



BOARD OF COUNTY COMMISSIONERS MEETING

Monday, June 16, 2025 at 6:00 PM
24 Seminary Street
Kenansville, NC 28349

The Duplin County Board of County Commissioners met at 6:00 p.m. on Monday, June 16th, in the Duplin County Administrative Building, 224 Seminary Street, Kenansville, N.C.

Present: Commissioners: Chairman Dexter B. Edwards; Vice-Chairman Elwood Garner; Jesse L. Dowe, III; Wayne Branch; and Justin Edwards.

Also Present: Bryan Miller, County Manager; Carrie Shields, Deputy County Manager; Tim Wilson, County Attorney; Chelsey Lanier, Finance Officer; and Jaime W. Carr, Clerk to the Board.

Call to Order

The meeting was called to order by Chairman Edwards.

Invocation and Pledge of Allegiance

Invocation was given by Mayor A.J. Connors of Warsaw. Mayor Connors then led those in attendance in the pledge of allegiance to the flag of the United States of America.

Approval of Regular Meeting Agenda

Chairman Edwards asked if the members of the Board approved the proposed meeting agenda, and if any Board Member, County Manager/Deputy County Manager, or Clerk to the Board wished to make any changes or additions to the agenda. No additions/changes were made.

Motion was made by Commissioner Garner, seconded by Commissioner Branch, carried unanimously, to approve the regular meeting agenda as amended.

Approval of the Consent Agenda

CONSENT AGENDA

Chairman Edwards asked if the Board members approved the proposed Consent Agenda and if any Board Member, County Manager/Deputy County Manager, or Clerk to the Board wished to make any changes or additions to the Consent Agenda. No additions/changes were made.

Motion was made by Commissioner Garner, seconded by Commissioner J. Edwards, carried unanimously, to approve consent agenda items as listed: Budget Amendments Journal Entry Proof; Approve Budget Amendment for Duplin County Water Department to Cover Invoices for Well Repair in District B; Tax & Solid Waste Releases - # 22933 - # 22952; Approve the Public School Building Capital Fund North Carolina Education Lottery Application in the Amount of \$70,454.15 to Remove and Provide New Playground Equipment at Kenansville Elementary and Authorize the Chairman to Sign; Approve Fiscal Year 25 Certifications and Assurances for Duplin County Public Transportation and Authorize the Chairman to Sign Approve Duplin County 2025 Engagement Letter and Contract to Audit Accounts with RH CPAs and Authorize the Chairman to Sign; Approve Opioid Settlement Resolution #5 - A Resolution by the County of Duplin to Direct the Expenditure of Opioid Settlement Funds and Authorize the Chairman to Sign; Reclassify a PHN II (Grade 66 - \$53,061.32) Position to a Supporting Women's Health Services Project Coordinator (Grade 59 -\$37,782) Position; Re-

appointment of Mr. Grey Morgan to the Duplin County Airport Commission, Member at Large, for a Term July 1, 2025 through June 30, 2028; Approve a Sales Order Between Duplin County and N-Able to Consolidate IT Management Software and Authorize the Chairman to Sign

Approval of the Minutes – Governing Body

Motion was made by Commissioner J. Edwards, seconded by Commissioner Branch carried unanimously, to approve the minutes of the June 2nd, 2025 Board of Commissioners meeting as presented.

AGENDA

Public Comments

No Public Comments

End Public Comments

Chairman Edwards received road concerns from members of the Board and the public on behalf of the North Carolina Department of Transportation. Mayor A.J. Connors of Warsaw expressed his concern over roads becoming slick when it rains due to huge piles of grass being blown on the road by contract mowers hired by the state. Phil Barber stated that there was a tree branch on some type of line (power, phone, etc.) on Highway 41 between Interstate 40 and Walmart. Commissioner Garner stated the at 2485 Tram Road water backs up into the yard when it rains. Chairman D. Edwards stated that beavers had re-built a dam that was previously removed on Whiteflash Road.

Bryan Miller, County Manager, appeared before the Board to request adoption of Fiscal Year 2025-2026 Duplin County Budget Ordinance.

Motion was made by Commissioner Garner, seconded by Commissioner Branch, carried unanimously, to adopt Fiscal Year 2025-2026 Duplin County Budget Ordinance and authorize the Chairman to sign.

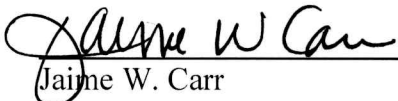
Bryan Miller, County Manager, appeared before the Board to make announcements/comments.

Motion was made by Commissioner Garner, seconded by Commissioner J. Edwards, carried unanimously, to go out of regular session and into closed session for Real Property Matters pursuant to NCGS § 143-318.11(a)(5) and Legal Matters pursuant to NCGS § 143-318.11(a)(3).

Motion was made by Commissioner Garner, seconded by Commissioner Branch, carried unanimously, to go out of closed session and back into open session.

Motion was made by Commissioner Branch, seconded by Commissioner Dowe, carried unanimously, to authorize an amendment to the Daniels & Daniels Part 2 Agreement for two (2) shell buildings at the Airpark and Southpark to establish a guaranteed maximum price of \$5,622,492.00 and authorize the County Manager to sign.

Motion was made by Commissioner J. Edwards, seconded by Commissioner Branch, carried unanimously, to adjourn until 6:00 p.m. on Monday, July 14th, 2025 for a Board of County Commissioners meeting to be held in the Administrative Building located at 224 Seminary Street, Kenansville, N.C.


Jaime W. Carr
Clerk to the Board

Duplin County, NC

Agenda



BUDGET AMENDMENTS JOURNAL ENTRY PROOF

LN	ORG	OBJECT PROJ	ORG DESCRIPTION	ACCOUNT DESCRIPTION	EFF DATE	PREV BUDGET	BUDGET CHANGE	AMENDED BUDGET	ERR
ACCOUNT		LINE DESCRIPTION							
YEAR-PER JOURNAL	EFF-DATE	REF 1	REF 2	SRC JNL-DESC	ENTITY AMEND				
2025 12	10 06/17/2025			BUA 061625C	1 1				
1 4100	38398	GENERAL FUND		INSURANCE SETTLEMENTS		-192,108.49	-937.60	-193,046.09	
10-41-4100-0000-000-38398				VEHICLE 718 HEALTH		06/17/2025			
2 5111	43530	ENVIRONMENTAL HEALTH		REPAIRS VEHICLES		5,962.60	937.60	6,900.20	
10-50-5100-5111-000-43530				VEHICLE 718 HEALTH		06/17/2025			
** JOURNAL TOTAL							0.00		
YEAR-PER JOURNAL	EFF-DATE	REF 1	REF 2	SRC JNL-DESC	ENTITY AMEND				
2025 12	32 06/17/2025			BUA 061625C	1 1				
1 7402	41990	DISPOSAL		PROFESSIONAL SERVICES		12,500.00	-1,000.00	11,500.00	
66-70-7400-7402-000-41990						06/17/2025			
2 7402	43300	DISPOSAL		UTILITIES		23,000.00	-8,000.00	15,000.00	
66-70-7400-7402-000-43300						06/17/2025			
3 7402	42490	DISPOSAL		VEHICLE SUPPLIES		4,500.00	-2,000.00	2,500.00	
66-70-7400-7402-000-42490						06/17/2025			
4 7402	42120	DISPOSAL		UNIFORMS		4,000.00	1,000.00	5,000.00	
66-70-7400-7402-000-42120						06/17/2025			
5 7402	43530	DISPOSAL		REPAIRS VEHICLES		100,000.00	8,000.00	108,000.00	
66-70-7400-7402-000-43530						06/17/2025			
6 7402	43530	DISPOSAL		REPAIRS VEHICLES		100,000.00	2,000.00	102,000.00	
66-70-7400-7402-000-43530						06/17/2025			
** JOURNAL TOTAL							0.00		
YEAR-PER JOURNAL	EFF-DATE	REF 1	REF 2	SRC JNL-DESC	ENTITY AMEND				
2025 12	140 06/17/2025			BUA 061625C	1 1				
1 6144	40121	MUSEUM GRANT		SALARIES		32,000.00	-12,870.26	19,129.74	
10-60-6140-6144-000-40121-						06/17/2025			
2 6144	40181	MUSEUM GRANT		SOCIAL SECURITY		1,900.00	-436.57	1,463.43	
10-60-6140-6144-000-40181-						06/17/2025			
3 6144	40182	MUSEUM GRANT		RETIREMENT		3,900.00	-1,367.27	2,532.73	
10-60-6140-6144-000-40182-						06/17/2025			

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BUDGET AMENDMENTS JOURNAL ENTRY PROOF

LN	ORG	OBJECT PROJ	ORG DESCRIPTION	ACCOUNT DESCRIPTION	EFF DATE	PREV BUDGET	BUDGET CHANGE	AMENDED BUDGET
ACCOUNT		LINE DESCRIPTION						
YEAR-PER JOURNAL		EFF-DATE	REF 1	REF 2	SRC JNL-DESC	ENTITY AMEND		
2025	12	140 06/17/2025			BUA 061625C	1 1		
4	6144	41990	MUSEUM GRANT		PROFESSIONAL SERVICES		10,000.00	-3,725.90
	10-60-6140-6144-000-41990-						06/17/2025	6,274.10
5	6144	43912	MUSEUM GRANT		PRINTING		2,500.00	-97.62
	10-60-6140-6144-000-43912-						06/17/2025	2,402.38
6	6144	43912	MUSEUM GRANT		PRINTING		2,500.00	-1,441.26
	10-60-6140-6144-000-43912-						06/17/2025	1,058.74
7	6144	41990	MUSEUM GRANT		PROFESSIONAL SERVICES		10,000.00	-3,225.90
	10-60-6140-6144-000-41990-						06/17/2025	6,774.10
8	6144	41990	MUSEUM GRANT		PROFESSIONAL SERVICES		10,000.00	-978.70
	10-60-6140-6144-000-41990-						06/17/2025	9,021.30
9	6144	41990	MUSEUM GRANT		PROFESSIONAL SERVICES		10,000.00	-500.00
	10-60-6140-6144-000-41990-						06/17/2025	9,500.00
10	6144	43910	MUSEUM GRANT		MARKETING		3,000.00	-191.05
	10-60-6140-6144-000-43910						06/17/2025	2,808.95
11	6144	43910	MUSEUM GRANT		MARKETING		3,000.00	-1,063.17
	10-60-6140-6144-000-43910						06/17/2025	1,936.83
12	6144	43510	MUSEUM GRANT		REPAIRS BUILDING AND GROUNDS		11,000.00	12,870.26
	10-60-6140-6144-000-43510-						06/17/2025	23,870.26
13	6144	43510	MUSEUM GRANT		REPAIRS BUILDING AND GROUNDS		11,000.00	436.57
	10-60-6140-6144-000-43510-						06/17/2025	11,436.57
14	6144	43510	MUSEUM GRANT		REPAIRS BUILDING AND GROUNDS		11,000.00	1,367.27
	10-60-6140-6144-000-43510-						06/17/2025	12,367.27
15	6144	43510	MUSEUM GRANT		REPAIRS BUILDING AND GROUNDS		11,000.00	3,725.90
	10-60-6140-6144-000-43510-						06/17/2025	14,725.90
16	6144	42600	MUSEUM GRANT		OFFICE SUPPLIES		1,100.00	97.62
	10-60-6140-6144-000-42600-						06/17/2025	1,197.62
17	6144	42980	MUSEUM GRANT		PROGRAM SUPPLIES		7,790.15	1,441.26
	10-60-6140-6144-000-42980-						06/17/2025	9,231.41
18	6144	42980	MUSEUM GRANT		PROGRAM SUPPLIES		7,790.15	3,225.90
	10-60-6140-6144-000-42980-						06/17/2025	11,016.05

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BUDGET AMENDMENTS JOURNAL ENTRY PROOF

LN	ORG	OBJECT PROJ	ORG DESCRIPTION	ACCOUNT DESCRIPTION	EFF DATE	PREV BUDGET	BUDGET CHANGE	AMENDED BUDGET
ACCOUNT		LINE DESCRIPTION						
YEAR-PER JOURNAL		EFF-DATE	REF 1	REF 2	SRC JNL-DESC	ENTITY AMEND		
2025	12	140 06/17/2025			BUA 061625C	1 1		
19	6144	43250	MUSEUM GRANT		POSTAGE	1,000.00	978.70	1,978.70
	10-60-6140-6144-000-43250-					06/17/2025		
20	6144	43250	MUSEUM GRANT		POSTAGE	1,000.00	500.00	1,500.00
	10-60-6140-6144-000-43250-					06/17/2025		
21	6144	43250	MUSEUM GRANT		POSTAGE	1,000.00	191.05	1,191.05
	10-60-6140-6144-000-43250-					06/17/2025		
22	6144	42980	MUSEUM GRANT		PROGRAM SUPPLIES	7,790.15	1,063.17	8,853.32
	10-60-6140-6144-000-42980-					06/17/2025		
** JOURNAL TOTAL							0.00	
YEAR-PER JOURNAL		EFF-DATE	REF 1	REF 2	SRC JNL-DESC	ENTITY AMEND		
2025	12	172 06/17/2025			BUA 061625C	1 1		
1	6160	43910	Event Center		MARKETING	15,000.00	-2,500.00	12,500.00
	10-60-6160-0000-000-43910-					06/17/2025		
2	6160	43520	Event Center		REPAIRS & MAINTENANCE EQUIPME	8,000.00	-3,000.00	5,000.00
	10-60-6160-0000-000-43520-					06/17/2025		
3	6160	40121	Event Center		SALARIES	141,663.00	-2,500.00	139,163.00
	10-60-6160-0000-000-40121-					06/17/2025		
4	6160	40121	Event Center		SALARIES	141,663.00	-5,000.00	136,663.00
	10-60-6160-0000-000-40121-					06/17/2025		
5	6160	40121	Event Center		SALARIES	141,663.00	-1,100.00	140,563.00
	10-60-6160-0000-000-40121-					06/17/2025		
6	6160	42022	Event Center		EVENTCONTRACT LABOR	70,000.00	-17,000.00	53,000.00
	10-60-6160-0000-000-42022-					06/17/2025		
7	6160	40121	Event Center		SALARIES	141,663.00	-19,400.00	122,263.00
	10-60-6160-0000-000-40121-					06/17/2025		
8	6160	40183	Event Center		HOSPITAL INSURANCE	32,785.00	-10,000.00	22,785.00
	10-60-6160-0000-000-40183-					06/17/2025		
9	6160	44026	Event Center		Event Exp-Concert	.00	2,500.00	2,500.00
	10-60-6160-0000-000-44026					06/17/2025		

