
39455	04/06/2022	20.00
9484	04/06/2022	-25.25
1315	04/06/2022	5.00
75022	04/06/2022	10.00
32328	04/06/2022	84.00
29951	04/06/2022	103.00
72369	04/06/2022	31.60
73560	04/06/2022	32.80
6420	04/06/2022	45.00
55252	04/07/2022	8.00
23391	04/07/2022	103.20
10794	04/07/2022	222.00
4728	04/07/2022	77.20
24424	04/07/2022	25.00
68995	04/08/2022	182.00
73664	04/08/2022	15.80
25543	04/08/2022	13.00
58696	04/08/2022	192.00
31530	04/08/2022	79.00
69502	04/08/2022	123.00
12466	04/08/2022	145.00
34206	04/08/2022	49.20
75023	04/08/2022	50.40
59256	04/08/2022	153.00
20810	04/08/2022	79.00
30636	04/08/2022	123.00
75056	04/11/2022	163.00
61226	04/11/2022	31.60
75057	04/11/2022	307.00
4840	04/11/2022	47.25
56647	04/11/2022	90.50
24777	04/11/2022	37.20
26884	04/11/2022	84.00
29795	04/11/2022	22.80
40802	04/11/2022	79.00
36388	04/11/2022	37.20
61625	04/11/2022	215.00
60491	04/11/2022	79.00
36357	04/11/2022	20.00

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59158	04/18/2022	5.00	41294	04/21/2022	31.60
67928	04/18/2022	35.00	19910	04/22/2022	45.00
5090	04/18/2022	65.00	4162	04/22/2022	5.00
74885	04/18/2022	74.40	75120	04/22/2022	19.80
561	04/18/2022	3.00	11627	04/22/2022	79.00
71542	04/18/2022	148.07	30529	04/22/2022	31.60
22895	04/18/2022	35.00	73555	04/22/2022	75.20
14763	04/18/2022	93.00	37824	04/22/2022	35.00
75128	04/18/2022	20.00	60890	04/22/2022	79.00
20724	04/18/2022	25.25	20810	04/22/2022	79.00
50777	04/18/2022	41.60	44966	04/25/2022	10.00
6071	04/18/2022	20.00	75124	04/25/2022	94.00
17039	04/18/2022	20.00	28386	04/25/2022	40.00
7959	04/19/2022	107.00	75128	04/25/2022	107.00
31869	04/19/2022	30.00	24424	04/25/2022	25.00
18238	04/19/2022	31.60	6634	04/25/2022	93.00
19953	04/19/2022	117.40	42381	04/25/2022	72.80
45682	04/19/2022	183.00	55294	04/25/2022	6.00
62152	04/19/2022	66.40	60376	04/25/2022	111.00
73442	04/19/2022	20.00	884	04/26/2022	5.00
10699	04/19/2022	87.80	58649	04/26/2022	107.00
73560	04/19/2022	128.00	36042	04/26/2022	15.80
74546	04/19/2022	17.80	63390	04/26/2022	100.00
32328	04/19/2022	150.00	39522	04/26/2022	10.00
68632	04/19/2022	142.00	44338	04/26/2022	10.00
31758	04/19/2022	79.00	31545	04/26/2022	10.00
37335	04/19/2022	32.80	60575	04/26/2022	165.37
39889	04/19/2022	57.00	75139	04/26/2022	115.00
74780	04/19/2022	79.00	72949	04/26/2022	15.80
73310	04/20/2022	97.00	75028	04/26/2022	6.60
41112	04/20/2022	-97.00	39174	04/26/2022	51.00
31807	04/20/2022	192.00	72092	04/26/2022	-0.10
59214	04/20/2022	84.00	11770	04/26/2022	62.80
29875	04/20/2022	31.60	35338	04/26/2022	79.00
35226	04/21/2022	18.10	51797	04/26/2022	19.00
4750	04/21/2022	3.00	30924	04/27/2022	35.20
795	04/21/2022	26.25	52609	04/27/2022	93.00
36357	04/21/2022	35.20	71940	04/27/2022	179.00
36137	04/21/2022	10.00	56084	04/27/2022	5.00
4840	04/21/2022	29.40	72369	04/27/2022	31.60
13040	04/21/2022	45.00	32481	04/27/2022	79.00
35635	04/21/2022	-3.00	4840	04/27/2022	45.00
40941	04/21/2022	31.60	11770	04/27/2022	20.00
62738	04/21/2022	73.40	74635	04/27/2022	47.40
58696	04/21/2022	115.00	75155	04/27/2022	20.00
57142	04/21/2022	133.00	40644	04/27/2022	10.00
	04/21/2022	79.00	61048	04/27/2022	10.00

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72760	04/27/2022	17.80	61042	05/03/2022	20.00
18238	04/27/2022	63.20	73442	05/03/2022	15.80
74607	04/27/2022	131.00	75118	05/03/2022	164.00
31101	04/27/2022	79.00	75163	05/03/2022	236.60
34452	04/27/2022	20.00	12171	05/03/2022	6.00
71592	04/27/2022	79.00	58649	05/03/2022	126.75
36409	04/27/2022	79.00	1507	05/03/2022	5.00
22895	04/27/2022	40.30	30636	05/04/2022	31.60
7959	04/27/2022	30.00	34452	05/04/2022	10.00
45496	04/28/2022	15.00	37813	05/04/2022	15.80
59131	04/28/2022	31.60	12882	05/04/2022	31.60
73871	04/28/2022	146.00	56835	05/04/2022	40.00
74924	04/28/2022	90.00	34808	05/04/2022	13.26
75162	04/28/2022	-394.00	42442	05/04/2022	99.00
70497	04/28/2022	47.40	73000	05/04/2022	12.40
40813	04/28/2022	145.00	34206	05/04/2022	48.60
34610	04/28/2022	94.00	34788	05/04/2022	15.80
59395	04/28/2022	94.00	46700	05/04/2022	33.88
30964	04/28/2022	37.20	32328	05/04/2022	5.00
36007	04/29/2022	38.60	21988	05/04/2022	158.00
75173	04/29/2022	20.00	41112	05/04/2022	-183.00
73052	04/29/2022	37.20	59884	05/04/2022	36.20
39870	04/29/2022	57.00	19725	05/04/2022	25.00
70622	04/29/2022	28.40	7959	05/04/2022	30.00
75165	04/29/2022	5.00	61123	05/04/2022	79.00
71214	04/29/2022	3.00	41121	05/04/2022	2.20
63412	04/29/2022	45.00	75173	05/05/2022	10.00
72249	05/02/2022	49.60	46700	05/05/2022	5.00
73755	05/02/2022	20.00	3468	05/05/2022	10.00
37219	05/02/2022	55.80	36806	05/05/2022	13.00
13936	05/02/2022	5.00	1377	05/05/2022	10.00
13777	05/02/2022	12.36	39374	05/05/2022	42.20
37020	05/02/2022	140.80	62152	05/05/2022	10.00
4320	05/02/2022	38.89	10794	05/05/2022	79.00
8532	05/02/2022	14.00	2578	05/05/2022	93.00
23625	05/02/2022	5.17	36216	05/05/2022	35.80
71056	05/02/2022	173.07	75162	05/05/2022	-394.00
62732	05/02/2022	21.00	47015	05/05/2022	30.00
75147	05/02/2022	37.60	75182	05/05/2022	57.00
28386	05/02/2022	40.00	52669	05/05/2022	142.00
3695	05/02/2022	214.00	61144	05/05/2022	32.60
73225	05/02/2022	167.00	9130	05/05/2022	201.00
10075	05/03/2022	5.00	22432	05/05/2022	15.80
75155	05/03/2022	10.00	21623	05/06/2022	35.00
45682	05/03/2022	47.40	8724	05/06/2022	87.00
11253	05/03/2022	155.00	61979	05/06/2022	141.00
72949	05/03/2022	34.80	27922	05/06/2022	167.00

12902	05/06/2022	15.80	31101	05/11/2022	98.00
30984	05/06/2022	3.07	74720	05/11/2022	179.00
31331	05/06/2022	51.00	72949	05/11/2022	15.80
14763	05/06/2022	93.00	7959	05/11/2022	30.00
40020	05/06/2022	22.70	21988	05/11/2022	107.00
73828	05/06/2022	178.07	767	05/11/2022	73.25
38549	05/06/2022	118.00	59395	05/11/2022	157.00
75189	05/09/2022	20.00	38559	05/11/2022	15.80
75190	05/09/2022	20.00	72760	05/11/2022	35.80
28386	05/09/2022	40.00	75163	05/11/2022	79.00
4320	05/09/2022	32.06	71245	05/11/2022	28.80
40753	05/09/2022	49.00	31569	05/11/2022	20.00
52774	05/09/2022	3.00	62093	05/12/2022	14.71
41720	05/09/2022	3.00	3468	05/12/2022	33.00
40952	05/09/2022	136.00	43908	05/12/2022	79.00
59469	05/09/2022	57.00	67928	05/12/2022	31.60
51347	05/09/2022	245.00	44966	05/12/2022	123.00
72939	05/09/2022	195.00	29358	05/12/2022	5.00
2702	05/10/2022	3.00	34206	05/12/2022	22.00
34980	05/10/2022	218.00	75221	05/12/2022	20.00
39850	05/10/2022	25.16	44962	05/12/2022	37.20
75203	05/10/2022	20.00	75190	05/12/2022	141.00
74192	05/10/2022	38.90	54574	05/12/2022	136.00
62828	05/10/2022	85.60	34294	05/12/2022	41.20
63562	05/10/2022	146.00	26863	05/12/2022	25.00
51170	05/10/2022	24.16	10615	05/12/2022	6.47
73041	05/10/2022	19.00	13936	05/12/2022	30.00
75026	05/10/2022	15.80	41340	05/12/2022	55.20
2132	05/10/2022	146.00	75207	05/12/2022	79.00
19953	05/10/2022	84.00	10624	05/13/2022	106.00
72507	05/10/2022	19.00	16129	05/13/2022	20.00
73560	05/10/2022	35.80	55662	05/13/2022	79.00
75202	05/10/2022	79.00	67146	05/13/2022	35.00
73442	05/10/2022	15.80	54206	05/13/2022	136.00
75128	05/10/2022	183.00	54232	05/13/2022	136.00
60376	05/10/2022	195.00	45154	05/13/2022	79.00
30529	05/10/2022	58.80	4840	05/13/2022	45.00
41811	05/10/2022	79.00	62922	05/13/2022	0.40
36007	05/11/2022	41.60	38981	05/16/2022	93.00
36042	05/11/2022	15.80	74129	05/16/2022	34.50
74602	05/11/2022	10.00	74602	05/16/2022	10.00
74129	05/11/2022	102.25	46700	05/16/2022	5.00
73648	05/11/2022	321.45	68493	05/16/2022	58.32
16129	05/11/2022	96.00	60623	05/16/2022	20.00
53911	05/11/2022	9.75	49932	05/16/2022	133.00
41012	05/11/2022	5.00	75139	05/16/2022	166.00
3702	05/11/2022	20.00	6551	05/16/2022	79.00

16096	05/16/2022	20.00
18113	05/16/2022	-0.28
75231	05/16/2022	20.00
31453	05/16/2022	151.00
31101	05/16/2022	133.00
75221	05/17/2022	10.00
19953	05/17/2022	79.00
37824	05/17/2022	79.00
45682	05/17/2022	47.40
10803	05/17/2022	52.08
13998	05/17/2022	6.00
38552	05/17/2022	28.00
38552	05/17/2022	24.00
53892	05/17/2022	36.20
19953	05/17/2022	450.00
59904	05/17/2022	97.00
58460	05/17/2022	79.00
64764	05/17/2022	163.00
75205	05/17/2022	110.00
36080	05/17/2022	158.00
75240	05/17/2022	143.00
2460	05/17/2022	3.00
34395	05/18/2022	79.00
72369	05/18/2022	79.20
16190	05/18/2022	83.20
22958	05/18/2022	234.00
72949	05/18/2022	16.80
73000	05/18/2022	15.80
56963	05/18/2022	31.40
17698	05/18/2022	5.00
31101	05/18/2022	79.00
72760	05/18/2022	15.80
68493	05/18/2022	5.00
6462	05/18/2022	15.00
51575	05/18/2022	102.00
6847	05/18/2022	3.00
62775	05/19/2022	90.50
3796	05/19/2022	20.00
75238	05/19/2022	133.00
38463	05/19/2022	63.60
795	05/19/2022	141.26
75144	05/19/2022	35.00
60523	05/19/2022	69.00
60110	05/19/2022	79.00
41294	05/19/2022	31.60
44962	05/19/2022	31.60
35635	05/19/2022	31.60
28071	05/19/2022	30.00
2578	05/20/2022	93.00
1315	05/20/2022	48.98
19686	05/20/2022	5.00
20807	05/20/2022	5.00
24464	05/20/2022	3.00
9130	05/20/2022	79.00
4760	05/20/2022	3.00
34715	05/20/2022	33.60
44699	05/20/2022	20.00
6634	05/23/2022	93.00
16392	05/23/2022	-25.25
75139	05/23/2022	79.00
2702	05/23/2022	3.00
50501	05/23/2022	81.20
50709	05/24/2022	33.60
42335	05/24/2022	15.80
2897	05/24/2022	28.06
29975	05/24/2022	83.60
32481	05/24/2022	79.00
19656	05/24/2022	111.00
72949	05/24/2022	15.80
729	05/24/2022	9.00
75022	05/24/2022	15.80
73560	05/24/2022	34.80
75028	05/25/2022	43.80
16841	05/25/2022	79.00
11253	05/25/2022	102.60
62736	05/25/2022	94.00
17698	05/25/2022	5.00
74922	05/25/2022	47.60
74548	05/25/2022	3.20
7849	05/25/2022	104.00
74607	05/25/2022	95.25
44699	05/25/2022	10.00
11053	05/25/2022	56.98
23854	05/25/2022	3.00
62077	05/25/2022	61.00
31101	05/25/2022	79.00
31807	05/25/2022	110.00
32451	05/25/2022	79.00
72760	05/25/2022	15.80
40644	05/25/2022	79.00
31734	05/25/2022	170.00
74635	05/25/2022	52.35
75272	05/25/2022	20.00
45138	05/26/2022	79.00

34715	05/26/2022	10.00	41121	06/01/2022	79.00
64040	05/26/2022	79.00	73560	06/01/2022	15.80
54526	05/26/2022	101.00	31453	06/01/2022	178.00
40644	05/26/2022	31.00	31101	06/01/2022	79.00
24424	05/26/2022	25.00	75233	06/01/2022	68.00
63680	05/26/2022	94.00	71373	06/01/2022	3.00
35257	05/26/2022	147.00	75128	06/01/2022	105.00
9498	05/27/2022	20.00	34452	06/01/2022	15.80
71214	05/27/2022	3.00	27922	06/02/2022	79.00
44944	05/27/2022	34.40	42335	06/02/2022	5.00
75278	05/27/2022	20.00	61680	06/02/2022	5.00
43617	05/27/2022	15.80	34489	06/02/2022	20.00
57550	05/27/2022	20.00	63912	06/02/2022	57.00
30529	05/27/2022	22.80	50501	06/02/2022	63.60
274	05/27/2022	20.00	51616	06/02/2022	98.00
38467	05/27/2022	31.60	75287	06/02/2022	26.60
3695	05/27/2022	107.00	41811	06/03/2022	34.50
74607	05/31/2022	34.50	67928	06/03/2022	33.60
35543	05/31/2022	33.57	38463	06/03/2022	37.20
38559	05/31/2022	15.80	47015	06/03/2022	30.00
31453	05/31/2022	79.00	35272	06/03/2022	84.00
36042	05/31/2022	15.80	29834	06/03/2022	68.00
45682	05/31/2022	47.40	75286	06/03/2022	37.60
64764	05/31/2022	84.00	35117	06/03/2022	24.40
64430	05/31/2022	31.40	75285	06/03/2022	18.80
41811	05/31/2022	87.25	75292	06/04/2022	394.00
34567	05/31/2022	186.00	14763	06/06/2022	98.00
66966	05/31/2022	213.50	11253	06/06/2022	93.00
62576	05/31/2022	6.36	65428	06/06/2022	25.25
8268	05/31/2022	42.00	74608	06/06/2022	570.00
73000	05/31/2022	34.80	63412	06/06/2022	45.00
75231	05/31/2022	3.75	4840	06/06/2022	47.25
58649	05/31/2022	87.25	69826	06/06/2022	33.60
58696	06/01/2022	20.00	45138	06/06/2022	123.00
16356	06/01/2022	185.00	48893	06/06/2022	37.20
75272	06/01/2022	10.00	28927	06/06/2022	5.00
44966	06/01/2022	170.00	35936	06/06/2022	41.00
74192	06/01/2022	92.60	14763	06/07/2022	79.00
5928	06/01/2022	18.26	57550	06/07/2022	69.00
34788	06/01/2022	106.80	50116	06/07/2022	117.60
73310	06/01/2022	47.65	75155	06/07/2022	87.25
60338	06/01/2022	5.00	29740	06/07/2022	224.00
11136	06/01/2022	93.00	75026	06/07/2022	34.80
54308	06/01/2022	140.00	58529	06/07/2022	163.00
41112	06/01/2022	122.60	32481	06/07/2022	98.00
75272	06/01/2022	20.00	10794	06/07/2022	84.09
73442	06/01/2022	15.80	39829	06/07/2022	31.50

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71187	06/07/2022	206.07
36357	06/07/2022	17.45
73000	06/07/2022	17.80
36866	06/07/2022	102.00
11720	06/07/2022	90.80
62072	06/07/2022	57.00
63822	06/07/2022	20.00
42335	06/08/2022	15.80
34489	06/08/2022	10.00
36042	06/08/2022	34.80
60891	06/08/2022	5.00
74548	06/08/2022	121.60
38559	06/08/2022	34.80
11720	06/08/2022	38.20
73442	06/08/2022	34.80
31734	06/08/2022	106.00
61376	06/08/2022	178.00
35497	06/08/2022	68.60
44338	06/08/2022	19.00
69826	06/08/2022	31.60
35635	06/08/2022	68.00
75173	06/08/2022	79.00
74635	06/08/2022	59.40
21445	06/09/2022	79.00
71245	06/09/2022	20.00
35918	06/09/2022	11.40
12545	06/09/2022	10.00
51616	06/09/2022	169.00
35272	06/09/2022	54.60
31530	06/10/2022	136.00
72758	06/10/2022	20.00
29663	06/10/2022	20.00
19910	06/10/2022	45.00
36007	06/10/2022	37.20
75292	06/10/2022	394.00
34395	06/10/2022	226.00
30475	06/10/2022	29.00
32706	06/10/2022	31.60
36388	06/10/2022	37.20
50601	06/10/2022	22.80
6160	06/13/2022	57.00
15364	06/13/2022	122.40
20273	06/13/2022	3.00
75305	06/13/2022	94.00
20440	06/13/2022	66.80
13036	06/13/2022	5.00
4840	06/13/2022	45.00

44944	06/13/2022	55.20
72758	06/14/2022	97.00
12232	06/14/2022	79.00
45682	06/14/2022	66.40
14763	06/14/2022	79.00
75245	06/14/2022	235.00
34715	06/14/2022	63.20
44966	06/14/2022	79.00
16329	06/14/2022	5.00
70154	06/14/2022	79.00
72369	06/14/2022	31.60
35936	06/14/2022	693.75
75099	06/14/2022	79.00
72749	06/14/2022	79.00
59804	06/14/2022	79.00
75324	06/14/2022	20.00
64303	06/14/2022	28.00
75026	06/15/2022	15.80
73442	06/15/2022	15.80
38559	06/15/2022	15.80
36137	06/15/2022	18.10
74192	06/15/2022	38.80
14155	06/15/2022	79.00
36388	06/15/2022	11.00
74922	06/15/2022	31.60
22195	06/15/2022	20.00
52774	06/15/2022	3.00
17698	06/15/2022	5.00
74607	06/15/2022	84.00
61787	06/15/2022	159.90
36042	06/15/2022	15.80
41811	06/15/2022	189.00
22808	06/16/2022	191.00
62841	06/16/2022	5.00
54206	06/16/2022	105.00
63822	06/16/2022	28.80
12688	06/16/2022	5.17
74885	06/17/2022	92.40
2702	06/17/2022	3.00
69826	06/17/2022	5.00
29746	06/17/2022	93.00
63226	06/17/2022	20.00
21864	06/17/2022	8.61
75292	06/17/2022	394.00
35780	06/17/2022	20.00
29875	06/17/2022	31.60
73052	06/17/2022	37.20

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18851	06/17/2022	133.00	61910	06/22/2022	89.00
20393	06/17/2022	3.00	74780	06/22/2022	865.75
72311	06/17/2022	6.00	29663	06/23/2022	97.00
40382	06/20/2022	20.00	62878	06/23/2022	178.07
71373	06/20/2022	3.00	11420	06/23/2022	182.00
20393	06/20/2022	5.00	23081	06/23/2022	27.39
62443	06/20/2022	18.10	75155	06/24/2022	5.00
60376	06/20/2022	93.00	75353	06/24/2022	35.00
58977	06/20/2022	18.10	75352	06/24/2022	24.16
75335	06/20/2022	20.00	24464	06/24/2022	3.00
20573	06/20/2022	171.00	729	06/24/2022	9.00
40080	06/20/2022	20.00	35870	06/24/2022	79.00
767	06/21/2022	122.34	40785	06/24/2022	128.00
75139	06/21/2022	90.00	17390	06/27/2022	5.00
73444	06/21/2022	123.00	9811	06/27/2022	20.00
22766	06/21/2022	33.60	75324	06/27/2022	10.00
38559	06/21/2022	15.80	74768	06/27/2022	123.00
75333	06/21/2022	3.00	75362	06/27/2022	20.00
44944	06/21/2022	34.20	34127	06/27/2022	128.00
38489	06/21/2022	57.00	36575	06/27/2022	20.00
75022	06/21/2022	116.80	45496	06/27/2022	178.00
42539	06/21/2022	87.25	75160	06/27/2022	20.00
34689	06/21/2022	35.00	32447	06/27/2022	25.00
63355	06/21/2022	142.00	74153	06/27/2022	203.22
36357	06/21/2022	16.80	38372	06/27/2022	33.60
16190	06/21/2022	33.60	40080	06/28/2022	10.00
61695	06/21/2022	28.00	19656	06/28/2022	102.00
72758	06/21/2022	362.00	75231	06/28/2022	60.90
58649	06/21/2022	132.80	63470	06/28/2022	79.00
71619	06/21/2022	98.00	75155	06/28/2022	16.00
75028	06/22/2022	106.80	75333	06/28/2022	3.00
6160	06/22/2022	25.25	18139	06/28/2022	5.00
74548	06/22/2022	121.60	75362	06/28/2022	10.00
73444	06/22/2022	5.00	28919	06/28/2022	5.00
52	06/22/2022	30.00	50631	06/28/2022	50.20
75026	06/22/2022	15.80	29663	06/28/2022	183.00
45682	06/22/2022	53.40	38559	06/28/2022	15.80
75348	06/22/2022	20.00	75173	06/28/2022	91.00
72949	06/22/2022	169.75	37017	06/28/2022	42.60
73442	06/22/2022	15.80	9401	06/28/2022	6.36
74635	06/22/2022	142.55	31869	06/29/2022	31.60
71518	06/22/2022	20.00	71355	06/29/2022	119.00
54109	06/22/2022	103.00	44966	06/29/2022	79.00
26427	06/22/2022	5.00	75117	06/29/2022	66.00
32451	06/22/2022	170.00	74192	06/29/2022	31.60
8232	06/22/2022	79.00	51945	06/29/2022	5.00
40644	06/22/2022	79.00	41112	06/29/2022	31.60



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62954	06/29/2022	79.00
22786	06/29/2022	182.00
3788	06/29/2022	35.00
40465	06/29/2022	16.00
37758	06/29/2022	86.40
28272	06/29/2022	30.00
59502	06/29/2022	42.00
68632	06/29/2022	123.00
34788	06/29/2022	15.80
41121	06/29/2022	120.00
23372	06/29/2022	24.80
47295	06/29/2022	95.00
56647	06/29/2022	90.50
75099	06/29/2022	79.00
41811	06/29/2022	31.60
43299	06/30/2022	33.60
72231	06/30/2022	164.00
46700	06/30/2022	5.00
36080	06/30/2022	123.00
75341	06/30/2022	79.00
12688	06/30/2022	1.88
75023	06/30/2022	22.40
24424	06/30/2022	25.00
15502	06/30/2022	6.00
71619	06/30/2022	79.00
73363	06/30/2022	193.07
63584	06/30/2022	20.00
41079	06/30/2022	157.00
75018	06/30/2022	79.00
35117	06/30/2022	37.20
36368	06/30/2022	18.80
9628	06/30/2022	18.26
		53,618.89

Date: 06/25/2025

Deceased Write off for Duplin County Health Department

Bad Debt Service Date Write Off: Deceased Year 2023 and 2024

Amount to be written off: \$169.51

Jacey Summ-Kangas
Health Director

7.7.2025
Date

Detha Edd
Chairman – County Commissioners

7/14/25
Date

Bad Debt Write Off - Deceased Patients - Health Department			
Account	Date of Service	Amount	Date of Death
60338	6/1/2022	\$ 5.00	9/21/2023
60338	8/1/2022	\$ 5.00	9/21/2023
60338	10/28/2022	\$ 5.00	9/21/2023
60338	12/1/2022	\$ 5.00	9/21/2023
60338	12/19/2023	\$ 5.00	9/21/2023
60338	5/26/2023	\$ 4.00	9/21/2023
62094	9/19/2022	\$ 76.45	6/2/2023
62094	7/5/2022	\$ 15.80	6/2/2023
62094	9/21/2022	\$ 15.80	6/2/2023
6196	2/6/2023	\$ 9.78	5/14/2023
42477	5/9/2023	\$ 4.68	1/24/2025
20273	2/21/2023	\$ 4.00	1/19/2025
20273	11/21/2022	\$ 4.00	1/19/2025
20273	9/22/2022	\$ 4.00	1/19/2025
20273	6/13/2022	\$ 3.00	1/19/2025
20273	3/16/2022	\$ 3.00	1/19/2025
Total to be Written Off		\$ 169.51	

DUPLIN COUNTY

DUPLIN COUNTY HEALTH DEPARTMENT
340 Seminary Street / PO Box 948
910-296-2130

Date: 06/30/2025

Write off for Duplin County EMS

Bad Debt Service Date Write Off: June 30, 2015

Amount to be written off: \$210,989.93

And Miller

County Manager

Date

7/14/25

Debra E. Miller

Chairman - County Commissioners

Date

7/14/25

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Bad Debt Write Off - EMS			
Service Date ending 6/30/2015			
Account	Patient	Service	Balance
50652		02/09/2015	100.97
659		04/01/2015	654.15
6780		04/01/2015	485.90
42041		04/01/2015	477.50
43188		04/01/2015	603.75
57319		04/02/2015	637.10
16841		04/02/2015	639.20
49912		04/02/2015	493.25
50580		04/02/2015	597.20
45984		04/02/2015	88.80
44269		04/02/2015	498.50
42193		04/03/2015	118.83
42185		04/03/2015	617.40
45391		04/03/2015	99.72
45505		04/03/2015	425.00
49968		04/04/2015	642.35
46155		04/04/2015	593.25
42517		04/04/2015	715.05
43071		04/04/2015	245.00
57352		04/05/2015	572.00
43313		04/05/2015	631.85
45392		04/05/2015	100.00
42794		04/05/2015	610.85
14399		04/06/2015	425.00
41979		04/06/2015	529.20
13685		04/06/2015	507.95
45366		04/06/2015	783.30
42650		04/06/2015	245.00
43563		04/06/2015	114.00
44358		04/06/2015	572.00
17363		04/07/2015	710.60
14399		04/07/2015	425.00
42155		04/07/2015	190.30
43105		04/07/2015	94.88
12443		04/08/2015	572.00
50139		04/08/2015	936.60
42126		04/08/2015	98.46
45286		04/08/2015	77.27
40588		04/08/2015	425.00
2243		04/08/2015	561.50
57391		04/09/2015	576.20
43253		04/09/2015	781.20
42126		04/09/2015	98.46
42126		04/09/2015	69.47
41629		04/09/2015	680.76
42849		04/10/2015	692.75
11752		04/10/2015	569.90
42736		04/10/2015	581.01
9996		04/10/2015	480.65
24454		04/10/2015	179.19
57272		04/11/2015	764.65
42807		04/11/2015	616.10
41317		04/11/2015	391.90
43769		04/12/2015	1,348.45
7182		04/13/2015	577.25
43255		04/13/2015	782.25
15485		04/13/2015	583.55
5800		04/13/2015	577.25
32158		04/13/2015	882.80
43251		04/13/2015	87.11

42835	04/13/2015	730.80
48247	04/14/2015	744.45
43321	04/14/2015	1,948.00
57038	04/15/2015	717.15
17895	04/15/2015	545.75
56574	04/15/2015	969.95
33216	04/15/2015	510.05
20446	04/15/2015	742.35
42563	04/15/2015	0.10
45716	04/16/2015	70.31
49920	04/16/2015	427.10
44289	04/16/2015	629.75
43592	04/16/2015	643.65
11770	04/17/2015	644.45
39054	04/17/2015	640.25
42926	04/17/2015	122.40
42899	04/18/2015	604.55
41979	04/18/2015	35.15
27385	04/18/2015	968.10
42052	04/18/2015	122.19
42704	04/18/2015	98.87
42954	04/18/2015	0.60
43545	04/18/2015	108.54
43731	04/18/2015	114.98
43894	04/18/2015	623.70
49343	04/19/2015	548.90
35667	04/19/2015	505.85
42880	04/19/2015	619.50
42435	04/19/2015	714.00
43265	04/19/2015	614.25
57975	04/20/2015	519.50
44420	04/20/2015	912.45
37620	04/21/2015	514.25
43203	04/21/2015	552.05
11755	04/21/2015	538.40
43062	04/21/2015	174.90
42790	04/21/2015	645.50
50369	04/22/2015	640.25
42134	04/22/2015	245.00
42867	04/22/2015	308.91
52768	04/22/2015	673.05
42184	04/22/2015	520.55
42562	04/22/2015	715.05
44829	04/22/2015	632.21
42517	04/22/2015	615.05
43591	04/22/2015	528.15
43277	04/23/2015	492.20
46155	04/23/2015	96.15
57100	04/23/2015	689.60
10510	04/23/2015	579.35
8900	04/23/2015	748.65
14831	04/24/2015	493.25
47737	04/24/2015	623.45
16929	04/24/2015	1,186.75
12052	04/24/2015	523.70
46624	04/24/2015	766.50
8770	04/24/2015	640.25
41533	04/24/2015	12.43
6909	04/25/2015	601.40
2522	04/25/2015	588.00
45350	04/25/2015	701.40
43220	04/25/2015	561.50
6134	04/26/2015	642.35
21862	04/26/2015	45.19
44358	04/26/2015	572.00

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45504	04/26/2015	892.25
56513	04/26/2015	504.80
43305	04/26/2015	522.65
50370	04/27/2015	1,102.50
41979	04/27/2015	429.20
42312	04/28/2015	680.40
42030	04/28/2015	641.30
43203	04/28/2015	547.85
19778	04/28/2015	651.00
9782	04/28/2015	111.31
42747	04/28/2015	981.75
56561	04/29/2015	578.30
41488	04/29/2015	723.45
47737	04/29/2015	117.57
42924	04/29/2015	308.91
4318	04/30/2015	510.05
3136	04/30/2015	543.65
43059	04/30/2015	672.00
44358	04/30/2015	91.32
22012	04/30/2015	624.50
15901	04/30/2015	735.00
42835	05/01/2015	678.30
43430	05/01/2015	795.65
42899	05/01/2015	425.00
5216	05/01/2015	533.40
41979	05/02/2015	698.00
24377	05/02/2015	1,005.65
52336	05/02/2015	704.55
57006	05/02/2015	586.70
42932	05/03/2015	616.10
21325	05/03/2015	1,119.55
56696	05/03/2015	106.02
42676	05/04/2015	123.45
42193	05/04/2015	100.00
42245	05/04/2015	108.74
43010	05/05/2015	638.15
34848	05/05/2015	645.75
15901	05/05/2015	703.25
35498	05/06/2015	722.40
43164	05/06/2015	693.00
12834	05/06/2015	735.00
43449	05/06/2015	551.00
4275	05/06/2015	484.85
50370	05/06/2015	70.39
42868	05/06/2015	619.25
10979	05/06/2015	102.65
43319	05/07/2015	623.45
44826	05/07/2015	70.31
15901	05/07/2015	41.66
45277	05/07/2015	732.90
41979	05/07/2015	120.72
56991	05/07/2015	124.93
40189	05/07/2015	129.77
44572	05/07/2015	724.50
44678	05/08/2015	540.50
15901	05/08/2015	740.25
43293	05/08/2015	98.87
41488	05/08/2015	83.34
42704	05/08/2015	111.16
45058	05/09/2015	637.10
44678	05/09/2015	529.20
43270	05/09/2015	580.40
45277	05/09/2015	651.80
42312	05/09/2015	
43058	05/09/2015	

43485	05/09/2015	4
42621	05/09/2015	70
43286	05/10/2015	710.85
39938	05/11/2015	547.85
46801	05/11/2015	467.65
42993	05/11/2015	31.35
45715	05/11/2015	707.70
41062	05/12/2015	631.85
12443	05/12/2015	672.00
15655	05/12/2015	100.00
14399	05/12/2015	425.00
48791	05/12/2015	540.50
744	05/13/2015	609.00
49909	05/13/2015	617.15
43115	05/13/2015	544.29
45741	05/14/2015	572.00
50240	05/14/2015	-3,591.00
42467	05/14/2015	174.79
42953	05/14/2015	520.55
14258	05/14/2015	124.48
46633	05/15/2015	605.60
1743	05/16/2015	645.75
48625	05/16/2015	581.45
45291	05/16/2015	665.70
46974	05/17/2015	425.00
57256	05/17/2015	629.75
49296	05/17/2015	675.15
42951	05/17/2015	738.15
9936	05/18/2015	651.00
42029	05/18/2015	116.73
18797	05/18/2015	805.35
57262	05/18/2015	566.75
40839	05/18/2015	244.13
9409	05/18/2015	425.00
57289	05/18/2015	517.40
9132	05/18/2015	425.00
26257	05/18/2015	437.60
43660	05/18/2015	582.50
49988	05/19/2015	589.85
42136	05/19/2015	605.60
22603	05/19/2015	514.25
58233	05/19/2015	575.15
43535	05/19/2015	26.45
56950	05/19/2015	597.45
42645	05/19/2015	672.00
15765	05/19/2015	101.82
12072	05/20/2015	633.95
19811	05/20/2015	633.95
48764	05/20/2015	427.10
43436	05/20/2015	629.75
42342	05/21/2015	642.60
43202	05/21/2015	543.65
45390	05/21/2015	566.75
6330	05/21/2015	403.20
44271	05/21/2015	107.49
44966	05/22/2015	588.80
57003	05/22/2015	493.25
42618	05/22/2015	493.25
42619	05/22/2015	1,827.00
44079	05/22/2015	245.00
53430	05/23/2015	394.05
48972	05/23/2015	583.55
45876	05/23/2015	782.25
56354	05/23/2015	897.50
50272	05/23/2015	733.95

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42875	06/10/2015	744.45
59	06/10/2015	517.40
10403	06/10/2015	82.92
50550	06/10/2015	749.70
13513	06/10/2015	579.35
45716	06/10/2015	70.31
44358	06/10/2015	654.95
43495	06/10/2015	535.50
57490	06/11/2015	655.20
57240	06/11/2015	582.50
8069	06/11/2015	567.80
48950	06/11/2015	573.05
42774	06/11/2015	645.50
40983	06/11/2015	573.15
44960	06/12/2015	509.00
39777	06/12/2015	686.70
42610	06/12/2015	583.55
44387	06/12/2015	368.55
57185	06/14/2015	521.60
42193	06/14/2015	155.73
42030	06/14/2015	662.30
59	06/15/2015	425.00
822	06/15/2015	431.30
42605	06/16/2015	597.20
9409	06/16/2015	425.00
56530	06/16/2015	516.35
57538	06/16/2015	719.25
7277	06/16/2015	333.33
44363	06/16/2015	740.25
47651	06/16/2015	662.55
10745	06/16/2015	654.15
44295	06/16/2015	663.35
44421	06/16/2015	524.75
50169	06/17/2015	543.65
57501	06/17/2015	640.25
12566	06/17/2015	110.64
42126	06/18/2015	84.18
26935	06/18/2015	436.55
3820	06/18/2015	587.75
42535	06/18/2015	319.85
1316	06/18/2015	630.00
43992	06/18/2015	20.00
44684	06/19/2015	100.00
42877	06/19/2015	517.40
59	06/19/2015	100.00
15655	06/19/2015	686.70
37312	06/19/2015	547.85
46638	06/19/2015	745.50
23288	06/20/2015	444.95
44960	06/20/2015	635.00
8915	06/20/2015	842.35
45006	06/20/2015	1059.20
32948	06/20/2015	612.95
38912	06/20/2015	617.15
42910	06/21/2015	115.88
42015	06/21/2015	702.45
43315	06/21/2015	627.65
2068	06/21/2015	688.80
40214	06/21/2015	635.00
44360	06/21/2015	595.10
43886	06/22/2015	582.50
22089	06/22/2015	74.93
45503	06/23/2015	70.52
46021	06/23/2015	641.15
42832	06/23/2015	641.15

42652	05/23/2015	690.90
42643	05/23/2015	602.45
35498	05/23/2015	704.30
11063	05/23/2015	636.41
42126	05/24/2015	71.15
42247	05/24/2015	61.85
18387	05/24/2015	683.55
57519	05/25/2015	542.60
50017	05/25/2015	467.00
44681	05/25/2015	745.75
44417	05/25/2015	691.95
42928	05/26/2015	694.05
43317	05/26/2015	662.55
2731	05/26/2015	730.80
43369	05/26/2015	245.00
13031	05/26/2015	609.80
42918	05/26/2015	629.75
44268	05/27/2015	1,265.00
15549	05/27/2015	762.30
18790	05/28/2015	19.22
50009	05/28/2015	779.10
8707	05/28/2015	687.75
45695	05/29/2015	605.60
32980	05/29/2015	514.25
3213	05/29/2015	15.00
43222	05/30/2015	127.06
55698	05/30/2015	662.55
43322	05/31/2015	633.95
18462	05/31/2015	96.98
43110	06/01/2015	104.16
36639	06/01/2015	515.30
43185	06/01/2015	646.55
42913	06/01/2015	73.71
3305	06/02/2015	519.50
2302	06/03/2015	586.70
43504	06/03/2015	526.85
42564	06/03/2015	635.00
18503	06/03/2015	677.25
2460	06/04/2015	546.80
2174	06/04/2015	425.00
12450	06/04/2015	793.80
42184	06/04/2015	620.55
45369	06/04/2015	609.80
24770	06/04/2015	227.51
46539	06/04/2015	783.05
41979	06/05/2015	35.15
43278	06/06/2015	425.00
44960	06/06/2015	474.35
12450	06/06/2015	567.80
48693	06/07/2015	678.30
49222	06/08/2015	543.65
41979	06/08/2015	35.15
42746	06/08/2015	542.60
31122	06/08/2015	704.55
20681	06/08/2015	736.05
42913	06/08/2015	89.03
10612	06/08/2015	740.25
46994	06/09/2015	578.30
6739	06/09/2015	590.90
38376	06/09/2015	609.80
40298	06/09/2015	594.30
31453	06/09/2015	648.65
42926	06/09/2015	609.80
5239	06/09/2015	642.60
42714	06/09/2015	644.70

44972		06/24/2015	80.81
45203		06/24/2015	809.55
44358		06/24/2015	754.95
46824		06/25/2015	40.00
42312		06/25/2015	527.10
13988		06/25/2015	533.40
15901		06/25/2015	724.50
43251		06/25/2015	87.11
41814		06/25/2015	102.02
44418		06/26/2015	779.10
14755		06/27/2015	736.05
46960		06/27/2015	593.00
5622		06/27/2015	552.05
15901		06/27/2015	724.50
43067		06/27/2015	957.60
42126		06/28/2015	83.76
44826		06/28/2015	102.65
42318		06/28/2015	572.00
44559		06/28/2015	595.10
42517		06/28/2015	615.05
12685		06/29/2015	617.40
56965		06/29/2015	661.50
20555		06/29/2015	707.70
46635		06/29/2015	693.00
45349		06/29/2015	767.55
6815		06/29/2015	678.30
20128		06/29/2015	804.30
41971		06/30/2015	625.80
41969		06/30/2015	75.00
41960		06/30/2015	100.00
			210,989.93



Date: 07/08/2025

Write off for Duplin County EMS

Bad Debt Service Date Write Off: Deceased Patients from calendar year 2022

Amount to be written off: \$28,243.24


County Manager Chairman - County Commissioners

7/14/25
Date


Chairman - County Commissioners
County Manager

7/14/25
Date

2022 Deceased Patients					
Account	Date of Service	Amount	Date of Death	Health / EMS	
43883	2/7/2019 \$	54.39	2/27/2022 EMS		
43883	1/9/2019 \$	45.61	2/27/2022 EMS		
61164	12/14/2019 \$	99.09	5/27/2022 EMS		
61927	11/15/2019 \$	104.12	9/7/2022 EMS		
59794	1/22/2020 \$	102.34	9/16/2022 EMS		
59794	10/20/2019 \$	84.69	9/16/2022 EMS		
59794	3/23/2019 \$	73.26	9/16/2022 EMS		
59794	3/11/2019 \$	114.44	9/16/2022 EMS		
58697	10/30/2018 \$	275.00	11/13/2022 EMS		
46899	9/4/2019 \$	618.20	4/7/2022 EMS		
3338	2/26/2018 \$	107.42	11/8/2022 EMS		
3338	4/19/2018 \$	(102.25)	11/8/2022 EMS / BCBS payment		
38099	2/16/2017 \$	250.00	12/19/2022 EMS		
57262	5/18/2015 \$	566.72	10/13/2022 EMS		
1308	2/16/2017 \$	250.00	11/9/2022 EMS		
61696	1/30/2020 \$	87.97	5/13/2022 EMS		
61696	1/28/2020 \$	88.43	5/13/2022 EMS		
61696	10/20/2019 \$	259.93	5/13/2022 EMS		
56043	9/9/2019 \$	101.61	8/4/2022 EMS		
56043	8/5/2019 \$	101.61	8/4/2022 EMS		
56043	7/29/2019 \$	114.22	8/4/2022 EMS		
56043	6/20/2019 \$	101.61	8/4/2022 EMS		
61130	11/10/2019 \$	100.00	9/7/2022 EMS		
61130	10/1/2019 \$	75.00	9/7/2022 EMS		
61130	9/15/2019 \$	75.00	9/7/2022 EMS		
17937	2/20/2020 \$	530.60	11/9/2022 EMS		
49356	10/24/2016 \$	108.67	9/9/2022 EMS		
49356	8/24/2016 \$	108.61	9/9/2022 EMS		
42208	3/1/2019 \$	128.16	12/26/2022 EMS		
42208	12/29/2018 \$	112.09	12/26/2022 EMS		
42208	12/15/2016 \$	122.90	12/26/2022 EMS		
42208	8/11/2016 \$	122.90	12/26/2022 EMS		
42208	7/7/2016 \$	122.90	12/26/2022 EMS		
42208	8/20/2015 \$	111.01	12/26/2022 EMS		
18914	1/23/2019 \$	663.00	2/17/2022 EMS		
18914	1/4/2016 \$	250.00	2/17/2022 EMS		
23498	1/28/2016 \$	(581.44)	7/9/2022 EMS		
23498	9/25/2015 \$	(697.70)	7/9/2022 EMS		
46680	1/18/2019 \$	265.00	1/29/2022 EMS		
46680	10/20/2018 \$	265.00	1/29/2022 EMS		
46680	5/16/2016 \$	300.00	1/29/2022 EMS		
2458	2/26/2020 \$	67.24	10/5/2022 EMS		
2458	1/24/2018 \$	341.73	10/5/2022 EMS		
50278	6/20/2017 \$	231.77	6/8/2022 EMS		
50134	5/1/2018 \$	120.38	5/31/2022 EMS		
56173	8/8/2019 \$	529.00	1/22/2022 EMS		
56173	2/17/2018 \$	634.20	1/22/2022 EMS		
45215	5/29/2017 \$	100.00	12/10/2022 EMS		
49257	10/4/2019 \$	265.00	5/14/2022 EMS		

60720	7/18/2019 \$	689.40	1/19/2022 EMS
51801	2/9/2019 \$	115.13	3/16/2022 EMS
51801	4/7/2017 \$	107.41	3/16/2022 EMS
51801	3/18/2017 \$	165.22	3/16/2022 EMS
51801	11/6/2016 \$	148.32	3/16/2022 EMS
45741	5/14/2015 \$	572.00	11/28/2022 EMS
53191	1/24/2018 \$	677.40	8/12/2022 EMS
53191	3/22/2017 \$	141.04	8/12/2022 EMS
5592	7/27/2019 \$	91.55	2/5/2022 EMS
5592	3/13/2017 \$	88.28	2/5/2022 EMS
5592	7/17/2015 \$	250.00	2/5/2022 EMS
42148	6/4/2019 \$	114.44	3/11/2022 EMS
42148	3/19/2019 \$	100.92	3/11/2022 EMS
42148	3/15/2019 \$	114.44	3/11/2022 EMS
42148	12/22/2018 \$	98.67	3/11/2022 EMS
42148	11/19/2018 \$	111.88	3/11/2022 EMS
42148	10/23/2018 \$	107.19	3/11/2022 EMS
42148	9/4/2018 \$	93.98	3/11/2022 EMS
42148	6/3/2018 \$	93.98	3/11/2022 EMS
42148	12/13/2017 \$	105.98	3/11/2022 EMS
42148	9/12/2017 \$	58.19	3/11/2022 EMS
46158	3/18/2016 \$	623.45	1/30/2022 EMS
41733	11/21/2017 \$	102.19	11/1/2022 EMS
41733	11/2/2017 \$	115.26	11/1/2022 EMS
41733	10/24/2017 \$	102.19	11/1/2022 EMS
41733	9/20/2017 \$	102.19	11/1/2022 EMS
41733	5/5/2016 \$	109.25	11/1/2022 EMS
41733	1/30/2016 \$	113.24	11/1/2022 EMS
41733	1/6/2016 \$	93.13	11/1/2022 EMS
51704	1/4/2020 \$	159.00	1/14/2022 EMS
51704	10/29/2016 \$	101.06	1/14/2022 EMS
41660	1/14/2020 \$	270.00	5/13/2022 EMS
41660	10/26/2019 \$	59.05	5/13/2022 EMS
41660	10/13/2019 \$	265.00	5/13/2022 EMS
41660	9/23/2019 \$	265.00	5/13/2022 EMS
41660	7/3/2019 \$	265.00	5/13/2022 EMS
41657	11/28/2019 \$	629.40	4/24/2022 EMS
41657	8/19/2019 \$	531.80	4/24/2022 EMS
41657	2/29/2016 \$	433.40	4/24/2022 EMS
2973	5/5/2018 \$	104.49	12/20/2022 EMS
2973	4/21/2018 \$	117.70	12/20/2022 EMS
2973	1/9/2018 \$	250.89	12/20/2022 EMS
2973	11/9/2019 \$	116.36	12/20/2022 EMS
2973	6/29/2017 \$	103.29	12/20/2022 EMS
2973	1/28/2017 \$	101.65	12/20/2022 EMS
50732	2/9/2017 \$	456.90	2/2/2022 EMS
50732	1/16/2017 \$	71.20	2/2/2022 EMS
50732	1/13/2017 \$	71.20	2/2/2022 EMS
50732	1/13/2017 \$	71.20	2/2/2022 EMS
50732	1/11/2017 \$	71.20	2/2/2022 EMS
50732	8/6/2016 \$	70.66	2/2/2022 EMS
10745	6/16/2015 \$	654.15	8/1/2022 EMS

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45023	2/9/2018	\$ 82.45	10/13/2022	EMS
45023	5/13/2016	\$ 84.64	10/13/2022	EMS
61026	8/19/2019	\$ 107.10	7/20/2022	EMS
47853	10/4/2019	\$ 529.40	3/9/2022	EMS
47853	5/31/2017	\$ 630.60	3/9/2022	EMS
47853	1/11/2019	\$ 521.00	3/9/2022	EMS
47853	12/13/2018	\$ 531.80	3/9/2022	EMS
47684	10/11/2019	\$ 265.00	10/15/2022	EMS
47684	5/11/2019	\$ 265.00	10/15/2022	EMS
47684	3/30/2019	\$ 242.81	10/15/2022	EMS
47684	2/27/2019	\$ 265.00	10/15/2022	EMS
47684	12/29/2017	\$ 265.00	10/15/2022	EMS
47684	9/21/2017	\$ 265.00	10/15/2022	EMS
9775	1/14/2018	\$ 250.00	4/10/2022	EMS
9775	6/6/2017	\$ 102.41	4/10/2022	EMS
47331	8/18/2016	\$ 92.29	5/17/2022	EMS
42137	2/4/2020	\$ 270.00	5/4/2022	EMS
42137	9/6/2019	\$ 265.00	5/4/2022	EMS
42137	8/28/2019	\$ 265.00	5/4/2022	EMS
42137	5/13/2019	\$ 265.00	5/4/2022	EMS
42137	9/15/2018	\$ 90.62	5/4/2022	EMS
42137	2/15/2018	\$ 89.95	5/4/2022	EMS
42137	1/26/2018	\$ 103.16	5/4/2022	EMS
42137	1/19/2018	\$ 158.87	5/4/2022	EMS
42137	9/12/2017	\$ 101.79	5/4/2022	EMS
42137	4/5/2017	\$ 88.72	5/4/2022	EMS
42137	11/16/2016	\$ 100.22	5/4/2022	EMS
42137	7/12/2015	\$ 89.63	5/4/2022	EMS
46030	3/31/2017	\$ 566.60	6/11/2022	EMS
5228	11/8/2016	\$ 250.00	10/25/2022	EMS
43693	2/3/2016	\$ 250.00	11/13/2022	EMS
43693	11/6/2015	\$ 100.00	11/13/2022	EMS
6097	12/24/2019	\$ 115.82	4/2/2022	EMS
58784	11/4/2018	\$ 96.01	6/19/2022	EMS
56513	5/30/2018	\$ 564.20	10/9/2022	EMS
56513	4/26/2015	\$ 504.80	10/9/2022	EMS
46837	12/7/2017	\$ 100.00	7/13/2022	EMS
45023	12/12/2015	\$ 693.00	10/13/2022	EMS
		\$ 28,243.24		