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BUDGET AMENDMENTS JOURNAL ENTRY PROOF

LN	ORG	OBJECT PROJ	ORG DESCRIPTION	ACCOUNT DESCRIPTION	EFF DATE	PREV BUDGET	BUDGET CHANGE	AMENDED BUDGET
ACCOUNT		LINE DESCRIPTION						
YEAR-PER JOURNAL		EFF-DATE	REF 1	REF 2	SRC JNL-DESC	ENTITY AMEND		
2025	12	172 06/17/2025			BUA 061625C	1 1		
10	6160	44026	Event Center		Event Exp-Concert	.00	3,000.00	3,000.00
	10-60-6160-0000-000-44026					06/17/2025		
11	6160	44026	Event Center		Event Exp-Concert	.00	2,500.00	2,500.00
	10-60-6160-0000-000-44026					06/17/2025		
12	6160	43540	Event Center		SOFTWARE MAINTENANCE	8,500.00	5,000.00	13,500.00
	10-60-6160-0000-000-43540					06/17/2025		
13	6160	44910	Event Center		DUES AND SUBSCRIPTIONS	3,500.00	1,100.00	4,600.00
	10-60-6160-0000-000-44910-					06/17/2025		
14	6160	44500	Event Center		INSURANCE AND BONDS	33,000.00	17,000.00	50,000.00
	10-60-6160-0000-000-44500-					06/17/2025		
15	6160	42700	Event Center		CONCESSION EXPENSE	30,000.00	19,400.00	49,400.00
	10-60-6160-0000-000-42700-					06/17/2025		
16	6160	42700	Event Center		CONCESSION EXPENSE	30,000.00	10,000.00	40,000.00
	10-60-6160-0000-000-42700-					06/17/2025		
** JOURNAL TOTAL							0.00	

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YEAR PER JNL

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Duplin County, NC



BUDGET AMENDMENT JOURNAL ENTRY PROOF

YEAR PER	JNL								
SRC ACCOUNT	EFF DATE	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC LINE DESC	T OB	DEBIT	CREDIT
BUA 6144-43510	06/17/2025	061625C				T REPAIRS BUILDING AND GROUNDS	5	12,870.26	
BUA 6144-43510	06/17/2025	061625C				T REPAIRS BUILDING AND GROUNDS	5	436.57	
BUA 6144-43510	06/17/2025	061625C				T REPAIRS BUILDING AND GROUNDS	5	1,367.27	
BUA 6144-43510	06/17/2025	061625C				T REPAIRS BUILDING AND GROUNDS	5	3,725.90	
BUA 6144-42600	06/17/2025	061625C				T OFFICE SUPPLIES	5	97.62	
BUA 6144-42980	06/17/2025	061625C				T PROGRAM SUPPLIES	5	1,441.26	
BUA 6144-42980	06/17/2025	061625C				T PROGRAM SUPPLIES	5	3,225.90	
BUA 6144-43250	06/17/2025	061625C				T POSTAGE	5	978.70	
BUA 6144-43250	06/17/2025	061625C				T POSTAGE	5	500.00	
BUA 6144-43250	06/17/2025	061625C				T POSTAGE	5	191.05	
BUA 6144-42980	06/17/2025	061625C				T PROGRAM SUPPLIES	5	1,063.17	
JOURNAL 2025/12/140							TOTAL	.00	.00
2025 12	172								
BUA 6160-43910	06/17/2025	061625C				T MARKETING	5		2,500.00
BUA 6160-43520	06/17/2025	061625C				T REPAIRS & MAINTENANCE EQUIPME	5		3,000.00
BUA 6160-40121	06/17/2025	061625C				T SALARIES	5		2,500.00
BUA 6160-40121	06/17/2025	061625C				T SALARIES	5		5,000.00
BUA 6160-40121	06/17/2025	061625C				T SALARIES	5		1,100.00
BUA 6160-42022	06/17/2025	061625C				T EVENTCONTRACT LABOR	5		17,000.00
BUA 6160-40121	06/17/2025	061625C				T SALARIES	5		19,400.00
BUA 6160-40183	06/17/2025	061625C				T HOSPITAL INSURANCE	5		10,000.00
BUA 6160-44026	06/17/2025	061625C				T Event Exp-Concert	5	2,500.00	
BUA 6160-44026	06/17/2025	061625C				T Event Exp-Concert	5	3,000.00	
BUA 6160-44026	06/17/2025	061625C				T Event Exp-Concert	5	2,500.00	

Duplin County, NC



BUDGET AMENDMENT JOURNAL ENTRY PROOF

YEAR PER	JNL								
SRC ACCOUNT	EFF DATE	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC LINE DESC	T OB	DEBIT	CREDIT
BUA 6160-43540	06/17/2025	061625C				T SOFTWARE MAINTENANCE	5	5,000.00	
BUA 6160-44910	06/17/2025	061625C				T DUES AND SUBSCRIPTIONS	5	1,100.00	
BUA 6160-44500	06/17/2025	061625C				T INSURANCE AND BONDS	5	17,000.00	
BUA 6160-42700	06/17/2025	061625C				T CONCESSION EXPENSE	5	19,400.00	
BUA 6160-42700	06/17/2025	061625C				T CONCESSION EXPENSE	5	10,000.00	
JOURNAL 2025/12/172							TOTAL	.00	.00
2025 12	212								
BUA 4101-39199	06/17/2025	061625C				T FB Reserve Capital Projects	5		942,717.37
BUA 4978-34452	06/17/2025	061625C				T TRANSFER FROM CAPITAL RESERVE	5		942,717.37
BUA 4101-49940	06/17/2025	061625C				T TRANSFER TO CAPITAL PROJECTS	5	942,717.37	
BUA 4978-41060	06/17/2025	061625C				T CONSTRUCTION	5	788,340.79	
BUA 4978-41040	06/17/2025	061625C				T ENGINEERING SERVICES	5	47,624.60	
BUA 4978-41979	06/17/2025	061625C				T ADMINISTRATION	5	120.00	
BUA 4978-45800	06/17/2025	061625C				T Furniture & Fixtures	5	106,631.98	
JOURNAL 2025/12/212							TOTAL	.00	.00



Duplin County, NC

BUDGET AMENDMENT JOURNAL ENTRY PROOF

FUND	YEAR PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
ACCOUNT						
				FUND TOTAL	.00	.00

** END OF REPORT - Generated by Blanca Pineda **

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BA # _____

Department Title Department Head's Signature (form can be e-mailed to Finance from Dept. Head)	Finance
--	-----------------------

All amendments involving revenues must be approved by the Board of Commissioners

Brief description of why this amendment is being requested:

[illegible]

Finance Signature
Date Approved:

Manager Signature
Date Approved:

Commissioner Approval
Date Approved:

Chelsey Ranier

5/30/25

Duplin County Budget Amendment

(form can be e-mailed to Finance from Dept. Head)

Head)

Move money to cover negative balances

Expense code to DECREASE	Line Item Description	Credit Amount	Expense code to INCREASE	Line Item Description	Debit Amount
7402-41990	Professional Service	1,000.00	7402-42120	Uniforms	1,000.00
7402-43300	Utilities	8,000.00	7402-43530	Vehicle Repairs	8,000.00
7402-42490	Vehicle Supplies	2,000.00	7402-43530	Vehicle Repairs	2,000.00
Total		11,000.00	Total		11,000.00

Date Approved:

Chelsey Ranier

6/3/25

Date Approved:

NC Counties of Liability and P, Principal
Sedgwick Claims Management Services, Inc. Agent By:

11079766763 11031002251 207995059703

000-60
2977401568

Sedgwick

DUPLIN COUNTY
PO BOX 950
KENANSVILLE NC 28349

194 Sedmick Claims Management

Claimant Name	Loss Date	Claim Number
DUPLIN COUNTY Ami Paid: 937.50 Description: Miscellaneous CUI/Other Dates: 05/20/2025 - 05/20/2025 Comment: 2014 East VINE #213	04/01/2025	4X25056JHQ0-0001

4100-38398
5111-43530

SWK.RM.SDM.00.NF

THE FACE OF THIS CHECK IS PRINTED BLUE - THE BACK CONTAINS A SIMULATED WATERMARK . SEE BACK FOR DETAILS

149766763

PAY: *****NINE HUNDRED THIRTY SEVEN AND 60/100 DOLLARS

PAY TO
THE
ORDER
OF

\$937 60

Duplin County Budget Amendment

Events Center

Head)

tested:

Maintenance Equipment to Expense Concept

Expense code to DECREASE	Line Item Description	Credit Amount	Expense code to INCREASE	Line Item Description	Debit Amount
6160-43910	Marketing	2,500.00	6160-44026	Event Exp Concert	2,500.00
6160-43520	Repair Maintenance Equipment	3000	6160-44026	Event Exp Concert	3,000.00
6160-40121	Salary	2500	6160-44026	Event Exp Concert	2,500.00
6160-40121	Salary	5000	6160-44354	Software Maintenance	5,000.00
6160-40121	Salary	1,100.00	6160-44910	Dues and Subscriptions	1,100.00
6160-42022	Contract Labor	17,000.00	6160-44500	Insurance and Bonds	17,000.00
6160-40121	Salary	19,400.00	6160-42700	Concession Expense	19,400.00
6160-40183	Hospital	10,000.00	6160-42700	Concession Expense	10,000.00
Total		60,500.00	Total		60,500.00

William Ramsey

6/1/25

Museum

330m Broke : Cur 9 2022

over 10,000

Commissioners

being requested:

the museum: (a) Renovate the upstairs gallery, (b) Build a new exhibit space for the upstairs gallery, (c) Add a new exhibit space for the downstairs gallery. After the projects are completed, it will bring the NC Science Center to the benefit of the museum and public.

Expense code to DECREASE	Line Item Description	Credit Amount	Expense code to INCREASE	Line Item Description	Debit Amount
6144-40121	Salaries	12,870.26	6144-43510	Repairs, Bldgs & Grounds	12,870.26
6144-40181	Social Security	436.57	6144-43510	Repairs, Bldgs & Grounds	436.57
6144-40182	Retirement	1,367.27	6144-43510	Repairs, Bldgs & Grounds	1,367.27
6144-41990	Professional Services	3,725.90	6144-43510	Repairs, Bldgs & Grounds	3,725.90
6144-43912	Printing	97.62	6144-42600	Office Supplies	97.62
6144-43912	Printing	1,441.26	6144-42980	Program Supplies	1,441.26
6144-41990	Professional Services	3,225.90	6144-42980	Program Supplies	3,225.90
6144-41990	Professional Services	978.70	6144-43250	Postage	978.70
6144-41990	Professional Services	500.00	6144-43250	Postage	500.00
6144-43910	Marketing	191.05	6144-43250	Postage	191.05
6144-43910	Marketing	1,063.17	6144-42980	Program Supplies	1,063.17
Total		25,897.70	Total		25,897.70

Culsey Ranion
6/10/25

Agenda

Duplin County Budget Amendment

ice

Department Title

Department Head's Signature

(form can be e-mailed to Finance from Dept. Head)

All amendments involving revenues must be approved by the Board of Commissioners

Brief description of why this amendment is being requested:

To cover invoices for well repair in district B

Revenue code	Line Item Description	Amount	Expense code	Line Item Description	Amount
7100-39969	Fund Balance Appropriated	58,067.00	7132-43510	Repairs Building and Grounds	58,067.00
Total		58,067.00	Total		58,067.00

Finance Signature
Date Approved:

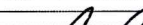
Manager Signature
Date Approved:

Commissioner Approval
Date Approved:

6/13/2025

LL 6-5-25
AN 6-5-25
W 6-5-25

**DUPLIN COUNTY
TAX AND SOLID WASTE REQUEST
RELEASE DATE JUNE 16, 2025**

RELEASE DATE JUNE 16, 2025																	
RELEASE NUMBER	NAME	TOWNSHIP	FIRE DISTRICT 1	FIRE DISTRICT 2	TAX YEAR	ACCOUNT NUMBER	COUNTY TAX	CAPITAL FUND	FIRE DISTRICT 1	FIRE DISTRICT 2	LATE LIST PENALTY	SOLID WASTE	TOTAL RELEASE	REASON FOR RELEASE			
22933	CLEARVIEW FARMS	13	F-21		2024	1862631			\$	749.70			\$	749.70	FIRE TAX BILLED ON WRONG PERCENTAGE		
22934	HUMPHREY, PAMELA C	13	F-21		2024	4237809	\$ 69.23	\$ 1.94	\$	6.78	\$ 7.80		\$	85.75	DOUBLE BILLED IN ERROR		
22935	HUMPHREY, PAMELA C.	13	F-21		2023	4237809	\$ 70.99	\$ 1.99	\$	6.95	\$ 7.99		\$	87.92	DOUBLE BILLED IN ERROR		
22936	MORGAN, GLORIA BROCK	03	F-19		2024	6170691	\$ 641.36	\$ 17.94	\$	62.79		\$ 110.00	\$	832.09	REACCESSED VALUE-RELEASING DIFFERENCE		
22937	MORGAN, GLORIA BROCK	03	F-19		2023	6170691	\$ 641.36	\$ 17.94	\$	62.79		\$ 110.00	\$	832.09	REACCESSED VALUE-RELEASING DIFFERENCE		
22938	MORGAN, GLORIA BROCK	03	F-19		2022	6170691	\$ 641.36	\$ 17.94	\$	62.79		\$ 110.00	\$	832.09	REACCESSED VALUE-RELEASING DIFFERENCE		
22939	MORGAN, GLORIA BROCK	03	F-19		2021	6170691	\$ 641.36	\$ 17.94	\$	62.79		\$ 110.00	\$	832.09	REACCESSED VALUE-RELEASING DIFFERENCE		
22940	MORGAN, GLORIA BROCK	03	F-19		2020	6170691	\$ 641.36	\$ 17.94	\$	62.79		\$ 110.00	\$	832.09	REACCESSED VALUE-RELEASING DIFFERENCE		
22941	SHEFFIELD, ARNOLD & WY ALICIA & WILLIE SHEFFIELD	13	F-21		2024	7739244	\$ 14.30	\$ 0.40	\$	1.40	\$ 1.61	\$ 110.00	\$	127.71	SWMH DOUBLE LISTED		
22942	SHEFFIELD, ARNOLD & WY ALICIA & WILLIE SHEFFIELD	13	F-21		2023	7739244	\$ 14.30	\$ 0.40	\$	1.40	\$ 1.61	\$ 110.00	\$	127.71	SWMH DOUBLE LISTED		
22943	SHEFFIELD, ARNOLD & WY ALICIA & WILLIE SHEFFIELD	13	F-21		2022	7739244	\$ 15.59	\$ 0.44	\$	1.53	\$ 1.76	\$ 110.00	\$	129.32	SWMH DOUBLE LISTED		
22944	SHEFFIELD, ARNOLD & WY ALICIA & WILLIE SHEFFIELD	13	F-21		2021	7739244	\$ 15.59	\$ 0.44	\$	1.53	\$ 1.76	\$ 90.00	\$	109.32	SWMH DOUBLE LISTED		
22945	SHEFFIELD, ARNOLD & WY ALICIA & WILLIE SHEFFIELD	13	F-21		2020	7739244	\$ 16.66	\$ 0.47			\$ 1.71	\$ 90.00	\$	108.84	SWMH DOUBLE LISTED		
22946	SHORT STOP #18	07			2024	7807700	\$ 286.19	\$ 8.01			\$ 29.42		\$	323.62	SOLD IN 2023		
22947	STRICKLAND, ANTHONY PAUL	09			2024	10002820	\$ 43.96	\$ 1.23			\$ 4.52		\$	49.71	SOLD BOAT IN 2022		
22948	STRICKLAND, ANTHONY PAUL	09			2023	10002820	\$ 43.96	\$ 1.23			\$ 4.52		\$	49.71	SOLD BOAT IN 2022		
22949	THIGPEN, ALFRED, LE	04	F-02		2024	8650340	\$ 93.62	\$ 2.62	\$	8.51			\$	104.75	GARAGE MOVED TO PARCEL 04-872-1		
22950	THIGPEN, ALFRED, LE	04	F-02		2023	8650340	\$ 93.62	\$ 2.62	\$	8.51			\$	104.75	GARAGE MOVED TO PARCEL 04-872-1		
22951	THIGPEN, ALFRED, LE	04	F-02		2022	8650340	\$ 93.62	\$ 2.62	\$	8.51			\$	104.75	GARAGE MOVED TO PARCEL 04-872-1		
22952	THIGPEN, ALFRED, LE	04	F-02		2021	8650340	\$ 93.62	\$ 2.62	\$	8.51			\$	104.75	GARAGE MOVED TO PARCEL 04-872-1		
GRAND TOTAL							\$ 4,172.05	\$ 116.73	\$ 1,117.28		\$ 62.70	\$ 1,020.00	\$	6,488.76			
SUBMITTED BY:						FINAL APPROVAL BY:								DATE APPROVED:		6/16/2025	

APPLICATION
PUBLIC SCHOOL BUILDING CAPITAL FUND
NORTH CAROLINA EDUCATION LOTTERY

Approved: _____
Date: _____

County: Duplin Contact Person: Roger Jones
LEA: Duplin County Schools Title: Advisor of Operations
Address: PO Box 128 Kenansville NC 28349 Phone: 910 296 6199

Project Title: Kenansville Elementary Playground Replacement
Location: 328 Limestone Road Kenansville NC 28349
Type of Facility: Elementary School

North Carolina General Statutes, Chapter 18C, provides that a portion of the proceeds of the North Carolina State Lottery Fund be transferred to the Public School Building Capital Fund in accordance with G.S. 115C-546.2. Further, G.S. 115C-546.2 (d) has been amended to include the following:
(3) No county shall have to provide matching funds....
(4) A county may use monies in this Fund to pay for school construction projects in local school administrative units and to retire indebtedness incurred for school construction projects.
(5) A county may not use monies in this Fund to pay for school technology needs.

As used in this section, "Public School Buildings" shall include only facilities for individual schools that are used for instructional and related purposes, and does not include central administration, maintenance, or other facilities. **Applications must be submitted within one year following the date of final payment to the Contractor or Vendor.**

Short description of Construction Project: Remove existing Playground Equipment and Replace with new Playground Equipment

Estimated Costs:	
Purchase of Land	\$ _____
Planning and Design Services	_____
New Construction	_____
Additions / Renovations	70,454.15
Repair	_____
Debt Payment / Bond Payment	_____
TOTAL	\$ 70,454.15

Estimated Project Beginning Date: 8/1/2025 Est. Project Completion Date: 11/30/2025

We, the undersigned, agree to submit a statement of state monies expended for this project within 60 days following completion of the project.

The County Commissioners and the Board of Education do hereby jointly request approval of the above project, and request release of \$ 70,454.15 from the Public School Building Capital Fund (Lottery Distribution). We certify that the project herein described is within the parameters of G.S. 115C-546.

 6/16/2025 (Date)
 6-3-2025 (Date)

Not every provision of every certification will apply to every applicant or award. If a provision of a certification does not apply to the applicant or its award, FTA will not enforce that provision.

Text in italic is not part of a certification and is of no legal effect. Its purpose is to provide explanation and context for the certification.

CATEGORY 1. CERTIFICATIONS AND ASSURANCES REQUIRED OF EVERY APPLICANT.

All applicants must make the certifications in this category.

1.1. Standard Assurances.

The certifications in this subcategory appear as part of the applicant's registration or annual registration renewal in the System for Award Management (SAM.gov) and on the Office of Management and Budget's standard form 424B "Assurances—Non-Construction Programs". This certification has been modified in places to include analogous certifications required by U.S. DOT statutes or regulations.

As the duly authorized representative of the applicant, you certify that the applicant:

- (a) Has the legal authority to apply for Federal assistance and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project cost) to ensure proper planning, management and completion of the project described in this application.
- (b) Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, through any authorized representative, access to and the right to examine all records, books, papers, or documents related to the award; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
- (c) Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
- (d) Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
- (e) Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§ 4728-4763) relating to prescribed standards for merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 CFR 900, Subpart F).
- (f) Will comply with all Federal statutes relating to nondiscrimination. These include but are not limited to:

- (1) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin, as effectuated by U.S. DOT regulation 49 CFR Part 21, including any amendments thereto;
- (2) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§ 1681-1683, and 1685-1686), which prohibits discrimination on the basis of sex, as effectuated by U.S. DOT regulation 49 CFR Part 25;
- (3) Section 5332 of the Federal Transit Law (49 U.S.C. § 5332), which prohibits any person being excluded from participating in, denied a benefit of, or discriminated against under, a project, program, or activity receiving financial assistance from FTA because of race, color, religion, national origin, sex, disability, or age.
- (4) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. § 794), which prohibits discrimination on the basis of handicaps, as effectuated by U.S. DOT regulation 49 CFR Part 27;
- (5) The Age Discrimination Act of 1975, as amended (42 U.S.C. §§ 6101-6107), which prohibits discrimination on the basis of age;
- (6) The Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended, relating to nondiscrimination on the basis of drug abuse;
- (7) The Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism;
- (8) Sections 523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§ 290 dd-3 and 290 ee-3), as amended, relating to confidentiality of alcohol and drug abuse patient records;
- (9) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§ 3601 et seq.), as amended, relating to nondiscrimination in the sale, rental, or financing of housing;
- (10) Any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and,
- (11) the requirements of any other nondiscrimination statute(s) which may apply to the application.
- (g) Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 ("Uniform Act") (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal or federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases. The requirements of the Uniform Act are effectuated by U.S. DOT regulation 49 CFR Part 24.
- (h) Will comply, as applicable, with provisions of the Hatch Act (5 U.S.C. §§ 1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.

- (i) Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§ 276a to 276a-7), the Copeland Act (40 U.S.C. § 276c and 18 U.S.C. § 874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§ 327-333), regarding labor standards for federally assisted construction sub-agreements.
- (j) Will comply, if applicable, with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
- (k) Will comply with environmental standards which may be prescribed pursuant to the following:
 - (1) Institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514;
 - (2) Notification of violating facilities pursuant to EO 11738;
 - (3) Protection of wetlands pursuant to EO 11990;
 - (4) Evaluation of flood hazards in floodplains in accordance with EO 11988;
 - (5) Assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§ 1451 et seq.);
 - (6) Conformity of Federal actions to State (Clean Air) Implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§ 7401 et seq.);
 - (7) Protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and
 - (8) Protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).
- (l) Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§ 1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
- (m) Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. § 470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§ 469a-1 et seq.).
- (n) Will comply with P.L. 93-348 regarding the protection of human subjects involved in research, development, and related activities supported by this award of assistance.
- (o) Will comply with the Laboratory Animal Welfare Act of 1966 (P.L. 89-544, as amended, 7 U.S.C. §§ 2131 et seq.) pertaining to the care, handling, and treatment of warm blooded animals held for research, teaching, or other activities supported by this award of assistance.

- (p) Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§ 4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.
- (q) Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and 2 CFR Part 200, Subpart F, "Audit Requirements", as adopted and implemented by U.S. DOT at 2 CFR Part 1201.
- (r) Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing the program under which it is applying for assistance.
- (s) Will comply with the requirements of Section 106(g) of the Trafficking Victims Protection Act (TVPA) of 2000, as amended (22 U.S.C. § 7104) which prohibits grant award recipients or a subrecipient from:
 - (1) Engaging in severe forms of trafficking in persons during the period of time that the award is in effect;
 - (2) Procuring a commercial sex act during the period of time that the award is in effect; or
 - (3) Using forced labor in the performance of the award or subawards under the award.

1.2. Standard Assurances: Additional Assurances for Construction Projects.

This certification appears on the Office of Management and Budget's standard form 424D "Assurances—Construction Programs" and applies specifically to federally assisted projects for construction. This certification has been modified in places to include analogous certifications required by U.S. DOT statutes or regulations.

As the duly authorized representative of the applicant, you certify that the applicant:

- (a) Will not dispose of, modify the use of, or change the terms of the real property title or other interest in the site and facilities without permission and instructions from the awarding agency; will record the Federal awarding agency directives; and will include a covenant in the title of real property acquired in whole or in part with Federal assistance funds to assure nondiscrimination during the useful life of the project.
- (b) Will comply with the requirements of the assistance awarding agency with regard to the drafting, review, and approval of construction plans and specifications.
- (c) Will provide and maintain competent and adequate engineering supervision at the construction site to ensure that the complete work conforms with the approved plans and specifications, and will furnish progressive reports and such other information as may be required by the assistance awarding agency or State.

1.3. Procurement.

The Uniform Administrative Requirements, 2 CFR § 200.325, allow a recipient to self-certify that its procurement system complies with Federal requirements, in lieu of submitting to certain pre-procurement reviews.

The applicant certifies that its procurement system complies with:

- (a) U.S. DOT regulations, "Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards," 2 CFR Part 1201, which incorporates by reference U.S. OMB regulatory guidance, "Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards," 2 CFR Part 200, particularly 2 CFR §§ 200.317–200.327 "Procurement Standards;
- (b) Federal laws, regulations, and requirements applicable to FTA procurements; and
- (c) The latest edition of FTA Circular 4220.1 and other applicable Federal guidance.

1.4. Increased Micro-Purchase Threshold.

A recipient may establish a micro-purchase threshold that is higher than the Federal micro-purchase threshold. Pursuant to 2 CFR § 200.320(a)(1)(iv), the recipient may self-certify a micro-purchase threshold up to \$50,000. Pursuant to 2 CFR § 200.320(a)(1)(v), the recipient may set a micro-purchase threshold higher than \$50,000, but only with the approval of the recipient's Federal cognizant agency for indirect costs. To determine an applicant's cognizant agency for indirect costs, consult the definition of "cognizant agency for indirect costs" in 2 CFR § 200.1.

If the recipient uses a micro-purchase threshold that is higher than the Federal micro-purchase threshold, the recipient certifies:

- (a) The recipient's micro-purchase threshold does not exceed \$50,000, or the recipient has approval from its Federal cognizant agency for indirect costs to use a higher micro-purchase threshold;
- (b) The recipient has a written justification for its micro-purchase threshold; and
- (c) The recipient has supporting documentation of any of the following:
 - (1) The recipient qualifies as a low-risk auditee, in accordance with the criteria in 2 CFR § 200.520 for the most recent audit;
 - (2) The recipient has an annual internal institutional risk assessment to identify, mitigate, and manage financial risks; or
 - (3) For public institutions, a higher threshold is consistent with State law.

1.5. Suspension and Debarment.

Pursuant to Executive Order 12549, as implemented at 2 CFR Parts 180 and 1200, prior to entering into a covered transaction with an applicant, FTA must determine whether the applicant is excluded from participating in covered non-procurement transactions. For this purpose, FTA is authorized to collect a certification from each applicant regarding the applicant's exclusion status. 2 CFR § 180.300. Additionally, each applicant must disclose any information required by 2 CFR § 180.335 about the applicant and the applicant's principals prior to entering into an award agreement with FTA. This certification serves both purposes.

The applicant certifies, to the best of its knowledge and belief, that the applicant and each of its principals:

- (a) Is not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily or involuntarily excluded from covered transactions by any Federal department or agency;
- (b) Has not, within the preceding three years, been convicted of or had a civil judgment rendered against him or her for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public or private agreement or transaction; violation of Federal or State antitrust statutes, including those proscribing price fixing between competitors, allocation of customers between competitors, and bid rigging; commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, tax evasion, receiving stolen property, making false claims, or obstruction of justice; or commission of any other offense indicating a lack of business integrity or business honesty;
- (c) Is not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State, or local) with commission of any offense described in paragraph (b) of this certification; and
- (d) Has not, within the preceding three years, had one or more public transactions (Federal, State, or local) terminated for cause or default.