Date: 06/25/2025

Deceased Write off for Duplin County EMS

Bad Debt Service Date Write Off: Deceased year 2023 and 2024

Amount to be written off: \$58,598.46

[Signature]

County Manager

Date

7/14/25

[Signature]

Chairman – County Commissioners

Date

7/14/25

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Bad Debt Write Off - Deceased Patients - EMS			
Account	Date of Service	Amount	Date of Death
11004	2/6/2018	\$ 183.00	5/28/2023
58676	10/23/2018	\$ 111.05	7/29/2023
58676	1/5/2019	\$ 123.59	7/29/2023
43563	4/6/2015	\$ 114.00	12/23/2023
43563	9/27/2015	\$ 114.00	12/23/2023
43563	8/14/2016	\$ 250.00	12/23/2023
43563	5/27/2017	\$ 225.00	12/23/2023
43563	9/12/2017	\$ 225.00	12/23/2023
43563	11/15/2017	\$ 106.87	12/23/2023
43563	12/22/2017	\$ 113.60	12/23/2023
43563	3/1/2018	\$ 128.13	12/23/2023
62279	1/3/2020	\$ 122.12	11/9/2023
48322	6/21/2016	\$ 250.00	1/23/2023
7366	2/18/2020	\$ 100.41	10/11/2023
49885	8/5/2016	\$ 620.55	1/7/2023
39012	4/27/2017	\$ 106.60	8/31/2023
39012	6/18/2018	\$ 113.00	8/31/2023
39012	7/16/2018	\$ 88.39	8/31/2023
39012	8/27/2018	\$ 113.00	8/31/2023
45058	5/8/2015	\$ 83.34	6/3/2023
56369	3/14/2018	\$ 71.15	11/11/2023
46195	3/21/2016	\$ 106.65	7/1/2023
21738	6/4/2019	\$ 100.92	2/4/2023
12689	9/10/2017	\$ 103.29	7/6/2023
12689	11/3/2018	\$ 114.34	7/6/2023
13709	6/30/2019	\$ 561.80	9/7/2022
49524	8/27/2016	\$ 250.00	8/4/2023
46862	8/30/2016	\$ 89.45	7/11/2023
46862	3/9/2017	\$ 98.43	7/11/2023
46862	5/5/2017	\$ 99.98	7/11/2023
46852	5/6/2016	\$ 596.40	7/27/2023
15765	5/19/2015	\$ 101.82	3/17/2023
15765	8/4/2015	\$ 87.53	3/17/2023
15765	10/1/2015	\$ 250.00	3/17/2023
15765	5/18/2016	\$ 92.45	3/17/2023
15765	12/31/2017	\$ 90.26	3/17/2023
15765	9/13/2018	\$ 92.86	3/17/2023
15765	10/31/2018	\$ 104.50	3/17/2023
15765	11/13/2018	\$ 102.72	3/17/2023
15765	12/5/2018	\$ 102.72	3/17/2023
15765	4/21/2019	\$ 265.00	3/17/2023
15765	7/19/2019	\$ 265.00	3/17/2023
15765	8/28/2019	\$ 265.00	3/17/2023
15765	9/7/2019	\$ 265.00	3/17/2023

51051	9/3/2016	\$ 583.55	3/18/2023
41820	1/9/2020	\$ 86.11	9/29/2023
57669	7/2/2018	\$ 60.75	9/12/2023
7647	1/1/2019	\$ 561.80	2/24/2023
42694	6/15/2016	\$ 250.00	1/1/2023
42694	6/29/2016	\$ 126.18	1/1/2023
42694	11/3/2016	\$ 69.82	1/1/2023
42694	11/3/2016	\$ 37.00	1/1/2023
42694	11/13/2016	\$ 69.82	1/1/2023
42694	1/10/2017	\$ 127.11	1/1/2023
42694	1/15/2017	\$ 127.11	1/1/2023
42694	1/19/2017	\$ 114.04	1/1/2023
42694	11/2/2017	\$ 113.15	1/1/2023
42694	3/3/2018	\$ 127.68	1/1/2023
42694	5/1/2018	\$ 114.47	1/1/2023
42694	7/14/2018	\$ 115.37	1/1/2023
42694	11/28/2018	\$ 115.37	1/1/2023
42694	2/4/2019	\$ 131.51	1/1/2023
42694	2/8/2019	\$ 117.99	1/1/2023
42694	4/15/2019	\$ 128.62	1/1/2023
42694	4/27/2019	\$ 126.64	1/1/2023
42694	4/30/2019	\$ 131.66	1/1/2023
42694	6/26/2019	\$ 87.93	1/1/2023
42694	12/16/2019	\$ 126.94	1/1/2023
42694	12/21/2019	\$ 126.94	1/1/2023
42694	2/9/2020	\$ 128.05	1/1/2023
42694	2/15/2020	\$ 128.05	1/1/2023
61592	9/14/2019	\$ 36.39	7/20/2023
44546	11/6/2015	\$ 250.00	8/17/2023
48131	5/8/2019	\$ 557.00	10/3/2023
47007	3/30/2017	\$ 200.00	2/27/2023
47007	4/1/2017	\$ 91.15	2/27/2023
47007	11/21/2017	\$ 97.55	2/27/2023
47007	12/30/2017	\$ 100.86	2/27/2023
47007	11/20/2019	\$ 107.81	2/27/2023
45929	3/1/2016	\$ 300.00	3/18/2023
45929	2/7/2017	\$ 265.00	3/18/2023
8166	1/14/2020	\$ 75.00	6/18/2023
50294	2/17/2020	\$ 270.00	11/25/2023
13336	8/18/2016	\$ 250.00	8/31/2023
43378	9/7/2015	\$ 690.90	3/27/2023
6116	8/24/2019	\$ 75.00	2/23/2023
44128	2/20/2018	\$ 555.80	5/17/2023
44128	2/3/2020	\$ 655.80	5/17/2023
15899	4/24/2018	\$ 103.39	9/7/2023
15899	4/10/2019	\$ 265.00	9/7/2023
56057	2/1/2018	\$ 670.20	9/21/2023
42009	9/24/2019	\$ 100.00	5/6/2023
53728	5/21/2017	\$ 250.00	3/10/2023

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6706	6/12/2019	\$	93.41	8/5/2024
6706	6/18/2019	\$	100.00	8/5/2024
6706	7/12/2019	\$	93.41	8/5/2024
6706	9/5/2019	\$	91.36	8/5/2024
6706	9/13/2019	\$	90.64	8/5/2024
4693	1/10/2018	\$	777.40	12/30/2024
4693	1/11/2018	\$	1,363.00	12/30/2024
45796	2/15/2016	\$	688.80	12/5/2024
4290	1/10/2020	\$	565.40	11/3/2024
38773	7/17/2017	\$	120.34	12/26/2024
37883	11/11/2018	\$	165.44	12/26/2024
42155	4/7/2015	\$	190.30	12/19/2024
11350	6/16/2018	\$	275.00	6/26/2024
11350	1/5/2019	\$	277.45	6/26/2024
50512	7/31/2026	\$	618.45	7/16/2024
45059	9/30/2017	\$	265.00	2/4/2025
45059	6/26/2019	\$	265.00	2/4/2025
18553	4/30/2016	\$	604.55	3/23/2025
47408	6/6/2016	\$	639.45	2/28/2025
47408	6/14/2016	\$	670.95	2/28/2025
4610	11/23/2018	\$	444.75	1/6/2025
42477	1/26/2020	\$	111.95	1/24/2025
42477	3/31/2018	\$	121.50	1/24/2025
12427	7/31/2016	\$	736.05	1/19/2025
52646	6/19/2019	\$	695.40	2/13/2025
52646	7/18/2018	\$	694.20	2/13/2025
52646	2/7/2017	\$	674.10	2/13/2025
49530	2/7/2017	\$	118.71	2/3/2025
16074	2/8/2019	\$	111.59	1/15/2025
16074	2/23/2017	\$	109.96	1/15/2025
16074	7/28/2016	\$	105.05	1/15/2025
42899	12/15/2018	\$	124.70	2/5/2025
42899	2/6/2017	\$	124.38	2/5/2025
42899	5/1/2015	\$	795.65	2/5/2025
42899	4/18/2015	\$	604.55	2/5/2025
59306	1/22/2019	\$	265.00	4/1/2025
47457	1/12/2017	\$	250.00	1/13/2024
41969	6/9/2019	\$	75.00	7/8/2024
41969	7/4/2016	\$	250.00	7/8/2024
41969	3/16/2016	\$	75.00	7/8/2024
41969	6/30/2015	\$	75.00	7/8/2024
59637	2/28/2019	\$	813.00	5/18/2024
57403	6/4/2018	\$	265.00	11/30/2024
10904	5/29/2019	\$	609.80	7/5/2024
10904	5/28/2017	\$	666.60	7/5/2024
10904	5/25/2017	\$	566.60	7/5/2024
10904	3/25/2017	\$	666.60	7/5/2024

53728	5/28/2017	\$	112.71	3/10/2023
53645	5/15/2017	\$	195.72	1/16/2023
53645	2/21/2020	\$	126.42	1/16/2023
52336	5/2/2015	\$	1,005.65	10/19/2023
43253	4/9/2015	\$	781.20	5/20/2023
43253	2/28/2016	\$	250.00	5/20/2023
51110	8/17/2017	\$	75.00	9/4/2023
51110	9/12/2017	\$	225.00	9/4/2023
51110	9/25/2017	\$	225.00	9/4/2023
51110	5/2/2018	\$	250.00	9/4/2023
51110	6/14/2018	\$	250.00	9/4/2023
51110	6/28/2018	\$	250.00	9/4/2023
51110	12/5/2018	\$	250.00	9/4/2023
51110	4/23/2019	\$	250.00	9/4/2023
51110	6/3/2019	\$	250.00	9/4/2023
20953	1/12/2018	\$	216.36	5/1/2023
20953	2/20/2018	\$	21.37	5/1/2023
20953	3/1/2018	\$	21.37	5/1/2023
20953	4/9/2018	\$	21.35	5/1/2023
6250	2/9/2016	\$	535.25	5/26/2023
6250	2/16/2017	\$	250.00	5/26/2023
42563	4/15/2015	\$	0.10	7/6/2024
61569	9/13/2019	\$	689.40	1/20/1924
61569	10/26/2018	\$	536.60	1/20/2024
42704	4/18/2015	\$	98.87	3/17/2024
42704	5/8/2015	\$	98.87	3/17/2024
51401	1/3/2020	\$	111.25	1/20/2024
42425	7/27/2015	\$	120.09	3/13/2024
42425	7/30/2015	\$	107.06	3/13/2024
54285	7/22/2017	\$	250.00	5/19/2024
46824	6/25/2015	\$	40.00	4/25/2024
46824	10/28/2016	\$	250.00	4/25/2024
46824	11/29/2016	\$	112.63	4/25/2024
46824	1/3/2017	\$	185.00	4/25/2024
46824	1/5/2017	\$	370.00	4/25/2024
46824	9/12/2018	\$	111.05	4/25/2024
46824	10/10/2018	\$	71.17	4/25/2024
4944	1/8/2020	\$	743.40	12/8/2024
14289	3/20/2019	\$	561.80	4/4/2024
14289	9/2/2019	\$	676.20	4/4/2024
59577	2/2/2019	\$	316.15	10/26/2024
46614	8/3/2018	\$	44.69	5/12/2024
44215	8/15/2015	\$	250.00	12/4/2024
44215	8/15/2015	\$	250.00	12/4/2024
44215	5/27/2017	\$	528.60	12/4/2024
37649	1/2/2019	\$	110.33	1/18/2024
6706	7/8/2015	\$	90.27	8/5/2024
6706	7/31/2017	\$	109.08	8/5/2024
6706	4/23/2019	\$	79.89	8/5/2024

42282	8/30/2018	\$	235.36	3/2/2024
41609	8/8/2016	\$	679.35	6/14/2024
Total to be Written Off			\$	58,598.46

10904	8/30/2016	\$	648.90	7/5/2024
10904	7/31/2016	\$	548.90	7/5/2024
10904	6/10/2016	\$	648.90	7/5/2024
23254	6/19/2019	\$	265.00	4/7/2024
42073	1/17/2020	\$	193.57	2/10/2024
42073	2/21/2019	\$	696.60	2/10/2024
42073	5/7/2016	\$	119.21	2/10/2024
42073	7/7/2015	\$	115.47	2/10/2024
10892	11/18/2018	\$	71.84	3/8/2024
44108	10/12/2015	\$	100.00	4/29/2024
40639	8/26/2016	\$	214.46	10/19/2024
45253	12/14/2017	\$	526.20	9/15/2024
13092	11/7/2018	\$	100.00	11/15/2024
13092	6/18/2016	\$	612.95	11/15/2024
62313	1/8/2020	\$	281.91	1/24/2024
13502	12/4/2016	\$	50.00	3/14/2024
13502	6/1/2017	\$	75.00	3/14/2024
13502	7/17/2017	\$	75.00	3/14/2024
13502	7/26/2017	\$	75.00	3/14/2024
13502	8/18/2017	\$	75.00	3/14/2024
13502	9/25/2017	\$	75.00	3/14/2024
13502	12/12/2017	\$	75.00	3/14/2024
13502	1/11/2018	\$	75.00	3/14/2024
13502	1/25/2018	\$	75.00	3/14/2024
13502	2/4/2018	\$	75.00	3/14/2024
13502	7/10/2018	\$	75.00	3/14/2024
13502	9/7/2018	\$	75.00	3/14/2024
13502	10/20/2018	\$	75.00	3/14/2024
13502	2/12/2019	\$	75.00	3/14/2024
13502	4/5/2019	\$	75.00	3/14/2024
13502	4/15/2019	\$	75.00	3/14/2024
13502	5/16/2019	\$	75.00	3/14/2024
13502	6/11/2019	\$	75.00	3/14/2024
13502	6/15/2019	\$	75.00	3/14/2024
13502	9/30/2019	\$	75.00	3/14/2024
47390	2/29/2020	\$	270.00	1/9/2024
47390	10/8/2018	\$	127.83	1/9/2024
47390	10/2/2018	\$	114.47	1/9/2024
47390	3/25/2018	\$	109.41	1/9/2024
57553	1/18/2019	\$	100.92	4/4/2024
57553	12/18/2018	\$	89.51	4/4/2024
16159	8/28/2018	\$	114.79	5/30/2024
16159	6/21/2016	\$	230.00	5/30/2024
16159	5/22/2016	\$	101.56	5/30/2024
45503	6/22/2015	\$	74.93	6/7/2024
61777	10/28/2019	\$	1,306.60	8/25/2024
42282	7/1/2019	\$	275.00	3/2/2024

DUPLIN COUNTY ADDRESSING DEPARTMENT
209 SEMINARY ST / PO BOX 950
KENANSVILLE NC 28349



ROAD NAME PETITION for UNNAMED ROAD

1. APPLICANT INFORMATION:

Name: Jo Linda Farlow
Address: 141 W. blecker st
City/State/Zip: Magnolia NC 28453
Telephone: Work: 984 272 7994 Home: _____

2. MAIL DETERMINATION TO (if different than applicant information):

Name: _____
Address: _____

City/State/Zip: _____

3. ROAD LOCATION: Township Magnolia Range _____

DESCRIPTION: @ 441 W. blecker st

4. PARCEL TAX-ID: 12-1808 --

5. PROPOSED ROAD NAME: Hall family ln

BACKUP NAME 1: Duplin

BACKUP NAME 2: Preston

(NAME SHOULD BE LESS THAN 13 LETTERS)

6. SIGNATURES OF PROPERTY OWNERS WHO ADJOIN OR ACCESS THIS ROAD AS LISTED BY DUPLIN

PARCEL NUMBER: 12-609 --

Beverly Hall Beverly Hall 911
Joseph Hall Joseph Hall 910

The applicant hereby certifies that the signatures on this petition constitute the required amount

Fire Department Approval:

Signature: [Signature]
Print or type name: Luis Arellano Chief
Department Name: Magnolia VFD
Date: 7/7/2025

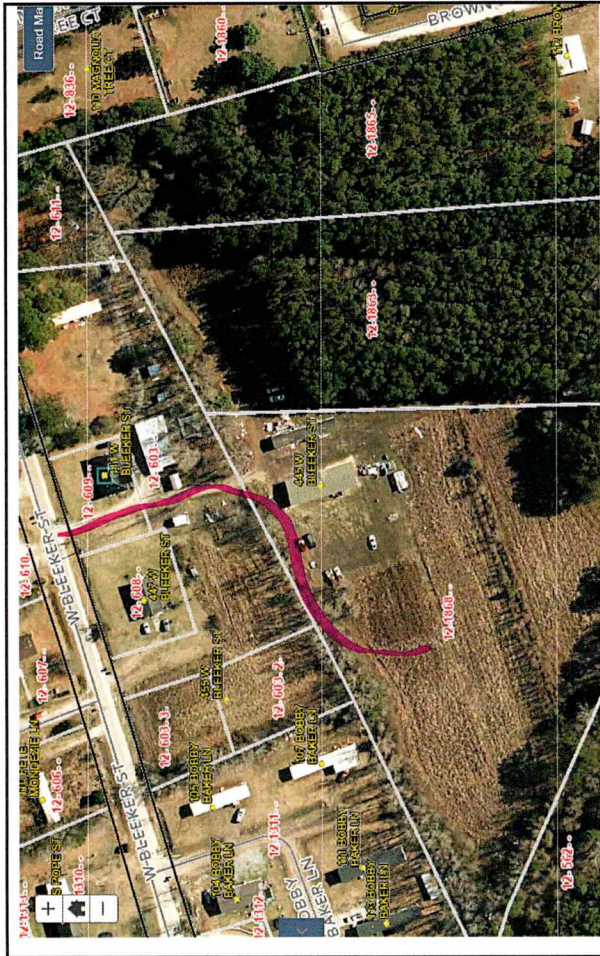
USPS Approval:

Signature: [Signature]
Print or type name: Keith W. Karsse
Department Name: Magnolia USPS
Date: 7/7/2025

Landowners, please know that if you use the 911 address assigned for your residence to receive mail your address WILL change. You will need to notify mortgage, financial, insurance and any other comp that sends you bills, important information, DMV, other institutions you may use. We will notify USPS update the E911 System and the county tax records

889000

000285



Instructions for what to do with attachments once approved:

Note: Please have all signatures on any contracts, agreements, etc. prior to board meeting and give all copies to Trisha-Ann Hoskins by the agenda deadline. Remember, one original will be retained for the minutes.



STATE OF NORTH CAROLINA
DEPARTMENT OF TRANSPORTATION

JOSH STEIN
GOVERNOR

J.R. "JOEY" HOPKINS
SECRETARY

February 3, 2025

Mr. Elwood Garner, Vice Chairperson
Duplin County Government
224 Seminary Street
Kenansville, North Carolina 28349

RE: FY26 5310 Enhanced Mobility of Seniors & Individuals with Disabilities Program
Project No. 26-ED-012
WBS Element No.: 51001.65.7.2 (Operating)
Period of Performance: 07/01/2025 - 06/30/2026

Dear Mr. Garner:

On January 8, 2025, the Board of Transportation approved your organization's request for an FY26 Enhanced Mobility of Seniors & Individuals with Disabilities Grant in the amount of \$40,000. The agreement to be executed between Duplin County and NCDOT is enclosed. The individual authorized to enter into this agreement for financial assistance on behalf of your agency will sign the agreement. Please provide a copy of the agreement to all parties that will be involved in the administration of the grant, and request that the agreement be reviewed carefully. Instructions for completion of the grant agreement process are enclosed.

Please refer to Section 6b of the grant agreement that requires sub-recipients to submit monthly or quarterly requests for reimbursement.

If you have any questions related to the grant agreement, please contact Myra Freeman, Financial Manager at 919-707-4672 or your assigned Accounting Specialist. In any correspondence, please reference your assigned project number, WBS element, Agreement number and period of performance referenced in this letter.

Sincerely,

Brennon Fuqua

Brennon Fuqua
Director

BFvmf
CC: Angel Venecia, Transportation Director
Attachments

Mailing Address:
NC DEPARTMENT OF TRANSPORTATION
INTEGRATED MOBILITY DIVISION
1550 MAIL SERVICE CENTER
RALEIGH, NC 27699-1550

Location:
1 SOUTH WILMINGTON STREET 2
RALEIGH, NC 27601

Telephone: (919) 707-4670
Fax: (919) 733-1391
Customer Service: 1-877-368-4968

Website: ncdot.gov

200286

NORTH CAROLINA DEPARTMENT OF TRANSPORTATION

and

DUPLIN COUNTY

PUBLIC TRANSPORTATION GRANT AGREEMENT FOR
ENHANCED MOBILITY OF SENIORS & INDIVIDUALS WITH
DISABILITIES GRANT PROGRAM

Federal Award Identification

Application Number: 1000023493
Agreement Number: 26-ED-012
NCDOT Project Number(s): FTA
Federal Awarding Agency: NC-2025-041-00
Federal Award Identification Number(s) (FAIN) Number(s): 20.513
CFDA Number: KZN4GK5262K3
Unique Entity Identifier (UEI) Number: \$2,703,195
Total YTD Awards: \$40,000
Total Amount of this Award(s): \$20,000
Federal Funds Awarded: \$0
State Funds: \$20,000
Local Funds: Federal Award Date:
(date signed by authorized official of USDOT) JUNE 18, 2025

Award Period of Performance

Start Date: JULY 1, 2025
End Date: JUNE 30, 2026
Budget Period
Start Date: JULY 1, 2025
End Date: JUNE 30, 2026

End date is date that
subrecipient if authorized to
expend funds awarded
including any carry-over

Approved Indirect Cost Rate: N/A

Award is for R&D: yes/no NO

Federal Funded Programs:

- ☐
- 5303 Metropolitan Planning Grant
-
- ☐
- 5307 Urbanized Area Formula Grant
-
- ☒
- 5310 Enhanced Mobility of Seniors & Individuals with Disabilities Grant
-
- ☐
- 5311 Community Transportation Rural Formula Grant
-
- ☐
- 5311 Appalachian Development Transit Assistance Grant
-
- ☐
- 5311f Intercity Bus Grant
-
- ☐
- 5317 New Freedom Grant
-
- ☐
- 5339 Bus and Bus Facility Grant
-
- ☐
- FTA American Rescue Plan Act (ARPA) Grant

THIS AGREEMENT made this the _____ day of _____, 20____, (hereinafter referred to as AGREEMENT) by and between the NORTH CAROLINA DEPARTMENT OF TRANSPORTATION (hereinafter referred to as "Department", an agency of the State of North Carolina) and DUPLIN COUNTY (acting in its capacity as the grant recipient hereinafter referred to as the "Subrecipient" and together with Department as "Parties").

1. Purpose of Agreement

The purpose of this Agreement is to provide for the undertaking of nonurbanized and small urban public transportation services as described in the project application (hereinafter referred to as "Project") and to state the terms and conditions as to the manner in which the Project will be undertaken and completed. This Agreement contains the entire agreement between the parties and there are no understandings or agreements, verbal or otherwise, regarding this Agreement except as expressly set forth herein. This Agreement is solely for the benefit of the identified parties to the Agreement and is not intended to give any rights, claims, or benefits to third parties or to the public at large.

2. Availability of Funds

All terms and conditions of this Agreement are dependent upon, and, subject to the allocation and appropriation of funds for the purpose set forth in the Agreement and the Agreement shall automatically terminate if funds cease to be available.

3. Period of Performance

This Agreement shall commence upon the date of execution with a period of performance for all expenditures that extends from July 1, 2025, to June 30, 2026. Any requests to change the Period of Performance must be made in accordance with the policies and procedures established by the Department or FTA. The Subrecipient shall commence, carry on, and complete the approved Project in a sound, economical, and efficient manner.

4. Project Implementation

- a. Scope of Project: Duplin County will use the funding for operating costs related to the enhanced mobility of seniors and individuals with disabilities. Federal award project description as required to be responsive to the Federal Funding Accountability and Transparency Act (FFATA).
- b. The Subrecipient shall undertake and complete the project in accordance with the procedures, terms, and conditions herein and as included in the related grant application for financial assistance, the terms of which are incorporated by reference.

- c. Amendment. Any amendment to this Agreement shall be done in writing and in accordance with established policies and procedures and only by mutual consent of the Parties.

5. Cost of Project/Project Budget

The total cost of the Project approved by the Department is FORTY THOUSAND DOLLARS (\$40,000) as set forth in the Project Description and Budget, incorporated into this Agreement as Attachment A. The Department shall provide, from Federal and State funds, the percentages of the actual net cost of the Project as indicated below, not in excess of the identified amounts for eligible Administrative, Operating, and Capital expenses. The Subrecipient hereby agrees that it will provide the percentages of the actual net cost of the Project, as indicated below, and any amounts in excess of the Department's maximum (Federal plus State shares) contribution. The net cost is the price paid minus any refunds, rebates, or other items of value received by the Subrecipient which have the effect of reducing the actual cost.

Operating WBS	Operating Total	Operating Federal (50%)	Operating State 0%	Operating Local 50%
51001.65.7.2	\$40,000	\$20,000	\$0	\$20,000
Agreement #				
Project Total	Project Total	Project Total Federal	Project Total State	Project Total Local
	\$40,000	\$20,000	\$0	\$20,000

6. Project Expenditures, Payments, and Reimbursement

- a. General. The Department, utilizing available state and federal funds, shall reimburse the Subrecipient for allowable costs for work performed under the terms of this Agreement.
- b. Reimbursement Procedures. The Subrecipient shall submit for reimbursement all eligible costs incurred within the agreement Period of Performance.
 - i. Claims for reimbursement shall be made no more than monthly or less than quarterly, using the State's grant system, Enterprise Business Services (EBS) Partner Application.
 - ii. All requests for reimbursement must be submitted within (30) days following the end of the project's reporting period. Any Subrecipient that fails to submit a request for reimbursement for the first two quarters of

agreement fiscal year by January 31 or the last two quarters by July 31 will forfeit its ability to receive reimbursement for those periods.

iii. All payments issued by the Department will be on a reimbursable basis unless the Subrecipient requests and the Department approves an advance payment.

iv. Supporting documentation for proof of payment shall be provided upon request.

c. Subrecipient Funds. Prior to reimbursement, the Subrecipient shall provide the Department with proof that the Subrecipient has met its proportionate share of project costs from sources other than FTA or the Department. Any costs for work not eligible for Federal and State participation shall be financed one hundred percent (100%) by the Subrecipient.

d. Operating Expenditures. In order to assist in financing the operating costs of the project, the Department shall reimburse the Subrecipient for the lesser of the following when providing operating assistance:

- i. The balance of unrecovered operating expenditures after deducting all operating revenue, or
- ii. The percentage specified in the Approved Project Budget of the allowable total operating expenditures which shall be determined by available funding.

e. Travel Expenditures. The Subrecipient shall limit reimbursement for meals, lodging and travel to rates established by the State of North Carolina Travel Policy. Costs incurred by the Subrecipient in excess of these rates shall be borne by the Subrecipient.

f. Allowable Costs. Expenditures made by the Subrecipient shall be reimbursed as allowable costs to the extent they meet all of the requirements set forth below. They must be:

- i. Consistent with the Project Description, plans, specifications, and Project Budget and all other provisions of this Agreement
- ii. Necessary in order to accomplish the Project

iii. Reasonable in amount for the goods or services purchased

iv. Actual net costs to the Subrecipient, i.e., the price paid minus any refunds (e.g., refundable sales and use taxes pursuant to NCGS 105-164.14), rebates, or other items of value received by the Subrecipient that have the effect of reducing the cost actually incurred

v. Incurred (and be for work performed) within the period of performance and period covered of this Agreement unless specific authorization from the Department to the contrary is received

vi. Satisfactorily documented

vii. Treated uniformly and consistently under accounting principles and procedures approved or prescribed by the Department

g. Excluded Costs. The Subrecipient understands and agrees that, except to the extent the Department determines otherwise in writing, the Department will exclude:

- i. Any Project cost incurred by the Subrecipient before the period of performance of the agreement,
- ii. Any cost that is not included in the latest Approved Project Budget,
- iii. Any cost for Project property or services received in connection with a third-party contract, sub-agreement, lease, or other arrangement that is required to be, but has not been, concurred in or approved in writing by the Department, and
- iv. Any cost ineligible for FTA participation as provided by applicable Federal or State laws, regulations, or directives.

h. Final Allowability Determination. The subrecipient understands and agrees that payment to the subrecipient on any Project cost does not constitute the Federal or State Government's final decision about whether that cost is allowable and eligible for payment and does not constitute a waiver of any violation by the

subrecipient of the terms of this Agreement. The subrecipient acknowledges that the Federal or State Government will not make a final determination about the allowability and eligibility of any cost until an audit of the Project has been completed. If the Federal or State Government determines that the subrecipient is not entitled to receive any portion of the Federal or State assistance the subrecipient has requested or provided, the Department will notify the Subrecipient in writing, stating its reasons. The Subrecipient agrees that Project closeout will not alter the Subrecipient's responsibility to return any funds due the Federal or State Government as a result of later refunds, corrections, or other transactions; nor will Project closeout alter the Federal or State Government's right to disallow costs and recover funds on the basis of a later audit or other review. Unless prohibited by Federal or State law or regulation, the Federal or State Government may recover any Federal or State assistance funds made available for the Project as necessary to satisfy any outstanding monetary claims that the Federal or State Government may have against the Subrecipient.

i. Federal or State Claims, Excess Payments, Disallowed Costs, Including Interest.

i. Subrecipient's Responsibility to Pay. Upon notification to the Subrecipient that specific amounts are owed to the Federal or State Government, whether for excess payments of Federal or State assistance, disallowed costs, or funds recovered from third parties or elsewhere, the Subrecipient agrees to remit to the Department promptly the amounts owed, including applicable interest and any penalties and administrative charges within 60 days of notification.

ii. Interest Paid to the Department. The Subrecipient agrees to remit to the Department interest owed as determined in accordance with NCGS § 147-86.23.

iii. Interest and Fees Paid on Federal Funds. For amounts owed by the Subrecipient to the Federal Government, whether for excess payments of Federal assistance, disallowed costs, or funds recovered from third parties or elsewhere, the Subrecipient agrees to remit to the Federal Government promptly the amounts owed, including applicable interest, penalties and administrative charges as established by the Federal Transit Authority Master Agreement with NCDOT.

j. De-obligation of Funds. The Subrecipient agrees that the Department may de-obligate unexpended Federal and State funds for grants that are inactive for six months or more.

k. Project Closeout. Project closeout occurs when the Department issues the final project payment or acknowledges that the Subrecipient has remitted the proper refund. The Subrecipient agrees that Project closeout by the Department does not invalidate any continuing requirements imposed by this Agreement.

7. Accounting Records

a. Establishment and Maintenance of Accounting Records. The Subrecipient shall establish and maintain separate accounts for the public transportation program, either independently or within the existing accounting system. All costs charged to the program shall be in accordance with most current approved Project Budget and shall be reported to the Department in accordance with NCDOT Uniform Public Transportation Accounting System (UPTAS) guide.

b. Documentation of Project Costs. All costs charged to the Project, including any approved services performed by the Subrecipient or others, shall be supported by properly executed payrolls, time records, invoices, contracts, or vouchers evidencing in detail the nature and propriety of the charges.

8. Reporting, Record Retention, and Access

a. Progress Reports. The Subrecipient shall advise the Department, through EBS, regarding the progress of the Project at a minimum quarterly, and at such time and in such a manner as the Department may require. Such reporting and documentation may include, but not be limited to: operating statistics, equipment usage, meetings, progress reports, and monthly performance reports. The Subrecipient shall collect and submit to the Department such financial statements, data, records, contracts, and other documents related to the Project as may be deemed necessary by the Department. Reports shall include narrative and financial statements of sufficient substance to be in conformance with the reporting requirements of the Department. Progress reports throughout the useful life of the project equipment shall be used, in part, to document utilization of the project equipment. Failure to fully utilize the project equipment in the manner directed by the Department shall constitute a breach of contract, and after written notification by the Department, may result in termination of the Agreement or any such remedy as the Department deems appropriate.

b. Failure to comply with grant reporting and compliance guidelines set forth in the NCDOT PTD State Management Plan could result in financial penalties up to and including loss of current and future grant funding.

c. Record Retention. The Subrecipient and its third party subrecipients shall retain all records pertaining to this Project for a period of five (5) years from the date

of final payment to the Subrecipient, or until all audit exceptions have been resolved, whichever is longer.

d. Project Closeout. The Subrecipient agrees that Project closeout does not alter the reporting and record retention requirements of this Agreement.

e. Auditor Oversight. The Subrecipient agrees to audit oversight by the Office of the State Auditor, the Department, and the Department's Office of Inspector General, to provide the Office of the State Auditor, the Department, and the Department's Office of Inspector General with access to accounting records, and to make available any audit work papers in the possession of any auditor of the Subrecipient.

f. Financial Reporting and Audit Requirements. In accordance with 09 NCAC 03M.0205, all reports shall be filed with the Department in the format and method specified by the agency no later than three (3) months after the end of the recipient's fiscal year, unless the same information is already required through more frequent reporting. Audit Reports must be provided to the funding agency no later than nine (9) months after the end of the recipient's fiscal year.

g. Parts Inventory. Financial audits must address parts inventory management.

h. Third Party Loans. Within 30 days of receipt, the Subrecipient shall disclose to the Department any loans received from a local government entity or other entity not party to this agreement.

i. Audit Costs. Unless prohibited by law, the costs of audits made in accordance with Title 2 CFR 200, Subpart F "Audit Requirements" are allowable charges to State and Federal awards. The charges may be considered a direct cost or an allocated indirect cost, as determined in accordance with cost principles outlined in Title 2 CFR 200, Subpart E "Cost Principles." The cost of any audit not conducted in accordance with Title 2 CFR 200 and NCGS§ 159-34 is unallowable and shall not be charged to State or Federal grants.

9. Compliance with Laws and Regulations

a. No terms herein shall be construed in a manner that conflicts with the rules and regulations of the Department or with state or federal law.

b. The Subrecipient agrees to comply with all applicable state and federal laws and regulations, including titles 09 NCAC 3M and 19A NCAC 5B, as amended.

10. Conflicts of Interest Policy

The subrecipient agrees to file with the Department a copy of the subrecipient's policy addressing conflicts of interest that may arise involving the subrecipient's management employees and the members of its board of directors or other governing body. The subrecipient's policy shall address situations in which any of these individuals may directly or indirectly benefit, except as the subrecipient's employees or members of its board or other governing body, from the subrecipient's disbursing of State funds, and shall include actions to be taken by the subrecipient or the individual, or both, to avoid conflicts of interest and the appearance of impropriety. The conflicts of interest policy shall be filed with the Department prior to the Department disbursing funds to the subrecipient.

Prohibition on Bonus or Commission Payments

The Subrecipient affirms that it has not paid and will not pay any bonus or commission to any party to obtain approval of its Federal or State assistance application for the Project.

11. Tax Compliance Certification

The Subrecipient shall complete and submit to the Department a sworn written statement pursuant to NCGS 143C-6-23(c), stating that the Subrecipient does not have any overdue tax debts, as defined by GS 105-243.1, at the Federal, State, or local level. The Subrecipient acknowledges that the written statement must be submitted to the Department prior to execution of this Agreement and disbursement of funds. The certification will be incorporated into this Agreement as Attachment B.

12. Assignment

a. Unless otherwise authorized in writing by the Department, the Subrecipient shall not assign any portion of the work to be performed under this Agreement, or execute any contract, amendment, or change order thereto, or obligate itself in any manner with any third party with respect to its rights and responsibilities under this Agreement without the prior written concurrence of the Department. Neither Grantee nor any subrecipient is relieved of any of the duties and responsibilities of this Agreement as a result of assignment.

b. The Subrecipient agrees to incorporate the terms of this agreement and any applicable State or Federal requirements into written third-party contracts, sub-agreements, and leases, and to take the appropriate measures necessary to ensure that all Project participants comply with applicable Federal and State laws, regulations, and directives affecting their performance, except to the extent the Department determines otherwise in writing. Any

subrecipient/subgrantee agrees to abide by, among other things the standards contained in 09 NCAC Subchapter 03M and to provide information in its possession that is needed by the Grantee to comply with these standards.

13. Hold Harmless.

Except as prohibited or otherwise limited by law, the Subrecipient agrees to indemnify, save, and hold harmless the Department, the State of North Carolina and the United States of America and its officers, agents, and employees acting within the scope of their official duties against any liability, including costs and expenses, resulting from any willful or intentional violation by the Subrecipient of proprietary rights, copyrights, or right of privacy, arising out of the publication, translation, reproduction, delivery, use, or disposition of any data furnished under the Project.

14. Real Property, Equipment, and Supplies.

Federal or State Interest. The Subrecipient understands and agrees that the Federal or State Government retains an interest in any real property, equipment, and supplies financed with Federal or State assistance (Project property) until, and to the extent, that the Federal or State Government relinquishes its Federal or State interest in that Project property. NCDOT shall be informed and included in all ribbon cuttings / dedications / groundbreaking. With respect to any Project property financed with Federal or State assistance under this Agreement, the Subrecipient agrees to comply with the following provisions, except to the extent FTA or the Department determines otherwise in writing:

a. Use of Project Property. The Subrecipient agrees to maintain continuing control of the use of Project property. The Subrecipient agrees to use Project property for appropriate Project purposes (which may include joint development purposes that generate program income, both during and after the award period and used to support public transportation activities) for the duration of the useful life of that property, as required by FTA or the Department. Should the Subrecipient unreasonably delay or fail to use Project property during the useful life of that property, the Subrecipient agrees that it may be required to return the entire amount of the Federal and State assistance expended on that property. The Subrecipient further agrees to notify the Department immediately when any Project property is withdrawn from Project use or when any Project property is used in a manner substantially different from the representations the Subrecipient has made in its Application or in the Project Description for this Agreement for the Project. In turn, the Department shall be responsible for notifying FTA.

b. Maintenance and Inspection of Vehicles. The Subrecipient shall maintain vehicles at a high level of cleanliness, safety, and mechanical soundness in accordance with the minimum maintenance requirements recommended by the manufacturer and comply with the Department's State Management Plan ("SMP"). The

Subrecipient shall register all vehicle maintenance activities into the Department's Asset Management System (Asset Works) or an electronic version of same. The Department shall conduct frequent inspections to confirm proper maintenance pursuant to this subsection and the SMP. The Subrecipient shall collect and submit to the Department at such time and in such manner as it may require information for the purpose of the Department's Asset Management System (Asset Works) and the Transit Asset Maintenance ("TAM") Plan.

c. Maintenance and Inspection of Facilities and Equipment. The Subrecipient shall maintain any Project facility, including any and all equipment installed into or added on to the facility as part of the Project, in good operating order and at a high level of cleanliness, safety and mechanical soundness in accordance with good facility maintenance and upkeep practices and in accordance with the minimum maintenance requirements recommended by the manufacturer for all equipment installed in or added to the facility as part of the Project. Such maintenance shall be in compliance with applicable Federal and state regulations or directives that may be issued, except to the extent that the Department determines otherwise in writing. The Subrecipient shall document its maintenance program in a written plan. The Department shall conduct inspections as it deems necessary to confirm proper maintenance on the part of the Subrecipient pursuant to this subsection and SMP. Such inspections may or may not be scheduled ahead of time but will be conducted such that they shall not significantly interfere with the ongoing and necessary functions for which the Project was designed. The Subrecipient shall make every effort to accommodate such inspections by the Department in accordance with the Department's desired schedule for such inspections.

d. The Subrecipient shall collect and submit to the Department at such time and in such manner as the Department may require information for the purpose of updating the TAM Plan Inventory and any and all other reports the Department deems necessary. The Subrecipient shall also maintain and make available to the Department upon its demand all documents, policies, procedures, purchase orders, bills of sale, internal work orders and similar items that demonstrate the Subrecipient's maintenance of the facility in good operating order and at a high level of cleanliness, safety and mechanical soundness.

e. Incidental Use. The Subrecipient agrees that any incidental use of Project property will not exceed that permitted under applicable laws, regulations, and directives.

f. Title to Vehicles. The Certificate of Title to all vehicles purchased under the Approved Budget for this Project shall be in the name of the Subrecipient. The Department's Public Transportation Division shall be recorded on the Certificate of Title as first lien-holder. In the event of project termination or breach of contract provisions, the Subrecipient shall, upon written notification by the Department, surrender Project equipment and/or transfer the Certificate(s) of Title for Project equipment to the Department or the Department's designee within 30 days of request.

g. Encumbrance of Project Property. The Subrecipient agrees to maintain satisfactory continuing control of Project property as follows:

(1) Written Transactions. The Subrecipient agrees that it will not execute any transfer of title, lease, lien, pledge, mortgage, encumbrance, third party contract, sub agreement, grant anticipation note, alienation, innovative finance arrangement (such as a cross border lease, leveraged lease, or otherwise), or any other obligation pertaining to Project property, that in any way would affect the continuing Federal and State interest in that Project property.

(2) Oral Transactions. The Subrecipient agrees that it will not obligate itself in any manner to any third party with respect to Project property.

(3) Other Actions. The Subrecipient agrees that it will not take any action adversely affecting the Federal and State interest in or impair the Subrecipient's continuing control of the use of Project property.

h. Alternative Use, Transfer, and Disposition of Project Property. The Subrecipient understands and agrees any alternative uses, transfers, or disposition of project property must be approved by the Department and done in accordance with Departmental procedures.

i. Insurance Proceeds. If the Subrecipient receives insurance proceeds as a result of damage or destruction to the Project property that has not met its useful life, the Subrecipient agrees to:

(1) Apply those insurance proceeds to the cost of replacing the damaged or destroyed Project property taken out of service, or

(2) Return to the Department an amount equal to the remaining Federal and State interest in the damaged or destroyed Project property.

j. Misused or Damaged Project Property. If any damage to Project property results from abuse or misuse occurring with the Subrecipient's knowledge and consent, the Subrecipient agrees to restore the Project property to its original condition or refund the value of the Federal and State interest in that property, as the Department may require.

k. Responsibilities after Project Closeout. The Subrecipient agrees that Project closeout by the Department will not change the Subrecipient's Project property management responsibilities, and as may be set forth in subsequent Federal and State laws, regulations, and directives, except to the extent the Department determines otherwise in writing.

15. Insurance

The Subrecipient shall be responsible for protecting the state and/or federal financial interest in the facility construction/renovation and equipment purchased under this Agreement throughout the useful life. The Subrecipient shall provide, as frequently and in such manner as the Department may require, written documentation that the facility and equipment are insured against loss in an amount equal to or greater than the state and/or federal share of the real value of the facility or equipment. Failure of the Subrecipient to provide adequate insurance shall be considered a breach of contract and, after notification may result in termination of this Agreement. In addition, other insurance requirements may apply. The Subrecipient agrees to comply with the insurance requirements normally imposed by North Carolina State and local laws, regulations, and ordinances, except to the extent that the Department determines otherwise in writing.

16. Termination

- a. Either party may terminate the Agreement by providing 60 days written notice to the other party, or as otherwise permitted by law. Any unexpended financial assistance shall revert to the Department upon termination of this Agreement.
- b. Should the Subrecipient terminate the Agreement without the concurrence of the Department, the Subrecipient shall reimburse the Department one hundred percent (100%) of all costs expended by the Department and associated with the work.

17. Additional Repayment Requirements and Remedies

a. The repayment requirements and remedies addressed in this Paragraph are in addition to those repayment requirements and other remedies set forth elsewhere in this Agreement, including the requirements to repay unspent funds. No remedy conferred or reserved by or to the Department is intended to be exclusive of any other available remedy or remedies, but each and every such remedy shall be cumulative and shall be in addition to every other remedy provided for in this Agreement, or now or hereinafter existing at law, in equity, or by statute, and any such right or power may be exercised from time to time and as often as may be deemed expedient.

b. If there is a breach of any of the requirements, covenants or agreements in this Agreement (including, without limitation, any reporting requirements), or if there are any representations or warranties which are untrue as to a material fact of this Agreement or in relation to the Project (including the performance thereof), the Subrecipient agrees that the Department may require repayment from the Subrecipient of an amount of funds to be determined in the Department's sole discretion but not to exceed the amount of funds the Subrecipient has already received under this Agreement.

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18. Civil Rights and Equal Opportunity

Under this Agreement, the Subrecipient shall at all times comply with the requirements included as part of this agreement in the Federal Terms and Conditions that are included in the current FTA Master Agreement.

19. Choice of Law and Venue

This agreement is to be interpreted according to the laws of the State of North Carolina. The Parties hereby agree that the proper venue for any claims filed as a result of this Agreement shall be the Superior Court of Wake County, North Carolina.

20. Severability

If any provision of the FTA Master Agreement or this Agreement for the Project is determined invalid, the remainder of that Agreement shall not be affected if that remainder would continue to conform to the requirements of applicable Federal or State laws or regulations.

21. Incorporated Terms and Conditions

In addition to the Terms and Conditions contained in this agreement and the terms, conditions, certifications, and assurances included in the grant application, which are hereby incorporated by reference, additional terms and conditions incorporated by reference into this agreement are checked below.

☒ **Federal Terms and Conditions, Attached**

22. Federal Terms and Conditions

State Management Plan. The State Management Plan for Federal and State Transportation Programs and any subsequent amendments or revisions thereto, are herewith incorporated by reference, and are on file with and approved by the Department. Nothing shall be construed under the terms of this Agreement by the Department or the Subrecipient that shall cause any conflict with Department, State, or Federal statutes, rules, or regulations.

Allowable Costs. Eligible costs are those costs attributable to and allowed under the FTA program and the provisions of 2 CFR Parts 200 and 1201, "Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards."

No Federal Government Obligations to Third Parties. The Subrecipient acknowledges and agrees that, notwithstanding any concurrence by the Federal Government in or approval of the solicitation or award of the underlying Agreement, absent the express written consent by the Federal Government, the Federal Government is not a party to this

Agreement and shall not be subject to any obligations or liabilities to the Subrecipient or any other party (whether or not a party to that contract) pertaining to any matter resulting from the underlying Agreement.

The Subrecipient agrees to include the above clause in each contract financed in whole or in part with Federal assistance provided by the FTA. It is further agreed that the clause shall not be modified, except to identify the subcontractor who will be subject to its provisions.

Program Fraud and False or Fraudulent Statements or Related Acts. The Subrecipient acknowledges that the provisions of the Program Fraud Civil Remedies Act of 1986, as amended, 31 USC § 3801 et seq. and U.S. DOT regulations, "Program Fraud Civil Remedies," 49 CFR part 31, apply to its actions pertaining to this project. Upon execution of the underlying Agreement, the Subrecipient certifies or affirms the truthfulness and accuracy of any statement it has made, it makes, it may make, or causes to be made, pertaining to the underlying Agreement or the FTA assisted project for which this Agreement work is being performed. In addition to other penalties that may be applicable, the Subrecipient further acknowledges that if it makes, or causes to be made, a false, fictitious, or fraudulent claim, statement, submission, or certification, the Federal Government reserves the right to impose the penalties of the Program Fraud Civil Remedies Act of 1986 on the Subrecipient to the extent the Federal Government deems appropriate.

The Subrecipient also acknowledges that if it makes, or causes to be made, a false, fictitious, or fraudulent claim, statement, submission, or certification to the Federal Government under a contract connected with a project that is financed in whole or in part with Federal assistance originally awarded by FTA under the authority of 49 USC chapter 53, the Government reserves the right to impose the penalties of 18 USC § 1001 and 49 USC § 5323(l) on the Subrecipient, to the extent the Federal Government deems appropriate.

The Subrecipient agrees to include the above two clauses in each subcontract financed in whole or in part with Federal assistance provided by FTA. It is further agreed that the clauses shall not be modified, except to identify the subcontractor who will be subject to the provisions.

Access to Records and Reports.

a. Record Retention. The Subrecipient will retain, and will require its subcontractors of all tiers to retain, complete and readily accessible records related in whole or in part to the Agreement, including, but not limited to, data, documents, reports, statistics, sub-agreements, leases, subcontracts, arrangements, other third-party agreements of any type, and supporting materials related to those records.

c. Access to Records. The Subrecipient agrees to provide sufficient access to FTA and its contractors to inspect and audit records and information related to performance of this Agreement as reasonably may be required.

d. Access to the Sites of Performance. The Subrecipient agrees to permit FTA and its contractors access to the sites of performance under this Agreement as reasonably may be required.

Federal Changes. The Subrecipient agrees to comply with all applicable federal requirements and federal guidance. All the standards or limits included in this agreement are minimum requirements. The federal requirements and guidance that applied at the time of the award this Agreement may be modified from time to time, and the modifications will apply to the Subrecipient.

Civil Rights and Equal Opportunity. Under this Agreement, the Subrecipient shall at all times comply with the following requirements and shall include these requirements in each subcontract entered into as part thereof.

1. Nondiscrimination. In accordance with Federal transit law at 49 USC § 5332, the Subrecipient agrees that it will not discriminate against any employee or applicant for employment because of race, color, religion, national origin, sex, disability, or age. In addition, the Subrecipient agrees to comply with applicable Federal implementing regulations and other implementing requirements FTA may issue.