1.6. Lobbying.

If the applicant will apply for a grant or cooperative agreement exceeding \$100,000, or a loan, line of credit, loan guarantee, or loan insurance exceeding \$150,000, it must make the following certification and, if applicable, make a disclosure regarding the applicant's lobbying activities. This certification is required by 49 CFR § 20.110 and app. A to that part.

This certification does not apply to an applicant that is an Indian Tribe, Indian organization, or an Indian tribal organization exempt from the requirements of 49 CFR Part 20.

1.6.1. Certification for Contracts, Grants, Loans, and Cooperative Agreements.

The undersigned certifies, to the best of his or her knowledge and belief, that:

- (a) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.
- (b) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.
- (c) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

1.6.2. Statement for Loan Guarantees and Loan Insurance.

The undersigned states, to the best of his or her knowledge and belief, that:

If any funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this commitment providing for the United States to insure or guarantee a loan, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.

Submission of this statement is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required statement

shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

1.7. Real Property Use

This certification responds to Recommendation #7 in the U.S. Department of Transportation's Office of Inspector General Report FS2024025 (May 20, 2024).

If the applicant will use assistance provided by the Federal Transit Administration to acquire or improve real property, the applicant certifies that it will comply with the requirements of 2 CFR § 200.311, including but not limited to, requirements to use the property for the purposes authorized in its award, and to seek disposition instructions from FTA when the property no longer is needed for any authorized purpose.

CATEGORY 2. PUBLIC TRANSPORTATION AGENCY SAFETY PLANS

This certification is required of each applicant under the Urbanized Area Formula Grants Program (49 U.S.C. § 5307), each rail operator that is subject to FTA's state safety oversight programs, and each State that is required to draft and certify a Public Transportation Agency Safety Plan on behalf of a Small Public Transportation Provider (as that term is defined at 49 CFR § 673.5) pursuant to 49 CFR § 673.11(d).

This certification is required by 49 U.S.C. § 5307(c)(1)(L), 49 U.S.C. § 5329(d)(1), and 49 CFR § 673.13. This certification is a condition of receipt of Urbanized Area Formula Grants Program (49 U.S.C. § 5307) funding.

This certification does not apply to any applicant that only receives financial assistance from FTA under the Formula Grants for the Enhanced Mobility of Seniors Program (49 U.S.C. § 5310), the Formula Grants for Rural Areas Program (49 U.S.C. § 5311), or combination of these two programs, unless it operates a rail fixed guideway public transportation system.

If the applicant is an operator, the applicant certifies that it has established a Public Transportation Agency Safety Plan meeting the requirements of 49 U.S.C. § 5329(d)(1) and 49 CFR Part 673; including, specifically, that the board of directors (or equivalent entity) of the applicant has approved, or, in the case of an applicant that will apply for assistance under 49 U.S.C. § 5307 that is serving an urbanized area with a population of 200,000 or more, the safety committee of the entity established under 49 U.S.C. § 5329(d)(5), followed by the board of directors (or equivalent entity) of the applicant has approved, the Public Transportation Agency Safety Plan or any updates thereto; and, for each recipient serving an urbanized area with a population of fewer than 200,000, that the Public Transportation Agency Safety Plan has been developed in cooperation with frontline employee representatives.

If the applicant is a State that drafts and certifies a Public Transportation Agency Safety Plan on behalf of a public transportation operator, the applicant certifies that:

- (a) It has drafted and certified a Public Transportation Agency Safety Plan meeting the requirements of 49 U.S.C. § 5329(d)(1) and 49 CFR Part 673 for each Small Public Transportation Provider (as that term is defined at 49 CFR § 673.5) in the State, unless the Small Public Transportation Provider provided notification to the State that it was opting out of the State-drafted plan and drafting its own Public Transportation Agency Safety Plan; and
- (b) Each Small Public Transportation Provider within the State that opts to use a State-drafted Public Transportation Agency Safety Plan has a plan that has been approved by the provider's Accountable Executive (as that term is defined at 49 CFR § 673.5), Board of Directors or Equivalent Authority (as that term is defined at 49 CFR § 673.5), and, if the Small Public Transportation Provider serves an urbanized area with a population of 200,000 or more, the safety committee of the Small Public Transportation Provider established under 49 U.S.C. § 5329(d)(5).

CATEGORY 3. TAX LIABILITY AND FELONY CONVICTIONS.

If the applicant is a business association (regardless of for-profit, not for-profit, or tax-exempt status), it must make this certification. Federal appropriations acts since at least 2014 have prohibited FTA from using funds to enter into an agreement with any corporation that has unpaid Federal tax liabilities or recent felony convictions without first considering the corporation for debarment. E.g., Further Consolidated Appropriations Act, 2024, Pub. L. 118-47, div. B, tit. VII, §§ 744-745. U.S. DOT Order 4200.6 defines a "corporation" as "any private corporation, partnership, trust, joint-stock company, sole proprietorship, or other business association", and applies the restriction to all tiers of subawards. As prescribed by U.S. DOT Order 4200.6, FTA requires each business association applicant to certify as to its tax and felony status.

If the applicant is a private corporation, partnership, trust, joint-stock company, sole proprietorship, or other business association, the applicant certifies that:

- (a) It has no unpaid Federal tax liability that has been assessed, for which all judicial and administrative remedies have been exhausted or have lapsed, and that is not being paid in a timely manner pursuant to an agreement with the authority responsible for collecting the tax liability; and
- (b) It has not been convicted of a felony criminal violation under any Federal law within the preceding 24 months.

CATEGORY 4. PRIVATE SECTOR PROTECTIONS.

If the applicant will apply for funds that it will use to acquire or operate public transportation facilities or equipment, the applicant must make the following certification regarding protections for the private sector.

4.1. Charter Service Agreement.

To enforce the provisions of 49 U.S.C. § 5323(d), FTA's charter service regulation requires each applicant seeking assistance from FTA for the purpose of acquiring or operating any public transportation equipment or facilities to make the following Charter Service Agreement. 49 CFR § 604.4.

The applicant agrees that it, and each of its subrecipients, and thirdparty contractors at any level who use FTA-funded vehicles, may provide charter service using equipment or facilities acquired with Federal assistance authorized under the Federal Transit Laws only in compliance with the regulations set out in 49 CFR Part 604, the terms and conditions of which are incorporated herein by reference.

4.2. School Bus Agreement.

To enforce the provisions of 49 U.S.C. § 5323(f), FTA's school bus regulation requires each applicant seeking assistance from FTA for the purpose of acquiring or operating any public transportation equipment or facilities to make the following agreement regarding the provision of school bus services. 49 CFR § 605.15.

- (a) If the applicant is not authorized by the FTA Administrator under 49 CFR § 605.11 to engage in school bus operations, the applicant agrees and certifies as follows:
 - (1) The applicant and any operator of project equipment agrees that it will not engage in school bus operations in competition with private school bus operators.
 - (2) The applicant agrees that it will not engage in any practice which constitutes a means of avoiding the requirements of this agreement, part 605 of the Federal Mass Transit Regulations, or section 164(b) of the Federal-Aid Highway Act of 1973 (49 U.S.C. 1602a(b)).
- (b) If the applicant is authorized or obtains authorization from the FTA Administrator to engage in school bus operations under 49 CFR § 605.11, the applicant agrees as follows:
 - (1) The applicant agrees that neither it nor any operator of project equipment will engage in school bus operations in competition with private school bus operators except as provided herein.
 - (2) The applicant, or any operator of project equipment, agrees to promptly notify the FTA Administrator of any changes in its operations which might jeopardize the continuation of an exemption under § 605.11.

- (3) The applicant agrees that it will not engage in any practice which constitutes a means of avoiding the requirements of this agreement, part 605 of the Federal Transit Administration regulations or section 164(b) of the Federal-Aid Highway Act of 1973 (49 U.S.C. 1602a(b)).

- (4) The applicant agrees that the project facilities and equipment shall be used for the provision of mass transportation services within its urban area and that any other use of project facilities and equipment will be incidental to and shall not interfere with the use of such facilities and equipment in mass transportation service to the public.

CATEGORY 5. TRANSIT ASSET MANAGEMENT PLAN.

If the applicant owns, operates, or manages capital assets used to provide public transportation, the following certification is required by 49 U.S.C. § 5326(a).

The applicant certifies that it is in compliance with 49 CFR Part 625.

CATEGORY 6. ROLLING STOCK BUY AMERICA REVIEWS AND BUS TESTING.

6.1. Rolling Stock Buy America Reviews.

If the applicant will apply for an award to acquire rolling stock for use in revenue service, it must make this certification. This certification is required by 49 CFR § 663.7.

The applicant certifies that it will conduct or cause to be conducted the pre-award and post-delivery audits prescribed by 49 CFR Part 663 and will maintain on file the certifications required by Subparts B, C, and D of 49 CFR Part 663.

6.2. Bus Testing.

If the applicant will apply for funds for the purchase or lease of any new bus model, or any bus model with a major change in configuration or components, the applicant must make this certification. This certification is required by 49 CFR § 665.7.

The applicant certifies that the bus was tested at the Bus Testing Facility established in accordance with 49 U.S.C. § 5318 (currently the Larson Transportation Institute's Bus Research and Testing Center at Pennsylvania State University) and that the bus received a passing test score as required by 49 CFR Part 665. The applicant has received or will receive the appropriate full Bus Testing Report and any applicable partial testing reports before final acceptance of the first vehicle.

CATEGORY 7. URBANIZED AREA FORMULA GRANTS PROGRAM.

If the applicant will apply for an award under the Urbanized Area Formula Grants Program (49 U.S.C. § 5307), or any other program or award that is subject to the requirements of 49 U.S.C. § 5307, including the Formula Grants for the Enhanced Mobility of Seniors Program (49 U.S.C. § 5310); "flex funds" from infrastructure programs administered by the Federal Highways Administration (see 49 U.S.C. § 5334(i)); projects that will receive an award authorized by the Transportation Infrastructure Finance and Innovation Act ("TIFIA") (23 U.S.C. §§ 601–609) or State Infrastructure Bank Program (23 U.S.C. § 610) (see 49 U.S.C. § 5323(o)); formula awards or competitive awards to urbanized areas under the Grants for Buses and Bus Facilities Program (49 U.S.C. § 5339(a) and (b)); or low or no emission awards to any area under the Grants for Buses and Bus Facilities Program (49 U.S.C. § 5339(c)), the applicant must make the following certification. This certification is required by 49 U.S.C. § 5307(c)(1).

The applicant certifies that it:

- (a) Has or will have the legal, financial, and technical capacity to carry out the program of projects (developed pursuant 49 U.S.C. § 5307(b)), including safety and security aspects of the program;
- (b) Has or will have satisfactory continuing control over the use of equipment and facilities;
- (c) Will maintain equipment and facilities in accordance with the applicant's transit asset management plan;
- (d) Will ensure that, during non-peak hours for transportation using or involving a facility or equipment of a project financed under this section, a fare that is not more than 50 percent of the peak hour fare will be charged for any—
 - (1) Senior;
 - (2) Individual who, because of illness, injury, age, congenital malfunction, or any other incapacity or temporary or permanent disability (including an individual who is a wheelchair user or has semi-ambulatory capability), cannot use a public transportation service or a public transportation facility effectively without special facilities, planning, or design; and
 - (3) Individual presenting a Medicare card issued to that individual under title II or XVIII of the Social Security Act (42 U.S.C. §§ 401 et seq., and 1395 et seq.);
- (e) In carrying out a procurement under 49 U.S.C. § 5307, will comply with 49 U.S.C. §§ 5323 (general provisions) and 5325 (contract requirements);
- (f) Has complied with 49 U.S.C. § 5307(b) (program of projects requirements);
- (g) Has available and will provide the required amounts as provided by 49 U.S.C. § 5307(d) (cost sharing);
- (h) Will comply with 49 U.S.C. §§ 5303 (metropolitan transportation planning) and 5304 (statewide and nonmetropolitan transportation planning);

- (i) Has a locally developed process to solicit and consider public comment before raising a fare or carrying out a major reduction of transportation;
- (j) Either—
 - (1) Will expend for each fiscal year for public transportation security projects, including increased lighting in or adjacent to a public transportation system (including bus stops, subway stations, parking lots, and garages), increased camera surveillance of an area in or adjacent to that system, providing an emergency telephone line to contact law enforcement or security personnel in an area in or adjacent to that system, and any other project intended to increase the security and safety of an existing or planned public transportation system, at least 1 percent of the amount the recipient receives for each fiscal year under 49 U.S.C. § 5336; or
 - (2) Has decided that the expenditure for security projects is not necessary;
- (k) In the case of an applicant for an urbanized area with a population of not fewer than 200,000 individuals, as determined by the Bureau of the Census, will submit an annual report listing projects carried out in the preceding fiscal year under 49 U.S.C. § 5307 for associated transit improvements as defined in 49 U.S.C. § 5302; and
- (l) Will comply with 49 U.S.C. § 5329(d) (public transportation agency safety plan).

CATEGORY 8. FORMULA GRANTS FOR RURAL AREAS.

If the applicant will apply for funds made available to it under the Formula Grants for Rural Areas Program (49 U.S.C. § 5311), it must make this certification. Paragraph (a) of this certification helps FTA make the determinations required by 49 U.S.C. § 5311(b)(2)(C). Paragraph (b) of this certification is required by 49 U.S.C. § 5311(f)(2). Paragraph (c) of this certification, which applies to funds apportioned for the Appalachian Development Public Transportation Assistance Program, is necessary to enforce the conditions of 49 U.S.C. § 5311(c)(2)(D).

- (a) The applicant certifies that its State program for public transportation service projects, including agreements with private providers for public transportation service—
 - (1) Provides a fair distribution of amounts in the State, including Indian reservations; and
 - (2) Provides the maximum feasible coordination of public transportation service assisted under 49 U.S.C. § 5311 with transportation service assisted by other Federal sources; and
- (b) If the applicant will in any fiscal year expend less than 15% of the total amount made available to it under 49 U.S.C. § 5311 to carry out a program to develop and support intercity bus transportation, the applicant certifies that it has consulted with affected

intercity bus service providers, and the intercity bus service needs of the State are being met adequately.