2. Race, Color, Religion, National Origin, Sex. In accordance with Title VII of the Civil Rights Act, as amended, 42 USC § 2000e et seq., and Federal transit laws at 49 USC § 5332, the Subrecipient agrees to comply with all applicable equal employment opportunity requirements of U.S. Department of Labor (U.S. DOL) regulations, "Office of Federal Contract Compliance Programs, Equal Employment Opportunity, Department of Labor," 41 CFR chapter 60, and Executive Order No. 11246, "Equal Employment Opportunity in Federal Employment," September 24, 1965, 42 USC § 2000e note, as amended by any later Executive Order that amends or supersedes it, referenced in 42 USC § 2000e note. The Subrecipient agrees to take affirmative action to ensure that applicants are employed, and that employees are treated during employment, without regard to their race, color, religion, national origin, or sex (including sexual orientation and gender identity). Such action shall include, but not be limited to, the following: employment, promotion, demotion or transfer, recruitment or recruitment advertising, layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. In addition, the Subrecipient agrees to comply with any implementing requirements FTA may issue.

3. Age. In accordance with the Age Discrimination in Employment Act, 29 USC §§ 621634, U.S. Equal Employment Opportunity Commission (U.S. EEOC) regulations, "Age Discrimination in Employment Act," 29 CFR part 1625, the Age Discrimination Act of 1975, as amended, 42 USC § 6101 et seq., U.S. Health and Human Services regulations, "Nondiscrimination on the Basis of Age in Programs or Activities Receiving Federal Financial Assistance," 45 CFR part 90, and Federal transit law at 49 USC § 5332, the Subrecipient agrees to refrain from discrimination against present and prospective employees for reason of age. In addition, the Subrecipient agrees to comply with any implementing requirements FTA may issue.

4. Disabilities. In accordance with section 504 of the Rehabilitation Act of 1973, as amended, 29 USC § 794, the Americans with Disabilities Act of 1990, as amended, 42 USC § 12101 et seq., the Architectural Barriers Act of 1968, as amended, 42 USC § 4151 et seq., and Federal transit law at 49 USC § 5332, the Subrecipient agrees that it will not discriminate against individuals on the basis of disability. In addition, the Subrecipient agrees to comply with any implementing requirements FTA may issue.

Disadvantaged Business Enterprises. It is the policy of the North Carolina Department of Transportation that Disadvantaged Business Enterprises (DBEs) as defined in 49 CFR Part 26 shall have the equal opportunity to compete fairly for and to participate in the performance of contracts financed in whole or in part by Federal Funds. The Subrecipient is also encouraged to give every opportunity to allow DBE participation in Supplemental Agreements. The Subrecipient, subconsultant, and subcontractor shall not discriminate on the basis of race, religion, color, national origin, age, disability or sex in the performance of this contract. The Subrecipient shall comply with applicable requirements of 49 CFR Part 26 in the award and administration of federally assisted contracts. Failure by the Subrecipient to comply with these requirements is a material breach of this contract, which will result in the termination of this contract or such other remedy, as the Department deems necessary.

When payments are made to Disadvantaged Business Enterprise (DBE) Subrecipients, including material suppliers, Subrecipients at all levels (Subrecipient, Subconsultant or Subrecipient) shall provide the Contract Administrator with an accounting of said payments. The accounting shall be listed on the Department's Subrecipient Payment Information Form (Form DBE-IS). In the event the Subrecipient has no DBE participation, the Subrecipient shall indicate this on the Form DBE-IS by entering the word 'None' or the number 'zero' and the form shall be signed. Form DBE-IS may be accessed on the website at: <https://apps.dot.state.nc.us/quickfind/forms/Default.aspx>.

A responsible fiscal officer of the payee Subrecipient, subconsultant or Subrecipient who can attest to the date and amounts of the payments shall certify that the accounting is correct. A copy of an acceptable report may be obtained from the Department of Transportation. This information shall be submitted as part of the requests for payments made to the Department.

Prompt payment provisions. When a subcontractor has performed in accordance with the provisions of his contract, the contractor shall pay to his subcontractor and each subcontractor shall pay to his subcontractor, within seven days of receipt by the contractor or subcontractor of each periodic or final payment, the full amount received for such subcontractor's work and materials based on work completed or service provided under the subcontract NCGS §22C-1.

Incorporation of FTA Terms. Provisions of this Agreement include, in part, certain standard terms and conditions required by the U.S. DOT. All contractual provisions required by the U.S. DOT, as set forth in FTA Circular 4220.1, as amended, are incorporated by reference. Anything to the contrary herein notwithstanding, all FTA-mandated terms shall be deemed to control in the event of a conflict with other provisions

contained in this Agreement. The Subrecipient shall not perform any act, fail to perform any act, or refuse to comply with any Department request, which would cause the Department to be in violation of FTA terms and conditions, as referenced in the current FTA Master Agreement shall prevail and be the instrument governing the receipt of Federal assistance from the Federal Transit Administration.

Energy Conservation. The Subrecipient agrees to comply with mandatory standards and policies relating to energy efficiency, which are contained in the state energy conservation plan issued in compliance with the Energy Policy and Conservation Act.

Debarment, Suspension, Ineligibility and Voluntary Exclusion. The Subrecipient shall comply and facilitate compliance with U.S. DOT regulations, "Non-procurement Suspension and Debarment," 2 CFR part 1200, which adopts and supplements the U.S. Office of Management and Budget (U.S. OMB) "Guidelines to Agencies on Government-wide Debarment and Suspension (Non-procurement)," 2 CFR part 180. As such, the Subrecipient shall verify that its principals, affiliates, and subcontractors are eligible to participate in this federally funded Agreement and are not presently declared by any Federal department or agency to be:

- a) Debarred from participation in any federally assisted Award;
- b) Suspended from participation in any federally assisted Award;
- c) Proposed for debarment from participation in any federally assisted Award;
- d) Declared ineligible to participate in any federally assisted Award;
- e) Voluntarily excluded from participation in any federally assisted Award; or
- f) Disqualified from participation in any federally assisted Award.

By signing and submitting this Agreement, Subrecipient certifies as follows:

The certification in this clause is a material representation of fact relied upon by the Department. If it is later determined by the Department that the Subrecipient knowingly rendered an erroneous certification, in addition to remedies available to the Department, the Federal Government may pursue available remedies, including but not limited to suspension and/or debarment. The Subrecipient agrees to comply with the requirements of 2 CFR part 180, subpart C, as supplemented by 2 CFR part 1200, throughout the period of this Agreement. The Subrecipient further agrees to include a provision requiring such compliance in its lower tier covered transactions. These provisions apply to each contract at any tier of \$25,000 or more, and to each contract at any tier for a federally required audit (irrespective of the contract amount), and to each contract at any tier that must be approved by an FTA official irrespective of the contract amount.

Lobbying Restrictions. The Subrecipient agrees that neither it nor any third-party participant will use federal assistance to influence any officer or employee of a federal agency, member of Congress or an employee of a member of Congress, or officer or

employee of Congress on matters that involve this agreement, including any extension or modification, according to the following:

(1) Laws, Regulations, Requirements, and Guidance. This includes:

(a) The Byrd Anti-Lobbying Amendment, 31 USC § 1352, as amended,

(b) U.S. DOT regulations, "New Restrictions on Lobbying," 49 CFR part 20, to the extent consistent with 31 USC § 1352, as amended, and (c) Other applicable federal laws, regulations, requirements, and guidance prohibiting the use of federal assistance for any activity concerning legislation or appropriations designed to influence the U.S. Congress or a state legislature, and

(2) Exception. If permitted by applicable federal law, regulations, requirements, or guidance, such lobbying activities described above may be undertaken through the subrecipient's proper official channels.

The Subrecipient agrees to submit a signed and dated Certification on Lobbying that appears in the attachment.

Clean Air Act and Federal Water Pollution Control Act. The Subrecipient agrees:

- 1) It will not use any violating facilities;
- 2) It will report the use of facilities placed on or likely to be placed on the U.S. EPA "List of Violating Facilities;"
- 3) It will report violations of use of prohibited facilities to FTA; and
- 4) It will comply with the inspection and other requirements of the Clean Air Act, as amended, (42 USC §§ 7401 - 7671q); and the Federal Water Pollution Control Act as amended, (33 USC §§ 1251-1387).

Public Transportation Employee Protective Arrangements. The Subrecipient agrees to comply with the following employee protective arrangements of 49 USC § 5333(b):

- 1. Sections 5307 and 5339. Under this Agreement or any Amendments thereto that involve public transportation operations that are supported with 49 USC § 5307 or 49 USC § 5339 federal assistance, a certification issued by U.S. DOL is a condition of the Contract.
- 2. Section 5311. When the Agreement involves public transportation operations and is supported with federal assistance appropriated or made available for 49 USC § 5311, U.S. DOL will provide a Special Warranty for its Award. The U.S. DOL Special Warranty is a condition of the Agreement.
- 3. Section 5310. The conditions of 49 USC § 5333(b) do not apply to Subrecipients providing public transportation operations pursuant to 49 USC § 5310. FTA reserves the

2. Require the Subrecipient to take such remedial measures as FTA considers appropriate.

When operating exclusive school bus service under an allowable exemption, the contractor may not use federally funded equipment, vehicles, or facilities.

The Subrecipient shall include the substance of this clause in each subcontract or purchase under this contract that may operate public transportation services.

Substance Abuse Requirements (Recipients of Sections 5307, 5311, and 5339 funds only). The Subrecipient agrees to establish and implement a drug and alcohol testing program that complies with 49 CFR parts 40 and 655, as amended, and produce any documentation necessary to establish its compliance with part 655, and permit any authorized representative of the United States Department of Transportation or its operating administrations or the Department to inspect the facilities and records associated with the implementation of the drug and alcohol testing program as required under 49 CFR part 655 and review the testing process. The Subrecipient agrees further to submit the Drug and Alcohol Management Information System (DAMIS) reports before February 15 to NCDOT Public Transportation Compliance Office or its designee.

23. Contract Administrators.

All notices permitted or required to be given by one Party to the other and all questions about this Agreement from one Party to the other shall be addressed and delivered to the other Party's Contract Administrator. The name, postal address, street address, telephone number, fax number, and email address of the Parties' respective initial Contract Administrators are set out below. Either Party may change the name, postal address, street address, telephone number, fax number, or email address of its Contract Administrator by giving timely written notice to the other Party.

right to make case-by-case determinations of the applicability of 49 USC § 5333(b) for all transfers of funding authorized under title 23, United States Code (flex funds), and make other exceptions as it deems appropriate, and, in those instances, any special arrangements required by FTA will be incorporated herein as required.

Charter Service. The Subrecipient agrees to comply with 49 USC 5323(d), 5323(r), and 49 CFR part 604, which provides that recipients and subrecipients of FTA assistance are prohibited from providing charter service using federally funded equipment or facilities if there is at least one private charter operator willing and able to provide the service, except as permitted under:

1. Federal transit laws, specifically 49 USC § 5323(d);
2. FTA regulations, "Charter Service," 49 CFR part 604;
3. Any other federal Charter Service regulations; or
4. Federal guidance, except as FTA determines otherwise in writing.

The Subrecipient agrees that if it engages in a pattern of violations of FTA's Charter Service regulations, FTA may require corrective measures or impose remedies on it. These corrective measures and remedies may include:

1. Barring it or any subcontractor operating public transportation under its Award that has provided prohibited charter service from receiving federal assistance from FTA;
2. Withholding an amount of federal assistance as provided by Appendix D to part 604 of FTA's Charter Service regulations; or
3. Any other appropriate remedy that may apply. The Subrecipient should also include the substance of this clause in each subcontract that may involve operating public transit services.

School Bus Operations. The Subrecipient agrees to comply with 49 USC 5323(f), and 49 CFR part 605, and not engage in school bus operations using federally funded equipment or facilities in competition with private operators of school buses, except as permitted under:

1. Federal transit laws, specifically 49 USC § 5323(f);
2. FTA regulations, "School Bus Operations," 49 CFR part 605;
3. Any other Federal School Bus regulations; or
4. Federal guidance, except as FTA determines otherwise in writing.

If Subrecipient violates this School Bus Agreement, FTA may:

1. Bar the Subrecipient from receiving Federal assistance for public transportation; or

For the Department:

Name: Myra Freeman
Title: Financial Manager
Agency: NCDOT/PTD
Email: Msfreeman1@ncdot.gov
MSC: 1550 Mail Service Center – Raleigh, NC 27699-1550
Physical Address: 1 S. Wilmington St, Rm 542, Transportation Building, Raleigh, NC 27601
Phone: 919-707-4672 Fax: 919-733-2304

For the Subrecipient:

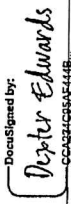
Name: Dexter Edwards
Title: Chairman, Board of County Commissioners
Agency: Duplin County
Address: PO Box 950, Kenansville, NC 28349
Email: dexter.edwards@duplinnc.gov
Phone: 910-296-2100

IN WITNESS WHEREOF, this Agreement has been executed by the Department, an agency of the State of North Carolina, and the Subrecipient by and through a duly authorized representative and is effective the date and year first above written.

DUPLIN COUNTY

SUBRECIPIENT'S FEDERAL TAX ID NUMBER: 566000296

SUBRECIPIENT'S FISCAL YEAR END: JUNE 30, 2026

BY:  DocuSigned by:
Dexter Edwards
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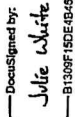
TITLE: VICE CHAIRPERSON

ATTEST:  Signed by:
Jaime Carr
8721E102B8E408...

TITLE: Clerk to the Board

DEPARTMENT OF
TRANSPORTATION

 DS

BY:  DocuSigned by:
Julie White
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TITLE: DEPUTY SECRETARY FOR
MULTI-MODAL TRANSPORTATION



UNIFIED GRANT APPLICATION

Attachment 1
Certification Regarding Lobbying

The Subrecipient certifies, to the best of his or her knowledge and belief, that:

- (1) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.
- (2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.
- (3) The Subrecipient shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

Subrecipient's Authorized Representative:

DocuSigned by
Dexter Edwards
60252425816448

Title: Chairman
Date: 07/23/2025

PUBLIC TRANSPORTATION PROGRAM RESOLUTION

FY26 RESOLUTION

Section 5311 (including ADTAP), 5310, 5339, 5307 and applicable State funding, or combination thereof.

Applicant seeking permission to apply for Public Transportation Program funding, enter into agreement with the North Carolina Department of Transportation, provide the necessary assurances and the required local match.

A motion was made by (Board Member's Name) Commissioner Jesse Dowe and seconded by (Board Member's Name or N/A, if not required) Commissioner Wayne Branch for the adoption of the following resolution, and upon being put to a vote was duly adopted.

WHEREAS, Article 2B of Chapter 136 of the North Carolina General Statutes and the Governor of North Carolina have designated the North Carolina Department of Transportation (NCDOT) as the agency responsible for administering federal and state public transportation funds; and

WHEREAS, the North Carolina Department of Transportation will apply for a grant from the US Department of Transportation, Federal Transit Administration and receives funds from the North Carolina General Assembly to provide assistance for rural public transportation projects; and

WHEREAS, the purpose of these transportation funds is to provide grant monies to local agencies for the provision of rural, small urban, and urban public transportation services consistent with the policy requirements of each funding source for planning, community and agency involvement, service design, service alternatives, training and conference participation, reporting and other requirements (drug and alcohol testing policy and program, disadvantaged business enterprise program, and fully allocated costs analysis); and

WHEREAS, the funds applied for may be Administrative, Operating, Planning, or Capital funds and will have different percentages of federal, state, and local funds.

WHEREAS, non-Community Transportation applicants may apply for funding for "purchase-of-service" projects under the Capital Purchase of Service budget, Section 5310 program.

WHEREAS, (Legal Name of Applicant) Duplin County hereby assures and certifies that it will provide the required local matching funds; that its staff has the technical capacity to implement and manage the project(s), prepare required reports, obtain required training, attend meetings and conferences; and agrees to comply with the federal and state statutes, regulations, executive orders, Section 5333 (b) Warranty, and all administrative requirements related to the applications made to and grants received from the Federal Transit Administration, as well as the provisions of Section 1001 of Title 18, U. S. C.



UNIFIED GRANT APPLICATION

APPENDIX A

NORTH CAROLINA DEPARTMENT OF TRANSPORTATION
PUBLIC TRANSPORTATION DIVISION
PROJECT NUMBER: 26-ED-012
APPROVED BUDGET SUMMARY
EFFECTIVE DATE 7/1/2025

WHEREAS, the applicant has or will provide all annual certifications and assurances to the State of North Carolina required for the project;

NOW, THEREFORE, be it resolved that the (Authorized Official's Title)* Chairperson of (Name of Applicant's Governing Body) Duplin County Board of County Commissioners is hereby authorized to submit grant application (s) for federal and state funding in response to NCDOT's calls for projects, make the necessary assurances and certifications and be empowered to enter into an agreement with the NCDOT to provide rural, small urban, and urban public transportation services.

I (Certifying Official's Name)* Jaime Carr (Certifying Official's Title) Clerk to the Board of County Commissioners do hereby certify that the above is a true and correct copy of an excerpt from the minutes of a meeting of the (Name of Applicant's Governing Board) Duplin County Board of County Commissioners duly held on the 16th day of September, 2024.

Jaime W. Carr
Signature of Certifying Official

*Note that the authorized official, certifying official, and notary public should be three separate individuals.

Seal Subscribed and sworn to me (date) 10/25/2024

Seneka Bryant-Perry
Notary Public

SENEKA BRYANT-PERRY
Printed Name and Address

My commission expires (date) 11/19/2028



PROJECT SPONSOR: DUPLIN COUNTY
PROJECT DESCRIPTION: FY26 ENHANCED MOBILITY OF SENIORS & INDIVIDUALS WITH DISABILITIES PROGRAM
I. TOTAL PROJECT EXPENDITURES
DEPARTMENT - 51001.65.7.2
PERIOD OF PERFORMANCE JULY 01, 2025 - JUNE 30, 2026 \$40,000
II. TOTAL PROJECT FUNDING

	TOTAL	FEDERAL	STATE	LOCAL
OPERATING AGREEMENT #	51001.65.7.2 100% \$40,000	50% \$20,000	0% \$0	50% \$20,000
TOTAL BUDGET	\$40,000	\$20,000	\$0	\$20,000

PROGRAM SUMMARY SHEET REQUIREMENTS



NORTH CAROLINA
Department of Transportation

5310
Enhanced Mobility for Seniors and Individuals with Disabilities
FEDERAL

NORTH CAROLINA DEPARTMENT OF TRANSPORTATION
PUBLIC TRANSPORTATION DIVISION
APPROVED PROJECT BUDGET

PROJECT: 26-ED-012
SPONSOR: DUPLIN COUNTY
WBS: 51001.65.7.2

DEPARTMENT 5312 - OPERATING

OBJECT	DESCRIPTION	APPROVED BUDGET
G313	Trans Clients/Oth.	\$40,000
TOTAL OPERATING		\$40,000

Operating, Capital

PRINCIPLE	This guidance is for all subrecipients receiving capital, or operating assistance to support public transportation that is specifically planned to meet the needs of senior citizens (age 65 or older) and/or individuals with disabilities.
ELIGIBLE SUBRECIPIENTS and ACTIVITIES	States or local government authorities, private non-profit organizations, or operators of public transportation. Eligibility and eligibility requirements are discussed in PTD's procedures and the annual call for projects. The Section 5310 program covers both the urban and rural areas of a county. The projects developed under this program must be designed to meet the needs of seniors and individuals with disabilities. Capital projects include purchasing lift-equipped vehicles, mobility management programs, or purchase of transportation services. Traditional Section 5310 project examples include: buses and vans wheelchair lifts, ramps, and securement devices transit-related information technology systems, including scheduling/routing/one-call systems mobility management programs acquisition of transportation services under a contract, lease, or other arrangement **Nonprofit organizations are only eligible to purchase transportation services from the designated 5311 subrecipient. Operating assistance for Community Transportation systems may be provided if the capital needs are met in the competitive call for projects. PTD defines the eligible services and organizations in the annual call for projects. Nontraditional Section 5310 project examples include: travel training volunteer driver programs building an accessible path to a bus stop, including curb-cuts, sidewalks, accessible pedestrian signals or other accessible features improving signage, or way-finding technology purchasing vehicles to support new accessible taxi, rides sharing and/or vanpooling programs mobility management programs Subrecipients should have sufficient funds to operate and maintain the NCDOT funded program for at least 3 months without incoming revenue from grants. Subrecipients must have fiscal control and accounting procedures sufficient to permit tracking and reporting of grant funds. Any funds borrowed from a parent organization or governmental organization must be reported to NCDOT within 15 days.
FINANCIAL CAPACITY and MANAGEMENT	
AUDIT REPORTS	Subrecipients that expend more than \$500,000 in federal funds from all sources (including federal funds provided through NCDOT) in a year must submit the annual single audit

PROGRAM SUMMARY SHEET REQUIREMENTS

and FINANCIAL STATEMENTS	required by 09 NCAC 03M and evidence of resolution of findings related to the transit program to NCDOT. The value of a bus or van purchased must be considered when determining whether a Subrecipient meets the threshold for a single audit.
VEHICLE TITLES	Subrecipients will title the equipment and NCDOT Public Transportation Division be named first lien holder. When the project equipment has been replaced, NCDOT will release the lien. Useful life standards are maintained in NCDOT's Transit Asset Management (TAM) Tier II Sponsored Plan. This inventory is updated on an annual basis.
INSURANCE	Subrecipients will maintain insurance as defined in the procedures.
MAINTENANCE	Subrecipients will maintain project equipment at a high level of cleanliness, safety, and mechanical soundness. An 80 percent on time performance standard for equipment and wheelchair lifts has been set. All maintenance activities are required to be entered in Trapeze EAM and performance is monitored. FTA and state funded facilities require a written maintenance plan and annual submission of the maintenance performed.
INCIDENTAL USE	Incidental use of FTA-funded assets requires prior FTA approval. PTD discourages incidental uses of real property unless it can generate additional revenues for the transit system or, at a reasonable cost, enhances system ridership. Prior written approval is required for incidental uses of real property which must be compatible with the original purposes of the contract. Vehicles and equipment purchased with state and federal transit funds are based on use for public transportation. FTA and PTD allow incidental use of vehicles and equipment under the following conditions: the incidental use does not interfere with the public transit services for which it was originally obtained; incidental use must cover the cost for the use; incidental use may include meal and parcel delivery; and the incidental use does not exceed 20 percent of the total use of a vehicle.
PROGRAM REPORTING	NCDOT Public Transportation Division requires quarterly and year end reports. Program status reports are also required with each claim submitted. <u>Failure to submit reports on time will result in a reduction in the Rural Operating Assistance Program (ROAP).</u> Non-profit organizations must submit a quarterly report regardless if they are submitting a claim for reimbursement.
OVERSIGHT	Oversight is performed through annual on-site site visits and desk reviews, proficiency reviews, system safety program reviews and reviews triggered as areas of concern.
OTHER REQUIREMENTS	Matching funds percentage can be found in the State Management Plan and in the program overview. All projects must be included in a locally developed, coordinated public transit human service transportation plan. Section 5310 Circular - C 9070.1G NCPTD 5310 Program Overview Third Party Contracting Guidance 4220.1F Award Management Requirements 5010.1E OMB's Uniform Administrative Requirements 2 CFR 200 NC Public Transportation Business Guide 09 NCAC 03M .0205 Minimum Reporting Requirements for Recipients and Subrecipients State Management Plan
UPDATES/REVISIONS	Original Date: April 10, 2017 Last Amended Date:

DUPLIN COUNTY

HURRICANE FLORENCE HAZARD MITIGATION GRANT PROGRAM (HMGP-FLORENCE)

Contract for Demolition Work

THIS AGREEMENT, made this 14 day of July, 2025, by and between **DPH General Contractors, LLC**, hereinafter called the "Contractor" and **Duplin County, NC**, hereinafter called the "Local Authority," WITNESSETH, that the Contractor and the Local Authority for the consideration stated herein mutually agree as follows:

WHEREAS, Local Authority desires to employ Contractor for demolition work on the structures located at:

- **396 Wagon Ford Road, Beulaville, NC**

(hereinafter individually or collectively referred to as the "Property"), pursuant to the terms of this Agreement;

NOW THEREFORE, the Contractor and the Local Authority, for the consideration stated herein, mutually agree as follows:

1. **STATEMENT OF WORK.** The Contractor shall furnish all supervision, labor, materials, machinery, tools, equipment, and services, and perform and complete all work required for demolition work in an efficient and workmanlike manner on the Property, all in strict accordance with the attached Scope of Work and the Instructions to Bidders, and which the Contractor by execution of this Contract acknowledges that he has received, all of which form a part of this Contract as fully as if they were herein repeated.
2. **CONTRACT PRICE.** The Local Authority will pay the Contractor the sum of **Eighteen Thousand and 00/100 Dollars**, for the demolition work listed herein.
3. **METHOD OF PAYMENT.** Final (100%) payment for the demolition work included hereunder will be authorized only after:
 - Site Inspection and approval of the completed work by the Local Authority.
 - Submission of an invoice by the Contractor to the Local Authority which will include certification of final inspection and other applicable work certifications.

The Contractor, by execution of this Agreement, will hold the Local Authority harmless from all claims or liens for labor or materials furnished or used in the performance of the work covered by this Contract, whether furnished or used by the Contractor or any subcontractor.

4. **TIME FOR COMPLETION.** The work which the Contractor is required to perform under this Contract shall be commenced within _____ days after the Contractor's receipt of a written Notice to Proceed from the Local Authority and shall be fully completed within _____ consecutive calendar days following the date of the formal Notice to Proceed. Prior to commencement of work, Contractor shall give notice of the date said work will commence. Failure to commence or complete the work as herein provided shall be considered a material breach of this Contract unless the Local Authority grants a contract time extension because of extenuating circumstances beyond the Contractor's control.

000302

5. CARE OF WORK. The Contractor shall exercise proper precaution at all times and shall be responsible for all damages to persons or property, either on or off the premises, that occur as a result of his fault or negligence in connection with the prosecution of the work. The Contractor shall be responsible for the proper care and protection of all work performed until completion and final acceptance.

The Contractor shall not execute an agreement with any subcontractor or permit any subcontractor to perform any work included in this Agreement without the written approval (change order) signed by the Local Authority. The Contractor shall submit a list of subcontractors for approval prior to the commencement of the work.

The Contractor agrees to observe all applicable laws and building and development codes.

The Contractor shall promptly pay all bills for labor performed and materials provided to the property and shall keep the property free and clear of all liens or claims of lien at all times.

6. INDEMNIFICATION OF LOCAL AUTHORITY. The Contractor shall indemnify and save harmless the Local Authority and agents of the Local Authority from liability for any injury or damages to persons or property resulting from his prosecution of work under this Contract, including all work performed by his subcontractors. The Contractor shall, at all times, comply with all applicable laws, ordinances, regulations, orders and decrees, and shall protect and indemnify the Local Authority and agents of the Local Authority against all claims, loss, damage, injury, fines, penalties, and costs - including court costs and attorney's fees, charges, liability and exposure, however caused - arising from or based on the violation of any law, ordinance, regulation, order or decree, whether by himself, or his employees and his subcontractors, or in any way connected with the Contractor's negligent performance or nonperformance of the terms of the contract.

The Contractor shall supervise and direct the work, using skillful labor and proper equipment for all tasks. Safety of the Contractor's personnel and equipment is the responsibility of the Contractor. Additionally, the Contractor shall pay for all materials, equipment, personnel, taxes, and permit fees and obtain the business licenses necessary to perform under the terms of this Contract. The Contractor will be responsible for all OSHA safety regulations and fines that may occur due to the negligence on the Contractor's part.

Any unusual, concealed or changed conditions are to be immediately reported to the Local Authority. The Contractor shall be responsible for the protection of existing utilities, roads, adjacent buildings, and other permanent fixtures. Any unnecessary damage will be repaired at the Contractor's expense.

7. INSURANCE AND INDEMNIFICATION OF CONTRACTOR. Contractor shall carry or require that there be carried Worker's Compensation Insurance for all of his employees and those of his subcontractors engaged in work at the site, in accordance with State Worker's Compensation Laws (Chapter 97, North Carolina General Statutes). The Contractor shall carry liability and automobile insurance, as outlined in the Instructions to Bidders, and submit a certificate of coverage prior to the commencement of work. Additionally, the Contractor assumes liability for the actions of all of his employees and subcontractors involved in the execution of work covered by this Contract and assumes total responsibility for ensuring that his subcontractors carry liability insurance satisfactory to indemnify himself from damage or injury caused by their negligence. Failure to maintain the insurance shall be grounds for termination of the Contract. The Contractor is advised that he bears the financial responsibility for replacement of materials

and equipment stored on site that are stolen or damaged during construction, and for damage to improvements made under the terms of this agreement due to vandalism, mishap, wind, high water, or fire.

8. LOCAL BUILDING INSPECTION COMPLIANCE. The Contractor and his subcontractors are expected to secure all necessary local building inspection permits, privilege licenses, etc., required to perform work prior to commencement of demolition; to inform the local building inspector of work progress; and allow the local building inspector access to working areas to inspect work in progress as prescribed by local regulations and routine. The Contractor shall give all notices required and comply with all applicable laws, ordinances and codes of all local authorities and shall, at its own expense, secure and pay the fees/charges for all permits required for the performance of the contract work called for under this Agreement.

9. WRITTEN CHANGE ORDERS. No changes concerning the work to be performed under the terms of this Contract shall be made without a duly approved Change Order, regardless of whether or not any cost is involved. The Change Order will be prepared by the Contractor and the Local Authority. No work covered by the Change Order shall be done until a duly executed and approved copy is returned to the Contractor. Any extra work done without written authority shall be considered unauthorized work done at the expense of the Contractor. Work so done may be ordered removed and replaced at the Contractor's expense.

10. TERMINATION OF CONTRACT. This Contract may be terminated by: 1) the Local Authority if the Contractor breaches conditions of this Contract; or 2) the Local Authority on behalf of the Contractor should the Contractor be found unable to complete work due to circumstances beyond his control. Provisions concerning Default and Termination of Contract for unsatisfactory performance are outlined in detail in the Instructions to Bidders, and are incorporated herein by reference. The Contractor shall not be held liable for damages under this paragraph solely for reasons of delay if the delay is due to causes beyond his control and without his fault or negligence, but this shall not prevent the Local Authority from terminating this Contract because of such delay.

In the event the Contractor, at any time during the progress of the work, fails or neglects to supply sufficient materials or qualified workmen, or abandons the work, or becomes insolvent or bankrupt, or for any other cause defaults in the prompt performance of this Agreement, the Local Authority may terminate this Agreement as defined above after first giving the Contractor ten (10) calendar days notice in writing to proceed with the work in accordance with this Agreement. The notice shall also dictate a final completion date for the remainder of the work. This notice shall be delivered to the Contractor in person, by certified letter addressed to the Contractor at the last known address of such Contractor, or by posting of the same on the Property.

The Local Authority shall have full power and authority to employ any person or persons as qualified to complete the whole or part of the work or to enter into any new contracts for the completion thereof, and may charge the cost thereof against the contract balance without prejudice to any other remedy which the Local Authority may have against the Contractor for breach of this Agreement. If the unpaid contract balance exceeds the expense of finishing the work, including compensation for additional managerial and administrative services, the remaining balance shall be deducted from the Local Authority's loan balance. If the unpaid contract balance is less than the expense of finishing the work,

including compensation for additional managerial and administrative services, the Local Authority may exercise any legal remedies available against the Contractor to recover the difference.

The obligation to provide further services under this Contract may also be terminated by the Local Authority upon ten (10) days' written notice in the event that the Local Authority is unable to provide payment for uncompleted portions of work or authorize completion of unfinished work due to circumstances beyond the control of the Local Authority. In the event of such termination, the Contractor shall be entitled to receive equitable compensation for any work completed to the satisfaction of the Local Authority. The Contractor, however, shall not thereby be relieved of liability to the Local Authority for damages sustained by the Local Authority by reason of any breach of the Contract by the Contractor, and the Local Authority may withhold any payments from the Contractor for the purpose of setoff until such time as the amount of damages due the Local Authority from the Contractor is determined.

11. **SUSPENSION/TERMINATION OF SUBCONTRACTORS.** The Local Authority may, at its sole discretion, advise the Contractor to suspend or terminate the services of a Subcontractor for breach of the conditions of applicable sections of this contract, including faulty workmanship or deviation from bid specifications.

12. **EMPLOYMENT REQUIREMENTS.** It is specifically agreed as part of the consideration of the signing of this Contract that the parties hereto, their agents, officials, employees, or servants will not discriminate in any manner on the basis of age, handicap, race, color, creed, sex or national origin with reference to the subject matter of this Contract, no matter how remote. This provision shall be enforced by action for specific performance, injunctive relief, or other remedy as by law provided; and this provision shall be construed in such manner as to prevent and eradicate all discrimination based on age, handicap, race, color, creed, sex or national origin. The Contractor agrees to comply with all equal employment, affirmative action, and labor standards compliance requirements outlined in the Instructions to Bidders, all of which are incorporated herein by reference, and which the Contractor by execution of this Contract acknowledges that he has received, all of which form a part of this Contract as fully as if they were herein repeated.

13. **DISPUTES AND LEGAL REMEDIES.** In the event that there is any question or dispute with respect to the interpretation or the manner of implementation of this Agreement or related documents or with respect to the execution and progress of the work called or hereunder, the parties hereto agree that said questions or disputes shall be submitted to the Insight Resident Inspector for settlement. The Insight Resident Inspector shall provide a written statement of its findings to the Local Authority and the Contractor within ten (10) business days after the question or dispute is submitted in writing.

The Insight Resident Inspector shall provide a written statement of findings to the Local Authority and Contractor within ten (10) business days after the final submission(s) by the parties, and in no case later than fifteen (15) business days from the date upon which the complaining party submitted the initial question or dispute. The Insight Resident Inspector's findings are final and there is no right of appeal nor any alternative remedy for questions or disputes submitted to the Insight Resident Inspector.

This clause is in no way intended to limit the parties' legal rights with regard to questions, disputes, or controversies which fall outside the parameters of the Insight Resident Inspector's authority, as set forth above, including but not limited to those arising under the indemnification and hold harmless provisions contained in this Agreement. To the extent suit must be filed for a matter which falls outside of the Insight Resident Inspector's authority, the parties agree that this Agreement is governed by the laws of the State of North Carolina and venue is appropriate in Duplin County.

14. **DEBARMENT AND SUSPENSION PROVISION.** The Contractor certifies that neither the company itself nor any of its principals or subcontractors is currently debarred, suspended, or otherwise excluded from, or ineligible for participation in, Federal assistance programs.

15. **ASSIGNMENT.** Neither Local Authority nor Contractor shall assign any rights or duties under this Contract without the prior written consent of the other party. Unless otherwise stated in the written consent to an assignment, no assignment will release or discharge the assignor from any obligation under this Contract. Nothing contained in this paragraph shall prevent the Contractor from employing independent consultants, associates, and subcontractors to assist in the performance of the work covered by this contract.

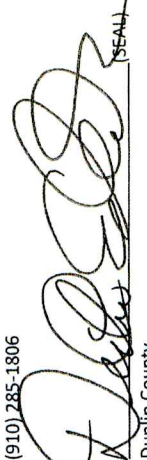
16. **NOTICE TO PROCEED.** This Contract and all provisions outlined herein will not be in effect until the Local Authority has delivered a formal written Notice to Proceed to the Contractor that provides an effective date of Contract authority.

The Contractor and the Local Authority hereby agree to the full performance of the covenants contained herein.

IN WITNESS HEREOF, they have executed this agreement, this day and year first above written.

Witnessed:

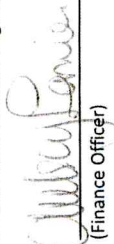

James W. Carter
Duplin County

DPH General Contractors, LLC
210 N. East Railroad Street
Wallace, NC 28466
(910) 285-1806

Duplin County

Witnessed:


Date: 7/14/25

This contract has been pre-audited in accordance with the Local Government Budget and Fiscal Control Act.


(Finance Officer)

DUPLIN COUNTY
HURRICANE FLORENCE HAZARD MITIGATION GRANT PROGRAM (HMGP 4393-0025)
Contract for Demolition Work Attachment A
FEMA CONTRACT PROVISIONS

PART I. REQUIRED CONTRACT PROVISIONS

1. REMEDIES

In accordance with Part III of this Work Attachment A, the parties shall have all remedies available to them under North Carolina law and in equity, including those set forth in this Agreement. Upon default by the County, these remedies shall include payment for the reasonable value of the services rendered by Contractor for work performed consistent with prevailing guidelines. Upon default by Contractor, remedies available to the County shall include the cost of completion of the project, remediation of improper work, and such other damages as may be incurred.

2. TERMINATION FOR CAUSE AND CONVENIENCE

This Agreement may be terminated by Contractor, only with cause, upon Contractor's giving written notice to the County that is in material breach of this contract and upon such default not having been cured by the County within 30 days of such notice. The County may terminate this Agreement upon providing written notice to Contractor that it no longer requires Contractor's services under this contract. Upon such termination by either party, (i) the Contractor shall continue to perform services and develop a plan for the orderly stoppage of the work, which shall include the delivery, or otherwise making available, to the County all data, drawings, specifications, reports, estimates, summaries, and such other information and materials as may have been accumulated by the Contractor in performing this Contract, whether completed or in process, and (ii) County shall pay Contractor all fees and expenses due for services rendered through the 30th day after the notice of termination. Notwithstanding any such Termination, Contractor shall use best efforts to assist the County regarding any unresolved and unsettled reimbursement claims with FEMA, including through first and second level appeals and as otherwise necessary or requested by the County. Contract rates and payment terms shall apply to any work performed post termination.

3. EQUAL EMPLOYMENT OPPORTUNITY

During the performance of this contract, the contractor agrees as follows:

(1) The contractor will not discriminate against any employee or applicant for employment because of race, color, religion, sex, sexual orientation, gender identity, or national origin. The contractor will take affirmative action to ensure that applicants are employed, and that employees are treated during employment without regard to their race, color, religion, sex, sexual orientation, gender identity, or national origin. Such action shall include, but not be limited to the following: Employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided setting forth the provisions of this nondiscrimination clause.

(2) The contractor will, in all solicitations or advertisements for employees placed by or on behalf of the contractor, state that all qualified applicants will receive consideration for employment without regard to race, color, religion, sex, sexual orientation, gender identity, or national origin.

(3) The contractor will not discharge or in any other manner discriminate against any employee or applicant for employment because such employee or applicant has inquired about, discussed, or disclosed the compensation of the employee or applicant or another employee or applicant. This provision shall not apply to instances in which an employee who has access to the compensation information of other employees or applicants as a part of such employee's essential job functions discloses the compensation of such other employees or applicants to individuals who do not otherwise have access to such information, unless such disclosure is in response to a formal complaint or charge, in furtherance of an investigation, proceeding, hearing, or action, including an investigation conducted by the employer, or is consistent with the contractor's legal duty to furnish information.

(4) The contractor will send to each labor union or representative of workers with which he has a collective bargaining agreement or other contract or understanding, a notice to be provided advising the said labor union or workers' representatives of the contractor's commitments under this section, and shall post copies of the notice in conspicuous places available to employees and applicants for employment.

(5) The contractor will comply with all provisions of Executive Order 11246 of September 24, 1965, and of the rules, regulations, and relevant orders of the Secretary of Labor.

(6) The contractor will furnish all information and reports required by Executive Order 11246 of September 24, 1965, and by rules, regulations, and orders of the Secretary of Labor, or pursuant thereto, and will permit access to his books, records, and accounts by the administering agency and the Secretary of Labor for purposes of investigation to ascertain compliance with such rules, regulations, and orders.

(7) In the event of the contractor's noncompliance with the nondiscrimination clauses of this contract or with any of the said rules, regulations, or orders, this contract may be canceled, terminated, or suspended in whole or in part and the contractor may be declared ineligible for further Government contracts or federally assisted construction contracts in accordance with procedures authorized in Executive Order 11246 of September 24, 1965, and such other sanctions may be imposed and remedies invoked as provided in Executive Order 11246 of September 24, 1965, or by rule, regulation, or order of the Secretary of Labor, or as otherwise provided by law.

(8) The contractor will include the portion of the sentence immediately preceding paragraph (1) and the provisions of paragraphs (1) through (8) in every subcontract or purchase order unless exempted by rules, regulations, or orders of the Secretary of Labor issued pursuant to section 204 of Executive Order 11246 of September 24, 1965, so that such provisions will be binding upon each subcontractor or vendor. The contractor will take such action with respect to any subcontract or purchase order as the administering agency may direct as a means of enforcing such provisions, including sanctions for noncompliance:

Provided, however, that in the event a contractor becomes involved in, or is threatened with, litigation with a subcontractor or vendor as a result of such direction by the administering agency, the contractor may request the United States to enter into such litigation to protect the interests of the United States.

The County further agrees that it will be bound by the above equal opportunity clause with respect to its own employment practices when it participates in federally assisted construction work: Provided, That if the County so participating is a State or local government, the above equal opportunity clause is not applicable to any agency, instrumentality or subdivision of such government which does not participate in work on or under the contract.

The County agrees that it will assist and cooperate actively with the administering agency and the Secretary of Labor in obtaining the compliance of contractors and subcontractors with the equal opportunity clause and the

rules, regulations, and relevant orders of the Secretary of Labor, that it will furnish the administering agency and the Secretary of Labor such information as they may require for the supervision of such compliance, and that it will otherwise assist the administering agency in the discharge of the agency's primary responsibility for securing compliance.

The County further agrees that it will refrain from entering into any contract or contract modification subject to Executive Order 11246 of September 24, 1965, with a contractor debarred from, or who has not demonstrated eligibility for, Government contracts and federally assisted construction contracts pursuant to the Executive Order and will carry out such sanctions and penalties for violation of the equal opportunity clause as may be imposed upon contractors and subcontractors by the administering agency or the Secretary of Labor pursuant to Part II, Subpart D of the Executive Order. In addition, the applicant agrees that if it fails or refuses to comply with these undertakings, the administering agency may take any or all of the following actions: Cancel, terminate, or suspend in whole or in part this grant (contract, loan, insurance, guarantee); refrain from extending any further assistance to the applicant under the program with respect to which the failure or refund occurred until satisfactory assurance of future compliance has been received from such applicant; and refer the case to the Department of Justice for appropriate legal proceedings.

4. CONTRACT WORK HOURS AND SAFETY STANDARDS ACT

The regulation at 29 C.F.R. § 5.5(b) provides contract clause language concerning compliance with the Contract Work Hours and Safety Standards Act.

Compliance with the Contract Work Hours and Safety Standards Act.

(1) Overtime requirements. No contractor or subcontractor contracting for any part of the contract work which may require or involve the employment of laborers or mechanics shall require or permit any such laborer or mechanic in any workweek in which he or she is employed on such work to work in excess of forty hours in such workweek unless such laborer or mechanic receives compensation at a rate not less than one and one-half times the basic rate of pay for all hours worked in excess of forty hours in such workweek.

(2) Violation; liability for unpaid wages; liquidated damages. In the event of any violation of the clause set forth in paragraph (b)(1) of this section the contractor and any subcontractor responsible therefor shall be liable for the unpaid wages. In addition, such contractor and subcontractor shall be liable to the United States (in the case of work done under contract for the District of Columbia or a territory, to such District or to such territory), for liquidated damages. Such liquidated damages shall be computed with respect to each individual laborer or mechanic, including watchmen and guards, employed in violation of the clause set forth in paragraph (b)(1) of this section, in the sum of \$27 for each calendar day on which such individual was required or permitted to work in excess of the standard workweek of forty hours without payment of the overtime wages required by the clause set forth in paragraph (b)(1) of this section.

(3) Withholding for unpaid wages and liquidated damages. Duplin County shall upon its own action or upon written request of an authorized representative of the Department of Labor withhold or cause to be withheld, from any moneys payable on account of work performed by the contractor or subcontractor under any such contract or any other Federal contract with the same prime contractor, or any other federally-assisted contract subject to the Contract Work Hours and Safety Standards Act, which is held by the same prime contractor, such sums as may be determined to be necessary to satisfy any liabilities of such contractor or subcontractor for unpaid wages and liquidated damages as provided in the clause set forth in paragraph (b)(2) of this section.

(4) Subcontracts. The contractor or subcontractor shall insert in any subcontracts the clauses set forth in paragraph (b)(1) through (4) of this section and also a clause requiring the subcontractors to include these clauses in any lower tier subcontracts. The prime contractor shall be responsible for compliance by any subcontractor or lower tier subcontractor with the clauses set forth in paragraphs (b)(1) through (4) of this section.

5. CLEAN AIR ACT AND THE FEDERAL WATER POLLUTION CONTROL ACT

The following terms apply:

Clean Air Act

- (1) The contractor agrees to comply with all applicable standards, orders or regulations issued pursuant to the Clean Air Act, as amended, 42 U.S.C. § 7401 et seq.
- (2) The contractor agrees to report each violation to Duplin County and understands and agrees that the County will, in turn, report each violation as required to assure notification to the Federal Emergency Management Agency, and the appropriate Environmental Protection Agency Regional Office.
- (3) The contractor agrees to include these requirements in each subcontract exceeding \$150,000 financed in whole or in part with Federal assistance provided by FEMA.

Federal Water Pollution Control Act

- (1) The contractor agrees to comply with all applicable standards, orders, or regulations issued pursuant to the Federal Water Pollution Control Act, as amended, 33 U.S.C. 1251 et seq.
- (2) The contractor agrees to report each violation to Duplin County and understands and agrees that the County will, in turn, report each violation as required to assure notification to the Federal Emergency Management Agency, and the appropriate Environmental Protection Agency Regional Office.
- (3) The contractor agrees to include these requirements in each subcontract exceeding \$150,000 financed in whole or in part with Federal assistance provided by FEMA.

6. DEBARMENT AND SUSPENSION

(1) These regulations restrict awards, subawards, and contracts with certain parties that are debarred, suspended, or otherwise excluded from or ineligible for participation in Federal assistance programs and activities. See 2 C.F.R. Part 200, Appendix II(H); and 2 C.F.R. § 200.213. A contract award must not be made to parties listed in the SAM Exclusions. SAM Exclusions is the list maintained by the General Services Administration that contains the names of parties debarred, suspended, or otherwise excluded by agencies, as well as parties declared ineligible under statutory or regulatory authority other than Executive Order 12549. SAM exclusions can be accessed at www.sam.gov. See 2 C.F.R. § 180.530.

(2) In general, an "excluded" party cannot receive a Federal grant award or a contract within the meaning of a "covered transaction," to include subawards and subcontracts. This includes parties that receive Federal funding indirectly, such as contractors to recipients and subrecipients. The key to the exclusion is whether there is a "covered transaction," which is any nonprocurement transaction (unless excepted) at either a "primary" or "secondary" tier. Although "covered transactions" do not include contracts awarded by the Federal Government

for purposes of the nonprocurement common rule and DHS's implementing regulations, it does include some contracts awarded by recipients and subrecipients.

(3) Specifically, a covered transaction includes the following contracts for goods or services:

- (a) The contract is awarded by a recipient or subrecipient in the amount of at least \$25,000.
- (b) The contract requires the approval of FEMA, regardless of amount.
- (c) The contract is for federally-required audit services.
- (4) A subcontract is also a covered transaction if it is awarded by the contractor of a recipient or subrecipient and requires either the approval of FEMA or is in excess of \$25,000.

d. Compliance. The following provides a debarment and suspension clause. It incorporates verifying that contractors are not excluded or disqualified.

Suspension and Debarment

- (1) This contract is a covered transaction for purposes of 2 C.F.R. pt. 180 and 2 C.F.R. pt. 3000. As such, the contractor is required to verify that none of the contractor's principals (defined at 2 C.F.R. § 180.995) or its affiliates (defined at 2 C.F.R. § 180.905) are excluded (defined at 2 C.F.R. § 180.940) or disqualified (defined at 2 C.F.R. § 180.935).
- (2) The contractor must comply with 2 C.F.R. pt. 180, subpart C and 2 C.F.R. pt. 3000, subpart C, and must include a requirement to comply with these regulations in any lower tier-covered transaction it enters into.
- (3) This certification is a material representation of fact relied upon by Duplin County. If it is later determined that the contractor did not comply with 2 C.F.R. pt. 180, subpart C and 2 C.F.R. pt. 3000, subpart C, in addition to remedies available to Duplin County, the Federal Government may pursue available remedies, including but not limited to suspension and/or debarment.

- (4) The bidder or proposer agrees to comply with the requirements of 2 C.F.R. pt. 180, subpart C and 2 C.F.R. pt. 3000, subpart C while this offer is valid and throughout the period of any contract that may arise from this offer. The bidder or proposer further agrees to include a provision requiring such compliance in its lower tier covered transactions.

7. BYRD ANTI-LOBBYING AMENDMENT

Byrd Anti-Lobbying Amendment, 31 U.S.C. § 1352 (as amended)

Contractors who apply or bid for an award of \$100,000 or more shall file the required certification. Each tier certifies to the tier above that it will not and has not used Federal appropriated funds to pay any person or organization for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, officer or employee of Congress, or an employee of a Member of Congress in connection with obtaining any Federal contract, grant, or any other award covered by 31 U.S.C. § 1352. Each tier shall also disclose any lobbying with non-Federal funds that takes place in connection with obtaining any Federal award. Such disclosures

are forwarded from tier to tier up to the recipient who in turn will forward the certification(s) to the awarding agency.

Required Certification. Upon request, Contractor must sign and submit to the non-federal entity the following certification.

APPENDIX A, 44 C.F.R. PART 18 – CERTIFICATION REGARDING LOBBYING

Certification for Contracts, Grants, Loans, and Cooperative Agreements

The undersigned certifies, to the best of his or her knowledge and belief, that:

- (1) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.
- (2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.
- (3) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

The Contractor certifies or affirms the truthfulness and accuracy of each statement of its certification and disclosure, if any. In addition, the Contractor understands and agrees that the provisions of 31 U.S.C. Chap.38, Administrative Remedies for False Claims and Statements, apply to this certification and disclosure, if any.

Signature of Contractor's Authorized Official

Name and Title of Contractor's Authorized Official

Date

8. PROCUREMENT OF RECOVERED MATERIALS

(1) In the performance of this contract, the Contractor shall make maximum use of products containing recovered materials that are EPA-designated items unless the product cannot be acquired —

(a) Competitively within a timeframe providing for compliance with the contract performance schedule;

(b) Meeting contract performance requirements; or

(c) At a reasonable price.

(2) Information about this requirement, along with the list of EPA-designated items, is available at EPA's Comprehensive Procurement Guidelines web site, <https://www.epa.gov/smm/comprehensive-procurement-guideline-cpg-program>.

(3) The Contractor also agrees to comply with all other applicable requirements of Section 6002 of the Solid Waste Disposal Act."

9. DAVIS-BACON ACT. Pursuant to 2 C.F.R. Part 200, Appendix II, the Davis-Bacon Act does not apply to the Public Assistance Program or other FEMA grant cooperative programs outside of the Emergency Management Preparedness Grant Program, Homeland Security Grant Program, Port Security Grant Program, Tribal Homeland Security Grant Program, Port Security Grant Program, and Transit Security Grant Program. As such, those provisions are inapplicable for this contract executed under the FEMA Public Assistance Program.

10. COPELAND ANTI-KICKBACK ACT. Recipient and subrecipient contracts are required to include a provision for compliance with the Copeland "Anti-Kickback" Act (40 U.S.C. 3145), as supplemented by Department of Labor regulations. These provisions are inapplicable for this contract executed under the FEMA Public Assistance Program.

11. PROHIBITION ON CONTRACTING FOR COVERED TELECOMMUNICATIONS EQUIPMENT AND SERVICES.

Pursuant to Section 889(b)(1) of the John S. McCain National Defense Authorization Act for Fiscal Year 2019 and

2 C.F.R. §200.216, Contractor shall not obligate or expend funds on certain telecommunication products or from certain entities for national security reasons. As defined in the statutes set forth herein, no party to this contract, including Contractor's subcontractors, shall obligate or expend any funds to do any of the following:

A. Procure or obtain any equipment, system, or service that uses covered telecommunications equipment or services as a substantial or essential component of any system, or as critical technology of any system;

B. Enter into, extend, or renew a contract to procure or obtain any equipment, system, or service that uses covered telecommunications equipment or services as a substantial or essential component of any system, or as critical technology of any system; or

C. Enter into, extend, or renew contracts with entities that use covered telecommunications equipment or services as a substantial or essential component of any system, or as critical technology as part of any system.

12. DOMESTIC PREFERENCES FOR PROCUREMENT.

As appropriate, and to the extent consistent with applicable law, Contractor shall, to the greatest extent practicable, purchase, acquire, and use goods, products, and materials produced in the United States, including but not limited to iron, aluminum, steel, cement, and other manufactured products.

PART II. ADDITIONAL CONTRACT PROVISIONS

The Uniform Rules authorize FEMA to require additional provisions for non-Federal entity contracts. Although FEMA does not currently require additional provisions, FEMA recommends the following and they are included as follows:

1. ACCESS TO RECORDS

Access to Records. The following access to records requirements apply to this contract:

(1) The Contractor agrees to provide Duplin County, the NC Department of Public Safety, the FEMA Administrator, the Comptroller General of the United States, or any of their authorized representatives access to any books, documents, papers, and records of the Contractor which are directly pertinent to this contract for the purposes of making audits, examinations, excerpts, and transcriptions.

(2) The Contractor agrees to permit any of the foregoing parties to reproduce by any means whatsoever or to copy excerpts and transcriptions as reasonably needed.

(3) The Contractor agrees to provide the FEMA Administrator or his authorized representatives access to construction or other work sites pertaining to the work being completed under the contract.

(4) In compliance with the Disaster Recovery Act of 2018, Dupin County and the Contractor acknowledge and agree that no language in this contract is intended to prohibit audits or internal reviews by the FEMA Administrator or the Comptroller General of the United States.

2. CHANGES

Any change, modification, change order, or constructive change must be within the scope of the contract, and any changes made must be agreed upon by both parties in writing. Such a change can be made as to the method, price, or schedule of work without breaching the contract so long as the change is allowable, allocable, within the scope of the agreement, and reasonable for the completion of the project scope.

PART III. NORTH CAROLINA CONTRACT TERMS AND CONDITIONS.

- Contractor shall submit records of payment for materials and payments to subcontractors for the work described herein on a monthly basis to the County. At all times relevant to this contract, Contractor shall keep and maintain records for construction and other daily work for comparison with the County's records.
- Contractor shall keep the site and the surrounding area reasonably free from rubbish at all times and shall remove debris from the site from time to time or when directed to do so by the County. Before final inspection and acceptance of the project, the contractor shall thoroughly clean all work sites, and completely prepare the project and site for use by the County.
- This Contract is entered into in Duplin County, North Carolina, and shall be construed in accordance with the laws of the State of North Carolina. The parties hereby agree that Duplin County, North Carolina, is an appropriate venue for the resolution of any disputes arising as a result of this contract. If a dispute arises out of or relates to the Contract which cannot be resolved informally between the parties, the parties agree to conduct pre-litigation mediation, consistent with the rules of Mediated Settlement Conferences for the Superior Court of North Carolina, prior to the filing of any suit arising out of this Contract.
- Contractor shall provide and maintain, at Contractor's expense, such insurance as will protect Contractor and the County from claims under the Workers' Compensation Act and such comprehensive general liability insurance as will protect the County and Contractor from all claims for bodily injury, death, or property damage which may arise from the performance of Contractor or by Contractor's employees during the course of Contractor's functions and services required under this Agreement, such insurance being in amounts of at least one million dollars (\$1,000,000.00) for general liability insurance per occurrence/ two million dollars (\$2,000,000.00) aggregate of Commercial General Liability and Workers' Compensation coverage. The Contractor shall furnish such additional insurance as may be required by North Carolina law, including motor vehicle insurance in amounts not less than the statutory limits. Each Certificate of Insurance shall bear the provision that the policy cannot be canceled, reduced in amount, or coverage eliminated. Contractor shall insure all materials and the premises and structures that are the subject of this contract, that is, the proposed construction and renovation to The County, until completion of the project and final payment by the County. Contractor shall list The County as an additional insured for the duration of this work. Copies of these policies shall be provided to The County's Project Manager and County Manager;
- All materials provided by Contractor, or any other party shall be free from liens, encumbrances, and claims of any individual, partnership, corporation, or entity. Contractor hereby waives any and all claims of liens related to this project on behalf of itself or its subcontractors.
- Time is of the essence in the completion of this project.
- Contractor agrees to indemnify and hold harmless the County of any and all liability arising from any breach of contract or any other action related to, or incidental to, the performance of this contract.
- Contractor warrants the materials used in this project to be of highest quality and fit and proper for the purposes which they are to be used. Where specifications are general in nature, all materials are to be equal to or exceed those specified. Contractor further warrants that all work will be completed in a workmanlike manner according to the highest standards and guaranteed to be free from defect due to inferior installation, inferior construction, or negligence. Contractor further warrants that all construction/renovation shall be free from structural defects and defects in workmanship under normal use and service, for a period of twelve (12) months after the date of installation and acceptance by the County.

Where items of equipment or materials carry a manufacturer's warranty for any period of twelve (12) months, then the manufacturer's warranty shall apply for that particular piece of equipment or material. Contractor shall replace such defective equipment or materials, without cost to the County, within the

3. DHS SEAL, LOGO, AND FLAGS

Contractor shall not use the DHS seal(s), logos, crests, or reproductions of flags or likenesses of DHS agency officials without specific FEMA pre-approval.

4. COMPLIANCE WITH FEDERAL LAW, REGULATIONS, AND EXECUTIVE ORDERS

Contractor and County acknowledge that FEMA financial assistance will be used to fund all or a portion of the contract. The contractor will comply with all applicable Federal law, regulations, executive orders, FEMA policies, procedures, and directives.

5. NO OBLIGATION BY FEDERAL GOVERNMENT

The Federal Government is not a party to this contract and is not subject to any obligations or liabilities to the non-Federal entity, contractor, or any other party pertaining to any matter resulting from the contract.

6. PROGRAM FRAUD AND FALSE OR FRAUDULENT STATEMENTS OR RELATED ACTS

The Contractor acknowledges that 31 U.S.C. Chap. 38 (Administrative Remedies for False Claims and Statements) applies to the Contractor's actions pertaining to this contract.

7. AFFIRMATIVE SOCIOECONOMIC STEPS

When possible, Contractor should take steps that small businesses, minority businesses, women's business enterprises, veteran-owned businesses, and labor surplus area firms (See U.S. Department of Labor's list) are considered for work under this agreement, which would include consideration of the following steps:

- Providing that these business types are included on solicitation lists;
- Providing that these business types are solicited whenever they are deemed eligible as potential sources;
- Consideration of dividing procurement transactions into separate procurements to permit maximum participation by these business types;
- Establishing delivery schedules (for example, the percentage of an order to be delivered by a given date of each month) that encourage participation by these business types; and
- Utilizing organizations such as the Small Business Administration and the Minority Business Development Agency of the Department of Commerce.

8. COPYRIGHT AND DATA RIGHTS

Contractor shall comply with the requirements of 2 C.F.R. §200.315 et seq. regarding intangible property and shall provide the federal government and County the rights to obtain, reproduce, publish, or otherwise use data produced pursuant to this Contract and shall have the right to authorize others to use such intangible property as deemed appropriate.

manufacturer's warranty period.
Additionally, the County may bring an action for latent defects caused by the negligence of Contractor, which is hidden or not readily apparent to the County at the time of beneficial occupancy or final acceptance, whichever occurred first, in accordance with applicable federal and North Carolina law.

9. The County shall not be responsible for incidental or consequential damages as a result of any breach of this contract, or for any Acts of God, fire, riot, war, civil unrest, or impossibility beyond the control of the County.

10. Records of Contractor's personnel, consultants, additional services and expenses pertaining to the project, and records of accounts between the County and other parties shall be kept on a generally recognized account basis, and all such records shall be available to The County or its authorized representative at mutually convenient times.

11. All designs, drawings, specifications, design calculations, notes and other works developed in the performance of this contract shall become the sole property of the County.

12. In event of termination, Contractor shall receive payment for services rendered prior to the receipt of written termination notice from the County, less costs of the County to complete and finish the work. Any work done by Contractor and any materials delivered by Contractor or any other supplier prior to termination shall become the property of the County.

13. If any provision of this contract is unenforceable, invalid, or illegal, the remaining provisions will continue in full force and effect.

14. In the event that any incorporated documents conflict with the terms and conditions of this contract, the terms and conditions set forth in this document shall control.



**DUPLIN COUNTY, NORTH CAROLINA
HAZARD MITIGATION GRANT PROJECT (HMGP)**

**Demolition
Scope of Work**

Unit #5
396 Wagon Ford Road
Beulaville, NC 28518
Joseph Foster
(910) 340-4266



Prepared by:

 **INSIGHT**
PLANNING + DEVELOPMENT
5030 New Centre Drive, Suite A
Wilmington, NC 28403
(910) 392-0060
www.insight-pd.com

INSIGHT INSPECTOR'S FIELD CHECKLIST
SCOPE OF RESIDENTIAL DEMOLITION WORK

NOTE: A MINIMUM OF SIX PHOTOGRAPHS OF THE PROPERTY IS REQUIRED.
PHOTOGRAPHS SHOULD INCLUDE FRONT AND BACK OF RESIDENTIAL STRUCTURE AND ADDITIONAL PHOTOGRAPHS TO ENSURE COMPLETE VISUAL REPRESENTATION OF ENTIRE PROPERTY.

1. Contact servicing electrical utility and have electrical service line to the existing residential structure disconnected.
2. Contact the following other utilities which provide service to the existing residential structure and have these utility services disconnected. Remove or arrange for removal of all above ground oil tanks/LP tanks noted below. The demolition contractor is responsible for having all utilities disconnected and rendered harmless. It is the responsibility of the Contractor when obtaining the demolition permit to inquire and be informed by the local code enforcement office as to any specific codes or requirements regarding this step. If the utility company is other than the local governing body, then each individual utility that supplies the service must be contacted and certification of removal of that service must be supplied to the local code enforcement officer.

_____ Public Water Service [County supplied water - should be disconnected]

3. Abandon existing septic tank in accordance with regulations enforced by the county Health Department.
4. Completely dismantle existing collapsed and/or dilapidated structures noted below, and dispose of all debris in a place and manner acceptable to the local building code enforcement authority that would not violate or pollute the environment or be hazardous to the health, safety, and welfare of the general public.

Structure #1: House

Structure #2: Building directly behind house

Structure #3: Barn in back of property

5. Contractor shall haul in topsoil fill dirt for all holes, ditches, or depressed areas left as a result of the demolition prior to sowing grass seed. Contractor will note that NO ON-SITE BURNING SHALL BE ALLOWED.
6. If underground storage/fuel/cistern tanks are discovered on the property that were not in the scope of work, demolition shall cease and the Contractor must report this discovery to the Project Manager for an inspection. The Contractor will not be responsible for this inspection unless otherwise agreed upon by means of a written change order. If required, disposal of tank(s) shall be negotiated under a separate contract with a contractor qualified to remove hazardous materials in accordance with DEQ requirements.

7. Completely mow all grass and weeds in the area defined below, collecting and disposing of same. Contractor shall exercise caution in mowing and clearing the lot so as to leave all prominent trees and shrubbery. Contractor shall scarify all bare areas of the area defined below, sow Kentucky 31 grass seed, lightly mulch, and water.

Area: Reseed where structure will be dismantled.

8. Unless noted below, all prominent trees are to be protected during demolition and left standing.

9. Contractor is to remove the following trees/shrubs:

List: Two dead (one small, one large) trees need to be removed at the Front of property.

10. Remove:

_____ Concrete Pad for Barn

After removal of components, all surfaces should be addressed by adding fill, grading, and contouring disturbed areas so as not to allow for ponding.

11. The Contractor is advised that in accordance with 40 CFR §82.156(f), the US Environmental Protection Agency requires that contractors involved in the final disposal of appliances to ensure that all refrigerant gases have been removed prior to final disposal. Contractor must keep records verifying proper refrigerant removal from end-of-life appliances.

12. **Disposal Certification:** After clearance, the Contractor shall submit waste shipment tickets identifying the quantity and disposal site location of all materials transferred to landfill or other waste disposal sites approved by the Local Authority, and/or written certifications that materials removed from the clearance site have been stored or recycled by the Contractor in accordance with local and state regulations, including identification of types and quantities of materials stored/recycled and location or storage or recycling sites.

13. **Asbestos Removal:** The Contractor shall remove and dispose of all Asbestos-Containing Materials (ACM's) identified in the attached asbestos survey for this unit, which could be impacted from units scheduled for demolition.

This task consists of removing, containerizing, transporting, and disposing of all identified ACM's in accordance with all applicable laws and regulations including 40 CF Part 61, Subpart "A" & "M" prior to demolition by the Agency. See Pre-Abatement, Disposal, and Final Site Report sections below for weight ticket, manifest, and other records/documentation to be provided.

Pre-Abatement: The Contractor shall complete and submit all notices required by the NC Division of health and Human Services and the local Building Inspection Authority prior to commencement of any asbestos abatement activities. Pre-abatement notifications shall be submitted in an appropriate format and advance time frame and updated as required by 40 CFR §61.145(b). A copy of the notice(s) shall be provided to the Agency Representative.

The Contractor shall obtain all necessary permits required by local, state, and federal agencies for carrying out the work. Be mindful of any required application waiting periods when scheduling work.

Disposal: The Contractor shall dispose of all removed ACM's in accordance with local, state, and federal regulations. This task will require containerizing, labeling, manifesting, transporting, and disposing of removed ACM's in accordance with regulatory requirements.

Final Site Report: After disposal, a site-specific site report shall be submitted to the Agency Representative. The report shall contain copies of:

- (1) Regulatory notifications including a copy of the original and any revisions.
- (2) Results of any ACM analysis and air sampling data collected during the course of the abatement work, if applicable.
- (3) Waste shipment records identifying quantity, origin, and disposal site location, landfill weight tickets, and disposal receipts for all ACM's removed from the project site.

The Contractor shall submit a statement certifying work was completed in accordance with local, state, and federal regulations and that all identified ACM's have been properly removed if tested positive.

\$ _____ DEMOLITION SUBTOTAL

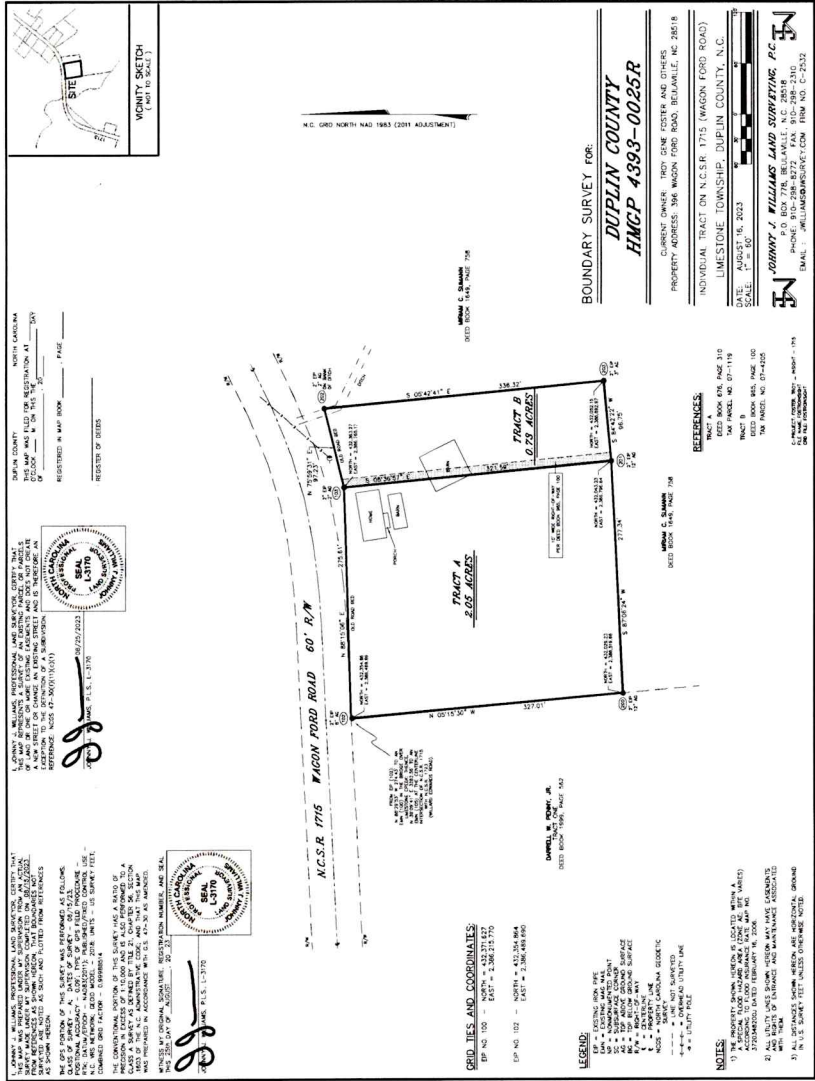
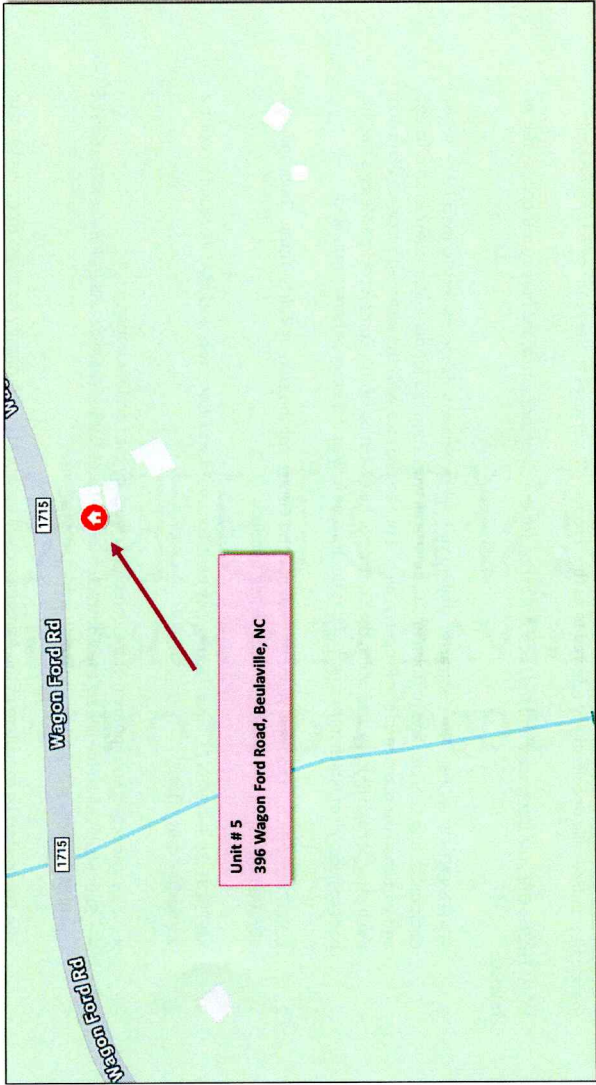
ATTACHMENTS

- 1. Aerial View of Property
- 2. Project Map
- 3. Survey

Aerial View of Property (2024)



PROJECT MAP - UNIT # 5
DUPLIN COUNTY HMGP-4393-0025-R ACQUISITION



000313

DUPLIN COUNTY
HURRICANE FLORENCE HAZARD MITIGATION GRANT PROGRAM (HMGP-4393-0025)
Contract for Demolition Work

THIS AGREEMENT, made this 14 day of July, 2025, by and between **Parker Tree Removal, Inc.**, hereinafter called the "Contractor" and **Duplin County, NC**, hereinafter called the "Local Authority," WITNESSETH, that the Contractor and the Local Authority for the consideration stated herein mutually agree as follows:

WHEREAS, Local Authority desires to employ Contractor for demolition work on the structures located at:

- 4576 S. NC Hwy 41, Beulaville, NC
- Durwood Evans Road (mobile home park)

(hereinafter individually or collectively referred to as the "Property"), pursuant to the terms of this Agreement;

NOW THEREFORE, the Contractor and the Local Authority, for the consideration stated herein, mutually agree as follows:

1. STATEMENT OF WORK. The Contractor shall furnish all supervision, labor, materials, machinery, tools, equipment, and services, and perform and complete all work required for demolition work in an efficient and workmanlike manner on the Property, all in strict accordance with the attached Scope of Work and the Instructions to Bidders, and which the Contractor by execution of this Contract acknowledges that he has received, all of which form a part of this Contract as fully as if they were herein repeated.

2. CONTRACT PRICE. The Local Authority will pay the Contractor the sum of **Thirty-Three Thousand and 00/100 Dollars**, for the demolition work listed herein.

3. METHOD OF PAYMENT. Final (100%) payment for the demolition work included hereunder will be authorized only after:

- Site Inspection and approval of the completed work by the Local Authority.
- Submission of an invoice by the Contractor to the Local Authority which will include certification of final inspection and other applicable work certifications.

The Contractor, by execution of this Agreement, will hold the Local Authority harmless from all claims or liens for labor or materials furnished or used in the performance of the work covered by this Contract, whether furnished or used by the Contractor or any subcontractor.

4. TIME FOR COMPLETION. The work which the Contractor is required to perform under this Contract shall be commenced within _____ days after the Contractor's receipt of a written Notice to Proceed from the Local Authority and shall be fully completed within _____ consecutive calendar days following the date of the formal Notice to Proceed. Prior to commencement of work, Contractor shall give notice of the date said work will commence. Failure to commence or complete the work as herein provided shall be

considered a material breach of this Contract unless the Local Authority grants a contract time extension because of extenuating circumstances beyond the Contractor's control.

5. CARE OF WORK. The Contractor shall exercise proper precaution at all times and shall be responsible for all damages to persons or property, either on or off the premises, that occur as a result of his fault or negligence in connection with the prosecution of the work. The Contractor shall be responsible for the proper care and protection of all work performed until completion and final acceptance.

The Contractor shall not execute an agreement with any subcontractor or permit any subcontractor to perform any work included in this Agreement without the written approval (change order) signed by the Local Authority. The Contractor shall submit a list of subcontractors for approval prior to the commencement of the work.

The Contractor agrees to observe all applicable laws and building and development codes.

The Contractor shall promptly pay all bills for labor performed and materials provided to the property and shall keep the property free and clear of all liens or claims of lien at all times.

6. INDEMNIFICATION OF LOCAL AUTHORITY. The Contractor shall indemnify and save harmless the Local Authority and agents of the Local Authority from liability for any injury or damages to persons or property resulting from his prosecution of work under this Contract, including all work performed by his subcontractors. The Contractor shall, at all times, comply with all applicable laws, ordinances, regulations, orders and decrees, and shall protect and indemnify the Local Authority and agents of the Local Authority against all claims, loss, damage, injury, fines, penalties, and costs - including court costs and attorney's fees, charges, liability and exposure, however caused - arising from or based on the violation of any law, ordinance, regulation, order or decree, whether by himself, or his employees and his subcontractors, or in any way connected with the Contractor's negligent performance or nonperformance of the terms of the contract.

The Contractor shall supervise and direct the work, using skillful labor and proper equipment for all tasks. Safety of the Contractor's personnel and equipment is the responsibility of the Contractor. Additionally, the Contractor shall pay for all materials, equipment, personnel, taxes, and permit fees and obtain the business licenses necessary to perform under the terms of this Contract. The Contractor will be responsible for all OSHA safety regulations and fines that may occur due to the negligence on the Contractor's part.

Any unusual, concealed or changed conditions are to be immediately reported to the Local Authority. The Contractor shall be responsible for the protection of existing utilities, roads, adjacent buildings, and other permanent fixtures. Any unnecessary damage will be repaired at the Contractor's expense.

7. INSURANCE AND INDEMNIFICATION OF CONTRACTOR. Contractor shall carry or require that there be carried Worker's Compensation Insurance for all of his employees and those of his subcontractors engaged in work at the site, in accordance with State Worker's Compensation Laws (Chapter 97, North Carolina General Statutes). The Contractor shall carry liability and automobile insurance, as outlined in the Instructions to Bidders, and submit a certificate of coverage prior to the commencement of work. Additionally, the Contractor assumes liability for the actions of all of his employees and subcontractors involved in the execution of work covered by this Contract and assumes total responsibility for ensuring that his subcontractors carry liability insurance satisfactory to indemnify himself from damage or injury

caused by their negligence. Failure to maintain the insurance shall be grounds for termination of the Contract. The Contractor is advised that he bears the financial responsibility for replacement of materials and equipment stored on site that are stolen or damaged during construction, and for damage to improvements made under the terms of this agreement due to vandalism, mishap, wind, high water, or fire.

8. **LOCAL BUILDING INSPECTION COMPLIANCE.** The Contractor and his subcontractors are expected to secure all necessary local building inspection permits, privilege licenses, etc., required to perform work prior to commencement of demolition; to inform the local building inspector of work progress; and allow the local building inspector access to working areas to inspect work in progress as prescribed by local regulations and routine. The Contractor shall give all notices required and comply with all applicable laws, ordinances and codes of all local authorities and shall, at its own expense, secure and pay the fees/charges for all permits required for the performance of the contract work called for under this Agreement.

9. **WRITTEN CHANGE ORDERS.** No changes concerning the work to be performed under the terms of this Contract shall be made without a duly approved Change Order, regardless of whether or not any cost is involved. The Change Order will be prepared by the Contractor and the Local Authority. No work covered by the Change Order shall be done until a duly executed and approved copy is returned to the Contractor. Any extra work done without written authority shall be considered unauthorized work done at the expense of the Contractor. Work so done may be ordered removed and replaced at the Contractor's expense.

10. **TERMINATION OF CONTRACT.** This Contract may be terminated by: 1) the Local Authority if the Contractor breaches conditions of this Contract; or 2) the Local Authority on behalf of the Contractor should the Contractor be found unable to complete work due to circumstances beyond his control. Provisions concerning Default and Termination of Contract for unsatisfactory performance are outlined in detail in the Instructions to Bidders, and are incorporated herein by reference. The Contractor shall not be held liable for damages under this paragraph solely for reasons of delay if the delay is due to causes beyond his control and without his fault or negligence, but this shall not prevent the Local Authority from terminating this Contract because of such delay.

In the event the Contractor, at any time during the progress of the work, fails or neglects to supply sufficient materials or qualified workmen, or abandons the work, or becomes insolvent or bankrupt, or for any other cause defaults in the prompt performance of this Agreement, the Local Authority may terminate this Agreement as defined above after first giving the Contractor ten (10) calendar days notice in writing to proceed with the work in accordance with this Agreement. The notice shall also dictate a final completion date for the remainder of the work. This notice shall be delivered to the Contractor in person, by certified letter addressed to the Contractor at the last known address of such Contractor, or by posting of the same on the Property.

The Local Authority shall have full power and authority to employ any person or persons as qualified to complete the whole or part of the work or to enter into any new contracts for the completion thereof, and may charge the cost thereof against the contract balance without prejudice to any other remedy which the Local Authority may have against the Contractor for breach of this Agreement. If the unpaid contract balance exceeds the expense of finishing the work, including compensation for additional managerial and administrative services, the remaining balance shall be deducted from the Local Authority's loan balance. If the unpaid contract balance is less than the expense of finishing the work,

including compensation for additional managerial and administrative services, the Local Authority may exercise any legal remedies available against the Contractor to recover the difference.

The obligation to provide further services under this Contract may also be terminated by the Local Authority upon ten (10) days' written notice in the event that the Local Authority is unable to provide payment for uncompleted portions of work or authorize completion of unfinished work due to circumstances beyond the control of the Local Authority. In the event of such termination, the Contractor shall be entitled to receive equitable compensation for any work completed to the satisfaction of the Local Authority. The Contractor, however, shall not thereby be relieved of liability to the Local Authority for damages sustained by the Local Authority by reason of any breach of the Contract by the Contractor, and the Local Authority may withhold any payments from the Contractor for the purpose of setoff until such time as the amount of damages due the Local Authority from the Contractor is determined.

11. **SUSPENSION/TERMINATION OF SUBCONTRACTORS.** The Local Authority may, at its sole discretion, advise the Contractor to suspend or terminate the services of a Subcontractor for breach of the conditions of applicable sections of this contract, including faulty workmanship or deviation from bid specifications.

12. **EMPLOYMENT REQUIREMENTS.** It is specifically agreed as part of the consideration of the signing of this Contract that the parties hereto, their agents, officials, employees, or servants will not discriminate in any manner on the basis of age, handicap, race, color, creed, sex or national origin with reference to the subject matter of this Contract, no matter how remote. This provision shall be enforced by action for specific performance, injunctive relief, or other remedy as by law provided; and this provision shall be construed in such manner as to prevent and eradicate all discrimination based on age, handicap, race, color, creed, sex or national origin. The Contractor agrees to comply with all equal employment, affirmative action, and labor standards compliance requirements outlined in the Instructions to Bidders, all of which are incorporated herein by reference, and which the Contractor by execution of this Contract acknowledges that he has received, all of which form a part of this Contract as fully as if they were herein repeated.

13. **DISPUTES AND LEGAL REMEDIES.** In the event that there is any question or dispute with respect to the interpretation or the manner of implementation of this Agreement or related documents or with respect to the execution and progress of the work called or hereunder, the parties hereto agree that said questions or disputes shall be submitted to the Insight Resident Inspector for settlement. The Insight Resident Inspector shall provide a written statement of its findings to the Local Authority and the Contractor within ten (10) business days after the question or dispute is submitted in writing.

The Insight Resident Inspector shall provide a written statement of findings to the Local Authority and Contractor within ten (10) business days after the final submission(s) by the parties, and in no case later than fifteen (15) business days from the date upon which the complaining party submitted the initial question or dispute. The Insight Resident Inspector's findings are final and there is no right of appeal nor any alternative remedy for questions or disputes submitted to the Insight Resident Inspector.

This clause is in no way intended to limit the parties' legal rights with regard to questions, disputes, or controversies which fall outside the parameters of the Insight Resident Inspector's authority, as set forth above, including but not limited to those arising under the indemnification and hold harmless provisions contained in this Agreement. To the extent suit must be filed for a matter which falls outside of the Insight Resident Inspector's authority, the parties agree that this Agreement is governed by the laws of the State of North Carolina and venue is appropriate in Duplin County.

HURRICANE FLORENCE HAZARD MITIGATION GRANT PROGRAM (HMGP 4393-0025)
Contract for Demolition Work Attachment A
FEMA CONTRACT PROVISIONS

PART I. REQUIRED CONTRACT PROVISIONS

1. REMEDIES

In accordance with Part III of this Work Attachment A, the parties shall have all remedies available to them under North Carolina law and in equity, including those set forth in this Agreement. Upon default by the County, these remedies shall include payment for the reasonable value of the services rendered by Contractor for work performed consistent with prevailing guidelines. Upon default by Contractor, remedies available to the County shall include the cost of completion of the project, remediation of improper work, and such other damages as may be incurred.

2. TERMINATION FOR CAUSE AND CONVENIENCE

This Agreement may be terminated by Contractor, only with cause, upon Contractor's giving written notice to the County that is in material breach of this contract and upon such default not having been cured by the County within 30 days of such notice. The County may terminate this Agreement upon providing written notice to Contractor that it no longer requires Contractor's services under this contract. Upon such termination by either party, (i) the Contractor shall continue to perform services and develop a plan for the orderly stoppage of the work, which shall include the delivery, or otherwise making available, to the County all data, drawings, specifications, reports, estimates, summaries, and such other information and materials as may have been accumulated by the Contractor in performing this Contract, whether completed or in process, and (ii) County shall pay Contractor all fees and expenses due for services rendered through the 30th day after the notice of termination. Notwithstanding any such Termination, Contractor shall use best efforts to assist the County regarding any unresolved and unsettled reimbursement claims with FEMA, including through first and second level appeals and as otherwise necessary or requested by the County. Contract rates and payment terms shall apply to any work performed post termination.

3. EQUAL EMPLOYMENT OPPORTUNITY

During the performance of this contract, the contractor agrees as follows:

(1) The contractor will not discriminate against any employee or applicant for employment because of race, color, religion, sex, sexual orientation, gender identity, or national origin. The contractor will take affirmative action to ensure that applicants are employed, and that employees are treated during employment without regard to their race, color, religion, sex, sexual orientation, gender identity, or national origin. Such action shall include, but not be limited to the following: Employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided setting forth the provisions of this nondiscrimination clause.

(2) The contractor will, in all solicitations or advertisements for employees placed by or on behalf of the contractor, state that all qualified applicants will receive consideration for employment without regard to race, color, religion, sex, sexual orientation, gender identity, or national origin.

(3) The contractor will not discharge or in any other manner discriminate against any employee or applicant Contract- Demolition Activities 6 of 16 2025

14. DEBARMENT AND SUSPENSION PROVISION. The Contractor certifies that neither the company itself nor any of its principals or subcontractors is currently debarred, suspended, or otherwise excluded from, or ineligible for participation in, Federal assistance programs.

15. ASSIGNMENT. Neither Local Authority nor Contractor shall assign any rights or duties under this Contract without the prior written consent of the other party. Unless otherwise stated in the written consent to an assignment, no assignment will release or discharge the assignor from any obligation under this Contract. Nothing contained in this paragraph shall prevent the Contractor from employing independent consultants, associates, and subcontractors to assist in the performance of the work covered by this contract.

16. NOTICE TO PROCEED. This Contract and all provisions outlined herein will not be in effect until the Local Authority has delivered a formal written Notice to Proceed to the Contractor that provides an effective date of Contract authority.

The Contractor and the Local Authority hereby agree to the full performance of the covenants contained herein.

IN WITNESS HEREOF, they have executed this agreement, this day and year first above written.

Witnessed:

Parker Tree Removal, Inc.
1597 Red Hill Road
Mount Olive, NC 28365
(919) 222-4550

(SEAL)

Witnessed:

Jaime W. Carr

Date: 7/14/2025

This contract has been pre-audited in accordance with the Local Government and Fiscal Control Act.

Duplin County
(SEAL)



Clifford Foman
(Finance Officer)

for employment because such employee or applicant has inquired about, discussed, or disclosed the compensation of the employee or applicant or another employee or applicant. This provision shall not apply to instances in which an employee who has access to the compensation information of other employees or applicants as a part of such employee's essential job functions discloses the compensation of such other employees or applicants to individuals who do not otherwise have access to such information, unless such disclosure is in response to a formal complaint or charge, in furtherance of an investigation, proceeding, hearing, or action, including an investigation conducted by the employer, or is consistent with the contractor's legal duty to furnish information.

(4) The contractor will send to each labor union or representative of workers with which he has a collective bargaining agreement or other contract or understanding, a notice to be provided advising the said labor union or workers' representatives of the contractor's commitments under this section, and shall post copies of the notice in conspicuous places available to employees and applicants for employment.

(5) The contractor will comply with all provisions of Executive Order 11246 of September 24, 1965, and of the rules, regulations, and relevant orders of the Secretary of Labor.

(6) The contractor will furnish all information and reports required by Executive Order 11246 of September 24, 1965, and by rules, regulations, and orders of the Secretary of Labor, or pursuant thereto, and will permit access to his books, records, and accounts by the administering agency and the Secretary of Labor for purposes of investigation to ascertain compliance with such rules, regulations, and orders.

(7) In the event of the contractor's noncompliance with the nondiscrimination clauses of this contract or with any of the said rules, regulations, or orders, this contract may be canceled, terminated, or suspended in whole or in part and the contractor may be declared ineligible for further Government contracts or federally assisted construction contracts in accordance with procedures authorized in Executive Order 11246 of September 24, 1965, and such other sanctions may be imposed and remedies invoked as provided in Executive Order 11246 of September 24, 1965, or by rule, regulation, or order of the Secretary of Labor, or as otherwise provided by law.

(8) The contractor will include the portion of the sentence immediately preceding paragraph (1) and the provisions of paragraphs (1) through (8) in every subcontract or purchase order unless exempted by rules, regulations, or orders of the Secretary of Labor issued pursuant to section 204 of Executive Order 11246 of September 24, 1965, so that such provisions will be binding upon each subcontractor or vendor. The contractor will take such action with respect to any subcontract or purchase order as the administering agency may direct as a means of enforcing such provisions, including sanctions for noncompliance:

Provided, however, that in the event a contractor becomes involved in, or is threatened with, litigation with a subcontractor or vendor as a result of such direction by the administering agency, the contractor may request the United States to enter into such litigation to protect the interests of the United States.

The County further agrees that it will be bound by the above equal opportunity clause with respect to its own employment practices when it participates in federally assisted construction work: Provided, That if the County so participating is a State or local government, the above equal opportunity clause is not applicable to any agency, instrumentality or subdivision of such government which does not participate in work on or under the contract.

The County agrees that it will assist and cooperate actively with the administering agency and the Secretary of Labor in obtaining the compliance of contractors and subcontractors with the equal opportunity clause and the rules, regulations, and relevant orders of the Secretary of Labor, that it will furnish the administering agency and

the Secretary of Labor such information as they may require for the supervision of such compliance, and that it will otherwise assist the administering agency in the discharge of the agency's primary responsibility for securing compliance.

The County further agrees that it will refrain from entering into any contract or contract modification subject to Executive Order 11246 of September 24, 1965, with a contractor debarred from, or who has not demonstrated eligibility for, Government contracts and federally assisted construction contracts pursuant to the Executive Order and will carry out such sanctions and penalties for violation of the equal opportunity clause as may be imposed upon contractors and subcontractors by the administering agency or the Secretary of Labor pursuant to Part II, Subpart D of the Executive Order. In addition, the applicant agrees that if it fails or refuses to comply with these undertakings, the administering agency may take any or all of the following actions: Cancel, terminate, or suspend in whole or in part this grant (contract, loan, insurance, guarantee); refrain from extending any further assistance to the applicant under the program with respect to which the failure or refund occurred until satisfactory assurance of future compliance has been received from such applicant; and refer the case to the Department of Justice for appropriate legal proceedings.

4. CONTRACT WORK HOURS AND SAFETY STANDARDS ACT

The regulation at 29 C.F.R. § 5.5(b) provides contract clause language concerning compliance with the Contract Work Hours and Safety Standards Act.

Compliance with the Contract Work Hours and Safety Standards Act.

(1) Overtime requirements. No contractor or subcontractor contracting for any part of the contract work which may require or involve the employment of laborers or mechanics shall require or permit any such laborer or mechanic in any workweek in which he or she is employed on such work to work in excess of forty hours in such workweek unless such laborer or mechanic receives compensation at a rate not less than one and one-half times the basic rate of pay for all hours worked in excess of forty hours in such workweek.

(2) Violation; liability for unpaid wages; liquidated damages. In the event of any violation of the clause set forth in paragraph (b)(1) of this section the contractor and any subcontractor responsible therefor shall be liable for the unpaid wages. In addition, such contractor and subcontractor shall be liable to the United States (in the case of work done under contract for the District of Columbia or a territory, to such District or to such territory), for liquidated damages. Such liquidated damages shall be computed with respect to each individual laborer or mechanic, including watchmen and guards, employed in violation of the clause set forth in paragraph (b)(1) of this section, in the sum of \$27 for each calendar day on which such individual was required or permitted to work in excess of the standard workweek of forty hours without payment of the overtime wages required by the clause set forth in paragraph (b)(1) of this section.

(3) Withholding for unpaid wages and liquidated damages. Duplin County shall upon its own action or upon written request of an authorized representative of the Department of Labor withhold or cause to be withheld, from any moneys payable on account of work performed by the contractor or subcontractor under any such contract or any other Federal contract with the same prime contractor, or any other federally-assisted contract subject to the Contract Work Hours and Safety Standards Act, which is held by the same prime contractor, such sums as may be determined to be necessary to satisfy any liabilities of such contractor or subcontractor for unpaid wages and liquidated damages as provided in the clause set forth in paragraph (b)(2) of this section.

(4) Subcontracts. The contractor or subcontractor shall insert in any subcontracts the clauses set forth in

paragraph (b)(1) through (4) of this section and also a clause requiring the subcontractors to include these clauses in any lower tier subcontracts. The prime contractor shall be responsible for compliance by any subcontractor or lower tier subcontractor with the clauses set forth in paragraphs (b)(1) through (4) of this section.

5. CLEAN AIR ACT AND THE FEDERAL WATER POLLUTION CONTROL ACT

The following terms apply:

Clean Air Act

- (1) The contractor agrees to comply with all applicable standards, orders or regulations issued pursuant to the Clean Air Act, as amended, 42 U.S.C. § 7401 et seq.
- (2) The contractor agrees to report each violation to Duplin County and understands and agrees that the County will, in turn, report each violation as required to assure notification to the Federal Emergency Management Agency, and the appropriate Environmental Protection Agency Regional Office.
- (3) The contractor agrees to include these requirements in each subcontract exceeding \$150,000 financed in whole or in part with Federal assistance provided by FEMA.

Federal Water Pollution Control Act

- (1) The contractor agrees to comply with all applicable standards, orders, or regulations issued pursuant to the Federal Water Pollution Control Act, as amended, 33 U.S.C. 1251 et seq.
- (2) The contractor agrees to report each violation to Duplin County and understands and agrees that the County will, in turn, report each violation as required to assure notification to the Federal Emergency Management Agency, and the appropriate Environmental Protection Agency Regional Office.
- (3) The contractor agrees to include these requirements in each subcontract exceeding \$150,000 financed in whole or in part with Federal assistance provided by FEMA.

6. DEBARMENT AND SUSPENSION

- (1) These regulations restrict awards, subawards, and contracts with certain parties that are debarred, suspended, or otherwise excluded from or ineligible for participation in Federal assistance programs and activities. See 2 C.F.R. Part 200, Appendix II(H); and 2 C.F.R. § 200.213. A contract award must not be made to parties listed in the SAM Exclusions. SAM Exclusions is the list maintained by the General Services Administration that contains the names of parties debarred, suspended, or otherwise excluded by agencies, as well as parties declared ineligible under statutory or regulatory authority other than Executive Order 12549. SAM exclusions can be accessed at www.sam.gov. See 2 C.F.R. § 180.530.

- (2) In general, an "excluded" party cannot receive a Federal grant award or a contract within the meaning of a "covered transaction," to include subawards and subcontracts. This includes parties that receive Federal funding indirectly, such as contractors to recipients and subrecipients. The key to the exclusion is whether there is a "covered transaction," which is any nonprocurement transaction (unless excepted) at either a "primary" or "secondary" tier. Although "covered transactions" do not include contracts awarded by the Federal Government for purposes of the nonprocurement common rule and DHS's implementing regulations, it does include some

contracts awarded by recipients and subrecipients.

- (3) Specifically, a covered transaction includes the following contracts for goods or services:

- (a) The contract is awarded by a recipient or subrecipient in the amount of at least \$25,000.
- (b) The contract requires the approval of FEMA, regardless of amount.
- (c) The contract is for federally-required audit services.
- (4) A subcontract is also a covered transaction if it is awarded by the contractor of a recipient or subrecipient and requires either the approval of FEMA or is in excess of \$25,000.

- d. Compliance. The following provides a debarment and suspension clause. It incorporates verifying that contractors are not excluded or disqualified.

Suspension and Debarment

- (1) This contract is a covered transaction for purposes of 2 C.F.R. pt. 180 and 2 C.F.R. pt. 3000. As such, the contractor is required to verify that none of the contractor's principals (defined at 2 C.F.R. § 180.995) or its affiliates (defined at 2 C.F.R. § 180.905) are excluded (defined at 2 C.F.R. § 180.940) or disqualified (defined at 2 C.F.R. § 180.935).
- (2) The contractor must comply with 2 C.F.R. pt. 180, subpart C and 2 C.F.R. pt. 3000, subpart C, and must include a requirement to comply with these regulations in any lower tier-covered transaction it enters into.
- (3) This certification is a material representation of fact relied upon by Duplin County. If it is later determined that the contractor did not comply with 2 C.F.R. pt. 180, subpart C and 2 C.F.R. pt. 3000, subpart C, in addition to remedies available to Duplin County, the Federal Government may pursue available remedies, including but not limited to suspension and/or debarment.

- (4) The bidder or proposer agrees to comply with the requirements of 2 C.F.R. pt. 180, subpart C and 2 C.F.R. pt. 3000, subpart C while this offer is valid and throughout the period of any contract that may arise from this offer. The bidder or proposer further agrees to include a provision requiring such compliance in its lower tier covered transactions.

7. BYRD ANTI-LOBBYING AMENDMENT

Byrd Anti-Lobbying Amendment, 31 U.S.C. § 1352 (as amended)

Contractors who apply or bid for an award of \$100,000 or more shall file the required certification. Each tier certifies to the tier above that it will not and has not used Federal appropriated funds to pay any person or organization for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, officer or employee of Congress, or an employee of a Member of Congress in connection with obtaining any Federal contract, grant, or any other award covered by 31 U.S.C. § 1352. Each tier shall also disclose any lobbying with non-Federal funds that takes place in connection with obtaining any Federal award. Such disclosures are forwarded from tier to tier up to the recipient who in turn will forward the certification(s) to the awarding

agency.

Required Certification. Upon request, Contractor must sign and submit to the non-federal entity the following certification.

APPENDIX A, 44 C.F.R. PART 18 -- CERTIFICATION REGARDING LOBBYING

Certification for Contracts, Grants, Loans, and Cooperative Agreements

The undersigned certifies, to the best of his or her knowledge and belief, that:

- (1)

No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.
- (2)

If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.
- (3)

The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

The Contractor certifies or affirms the truthfulness and accuracy of each statement of its certification and disclosure, if any. In addition, the Contractor understands and agrees that the provisions of 31 U.S.C. Chap.38, Administrative Remedies for False Claims and Statements, apply to this certification and disclosure, if any.

Signature of Contractor's Authorized Official

Name and Title of Contractor's Authorized Official

Date

8. PROCUREMENT OF RECOVERED MATERIALS

- (1)

In the performance of this contract, the Contractor shall make maximum use of products containing recovered materials that are EPA-designated items unless the product cannot be acquired —
- (a)

Competitively within a timeframe providing for compliance with the contract performance schedule;
- (b)

Meeting contract performance requirements; or
- (c)

At a reasonable price.
- (2)

Information about this requirement, along with the list of EPA-designated items, is available at EPA's Comprehensive Procurement Guidelines web site, <https://www.epa.gov/smm/comprehensive-procurement-guideline-cpg-program>.
- (3)

The Contractor also agrees to comply with all other applicable requirements of Section 6002 of the Solid Waste Disposal Act."
9.

DAVIS-BACON ACT. Pursuant to 2 C.F.R. Part 200, Appendix II, the Davis-Bacon Act does not apply to the Public Assistance Program or other FEMA grant cooperative programs outside of the Emergency Management Preparedness Grant Program, Homeland Security Grant Program, Port Security Grant Program, Tribal Homeland Security Grant Program, Port Security Grant Program, and Transit Security Grant Program. As such, those provisions are inapplicable for this contract executed under the FEMA Public Assistance Program.
10.

COPELAND ANTI-KICKBACK ACT. Recipient and subrecipient contracts are required to include a provision for compliance with the Copeland "Anti-Kickback" Act (40 U.S.C. 3145), as supplemented by Department of Labor regulations. These provisions are inapplicable for this contract executed under the FEMA Public Assistance Program.