- (c) If the applicant will use for a highway project amounts that cannot be used for operating expenses authorized under 49 U.S.C. § 5311(c)(2) (Appalachian Development Public Transportation Assistance Program), the applicant certifies that—
 - (1) It has approved the use in writing only after providing appropriate notice and an opportunity for comment and appeal to affected public transportation providers; and
 - (2) It has determined that otherwise eligible local transit needs are being addressed.

CATEGORY 9. FIXED GUIDEWAY CAPITAL INVESTMENT GRANTS AND THE EXPEDITED PROJECT DELIVERY FOR CAPITAL INVESTMENT GRANTS PILOT PROGRAM.

If the applicant will apply for an award under any subsection of the Fixed Guideway Capital Investment Program (49 U.S.C. § 5309), including an award made pursuant to the FAST Act's Expedited Project Delivery for Capital Investment Grants Pilot Program (Pub. L. 114-94, div. A, title III, § 3005(b)), the applicant must make the following certification. This certification is required by 49 U.S.C. § 5309(c)(2) and Pub. L. 114-94, div. A, title III, § 3005(b)(3)(B).

The applicant certifies that it:

- (a) Has or will have the legal, financial, and technical capacity to carry out its Award, including the safety and security aspects of that Award,
- (b) Has or will have satisfactory continuing control over the use of equipment and facilities acquired or improved under its Award,
- (c) Will maintain equipment and facilities acquired or improved under its Award in accordance with its transit asset management plan; and
- (d) Will comply with 49 U.S.C. §§ 5303 (metropolitan transportation planning) and 5304 (statewide and nonmetropolitan transportation planning).

CATEGORY 10. GRANTS FOR BUSES AND BUS FACILITIES AND LOW OR NO EMISSION VEHICLE DEPLOYMENT GRANT PROGRAMS.

If the applicant is in an urbanized area and will apply for an award under subsection (a) (formula grants), subsection (b) (buses and bus facilities competitive grants), or subsection (c) (low or no emissions grants) of the Grants for Buses and Bus Facilities Program (49 U.S.C. § 5339), the applicant must make the certification in Category 7 for Urbanized Area Formula Grants (49 U.S.C. § 5307). This certification is required by 49 U.S.C. § 5339(a)(3), (b)(6), and (c)(3), respectively.

If the applicant is in a rural area and will apply for an award under subsection (a) (formula grants), subsection (b) (bus and bus facilities competitive grants), or subsection (c) (low or no emissions grants) of the Grants for Buses and Bus Facilities Program (49 U.S.C. § 5339), the applicant must make the certification in Category 8 for Formula Grants for Rural Areas (49 U.S.C. § 5311). This certification is required by 49 U.S.C. § 5339(a)(3), (b)(6), and (c)(3), respectively.

Making this certification will incorporate by reference the applicable certifications in Category 7 or Category 8.

If the applicant will receive a competitive award under subsection (b) (buses and bus facilities competitive grants), or subsection (c) (low or no emissions grants) of the Grants for Buses and Bus Facilities Program (49 U.S.C. § 5339) related to zero emissions vehicles or related infrastructure, it must make the following certification. This certification is required by 49 U.S.C. § 5339(d).

The applicant will use 5 percent of grants related to zero emissions vehicles (as defined in 49 U.S.C. § 5339(c)(1)) or related infrastructure under 49 U.S.C. § 5339(b) or (c) to fund workforce development training as described in section 49 U.S.C. § 5314(b)(2) (including registered apprenticeships and other labor-management training programs) under the recipient's plan to address the impact of the transition to zero emission vehicles on the applicant's current workforce; or the applicant certifies a smaller percentage is necessary to carry out that plan.

CATEGORY 11. ENHANCED MOBILITY OF SENIORS AND INDIVIDUALS WITH DISABILITIES PROGRAMS.

If the applicant will apply for an award under the Formula Grants for the Enhanced Mobility of Seniors and Individuals with Disabilities Program (49 U.S.C. § 5310), it must make the certification in Category 7 for Urbanized Area Formula Grants (49 U.S.C. § 5307). This certification is required by 49 U.S.C. § 5310(e)(1). Making this certification will incorporate by reference the certification in Category 7, except that FTA has determined that (d), (f), (i), and (k) of Category 7 do not apply to awards made under 49 U.S.C. § 5310 and will not be enforced.

In addition to the certification in Category 7, the applicant must make the following certification that is specific to the Formula Grants for the Enhanced Mobility of Seniors and Individuals with Disabilities Program. This certification is required by 49 U.S.C. § 5310(e)(2).

The applicant certifies that:

- (a) The projects selected by the applicant are included in a locally developed, coordinated public transit-human services transportation plan;

- (b) The plan described in clause (a) was developed and approved through a process that included participation by seniors, individuals with disabilities, representatives of public, private, and nonprofit transportation and human services providers, and other members of the public;
- (c) To the maximum extent feasible, the services funded under 49 U.S.C. § 5310 will be coordinated with transportation services assisted by other Federal departments and agencies, including any transportation activities carried out by a recipient of a grant from the Department of Health and Human Services; and
- (d) If the applicant will allocate funds received under 49 U.S.C. § 5310 to subrecipients, it will do so on a fair and equitable basis.

CATEGORY 12. STATE OF GOOD REPAIR GRANTS.

If the applicant will apply for an award under FTA's State of Good Repair Grants Program (49 U.S.C. § 5337), it must make the following certification. Because FTA generally does not review the transit asset management plans of public transportation providers, the asset management certification is necessary to enforce the provisions of 49 U.S.C. § 5337(a)(4). The certification with regard to acquiring restricted rail rolling stock is required by 49 U.S.C. § 5323(u)(4). Note that this certification is not limited to the use of Federal funds.

The applicant certifies that the projects it will carry out using assistance authorized by the State of Good Repair Grants Program, 49 U.S.C. § 5337, are aligned with the applicant's most recent transit asset management plan and are identified in the investment and prioritization section of such plan, consistent with the requirements of 49 CFR Part 625.

If the applicant operates a rail fixed guideway service, the applicant certifies that, in the fiscal year for which an award is available to the applicant under the State of Good Repair Grants Program, 49 U.S.C. § 5337, the applicant will not award any contract or subcontract for the procurement of rail rolling stock for use in public transportation with a rail rolling stock manufacturer described in 49 U.S.C. § 5323(u)(1).

CATEGORY 13. INFRASTRUCTURE FINANCE PROGRAMS.

If the applicant will apply for an award for a project that will include assistance under the Transportation Infrastructure Finance and Innovation Act ("TIFIA") Program (23 U.S.C. §§ 601-609) or the State Infrastructure Banks ("SIB") Program (23 U.S.C. § 610), it must make the certifications in Category 7 for the Urbanized Area Formula Grants Program, Category 9 for the Fixed Guideway Capital Investment Grants program, and Category 12 for the State of Good Repair Grants program. These certifications are required by 49 U.S.C. § 5323(o).

Making this certification will incorporate the certifications in Categories 7, 9, and 12 by reference.

CATEGORY 14. ALCOHOL AND CONTROLLED SUBSTANCES TESTING.

If the applicant will apply for an award under FTA's Urbanized Area Formula Grants Program (49 U.S.C. § 5307), Fixed Guideway Capital Investment Program (49 U.S.C. § 5309), Formula Grants for Rural Areas Program (49 U.S.C. § 5311), or Grants for Buses and Bus Facilities Program (49 U.S.C. § 5339) programs, the applicant must make the following certification. The applicant must make this certification on its own behalf and on behalf of its subrecipients and contractors. This certification is required by 49 CFR § 655.83.

The applicant certifies that it, its subrecipients, and its contractors are compliant with FTA's regulation for the Prevention of Alcohol Misuse and Prohibited Drug Use in Transit Operations, 49 CFR Part 655.

CATEGORY 15. RAIL SAFETY TRAINING AND OVERSIGHT.

If the applicant is a State with at least one rail fixed guideway system, or is a State Safety Oversight Agency, or operates a rail fixed guideway system, it must make the following certification. The elements of this certification are required by 49 CFR §§ 672.31 and 674.39.

The applicant certifies that the rail fixed guideway public transportation system and the State Safety Oversight Agency for the State are:

- (a) Compliant with the requirements of 49 CFR Part 672, "Public Transportation Safety Certification Training Program"; and
- (b) Compliant with the requirements of 49 CFR Part 674, "State Safety Oversight".

CATEGORY 16. DEMAND RESPONSIVE SERVICE.

If the applicant operates demand responsive service and will apply for an award to purchase a non-rail vehicle that is not accessible within the meaning of 49 CFR Part 37, it must make the following certification. This certification is required by 49 CFR § 37.77.

The applicant certifies that the service it provides to individuals with disabilities is equivalent to that provided to other persons. A demand responsive system, when viewed in its entirety, is deemed to provide equivalent service if the service available to individuals with disabilities, including individuals who use wheelchairs, is provided in the most integrated setting appropriate to the needs of the individual and is equivalent to the service provided other individuals with respect to the following service characteristics:

- (a) Response time;
- (b) Fares;
- (c) Geographic area of service;
- (d) Hours and days of service;

- (e) Restrictions or priorities based on trip purpose;
- (f) Availability of information and reservation capability; and
- (g) Any constraints on capacity or service availability.

CATEGORY 17. INTEREST AND FINANCING COSTS.

If the applicant will pay for interest or other financing costs of a project using assistance awarded under the Urbanized Area Formula Grants Program (49 U.S.C. § 5307), the Fixed Guideway Capital Investment Grants Program (49 U.S.C. § 5309), or any program that must comply with the requirements of 49 U.S.C. § 5307, including the Formula Grants for the Enhanced Mobility of Seniors Program (49 U.S.C. § 5310), "flex funds" from infrastructure programs administered by the Federal Highways Administration (see 49 U.S.C. § 5334(i)), or awards to urbanized areas under the Grants for Buses and Bus Facilities Program (49 U.S.C. § 5339), the applicant must make the following certification. This certification is required by 49 U.S.C. §§ 5307(e)(3) and 5309(k)(2)(D).

The applicant certifies that:

- (a) Its application includes the cost of interest earned and payable on bonds issued by the applicant only to the extent proceeds of the bonds were or will be expended in carrying out the project identified in its application; and
- (b) The applicant has shown or will show reasonable diligence in seeking the most favorable financing terms available to the project at the time of borrowing.

CATEGORY 18. CYBERSECURITY CERTIFICATION FOR RAIL ROLLING STOCK AND OPERATIONS.

If the applicant operates a rail fixed guideway public transportation system, it must make this certification. This certification is required by 49 U.S.C. § 5323(v). For information about standards or practices that may apply to a rail fixed guideway public transportation system, visit <https://www.nist.gov/cyberframework> and <https://www.cisa.gov/>.

The applicant certifies that it has established a process to develop, maintain, and execute a written plan for identifying and reducing cybersecurity risks that complies with the requirements of 49 U.S.C. § 5323(v)(2).

CATEGORY 19. PUBLIC TRANSPORTATION ON INDIAN RESERVATIONS FORMULA AND DISCRETIONARY PROGRAM (TRIBAL TRANSIT PROGRAMS).

Before FTA may provide Federal assistance for an Award financed under either the Public Transportation on Indian Reservations Formula or Discretionary Program authorized under 49 U.S.C. § 5311(c)(1), as amended by the FAST Act, (Tribal Transit Programs), the applicant

must select the Certifications in this Category, except as FTA determines otherwise in writing. Tribal Transit Program applicants may certify to this Category and Category 1 (Certifications and Assurances Required of Every Applicant) and need not make any other certification, to meet Tribal Transit Program certification requirements. If an applicant will apply for any program in addition to the Tribal Transit Program, additional certifications may be required.

FTA has established terms and conditions for Tribal Transit Program grants financed with Federal assistance appropriated or made available under 49 U.S.C. § 5311(c)(1). The applicant certifies that:

- (a) It has or will have the legal, financial, and technical capacity to carry out its Award, including the safety and security aspects of that Award.
- (b) It has or will have satisfactory continuing control over the use of its equipment and facilities acquired or improved under its Award.
- (c) It will maintain its equipment and facilities acquired or improved under its Award, in accordance with its transit asset management plan and consistent with FTA regulations, "Transit Asset Management," 49 CFR Part 625. Its Award will achieve maximum feasible coordination with transportation service financed by other federal sources.
- (d) With respect to its procurement system:
 - (1) It will have a procurement system that complies with U.S. DOT regulations, "Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards," 2 CFR Part 1201, which incorporates by reference U.S. OMB regulatory guidance, "Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards," 2 CFR Part 200, for Awards made on or after December 26, 2014,
 - (2) It will have a procurement system that complies with U.S. DOT regulations, "Uniform Administrative Requirements for Grants and Cooperative Agreements to State and Local Governments," 49 CFR Part 18, specifically former 49 CFR § 18.36, for Awards made before December 26, 2014, or
 - (3) It will inform FTA promptly if its procurement system does not comply with either of those U.S. DOT regulations.
- (e) It will comply with the Certifications, Assurances, and Agreements in:
 - (1) Category 4.1 and 4.2 (Charter Service Agreement and School Bus Agreement),
 - (2) Category 5 (Transit Asset Management Plan),
 - (3) Category 6.1 and 6.2 (Rolling Stock Buy America Reviews and Bus Testing),
 - (4) Category 8 (Formula Grants for Rural Areas),
 - (5) Category 14 (Alcohol and Controlled Substances Testing), and
 - (6) Category 16 (Demand Responsive Service).

CATEGORY 20. EMERGENCY RELIEF PROGRAM.

An applicant to the Public Transportation Emergency Relief Program, 49 U.S.C. § 5324, must make the following certification. The certification is required by 49 U.S.C. § 5324(f) and must be made before the applicant can receive a grant under the Emergency Relief program.

The applicant certifies that the applicant has insurance required under State law for all structures related to the emergency relief program grant application.

FEDERAL FISCAL YEAR 2025 CERTIFICATIONS AND ASSURANCES FOR FTA ASSISTANCE PROGRAMS

(Signature pages alternate to providing Certifications and Assurances in TrAMS.)

Name of Applicant: Duplin County
The Applicant certifies to the applicable provisions of all categories: (check here) _____.