11. PROHIBITION ON CONTRACTING FOR COVERED TELECOMMUNICATIONS EQUIPMENT AND SERVICES.

Pursuant to Section 889(b)(1) of the John S. McCain National Defense Authorization Act for Fiscal Year 2019 and

2 C.F.R. §200.216, Contractor shall not obligate or expend funds on certain telecommunication products or from certain entities for national security reasons. As defined in the statutes set forth herein, no party to this contract, including Contractor's subcontractors, shall obligate or expend any funds to do any of the following:

- A. Procure or obtain any equipment, system, or service that uses covered telecommunications equipment or services as a substantial or essential component of any system, or as critical technology of any system;
- B. Enter into, extend, or renew a contract to procure or obtain any equipment, system, or service that uses covered telecommunications equipment or services as a substantial or essential component of any system, or as critical technology of any system; or
- C. Enter into, extend, or renew contracts with entities that use covered telecommunications equipment or services as a substantial or essential component of any system, or as critical technology as part of any system.

12. DOMESTIC PREFERENCES FOR PROCUREMENT.

As appropriate, and to the extent consistent with applicable law, Contractor shall, to the greatest extent practicable, purchase, acquire, and use goods, products, and materials produced in the United States, including but not limited to iron, aluminum, steel, cement, and other manufactured products.

PART II. ADDITIONAL CONTRACT PROVISIONS

The Uniform Rules authorize FEMA to require additional provisions for non-Federal entity contracts. Although FEMA does not currently require additional provisions, FEMA recommends the following and they are included as follows:

1. ACCESS TO RECORDS

Access to Records. The following access to records requirements apply to this contract:

- (1) The Contractor agrees to provide Duplin County, the NC Department of Public Safety, the FEMA Administrator, the Comptroller General of the United States, or any of their authorized representatives access to any books, documents, papers, and records of the Contractor which are directly pertinent to this contract for the purposes of making audits, examinations, excerpts, and transcriptions.
- (2) The Contractor agrees to permit any of the foregoing parties to reproduce by any means whatsoever or to copy excerpts and transcriptions as reasonably needed.
- (3) The Contractor agrees to provide the FEMA Administrator or his authorized representatives access to construction or other work sites pertaining to the work being completed under the contract.
- (4) In compliance with the Disaster Recovery Act of 2018, Dupin County and the Contractor acknowledge and agree that no language in this contract is intended to prohibit audits or internal reviews by the FEMA Administrator or the Comptroller General of the United States.

2. CHANGES

Any change, modification, change order, or constructive change must be within the scope of the contract, and any changes made must be agreed upon by both parties in writing. Such a change can be made as to the method, price, or schedule of work without breaching the contract so long as the change is allowable, allocable, within the scope of the agreement, and reasonable for the completion of the project scope.

3. DHS SEAL, LOGO, AND FLAGS

Contractor shall not use the DHS seal(s), logos, crests, or reproductions of flags or likenesses of DHS agency officials without specific FEMA pre-approval.

4. COMPLIANCE WITH FEDERAL LAW, REGULATIONS, AND EXECUTIVE ORDERS

Contractor and County acknowledge that FEMA financial assistance will be used to fund all or a portion of the contract. The contractor will comply with all applicable Federal law, regulations, executive orders, FEMA policies, procedures, and directives.

5. NO OBLIGATION BY FEDERAL GOVERNMENT

The Federal Government is not a party to this contract and is not subject to any obligations or liabilities to the non-Federal entity, contractor, or any other party pertaining to any matter resulting from the contract.

6. PROGRAM FRAUD AND FALSE OR FRAUDULENT STATEMENTS OR RELATED ACTS

The Contractor acknowledges that 31 U.S.C. Chap. 38 (Administrative Remedies for False Claims and Statements) applies to the Contractor's actions pertaining to this contract.

7. AFFIRMATIVE SOCIOECONOMIC STEPS

When possible, Contractor should take steps that small businesses, minority businesses, women's business enterprises, veteran-owned businesses, and labor surplus area firms (See U.S. Department of Labor's list) are considered for work under this agreement, which would include consideration of the following steps:

- (1) Providing that these business types are included on solicitation lists;
- (2) Providing that these business types are solicited whenever they are deemed eligible as potential sources;
- (3) Consideration of dividing procurement transactions into separate procurements to permit maximum participation by these business types;
- (4) Establishing delivery schedules (for example, the percentage of an order to be delivered by a given date of each month) that encourage participation by these business types; and
- (5) Utilizing organizations such as the Small Business Administration and the Minority Business Development Agency of the Department of Commerce.

8. COPYRIGHT AND DATA RIGHTS

Contractor shall comply with the requirements of 2 C.F.R. §200.315 et seq. regarding intangible property and shall provide the federal government and County the rights to obtain, reproduce, publish, or otherwise use data produced pursuant to this Contract and shall have the right to authorize others to use such intangible property as deemed appropriate.

PART III. NORTH CAROLINA CONTRACT TERMS AND CONDITIONS.

1. Contractor shall submit records of payment for materials and payments to subcontractors for the work described herein on a monthly basis to the County. At all times relevant to this contract, Contractor shall keep and maintain records for construction and other daily work for comparison with the County's records.
2. Contractor shall keep the site and the surrounding area reasonably free from rubbish at all times and shall remove debris from the site from time to time or when directed to do so by the County. Before final inspection and acceptance of the project, the contractor shall thoroughly clean all work sites, and completely prepare the project and site for use by the County.
3. This Contract is entered into in Duplin County, North Carolina, and shall be construed in accordance with the laws of the State of North Carolina. The parties hereby agree that Duplin County, North Carolina, is an appropriate venue for the resolution of any disputes arising as a result of this contract. If a dispute arises out of or relates to the Contract which cannot be resolved informally between the parties, the parties agree to conduct pre-litigation mediation, consistent with the rules of Mediated Settlement Conferences for the Superior Court of North Carolina, prior to the filing of any suit arising out of this Contract.
4. Contractor shall provide and maintain, at Contractor's expense, such insurance as will protect Contractor and the County from claims under the Workers' Compensation Act and such comprehensive general liability insurance as will protect the County and Contractor from all claims for bodily injury, death, or property damage which may arise from the performance of Contractor or by Contractor's employees during the course of Contractor's functions and services required under this Agreement, such insurance being in amounts of at least one million dollars (\$1,000,000.00) for general liability insurance per occurrence/ two million dollars (\$2,000,000.00) aggregate of Commercial General Liability and Workers' Compensation coverage. The Contractor shall furnish such additional insurance as may be required by North Carolina law, including motor vehicle insurance in amounts not less than the statutory limits. Each Certificate of Insurance shall bear the provision that the policy cannot be canceled, reduced in amount, or coverage eliminated. Contractor shall insure all materials and the premises and structures that are the subject of this contract, that is, the proposed construction and renovation to The County, until completion of the project and final payment by the County. Contractor shall list The County as an additional insured for the duration of this work. Copies of these policies shall be provided to The County's Project Manager and County Manager;

5. All materials provided by Contractor, or any other party shall be free from liens, encumbrances, and claims of any individual, partnership, corporation, or entity. Contractor hereby waives any and all claims of liens related to this project on behalf of itself or its subcontractors.

6. Time is of the essence in the completion of this project.

7. Contractor agrees to indemnify and hold harmless the County of any and all liability arising from any breach of contract or any other action related to, or incidental to, the performance of this contract.

8. Contractor warrants the materials used in this project to be of highest quality and fit and proper for the purposes which they are to be used. Where specifications are general in nature, all materials are to be equal to or exceed those specified. Contractor further warrants that all work will be completed in a workmanlike manner according to the highest standards and guaranteed to be free from defect due to inferior installation, inferior construction, or negligence. Contractor further warrants that all construction/renovation shall be free from structural defects and defects in workmanship under normal use and service, for a period of twelve (12) months after the date of installation and acceptance by the County.

Where items of equipment or materials carry a manufacturer's warranty for any period of twelve (12) months, then the manufacturer's warranty shall apply for that particular piece of equipment or material. Contractor shall replace such defective equipment or materials, without cost to the County, within the

manufacturer's warranty period.

Additionally, the County may bring an action for latent defects caused by the negligence of Contractor, which is hidden or not readily apparent to the County at the time of beneficial occupancy or final acceptance, whichever occurred first, in accordance with applicable federal and North Carolina law.

9. The County shall not be responsible for incidental or consequential damages as a result of any breach of this contract, or for any Acts of God, fire, riot, war, civil unrest, or impossibility beyond the control of the County.

10. Records of Contractor's personnel, consultants, additional services and expenses pertaining to the project, and records of accounts between the County and other parties shall be kept on a generally recognized account basis, and all such records shall be available to The County or its authorized representative at mutually convenient times.

11. All designs, drawings, specifications, design calculations, notes and other works developed in the performance of this contract shall become the sole property of the County.

12. In event of termination, Contractor shall receive payment for services rendered prior to the receipt of written termination notice from the County, less costs of the County to complete and finish the work. Any work done by Contractor and any materials delivered by Contractor or any other supplier prior to termination shall become the property of the County.

13. If any provision of this contract is unenforceable, invalid, or illegal, the remaining provisions will continue in full force and effect.

14. In the event that any incorporated documents conflict with the terms and conditions of this contract, the terms and conditions set forth in this document shall control.



DUPLIN COUNTY, NORTH CAROLINA
HAZARD MITIGATION GRANT PROJECT (HMGP)

Demolition
Scope of Work

Unit #3
4576 S NC Hwy 41
Wallace, NC 28466
Clayton West
(910) 289-1991



Prepared by:



5030 New Centre Drive, Suite A
Wilmington, NC 28403
(910) 392-0060
www.insight-pd.com

INSIGHT INSPECTOR'S FIELD CHECKLIST
SCOPE OF RESIDENTIAL DEMOLITION WORK

NOTE: A MINIMUM OF SIX PHOTOGRAPHS OF THE PROPERTY IS REQUIRED.

PHOTOGRAPHS SHOULD INCLUDE FRONT AND BACK OF RESIDENTIAL STRUCTURE AND ADDITIONAL PHOTOGRAPHS TO ENSURE COMPLETE VISUAL REPRESENTATION OF ENTIRE PROPERTY.

1. Contact servicing electrical utility and have electrical service line to the existing residential structure disconnected.
2. Abandon water well attached to the back of the house in accordance with 15 NCAC 2C.0113 (h) + (i), and .0114 (b). Contact the following other utilities which provide service to the existing residential structure and have these utility services disconnected. Remove or arrange for removal of all above ground oil tanks/LP tanks noted below. The demolition contractor is responsible for having all utilities disconnected and rendered harmless. It is the responsibility of the Contractor when obtaining the demolition permit to inquire and be informed by the local code enforcement office as to any specific codes or requirements regarding this step. If the utility company is other than the local governing body, then each individual utility that supplies the service must be contacted and certification of removal of that service must be supplied to the local code enforcement officer.

_____ Public Water Service [County supplied water – should be disconnected]

3. Abandon existing septic tank in accordance with regulations enforced by the County Health Department.
4. Completely dismantle existing collapsed and/or dilapidated structures noted below, and dispose of all debris in a place and manner acceptable to the local building code enforcement authority that would not violate or pollute the environment or be hazardous to the health, safety, and welfare of the general public.

Structure #1: House

Structure #2: Building directly behind house

Structure #3: Barn in back left corner of property

5. Contractor shall haul in topsoil fill dirt for all holes, ditches, or depressed areas left as a result of the demolition prior to sowing grass seed. Contractor will note that NO ON-SITE BURNING SHALL BE ALLOWED.
6. If underground storage/fuel/cistern tanks are discovered on the property that were not in the scope of work, demolition shall cease and the Contractor must report this discovery to the Project Manager for an inspection. The Contractor will not be responsible for this inspection unless otherwise agreed upon by means of a written change order. If required, disposal of tank(s) shall be negotiated under a separate contract with a contractor qualified to remove hazardous materials in accordance with DEQ requirements.

7. Completely mow all grass and weeds in the area defined below, collecting and disposing of same. Contractor shall exercise caution in mowing and clearing the lot so as to leave all prominent trees and shrubbery. Contractor shall scarify all bare areas of the area defined below, sow Kentucky 31 grass seed, lightly mulch, and water.

Area: Seed where house, building, barn, and septic tank were after demolition.

8. Unless noted below, all prominent trees are to be protected during demolition and left standing.

9. Contractor is to remove the following trees/shrubs:

List: Shrubs and small tree around house and building.

10. Remove:

_____ Concrete Driveway

_____ Concrete Walkway

After removal of components, all surfaces should be addressed by adding fill, grading, and contouring disturbed areas so as not to allow for ponding.

11. The Contractor is advised that in accordance with 40 CFR §82.156(f), the US Environmental Protection Agency requires that contractors involved in the final disposal of appliances to ensure that all refrigerant gases have been removed prior to final disposal. Contractor must keep records verifying proper refrigerant removal from end-of-life appliances.

12. **Disposal Certification:** After clearance, the Contractor shall submit waste shipment tickets identifying the quantity and disposal site location of all materials transferred to landfill or other waste disposal sites approved by the Local Authority, and/or written certifications that materials removed from the clearance site have been stored or recycled by the Contractor in accordance with local and state regulations, including identification of types and quantities of materials stored/recycled and location or storage or recycling sites.

13. **Asbestos Removal:** The Contractor shall remove and dispose of all Asbestos-Containing Materials (ACM's) identified in the attached asbestos survey for this unit, which could be impacted from units scheduled for demolition.

This task consists of removing, containerizing, transporting, and disposing of all identified ACM's in accordance with all applicable laws and regulations including 40 CF Part 61, Subpart "A" & "M" prior to demolition by the Agency. See Pre-Abatement, Disposal, and Final Site Report sections below for weight ticket, manifest, and other records/documentation to be provided.

Pre-Abatement: The Contractor shall complete and submit all notices required by the NC Division of health and Human Services and the local Building Inspection Authority prior to commencement of any asbestos abatement activities. Pre-abatement notifications shall be submitted in an appropriate format and advance time frame and updated as required by 40 CFR §61.145(b). A copy of the notice(s) shall be provided to the Agency Representative.

The Contractor shall obtain all necessary permits required by local, state, and federal agencies for carrying out the work. Be mindful of any required application waiting periods when scheduling work.

Disposal: The Contractor shall dispose of all removed ACM's in accordance with local, state, and federal regulations. This task will require containerizing, labeling, manifesting, transporting, and disposing of removed ACM's in accordance with regulatory requirements.

Final Site Report: After disposal, a site-specific site report shall be submitted to the Agency Representative. The report shall contain copies of:

- (1) Regulatory notifications including a copy of the original and any revisions.
- (2) Results of any ACM analysis and air sampling data collected during the course of the abatement work, if applicable.
- (3) Waste shipment records identifying quantity, origin, and disposal site location, landfill weight tickets, and disposal receipts for all ACM's removed from the project site.

The Contractor shall submit a statement certifying work was completed in accordance with local, state, and federal regulations and that all identified ACM's have been properly removed if tested positive.

\$ _____ DEMOLITION SUBTOTAL

ATTACHMENTS

- 1. Aerial View of Property
- 2. Project Map
- 3. Survey



DUPLIN COUNTY, NORTH CAROLINA
HAZARD MITIGATION GRANT PROJECT (HMGP)

Demolition
Scope of Work

Unit #10-14
Durwood Evans Road
Beulaville, NC 28518
James Dunn
Beverly Dunn



Prepared by:



5030 New Centre Drive, Suite A
Wilmington, NC 28403
(910) 392-0060
www.insight-pd.com

INSIGHT INSPECTOR'S FIELD CHECKLIST
SCOPE OF RESIDENTIAL DEMOLITION WORK

NOTE: A MINIMUM OF SIX PHOTOGRAPHS OF THE PROPERTY IS REQUIRED.
PHOTOGRAPHS SHOULD INCLUDE FRONT AND BACK OF RESIDENTIAL STRUCTURES AND ADDITIONAL PHOTOGRAPHS TO ENSURE COMPLETE VISUAL REPRESENTATION OF ENTIRE PROPERTY.

1. Contact servicing electrical utility and have electrical service lines to the five existing residential structures disconnected.
2. Contact the following other utilities which provide service to the existing residential structures and have these utility services disconnected. Remove or arrange for removal of all above ground oil tanks/LP tanks noted below. The demolition contractor is responsible for having all utilities disconnected and rendered harmless. It is the responsibility of the Contractor when obtaining the demolition permit to inquire and be informed by the local code enforcement office as to any specific codes or requirements regarding this step. If the utility company is other than the local governing body, then each individual utility that supplies the service must be contacted and certification of removal of that service must be supplied to the local code enforcement officer.

_____ Public Water Service [County supplied water - should be disconnected]
3. Abandon the five existing septic tanks in accordance with regulations enforced by the county Health Department. Crush tanks and fill.
4. Completely dismantle existing collapsed and/or dilapidated structures noted below, and dispose of all debris in a place and manner acceptable to the local building code enforcement authority that would not violate or pollute the environment or be hazardous to the health, safety, and welfare of the general public.

Structure #1: Five single wide mobile homes.

5. Contractor shall haul in topsoil fill dirt for all holes, ditches, or depressed areas left as a result of the demolition prior to sowing grass seed. Contractor will note that NO ON-SITE BURNING SHALL BE ALLOWED.
6. If underground storage/fuel/cistern tanks are discovered on the property that were not in the scope of work, demolition shall cease and the Contractor must report this discovery to the Project Manager for an inspection. The Contractor will not be responsible for this inspection unless otherwise agreed upon by means of a written change order. If required, disposal of tank(s) shall be negotiated under a separate contract with a contractor qualified to remove hazardous materials in accordance with DEQ requirements.
7. Completely mow all grass and weeds in the area defined below, collecting and disposing of same. Contractor shall exercise caution in mowing and clearing the lot so as to leave all prominent trees and shrubbery. Contractor shall scarify all bare areas of the area defined below, sow Kentucky 31 grass seed, lightly mulch, and water.

Area: _____

8. Unless noted below, all prominent trees are to be protected during demolition and left standing.
9. Contractor is to remove the following trees/shrubs:
- List: Small pines and shrubs around mobile homes that have grown volunteered.
- All volunteered small pines throughout the property that are in the way.
10. The Contractor is advised that in accordance with 40 CFR §82.156(f), the US Environmental Protection Agency requires that contractors involved in the final disposal of appliances to ensure that all refrigerant gases have been removed prior to final disposal. Contractor must keep records verifying proper refrigerant removal from end-of-life appliances.
11. **Disposal Certification:** After clearance, the Contractor shall submit waste shipment tickets identifying the quantity and disposal site location of all materials transferred to landfill or other waste disposal sites approved by the Local Authority, and/or written certifications that materials removed from the clearance site have been stored or recycled by the Contractor in accordance with local and state regulations, including identification of types and quantities of materials stored/recycled and location or storage or recycling sites.
12. **Asbestos Removal:** The Contractor shall remove and dispose of all Asbestos-Containing Materials (ACM's) identified in the attached asbestos survey for this unit, which could be impacted from units scheduled for demolition.
- This task consists of removing, containerizing, transporting, and disposing of all identified ACM's in accordance with all applicable laws and regulations including 40 CF Part 61, Subpart "A" & "M" prior to demolition by the Agency. See Pre-Abatement, Disposal, and Final Site Report sections below for weight ticket, manifest, and other records/documentation to be provided.
- Pre-Abatement: The Contractor shall complete and submit all notices required by the NC Division of health and Human Services and the local Building Inspection Authority prior to commencement of any asbestos abatement activities. Pre-abatement notifications shall be submitted in an appropriate format and advance time frame and updated as required by 40 CFR §61.145(b). A copy of the notice(s) shall be provided to the Agency Representative.
- The Contractor shall obtain all necessary permits required by local, state, and federal agencies for carrying out the work. Be mindful of any required application waiting periods when scheduling work.**
- Disposal: The Contractor shall dispose of all removed ACM's in accordance with local, state, and federal regulations. This task will require containerizing, labeling, manifesting, transporting, and disposing of removed ACM's in accordance with regulatory requirements.

Final Site Report: After disposal, a site-specific site report shall be submitted to the Agency Representative. The report shall contain copies of:

- (1) Regulatory notifications including a copy of the original and any revisions.
- (2) Results of any ACM analysis and air sampling data collected during the course of the abatement work, if applicable.
- (3) Waste shipment records identifying quantity, origin, and disposal site location, landfill weight tickets, and disposal receipts for all ACM's removed from the project site.

The Contractor shall submit a statement certifying work was completed in accordance with local, state, and federal regulations and that all identified ACM's have been properly removed if tested positive for asbestos.

\$

DEMOLITION SUBTOTAL

ATTACHMENTS

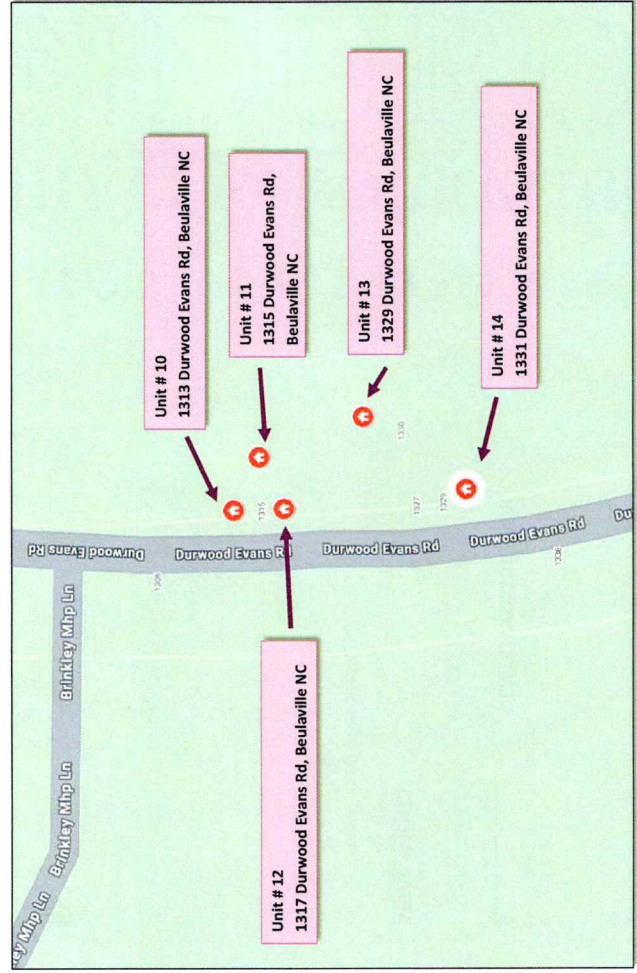
- 1. Aerial View of Property
- 2. Project Map
- 3. Survey

000325

Aerial View of Property (2024)



PROJECT MAP - UNITS # 10-14
DUPLIN COUNTY HMGP-4393-0025-R ACQUISITION



Agenda Request Form

Name/Department:

Tracey Simmons-Kornegay, Health Director

Meeting Date: 7/14/2025

Subject: Approve Environmental Health Fee Schedule Addition - Push Cart Plan Review Fee

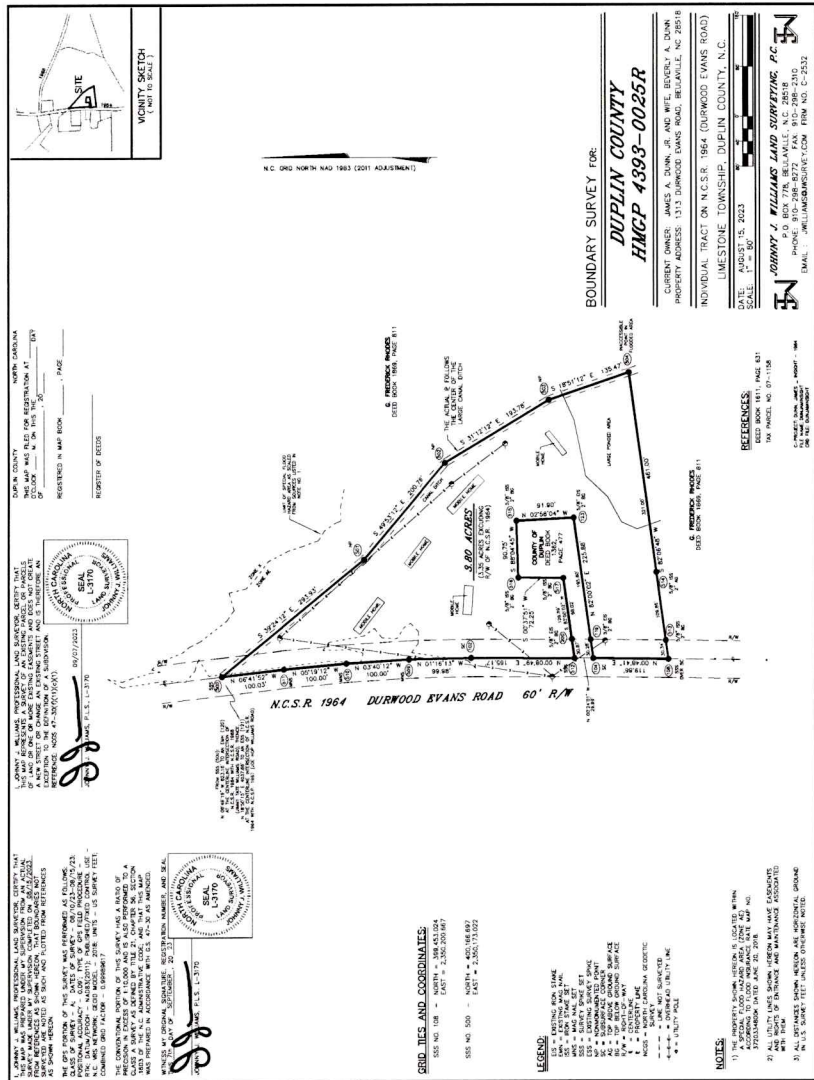
Requested Action: Environmental Health would like to include and increase the "push cart plan review" fee from \$200 to \$250. This increase would allow the same rate as for a foodservice and mobile food unit plan review. The rules for each of these establishment types differ slightly, requiring different plan review applications, and all are regulated under [15A NCAC 18A .2600 Rules Governing Food Protection and Sanitation of Food Establishments](https://lehs.dph.ncdhhs.gov/docs/rules/Sanitatio-of-FoodEstablishments-15ANCAC18A-2600.pdf) (<https://lehs.dph.ncdhhs.gov/docs/rules/Sanitatio-of-FoodEstablishments-15ANCAC18A-2600.pdf>).

If approved, then the Environmental Health Fee Schedule for FY 2025-2026 will be revised to include Push Cart Plan Review fee for \$250.00

Budget impact for this fiscal year: (funds available, allocation needed, etc.) Increase revenue

Attachments:

None



STATE OF NORTH CAROLINA
Department of
Agriculture and Consumer Services

\$ 523,069
Total Cooperative Appropriation

\$ 313,842 State

\$ 209,227 County

AGREEMENT FOR THE PROTECTION, DEVELOPMENT AND IMPROVEMENT
OF FOREST LANDS IN **DUPLIN COUNTY** NORTH CAROLINA

THIS AGREEMENT is made under the authority of **Chapter 106, Article 75, of the North Carolina General Statutes, including N.C. Gen. Stat. § 106-906, titled "Cooperation between counties and State in forest protection and development,"** by and between the North Carolina Department of Agriculture and Consumer Services (hereinafter called the Department), party of the first part, and the Board of Commissioners of **DUPLIN COUNTY** in the State of North Carolina (hereinafter called the Board), party of the second part.

WHEREAS, the Board recognizing the need for active forest protection, development, reforestation, management and improvement in **DUPLIN COUNTY** has accepted the offer of the Department for cooperation in accomplishing this object; and

NOW, THEREFORE, in consideration of the mutual covenants hereinafter set forth, the parties contract and agree to maintain a legally appointed and equipped Forest Service office to support said county at the joint cost of the State and County, insofar as the joint funds will permit, as follows:

Part I. THE DEPARTMENT AGREES:

- To select and employ permanent and temporary position(s) in order to successfully execute the mission of the NC Forest Service and to support the forestry program in said county. These positions include:
 - County/Area Ranger(s) assigned for the purposes of controlling forest fires in said County; for detecting and extinguishing fires that break out; for investigating the origin of forest, woodland, and field fires; for enforcing the State's forest fire laws; for taking such preventive measures, educational and otherwise, to prevent forest fires; for developing and improving the forests through reforestation, promotion, and practice of Forest Management practices; and for protection of forests from insects and diseases.
 - Assistant County Ranger(s) for the purposes of assisting under the direction, supervision, and/or oversight of the County/Area Ranger in controlling forest fires in said County; for detecting and extinguishing fires that break out; for investigating the origin of forest, woodland, and field fires; for enforcing the State's forest fire laws; for taking such preventive measures, educational and otherwise, to prevent forest fires; for developing and improving the forests through reforestation, promotion, and practice of Forest Management practices; and for protection of forests from insects and diseases.

C) 0.17 Forestry Management Clerk for purposes of providing administrative support, serving as the back-up administrative contact for the assigned district, counties within the district, or unit, and serving as the primary contact for forest management administrative business within the assigned district.

D) 1.24 Forest Fire Equipment Operator(s) for purposes of establishing fire suppression control lines in assigned work areas and in other areas as needed using equipment, including crawler tractors (fire dozers), with various attachments, such as a fire plow, hurricane blades, etc., and operate and maintain all types of heavy site preparation equipment.

E) Temporary position(s) on an as-needed basis.

2. To furnish position(s) so employed a badge of office, stationery and report forms, instructional posters for use in the County, leaflets for distributing to landowners and others; to purchase necessary equipment, communication systems, and other Forestry improvements insofar as the joint funds will permit.

3. To pay the identified position(s) for all official services rendered at a fair rate of pay. Rates of pay are to be established by the Department in accordance with existing State salary administration policy.

4. To direct, supervise, instruct, and inspect, through its agents, the work and conduct of each position, to discipline and, when necessary, discharge such position(s).

5. To submit to the Board monthly, or at other mutually satisfactory intervals, an itemized statement of all monies to be paid by the County and those paid by the Department for the work conducted pursuant to this Agreement within said County.

State Funding

6. To make available annually from State, Federal, and other funds allotted to it, the sum of Three Hundred Thirteen Thousand Eight Hundred Forty-Two Dollars (\$313,842) as its share of an annual budget of Five Hundred Twenty-Three Thousand Sixty-Nine Dollars (\$523,069) for carrying on the above listed work in said County.

Part II. THE BOARD AGREES:

7. To pay the Department 40 % of the total cost of the salary of position(s) specified in Part I.1 above and expenses and other proper expenditures made in connection with the overall forestry program in said County, upon receipt and consequent approval of the periodic statements submitted by the Department.

County Funding

8. To appropriate annually the sum of Two Hundred Nine Thousand Two Hundred Twenty-Seven Dollars (\$209,227), which sum shall be available for expenditure under the terms of this Agreement, and shall represent the County's share of the annual budget for carrying on work listed in this Agreement in said County.

Part III. IT IS EXPRESSLY AGREED AND UNDERSTOOD BY BOTH PARTIES:

9. That this Agreement becomes effective July 1, 2025, and lasts through June 30, 2026.

Date _____ Signature _____

N. David Smith
Chief Deputy Commissioner

10. Payments made for services rendered in a prior contract period will apply toward the contract period in which the services were rendered and not toward the contract period when the payments are made.

That the annual appropriations as set forth above may be revised in writing by mutual agreement between the Department and the Board, based on the amount of annual appropriation desirable for the proper conduct of the Forestry work. Such revision shall become effective at the beginning of the stated Fiscal Year. The Fiscal Year begins on July 1 and ends on June 30. Any unused balance of County funds remaining at the end of a Fiscal Year shall revert to said County unless otherwise mutually agreed upon by both parties.

11. That this Agreement may be modified only in writing and upon execution by both parties.

12. That the Board reimburse the Department as provided in Part II of this Agreement by forwarding a county voucher drawn in favor of the Department for the amount of the County's share of expenditures as set forth in the Department's monthly statement to the Board. That such payments be made by the Board within thirty days following receipt of the Department's billing.

13. The title to all improvements and equipment purchased and/or constructed in connection with this Agreement will rest with the Department; such materials or their equivalent will remain in the County as long as this Agreement is in effect, or as long as they are needed by the Department for the proper conduct of the work therein.

14. That the County/Area Ranger periodically or at the request of the Board, shall present to the Board statements of the work being done within the County, so that said Board may be always informed regarding the Forestry finances and activities within the County.

IN WITNESS WHEREOF, the said parties do hereunto affix their names and seals upon the date herein below specified.

For the Board of County Commissioners of DUPLIN COUNTY

Date 7/15/2025 Amy S. Mull County Manager

Provisions for the payment of the monies to fall due under this Agreement have been made by appropriation duly made or by bonds or notes duly authorized and this Agreement has been pre-audited in the manner required by the Local Government Budget and Fiscal Control Act

Date 7/1/25 Aubrey Ranier County Finance Officer

County of Duplin
Office of the County Commissioners



PROCLAMATION RECOGNIZING THE 100TH BIRTHDAY OF MS. IDA CREECH
STATE OF NORTH CAROLINA
COUNTY OF DUPLIN

WHEREAS, Ms. Ida Creech, the daughter of Ebb Howard and Ellen Tyndall Howard, was born on July 25, 1925. Ms. Creech is predeceased by her seven siblings; and

WHEREAS, Ms. Creech attended Pink Hill High School in Lenoir County. She married Mr. Marvin Creech and to this union three children were born. The couple moved to Duplin County in 1984, and has been at the same residence for the last forty-one years; and

WHEREAS, Ms. Creech was a domestic housekeeper and took great pride in her work. She has dedicated her life to raising her family. One of her hobbies that she enjoys greatly is quilting. Ms. Creech is a member of Christian Chapel Baptist Church in Pink Hill, North Carolina; and

NOW, THEREFORE, BE IT RESOLVED, that the Duplin County Board of Commissioners do herewith acknowledge the excellence in public service exemplified by Ms. Ida Creech and honor her for her long life and prosperity and wish her many more.

Adopted this the 14th July, 2025.



ATTEST:
Jaime W. Carr
Jaime W. Carr
Clerk to the Board

Dexter B. Edwards
Dexter B. Edwards, Chairman
Duplin County Board of Commissioners

County of Duplin
Office of the County Commissioners



STATE OF NORTH CAROLINA
COUNTY OF DUPLIN

RESOLUTION TO APPROVE PRESENTATION OF BADGE AND
SERVICE WEAPON TO RETIRING SHERIFF'S OFFICE EMPLOYEE

WHEREAS, The board is requested to authorize the Sheriff of Duplin County to present retired Chief Deputy Phillip Humphrey his Duplin County Sheriff's Office badge and service weapon pursuant to state law and past county practices in recognition of their retirement from the Duplin County Sheriff's Office and County of Duplin;

WHEREAS, Retired Chief Deputy Phillip Humphrey spent thirty years of his law enforcement career with the Duplin County Sheriff's Office. Chief Deputy Humphrey has served enforcing our laws, arresting criminals who have violated the law and worked to provide peace and safety for all of the citizens of Duplin County;

WHEREAS, All North Carolina retirement rules have been complied with and the effective date of retirement for Chief Deputy Humphrey is August 1, 2025;

WHEREAS, North Carolina General Statute §20-187.2 provides for the presentation of an officer's badge upon their retirement and also provides for the governing body, in its discretion, to present the retiring officer with their service weapon after they receive a handgun permit. A Concealed carry permit has been obtained by this officer to allow the legal transfer of his firearm;

WHEREAS, It has been the practice of past Duplin County Boards of Commissioners to present retiring deputies with their badge and service weapon;

WHEREAS, In keeping with the North Carolina General Statutes and past Duplin County government practices, it is recommended that Chief Deputy Humphrey be presented with his badge and Glock 45 9mm service weapon (serial number BLKD753).

NOW, THEREFORE, BE IT RESOLVED By the Duplin County Board of Commissioners that the Sheriff of Duplin County is authorized to present retired officer Chief Deputy Phillip Humphrey his Duplin County Sheriff's Office badge and service weapon pursuant to state law and past county practices in recognition of their retirement from the Duplin County Sheriff's Office and County of Duplin.

Adopted this the 14th day of July, 2025.

Dexter B. Edwards
Dexter B. Edwards, Chairman
Duplin County Board of Commissioners



ATTEST:
Jaime W. Carr
Jaime W. Carr
Clerk to the Board



Attachment 1 to the Exhibit B

TP Name: DUPLIN COUNTY TRANSPORTATION

Provider Code:

Contract Effective Date:

Rates: Density

Level of Service	Density			Per Mile	
	0-3 Miles	4-6 Miles	7-10 Miles	After 10 Mi	
Ambulatory	\$19.25	\$23.49	\$27.08	\$2.30	
Wheelchair	\$34.91	\$40.50	\$47.04	\$2.80	
Bariatric WC					

Modivcare:
Date: _____
Signature: _____
Printed Name _____
Title: _____

Notes:

Provider: 7/14/25
Date: 7/14/25
Signature: Dexter B. Edwards
Printed Name Dexter B. Edwards
Title: Chairman

NORTH CAROLINA
DUPLIN COUNTY

SERVICE CONTRACT

THIS CONTRACT is made, and entered into this **the 1st day of July**, by and between the **COUNTY of DUPLIN**, a political subdivision of the State of North Carolina, (hereinafter referred to as "COUNTY"), and **DR. MARTIN'S LARGE ANIMAL CLINIC**, a corporation duly authorized to do business in the State of North Carolina, (hereinafter referred to as "CONTRACTOR").

For and in consideration of mutual promises to each as herein after set forth, the parties hereto do mutually agree as follows:

1. SCOPE OF SERVICES. CONTRACTOR hereby agrees to provide the services and/or materials under this Contract pursuant to the provisions and specifications identified in "Attachment 1" (hereinafter collectively referred to as "Services"). Attachment 1 is hereby incorporated herein and made a part of this Contract. Time is of the essence with respect to all provisions of this Contract that specify a time for performance.

2. TERM OF CONTRACT. The Term of this Contract for Services is **from July 1, 2025 to June 30, 2026 unless** sooner terminated as provided herein.

3. PAYMENT TO CONTRACTOR. CONTRACTOR shall receive from COUNTY an amount not to exceed **STRAY ANIMALS: THREE HUNDRED DOLLARS (\$300.00); BITE CONFINEMENT charges shall not exceed FIVE HUNDRED DOLLARS (\$500.00); and charges for ANIMAL CRUELTY cases shall not exceed TWO THOUSAND DOLLARS (\$2,000.00).** COUNTY other wises agrees to pay CONTRACTOR at the rates specified for Services performed to the satisfaction of the COUNTY, in accordance with this Contract, and Attachment 1. Unless otherwise specified, CONTRACTOR shall submit an itemized invoice to COUNTY by the end of the month during which Services are performed. A Purchase Order number may be assigned to encumber the funds associated with this Contract and must appear on all invoices and correspondence mailed to Purchaser. Payment will be processed promptly upon receipt and approval of the invoice by COUNTY.

4. INDEPENDENT CONTRACTOR. COUNTY and CONTRACTOR agree that CONTRACTOR is an independent contractor and shall not represent itself as an agent or employee of COUNTY for any purpose in the performance of CONTRACTOR's duties under this Contract. Accordingly, CONTRACTOR shall be responsible for payment of all federal, state and local taxes as well as business license fees arising out of CONTRACTOR's activities in accordance with this Contract. For purposes of this Contract taxes shall include, but not be limited to, Federal and State Income, Social Security and Unemployment Insurance taxes.

CONTRACTOR, as an independent contractor, shall perform the Services required hereunder in a professional manner and in accordance with the standards of applicable professional organizations and licensing agencies.

5. INSURANCE AND INDEMNITY. To the fullest extent permitted by laws and regulations, CONTRACTOR shall indemnify and hold harmless the COUNTY and its officials, agents, and employees from and against all claims, damages, losses, and expenses, direct, indirect, or consequential (including but not limited to fees and charges of engineers or architects, attorneys, and other professionals and costs related to court action or arbitration) arising out of or resulting from CONTRACTOR's performance of this Contract or the actions of the CONTRACTOR or its officials,

employees, or contractors under this Contract or under contracts entered into by the CONTRACTOR in connection with this Contract. This indemnification shall survive the termination of this Contract.

In addition, CONTRACTOR shall comply with the North Carolina Workers' Compensation Act and shall provide for the payment of workers' compensation to its employees in the manner and to the extent required by such Act. Additionally, CONTRACTOR shall maintain, at its expense, the following minimum insurance coverage:

\$1,000,000 per occurrence /\$2,000,000 aggregate --- Bodily Injury Liability, and
\$100,000 --- Property Damage Liability, or
\$1,000,000 per occurrence /\$2,000,000 aggregate---Combined Single Limit Bodily Injury
and Property Damage

CONTRACTOR, upon execution of this Contract, shall furnish to the COUNTY a Certificate of Insurance reflecting the minimum limits stated above. The Certificate shall provide for thirty (30) days advance written notice in the event of a decrease, termination or cancellation of coverage. Providing and maintaining adequate insurance coverage is a material obligation of the CONTRACTOR. All such insurance shall meet all laws of the State of North Carolina. Such insurance coverage shall be obtained from companies that are authorized to provide such coverage and that are authorized by the Commissioner of Insurance to do business in North Carolina. The CONTRACTOR shall at all times comply with the terms of such insurance policies, and all requirements of the insurer under any such insurance policies, except as they may conflict with existing North Carolina laws or this Contract. The limits of coverage under each insurance policy maintained by the CONTRACTOR shall not be interpreted as limiting the CONTRACTOR's liability and obligations under the Contract.

6. LICENSURE, CERTIFICATION, AND REGISTRATION OF PERSONNEL. All personnel provided or made available by Contractor to render services hereunder shall be licensed, certified or registered, as appropriate, in their respective areas of expertise as required by applicable North Carolina law.

7. CONFIDENTIALITY. All data and information, both written and verbal, furnished to Contractor by County shall be regarded as confidential, shall remain the sole property of County and shall be held in confidence and safekeeping by Contractor for the sole use of the parties and Contractor under the terms of this Agreement. Contractor agrees that its officers, employees and agents will not disclose to any person, firm or entity other than County or County's designated legal counsel, accountants or practice management consultants any information about County, its practice or billing.

8. HEALTH AND SAFETY. CONTRACTOR shall be responsible for initiating, maintaining and supervising all safety precautions and programs required by OSHA and all other regulatory agencies while providing Services under this Contract.

9. NON-DISCRIMINATION IN EMPLOYMENT. CONTRACTOR shall not discriminate against any employee or applicant for employment because of age, sex, race, creed, national origin, or disability. CONTRACTOR shall take affirmative action to ensure that qualified applicants are employed and that employees are treated fairly and legally during employment with regard to their age, sex, race, creed, national origin, or disability. In the event CONTRACTOR is determined by the final order of an appropriate agency or court to be in violation of any non-discrimination provision of federal, state or local law or this provision, this Contract may be canceled, terminated or suspended in whole or in part by COUNTY, and CONTRACTOR may be declared ineligible for further COUNTY contracts.

CONTRACTOR shall further comply with all federal, state, and local requirements related to participation of minority and historically underutilized businesses in all aspects of the services to be provided under this Contract.

10. GOVERNING LAW. This Contract shall be governed by and in accordance with the laws of the State of North Carolina. All actions relating in any way to this Contract shall be brought in the General Court of Justice in the County of Duplin and the State of North Carolina.

11. TERMINATION OF CONTRACT. This Contract may be terminated, without cause, by either party upon thirty (30) days written notice to the other party. This termination notice period shall begin upon receipt of the notice of termination. Such a termination does not bar either party from pursuing a claim for damages for breach of the contract.

If, through any cause, CONTRACTOR shall fail to fulfill its contractual obligations in a timely and proper manner, COUNTY shall give written notice and CONTRACTOR shall correct the stated inadequacy within a fifteen (15) business day cure period. If CONTRACTOR fails to timely correct the inadequacy, then COUNTY shall have the right to immediately terminate the Contract by giving written notice specifying the effective date thereof. In that event, all finished or unfinished deliverable items prepared by CONTRACTOR under this contract shall, at the COUNTY's option, become its property and CONTRACTOR shall be entitled to receive just and equitable compensation for any satisfactorily completed work minus any payment or compensation previously received. Notwithstanding the foregoing, CONTRACTOR shall not be relieved of liability to COUNTY for damages sustained by virtue of CONTRACTOR's breach of this agreement, and COUNTY may withhold payment due to CONTRACTOR for the purpose of setoff until such time as the exact amount of damages sustained by the COUNTY can be determined. Without limiting any other remedies that may be available in the case of breach by CONTRACTOR, COUNTY may procure contract services from another source and hold CONTRACTOR responsible for any excess cost occasioned thereby. The filing of a petition for bankruptcy by CONTRACTOR shall constitute an act of default under this contract.

Termination of this Contract, either with or without cause, shall not form the basis of any claim for loss of anticipated profits by either party.

12. SUCCESSORS AND ASSIGNS. CONTRACTOR shall not assign its interest in this Contract without the written consent of COUNTY. CONTRACTOR has no authority to enter into contracts on behalf of COUNTY.

13. COMPLIANCE WITH LAWS. CONTRACTOR represents that it is in compliance with all Federal, State, and local laws, regulations or orders, as amended or supplemented. The implementation of this Contract shall be carried out in strict compliance with all Federal, State, or local laws.

14. E-VERIFY. As a condition of payment for services rendered under this agreement, CONTRACTOR shall comply with the requirements of Article 2 of Chapter 64 of the General Statutes. Further, if CONTRACTOR provides the services to the County utilizing a subcontractor, CONTRACTOR shall require the subcontractor to comply with the requirements of Article 2 of Chapter 64 of the General Statutes as well. CONTRACTOR shall verify, by affidavit, compliance of the terms of this section upon request by the County.

15. IRAN DIVESTMENT ACT. CONTRACTOR certifies that they are not listed on the Final Divestment List created by the State Treasurer pursuant to N.C.G.S. 143-6A-4. Individuals or companies on the Final Divestment List are ineligible to contract or subcontract with Local Government

Units. (G.S. 142C-6A-6(a).) It is the responsibility of each vendor or contractor to monitor compliance with this restriction. Contracts valued at less than \$1,000.00 are exempt from this restriction.

16. **DIVESTMENT FROM COMPANIES THAT BOYCOTT ISRAEL.** The vendor or contractor certifies that it has not been designated by the North Carolina State Treasurer as a company engaged in the boycott of Israel pursuant to N.C.G.S. 147-86.81. It is the responsibility of each vendor or contractor to monitor compliance with this restriction. Contracts valued at less than \$1,000.00 are exempt from this restriction.

17. **GOOD STANDING WITH COUNTY.** CONTRACTOR certifies that it is not delinquent on any taxes, fees, or other debt owed by CONTRACTOR to COUNTY. CONTRACTOR covenants and agrees to remain current on any taxes, fees, or other debt owed by CONTRACTOR to COUNTY during the term of this Contract.

18. **NOTICES.** All notices which may be required by this contract or any rule of law shall be effective when received by certified mail sent to the following addresses:

COUNTY OF DUPLIN
ATTN: Joe Newburn
287 Fair Grounds Drive
Kenansville, NC 28349
(910) 296-2159

CONTRACTOR:
ATTN: OWEN MARTIN
DR. MARTIN'S LARGE ANIMAL CLINIC
1472 State Road 24 Bus
Warsaw, NC 28398
(910) 293-3348

19. **AUDIT RIGHTS.** For all Services being provided hereunder, COUNTY shall have the right to inspect, examine, and make copies of any and all books, accounts, invoices, records and other writings relating to the performance of the Services. Audits shall take place at times and locations mutually agreed upon by both parties. Notwithstanding the foregoing, CONTRACTOR must make the materials to be audited available within one (1) week of the request for them.

20. **COUNTY NOT RESPONSIBLE FOR EXPENSES.** COUNTY shall not be liable to CONTRACTOR for any expenses paid or incurred by CONTRACTOR, unless otherwise agreed in writing.

21. **ANNUAL APPROPRIATIONS AND FUNDING.** This Agreement may be subject to the annual appropriation of funds by the Duplin County Commissioners. Notwithstanding any provision herein to the contrary, in the event that funds are not appropriated for this Agreement, then County shall be entitled to immediately terminate this Agreement, without penalty or liability, except the payment of all contract fees due under this Agreement up to and through the last day of service.

22. **EQUIPMENT.** CONTRACTOR shall supply, at its sole expense, all equipment, tools, materials, and/or supplies required to provide Services hereunder, unless otherwise agreed in writing.

24. **HEADINGS.** The subject headings of the sections are included for purposes of convenience only and shall not affect the construction or interpretation of any of its provisions. This Contract shall be deemed to have been drafted by both parties and no interpretation shall be made to the contrary.

25. **EXISTENCE.** CONTRACTOR warrants that it is a corporation duly organized, validly existing, and in good standing under the laws of the State of North Carolina and is duly qualified to do business in the State of North Carolina and has full power and authority to enter into and fulfill all the terms and conditions of this contract.

26. **AUTHORITY.** By execution hereof, the person signing for CONTRACTOR below certifies that he/she has read this Contract and that he/she is duly authorized to execute this Contract on behalf of the CONTRACTOR.

IN TESTIMONY WHEREOF, the parties have expressed their agreement to these terms by causing this Service Contract to be executed by their duly authorized office or agent.

Reviewed by Department Head

Date Reviewed: _____

CONTRACTOR

By: _____

Printed Name: _____

Title: _____

This instrument has been preaudited in the manner required by the Local Government and Fiscal Control Act

Chubey Penner
Duplin County Finance Officer

DUPLIN COUNTY
By: *Dexter B. Edwards*
Printed Name: Dexter B. Edwards
Title: Chairman

ATTACHMENT 1" to follow

000333

NORTH CAROLINA
DUPLIN COUNTY

SERVICE CONTRACT

THIS CONTRACT is made, and entered into this the 25th day of June, by and between the COUNTY of DUPLIN, a political subdivision of the State of North Carolina, (hereinafter referred to as "COUNTY"), and, WARSAW ANIMAL HOSPITAL, a corporation duly authorized to do business in the State of North Carolina, (hereinafter referred to as "CONTRACTOR").

For and in consideration of mutual promises to each as herein after set forth, the parties hereto do mutually agree as follows:

1. **SCOPE OF SERVICES.** CONTRACTOR hereby agrees to provide the services and/or materials under this Contract pursuant to the provisions and specifications identified in "Attachment 1" (hereinafter collectively referred to as "Services"). Attachment 1 is hereby incorporated herein and made a part of this Contract. Time is of the essence with respect to all provisions of this Contract that specify a time for performance.

2. **TERM OF CONTRACT.** The Term of this Contract for Services is from July 1, 2025 to June 30, 2026 unless sooner terminated as provided herein.

3. **PAYMENT TO CONTRACTOR.** CONTRACTOR shall receive from COUNTY an amount not to exceed STRAY ANIMALS: THREE HUNDRED DOLLARS (\$300.00); SHELTER VISITS: ONE HUNDRED FIFTY DOLLARS (\$150.00) per visit; BITE CONFINEMENT charges shall not exceed FIVE HUNDRED DOLLARS (\$500.00); and charges for ANIMAL CRUELTY cases shall not exceed TWO THOUSAND DOLLARS (\$2,000.00). COUNTY other wise agrees to pay CONTRACTOR at the rates specified for Services performed to the satisfaction of the COUNTY, in accordance with this Contract, and Attachment 1. Unless otherwise specified, CONTRACTOR shall submit an itemized invoice to COUNTY by the end of the month during which Services are performed. A Purchase Order number may be assigned to encumber the funds associated with this Contract and must appear on all invoices and correspondence mailed to Purchaser. Payment will be processed promptly upon receipt and approval of the invoice by COUNTY.

4. **INDEPENDENT CONTRACTOR.** COUNTY and CONTRACTOR agree that CONTRACTOR is an independent contractor and shall not represent itself as an agent or employee of COUNTY for any purpose in the performance of CONTRACTOR's duties under this Contract. Accordingly, CONTRACTOR shall be responsible for payment of all federal, state and local taxes as well as business license fees arising out of CONTRACTOR's activities in accordance with this Contract. For purposes of this Contract taxes shall include, but not be limited to, Federal and State Income, Social Security and Unemployment Insurance taxes.

CONTRACTOR, as an independent contractor, shall perform the Services required hereunder in a professional manner and in accordance with the standards of applicable professional organizations and licensing agencies.

5. **INSURANCE AND INDEMNITY.** To the fullest extent permitted by laws and regulations, CONTRACTOR shall indemnify and hold harmless the COUNTY and its officials, agents, and employees from and against all claims, damages, losses, and expenses, direct, indirect, or consequential (including but not limited to fees and charges of engineers or architects, attorneys, and other professionals and costs related to court action or arbitration) arising out of or resulting from CONTRACTOR's performance of this Contract or the actions of the CONTRACTOR or its officials,

employees, or contractors under this Contract or under contracts entered into by the CONTRACTOR in connection with this Contract. This indemnification shall survive the termination of this Contract.

In addition, CONTRACTOR shall comply with the North Carolina Workers' Compensation Act and shall provide for the payment of workers' compensation to its employees in the manner and to the extent required by such Act. Additionally, CONTRACTOR shall maintain, at its expense, the following minimum insurance coverage:

\$1,000,000 per occurrence /\$2,000,000 aggregate --- Bodily Injury Liability, and
\$100,000 --- Property Damage Liability, or
\$1,000,000 per occurrence /\$2,000,000 aggregate---Combined Single Limit Bodily Injury
and Property Damage

CONTRACTOR, upon execution of this Contract, shall furnish to the COUNTY a Certificate of Insurance reflecting the minimum limits stated above. The Certificate shall provide for thirty (30) days advance written notice in the event of a decrease, termination or cancellation of coverage. Providing and maintaining adequate insurance coverage is a material obligation of the CONTRACTOR. All such insurance shall meet all laws of the State of North Carolina. Such insurance coverage shall be obtained from companies that are authorized to provide such coverage and that are authorized by the Commissioner of Insurance to do business in North Carolina. The CONTRACTOR shall at all times comply with the terms of such insurance policies, and all requirements of the insurer under any such insurance policies, except as they may conflict with existing North Carolina laws or this Contract. The limits of coverage under each insurance policy maintained by the CONTRACTOR shall not be interpreted as limiting the CONTRACTOR's liability and obligations under the Contract.

6. **LICENSURE, CERTIFICATION, AND REGISTRATION OF PERSONNEL.** All personnel provided or made available by Contractor to render services hereunder shall be licensed, certified or registered, as appropriate, in their respective areas of expertise as required by applicable North Carolina law.

7. **CONFIDENTIALITY.** All data and information, both written and verbal, furnished to Contractor by County shall be regarded as confidential, shall remain the sole property of County and shall be held in confidence and safekeeping by Contractor for the sole use of the parties and Contractor under the terms of this Agreement. Contractor agrees that its officers, employees and agents will not disclose to any person, firm or entity other than County or County's designated legal counsel, accountants or practice management consultants any information about County, its practice or billing.

8. **HEALTH AND SAFETY.** CONTRACTOR shall be responsible for initiating, maintaining and supervising all safety precautions and programs required by OSHA and all other regulatory agencies while providing Services under this Contract.

9. **NON-DISCRIMINATION IN EMPLOYMENT.** CONTRACTOR shall not discriminate against any employee or applicant for employment because of age, sex, race, creed, national origin, or disability. CONTRACTOR shall take affirmative action to ensure that qualified applicants are employed and that employees are treated fairly and legally during employment with regard to their age, sex, race, creed, national origin, or disability. In the event CONTRACTOR is determined by the final order of an appropriate agency or court to be in violation of any non-discrimination provision of federal, state or local law or this provision, this Contract may be canceled, terminated or suspended in whole or in part by COUNTY, and CONTRACTOR may be declared ineligible for further COUNTY contracts.

CONTRACTOR shall further comply with all federal, state, and local requirements related to participation of minority and historically underutilized businesses in all aspects of the services to be provided under this Contract.

10. **GOVERNING LAW.** This Contract shall be governed by and in accordance with the laws of the State of North Carolina. All actions relating in any way to this Contract shall be brought in the General Court of Justice in the County of Duplin and the State of North Carolina.

11. **TERMINATION OF CONTRACT.** This Contract may be terminated, without cause, by either party upon thirty (30) days written notice to the other party. This termination notice period shall begin upon receipt of the notice of termination. Such a termination does not bar either party from pursuing a claim for damages for breach of the contract.

If, through any cause, CONTRACTOR shall fail to fulfill its contractual obligations in a timely and proper manner, COUNTY shall give written notice and CONTRACTOR shall correct the stated inadequacy within a fifteen (15) business day cure period. If CONTRACTOR fails to timely correct the inadequacy, then COUNTY shall have the right to immediately terminate the Contract by giving written notice specifying the effective date thereof. In that event, all finished or unfinished deliverable items prepared by CONTRACTOR under this contract shall, at the COUNTY's option, become its property and CONTRACTOR shall be entitled to receive just and equitable compensation for any satisfactorily completed work minus any payment or compensation previously received. Notwithstanding the foregoing, CONTRACTOR shall not be relieved of liability to COUNTY for damages sustained by virtue of CONTRACTOR's breach of this agreement, and COUNTY may withhold payment due to CONTRACTOR for the purpose of setoff until such time as the exact amount of damages sustained by the COUNTY can be determined. Without limiting any other remedies that may be available in the case of breach by CONTRACTOR, COUNTY may procure contract services from another source and hold CONTRACTOR responsible for any excess cost occasioned thereby. The filing of a petition for bankruptcy by CONTRACTOR shall constitute an act of default under this contract.

Termination of this Contract, either with or without cause, shall not form the basis of any claim for loss of anticipated profits by either party.

12. **SUCCESSORS AND ASSIGNS.** CONTRACTOR shall not assign its interest in this Contract without the written consent of COUNTY. CONTRACTOR has no authority to enter into contracts on behalf of COUNTY.

13. **COMPLIANCE WITH LAWS.** CONTRACTOR represents that it is in compliance with all Federal, State, and local laws, regulations or orders, as amended or supplemented. The implementation of this Contract shall be carried out in strict compliance with all Federal, State, or local laws.

14. **E-VERIFY.** As a condition of payment for services rendered under this agreement, CONTRACTOR shall comply with the requirements of Article 2 of Chapter 64 of the General Statutes. Further, if CONTRACTOR provides the services to the County utilizing a subcontractor, CONTRACTOR shall require the subcontractor to comply with the requirements of Article 2 of Chapter 64 of the General Statutes as well. CONTRACTOR shall verify, by affidavit, compliance of the terms of this section upon request by the County.

15. **IRAN DIVESTMENT ACT.** CONTRACTOR certifies that they are not listed on the Final Divestment List created by the State Treasurer pursuant to N.C.G.S. 143-6A-4. Individuals or companies on the Final Divestment List are ineligible to contract or subcontract with Local Government

Units. (G.S. 143C-6A-6(a)) It is the responsibility of each vendor or contractor to monitor compliance with this restriction. Contracts valued at less than \$1,000.00 are exempt from this restriction.

16. **DIVESTMENT FROM COMPANIES THAT BOYCOTT ISRAEL.** The vendor or contractor certifies that it has not been designated by the North Carolina State Treasurer as a company engaged in the boycott of Israel pursuant to N.C.G.S. 147-86.81. It is the responsibility of each vendor or contractor to monitor compliance with this restriction. Contracts valued at less than \$1,000.00 are exempt from this restriction.

17. **GOOD STANDING WITH COUNTY.** CONTRACTOR certifies that it is not delinquent on any taxes, fees, or other debt owed by CONTRACTOR to COUNTY. CONTRACTOR covenants and agrees to remain current on any taxes, fees, or other debt owed by CONTRACTOR to COUNTY during the Term of this Contract.

18. **NOTICES.** All notices which may be required by this contract or any rule of law shall be effective when received by certified mail sent to the following addresses:

COUNTY OF DUPLIN
ATTN: Samantha Lane
287 Fairgrounds Drive
Kenansville, NC 28349
(910) 296-2159

CONTRACTOR:
ATTN: Margie Hunter
Warsaw Animal Hospital
1472 State Road 24 Bus
Warsaw, NC 28398
(910) 293-3348

19. **AUDIT RIGHTS.** For all Services being provided hereunder, COUNTY shall have the right to inspect, examine, and make copies of any and all books, accounts, invoices, records and other writings relating to the performance of the Services. Audits shall take place at times and locations mutually agreed upon by both parties. Notwithstanding the foregoing, CONTRACTOR must make the materials to be audited available within one (1) week of the request for them.

20. **COUNTY NOT RESPONSIBLE FOR EXPENSES.** COUNTY shall not be liable to CONTRACTOR for any expenses paid or incurred by CONTRACTOR, unless otherwise agreed in writing.

21. **ANNUAL APPROPRIATIONS AND FUNDING.** This Agreement may be subject to the annual appropriation of funds by the Duplin County Commissioners. Notwithstanding any provision herein to the contrary, in the event that funds are not appropriated for this Agreement, then County shall be entitled to immediately terminate this Agreement, without penalty or liability, except the payment of all contract fees due under this Agreement up to and through the last day of service.

22. **EQUIPMENT.** CONTRACTOR shall supply, at its sole expense, all equipment, tools, materials, and/or supplies required to provide Services hereunder, unless otherwise agreed in writing.

24. **HEADINGS.** The subject headings of the sections are included for purposes of convenience only and shall not affect the construction or interpretation of any of its provisions. This Contract shall be deemed to have been drafted by both parties and no interpretation shall be made to the contrary.

25. **EXISTENCE.** CONTRACTOR warrants that it is a corporation duly organized, validly existing, and in good standing under the laws of the State of North Carolina and is duly qualified to do business in the State of North Carolina and has full power and authority to enter into and fulfill all the terms and conditions of this contract.

26. **AUTHORITY.** By execution hereof, the person signing for CONTRACTOR below certifies that he/she has read this Contract and that he/she is duly authorized to execute this Contract on behalf of the CONTRACTOR.

IN TESTIMONY WHEREOF, the parties have expressed their agreement to these terms by causing this Service Contract to be executed by their duly authorized office or agent.

Reviewed by Department Head

CONTRACTOR

Date Reviewed: _____

By: _____
Printed Name: _____
Title: _____

This instrument has been preaudited in the manner required by the Local Government and Fiscal Control Act

Cathy Faria
Duplin County Finance Officer

DUPLIN COUNTY
By: D. B. Edwards
Printed Name: Dexter B. Edwards
Title: Chairman

ATTACHMENT 1" to follow

000336

Home and Community Care Block Grant for Older Adults

County Funding Plan

Identification of Agency or Office with Lead Responsibility for County Funding Plan

County – Duplin July 1, 2025 through June 30, 2026

The agency or office with lead responsibility for planning and coordinating the County Funding Plan recommends this funding plan to the Board of Commissioners as a coordinated means to utilize community-based resources in the delivery of comprehensive aging services to older adults and their families.

Duplin County Senior Services
(Name of agency/office with lead responsibility)



Authorized signature

7/14/25

(date)

Dexter B. Edwards, Chairman, Duplin Board of Commissioners
(Type name and title of signatory agent)

Certification of required minimum local match availability.
Required local match will be expended simultaneously


Signature, Chairman, Board of Commissioners

Date _____

July 1, 2025 through June 30, 2026
Home and Community Care Block Grant for Older Adults
Agreement for the Provision of County-Based Aging Services

This Agreement, entered into as of this 14th day of July, 2025, by and between the County of Duplin (hereinafter referred to as the "County") and the Eastern Carolina Council Area Agency on Aging, (hereinafter referred to as the "Area Agency").

Witnesseth That:

WHEREAS, the Area Agency and the County agree to the terms and conditions for provision of aging services in connection with activities financed in part by Older Americans Act grant funds, provided to the Area Agency from the United States Department of Health and Human Services through the North Carolina Division of Aging and Adult Services (DAAS) and state appropriations made available to the Area Agency through the North Carolina Division of Aging and Adult Services, as set forth in a) this document, b) the County Funding Plan, as reviewed by the Area Agency and the Division of Aging and Adult Services, c) the Division of Aging and Adult Services Home and Community Care Block Grant Procedures Manual for Community Service Providers, d) the Division of Aging and Adult Services Service Standards, and, e) the Division of Aging and Adult Services Community Service Providers Monitoring Guidelines.

NOW THEREFORE, in consideration of these premises, and mutual covenants and agreements hereinafter contained, the parties hereto agree as follows:

1. As provided in the Area Plan, community service providers specified by the County to encourage maximum collocation and coordination of services for older persons are as follows:

Duplin County Senior Services

The Community Service Provider(s), shall be those specified in the County Funding Plan on the Provider Services Summary format(s) (DAAS-732) for the period ending June 30 for the year stated above.

2. Availability of Funds. The terms set forth in this Agreement for payment are contingent upon the receipt of Home and Community Care Block Grant funding by the Area Agency.

3. Grant Administration.

The grant administrator for the Area Agency shall be: January Brown, Aging Interim Director.
The grant administrator for the County shall be: Bryan Miller, County Manager.

It is understood and agreed that the grant administrator for the County shall represent the County in the performance of this Agreement. The County shall notify the Area Agency in writing if the administrator changes during the grant period. Specific responsibilities of the grant administrator for the County are provided in paragraph seven (7) of this Agreement.

4. Services authorized through the County Funding Plan, as specified on the Provider Services Summary format(s) (DAAS-732) are to commence no later than July 1 of the state fiscal year and shall be undertaken and pursued in such sequence as to assure their expeditious completion. All services required hereunder shall be completed on or before the end of the Agreement period, June 30 of the state fiscal year.

5. Assignability and Contracting. The County shall not assign all or any portion of its interest in this Agreement. Any purchase of services with Home and Community Care Block Grant for Older Adults funding shall be carried out in accordance with the procurement and contracting policy of the community services provider or, where applicable, the Area Agency, which does not conflict with procurement and contracting requirements contained in 45 CFR Part 75, Subpart D-Post Federal Award Requirements, Procurement Standards. Federal funds shall not be awarded to any subrecipients who have been suspended or debarred by the Federal government. In addition, Federal funds may not be used to purchase goods or services costing over \$100,000 from a vendor that has been suspended or debarred from Federal grant programs.

6. Compensation and Payments to the County. The County shall be compensated for the work and services actually performed under this Agreement by payments to be made monthly by the Area Agency. Total reimbursement to the community service providers under this Agreement may not exceed the grand total of Block Grant funding, as specified on the Provider Services Summary format (DAAS-732).

- a. Interim Payments to the County

Upon receipt of a written request from the County, the Division of Aging and Adult Services, through the Area Agency, will provide the County Finance Officer with an interim payment equivalent to seventy percent (70%) of one-twelfth (1/12) of the County's Home and Community Care Block Grant allocation by the 22nd of each month.

b. Reimbursement of Service Costs

Reimbursement of service costs are carried out as provided in Section 3 of the N.C.

Division of Aging and Adult Services Home and Community Care Block Grant Procedures Manual for Community Service Providers, revised February 17, 1997.

c. Role of the County Finance Director

The County Finance Director shall be responsible for disbursing Home and Community Care Block Grant Funding to Community Service Providers in accordance with procedures specified in the N.C. Division of Aging and Adult Services Home and Community Care Block Grant Manual for Community Service Providers, revised February 17, 1997.

d. Payment of Administration on Aging Nutrition Services Incentive Program (NSIP) Subsidy

NSIP subsidy for congregate and home delivered meals will be disbursed by the Division of Aging and Adult Services through the Area Agency to the County on a monthly basis, subject to the availability of funds as specified in Section 3 of the N.C. Division of Aging and Adult Services Home and Community Care Block Grant Procedures Manual for Community Services Providers.

If through the U.S. Department of Agriculture Area Agency on Aging Elections Project, the County elects to receive a portion of its USDA entitlement in the form of surplus commodity foods in lieu of cash, the Area Agency will notify the County in writing of its community valuation upon notification from the Division of Aging and Adult Services. The delivery of commodity and bonus foods is subject to availability. The County will not receive cash entitlement in lieu of commodities that are unavailable or undelivered during the Agreement period.

7. Reallocation of Funds and Budget Revisions. Any reallocation of Block Grant funding between counties shall be voluntary on the part of the County and shall be effective only for the period of the Agreement. The reallocation of Block Grant funds between counties will not affect the allocation of future funding to the County. If during the performance period of the Agreement, the Area Agency determines that a portion of the Block Grant will not be expended, the grant administrator for the County shall be notified in writing by the Area Agency and given the opportunity to make funds available for reallocation to other counties in the Planning and Service Area or elsewhere in the state.

The County may authorize community service providers to implement budget revisions which do not cause the County to fall below minimum budgeting requirements for access, in-home, congregate, and home delivered meals services, as specified in Division of Aging and Adult Services budget instructions issued to the County. If a budget revision will cause the County to fall below minimum budgeting requirements for any of the aforementioned services, as specified in Division of Aging and Adult Services budgeting instructions issued to the County, the grants administrator for the County shall obtain written approval for the revision from the

Area Agency prior to implementation by the community service provider, so as to assure that regional minimum budgeting requirements for the aforementioned services will be met.

Unless community services providers have been given the capacity to enter data into the Aging Resources Management System (ARMS), Area Agencies on Aging are responsible for entering amended service data into the Division of Aging and Adult Services Management Information System, as specified in the N.C. Division of Aging and Adult Services Home and Community Care Block Grant Procedures Manual for Community Service Providers.

8. Monitoring. This Agreement will be monitored to assure that services are being provided as stated in the Division of Aging and Adult Service Monitoring Policies and Procedures at <http://www.ncdhs.gov/aging/monitor/mpolicy.htm>.

The monitoring of services provided under this Agreement shall be carried out by the Area Agency on Aging in accordance with its Assessment Plan and as specified in Sec. 308 of the AAA Policies and Procedures Manual. Counties and community service providers will receive a written report of monitoring findings in accordance with procedures established in Section 308.4. Any areas of non-compliance will be addressed in a written corrective action plan with the community service provider.

9. Disputes and Appeals. Any dispute concerning a question of fact arising under this Agreement shall be identified to the designated grants administrator for the Area Agency. In accordance with Lead Regional Organization (LRO) policy, a written decision shall be promptly furnished to the designated grants administrator for the County.

The decision of the LRO is final unless within twenty (20) days of receipt of such decision the Chairman of the Board of Commissioners furnishes a written request for appeal to the Director of the North Carolina Division of Aging and Adult Services, with a copy sent to the Area Agency. The request for appeal shall state the exact nature of the complaint. The Division of Aging and Adult Services will inform the Chairman of the Board of Commissioners of its appeal procedures and will inform the Area Agency that an appeal has been filed. Procedures thereafter will be determined by the appeals process of the Division of Aging and Adult Services. The state agency address is as follows:

Director
North Carolina Division of Aging and Adult Services
693 Palmer Drive
2101 Mail Service Center
Raleigh, North Carolina 27699-2101

10. Termination for Cause. If through any cause, the County shall fail to fulfill in a timely and proper manner its obligations under this Agreement, or the County has or shall violate any of the covenants, agreements, representations or stipulations of this Agreement, the Area Agency shall have the right to terminate this Agreement by giving the Chairman of the Board of Commissioners written notice of such termination no fewer than fifteen (15) days prior to the

effective date of termination. In such event, all finished documents and other materials collected or produced under this Agreement shall at the option of the Area Agency, become its property. The County shall be entitled to receive just and equitable compensation for any work satisfactorily performed under this Agreement.

11. Audit. The County agrees to have an annual independent audit in accordance with North Carolina General Statutes, North Carolina Local Government Commission requirements, Division of Aging and Adult Services Program Audit Guide for Aging Services and Federal Office of Budget and Management (OMB) Uniform Guidance 2 CFR Part 200.

Community service providers, as specified in paragraph one (1), who are not units of local government or otherwise subject to the audit and other reporting requirements of the Local Government Commission are subject to audit and fiscal reporting requirements, as stated in NC General Statute 143C-6-22 and 23 and OMB Uniform Guidance CFR 2 Part 200, where applicable. Applicable community service providers must send a copy of their year-end financial statements, and any required audit, to the Area Agency on Aging. Home and Community Care Block Grant providers are not required to submit Activities and Accomplishments Reports. For-profit corporations are not subject to the requirements of OMB Uniform Guidance 2 CFR Part 200, but are subject to NC General Statute 143C-6-22 and 23 and Yellow Book audit requirements, where applicable.

Federal funds may not be used to pay for a **Single or Yellow Book audit** unless it is a federal requirement. **State funds** will not be used to pay for a **Single or Yellow Book** audit if the provider receives less than \$500,000 in state funds. The Department of Health and Human Services will provide confirmation of federal and state expenditures at the close of the state fiscal year. Information on audit and fiscal reporting requirements in accordance with Administrative Code 09 NCAC 03M can be found at <https://www.osbm.nc.gov/stewardship-services/grants/grant-recipients>

The following chart provides a summary of reporting requirements under NCGS 143C-6-22 and 23 and OMB Uniform Guidance 2 CFR Part 200 based upon funding received and expended during the service provider's fiscal year.

Annual Expenditures	Report Required to AAA	Allowable cost for reporting
Less than \$25,000 in state or federal funds	Certification form and State Grants Compliance Reporting <\$25,000 (Item #11, Activities and Accomplishments) does not have to be completed) OR Audited Financial Statements in compliance with GAO/GAS (i.e., Yellow Book).	N.A.

Annual Expenditures	Report Required to AAA	Allowable cost for reporting
Greater than \$25,000 and less than \$500,000 in state funds or \$750,000 in federal funds.	Certification form and Schedule of Grantee Receipts >\$25,000 and Schedule of Receipts and Expenditures OR Audited Financial Statements in compliance with GAO/GAS (i.e., Yellow Book)	N.A.
\$500,000+ in state funds but federal pass through in an amount less than \$750,000.	Audited Financial Statement in compliance with GAO/GAS (i.e., Yellow Book)	May use state funds, but <u>not</u> federal funds.
\$500,000+ in state funds and \$750,000+ in federal pass through funds.	Audited Financial Statement in compliance with OMB Uniform Guidance 2 CFR Part 200 (i.e., Single Audit)	May use state and federal funds.
Less than \$500,000 in state funds and \$750,000+ in federal pass through funds	Audited Financial Statement in compliance with OMB Uniform Guidance 2 CFR Part 200 (i.e., Single Audit)	May use federal funds, but <u>not</u> state funds.

12. Audit/Assessment Resolutions and Disallowed Cost. It is further understood that the community service providers are responsible to the Area Agency for clarifying any audit exceptions that may arise from any Area Agency assessment, county or community service provider single or financial audit, or audits conducted by the State or Federal Governments. In the event that the Area Agency or the Department of Health and Human Services disallows any expenditure made by the community service provider for any reason, the County shall promptly repay such funds to the Area Agency once any final appeal is exhausted in accordance with paragraph nine (9).

The only exceptions are if the Area Agency on Aging is designated as a community service provider through the County Funding Plan or, if as a part of a procurement process, the Area Agency on Aging enters into a contractual agreement for service provision with a provider which is in addition to the required County Funding Plan formats. In these exceptions, the Area Agency is responsible for any disallowed costs. The County or Area Agency on Aging can recoup any required payback from the community service provider in the event that payback is due to a community service provider's failure to meet OMB Uniform Guidance CFR 2 Part 200, 45 CFR Part 1321 or state eligibility requirements as specified in policy.

13. Indemnity. The County agrees to indemnify and save harmless the Area Agency, its agents, and employees from and against any and all loss, cost, damages, expenses, and liability arising out of performance under this Agreement to the extent of errors or omissions of the County.

14. Equal Employment Opportunity and Americans With Disabilities Act Compliance. Both the County and community service providers, as identified in paragraph one (1), shall comply with all federal and state laws relating to equal employment opportunity and accommodation for disability.

15. Data to be Furnished to the County. All information which is existing, readily available to the Area Agency without cost and reasonably necessary, as determined by the Area Agency's staff, for the performance of this Agreement by the County shall be furnished to the County and community service providers without charge by the Area Agency. The Area Agency, its agents and employees, shall fully cooperate with the County in the performance of the County's duties under this Agreement.

16. Rights in Documents, Materials and Data Produced. The County and community service providers agree that at the discretion of the Area Agency, all reports and other data prepared by or for it under the terms of this Agreement shall be delivered to, become and remain, the property of the Area Agency upon termination or completion of the work. Both the Area Agency and the County shall have the right to use same without restriction or limitation and without compensation to the other. For the purposes of this Agreement, "data" includes writings, sound recordings, or other graphic representations, and works of similar nature. No reports or other documents produced in whole or in part under this Agreement shall be the subject of an application for copyright by or on behalf of the County.

17. Interest of the Board of Commissioners. The Board of Commissioners covenants that neither the Board of Commissioners nor its agents or employees presently has an interest, nor shall acquire an interest, direct or indirect, which conflicts in any manner or degree with the performance of its service hereunder, or which would prevent, or tend to prevent, the satisfactory performance of the service hereunder in an impartial and unbiased manner.

18. Interest of Members of the Area Agency, Lead Regional Organization, and Others. No officer, member or employee of the Area Agency or Lead Regional Organization, and no public official of any local government which is affected in any way by the Project, who exercises any function or responsibilities in the review or approval of the Project or any component part thereof, shall participate in any decisions relating to this Agreement which affects his personal interest or the interest of any corporation, partnership or association in which he is, directly or indirectly, interested; nor shall any such persons have any interest, direct or indirect, in this Agreement or the proceeds arising there from.

19. Officials not to Benefit. No member of or delegate to the Congress of the United States of America, resident Commissioner or employee of the United States Government, shall be entitled to any share or part of this Agreement or any benefits to arise here from.

20. Prohibition Against Use of Funds to Influence Legislation. No part of any funds under this Agreement shall be used to pay the salary or expenses of any employee or agent acting on

behalf of the County to engage in any activity designed to influence legislation or appropriations pending before Congress.

21. Confidentiality and Security. Any client information received in connection with the performance of any function of a community service provider or its subcontractors under this Agreement shall be kept confidential. The community service provider acknowledges that in receiving, storing, processing, or otherwise handling any confidential information, the agency and any subcontractors will safeguard and not further disclose the information except as provided in this Agreement and accompanying documents.

22. Record Retention and Disposition. All state and local government agencies, nongovernmental entities, and their subrecipients, including applicable vendors, that administer programs funded by federal sources passed through the NC DHHS and its divisions and offices are expected to maintain compliance with the NC DHHS record retention and disposition schedule (<https://www.ncdhhs.gov/about/administrative-offices/office-controller/records-retention>). In addition, the NC Department of Natural and Cultural Resources has developed a General Records Schedule for Local Government Agencies as well as individual retention and disposition schedules for local government agencies like county social service agencies and local health departments. Those schedules are posted at <https://archives.ncdcr.gov/government/local>.

Retention requirements apply to the community service providers funded under this Agreement to provide Home and Community Care Block Grant services. By funding source and state fiscal year, the NC DHHS record retention schedule lists the earliest date that grant records in any format may be destroyed. The State Archives provides information about destroying confidential data and authorized methods of record destruction (paper and electronic) at <https://archives.ncdcr.gov/government/records-management-tools/faq/how-can-i-destroy-records>.

The NC DHHS record retention schedule is based on federal and state regulations and pertains to the retention of all financial and programmatic records, supporting documents, statistical records, and all other records supporting the expenditure of a federal grant award. Records legally required for ongoing official proceedings, such as outstanding litigation, claims, audits, or other official actions, must be maintained for the duration of that action, notwithstanding the instructions of the NC DHHS record retention and disposition schedule.

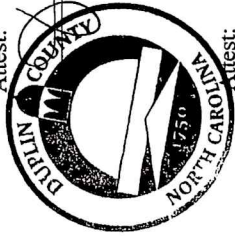
In addition to record retention requirements for records in any format, the long-term and/or permanent preservation of electronic records require additional commitment and active management by agencies. The community service provider will comply with all policies, standards, and best practices published by the Division of Aging and Adult Services regarding the creation and management of electronic records.

23. Applicable Law. This Agreement is executed and is to be performed in the State of North Carolina, and all questions of interpretation and construction shall be construed by the laws of such State.

In witness whereof, the Area Agency and the County have executed this Agreement as of the day first written above.

Duplin County

Attest:



By: Ann W. Carr
Chairman, Board of Commissioners

Area Agency

By:

Area Agency Director
Executive Director,
Lead Regional Organization

Provision for payment of the monies to fall due under this Agreement within the current fiscal year have been made by appropriation duly authorized as required by the Local Government Budget and Fiscal Control Act.

By:

FINANCE OFFICER, Lead Regional Organization

**CERTIFICATION OF THE AVAILABILITY OF REQUIRED NON-FEDERAL
MATCH FOR HOME & COMMUNITY CARE BLOCK GRANT**

County: Duplin
SFY: FY 25-26

The following required 10% match will be used to match the Home & Community Care Block grant and will not be used to match any other federal or state funds during the contract period:

Older American's Act funding	\$ 467,103
Required 10% Match	\$ 51,901
Total Budget	\$ 519,004

☒ Cash Match ☒ In-Kind
(Check one)

If cash match, list source and value of match: Duplin County Cash Match - \$25,952

If in-kind match, list source and value of match: Audit Expense, Office Expense, Other Personnel - \$25,949

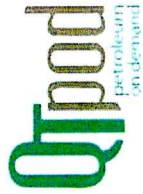
Note: Match, whether in-kind or cash, cannot be from another federal or state source.

[Signature]
(Authorized Signature)

Chairman, Board of Commissioners
(Title)

July 14, 2025
(Date)

000343



2605 Trade Centre Ave, Suite B
Longmont, CO 80503
888 412 5332 www.QtPod.com

SUBSCRIPTION SERVICE AGREEMENT

This Subscription Service Agreement ("Agreement") is entered into effective as of the 1st of the month following installation of the M4000 ("Effective Date"), between QTPOD, LLC, an Oregon limited liability company ("QTPOD") and Duplin County Airport ("Customer"). Customer and QTPOD may be referred to in this Agreement individually as a "Party" and collectively as the "Parties."

RECITALS

- A. Customer has purchased QTPOD's M4000 Self-Serve Terminal ("M4000"), which requires certain subscription services in order to function; and
- B. Customer wishes to procure, and QT wishes to provide, the subscription services described below on the terms and conditions specified in this Agreement.

NOW, THEREFORE, in consideration of the mutual covenants and representations set forth in this Agreement, the Parties hereby agree as follows:

AGREEMENT

1. Term of Agreement.

This Agreement shall take effect on the Effective Date. This Agreement shall have an initial term of one (1) years (invoiced annually) from the Effective Date (the "Initial Term"), unless terminated sooner in accordance with the terms of this Agreement. Thereafter, this Agreement will automatically renew for successive one (1) year terms unless either Party gives written notice of its intent not to renew to the other Party at least 90 days before the expiration of the then current term. The Initial Term and any renewal terms shall be collectively referred to as the "Term."

2. License, Services and Fees.

2.1. Subject to the terms and subject to the conditions set forth in this Agreement, QTPOD hereby agrees to provide cloud-based access and grants Customer a limited, non-exclusive, non-transferable license to use its proprietary Siteminder Fuel Management Software, together with database hosting services, software updates, 24/7 technical support, any and all intellectual property, and an optional parts replacement plan (collectively, "Services"), during the Term, in exchange for the fees specified in Exhibit I ("Fees"). The Services will allow Customer to perform fuel management tasks from any computer or tablet with internet connectivity, including: sales transaction detail, account management, fuel inventory management, tax table review, single click invoicing, account detail, basic discounting, schedule assessment, tail/registration number capture, transaction detail log and detailed sales activity review. The Services allow Customer to prepare detailed reports and data is exportable to Microsoft Excel. QTPOD will provide the Services via a web-based service interface application that will be provided, defined and determined by QTPOD.

2.2. Adjustment of Fees. QTPOD shall have the right to adjust the Fees at the start of any renewal term. Should QTPOD intend to adjust the Fees, it shall provide the Customer with notice of the change in Fees at least one hundred and twenty (120) days prior to the expiration of the then current term.

2.3. Documentation. In connection with the Services, QTPOD may provide the Customer with user manuals, handbooks, and guides relating to the Services either electronically or in hard copy form.

Subject to the terms and conditions contained in this Agreement, QTPOD hereby grants to Customer a non-exclusive, non-sublicensable, non-transferable license to use the Documentation during the Term solely for Customer's internal business purposes in connection with its use of the Services.

2.4. Reservation of Rights. QTPOD reserves all rights not expressly granted to Customer in this Agreement. Except for the limited rights and licenses expressly granted under this Agreement, nothing in this Agreement grants, by implication, waiver, estoppel, or otherwise, to Customer or any third party any intellectual property rights or other right, title, or interest in or to the Services.

3. Responsibilities of QTPOD.

3.1. Services. QTPOD shall use reasonable efforts to provide the Services in an uninterrupted, continuous fashion. Customer understands and agrees that QTPOD's systems may be periodically offline or otherwise inoperable in order for QTPOD to perform maintenance, install or test software, or for other commercially reasonable business purposes and that during such time Services may not be provided. Customer further understands and agrees that from time to time QTPOD's systems may be off line or otherwise inoperable as a result of the failure of equipment or services provided to QTPOD by third parties (for example, public or private telecommunications services or internet nodes or facilities, overall Internet congestion, unavailability of generic Internet services, such as DNS services), and that during such time Services may not be provided. In the event of unforeseen network or equipment failure, QTPOD will use commercially reasonable efforts to restore the Services in a reasonably prompt fashion.

3.2. Modification. QTPOD may from time to time, in its sole discretion, modify the manner in which it provides Services, and modify its software and systems, all of which may result in a change in the manner in which QTPOD provides the Services, provided, however, that such modifications and/or changes will not degrade the level of, or have a material adverse impact upon the features and functionality of the Services.

3.3. Support. QTPOD will offer reasonable technical support as set forth in the Support and Service Level Agreement, attached as Exhibit 2.

4. Responsibilities of Customer.

4.1. Format and Internet Connection. Customer will be responsible for delivering and receiving data to and from QTPOD's server(s) in the format required by QTPOD and for supplying functional, industry-standard hardware and adequate internet connectivity, including internet connectivity for the M4000 unit unless a cellular connection is supplied by QTPOD. Customer shall also provide QTPOD with a static IP address or a specific range of static IP addresses.

4.2. Access to M4000. Customer will provide QTPOD with access to the M4000 as may be needed to perform services such as support and software updates, and will otherwise cooperate with QTPOD in the performance of its obligations under this Agreement.

4.3. Confidentiality of End User's Data. QTPOD will provide encrypted data transmission and secure hosting services, but Customer is solely responsible for implementing security measures, procedures, and standards or any other best practices available, to protect the confidentiality of all data stored or transmitted through or stored on Customer's equipment or servers.

4.4. Updates. QTPOD will provide maintenance and upgrades to the Services, but Customer shall provide such access and assistance as may be necessary to accomplish such maintenance or upgrades.

4.5. End User Communications. QTPOD will work collaboratively with Customer to resolve operational or performance issues should they arise, but Customer is responsible for communicating with its customers.

4.6. Proper Use. Customer is responsible for using the Services in the manner instructed by QTPOD and otherwise in the manner intended. Customer shall not use the Services for any purposes beyond the scope of the access granted in this Agreement. The software used in connection with the

Services is QTPOD's proprietary software and Customer shall not at any time, directly or indirectly to: (i) copy, modify, or create derivative works of the Services or Documentation, in whole or in part; (ii) rent, lease, lend, sell, license, sublicense, assign, distribute, publish, transfer, or otherwise make available the Services or Documentation; (iii) reverse engineer, disassemble, decompile, decode, adapt, or otherwise attempt to derive or gain access to any software component of the Services, in whole or in part; (iv) remove any proprietary notices from the Services or Documentation; or (v) use the Services or Documentation in any manner or for any purpose that infringes, misappropriates, or otherwise violates any intellectual property right or other right of any person, or that violates any applicable law.

5. Terms of Payment.

Fees shall be paid annually in advance. All fees and other charges stated herein are due and payable within thirty (30) days after the date of QTPOD's invoice.

6. Taxes.

Fees do not include any applicable federal, state, or local excise, sales, use, value-added, and similar taxes and duties arising in connection with the provision of the Services and this Agreement. Customer is solely responsible for paying all such taxes. Customer may receive the Services without such taxes added if Customer provides QTPOD with proper tax exemption certificates.

7. Minimum Technical Specifications.

Unless QTPOD is supplying a cellular connection, Customer shall be responsible for providing industry-standard internet connectivity and one or more computers or tablets in order to utilize the Services.

8. Scope and Limitations.

Customer acknowledges that QTPOD is responsible only for providing Customer with data transmission. QTPOD is not providing any information relating to any credit report, nor should any information provided by QTPOD be used to create or modify any credit report. QTPOD is not responsible for the operation of Customer's web site(s), or the actions or inaction of any third party or entity, including any bank, processor, financial institution or network, telecommunications carrier, third party software developer or ISP.

Notwithstanding anything to the contrary in this Agreement, QTPOD may temporarily suspend Customer's access to any portion or all of the Services if: (i) QTPOD reasonably determines there is a threat or attack on any of the software or Customer's use of the software disrupts or poses a security risk to QTPOD or to any other customer or vendor of QTPOD; or (ii) Customer is using the Services for fraudulent or illegal activity. QTPOD shall use commercially reasonable efforts to provide written notice of any Service Suspension to Customer and to provide updates regarding resumption of access to the Services following any Service Suspension. QTPOD shall use commercially reasonable efforts to resume providing access to the Services as soon as reasonably possible after the event giving rise to the Service Suspension is cured. QTPOD will have no liability for any damage, liabilities, losses (including any loss of data or profits), or any other consequences that Customer may incur as a result of a Service Suspension.

9. Confidential Information.

From time to time during the Term, either Party may disclose or make available to the other Party information about its business affairs, products, confidential intellectual property, trade secrets, third-party confidential information, and other sensitive or proprietary information[, whether orally or in written, electronic, or other form or media/in written or electronic form or media, [that is/and whether or not] marked, designated, or otherwise identified as "confidential" (collectively, "Confidential Information"). Confidential Information does not include information that, at the time of disclosure is: (a) in the public domain; (b) known to the receiving Party at the time of disclosure; (c) rightfully obtained by the receiving Party on a non-confidential basis from a third party; or (d) independently developed by the receiving Party. The receiving Party shall not disclose the disclosing Party's Confidential Information to any person or entity, except to the receiving Party's employees who have a need to know the Confidential Information for the receiving Party to exercise its rights or perform its obligations hereunder. Notwithstanding the foregoing,

each Party may disclose Confidential Information to the limited extent required (i) in order to comply with the order of a court or other governmental body, or as otherwise necessary to comply with applicable law, provided that the Party making the disclosure pursuant to the order shall first have given written notice to the other Party and made a reasonable effort to obtain a protective order; or (ii) to establish a Party's rights under this Agreement, including to make required court filings. On the expiration or termination of the Agreement, the receiving Party shall promptly return to the disclosing Party all copies, whether in written, electronic, or other form or media, of the disclosing Party's Confidential Information, or destroy all such copies and certify in writing to the disclosing Party that such Confidential Information has been destroyed. Each Party's obligations of non-disclosure with regard to Confidential Information are effective as of the Effective Date and will expire five years from the date first disclosed to the receiving Party; provided, however, with respect to any Confidential Information that constitutes a trade secret (as determined under applicable law), such obligations of non-disclosure will survive the termination or expiration of this Agreement for as long as such Confidential Information remains subject to trade secret protection under applicable law.

10. Limited Warranty.

10.1 QTPOD does not make any representations or guarantees regarding uptime or availability of the Services unless specifically identified in Exhibit 2. THE FOREGOING WARRANTY DOES NOT APPLY, AND QTPOD STRICTLY DISCLAIMS ALL WARRANTIES, WITH RESPECT TO ANY THIRD-PARTY PRODUCTS.

10.2 EXCEPT FOR THE LIMITED WARRANTY SET FORTH IN SECTION 10.1, THE SERVICES ARE PROVIDED "AS IS" AND QTPOD HEREBY DISCLAIMS ALL WARRANTIES, WHETHER EXPRESS, IMPLIED, STATUTORY, OR OTHERWISE. QTPOD SPECIFICALLY DISCLAIMS ALL IMPLIED WARRANTIES OF MERCHANTABILITY, FITNESS FOR A PARTICULAR PURPOSE, TITLE, AND NON-INFRINGEMENT, AND ALL WARRANTIES ARISING FROM COURSE OF DEALING, USAGE, OR TRADE PRACTICE. QTPOD MAKES NO WARRANTY OF ANY KIND THAT THE SERVICES, OR ANY PRODUCTS OR RESULTS OF THE USE THEREOF, WILL MEET CUSTOMER'S OR ANY OTHER PERSON'S REQUIREMENTS, OPERATE WITHOUT INTERRUPTION, ACHIEVE ANY INTENDED RESULT, BE COMPATIBLE OR WORK WITH ANY SOFTWARE, SYSTEM, OR OTHER SERVICES, OR BE SECURE, ACCURATE, COMPLETE, FREE OF HARMFUL CODE, OR ERROR FREE.

11. Indemnification.

11.1 Customer Indemnity. To the extent permitted by law, Customer shall indemnify, defend and hold harmless QTPOD, and each of its parent companies, subsidiaries and affiliated companies, and each of their respective employees, officers, directors, managers, agents and representatives, from and against any and all claims, demands, liabilities, losses, damages, judgments, costs and expenses, including reasonable attorneys' fees and costs, arising out of or related to Customer's misuse of the Services, data breaches within the Customer's network, or Customer's misconduct or negligence.

11.2 QTPOD Indemnity. QTPOD shall indemnify, defend and hold harmless Customer, and each of its parent companies, subsidiaries and affiliated companies, and each of their respective employees, officers, directors, managers, agents and representatives, from and against any and all claims, demands, liabilities, losses, damages, judgments, costs and expenses, including reasonable attorneys' fees and costs, arising out of or related to claims that the Services infringe or misappropriate any intellectual property right. In the event of such a claim, or if QTPOD reasonably believes that the Service is likely to become the subject of such a claim, then QTPOD shall, at its expense: (a) obtain for Customer the right to continue using such Service; (b) replace or modify the Service so that it does not infringe upon or misappropriate such intellectual property right and maintains substantially similar functionality and performance; or (c) in the event that QTPOD is unable or determines, in its reasonable judgment, that it is commercially unreasonable to do either of the aforementioned, QTPOD shall terminate this Agreement promptly reimburse to Customer any prepaid Fees for which Subscription Service have not been rendered or provided.

12. **Limitation of Liability.**

NOTWITHSTANDING ANYTHING TO THE CONTRARY IN THIS AGREEMENT, IN NO EVENT WILL EITHER PARTY, NOR WILL ANY OF A PARTY'S MEMBERS, MANAGERS, EMPLOYEES, REPRESENTATIVES, AGENTS, LICENSEES, SUCCESSORS OR ASSIGNS, BE LIABLE OR RESPONSIBLE FOR ANY INDIRECT, CONSEQUENTIAL, SPECIAL, INCIDENTAL OR PUNITIVE DAMAGES, OR ANY LOST PROFITS, IN CONNECTION WITH OR AS A RESULT OF THIS AGREEMENT OR ITS OR ANY OF THEIR CONDUCT OR PERFORMANCE UNDER THIS AGREEMENT, INCLUDING IN CONNECTION WITH DEFECTIVE PRODUCTS, EVEN IF SUCH AMOUNTS ARE OR SHOULD HAVE BEEN REASONABLY FORESEEABLE TO A PARTY OR A PARTY IS OR WAS ADVISED OF THE POSSIBILITY OF SUCH DAMAGES OR LOST PROFITS. IF, DESPITE THE FOREGOING PROVISIONS, LIABILITY IS NEVERTHELESS IMPOSED ON A PARTY OR ON ANY OF ITS MEMBERS, MANAGERS, EMPLOYEES, REPRESENTATIVES, AGENTS, LICENSEES, SUCCESSORS OR ASSIGNS, EXCEPT AS EXPRESSLY PROVIDED, WHATEVER THE REASON FOR SUCH IMPOSITION OF LIABILITY (INCLUDING THE CLAIMED INVALIDITY OF ANY EXCLUSION OF LIABILITY HEREUNDER), IN NO EVENT WILL THE AGGREGATE LIABILITY OF A PARTY AND ITS MEMBERS, MANAGERS, EMPLOYEES, REPRESENTATIVES, AGENTS, LICENSEES, SUCCESSORS AND ASSIGNS UNDER OR IN CONNECTION WITH THIS AGREEMENT EXCEED THE TOTAL PRICE PAID BY CUSTOMER UNDER THIS AGREEMENT DURING THE PREVIOUS 12 MONTHS, REGARDLESS OF THE NUMBER OF CLAIMS. THE SERVICE CREDITS SET FORTH IN EXHIBIT 2 SHALL BE CUSTOMER'S SOLE AND EXCLUSIVE REMEDY FOR QTPOD'S FAILURE TO MAINTAIN THE REQUIRED UPTIME PERCENTAGE.

13. **Cardholder and Transaction Information.**

QTPOD shall handle all Cardholder Information (as defined below) under this Agreement in compliance, with all applicable laws, regulations, ordinances, rules, and orders of governmental authorities having jurisdiction (collectively, the "Requirements"). Customer shall also conduct all of its own activities in compliance with the Requirements. Neither Party shall sell, transfer, disclose to any unauthorized person, or use the Cardholder Information except: (a) to provide authorized services related to payment transaction processing, settlement, and funding; (b) to provide fraud control and loyalty services; (c) to cooperate with law enforcement investigations, to comply with legally executed subpoenas, or as specifically required by law; or (d) for other uses authorized by the Party providing the Cardholder Information in writing.

14. **Excused Non-Performance.**

QTPOD will not have any liability or responsibility for any delay in or failure to perform under this Agreement as a result of circumstances beyond QTPOD's reasonable control, and all such delay and failure is hereby excused by Customer. Such excusing circumstances (a "Force Majeure") include: shortages of materials; acts of God; fire; flood; war; embargo; labor trouble; failure or delay by third parties; cyberattacks; riots; and laws, rules, regulations and orders of any governmental authority. If any material delay or material inability to perform continues for more than ninety (90) days, Customer may, as its sole and exclusive remedy, terminate this Agreement upon seven (7) days written notice to QTPOD.

15. **Default and Early Termination.**

If Customer defaults in performance of any material obligation under this Agreement, QTPOD may terminate this Agreement, provided that QTPOD shall have given written notice of such default to Customer and Customer shall have failed to cure such default to QTPOD's reasonable satisfaction within thirty (30) days after QTPOD provides such written notice. Customer agrees that Customer's failure to timely pay any invoiced fees, costs or expenses when due will constitute a material breach hereunder and, notwithstanding the foregoing provisions of this paragraph, in such event QTPOD may immediately terminate this Agreement. Each Party will have the right to terminate this Agreement upon the other Party's cessation of business, election to dissolve, insolvency, commission of an act of bankruptcy, general assignment for the benefit of creditors or the filing of any petition in bankruptcy or for relief under the

provisions of the bankruptcy laws, or the failure to have discharged within sixty (60) days the filing of any petition in bankruptcy or for the relief under the provisions of the bankruptcy laws against the Party. The rights granted hereunder are not exclusive but are cumulative with any other rights or remedies a Party may have.

16. **Miscellaneous Provisions.**

16.1. **Independent Contractor.** Neither Party nor its employees are joint venturers, partners, agents, or employees of the other Party. Neither Party is authorized to represent, obligate, or bind the other. Nothing in this Agreement shall be construed as giving either Party any right to exercise any control over the other Party's operations or over the manner and method by which such Party conducts its operations. Neither Party shall have the authority to and shall not purport to make any commitments or representations on behalf of the other Party or otherwise to take any actions on behalf of the other Party.