Or,

The Applicant certifies to the applicable provisions of the categories it has selected:

Category	Certification
01 Certifications and Assurances Required of Every Applicant	☒
02 Public Transportation Agency Safety Plans	☒
03 Tax Liability and Felony Convictions	☒
04 Private Sector Protections	☒
05 Transit Asset Management Plan	☒
06 Rolling Stock Buy America Reviews and Bus Testing	☒
07 Urbanized Area Formula Grants Program	☐
08 Formula Grants for Rural Areas	☒
09 Fixed Guideway Capital Investment Grants and the Expedited Project Delivery for Capital Investment Grants Pilot Program	☒
10 Grants for Buses and Bus Facilities and Low or No Emission Vehicle Deployment Grant Programs	☒
11 Enhanced Mobility of Seniors and Individuals with Disabilities Programs	☐

Certifications and Assurances

Fiscal Year 2025

- 12

State of Good Repair Grants

☒
- 13

Infrastructure Finance Programs

☒
- 14

Alcohol and Controlled Substances Testing

☒
- 15

Rail Safety Training and Oversight

☐
- 16

Demand Responsive Service

☒
- 17

Interest and Financing Costs

☒
- 18

Cybersecurity Certification for Rail Rolling Stock and Operations

☐
- 19

Tribal Transit Programs

☐
- 20

Emergency Relief Program

☐

CERTIFICATIONS AND ASSURANCES SIGNATURE PAGE

AFFIRMATION OF APPLICANT

Name of the Applicant: Duplin County

BY SIGNING BELOW, on behalf of the Applicant, I declare that it has duly authorized me to make these Certifications and Assurances and bind its compliance. Thus, it agrees to comply with all federal laws, regulations, and requirements, follow applicable federal guidance, and comply with the Certifications and Assurances as indicated on the foregoing page applicable to each application its Authorized Representative makes to the Federal Transit Administration (FTA) in the federal fiscal year, irrespective of whether the individual that acted on his or her Applicant's behalf continues to represent it.

The Certifications and Assurances the Applicant selects apply to each Award for which it now seeks, or may seek in the future, of federal assistance to be awarded by FTA during the federal fiscal year.

The Applicant affirms the truthfulness and accuracy of the Certifications and Assurances it has selected in the statements submitted with this document and any other submission made to FTA, and acknowledges that the Program Fraud Civil Remedies Act of 1986, 31 U.S.C. § 3801 *et seq.*, and implementing U.S. DOT regulations, "Program Fraud Civil Remedies," 49 CFR part 31, apply to any certification, assurance or submission made to FTA. The criminal provisions of 18 U.S.C. § 1001 apply to any certification, assurance, or submission made in connection with a federal public transportation program authorized by 49 U.S.C. chapter 53 or any other statute

In signing this document, I declare under penalties of perjury that the foregoing Certifications and Assurances, and any other statements made by me on behalf of the Applicant, are true and accurate.

Signature [Signature] Date: 6/16/2025

Certifications and Assurances

Fiscal Year 2025

Name J. Timothy Wilson Authorized Representative of Applicant

AFFIRMATION OF APPLICANT'S ATTORNEY

For (Name of Applicant): Duplin County

As the undersigned Attorney for the above-named Applicant, I hereby affirm the Applicant has the authority under state, local, or tribal government law, as applicable, to make and comply with the Certifications and Assurances as indicated on the foregoing pages. I further affirm that, in my opinion, the Certifications and Assurances have been legally made and constitute legal and binding obligations on it.

I further affirm that, to the best of my knowledge, there is no legislation or litigation pending or imminent that might adversely affect the validity of these Certifications and Assurances, or of the performance of its FTA assisted Award.

Signature [Signature] Date: 08/18/2025

Name J. Timothy Wilson Attorney for Applicant

Each Applicant for federal assistance to be awarded by FTA must provide an Affirmation of Applicant's Attorney pertaining to the Applicant's legal capacity. The Applicant may enter its electronic signature in lieu of the Attorney's signature within TrAMS, provided the Applicant has on file and uploaded to TrAMS this hard-copy Affirmation, signed by the attorney and dated this federal fiscal year.

Special Section 5333(b) Warranty
For Application to the Nonurbanized Area Formula Program

The following language shall be made part of the contract of assistance with the State or other public body charged with allocation and administration of funds provided under the Community Transportation Program (CTP):

A. General Application

The Public Body (The North Carolina Department of Transportation) agrees that the terms and conditions of this warranty, as set forth below, shall apply for the protection of the transportation related employees of any employer providing transportation services assisted by the project,

Duplin County

(Legal Name of Applicant) and the transportation related employees of any other surface public transportation providers in the transportation service area of the project.

The Public Body shall provide to the U. S. Department of Labor and maintain at all times during the Project an accurate, up-to-date listing of all existing transportation providers which are eligible Recipients of transportation assistance funded by the Project, in the transportation service area of the Project, and any labor organizations representing the employees of such providers.

Certification by the Public Body to the U. S. Department of Labor that the designated Recipients have indicated in writing acceptance of the terms and conditions of the warranty arrangement will be sufficient to permit the flow of CTP funding in the absence of a finding of noncompliance by the Department of Labor.

B. Standard Terms and Conditions

(1) The Project shall be carried out in such a manner and upon such terms and conditions as will not adversely affect employees of the Recipient and of any other surface public transportation provider in the transportation service area of the Project. It shall be an obligation of the Recipient to assure that any and all transportation services assisted by the Project are contracted for and operated in such a manner that they do not impair the rights and interests of affected employees. The term "Project," as used herein, shall not be limited to the particular facility, service, or operation assisted by Federal funds, but shall include any changes, whether organizational, operational, technological, or otherwise, which are a result of the assistance provided. The phrase "as a result of the Project," shall, when used in this arrangement, include events related to the Project occurring in anticipation of, during, and subsequent to the Project and any program of efficiencies or economies related thereto; provided, however, that volume rises and falls of business, or changes in volume and character of employment brought about solely by causes other than the Project (including

any economies or efficiencies unrelated to the Project) are not within the purview of this arrangement.

An employee covered by this arrangement, who is not dismissed, displaced or otherwise worsened in his/her position with regard to employment as a result of the Project, but who is dismissed, displaced or otherwise worsened solely because of the total or partial termination of the Project or exhaustion of Project funding shall not be deemed eligible for a dismissal or displacement allowance within the meaning of paragraphs (6) and (7) of this arrangement.

(2) Where employees of a Recipient are represented for collective bargaining purposes, all Project services provided by that Recipient shall be provided under and in accordance with any collective bargaining agreement applicable to such employees which is then in effect. This Arrangement does not create any collective bargaining relationship where one does not already exist or between any Recipient and the employees of another employer. Where the Recipient has no collective bargaining relationship with the Unions representing employees in the service area, the Recipient will not take any action which impairs or interferes with the rights, privileges, and benefits and/or the preservation or continuation of the collective bargaining rights of such employees.

(3) All rights, privileges, and benefits (including pension rights and benefits) of employees covered by this arrangement (including employees having already retired) under existing collective bargaining agreements or otherwise, or under any revision or renewal thereof, shall be preserved and continued; provided, however, that such rights, privileges and benefits which are not foreclosed from further bargaining under applicable law or contract may be modified by collective bargaining and agreement by the Recipient and the Union involved to substitute other rights, privileges and benefits. Unless otherwise provided, nothing in this arrangement shall be deemed to restrict any rights the Recipient may otherwise have to direct the working forces and manage its business as it deemed best, in accordance with the applicable collective bargaining agreement.

(4) The collective bargaining rights of employees covered by this arrangement, including the right to arbitrate labor disputes and to maintain union security and checkoff arrangements, as provided by applicable laws, policies and/or existing collective bargaining agreements, shall be preserved and continued. Provided, however, that this provision shall not be interpreted so as to require the Recipient to retain any such rights which exist by virtue of a collective bargaining agreement after such agreement is no longer in effect.

The Recipient agrees that it will bargain collectively with the Union or otherwise arrange for the continuation of collective bargaining, and that it will enter into agreements with the Union or arrange for such agreements to be entered into, relative to all subjects which are or may be proper subjects of collective bargaining. If, at any time, applicable law or contracts permit or grant to employees covered by this arrangement the right to utilize any economic measures, nothing in this arrangement shall be deemed to foreclose the exercise of such right.

(5)(a) The Recipient shall provide to all affected employees sixty (60) days' notice of intended actions which may result in displacements or dismissals or rearrangements of the working forces as a result of the Project. In the case of employees represented by a Union, such notice shall be provided by certified mail through their representatives. The notice shall contain a full and adequate statement of the proposed changes, and an estimate of the number of employees affected by the intended changes, and the number and classifications of any jobs within the jurisdiction and control of the Recipient, including those in the employment of any entity bound by this arrangement pursuant to paragraph (21), available to be filled by such affected employees.

(5)(b) The procedures of this subparagraph shall apply to cases where notices involve employees represented by a Union for collective bargaining purposes. At the request of either the Recipient or the representatives of such employees, negotiations for the purposes of reaching agreement with respect to the application of the terms and conditions of this arrangement shall commence immediately. These negotiations shall include determining the selection of forces from among the mass transportation employees who may be affected as a result of the Project, to establish which such employees shall be offered employment for which they are qualified or can be trained. If no agreement is reached within twenty (20) days from the commencement of negotiations, any party to the dispute may submit the matter to dispute settlement procedures in accordance with paragraph (15) of this arrangement. Unless the parties otherwise mutually agree in writing, no change in operations, services, facilities or equipment within the purview of this paragraph (5) shall occur until after either: 1) an agreement with respect to the application of the terms and conditions of this arrangement to the intended change(s) is reached; 2) the decision of the arbitrator has been rendered pursuant to this subparagraph (b); or 3) an arbitrator selected pursuant to Paragraph (15) of this arrangement determines that the intended change(s) may be instituted prior to the finalization of implementing arrangements.

(5)(c) In the event of a dispute as to whether an intended change within the purview of this paragraph (5) may be instituted at the end of the 60-day notice period and before an implementing agreement is reached or a final arbitration decision is rendered pursuant to subparagraph (b), any involved party may immediately submit that issue to arbitration under paragraph (15) of this arrangement. In any such arbitration, the arbitrator shall rely upon the standards and criteria utilized by the Surface Transportation Board (and its predecessor agency, the Interstate Commerce Commission) to address the "preconsummation" issue in cases involving employee protections pursuant to 49 U.S.C. Section 11326 (or its

predecessor, Section 5(2)(f) of the Interstate Commerce Act, as amended). If the Recipient demonstrates, as a threshold matter in any such arbitration, that the intended action is a trackage rights, lease proceeding or similar transaction, and not a merger, acquisition, consolidation, or other similar transaction, the burden shall then shift to the involved labor organization(s) to prove that under the standards and criteria referenced above, the intended action should not be permitted to be instituted prior to the effective date of a negotiated or arbitrated implementing agreement. If the Recipient fails to demonstrate that the intended action is a trackage rights, lease proceeding, or similar transaction, it shall be the burden of the Recipient to prove that under the standards and criteria referenced above, the intended action should be permitted to be instituted prior to the effective date of a negotiated or arbitrated implementing agreement. For purposes of any such arbitration, the time period within which the parties are to respond to the list of potential arbitrators submitted by the American Arbitration Association Service shall be five (5) days, the notice of hearing may be given orally or by facsimile, the hearing will be held promptly, the award of the arbitrator shall be rendered promptly and, unless otherwise agreed to by the parties, no later than fourteen (14) days from the date of closing the hearings, with five (5) additional days for mailing if posthearing briefs are requested by either party. The intended change shall not be instituted during the pendency of any arbitration proceedings under this subparagraph (c).

(5)(d) If an intended change within the purview of this paragraph (5) is instituted before an implementing agreement is reached or a final arbitration decision is rendered pursuant to subparagraph (b), all employees affected shall be kept financially whole, as if the noticed and implemented action has not taken place, from the time they are affected until the effective date of an implementing agreement or final arbitration decision. This protection shall be in addition to the protective period defined in paragraph (14) of this arrangement, which period shall begin on the effective date of the implementing agreement or final arbitration decision rendered pursuant to subparagraph (b).

An employee selecting, bidding on, or hired to fill any position established as a result of a noticed and implemented action prior to the consummation of an implementing agreement or final arbitration decision shall accumulate no benefits under this arrangement as a result thereof during that period prior to the consummation of an implementing agreement or final arbitration decision pursuant to subparagraph (b).

(6)(a) Whenever an employee, retained in service, recalled to service, or employed by the Recipient pursuant to paragraphs (5), (7)(e), or (18) hereof is placed in a worse position with respect to compensation as a result of the Project, the employee shall be considered a "displaced employee", and shall be paid a monthly "displacement allowance" to be determined in accordance with this paragraph. Said displacement allowance shall be paid each displaced employee during the protective period so long as the employee is unable, in the exercise of his/her seniority rights, to obtain a position producing compensation equal to or exceeding the compensation the employee received in the position from which the

employee was displaced, adjusted to reflect subsequent general wage adjustments, including cost of living adjustments where provided for.

(6)(b) The displacement allowance shall be a monthly allowance determined by computing the total compensation received by the employee, including vacation allowances and monthly compensation guarantees, and his/her total time paid for during the last twelve (12) months in which the employee performed compensated service more than fifty per centum of each such month, based upon the employee's normal work schedule, immediately preceding the date of his/her displacement as a result of the Project, and by dividing separately the total compensation and the total time paid for by twelve, thereby producing the average monthly compensation and the average monthly time paid for. Such allowance shall be adjusted to reflect subsequent general wage adjustments, including cost of living adjustments where provided for. If the displaced employee's compensation in his/her current position is less in any month during his/her protective period than the aforesaid average compensation (adjusted to reflect subsequent general wage adjustments, including cost of living adjustments where provided for), the employee shall be paid the difference, less compensation for any time lost on account of voluntary absences to the extent that the employee is not available for service equivalent to his/her average monthly time, but the employee shall be compensated in addition thereto at the rate of the current position for any time worked in excess of the average monthly time paid for. If a displaced employee fails to exercise his/her seniority rights to secure another position to which the employee is entitled under the then existing collective bargaining agreement, and which carries a wage rate and compensation exceeding that of the position which the employee elects to retain, the employee shall thereafter be treated, for the purposes of this paragraph, as occupying the position the employee elects to decline.