16.2. **Notices.** Any notice given pursuant to this Agreement shall be in writing and shall be given by personal service, by email, or by United States certified mail, return receipt requested, postage prepaid to the addresses appearing at the end of this Agreement, or as changed through written notice to the other Party. Notice given by personal service shall be deemed effective on the date it is delivered to the addressee, notice given by email shall be deemed effective at the time shown in a delivery confirmation report generated by the sender's email system which indicates that delivery of the email to the recipient's email address has been completed, and notice mailed shall be deemed effective on the fourth business day following its placement in the mail addressed to the addressee.

Address for Notice:

QTPOD, LLC
2605 Trade Centre Ave., Ste. B
Longmont, CO 80503

Attention:

Email:

Address for Notice:

Duplin County Airport
260 Airport Road
Kenansville NC 28349

Attention:

Email:

16.3. **Survival.** All provisions related to confidentiality, indemnity, limitation of liability and each other provision of this Agreement that by its nature extends beyond the expiration or earlier termination of this Agreement, will survive and continue in full force and effect after this Agreement expires or is earlier terminated.

16.4. **Assignment.** Subscriber may not assign any of its rights, interests or duties under this Agreement without the prior written consent of QTPOD, which consent shall not be unreasonably withheld, conditioned or delayed. Notwithstanding the foregoing, QTPOD may assign this Agreement to any successor or assignee of the rights underlying the Services (for example, the purchaser of the intellectual property rights required for the lawful provision of the Services).

16.5. **Succession.** This Agreement will bind and inure to the benefit of each Party and its permitted successors, assigns, and delegates.

16.6. **Governing Law; Jurisdiction and Venue.** This Agreement will be interpreted under, and any disputes arising out of this Agreement will be governed by, the laws of the State of Colorado, without reference to its conflicts of law principles. **The Uniform Computer Information Transactions Act will not apply to the interpretation or enforcement of this Agreement.** Each Party irrevocably consents to the jurisdiction of the state and federal courts located in the State of Colorado, in connection with all actions arising out of or in connection with this Agreement, and waives any objections that venue is an inconvenient forum.

16.7. **Waiver.** A Party's delay or failure to enforce or insist on strict compliance with any provision of this Agreement will not constitute a waiver or otherwise modify this Agreement. A Party's waiver of any right granted under this Agreement on one occasion will not: (a) waive any other right; (b)

constitute a continuing waiver; or (c) waive that right on any other occasion.

16.8 Amendments. This agreement may be amended only by a written instrument signed by both Parties, which writing must refer to this Agreement.

16.9 Rules of Construction and Interpretation. Section and paragraph headings are for convenience only and do not affect the meaning or interpretation of this Agreement. All exhibits attached to or referenced in this Agreement are a part of and are incorporated in this Agreement. Both Parties have had the opportunity to have this Agreement reviewed by their attorneys, therefore, no rule of construction or interpretation that disfavors the Party drafting this Agreement or any of its provisions will apply to the interpretation of this Agreement. The words "includes" and "including" are not limited in any way and mean "including without limitation." The word "or" is not exclusive and includes "and/or." The word "will" is a synonym for the word "shall." Reference to a "person" includes an individual, a corporation, a limited liability company, an association, a governmental body or any other entity.

16.10 Counterparts and Delivery. This Agreement may be executed in counterparts. Each counterpart will be considered an original, and all of them, taken together, will constitute a single Agreement. Facsimile and electronic signatures will be deemed original signatures for all purposes under this Agreement. When properly signed, this Agreement may be delivered by facsimile or electronically, and any such delivery will have the same effect as physical delivery of a signed original.

16.11 Entire Agreement. This Agreement, and its attached exhibits constitute the entire agreement between the Parties and supersedes any and all previous representations, understandings, or agreements between the Parties as to the subject matter hereof.

Executed by the undersigned authorized representatives of the Parties effective as of the Agreement Effective Date.

QTPOD, LLC

By: _____

Duplin County
By: Dexter B. Edwards

Name: _____

Name: Dexter B. Edwards

Title: _____

Title: Chairman

Exhibit 1

Fees

1. Fee Plans

The following Fee Plans are available. Please select one.

☐ **Base Plan**—\$1195 per unit, per year, \$4780 for five years if prepaid
Includes: Access and use of the web-based Siteminder Fuel Management Software, Database Hosting, Data, 24/7 technical support, software updates

☐ **Premium Plan**—\$1,995 per unit, per year (Post-Warranty)
Includes: Access and use of the web-based Siteminder Fuel Management Software, Database Hosting, Data, 24/7 technical support, software updates and post-warranty parts replacement

2. Cellular Option

☐ The Services may be accessed through a cellular plan established by QTPOD at a cost of \$480 per unit, per year

3. Premium Plan Parts Replacement Terms and Conditions

The terms and conditions of the parts replacement benefit included in the Premium Plan are as follows:

After the expiration of the M4000 product warranty, QTPOD will replace (at its option) malfunctioning components of the M4000 unit, using either new or rebuilt parts or components (at QTPOD's option) at no charge to charge Customer ("Parts Replacement"). The M4000 is designed so that most of its parts may be replaced by Customer, utilizing the instructions provided by QTPOD. In rare instances, a qualified technician may be required. For avoidance of doubt, Customer shall be liable for all onsite technician costs. QTPOD will provide remote technical assistance relating to parts replacement, but Customer shall be responsible for the installation of all replacement components and shall bear all associated costs and expenses. Customer shall return all failed components to QT.

Parts Replacement is only available if the unit is installed by QTPOD, a certified service company or an individual approved by QTPOD. Upon request, QTPOD may provide a list of qualified service companies or technicians, but in no event will QTPOD be responsible for any act or omission of such service company or technician. To maintain eligibility for Parts Replacement, Customer must ensure that QTPOD's Post Installation Checklist is completed and provided to QTPOD for the installation of the unit. Each checklist must be signed by a qualified technician or other individual approved by QTPOD. Parts Replacement does not cover components damaged due to acts of God, lightning strikes or related damage, accident, misuse, abuse, negligence, modification of or to any part of the terminal or software, or damage due to improper operation, maintenance, or installation. Parts Replacement does not apply to non-QTPOD equipment, including but not limited to computers, fuel dispensers, fuel pumps, meters, registers, pulsers or valves, or any repair or replacement caused by credit card network processing changes or Branded Oil Company changes. Relays are not covered by Parts Replacement if they fail due to excess current draw from devices external to QTPOD equipment. Notwithstanding the foregoing, lightning damage may be covered (at QT's option) if the terminal is equipped with QTPOD surge protection equipment.

Exhibit 2
Support and Service Level Agreement

1. Technical Support Regarding Services

Business Hours Support. QTPOD will provide Customer with reasonable telephone technical support Monday through Friday from 7:30 a.m. to 5:30 p.m. Mountain Time, excluding holidays.

24/7 Support. QTPOD will provide Customer with reasonable technical support after-hours and on holidays on an on-call basis. QTPOD will make every effort to respond to Customer within one hour of the initial call for service. After-hours support is intended for emergency situations in which Customer is unable to pump fuel.

2. Service Level Objectives

QTPOD agrees that the monthly availability of the Services shall be equal to or greater than 99.7%, excluding any excused performance as set forth below or in the Agreement ("Uptime Percentage"). The Uptime Percentage shall be calculated by comparing the total number of minutes in a thirty-day period (43,200) with the number of minutes of Downtime in any thirty-day period. For purposes of this Agreement, "Downtime" includes any period of time that Customer is unable to process normal transactions as a result of the failure of the Services. Downtime does not include unavailability of the Services for any of the following reasons: general internet failure; QTPOD scheduled maintenance or other planned outages; problems with or maintenance occurring on the Customer's applications, equipment or facilities; alterations, additions, adjustments, or repairs that are made by Customer to hardware; acts or omissions of Customer or its authorized user; or performance that is excused under the terms of the Agreement (including excused performance under Section 3.1, Section 8, and Section 13 of the Agreement).

DUPLIN COUNTY EDC
DUPLIN AIRPARK ROAD AND UTILITY IMPROVEMENT
SUPPLEMENTAL AGREEMENT NUMBER #8
JULY 11, 2025

CONTRACTOR:

Chatham Civil Contracting LLC
811 Archie Johnson Road
Siler City, NC, 27344

In accordance with Section 40 of the General Provisions, this change order is presented to provide the following changes to the Contract. By signing this agreement, you shall be deemed to have accepted all changes contained herein.

NATURE OF CHANGE

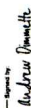
The Contract shall be changed as follows:

Contract Changes

	Contract Amount (\$)	Contract Time (CD)
Original Bid	\$ 5,194,276.00	340
Supplemental Agreement Number One	\$ 37,356.84	0
Supplemental Agreement Number Two	\$ 17,199.11	0
Supplemental Agreement Number Three	\$ 3,997.15	0
Supplemental Agreement Number Four	\$ 4,075.20	1
Supplemental Agreement Number Five	\$ 7,722.70	2
Supplemental Agreement Number Six	\$ 5,000.00	1
Supplemental Agreement Number Seven	\$ 3,119.04	1
Supplemental Agreement Number Eight	\$ 7,772.38	3
Revised Contract Total	\$ 5,280,518.42	348

The attached pages addressing the changes in work are to be attached in the contract documents.

Contractor:

By:  Date: 7/11/2025
Chatham Civil Contracting LLC

Title: VP

Owner: 
By: Duplin County Date: 7/14/2025

Title: Chairman

Reviewed by Engineer:

By:  Date: 7/11/2025
Parrish and Partners of NC, PLLC

Title: Project Manager

Additions:

Item	Description of Change
SA-8 Select Tree Removal	Removal of select trees near the intersection of W. Best Road and Airport Drive (L-).

DUPLIN COUNTY EDC SUPPLEMENTAL AGREEMENT NUMBER 8 DUPLIN AIRPARK ROAD AND UTILITY IMPROVEMENTS					
ITEM NO.	SPEC NO.	DESCRIPTION	ESTIMATE OF QUANTITIES		
			QUANTITY	UNIT	EXTENDED TOTAL
SA-8		Select Tree Removal	1	LS	\$ 7,772.38 \$ 7,772.38
Original Bid Amount					\$ 5,194,276.00
Net Change by Previous SA/CO					\$ 78,470.04
Contract Sum by Previous SA/CO					\$ 5,272,746.04
Amount of this SA/CO					\$ 7,772.38
New Contract Total Amount					\$ 5,280,518.42

Deletions:

Item	Description of Change
NONE	

DUPLIN COUNTY EDC
DUPLIN AIRPARK ROAD AND UTILITY IMPROVEMENT
SUPPLEMENTAL AGREEMENT NUMBER #9
JULY 11, 2025

CONTRACTOR: Chatham Civil Contracting LLC
811 Archie Johnson Road
Siler City, NC, 27344

In accordance with Section 40 of the General Provisions, this change order is presented to provide the following changes to the Contract. By signing this agreement, you shall be deemed to have accepted all changes contained herein.

NATURE OF CHANGE

The Contract shall be changed as follows:

Contract Changes	Contract Amount (\$)	Contract Time (CD)
Original Bid	\$ 5,194,276.00	340
Supplemental Agreement Number One	\$ 37,356.84	0
Supplemental Agreement Number Two	\$ 17,199.11	0
Supplemental Agreement Number Three	\$ 3,997.15	0
Supplemental Agreement Number Four	\$ 4,075.20	1
Supplemental Agreement Number Five	\$ 7,722.70	2
Supplemental Agreement Number Six	\$ 5,000.00	1
Supplemental Agreement Number Seven	\$ 3,119.04	1
Supplemental Agreement Number Eight	\$ 7,772.38	3
Supplemental Agreement Number Nine	\$ 5,679.84	3
Revised Contract Total	\$ 5,286,198.26	351

The attached pages addressing the changes in work are to be attached in the contract documents.

Contractor:

By:  Chatham Civil Contracting LLC Date: 7/11/2025

Title: VP

Owner:

By:  Duplin County Date: 7/14/2025

Title: Chairman

Reviewed by Engineer:

By:  Date: 7/11/2025

Parrish and Partners of NC, PLLC
Project Manager

Title:

Additions:

Item		Description of Change				
SA-9 18" RC Pipe Culverts, Class III		Installation of 18" RCP Class III.				
DUPLIN COUNTY EDC						
SUPPLEMENTAL AGREEMENT NUMBER 9						
DUPLIN AIRPARK ROAD AND UTILITY IMPROVEMENTS						
ITEM NO.	SPEC NO.	DESCRIPTION	ESTIMATE OF QUANTITIES			
			QUANTITY	UNIT	UNIT PRICE	EXTENDED TOTAL
SA-9		18" RC Pipe Culverts, Class III	24	LF	\$ 236.66	\$ 5,679.84
Original Bid Amount \$ 5,194,276.00						
Net Change by Previous SA/CO \$ 86,242.42						
Contract Sum by Previous SA/CO \$ 5,280,518.42						
Amount of this SA/CO \$ 5,679.84						
New Contract Total Amount \$ 5,286,198.26						

Deletions:

Item		Description of Change			
NONE					

DUPLIN COUNTY EDC
DUPLIN AIRPARK ROAD AND UTILITY IMPROVEMENT
SUPPLEMENTAL AGREEMENT NUMBER #10
JULY 11, 2025

CONTRACTOR: Chatham Civil Contracting LLC
811 Archie Johnson Road
Siler City, NC, 27344

In accordance with Section 40 of the General Provisions, this change order is presented to provide the following changes to the Contract. By signing this agreement, you shall be deemed to have accepted all changes contained herein.

NATURE OF CHANGE

The Contract shall be changed as follows:

Contract Changes		Contract Amount (\$)	Contract Time (CD)
Original Bid		\$ 5,194,276.00	340
Supplemental Agreement Number One		\$ 37,356.84	0
Supplemental Agreement Number Two		\$ 17,199.11	0
Supplemental Agreement Number Three		\$ 3,997.15	0
Supplemental Agreement Number Four		\$ 4,075.20	1
Supplemental Agreement Number Five		\$ 7,722.70	2
Supplemental Agreement Number Six		\$ 5,000.00	1
Supplemental Agreement Number Seven		\$ 3,119.04	1
Supplemental Agreement Number Eight		\$ 7,772.38	3
Supplemental Agreement Number Nine		\$ 5,679.84	3
Supplemental Agreement Number Ten		\$ 186,087.75	25
Revised Contract Total		\$ 5,472,286.01	376

The attached pages addressing the changes in work are to be attached in the contract documents.

Contractor:

By:  Andrew Panichelli Date: 7/11/2025
Chatham Civil Contracting LLC
VP

Title:

Owner:

By:  Duplin County Date: 7/14/2025
Chairman

Title:

Reviewed by Engineer:

By:  Date: 7/11/2025
Title: Project Manager

Parrish and Partners of NC, PLLC

Additions:

Item	Description of Change
SA-10	Additional Tail Ditches and Clearing/Grubbing Tail Ditches/Clearing and Grubbing at L- 14+40 LT, 12+00 LT, 10+26 LT/RT and West Best Road ditches

DUPLIN COUNTY EDC SUPPLEMENTAL AGREEMENT NUMBER 10 DUPLIN AIRPARK ROAD AND UTILITY IMPROVEMENTS					
ITEM NO.	SPEC NO.	DESCRIPTION	ESTIMATE OF QUANTITIES		
			QUANTITY	UNIT	EXTENDED TOTAL
SA-10		Additional Tail Ditches and Clearing	1	LS	\$ 186,087.75 \$ 186,087.75
Original Bid Amount					\$ 5,194,276.00
Net Change by Previous SA/CO					\$ 91,922.26
Contract Sum by Previous SA/CO					\$ 5,286,198.26
Amount of this SA/CO					\$ 186,087.75
New Contract Total Amount					\$ 5,472,286.01

Deletions:

Item	Description of Change
NONE	

**DUPLIN COUNTY EDC
DUPLIN AIRPARK ROAD AND UTILITY IMPROVEMENT
SUPPLEMENTAL AGREEMENT NUMBER #11
JULY 11, 2025**

CONTRACTOR: Chatham Civil Contracting LLC
811 Archie Johnson Road
Siler City, NC, 27344

In accordance with Section 40 of the General Provisions, this change order is presented to provide the following changes to the Contract. By signing this agreement, you shall be deemed to have accepted all changes contained herein.

NATURE OF CHANGE

The Contract shall be changed as follows:

Contract Changes	Contract Amount (\$)	Contract Time (CD)
Original Bid	\$ 5,194,276.00	340
Supplemental Agreement Number One	\$ 37,356.84	0
Supplemental Agreement Number Two	\$ 17,199.11	0
Supplemental Agreement Number Three	\$ 3,997.15	0
Supplemental Agreement Number Four	\$ 4,075.20	1
Supplemental Agreement Number Five	\$ 7,722.70	2
Supplemental Agreement Number Six	\$ 5,000.00	1
Supplemental Agreement Number Seven	\$ 3,119.04	1
Supplemental Agreement Number Eight	\$ 7,772.38	3
Supplemental Agreement Number Nine	\$ 5,679.84	3
Supplemental Agreement Number Ten	\$ 186,087.75	25
Supplemental Agreement Number Eleven	\$ 1,869.09	2
Revised Contract Total	\$ 5,474,155.10	378

The attached pages addressing the changes in work are to be attached in the contract documents.

Contractor:

By:  Date: 7/11/2025
Chatham Civil Contracting LLC
Title: VP

Owner:

By:  Date: 7/14/2025
Duplin County
Title: Chairman

Reviewed by Engineer:

By: *Michelle F. Eggen* Date: 7/11/2025
Title: Project Manager
Parrish and Partners of NC, PLLC

Additions:

Item		Description of Change				
SA-11 Plan Changes – West Best Road		Plan/Model changes at West Best Road				
DUPLIN COUNTY EDC SUPPLEMENTAL AGREEMENT NUMBER 11 DUPLIN AIRPARK ROAD AND UTILITY IMPROVEMENTS						
ITEM NO.	SPEC NO.	DESCRIPTION	ESTIMATE OF QUANTITIES			
			QUANTITY	UNIT	UNIT PRICE	EXTENDED TOTAL
SA-11		Plan Changes - West Best Road	1	LS	\$	1,869.09
Original Bid Amount			\$	5,194,276.00		
Net Change by Previous SA/CO			\$	278,010.01		
Contract Sum by Previous SA/CO			\$	5,472,286.01		
Amount of this SA/CO			\$	1,869.09		
New Contract Total Amount			\$	5,474,155.10		

Deletions:

Item		Description of Change	
NONE			

DUPLIN COUNTY EDC
DUPLIN AIRPARK ROAD AND UTILITY IMPROVEMENT
SUPPLEMENTAL AGREEMENT NUMBER #12
JULY 11, 2025

CONTRACTOR: Chatham Civil Contracting LLC
811 Archie Johnson Road
Siler City, NC, 27344

In accordance with Section 40 of the General Provisions, this change order is presented to provide the following changes to the Contract. By signing this agreement, you shall be deemed to have accepted all changes contained herein.

NATURE OF CHANGE

The Contract shall be changed as follows:

Contract Changes

	Contract Amount (\$)	Contract Time (CD)
Original Bid	\$ 5,194,276.00	340
Supplemental Agreement Number One	\$ 37,356.84	0
Supplemental Agreement Number Two	\$ 17,199.11	0
Supplemental Agreement Number Three	\$ 3,997.15	0
Supplemental Agreement Number Four	\$ 4,075.20	1
Supplemental Agreement Number Five	\$ 7,722.70	2
Supplemental Agreement Number Six	\$ 5,000.00	1
Supplemental Agreement Number Seven	\$ 3,119.04	1
Supplemental Agreement Number Eight	\$ 7,772.38	3
Supplemental Agreement Number Nine	\$ 5,679.84	3
Supplemental Agreement Number Ten	\$ 186,087.75	25
Supplemental Agreement Number Eleven	\$ 1,869.09	2
Supplemental Agreement Number Twelve	\$ 1,869.09	28
Revised Contract Total	\$ 5,476,024.19	406

The attached pages addressing the changes in work are to be attached in the contract documents.

Contractor:

By: *Andrew Bannette* Date: 7/11/2025
Chatham Civil Contracting LLC
Title: VP

Owner: *David Parrish* Date: 7/14/2025
By: Duplin County
Title: Chairman

Reviewed by Engineer:

By:  Parrish and Partners of NC, PLLC
Title: Project Manager

Date: 7/11/2025

Additions:

Item	Description of Change
SA-12 Plan Changes	Plan/Model changes

DUPLIN COUNTY EDC SUPPLEMENTAL AGREEMENT NUMBER 12 DUPLIN AIRPARK ROAD AND UTILITY IMPROVEMENTS					
ITEM NO. SPEC NO.	DESCRIPTION	ESTIMATE OF QUANTITIES			
		QUANTITY	UNIT	UNIT PRICE	EXTENDED TOTAL
SA-12	Plan Changes	1	LS	\$ 1,869.09	\$ 1,869.09
Original Bid Amount \$ 5,194,276.00					
Net Change by Previous SA/CO \$ 279,879.10					
Contract Sum by Previous SA/CO \$ 5,474,155.10					
Amount of this SA/CO \$ 1,869.09					
New Contract Total Amount \$ 5,476,024.19					

Deletions:

Item	Description of Change
NONE	

DUPLIN COUNTY EDC
DUPLIN AIRPARK ROAD AND UTILITY IMPROVEMENT
SUPPLEMENTAL AGREEMENT NUMBER #13
JULY 11, 2025

CONTRACTOR: Chatham Civil Contracting LLC
811 Archie Johnson Road
Siler City, NC, 27344

In accordance with Section 40 of the General Provisions, this change order is presented to provide the following changes to the Contract. By signing this agreement, you shall be deemed to have accepted all changes contained herein.

NATURE OF CHANGE

The Contract shall be changed as follows:

Contract Changes	Contract Amount (\$)	Contract Time (CD)
Original Bid	\$ 5,194,276.00	340
Supplemental Agreement Number One	\$ 37,356.84	0
Supplemental Agreement Number Two	\$ 17,199.11	0
Supplemental Agreement Number Three	\$ 3,997.15	0
Supplemental Agreement Number Four	\$ 4,075.20	1
Supplemental Agreement Number Five	\$ 7,722.70	2
Supplemental Agreement Number Six	\$ 5,000.00	1
Supplemental Agreement Number Seven	\$ 3,119.04	1
Supplemental Agreement Number Eight	\$ 7,772.38	3
Supplemental Agreement Number Nine	\$ 5,679.84	3
Supplemental Agreement Number Ten	\$ 186,087.75	25
Supplemental Agreement Number Eleven	\$ 1,869.09	2
Supplemental Agreement Number Twelve	\$ 1,869.09	28
Supplemental Agreement Number Thirteen	\$ 3,772.87	5
Revised Contract Total	\$ 5,479,797.06	411

The attached pages addressing the changes in work are to be attached in the contract documents.

Contractor:

By:  Andrew Dismuth Date: 7/11/2025
Chatham Civil Contracting LLC
VP

Owner:

By:  Duplin County Date: 7/14/2025
Chairman

000353

Reviewed by Engineer:

By:  Date: 7/11/2025
Parrish and Partners of NC, PLLC
Title: Project Manager

Additions:

Item	Description of Change
SA-13 12 x 12 Tee	Installation of the 12x12 tee near the intersection of West Best Road and Airpark Drive (-L-)

DUPLIN COUNTY EDC SUPPLEMENTAL AGREEMENT NUMBER 13 DUPLIN AIRPARK ROAD AND UTILITY IMPROVEMENTS					
ITEM NO. SPEC NO.	DESCRIPTION	ESTIMATE OF QUANTITIES			
		QUANTITY	UNIT	PRICE	EXTENDED TOTAL
SA-13	12 x 12 Tee	1	EA	\$ 3,772.87	\$ 3,772.87
Original Bid Amount \$ 5,194,276.00 Net Change by Previous SA/CO \$ 281,748.19 Contract Sum by Previous SA/CO \$ 5,476,024.19 Amount of this SA/CO \$ 3,772.87 New Contract Total Amount \$ 5,479,797.06					

Deletions:

Item	Description of Change

NONE

DUPLIN COUNTY EDC
DUPLIN AIRPARK ROAD AND UTILITY IMPROVEMENT
SUPPLEMENTAL AGREEMENT NUMBER #14
JULY 11, 2025

CONTRACTOR: Chatham Civil Contracting LLC
811 Archie Johnson Road
Siler City, NC, 27344

In accordance with Section 40 of the General Provisions, this change order is presented to provide the following changes to the Contract. By signing this agreement, you shall be deemed to have accepted all changes contained herein.

NATURE OF CHANGE

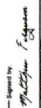
The Contract shall be changed as follows:

Contract Changes	Contract Amount (\$)	Contract Time (CD)
Original Bid	\$ 5,194,276.00	340
Supplemental Agreement Number One	\$ 37,356.84	0
Supplemental Agreement Number Two	\$ 17,199.11	0
Supplemental Agreement Number Three	\$ 3,997.15	0
Supplemental Agreement Number Four	\$ 4,075.20	1
Supplemental Agreement Number Five	\$ 7,722.70	2
Supplemental Agreement Number Six	\$ 5,000.00	1
Supplemental Agreement Number Seven	\$ 3,119.04	1
Supplemental Agreement Number Eight	\$ 7,772.38	3
Supplemental Agreement Number Nine	\$ 5,679.84	3
Supplemental Agreement Number Ten	\$ 186,087.75	25
Supplemental Agreement Number Eleven	\$ 1,869.09	2
Supplemental Agreement Number Twelve	\$ 1,869.09	28
Supplemental Agreement Number Thirteen	\$ 3,772.87	5
Supplemental Agreement Number Fourteen	\$ 3,510.06	5
Revised Contract Total	\$ 5,483,307.12	416

The attached pages addressing the changes in work are to be attached in the contract documents.

Contractor:

By:  Date: 7/11/2025
Chatham Civil Contracting LLC
Title: VP

Owner:
By: 
Title: Chairmen
Reviewed by Engineer:
By: 
Title: Parrish and Partners of NC, PLLC

Date: 7/14/2025

Date: 7/11/2025

Agenda Request Form

Name/Department:
Melissa Kennedy, E911 Addressing Project Coordinator

Meeting Date: 7/14/2025

Subject: Conduct a Public Hearing regarding a request from Luis Castillo to name lane @ 117 First Baptist Church Road in Warsaw Township - D C Heights Dr

Requested Action: Approve to name a lane regarding a request from Luis Castillo to name lane @ 117 First Baptist Church Road in Warsaw Township - D C Heights Dr

Budget impact for this fiscal year: (funds available, allocation needed, etc.) n/a

Attachments:
1. luiscastilloagenda

Item	Description of Change
SA-14 12 x 6 Reducer	Installation of the 12x6 reducer near the intersection of West Best Road and Airpark Drive (L-)

DUPLIN COUNTY EDC SUPPLEMENTAL AGREEMENT NUMBER 14 DUPLIN AIRPARK ROAD AND UTILITY IMPROVEMENTS				
ITEM NO.	SPEC NO	DESCRIPTION	ESTIMATE OF QUANTITIES	
			QUANTITY	UNIT PRICE
SA-14		12 x 6 Reducer	1	EA \$ 3,510.06 \$ 3,510.06
Original Bid Amount			\$ 5,194,276.00	
Net Change by Previous SA/CO			\$ 285,521.06	
Contract Sum by Previous SA/CO			\$ 5,479,797.06	
Amount of this SA/CO			\$ 3,510.06	
New Contract Total Amount			\$ 5,483,307.12	

Deletions:

Item	Description of Change
------	-----------------------

NONE

County Commissioners
Agenda Request Form

Complete and submit this form along with any supporting documentation to request time on the county commissioner's agenda. This is not required for items included on the consent agenda.

Representative Name and Department: Melissa Kennedy/ 911 Addressing	Meeting Date: 07/14/2025
Subject: Conduct Public Hearing in accordance of Duplin County 911 Addressing road naming Ordinance	
Summary, explanation and background Conduct a public hearing for Luis Castillo to name lane @ 117 First Baptist Church Rd Warsaw	
Requested Action: To approve lane name	
Budget impact for this fiscal year:	
Budget impact for subsequent years:	
Time needed to explain to Commissioners: 0	

DUPLIN COUNTY ADDRESSING DEPARTMENT
209 SEMINARY ST / PO BOX 950
KENANSVILLE NC 28349



ROAD NAME PETITION for UNNAMED ROAD

1. APPLICANT INFORMATION:
Name: Luis Castillo
Address: 411 Anna Ln

Fire Department Approval:

Signature: John T. Backmore
Print or type name: John T Backmore
Department Name: Warsaw VFD
Date: 16 May 2025

USPS Approval:

Signature: Melnic Miller
Print or type name: Melnic Miller
Department Name: Warsaw USPS
Date: 5/15/25

Landowners, please know that if you use the 911 address assigned for your residence to receive mail, your address WILL change. You will need to notify mortgage, financial, insurance and any other company that sends you bills, important information, DMV, other institutions you may use. We will notify USPS to update the E911 System and the county tax records.



Instructions for what to do with attachments once approved:

Note: Please have all signatures on any contracts, agreements, etc. prior to board meeting and give all copies to Trisha-Ann Hoskins by the agenda deadline. Remember, one original will be retained for the minutes.

DRAFT: Financial Policy Guidelines



For:
Duplin County, North Carolina

Adopted on [_____, 2025]

FINANCIAL POLICY GUIDELINES

Duplin County, North Carolina
Proposed Financial Policy Guidelines



FINANCIAL POLICY GUIDELINES

Duplin County, North Carolina
Proposed Financial Policy Guidelines



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Budget Development Policies	2
Reserve Policies	2
Debt Policies	3-4
Cash Management / Investment Policies	4-5
[Capital Improvement Budget Policies]	[6]

FINACIAL POLICY GUIDELINES - OBJECTIVES

This financial policy is a statement of the guidelines and goals that will influence and guide the financial management practice of Duplin County, North Carolina. A financial policy that is adopted, adhered to, and regularly reviewed is recognized as the cornerstone of sound financial management. Effective financial policy:

- Contributes significantly to Duplin County's ability to insulate itself from fiscal crisis,
- Enhances short-term and long-term financial credit ability by helping to achieve the highest credit and bond ratings possible,
- Promotes long-term financial stability by establishing clear and consistent guidelines,
- Directs attention to the total financial picture of Duplin County rather than single issue areas,
- Promotes the view of linking long-run financial planning with day-to-day operations, and
- Provides the Staff, the Governing Body and citizens a framework for measuring the fiscal impact of government services against established fiscal parameters and guidelines.

To these ends, the following financial policy statements are presented.

000358

FINANCIAL POLICY GUIDELINES

Duplin County, North Carolina
Proposed Financial Policy Guidelines



BUDGET DEVELOPMENT POLICIES

1. The Budget Process and Fiscal Procedures will be compliant with the North Carolina Local Government Budget and Fiscal Control Act.
2. One-time or other special revenues will not be used to finance continuing operations but instead will be used for funding special projects.
3. Duplin County will pursue an aggressive policy seeking the collection of current and delinquent property taxes, utility, license, permit and other fees due to Duplin County.
4. Budget amendments will be brought to the Governing Body for consideration as needed, consistent with the County's budget ordinance.
5. The Governing Body will receive a financial report **[at least quarterly]** showing year-to-date revenues and expenditures and comparing each amount to the budget as amended.

RESERVE POLICIES

1. Duplin County will maintain a minimum Unassigned Fund Balance, as defined by the Governmental Accounting Standards Board, at the close of each fiscal year equal to **[(15 - 35%)]** of General Fund Expenditures (excluding capital outlay in the general fund) and current year Debt Service payments.
2. In the event that funds are available over and beyond the targeted amount **[(15 - 35%)]**, those funds may be transferred to debt service, capital reserve funds or capital projects funds at the Governing Body's discretion.
3. The Governing Body may, from time-to-time, utilize fund balances that will reduce Unassigned Fund Balance below the **[(15 - 35%)]** minimum for the purposes of a declared fiscal emergency or other such purpose as to protect or enhance the long-term fiscal security of Duplin County. In such circumstances, the Governing Body will adopt a plan to restore the Unassigned Fund Balance to the target level within **[36 months]**. If restoration cannot be accomplished within such time period without severe hardship to Duplin County, then the Governing Body will establish a different but appropriate time period.

FINANCIAL POLICY GUIDELINES

Duplin County, North Carolina
Proposed Financial Policy Guidelines



DEBT POLICIES

General

1. Duplin County will confine long-term borrowing to capital improvements or projects that cannot be financed from current revenues except where approved justification is provided.
2. Duplin County will take a balanced approach to capital funding utilizing grant dollars, Capital Reserves, pay-as-you go funding, and debt financing.
3. When Duplin County finances capital improvements or other projects by issuing bonds or entering into capital leases, it will repay the debt within a period not to exceed the expected useful life of the project. Target debt ratios will be annually calculated and included in the review of financial trends.
4. The Finance Director shall maintain a system of recordkeeping and reporting to meet the arbitrage rebate compliance requirements for the federal tax code related to the issuance of tax-exempt debt.
5. The Finance Director will be responsible for continuing disclosure obligations under 15c2-12 as required under Continuing Disclosure Agreements associated with existing debt outstanding.

Tax-Supported Debt

6. Tax-Supported Debt is defined as debt that is repaid by the County's general tax revenues. It does not include debt paid by the County's Enterprise/Utility systems or any debt issued by municipalities in the County.
7. Net debt as a percentage of assessed value of taxable property shall not exceed **[2.0%]**. Net debt is defined as any and all debt that is based upon the taxing authority of the County.
8. The ratio of tax-supported debt service expenditures as a percent of total governmental fund expenditures shall not exceed **[15.0%]**.

FINANCIAL POLICY GUIDELINES

Duplin County, North Carolina

Proposed Financial Policy Guidelines



9. Duplin County will maintain a minimum aggregate ten-year tax-supported principal payout ratio of **[50%]**.

10. In the event that Duplin County anticipates exceeding the policy requirements stated in items 6 - 8 above, Staff may request an exception from the Governing Body stating the reason and length of time.

CASH MANAGEMENT / INVESTMENT POLICIES

1. It is the intent of Duplin County that public funds shall be invested to the extent possible to reduce the need for property tax revenues. Funds shall be invested with the emphasis on safety and liquidity. Yield shall be a secondary consideration. All deposits and investments of Duplin County funds shall be in accordance with NCGS 159.

2. The Finance Director will establish a cash management program that maximizes the amount of cash available for investment.

3. Duplin County will use a Central Depository to maximize the availability and mobility of cash for all funds that can be legally and practically combined.

4. Liquidity: No less than **[20%]** of funds available for investment will be maintained in liquid investments at any point in time.

5. Maturity: All investments will mature in no more than **[sixty (60)]** months from their purchase date.

6. Custody: All investments will be purchased on a "delivery versus payment" basis. Certificates of deposit will be held by the Finance Director in the name of Duplin County. All other fixed income investments will be held in book-entry form in the name of Duplin County with the County's third-party Custodian (Safekeeping Agent).

7. Authorized Investments: Duplin County may deposit County Funds into: Any Governing Body approved Official Depository, if such funds are secured in accordance with NCGS-159 (31). Duplin County may invest County Funds in: the North Carolina Capital Management Trust and other Money Market Local Government Investment Pools approved by the LGC, US Treasury Securities, US Agency Securities specifically authorized in

FINANCIAL POLICY GUIDELINES

Duplin County, North Carolina

Proposed Financial Policy Guidelines



NCGS-159, and Commercial Paper meeting the requirements of NCGS-159.

8. Diversification: No more than **[5%]** of the County's investment funds may be invested in a specific company's commercial paper and no more than **[50%]** of the County's investments may be invested in any one US Agency's Securities.

9. Allocation: Investment income will be allocated to each participating fund or account based on a fair and equitable formula determined by the Finance Director.

10. Reporting: Not less than **[twice]** per year the Finance Director will produce an investment report on the current investment portfolio.

FINANCIAL POLICY GUIDELINES

Duplin County, North Carolina
Proposed Financial Policy Guidelines



CAPITAL IMPROVEMENT BUDGET POLICIES

- Duplin County will consider all capital improvements in accordance with an adopted capital improvement program and budget.
- Duplin County will develop a [ten-year] Capital Improvement Program that is reviewed and updated annually.
- Duplin County will enact an annual capital budget focusing on the [first five years of the ten-year capital improvement plan]. Future capital expenditures necessitated by changes in population, changes in real estate development, or changes in economic base will be calculated and included in capital budget projections.
- Duplin County will coordinate development of the capital improvement budget with development of the operating budget. Future operating costs associated with new capital improvements will be projected.
- Duplin County will use intergovernmental assistance to finance only those capital improvements that are consistent with the capital improvement plan and County priorities, and whose operating and maintenance costs have been identified.
- The Capital Improvement Program will include the estimated cost to maintain assets at a level adequate to protect Duplin County's capital investment and to minimize future maintenance and replacement costs.
- The Capital Improvement Program will include equipment replacement and maintenance needs for the next several years.
- Duplin County will identify the estimated costs and potential funding sources for each capital project proposal before it is submitted for approval.
- Duplin County will attempt to determine the least costly, most appropriate and most flexible funding method for all new projects.

Duplin County, NC

JOURNAL INQUIRY

YEAR PER JOURNAL SRC EFF DATE ENT DATE JNL DESC CLERK ENTITY AUTO-REV STATUS BUD YEAR JNL TYPE									
2025 12	345 BUA	06/20/2025	06/20/2025	071425	blanca.plneda	I	N	Hist	2025
LN	ORG	OBJECT	PROD	REF1	REF2	REF3	ACCOUNT DESCRIPTION	DEBIT	CREDIT
1	4939	41060					CONSTRUCTION		6,243.80
2	4939	41990					PROFESSIONAL SERVICES	6,243.80	
** JOURNAL TOTAL								0.00	0.00
YEAR PER JOURNAL SRC EFF DATE ENT DATE JNL DESC CLERK ENTITY AUTO-REV STATUS BUD YEAR JNL TYPE									
2025 12	373 BUA	06/23/2025	06/23/2025	071425	blanca.plneda	I	N	Hist	2025
LN	ORG	OBJECT	PROD	REF1	REF2	REF3	ACCOUNT DESCRIPTION	DEBIT	CREDIT
1	4910	41990					PROFESSIONAL SERVICES	818.28	
2	4910	41990					PROFESSIONAL SERVICES	483.63	
3	4910	41990					PROFESSIONAL SERVICES	1.00	
4	4910	40182					RETIREMENT	818.28	
5	4910	41860					WORKERS COMPENSATION	483.63	
6	4910	44300					RENT	1.00	
** JOURNAL TOTAL								0.00	0.00
YEAR PER JOURNAL SRC EFF DATE ENT DATE JNL DESC CLERK ENTITY AUTO-REV STATUS BUD YEAR JNL TYPE									
2025 12	374 BUA	06/23/2025	06/23/2025	071425	blanca.plneda	I	N	Hist	2025
LN	ORG	OBJECT	PROD	REF1	REF2	REF3	ACCOUNT DESCRIPTION	DEBIT	CREDIT
1	4230	43540					SOFTWARE MAINTENANCE	7,500.00	
2	4230	43111					TRAINING	1,000.00	
3	4230	41990					PROFESSIONAL SERVICES	7,500.00	
** JOURNAL TOTAL								0.00	0.00

Report generated: 07/09/2025 16:38
Printed by: [redacted]
Program ID: [redacted]

Duplin County, NC

JOURNAL INQUIRY

YEAR PER	JOURNAL SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2025 12	374 BUA	06/23/2025	06/23/2025	071425	blanca.pineda	1	N	Hist	2025	
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	ACCOUNT DESCRIPTION	DEBIT	CREDIT	OB
4	4230	42600					T OFFICE SUPPLIES	1,000.00		
								JOURNAL TOTAL		
								0.00	0.00	
YEAR PER	JOURNAL SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2025 12	375 BUA	06/23/2025	06/23/2025	071425	blanca.pineda	1	N	Hist	2025	
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	ACCOUNT DESCRIPTION	DEBIT	CREDIT	OB
1	4230	43540					T SOFTWARE MAINTENANCE		7,500.00	
2	4230	41990					T PROFESSIONAL SERVICES	7,500.00		
								JOURNAL TOTAL		
								0.00	0.00	
YEAR PER	JOURNAL SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2025 12	378 BUA	06/23/2025	06/23/2025	071425	blanca.pineda	1	N	Hist	2025	
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	ACCOUNT DESCRIPTION	DEBIT	CREDIT	OB
1	4520	43820					T COMPUTER SUPPORT/TECH ASST		749.00	
2	4520	42600					T OFFICE SUPPLIES	961.32		
3	4520	42100					T HOUSEKEEPING	232.47		
4	4520	43250					T POSTAGE	13.90		
5	4520	40121					T SALARIES	1,668.37		
6	4520	40181					T SOCIAL SECURITY	72.38		
7	4520	40182					T RETIREMENT	129.28		
8	4520	40183					T HOSPITAL INSURANCE	86.66		
								JOURNAL TOTAL		
								0.00	0.00	

Duplin County, NC

JOURNAL INQUIRY

YEAR PER	JOURNAL SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2025 12	374 BUA	06/24/2025	06/24/2025	071425	blanca.pineda	1	N	Hist	2025	
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	ACCOUNT DESCRIPTION	DEBIT	CREDIT	OB
1	4314	43150					T OFFICE PHONES		2,000.00	
2	4314	43300					T UTILITIES	1,235.00		
3	4314	42500					T VEHICLE GASOLINE		300.00	
4	4314	43170					T ROLLER LINES(1825 & 1904)		2,000.00	
5	4314	43520					T REPAIRS & MAINTENANCE EQUIPME	1,235.00		
6	4314	43520					T REPAIRS & MAINTENANCE EQUIPME	300.00		
								JOURNAL TOTAL		
								0.00	0.00	
YEAR PER	JOURNAL SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2025 12	378 BUA	06/24/2025	06/24/2025	071425	blanca.pineda	1	N	Hist	2025	
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	ACCOUNT DESCRIPTION	DEBIT	CREDIT	OB
1	4370	42500					T VEHICLE GASOLINE		3,000.00	
2	4370	43510					T REPAIRS BUILDING AND GROUNDS	3,000.00		
								JOURNAL TOTAL		
								0.00	0.00	
YEAR PER	JOURNAL SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2025 12	400 BUA	06/24/2025	06/24/2025	071425	blanca.pineda	1	N	Hist	2025	
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	ACCOUNT DESCRIPTION	DEBIT	CREDIT	OB
1	4370	42490					T VEHICLE SUPPLIES		3,067.75	
2	4370	42600					T OFFICE SUPPLIES	2,581.50		
3	4370	43110					T TRAVEL	3,760.60		
								JOURNAL TOTAL		
								0.00	0.00	



YEAR PER JOURNAL SRC		EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV STATUS	BUD YEAR	JNL TYPE
2025 12		06/24/2025	06/24/2025	071425	blanca.pineda	1		2025	
LN	ORG	OBJECT	PROD	REF1	REF2	REF3	LINE DESCRIPTION	DEBIT	CREDIT OB
4	4370	41990					T PROFESSIONAL SERVICES	3,067.75	
5	4370	41990					T PROFESSIONAL SERVICES	2,581.50	
6	4370	41990					T PROFESSIONAL SERVICES	3,760.60	
** JOURNAL TOTAL									0.00
YEAR PER JOURNAL SRC		EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV STATUS	BUD YEAR	JNL TYPE
2025 12		06/24/2025	06/24/2025	071425	blanca.pineda	1		2025	
LN	ORG	OBJECT	PROD	REF1	REF2	REF3	LINE DESCRIPTION	DEBIT	CREDIT OB
1	4370	43210					T TELEPHONE	5,000.00	
2	4370	43520					T REPAIRS & MAINTENANCE EQUIPME	4,000.00	
3	4370	41990					T PROFESSIONAL SERVICES	5,000.00	
4	4370	41990					T PROFESSIONAL SERVICES	4,000.00	
** JOURNAL TOTAL									0.00
YEAR PER JOURNAL SRC		EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV STATUS	BUD YEAR	JNL TYPE
2025 12		06/25/2025	06/25/2025	071425	blanca.pineda	1		2025	
LN	ORG	OBJECT	PROD	REF1	REF2	REF3	LINE DESCRIPTION	DEBIT	CREDIT OB
1	5950	41964					T VOLUNTEER TRAINING & RECOGNITI	202.20	
2	5951	40182					T RETIREMENT	649.20	
3	5951	42500					T VEHICLE GASOLINE	600.00	
4	5618	43110					T TRAVEL	2.20	



YEAR PER JOURNAL SRC		EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV STATUS	BUD YEAR	JNL TYPE
2025 12		06/25/2025	06/25/2025	071425	blanca.pineda	1		2025	
LN	ORG	OBJECT	PROD	REF1	REF2	REF3	LINE DESCRIPTION	DEBIT	CREDIT OB
5	5950	40182					T RETIREMENT	200.00	
6	5950	43540					T SOFTWARE MAINTENANCE	2.20	
7	5951	40121					T SALARIES	978.00	
8	5951	40181					T SOCIAL SECURITY	98.00	
9	5951	40183					T HOSPITAL INSURANCE	171.00	
10	5951	43540					T SOFTWARE MAINTENANCE	2.20	
11	5618	43540					T SOFTWARE MAINTENANCE	2.20	
** JOURNAL TOTAL									0.00
YEAR PER JOURNAL SRC		EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV STATUS	BUD YEAR	JNL TYPE
2025 12		06/26/2025	06/26/2025	071425	blanca.pineda	1		2025	
LN	ORG	OBJECT	PROD	REF1	REF2	REF3	LINE DESCRIPTION	DEBIT	CREDIT OB
1	4370	34344					T Cape Fear Memorial Grant	45,000.00	
2	4370	42980					T PROGRAM SUPPLIES		
** JOURNAL TOTAL									0.00
YEAR PER JOURNAL SRC		EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV STATUS	BUD YEAR	JNL TYPE
2025 12		06/27/2025	06/27/2025	071425	blanca.pineda	1		2025	
LN	ORG	OBJECT	PROD	REF1	REF2	REF3	LINE DESCRIPTION	DEBIT	CREDIT OB
1	4530	42730					T SALES TAX	2,000.00	
2	4530	42980					T PROGRAM SUPPLIES	3,000.00	

Duplin County Budget Amendment

Planning

Christopher Hatcher

(form can be e-mailed to Finance from Dept. Head)

Manager can only approve the moving of budgeted expense under 10,000

Expenditure requests over 10,000 must be approved by Board of Commissioners

Brief description of why this amendment is being requested:

The request to move \$1302.91 is to Retirement, Workers Comp, and Rent to clear negative balances before the end of FY25

Expense code to DECREASE	Line Item Description	Credit Amount	Expense code to INCREASE	Line Item Description	Debit Amount
4910-41990	Professional Services	818.28	4910-40182	Retirement	818.28
4910-41990	Professional Services	483.63	4910-41860	Workers Comp	483.63
4910-41990	Professional Services	1.00	4910-44300	Rent	1.00
Total		1,302.91	Total		1,302.91

Finance Signature

Date Approved:

Manager Signature

Date Approved:

Commissioner Approval

Date Approved:

Chelsey Parier

6123125

Manager Signature

Date Approved:

Commissioner Approval

Date Approved:

Duplin County Budget Amendment

IT Director

Frankie Herring

(form can be e-mailed to Finance from Dept. Head)

Manager can only approve the moving of budgeted expense under 10,000

Expenditure requests over 10,000 must be approved by Board of Commissioners

Brief description of why this amendment is being requested:

To cover professional services and office supplies.

Expense code to DECREASE	Line Item Description	Credit Amount	Expense code to INCREASE	Line Item Description	Debit Amount
4230-43540	Software Maintenance	7,500.00	4230-41990	Professional Services	7,500.00
4230-43111	Training	1,000.00	4230-42600	Office Supplies	1,000.00
Total		8,500.00	Total		8,500.00

Finance Signature

Date Approved:

Manager Signature

Date Approved:

Commissioner Approval

Date Approved:

Chelsy Ranier

5813619

Manager Signature

Date Approved:

Commissioner Approval

Date Approved:

000365

BA #

Duplin County Budget Amendment

Department Title
IT Director

Department Head's Signature

Frankie Herring

(form can be e-mailed to Finance from Dept. Head)

IT Director

Frankie Herring

Manager can only approve the moving of budgeted expense under 10,000

Expenditure requests over 10,000 must be approved by Board of Commissioners

Brief description of why this amendment is being requested:

To cover professional services.

Expense code to DECREASE	Line Item Description	Credit Amount	Expense code to INCREASE	Line Item Description	Debit Amount
4230-43540	Software Maintenance	7,500.00	4230-41990	Professional Services	7,500.00
Total		7,500.00	Total		7,500.00

Finance Signature

Date Approved: 6/23/25

Manager Signature

Date Approved: _____

Commissioner Approval

Date Approved: _____

Chelsy Parmer

56/32/9

BA #

Duplin County Budget Amendment

Department Title
TRANSPORTATION

Department Head's Signature

(form can be e-mailed to Finance from Dept. Head)

TRANSPORTATION

Ashlie Strickland

Manager can only approve the moving of budgeted expense under 10,000

Expenditure requests over 10,000 or any changes to revenue must be approved by Board of Commissioners

Brief description of why this amendment is being requested:

Moving monies to cover current/anticipated shortages

Line Item to DECREASE	Line Item Description	Credit Amount	Line Item to INCREASE	Line Item Description	Debit Amount
4520-43820	Computer Support/Tech Asst	749.00	4520-40121	Salaries	1,688.37
4520-42600	Office Supplies	961.32	4520-40181	Social Security	72.38
4520-42100	Housekeeping	232.47	4520-40182	Retirement	129.28
4520-43250	Postage	13.90	4520-40181 ³	Hospital Insurance	86.66
Total		1,956.69	Total		1,956.69

Finance Signature

Date Approved: _____

Manager Signature

Date Approved: _____

Commissioner Approval

Date Approved: _____

Chelsey Ranier
6/12/25

818 2102

Communications

-lead)

Approved by Board of Commissioners

requested:

10

EMS

Brandon McMahon

	Head

sioners

requested:	
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Expense code to DECREASE	Line Item Description	Credit Amount	Expense code to INCREASE	Line Item Description	Debit Amount
4370-42500	Vehicle Gasoline	3,000.00	4370-43510	Repairs to Buidlings and Grounds	3,000.00
Total		3,000.00	Total		3,000.00

Willsey Ramer

6/23/2025

Chelsey Ramez

6/24/35

000367

Budget Amendment

Senior Services

Melisa S. Brown

Expenditure requests over 10,000 must be approved by Board of Commissioners

Cover overages in budgets for the end of the fiscal year.

Cover overages in budgets for the end of the fiscal year.

Figure 1

EMS

Head)

All amendments involving revenues must be approved by the Board of Commissioners

Cape Fear Memorial Grant to replace our current video laryngoscopes

Revenue code	Line Item Description	Amount	Expense code	Line Item Description	Amount
4370-34344		45,000.00	4370-42980	Programs Supplies	45,000.00
Total		45,000.00	Total		45,000.00

Date Approved:

Date Approved: _____

Date Approved:

5819819

Date Approved:

Date Approved: _____

Date Approved:

5214819

Expense code to DECREASE	Line Item Description	Credit Amount	Expense code to INCREASE	Line Item Description	Debit Amount
5950-41964	Volunteer Training & Recog.	202.20	5950-40182	Retirement	200.00
			5950-43540	Software Maintenance	2.20
5951-40182	Retirement	649.20	5951-40121	Salaries	978.00
5951-42500	Travel	600.00	5951-40181	Social Security	98.00
			5951-40183	Hospital Insurance	171.00
			5951-43540	Software Maintenance	2.20
5618-43110	Travel	2.20	5618-43540	Software Maintenance	2.20
Total		1,453.60	Total		1,453.60

Date Approved:

Date Approved: _____

Date Approved:

5214819

000369



Organization:	Duplin County EMS
Amount of Grant:	\$45,000.00
Date of Payment:	4/15/2025
Term of Grant:	12 Months
Project Title:	Video Laryngoscopes
Grant ID:	2420

The following terms are agreed upon as conditions for this grant:

1. The tax-exempt status verified in the proposal is still valid; any changes in the organization that could lead to a change in the status will be reported to Cape Fear Memorial Foundation immediately.
2. The funds will be used by the above-named organization solely for the purposes described in the project title above. No funds will be utilized for the purpose of promotion or advancement of political causes.
3. The organization will keep and maintain records of expenditures adequate to verify the use of grant funds. Progress reports concerning budget, personnel and program developments will be timely completed and returned to Cape Fear Memorial Foundation. Misappropriation of grants funds or unsatisfactory progress (as determined by the Foundation) may result in a demand that the grantee repay grant funds to the Foundation.
4. The organization will repay, upon demand, to Cape Fear Memorial Foundation the amount of the grant if any condition of the contract is not upheld. Additionally, the organization will repay Cape Fear Memorial Foundation an amount equal to the book value of any assets acquired through a capital grant from Cape Fear Memorial Foundation if and when your organization is sold, or loses its tax-exempt status or no longer provides services consistent with those supported by this grant.
5. The organization will send to the Foundation copies of any printed publicity regarding the awarding of the grant or the program supported by the grant; the organization may, if it chooses, refer to Cape Fear Memorial Foundation's support in any such publicity.
6. Future payments under multi-year grants will be subject to availability of funds and to satisfactory review of progress reports which document meaningful progress toward the goal.
7. The following special terms will be observed: None.

The terms of this contract are accepted by:

Cape Fear Memorial Foundation

By: 
Anna Erwin, President

By: _____
Printed or Typed Name of Board Chairman

Date: 4/7/2025 By: _____
Signature of Board Chairman

Date: _____

000370

Duplin County, NC

JOURNAL INQUIRY

YEAR PER JOURNAL SRC EFF DATE ENT DATE JNL DESC CLERK ENTITY AUTO-REV STATUS BUD YEAR JNL TYPE									
2025 12 242 BUA 06/13/2025 06/13/2025 070725 blanca.pineda									
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION	ACCOUNT	
1	4939	41968							
31-00-0000-4939-000-41968									
2	4939	41979							
31-00-0000-4939-000-41979									
3	4939	41060							
31-00-0000-4939-000-41060									
4	4939	41060							
31-00-0000-4939-000-41060									
** JOURNAL TOTAL									
								0.00	0.00
YEAR PER JOURNAL SRC EFF DATE ENT DATE JNL DESC CLERK ENTITY AUTO-REV STATUS BUD YEAR JNL TYPE									
2025 12 243 BUA 06/13/2025 06/13/2025 070725 blanca.pineda									
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION	ACCOUNT	
1	4939	41968							
31-00-0000-4939-000-41968									
2	4939	41979							
31-00-0000-4939-000-41979									
3	4939	41060							
31-00-0000-4939-000-41060									
4	4939	41060							
31-00-0000-4939-000-41060									
** JOURNAL TOTAL									
								0.00	0.00
YEAR PER JOURNAL SRC EFF DATE ENT DATE JNL DESC CLERK ENTITY AUTO-REV STATUS BUD YEAR JNL TYPE									
2025 12 297 BUA 06/17/2025 06/17/2025 070725 blanca.pineda									
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION	ACCOUNT	
1	4130	43540							
10-41-4100-4130-000-43540									
2	4260	41990							
10-41-4100-4260-000-41990									
3	4260	41990							
10-41-4100-4260-000-41990									
4	4260	41990							
10-41-4100-4260-000-41990									
** JOURNAL TOTAL									
								0.00	0.00

Duplin County, NC

JOURNAL INQUIRY

YEAR PER JOURNAL SRC EFF DATE ENT DATE JNL DESC CLERK ENTITY AUTO-REV STATUS BUD YEAR JNL TYPE									
2025 12 297 BUA 06/17/2025 06/17/2025 070725 blanca.pineda									
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION	ACCOUNT	
4	4130	44300							
10-41-4100-4130-000-44300									
5	4260	42120							
10-41-4100-4260-000-42120									
6	4260	42490							
10-41-4100-4260-000-42490									
7	4260	42500							
10-41-4100-4260-000-42500									
8	4260	42500							
10-41-4100-4260-000-42500									
9	4260	43540							
10-41-4100-4260-000-43540									
10	4260	43540							
10-41-4100-4260-000-43540									
11	4160	43510							
10-41-4100-4160-000-43510									
** JOURNAL TOTAL									
								0.00	0.00
YEAR PER JOURNAL SRC EFF DATE ENT DATE JNL DESC CLERK ENTITY AUTO-REV STATUS BUD YEAR JNL TYPE									
2025 12 299 BUA 06/17/2025 06/17/2025 070725 blanca.pineda									
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION	ACCOUNT	
1	4260	41990							
10-41-4100-4260-000-41990									
2	4260	43510							
10-41-4100-4160-000-43510									
** JOURNAL TOTAL									
								0.00	0.00

** END OF REPORT - Generated by Blanca Pineda **

BA # _____

Department Title

Department Head's Signature

(form can be e-mailed to Finance from Dept. Head)

Planning

Christopher Hatcher

Manager can only approve the moving of budgeted expense under 10,000

Expenditure requests over 10,000 must be approved by Board of Commissioners

Brief description of why this amendment is being requested:

Demolition and administration lines are not needed. All cost are under the construction line.

Department Title

Department Head's Signature

(form can be e-mailed to Finance from Dept. Head)

Planning

Christopher Hatcher

Manager can only approve the moving of budgeted expense under 10,000

Expenditure requests over 10,000 must be approved by Board of Commissioners

Brief description of why this amendment is being requested:

Demolition and administration lines are not needed. All cost are under the construction line.

Expense code to DECREASE	Line Item Description	Credit Amount	Expense code to INCREASE	Line Item Description	Debit Amount
4939-41979	Demolition 41968	3,722.00	4939-41060	Construction	3,722.00
4939-41979	Administration	1,250.00	4939-41060	Construction	1,250.00
Total		4,972.00	Total		4,972.00

Finance Signature

Date Approved:

Manager Signature

Date Approved:

Commissioner Approval

Date Approved:

Chelsey Farnion

6/13/25

Manager Signature

Date Approved:

Commissioner Approval

Date Approved:

Expense code to DECREASE	Line Item Description	Credit Amount	Expense code to INCREASE	Line Item Description	Debit Amount
4939-41979	Demolition 41968	3,722.00	4939-41060	Construction	3,722.00
4939-41979	Administration	1,250.00	4939-41060	Construction	1,250.00
Total		4,972.00	Total		4,972.00

Finance Signature

Date Approved:

Manager Signature

Date Approved:

Commissioner Approval

Date Approved:

Chelsey Farner

6113/25

BA #

Duplin County Budget Amendment

Finance

Head)

Manager can only approve the moving of budgeted expense under 10,000

Expenditure requests over 10,000 must be approved by Board of Commissioners

Brief description of why this amendment is being requested:

Expense code to DECREASE	Line Item Description	Credit Amount	Expense code to INCREASE	Line Item Description	Debit Amount
4130-43540	Software Maintenance	950.00	4130-43111	Training	650.00
			4130-44300	Rent	300.00
4260-41990	Professional Services	8,792.00	4260-42120	Uniforms	3,000.00
			4260-42490	Vehicle Supplies	110.00
			4260-42500	Vehicle Gasoline	1,500.00
			4260-42600	Office Supplies	190.00
			4260-43540	Software Maintenance	100.00
			4260-44500	Insurance & Bonds	892.00
			4160-43510	Repairs Building & Grounds	3,000.00
Total		9,742.00	Total		9,742.00

Chelsey Lamer
6/11/25

BA # _____

Duplin County Budget Amendment

Finance

Head)

Manager can only approve the moving of budgeted expense under 10,000

Expenditure requests over 10,000 must be approved by Board of Commissioners

Brief description of why this amendment is being requested:

Expense code to DECREASE	Line Item Description	Credit Amount	Expense code to INCREASE	Line Item Description	Debit Amount
4260-41990	Professional Services	3,000.00	4160-43510	Repairs Building & Grounds	3,000.00
Total		3,000.00	Total		3,000.00

Chibkey Farmer
10/10/25

000373



March 2025 – May 2025 (FY25) Monthly Report

Month	Attendance - Museum	Attendance – Outreach/Education	Attendance – Exhibits, Events	Visits - Website	\$ Cash/ Donations	Volunteer/ Intern Hours
July	56	142	32	1,868	\$117.70	49
Aug	64			215	\$21.09	-
Sep	79			502	\$1,000	4
Oct	76	30	194	519	\$458.22	36.5
Nov	63	713		299	\$30.50	9
Dec	51			344	-	21.25
Jan	44			505	\$68.62	22
Feb	48			415	\$73.00	6
Mar	264		197	611	\$51.00	52
Apr	84			416	\$51.00	3
May	95		109	604	-	-
Jun						
TOTAL	924	885	532	6,928	\$ 1,871.13	202.75

❖ Buildings and Grounds:

- March through May 2025: The Director wrote plans and sought estimates for projects including the upstairs gallery renovation, relocating an electrical panel, building a new desk, having the front porch repaired, and fixing the erosion problem in the botanical garden.
- Attorney Tim Wilson reviewed and approved a contract with Coastal Elite Services to perform work in the botanical garden.

❖ Collections:

- **Items added to the collections (Permanent, Education, and Reference/Library):**
 - R2025.1.1 (Donation): 1700s apple peeler from one of the grandchildren of Mr. and Mrs. Cowan.
 - R2025.2.1 (Donation): Fossil vertebra from a marine animal.
 - E2025.3.1 (Donation): ca. 1950s electric iron. This will be used for the education collection for visitors to hold to find out how heavy many irons were compared to modern irons.
 - R2025.2.1 (Donation): Book, *The Many Thoughts inside My Head*, written by a former Museum volunteer.
 - R2025.3.1 (Purchase): Book, *Discovering Moths: Nighttime Jewels in Your Own Backyard*, for reference for Moth Night and pollinator programs.
 - R2025.3.2 (Purchase): Book, *Nature's Palette: A Color Reference System from the Natural World*, for STEMA programs.
 - R2025.3.3 (Purchase): Book, *Green*, for a story time program.
 - R2025.3.4 (Purchase): Book, *Botanicum*, for STEAMA program development.
 - R2025.4.1 (Purchase): Book, *Pre K-8 Environmental Education Activity Guide*, for education program development.
 - R2025.5.1 (Purchase): Book, *Hidden Gem*, for a story time program with the Library.
- **Record-keeping:**

7-May-2023 15:20 FROM: 9102937701

Page: 2 of 2

p.2

AV 5-18-25
CW 5-22-25

TOWN OF WARSAW TAX INQUIRY RELEASE DATE MAY 15, 2025											
NAME	TOWN#	TOWN	YEAR	TAX	ACCOUNT	REARER	ACCOUNT	TOWN TAX	AVL LFT PENALTY	TOTAL RELEASE	REASON FOR RELEASE
WHITTHREAD, BAMA HRS.	01	T-73	2014			9409248		\$ 63.35	-	\$ 63.35	PROPERTY DOESNT EXIST AS LISTED
WHITTHREAD, BAMA HRS.	01	T-73	2023			9409248		\$ 63.35	-	\$ 63.35	PROPERTY DOESNT EXIST AS LISTED
WHITTHREAD, BAMA HRS.	01	T-73	2022			9409248		\$ 63.35	-	\$ 63.35	PROPERTY DOESNT EXIST AS LISTED
WHITTHREAD, BAMA HRS.	01	T-73	2021			9409248		\$ 63.35	-	\$ 63.35	PROPERTY DOESNT EXIST AS LISTED
WHITTHREAD, BAMA HRS.	01	T-73	2020			9409248		\$ 63.35	-	\$ 63.35	PROPERTY DOESNT EXIST AS LISTED
WHITTHREAD, BAMA HRS.	01	T-73	2019			9409248		\$ 63.35	-	\$ 63.35	PROPERTY DOESNT EXIST AS LISTED
WHITTHREAD, BAMA HRS.	01	T-73	2018			9409248		\$ 63.35	-	\$ 63.35	PROPERTY DOESNT EXIST AS LISTED
WHITTHREAD, BAMA HRS.	01	T-73	2017			9409248		\$ 63.35	-	\$ 63.35	PROPERTY DOESNT EXIST AS LISTED
WHITTHREAD, BAMA HRS.	01	T-73	2016			9409248		\$ 63.35	-	\$ 63.35	PROPERTY DOESNT EXIST AS LISTED
GRAND TOTAL								\$ 576.15	-	\$ 576.15	

DATE APPROVED: 6-2-25 *John Sumner*

SUBMITTED BY: *John*

2.d

9102937701 No. 2830 P. 2

16-Jun-2025 13:57 9102937701 Jun. 16. 2025 10:25AM

- o New items added to the collection were cataloged and photographed for the museum's collection database, PastPerfect, and regularly backed up onto the computer hard drive and an external hard drive.
- o New items were entered into the Accession Register and the duplicate Accession Register; object files and legal files were created; and all items were added to the written inventory and backed up onto OneDrive.
- o The Director continued to catalog a backlog of large collections which mostly consist of documents and photographs.

❖ Personnel:

- Interviews were held for both the Museum STEM Educator and Museum Assistant positions in March and April 2025. Candice Cox from Human Resources helped with the interviews. Battista Bennett is our new Museum STEM Educator and Rosario Simpson is our Museum Assistant. Filip Zubrowicz, an intern since 2023, was also hired as Museum Assistant and will leave his position in August to start college.
- Former STEM Educator Anne Skinner, volunteered to show Bennett some of the education programs she developed over the years. She also donated many of her personal books and teaching tools that were housed in the museum to Duplin County Schools.

❖ Exhibits and Events:

- On 3/22, the museum held a free, public event, *ecoBLAST: Climate Extravaganza*, which included presenters from museums and other organizations, such as Cape Fear Botanical Garden, Core Sound Waterfowl Museum & Heritage Center, Duplin County Beekeepers Association, Duplin County Early College High School, James Sprunt Community College, Master Blend Family Farms, Museum of Life and Science, Nahunga Creek Tropicals, North Carolina Estuarium, One Community, River Park North, Sippin' Sunshine, Sturgeon City Environmental Education Center, The Karen Beasley Sea Turtle Rescue and Rehabilitation Center, WNCT-9 Weather.
- The Museum staff took part in EMS's *Community Day* event on 5/31. We offered four educational activities developed by Bennett and 109 community members visited the museum's booth.
- Planning and preparation for Moth Night 2025 has begun.
- A representative for Cycle NC requested a meeting on 5/28 to speak with the Director about the museum being a rest stop for their group (900+ people) on Friday, October 10, 2025.

❖ News/Media:

- The Duplin Journal interviewed the Director and presenters during the *ecoBLAST: Climate Extravaganza* event on March 22, 2025.
- The Duplin Journal interviewed the STEM Educator during the County's *Community Day* on 5/31.

❖ Outreach/ STEM Programs at the Museum and Offsite/and Community:

- A new Mediation Center community service volunteer started work on 3/20 and helped during the climate event.
- The STEM Educator began developing outreach programs for *Summer STEM and Community Day*.
- The Museum Assistant developed programs for June 2025 programs with the Library and a migrant summer camp (in Spanish).
- The director worked on various research requests from the public, including the Duplin County Seal, information on a family name, and genealogical information on a possible Duplin County resident.

❖ Tours:

- Duplin Beekeepers held part of their Bee School at their apiary on the grounds on 3/15.

- Field trip: 3/20, Wallace Elementary 4th Grade, 56 students and 6 adults.
- Field trip: 3/25, Wallace Elementary 4th Grade, 36 students and 6 adults.
- Field trip: 3/26, Wallace Elementary Pre-K-K, 36 students and 4 adults.
- Field trip: 3/27, Wallace Elementary 4th Grade, 56 students and 6 adults.
- Field trip: 4/24, Pender County Schools (NC State University's Juntos Program), 7 students and 3 adults.
- Field trip: 5/22, homeschool group from Clinton, NC, 15 students and 5 adults.

❖ Grants:

- The Director applied for the FY2026 – FY2027 NC Science Museums Grant Program.
- Wrote to Rep. Jimmy Dixon regarding support for the NC Science Grant Program.
- A site visit was conducted for the administrator of both the NC Science Grant and the ARPA grant on May 21, 2025.

❖ General/Other:

- Information on the website and social media sites was updated.
- The gardens were maintained by the Director.
- Artifacts and exhibit spaces were cleaned.
- P-Card purchases and reports were signed off/submitted.
- Cash donations were submitted to the Finance Office
- General housekeeping was done regularly.
- The outbuildings were monitored and cleaned.
- The Director entered the Library's *Pi Day* pie contest and won first prize.
- The Director designed new marketing merchandise for the museum.
- Museum staff completed HR's Open Enrollment.



DUPLIN COUNTY ECONOMIC DEVELOPMENT COMMISSION
SCOTTY SUMMERLIN, EXECUTIVE DIRECTOR
TERESA T. CHAMBERS, ADMINISTRATIVE SUPPORT SPECIALIST

ACTIVITY REPORT – JANUARY 2025

- Project Panda - NexGen Cabinets Inc. approved and announced by NC Commerce. Local investment and hiring to begin Qtr1-2025.
- AirPark Business & Industrial Park Infrastructure Improvements: Approaching 50% completion. Project consists of extending water mains, sewer mains, building roads, and other utilities throughout the Park, per approved AirPark Master Development Plan.
- Minor delays experienced, but Phase I completion expected July 2025 and on schedule.
- Shell Building Program: Planning and design nearing completion of two new economic development ready buildings at AirPark and SouthPark. Completion December 2025.
- Other Named and Active Projects: Design Mode Cabinetry (ACC), Cottle Farms (Freeze), and Project Panda progress reports submitted. Projects ACC and Freeze will be completed and closed out before July 2025.
- Site Readiness/Master Development Planning: As follow-up to our participation in Duke Energy Economic Development Site Readiness Program, beginning updates on due diligence efforts on WestPark and SouthPark. Due diligence work and reports should be complete by July 2025.
- North Carolina's SouthEast: Provided funding for AirPark Entranceway Improvements. Planning and final design underway, as construction will parallel road construction.
- Visioning Committee: Formed to discuss NC legislative advocacy efforts on continued needs for Duplin County.
- Business and Industry Facility Visits and Tours: Bunge-WestPark, Warsaw plant manager visit. Visited and toured work in progress at NexGen Block Company.
- Former National Spinning, Beulaville Site: Visited site and spoke with owner representatives. Tour planned in January. Excellent space vacant and available for lease in 2025.
- FY2025-26 Budget Preparation: Underway.

FY 2025
Sales Tax Report for the Purchase Month of March Received in June

Article 39						
Purchase Month	Distribution Month	FY 25 Actual	FY 24 Actual	FY 23 Actual	FY 22 Actual	FY 21 Actual
July	October	512,413.10	495,991.40	460,818.32	457,573.41	427,182.25
August	November	527,645.33	479,755.43	479,755.43	427,349.77	392,404.62
September	December	478,348.51	490,037.02	496,342.32	414,041.24	405,011.20
October	January	443,241.60	460,118.92	463,630.99	400,175.55	384,453.05
November	February	758,680.89	518,248.14	364,212.57	351,915.06	351,358.13
December	March	601,865.28	423,877.90	546,338.21	476,025.91	443,143.03
January	April	450,972.43	467,630.40	453,297.42	400,423.99	404,614.63
February	May	456,723.43	465,628.42	400,734.07	396,214.81	358,703.95
March	June	583,598.96	543,549.20	500,590.56	486,430.41	456,776.99
April	July	-	471,382.38	476,825.85	483,971.68	459,458.81
May	August	-	526,073.62	514,839.19	436,910.71	440,756.95
June	September	-	562,486.87	533,561.50	489,732.40	457,573.41
Article Total		4,813,489.53	5,938,147.10	5,690,946.43	5,220,764.94	4,981,437.02

Article 40						
Purchase Month	Distribution Month	FY 25 Actual	FY 24 Actual	FY 23 Actual	FY 22 Actual	FY 21 Actual
July	October	284,234.61	286,511.95	277,217.58	314,630.28	270,611.54
August	November	284,758.24	284,657.82	280,024.99	236,164.76	249,665.05
September	December	127,731.20	240,291.48	275,221.91	236,119.58	264,679.48
October	January	263,006.53	265,881.15	264,742.13	235,572.14	258,943.88
November	February	277,070.68	277,188.00	261,224.00	252,646.70	282,949.70
December	March	301,295.57	310,302.54	306,365.33	283,307.22	307,713.65
January	April	233,878.49	244,364.29	257,322.75	217,544.16	260,832.19
February	May	233,331.71	237,471.64	211,806.82	210,454.03	218,240.63
March	June	290,509.64	289,861.51	287,821.87	271,478.36	309,547.51
April	July	-	262,421.11	254,700.06	268,244.37	289,056.33
May	August	-	287,522.25	284,649.97	265,359.04	321,629.72
June	September	-	307,544.77	302,591.56	285,899.57	314,630.28
Article Total		2,295,816.68	3,294,018.51	3,263,688.96	3,077,420.23	3,348,499.95

Article 42						
Purchase Month	Distribution Month	FY 25 Actual	FY 24 Actual	FY 23 Actual	FY 22 Actual	FY 21 Actual
July	October	44,363.77	35,329.73	23,964.58	2,171.79	21,433.94
August	November	52,136.04	43,302.05	28,729.47	35,798.87	21,223.96
September	December	21,263.70	2,031.07	42,608.75	29,992.58	17,808.56
October	January	(8,346.96)	32,498.43	32,862.17	25,284.67	10,615.56
November	February	135,414.15	53,022.92	(9,836.24)	(12,782.68)	10,746.11
December	March	37,469.89	(16,806.26)	45,798.34	23,571.72	4,059.20
January	April	19,949.64	52,199.35	35,456.72	42,561.14	21,219.86
February	May	23,547.71	57,947.17	45,504.28	42,039.91	28,537.48
March	June	37,110.73	57,935.11	34,409.98	39,082.30	93,318.08
April	July	-	40,938.82	51,376.66	40,750.36	18,783.51
May	August	-	48,387.55	43,974.94	20,552.71	(13,493.46)
June	September	-	52,889.98	40,887.13	29,628.10	2,171.79
Article Total		362,908.67	459,675.91	415,736.78	318,651.47	236,424.59

Article 44						
Purchase Month	Distribution Month	FY 25 Actual	FY 24 Actual	FY 23 Actual	FY 22 Actual	FY 21 Actual
July	October	-	-	13.09	-	253.14
August	November	-	-	10.48	1.74	44.21

September						10.14
October	-	-	-	-	-	15.51
November	-	-	-	-	-	(22.36)
December	0.39	(0.66)	-	15.33	-	(188.91)
January	-	-	(0.98)	-	-	-
February	(1.40)	-	12.27	-	-	18.58
March	-	-	-	-	-	4.28
April	-	-	(74.55)	-	(103.19)	-
May	-	19.15	-	-	(0.02)	-
June	-	-	(323.15)	-	-	-
Article Total	(1.01)	19.13	(362.84)	(86.14)	-	134.59

Purchase Month		Article 44-524				
Distribution Month	FY 25 Actual	FY 24 Actual	FY 23 Actual	FY 22 Actual	FY 21 Actual	
July	205,087.27	198,613.11	182,507.34	159,517.49	139,634.41	
August	205,025.27	198,640.40	182,454.62	157,647.11	139,815.46	
September	205,025.27	198,640.40	182,454.62	157,647.11	139,815.46	
October	205,025.27	198,640.40	182,454.62	157,647.11	139,815.46	
November	204,973.90	198,743.97	182,485.74	157,748.35	139,812.65	
December	204,973.90	198,743.97	182,485.74	157,748.35	139,812.65	
January	204,973.90	198,743.97	182,485.74	157,748.35	139,812.65	
February	204,973.90	198,743.97	182,485.74	157,748.35	139,812.65	
March	204,973.90	198,743.97	182,485.74	157,748.35	139,812.65	
April	-	198,743.97	182,485.74	157,748.35	139,812.65	
May	-	198,743.97	182,485.74	157,748.35	159,517.49	
June	-	205,087.27	198,613.11	182,507.34	159,517.49	
Article Total	1,845,032.58	2,390,829.37	2,205,884.49	1,919,204.61	1,716,991.67	

Purchase Month		City Hold Harmless				
Distribution Month	FY 25 Actual	FY 24 Actual	FY 23 Actual	FY 22 Actual	FY 21 Actual	
July	(108,472.43)	(110,581.15)	(108,260.82)	(119,296.78)	(100,004.97)	
August	(107,433.01)	(109,242.71)	(109,815.57)	(91,005.34)	(90,917.30)	
September	(97,730.39)	(98,380.36)	(105,304.44)	(91,274.94)	(96,637.64)	
October	(108,440.85)	(102,623.14)	(103,004.55)	(91,133.01)	(95,698.71)	
November	(94,577.19)	(104,184.28)	(105,815.88)	(103,344.26)	(102,869.56)	
December	(117,898.60)	(126,022.94)	(116,655.57)	(111,531.17)	(114,866.63)	
January	(91,600.59)	(91,366.71)	(98,833.04)	(80,256.64)	(94,582.66)	
February	(91,761.17)	(87,178.83)	(78,456.16)	(77,852.07)	(77,852.07)	
March	(113,144.08)	(107,798.28)	(111,538.51)	(104,233.92)	(116,904.76)	
April	-	(99,974.82)	(94,740.40)	(102,414.29)	(107,988.37)	
May	-	(109,195.47)	(109,081.66)	(103,751.80)	(124,472.05)	
June	-	(116,092.24)	(116,597.12)	(111,820.54)	(119,296.78)	
Article Total	(931,058.31)	(1,262,640.93)	(1,258,103.72)	(1,188,947.29)	(1,242,071.50)	
GRAND TOTAL	8,386,188.14	10,820,049.09	10,317,790.10	9,347,007.82	9,041,416.32	

Purchase Month		City Hold Harmless				
Distribution Month	FY 25 Actual	FY 24 Actual	FY 23 Actual	FY 22 Actual	FY 21 Actual	
July	(108,472.43)	(110,581.15)	(108,260.82)	(119,296.78)	(100,004.97)	
August	(107,433.01)	(109,242.71)	(109,815.57)	(91,005.34)	(90,917.30)	
September	(97,730.39)	(98,380.36)	(105,304.44)	(91,274.94)	(96,637.64)	
October	(108,440.85)	(102,623.14)	(103,004.55)	(91,133.01)	(95,698.71)	
November	(94,577.19)	(104,184.28)	(105,815.88)	(103,344.26)	(102,869.56)	
December	(117,898.60)	(126,022.94)	(116,655.57)	(111,531.17)	(114,866.63)	
January	(91,600.59)	(91,366.71)	(98,833.04)	(80,256.64)	(94,582.66)	
February	(91,761.17)	(87,178.83)	(78,456.16)	(77,852.07)	(77,852.07)	
March	(113,144.08)	(107,798.28)	(111,538.51)	(104,233.92)	(116,904.76)	
April	-	(99,974.82)	(94,740.40)	(102,414.29)	(107,988.37)	
May	-	(109,195.47)	(109,081.66)	(103,751.80)	(124,472.05)	
June	-	(116,092.24)	(116,597.12)	(111,820.54)	(119,296.78)	
Article Total	(931,058.31)	(1,262,640.93)	(1,258,103.72)	(1,188,947.29)	(1,242,071.50)	
GRAND TOTAL	8,386,188.14	10,820,049.09	10,317,790.10	9,347,007.82	9,041,416.32	

December	-	-	-	-	-	10.14
January	-	-	-	-	-	15.51
February	0.39	(0.66)	-	15.33	(22.36)	(188.91)
March	-	-	(0.98)	-	-	-
April	(1.40)	-	12.27	-	-	-
May	-	-	-	-	-	18.58
June	-	-	(74.55)	-	-	4.28
July	-	19.15	-	(103.19)	-	-
August	-	-	-	(0.02)	-	-
September	-	0.64	(323.15)	-	-	-
Article Total	(1.01)	19.13	(352.84)	(86.14)	134.59	

Article 44-524						
Distribution Month	FY 25 Actual	FY 24 Actual	FY 23 Actual	FY 22 Actual	FY 21 Actual	
October	205,087.27	198,613.11	182,507.34	159,517.49	139,634.41	139,634.41
November	205,025.27	198,640.40	182,454.62	157,647.11	139,815.46	139,815.46
December	205,025.27	198,640.40	182,454.62	157,647.11	139,815.46	139,815.46
January	205,025.27	198,640.40	182,454.62	157,647.11	139,815.46	139,815.46
February	204,973.90	198,743.97	182,485.74	157,748.35	139,812.65	139,812.65
March	204,973.90	198,743.97	182,485.74	157,748.35	139,812.65	139,812.65
April	204,973.90	198,743.97	182,485.74	157,748.35	139,812.65	139,812.65
May	204,973.90	198,743.97	182,485.74	157,748.35	139,812.65	139,812.65
June	204,973.90	198,743.97	182,485.74	157,748.35	139,812.65	139,812.65
July	-	198,743.97	182,485.74	157,748.35	159,517.49	159,517.49
August	-	198,743.97	182,485.74	157,748.35	159,517.49	159,517.49
September	-	205,087.27	198,613.11	182,507.34	159,517.49	159,517.49
Article Total	1,845,032.58	2,390,829.37	2,205,884.49	1,919,204.61	1,716,991.67	1,716,991.67

City Hold Harmless						
Distribution Month	FY 25 Actual	FY 24 Actual	FY 23 Actual	FY 22 Actual	FY 21 Actual	
October	(108,472.43)	(110,581.15)	(108,260.82)	(119,296.78)	(100,004.97)	(100,004.97)
November	(107,433.01)	(109,242.71)	(109,815.57)	(91,005.34)	(90,917.30)	(90,917.30)
December	(97,730.39)	(98,380.36)	(105,304.44)	(91,274.94)	(96,637.64)	(96,637.64)
January	(108,440.85)	(102,623.14)	(103,004.55)	(91,133.01)	(95,698.71)	(95,698.71)
February	(94,577.19)	(104,184.28)	(105,815.88)	(103,344.26)	(102,869.56)	(102,869.56)
March	(117,898.60)	(126,022.94)	(116,655.57)	(111,531.17)	(114,866.63)	(114,866.63)
April	(91,600.59)	(91,366.71)	(98,833.04)	(80,256.64)	(94,582.66)	(94,582.66)
May	(91,761.17)	(87,178.83)	(78,456.16)	(77,852.07)	(77,852.07)	(77,852.07)
June	(113,144.08)	(107,798.28)	(111,538.51)	(104,233.92)	(116,904.76)	(116,904.76)
July	-	(99,974.82)	(94,740.40)	(102,414.29)	(107,968.37)	(107,968.37)
August	-	(109,195.47)	(109,081.66)	(103,751.80)	(124,472.05)	(124,472.05)
September	-	(116,092.24)	(116,597.12)	(111,820.54)	(119,296.78)	(119,296.78)
Article Total	(931,058.31)	(1,262,640.93)	(1,258,103.72)	(1,188,947.29)	(1,242,071.50)	(1,242,071.50)
GRAND TOTAL	8,386,188.14	10,820,049.09	10,317,790.10	9,347,007.82	9,041,416.32	9,041,416.32

City Hold Harmless						
Distribution Month	FY 25 Actuals	FY 25 Estimates	FY 24 Actual	FY 23 Actuals	FY 22 Actuals	FY 22 Actuals
October	4,591,000.00	3,882,431.22	5,176,574.96	4,675,506.17	4,432,842.71	4,031,817.65
November	3,266,700.00	2,295,816.68	3,061,088.91	3,294,018.51	3,263,688.96	3,077,420.23
December	427,500.00	362,908.67	483,878.22	459,675.91	415,736.78	318,651.47
January	-	(1.01)	(1.35)	19.13	(362.84)	(86.14)
February	2,384,400.00	1,845,032.58	2,460,043.44	2,390,829.37	2,205,884.49	1,919,204.61
March	10,669,600.00	8,386,188.14	11,181,584.18	10,820,049.09	10,317,790.10	9,347,007.82



Office of the
DUPLIN COUNTY REGISTER OF DEEDS
Anita Marie Savage, Register of Deeds
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Telephone: (910) 296-2108 Fax: (910) 296-2344
anita.savage@duplinnc.gov
www.duplinnc.gov

MONTHLY REPORT
FOR
DUPLIN COUNTY
REGISTER OF DEEDS
JUNE 2025

Submitted this 1st day of July, 2025

Anita Marie Savage
Register of Deeds

Recorder and Custodian of County Records

000378

ACCOUNT DESCRIPTION	ORIGINAL APPROP.	REVISED BUDGET	YTD ACTUAL	AVAILABLE BUDGET	% USED
45 Capital Projects Revenues (Non-Enterprise)	-35,204,291.00	-38,256,708.37	-2,657,898.88	-35,598,809.49	7%
45 Capital Projects Expenses	41,966,179.85	52,043,597.22	28,537,761.58	23,505,835.64	55%
46 Water Capital Revenues	-1,070,606.82	-2,743,983.82	-1,673,377.00	-1,070,606.82	61%
46 Water Capital Expenses	1,196,579.08	2,869,956.08	581,446.45	2,288,509.63	20%
61 Water Revenues	-3,782,125.00	-5,013,569.00	-4,885,178.97	-128,390.03	97%
61 Water Expenses	3,782,125.00	5,013,569.00	4,761,290.59	252,278.41	95%
62 Water Debt Service Revenues	-977,063.00	-977,063.00	-981,099.16	4,036.16	100%
62 Water Debt Service Expenses	977,063.00	977,063.00	981,099.16	-4,036.16	100%
64 Transportation Revenues	-1,633,767.00	-2,635,239.00	-1,883,479.52	-751,759.48	71%
64 Transportation Expenses	1,633,767.00	2,635,239.00	2,422,255.99	210,035.36	92%
65 Airport Revenues	-1,490,782.00	-1,631,324.51	-1,227,105.74	-404,218.77	75%
65 Airport Expenses	1,490,782.00	1,631,324.51	1,407,746.05	223,578.46	86%
66 Solid Waste Revenues	-4,536,277.00	-4,786,720.00	-4,513,688.92	-273,031.08	94%
66 Solid Waste Expenses	4,536,277.00	4,785,280.00	4,539,473.90	245,806.10	95%
89 Insurance Revenues	-6,467,000.00	-6,467,000.00	-6,057,277.96	-409,722.04	94%
89 Insurance Expenses	6,467,000.00	6,467,000.00	6,882,864.56	-415,864.56	105%
Total Revenues	-140,526,870.14	-159,068,403.50	-110,950,339.72	-48,118,063.78	70%
Total Expenditures	156,468,280.77	182,033,374.13	138,103,844.06	43,918,211.65	76%

Ledger Summary Report - Roll-up
Anita Marie Savage, REGISTER OF DEEDS
Duplin, NC
06/01/2025-06/30/2025

Printed 07/01/2025

Category	Receipt Code	Count	Total											
DOT RIGHT OF WAY				Recording	Special	Floodplain Mapping	Excise Tax	Land Transfer	Dept Cultural Res	Pension Fund	Automation Fund	State General Fund	State Treasurer Amt	County Receipts
	DOTRAW	DOT RIGHT OF WAY	20	\$770.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$11.60	\$41.40	\$0.00	\$0.00	\$717.00
Category Totals			20	\$770.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$11.60	\$41.40	\$0.00	\$0.00	\$717.00
ESCROW CREDIT				Escrow Credit										
	ESCROW	ESCROW CREDIT	2	\$350.00	\$350.00									
Category Totals			2	\$350.00	\$350.00									
MAP				Recording	Special	Floodplain Mapping	Excise Tax	Land Transfer	Dept Cultural Res	Pension Fund	Automation Fund	State General Fund	State Treasurer Amt	County Receipts
	MAP	MAP	42	\$903.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$13.75	\$89.01	\$0.00	\$0.00	\$800.24
Category Totals			42	\$903.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$13.75	\$89.01	\$0.00	\$0.00	\$800.24
MARR				Fee	NCCTF	DVCF	Pension Fund	Automation Fund	County Receipts					
	ML	MARRIAGE LICENSE	25	\$1,500.00	\$0.00	\$125.00	\$750.00	\$22.50	\$60.25	\$542.25				
Category Totals			25	\$1,500.00	\$0.00	\$125.00	\$750.00	\$22.50	\$60.25	\$542.25				
NO BOOK				Fee	Special	Pension Fund	Automation Fund	County Receipts						
	AMDVIT	AMENDMENT - VITALS	3	\$30.00	\$0.00	\$0.00	\$0.45	\$2.97	\$26.58					
	BIRTH	CERTIFIED COPY - BIRTH	166	\$1,660.00	\$0.00	\$0.00	\$24.90	\$184.34	\$1,470.76					
	BIRTHSE	CERTIFIED COPY - SENIOR BIRTH	32	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00					
	CCOPY	CERTIFIED COPY - REAL PROPEI	1	\$9.00	\$0.00	\$0.00	\$0.14	\$0.89	\$7.97					
	COPY	COPIES	30	\$54.25	\$0.00	\$0.00	\$0.83	\$5.31	\$48.11					
	COPYP	COPIES - FULL SIZE PLAT	1	\$8.00	\$0.00	\$0.00	\$0.12	\$0.79	\$7.09					
	COPYV	COPIES - VITAL RECORDS	5	\$1.75	\$0.00	\$0.00	\$0.02	\$0.16	\$1.57					
	DEATH	CERTIFIED COPY - DEATH	165	\$1,650.00	\$0.00	\$0.00	\$24.75	\$183.35	\$1,461.90					
	MARR	CERTIFIED COPY - MARRIAGE	79	\$790.00	\$0.00	\$0.00	\$11.85	\$78.21	\$699.94					
Category Totals			482	\$4,203.00	\$0.00	\$0.00	\$63.06	\$415.02	\$3,723.92					

Page 1 of 4

Ledger Report Fee Distribution
Anita Marie Savage, REGISTER OF DEEDS
Duplin, NC
Date Range From Sunday, June 1, 2025 to Monday, June 30, 2025

Name	Amount
Vital Records Fund	\$597.00
State Treasurer Amount	\$2,388.40
Escrow Credit Total	\$350.00
State Revenue Stamp	\$20,949.46
County Revenue Stamp	\$21,804.54
NC Children's Trust Fund	\$125.00
NC Domestic Violence Fund	\$750.00
ROD General Fund	\$16,818.31
ROD Automation Fund	\$1,932.10
Supplemental Retirement	\$335.19
Total Distribution For Period	\$66,030.00
Cash Total	\$4,193.50
Check Total	\$21,094.75
Pay Account Total	\$2,834.00
Escrow Account Total	\$630.00
ACH Total	\$37,334.75
Overpayment Total	(\$57.00)
Total Deposit For Period	\$65,400.00

850000

000380

Ledger Summary Report - Roll-up

Anita Marie Savage, REGISTER OF DEEDS

Duplin, NC

06/01/2025-06/30/2025

Printed 07/01/2025

Category	Receipt Code	Count	Total											
TR/D	TRUSTEES DEED	3	\$95.00	\$0.00	\$0.00	\$0.00	\$17.00	\$0.00	\$0.00	\$1.17	\$5.82	\$0.00	\$18.60	\$52.41
UCC/T	UCC TERMINATION	1	\$38.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.57	\$3.74	\$0.00	\$0.00	\$33.69
UCC1	UCC1	7	\$287.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$4.29	\$29.64	\$0.00	\$0.00	\$253.07
UCC3	UCC3	4	\$159.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2.38	\$16.05	\$0.00	\$0.00	\$140.57
Category Totals		508	\$57,297.00	\$0.00	\$0.00	\$0.00	\$42,754.00	\$0.00	\$0.00	\$218.13	\$1,249.39	\$0.00	\$2,368.40	\$10,707.08

VITAL RECORDING

			Fee	Special	Pension Fund	Automation Fund	Vital Records Receipts	County Receipts
BAVAS	NCDAVE - BIRTH ABSTRACT SEA34		\$816.00	\$0.00	\$0.00	\$5.10	\$33.66	\$476.00
DAVAS	NCDAVE - DEATH ABSTRACT SE/3		\$72.00	\$0.00	\$0.00	\$0.45	\$2.97	\$42.00
DAVBADD	NCDAVE - BIRTH ABSTRACT ADC1		\$15.00	\$0.00	\$0.00	\$0.15	\$9.85	\$5.00
DAVDADD	NCDAVE - DEATH ABSTRACT ADI3		\$45.00	\$0.00	\$0.00	\$0.45	\$29.55	\$15.00
DAVEBSEA	NCDAVE - BIRTH SEARCH NO CC1		\$14.00	\$0.00	\$0.00	\$0.00	\$0.00	\$14.00
NCBAMD	NCDAVE - BIRTH AMEND	3	\$45.00	\$0.00	\$0.00	\$0.00	\$0.00	\$45.00
Category Totals		45	\$1,007.00	\$0.00	\$0.00	\$6.15	\$76.03	\$597.00

Report Totals 1124 \$66,030.00

Automation Fund Total: \$1,932.10
County Receipts Total: \$16,818.31
DVCF Total: \$750.00
Escrow Credit Total: \$350.00
Excise Tax Total: \$42,754.00
NCCTF Total: \$125.00
Pension Fund Total: \$335.19
State Treasurer Amount Total: \$2,368.40
Vital Records Receipts Total: \$597.00

Cash Total: \$4,193.50

Ledger Summary Report - Roll-up

Anita Marie Savage, REGISTER OF DEEDS

Duplin, NC

06/01/2025-06/30/2025

Printed 07/01/2025

Category	Receipt Code	Count	Total											
PROPERTY				Recording	Special	Floodplain Mapping	Excise Tax	Land Transfer	Dept Cultural Res	Pension Fund	Automation Fund	State General Fund	State Treasurer Amt	County Receipts
	ABN	ASSUMED BUSINESS NAME	7	\$182.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2.73	\$13.58	\$0.00	\$43.40	\$122.29
	AFDVT	AFFIDAVIT	8	\$238.00	\$0.00	\$0.00	\$0.00	\$30.00	\$0.00	\$3.12	\$15.52	\$0.00	\$49.60	\$139.76
	AGMT	AGREEMENT	2	\$52.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.78	\$3.88	\$0.00	\$12.40	\$34.94
	ASGMT	ASSIGNMENT	19	\$494.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$7.41	\$36.86	\$0.00	\$117.80	\$331.93
	CERT	CERTIFICATE	1	\$26.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.39	\$1.94	\$0.00	\$6.20	\$17.47
	CERT/TR	CERTIFICATION OF TRUST	4	\$104.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1.56	\$7.80	\$0.00	\$24.80	\$69.84
	CM/D	COMMISSIONER DEED	1	\$386.00	\$0.00	\$0.00	\$0.00	\$380.00	\$0.00	\$0.39	\$1.94	\$0.00	\$6.20	\$17.47
	CONS	CONSENT	1	\$26.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.39	\$1.94	\$0.00	\$6.20	\$17.47
	D/EASE	DEED OF EASEMENT	1	\$26.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.39	\$1.94	\$0.00	\$6.20	\$17.47
	D/REL	DEED OF RELEASE	1	\$26.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.39	\$1.94	\$0.00	\$6.20	\$17.47
	D/T	DEED OF TRUST	100	\$6,400.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$96.00	\$820.00	\$0.00	\$620.00	\$5,064.00
	DECL	DECLARATION	4	\$104.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1.56	\$7.76	\$0.00	\$24.80	\$69.88
	DEED	DEED	170	\$46,673.00	\$0.00	\$0.00	\$0.00	\$42,253.00	\$0.00	\$66.30	\$329.80	\$0.00	\$1,054.00	\$2,969.90
	EASE	EASEMENT	6	\$156.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2.34	\$11.64	\$0.00	\$37.20	\$104.82
	FORECL	FORECLOSURE	3	\$78.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1.17	\$5.82	\$0.00	\$18.60	\$52.41
	M/A	MODIFICATION AGREEMENT	8	\$208.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$3.12	\$15.52	\$0.00	\$49.60	\$139.76
	MEMO	MEMORANDUM	1	\$26.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.39	\$1.94	\$0.00	\$6.20	\$17.47
	MISC	MISCELLANEOUS	1	\$26.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.39	\$1.94	\$0.00	\$6.20	\$17.47
	MTG	MORTGAGE	1	\$64.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.96	\$6.20	\$0.00	\$6.20	\$50.64
	NOTARY	NOTARY	24	\$240.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$3.60	\$23.76	\$0.00	\$0.00	\$212.64
	P/A	POWER OF ATTORNEY	9	\$258.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$3.87	\$19.82	\$0.00	\$55.80	\$178.51
	P/R	PARTIAL RELEASE	4	\$104.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1.56	\$7.76	\$0.00	\$24.80	\$69.88
	QCD	QUITCLAIM DEED	14	\$458.00	\$0.00	\$0.00	\$0.00	\$94.00	\$0.00	\$5.46	\$27.16	\$0.00	\$86.80	\$244.58
	REL	RELEASE	1	\$26.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.39	\$1.94	\$0.00	\$6.20	\$17.47
	REQ	REQUEST FOR NOTICE	2	\$52.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.78	\$3.88	\$0.00	\$12.40	\$34.94
	REV	REVOCATION OF POWER OF ATT	3	\$78.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1.17	\$5.82	\$0.00	\$18.60	\$52.41
	SAT	SATISFACTION	90	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	SUB/TR	SUBSTITUTION OF TRUSTEE	5	\$130.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1.95	\$9.70	\$0.00	\$31.00	\$87.35
	TR/CRT	TRUSTEES CERTIFICATION	2	\$77.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1.16	\$6.34	\$0.00	\$12.40	\$57.10

Senior Services
May-25

DUPLIN COUNTY

1. NUTRITION CONGREGATE		970
Units of Service		
Persons served	107	
Wellness Checks/Outreach	0	
# of volunteers	4	
# of volunteers hrs	139	

2. HOMEBOUND MEALS		985
Units of Service		
Persons served	52	
Waiting List	0	
# of volunteers	18	
# of volunteers hrs	19	

3. GENERAL TRANSPORTATION		639
Units of Service		
Persons served	27	

4. ARPA TRANSPORTATION		0
Units of Service		
Persons served	0	

5. IN HOME AIDE SERVICE		423
Units of Service		
Persons served	73	
Waiting List	28	

6. ENSURE		108
# of cases		

7. HOUSING & HOME IMPROVEMENT		0
Units of Service (Ramps built)		
Waiting List	0	
# of volunteers	0	
# of volunteers hrs	0	

8. FAMILY CAREGIVER -		
Persons served w/ vouchers		

9. INCONTINENCE SUPPLIES		1
Persons served		

10. FAN PROGRAM		3
Fans given away		

11. SENIOR CENTER PROGRAM		761
Units of Service		
Persons served	206	
# of volunteers	8	
# of volunteer hours	117	

12. TELEPHONE REASSURANCE		179
Units of Service		
Persons served	11	

13. INFORMATION & REFERRAL		14
Units of Service		
Persons served	14	

14. TRAINING - EMPLOYEE-QUARTERLY		0
Number of hours		
Number of staff	0	

15. INCOME TAX VOLUNTEER PROGRAM		9
Number of hours		
Number of volunteers	2	

16. MEAL COST		2372
Meals Prepared		
Total Expenditures (per meal)		
\$	19,920.53	\$8.40

17. FAMILY CAREGIVER - SUPPORT GROUP		4
Persons Served		

18. Senior Tar heel Athletic Cards Issued		76
Persons Served - YTD		

19. BREAKFAST BUNDLES		41
Bags given away		

20. BREAKFAST MEALS SERVED		369
Meals Served		

Ledger Summary Report - Roll-up
Anita Marie Savage, REGISTER OF DEEDS
Duplin, NC
06/01/2025-06/30/2025

Printed 07/01/2025

Category	Receipt Code	Count	Total
Check Total:		\$21,094.75	
ACH Total:		\$37,334.75	
Card Total:		\$2,834.00	
Escrow Account Total:		\$630.00	
Overpayment Total:		(\$57.00)	

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