(6)(c) The displacement allowance shall cease prior to the expiration of the protective period in the event of the displaced employee's resignation, death, retirement, or dismissal for cause in accordance with any labor agreement applicable to his/her employment.

(7)(a) Whenever any employee is laid off or otherwise deprived of employment as a result of the Project, in accordance with any collective bargaining agreement applicable to his/her employment, the employee shall be considered a "dismissed employee" and shall be paid a monthly dismissal allowance to be determined in accordance with this paragraph. Said dismissal allowance shall first be paid each dismissed employee on the thirtieth (30th) day following the day on which the employee is "dismissed" and shall continue during the protective period, as follow:

Employee's length of Service prior to adverse effect	Period of protection
1 day to 6 years	equivalent period
6 years or more	6 years

The monthly dismissal allowance shall be equivalent to one-twelfth (1/12th) of the total compensation received by the employee in the last twelve (12) months of his/her employment in which the employee performed compensated service more than fifty per centum of each such month based on the employee's normal work schedule to the date on which the employee was first deprived of employment as a result of the Project. Such allowance shall be adjusted to reflect subsequent general wage adjustments, including cost of living adjustments where provided for.

(7)(b) An employee shall be regarded as deprived of employment and entitled to a dismissal allowance when the position the employee holds is abolished as a result of the Project, or when the position the employee holds is not abolished but the employee loses that position as a result of the exercise of seniority rights by an employee whose position is abolished as a result of the Project or as a result of the exercise of seniority rights by other employees brought about as a result of the Project, and the employee is unable to obtain another position, either by the exercise of the employee's seniority rights, or through the Recipient, in accordance with subparagraph (e). In the absence of proper notice followed by an agreement or decision pursuant to paragraph (5) hereof, no employee who has been deprived of employment as a result of the Project shall be required to exercise his/her seniority rights to secure another position in order to qualify for a dismissal allowance hereunder.

(7)(c) Each employee receiving a dismissal allowance shall keep the Recipient informed as to his/her current address and the current name and address of any other person by whom the employee may be regularly employed, or if the employee is self-employed.

(7)(d) The dismissal allowance shall be paid to the regularly assigned incumbent of the position abolished. If the position of an employee is abolished when the employee is absent from service, the employee will be entitled to the dismissal allowance when the employee is available for service. The employee temporarily filling said position at the time it was abolished will be given a dismissal allowance on the basis of that position, until the regular employee is available for service, and thereafter shall revert to the employee's previous status and will be given the protections of the agreement in said position, if any are due him/her.

(7)(e) An employee receiving a dismissal allowance shall be subject to call to return to service by the employee's former employer; notification shall be in accordance with the terms of the then-existing collective bargaining agreement if the employee is represented by a union. Prior to such call to return to work by his/her employer, the employee may be required by the Recipient to accept reasonably comparable employment for which the employee is physically and mentally qualified, or for which the employee can become qualified after a reasonable training or retraining period, provided it does not require a change in residence or infringe upon the employment rights of other employees under then-existing collective bargaining agreements.

(7)(f) When an employee who is receiving a dismissal allowance again commences employment in accordance with subparagraph (e) above, said allowance shall cease while the employee is so reemployed, and the period of time during which the employee is so reemployed shall be deducted from the total period for which the employee is entitled to receive a dismissal allowance. During the time of such reemployment, the employee shall be entitled to the protections of this arrangement to the extent they are applicable.

(7)(g) The dismissal allowance of any employee who is otherwise employed shall be reduced to the extent that the employee's combined monthly earnings from such other employment or self-employment, any benefits received from any unemployment insurance law, and his/her dismissal allowance exceed the amount upon which the employee's dismissal allowance is based. Such employee, or his/her union representative, and the Recipient shall agree upon a procedure by which the Recipient shall be kept currently informed of the earnings of such employee in employment other than with the employee's former employer, including self-employment, and the benefits received.

(7)(h) The dismissal allowance shall cease prior to the expiration of the protective period in the event of the failure of the employee without good cause to return to service in accordance with the applicable labor agreement, or to accept employment as provided under subparagraph (e) above, or in the event of the employee's resignation, death, retirement, or dismissal for cause in accordance with any labor agreement applicable to his/her employment.

(7)(i) A dismissed employee receiving a dismissal allowance shall actively seek and not refuse other reasonably comparable employment offered him/her for which the employee is

physically and mentally qualified and does not require a change in the employee's place of residence. Failure of the dismissed employee to comply with this obligation shall be grounds for discontinuance of the employee's allowance; provided that said dismissal allowance shall not be discontinued until final determination is made either by agreement between the Recipient and the employee or his/her representative, or by final arbitration decision rendered in accordance with paragraph (15) of this arrangement that such employee did not comply with this obligation.

(8) In determining length of service of a displaced or dismissed employee for purposes of this arrangement, such employee shall be given full-service credits in accordance with the records and labor agreements applicable to him/her and the employee shall be given additional service credits for each month in which the employee receives a dismissal or displacement allowance as if the employee were continuing to perform services in his/her former position.

(9) No employee shall be entitled to either a displacement or dismissal allowance under paragraphs (6) or (7) hereof because of the abolishment of a position to which, at some future time, the employee could have bid, been transferred, or promoted.

(10) No employee receiving a dismissal or displacement allowance shall be deprived, during the employee's protected period, of any rights, privileges, or benefits attaching to his/her employment, including, without limitation, group life insurance, hospitalization and medical care, free transportation for the employee and the employee's family, sick leave, continued status and participation under any disability or retirement program, and such other employee benefits as Railroad Retirement, Social Security, Workmen's Compensation, and unemployment compensation, as well as any other benefits to which the employee may be entitled under the same conditions and so long as such benefits continue to be accorded to other employees of the bargaining unit, in active service or furloughed as the case may be.

(11)(a) Any employee covered by this arrangement who is retained in the service of his/her employer, or who is later restored to service after being entitled to receive a dismissal allowance, and who is required to change the point of his/her employment in order to retain or secure active employment with the Recipient in accordance with this arrangement, and who is required to move his/her place of residence, shall be reimbursed for all expenses of moving his/her household and other personal effects, for the traveling expenses for the employee and members of the employee's immediate family, including living expenses for the employee and the employee's immediate family, and for his/her own actual wage loss during the time necessary for such transfer and for a reasonable time thereafter, not to exceed five (5) working days. The exact extent of the responsibility of the Recipient under this paragraph, and the ways and means of transportation, shall be agreed upon in advance between the Recipient and the affected employee or the employee's representatives.

(11)(b) If any such employee is laid off within three (3) years after changing his/her point of employment in accordance with paragraph (a) hereof, and elects to move his/her place of

residence back to the original point of employment, the Recipient shall assume the expenses, losses and costs of moving to the same extent provided in subparagraph (a) of this paragraph (11) and paragraph (12)(a) hereof.

(11)(c) No claim for reimbursement shall be paid under the provisions of this paragraph unless such claim is presented to the Recipient in writing within ninety (90) days after the date on which the expenses were incurred.

(11)(d) Except as otherwise provided in subparagraph (b), changes in place of residence, subsequent to the initial changes as a result of the Project, which are not a result of the Project but grow out of the normal exercise of seniority rights, shall not be considered within the purview of this paragraph.

(12)(a) The following conditions shall apply to the extent they are applicable in each instance to any employee who is retained in the service of the employer (or who is later restored to service after being entitled to receive a dismissal allowance), who is required to change the point of his/her employment as a result of the Project and is thereby required to move his/her place of residence.

If the employee owns his/her own home in the locality from which the employee is required to move, the employee shall, at the employee's option, be reimbursed by the Recipient for any loss suffered in the sale of the employee's home for less than its fair market value, plus conventional fees and closing costs, such loss to be paid within thirty (30) days of settlement or closing on the sale of the home. In each case, the fair market value of the home in question shall be determined, as of a date sufficiently prior to the date of the Project, so as to be unaffected thereby. The Recipient shall, in each instance, be afforded an opportunity to purchase the home at such fair market value before it is sold by the employee to any other person and to reimburse the seller for his/her conventional fees and closing costs.

If the employee is under a contract to purchase his/her home, the Recipient shall protect the employee against loss under such contract, and in addition, shall relieve the employee from any further obligation thereunder.

If the employee holds an unexpired lease of a dwelling occupied as the employee's home, the Recipient shall protect the employee from all loss and cost in securing the cancellation of said lease.

(12)(b) No claim for loss shall be paid under the provisions of this paragraph unless such claim is presented to the Recipient in writing within one year after the effective date of the change in residence.

(12)(c) Should a controversy arise in respect to the value of the home, the loss sustained in its sale, the loss under a contract for purchase, loss and cost in securing termination of a lease, or any other question in connection with these matters, it shall be decided through a

joint conference between the employee, or his/her union, and the Recipient. In the event they are unable to agree, the dispute or controversy may be referred by the Recipient or the union to a board of competent real estate appraisers selected in the following manner: one (1) to be selected by the representatives of the employee, and one (1) by the Recipient, and these two, if unable to agree within thirty (30) days upon the valuation, shall endeavor by agreement with ten (10) days thereafter to select a third appraiser or to agree to a method by which a third appraiser shall be selected, and failing such agreement, either party may request the State and local Board of Real Estate Commissioners to designate within ten (10) days a third appraiser, whose designation will be binding upon the parties and whose jurisdiction shall be limited to determination of the issues raised in this paragraph only. A decision of a majority of the appraisers shall be required and said decision shall be final, binding, and conclusive. The compensation and expenses of the neutral appraiser including expenses of the appraisal board, shall be borne equally by the parties to the proceedings. All other expenses shall be paid by the party incurring them, including the compensation of the appraiser selected by such party.

(12)(d) Except as otherwise provided in paragraph (11)(b) hereof, changes in place of residence, subsequent to the initial changes as a result of the Project, which are not a result of the Project but grow out of the normal exercise of seniority rights, shall not be considered within the purview of this paragraph.

(12)(e) "Change in residence" means transfer to a work location which is either (A) outside a radius of twenty (20) miles of the employee's former work location and farther from the employee's residence than was his/her former work location, or (B) is more than thirty (30) normal highway route miles from the employee's residence and also farther from his/her residence than was the employee's former work location.

(13)(a) A dismissed employee entitled to protection under this arrangement may, at the employee's option within twenty-one (21) days of his/her dismissal, resign and (in lieu of all other benefits and protections provided in this arrangement) accept a lump sum payment computed in accordance with section (9) of the Washington Job Protection Agreement of May 1936:

Length of Service	Separation Allowance
1 year and less than 2 years	3 months' pay
2 years and less than 3 years	6 months' pay
3 years and less than 5 years	9 months' pay
5 years and less than 10 years	12 months' pay
10 years and less than 15 years	12 months' pay
15 years and over	12 months' pay

In the case of an employee with less than one year's service, five days' pay, computed by multiplying by 5 the normal daily earnings (including regularly scheduled overtime, but excluding other overtime payments) received by the employee in the position last occupied, for each month in which the employee performed service, will be paid as the lump sum.

Length of service shall be computed as provided in Section 7(b) of the Washington Job Protection Agreement, as follows:

For the purposes of this arrangement, the length of service of the employee shall be determined from the date the employee last acquired an employment status with the employing carrier and the employee shall be given credit for one month's service for each month in which the employee performed any service (in any capacity whatsoever) and twelve (12) such months shall be credited as one year's service. The employment status of an employee shall not be interrupted by furlough in instances where the employee has a right to and does return to service when called. In determining length of service of an employee acting as an officer or other official representative of an employee organization, the employee will be given credit for performing service while so engaged on leave of absence from the service of a carrier.

(13)(b) One month's pay shall be computed by multiplying by 30 the normal daily earnings (including regularly scheduled overtime but excluding other overtime payments) received by the employee in the position last occupied prior to time of the employee's dismissal as a result of the Project.

(14) Whenever used herein, unless the context requires otherwise, the term "protective period" means that period of time during which a displaced or dismissed employee is to be provided protection hereunder and extends from the date on which an employee is displaced or dismissed to the expiration of six (6) years therefrom, provided, however, that the protective period for any particular employee during which the employee is entitled to receive the benefits of these provisions shall not continue for a longer period following the

date the employee was displaced or dismissed than the employee's length of service, as shown by the records and labor agreements applicable to his/her employment prior to the date of the employee's displacement or dismissal.

(15)(a) In the event that employee(s) are represented by a Union, any dispute, claim, or grievance arising from or relating to the interpretation, application or enforcement of the provisions of this arrangement, not otherwise governed by paragraph 12(c), the Labor-Management Relations Act, as amended, the Railway Labor Act, as amended, or by impasse resolution provisions in a collective bargaining or protective arrangement involving the Recipient and the Union, which cannot be settled by the parties thereto within thirty (30) days after the dispute or controversy arises, may be referred by any such party to any final and binding disputes settlement procedure acceptable to the parties. In the event they cannot agree upon such procedure, the dispute, claim, or grievance may be submitted at the written request of the Recipient or the Union to final and binding arbitration. Should the parties be unable to agree upon the selection of a neutral arbitrator within ten (10) days, any party may request the American Arbitration Association to furnish, from among arbitrators who are then available to serve, five (5) arbitrators from which a neutral arbitrator shall be selected. The parties shall, within five (5) days after the receipt of such list, determine by lot the order of elimination and thereafter each shall, in that order, alternately eliminate one name until only one name remains. The remaining person on the list shall be the neutral arbitrator. Unless otherwise provided, in the case of arbitration proceedings, under paragraph (5) of this arrangement, the arbitration shall commence within fifteen (15) days after selection or appointment of the neutral arbitrator, and the decision shall be rendered within forty-five (45) days after the hearing of the dispute has been concluded and the record closed. The decision shall be final and binding. All the conditions of the arrangement shall continue to be effective during the arbitration proceedings.

(15)(b) The compensation and expenses of the neutral arbitrator, and any other jointly incurred expenses, shall be borne equally by the Union(s) and Recipient, and all other expenses shall be paid by the party incurring them.

(15)(c) In the event that employee(s) are not represented by a Union, any dispute, claim, or grievance arising from or relating to the interpretation, application or enforcement of the provisions of this arrangement which cannot be settled by the Recipient and the employee(s) within thirty (30) days after the dispute or controversy arises, may be referred by any such party to any final and binding dispute settlement procedure acceptable to the parties, or in the event the parties cannot agree upon such a procedure, the dispute or controversy may be referred to the Secretary of Labor for a final and binding determination.

(15)(d) In the event of any dispute as to whether or not a particular employee was affected by the Project, it shall be the obligation of the employee or the representative of the employee to identify the Project and specify the pertinent facts of the Project relied upon. It shall then be the burden of the Recipient to prove that factors other than the Project affected the employee. The claiming employee shall prevail if it is established that the Project had an effect upon the employee even if other factors may also have affected the employee. (See Hodgson's Affidavit in Civil Action No. 825-71).

(16) The Recipient will be financially responsible for the application of these conditions and will make the necessary arrangements so that any employee covered by this arrangement may file a written claim of its violation, through the Union, or directly if the employee is outside the bargaining unit, with the Recipient within sixty (60) days of the date the employee is terminated or laid off as a result of the Project, or within eighteen (18) months of the date the employee's position with respect to his/her employment is otherwise worsened as a result of the Project. In the latter case, if the events giving rise to the claim have occurred over an extended period, the 18-month limitation shall be measured from the last such event. No benefits shall be payable for any period prior to six (6) months from the date of the filing of any claim. Unless such claims are filed with the Recipient within said time limitations, the Recipient shall thereafter be relieved of all liabilities and obligations related to the claim.

The Recipient will fully honor the claim, making appropriate payments, or will give notice to the claimant or his/her representative of the basis for denying or modifying such claim, giving reasons, therefore. If the Recipient fails to honor such claim, the Union or non-bargaining unit employee may invoke the following procedures for further joint investigation of the claim by giving notice in writing. Within ten (10) days from the receipt of such notice, the parties shall exchange such factual material as may be requested of them relevant to the disposition of the claim and shall jointly take such steps as may be necessary or desirable to obtain from any third party such additional factual materials as may be relevant. In the event the Recipient rejects the claim, the claim may be processed to arbitration as hereinabove provided by paragraph (15).

(17) Nothing in this arrangement shall be construed as depriving any employee of any rights or benefits which such employee may have under existing employment or collective bargaining agreements or otherwise; provided that there shall be no duplication of benefits to any employee, and, provided further, that any benefit under this arrangement shall be construed to include the conditions, responsibilities, and obligations accompanying such benefit. This arrangement shall not be deemed a waiver of any rights of any Union or of any represented employee derived from any other agreement or provision of federal, state or local law.

(18) During the employee's protective period, a dismissed employee shall, if the employee so requests, in writing, be granted priority of employment or reemployment to fill any vacant position within the jurisdiction and control of the Recipient reasonably comparable to that which the employee held when dismissed, including those in the employment of any entity bound by this arrangement pursuant to paragraph (21) herein, for which the employee is, or by training or retraining can become, qualified; not, however, in contravention of collective bargaining agreements related thereto. In the event such employee requests such training or re-training to fill such vacant position, the Recipient shall provide for such training or re-training at no cost to the employee. The employee shall be paid the salary or hourly rate provided for in the applicable collective bargaining agreement or otherwise established in personnel policies or practices for such position, plus any displacement allowance to which the employee may be otherwise entitled. If such dismissed employee who has made such request fails, without good cause, within ten (10) days to accept an offer of a position comparable to that which the employee held when dismissed for which the employee is qualified, or for which the employee has satisfactorily completed such training, the employee shall, effective at the expiration of such ten-day period, forfeit all rights and benefits under this arrangement.

As between employees who request employment pursuant to this paragraph, the following order where applicable shall prevail in hiring such employees:

(a) Employees in the craft or class of the vacancy shall be given priority over employees without seniority in such craft or class;

(b) As between employees having seniority in the craft or class of the vacancy, the senior employees, based upon their service in that craft or class, as shown on the appropriate seniority roster, shall prevail over junior employees;

(c) As between employees not having seniority in the craft or class of the vacancy, the senior employees, based upon their service in the crafts or classes in which they do have seniority as shown on the appropriate seniority rosters, shall prevail over junior employees.

(19) The Recipient will post, in a prominent and accessible place, a notice stating that the Recipient has received federal assistance under the Federal Transit statute and has agreed to comply with the provisions of 49 U.S.C., Section 5333(b). This notice shall also specify the terms and conditions set forth herein for the protection of employees. The Recipient shall maintain and keep on file all relevant books and records in sufficient detail as to provide the basic information necessary to the proper application, administration, and enforcement of this arrangement and to the proper determination of any claims arising thereunder.

(20) In the event the Project is approved for assistance under the statute, the foregoing terms and conditions shall be made part of the contract of assistance between the federal government and the applicant for federal funds and between the applicant and any recipient of federal funds; provided, however, that this arrangement shall not merge into the contract

of assistance, but shall be independently binding and enforceable by and upon the parties thereto, and by any covered employee or his/her representative, in accordance with its terms, nor shall any other employee protective agreement merge into this arrangement, but each shall be independently binding and enforceable by and upon the parties thereto, in accordance with its terms.

(21) This arrangement shall be binding upon the successors and assigns of the parties hereto, and no provisions, terms, or obligations herein contained shall be affected, modified, altered, or changed in any respect whatsoever by reason of the arrangements made by or for the Recipient to manage and operate the system.

Any person, enterprise, body, or agency, whether publicly - or privately-owned, which shall undertake the management, provision and/or operation of the Project services or the Recipient's transit system, or any part or portion thereof, under contractual arrangements of any form with the Recipient, its successors or assigns, shall agree to be bound by the terms of this arrangement and accept the responsibility with the Recipient for full performance of these conditions. As a condition precedent to any such contractual arrangements, the Recipient shall require such person, enterprise, body or agency to so agree.

(22) In the event of the acquisition, assisted with Federal funds, of any transportation system or services, or any part or portion thereof, the employees of the acquired entity shall be assured employment, in comparable positions, within the jurisdiction and control of the acquiring entity, including positions in the employment of any entity bound by this arrangement pursuant to paragraph (21). All persons employed under the provisions of this paragraph shall be appointed to such comparable positions without examination, other than that required by applicable federal, state or federal law or collective bargaining agreement, and shall be credited with their years of service for purposes of seniority, vacations, and pensions in accordance with the records of their former employer and/or any applicable collective bargaining agreements.

(23) The employees covered by this arrangement shall continue to receive any applicable coverage under Social Security, Railroad Retirement, Workmen's Compensation, unemployment compensation, and the like. In no event shall these benefits be worsened as a result of the Project.

(24) In the event any provision of this arrangement is held to be invalid, or otherwise unenforceable under the federal, state, or local law, in the context of a particular Project, the remaining provisions of this arrangement shall not be affected and the invalid or unenforceable provision shall be renegotiated by the Recipient and the interested Union representatives, if any, of the employees involved for purpose of adequate replacement under Section 5333(b). If such negotiation shall not result in mutually satisfactory agreement any party may invoke the jurisdiction of the Secretary of Labor to determine substitute fair and equitable employee protective arrangements for application only to the particular

Project, which shall be incorporated in this arrangement only as applied to that Project, and any other appropriate action, remedy, or relief.

(25) If any employer of the employees covered by this arrangement shall have rearranged or adjusted its forces in anticipation of the Project, with the effect of depriving an employee of benefits to which the employee should be entitled under this arrangement, the provisions of this arrangement shall apply to such employee as of the date when the employee was so affected.

C. Acceptance of Special Section 5333(b) Warranty

I, (Name and Title) Dexter Edwards, Chairperson
(Name and Title)

do hereby certify that

Duplin County
(Legal Name of Applicant/Recipient)

has agreed to the terms and conditions of this Warranty; will accept this agreement as part of the contract of assistance with the North Carolina Department of Transportation; and will post, in a prominent and accessible place, the terms and conditions of the Warranty with a notice stating that the Recipient has received federal assistance under the Federal Transit statute and has agreed to comply with these terms.

Dexter B. Edwards 6/16/2025
Signature of Authorized Official Date

Measuring and Monitoring Equivalency for a
General Public Demand Responsive Transportation Service

Criteria/Requirement	Data and Analysis to Ensure Equivalency
Service Area	Duplin County. Other counties as requested/approved; New Hanover, Pender, Onslow, Pitt, Lenoir, Sampson, Cumberland, Wayne, Johnston, Wake, Durham, Orange and Harnett
Response Time	Same for everyone
Fares	No fares are being collected
Days and Hours	Monday through Friday 5:00am – 5:00pm Same for everyone
Trip Purposes	Medical, employment, general public, shopping, education, nutrition site, outreach Same for everyone
Capacity Constraints:	Same for everyone
Trip Denials	Same for everyone
Trip Caps	Same for everyone
Waiting Lists	Same for everyone
Missed Trips	Same for everyone
On-Time Performance	Same for everyone
Travel Time	1.5 hours maximum for in-county Same for everyone

Comparison of ADA Regulatory Requirements for General Public Demand Responsive Services versus ADA Complementary Paratransit Services

Criteria/Requirement	General Public Demand Responsive Transportation Services (Equivalency)	ADA Complementary Paratransit Services (Comparable to Fixed Route)
Type of Service (DTD v CTC)	Whatever policy you set. Same for everyone.	Origin-to-destination
Service Area	Same as everyone else	% of a mile of all non-commuter fixed routes
Response Time	Same as everyone else	Next-day service
Fares	Same for all	2 times base fixed route fare
Days and Hours	Same for all	All the fixed route hours
Trip Purpose	Can set policy ; same for all	All trip purposes; no priorities
Capacity Constraints	Same for all	No capacity constraints
Information and Communication Access	Provide accessible information and communications	Provide accessible information and communications

(Required of all Applicants that plan to procure inaccessible vehicles or have them in their fleet)

CERTIFICATION OF EQUIVALENT SERVICE

Duplin County certifies that its demand responsive service offered to individuals with disabilities as defined in 49 CFR 37.3), including individuals who use wheelchairs, is equivalent to the level and quality of service offered to individuals without disabilities. Such service, when viewed in its entirety, is provided in the most integrated setting feasible and is equivalent with respect to:

- 1) Response time;
- 2) Fares;
- 3) Geographic service area;
- 4) Hours and days of service;
- 5) Restrictions or priorities based on trip purpose;
- 6) Availability of information and reservation capability; and
- 7) Constraints on capacity or service availability.

In accordance with 49 CFR 37.77, public funded entities operating demand responsive systems for the general public which receive financial assistance under section 18 of the Federal Transit Act must file this certification with the appropriate state program office before procuring any inaccessible vehicle. NCDOT also requires state funded entities that do not receive Federal Transit Administration (FTA) funds to file this certification as well. This certification is valid for no longer than one year from its date of filing.

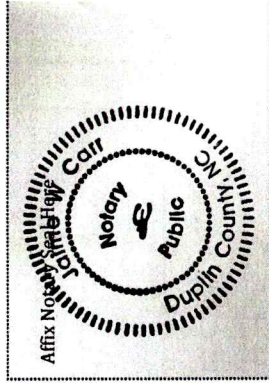
The NCDOT Integrated Mobility Division requires all participants to certify equivalent service when requesting to purchase non-ADA accessible vehicles. By signing this certification, the above-named agency is certifying that it has a mechanism in place to provide rides to individuals with disabilities. The ride must be provided in a manner equivalent to the service provided by the above-named agency to individuals without disabilities. Verification must include the attached form entitled *Measuring and Monitoring Equivalency for a General Public Demand Responsive Transportation Service*.

Jaime W. Carr
Signature of Authorized Official

Seal Subscribed and sworn to me
(date) 6/16/2025

Jaime W. Carr
Notary Public
Jaime W. Carr
1899 Sarecta Rd Pink Hill NC 28572
Printed Name and Address

My commission expires
(date) 4/23/2028



(Required of all Applicants)

CERTIFICATION AND RESTRICTIONS ON LOBBYING

I, Dexter Edwards, on behalf of
Name of Authorized Official

Duplin County Board of County Commissioners
Legal Name of Applicant

Hereby certifies that:

No Federal/State appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any Federal/State agency, a Member of Congress or State Legislature, an employee of a member of Congress or State Legislature, or an officer or employee of Congress or State Legislature in connection with the awarding of any Federal/State contract, the making of any Federal/State grant, the making of any Federal/State loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal/State contract, grant, loan, or cooperative agreement.

If any funds other than Federal/State appropriated funds have been paid or will be paid to any person influencing or attempting to influence an officer or employee of any Federal/State agency, a Member of Congress or State Legislature, an employee of a member of Congress or State Legislature, or an officer or employee of Congress or State Legislature in connection with the Federal/State contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form - LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.

The undersigned shall require that the language of this certification be included in the award documents for all sub-awards at all tiers (including sub-contracts, sub-grants and contracts under grants, loans, and cooperative agreements) and that all sub-recipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by 31 U.S.C. § 1352 (as amended by the Lobbying Disclosure Act of 1995). Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

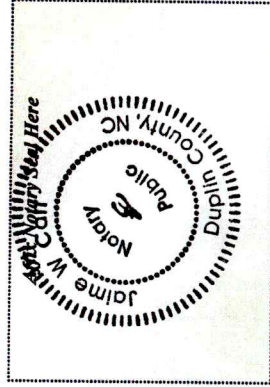
The undersigned certifies or affirms the truthfulness and accuracy of the contents of the statements submitted on or with this certification and understands that the provisions of 31 U.S.C. Section 3801, et seq., are applicable thereto.

Jaime W. Carr
Signature of Authorized Official

Seal Subscribed and sworn to me
(date) 6/16/2025

Jaime W. Carr
Notary Public
Jaime W. Carr
1899 Sarecta Rd Pink Hill NC 28572
Printed Name and Address

My commission expires
(date) 4/23/2028



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8. All local government and public authority contracts for audit or audit-related work require the approval of the Secretary of the LGC. This includes annual or special audits, agreed upon procedures related to internal controls, bookkeeping or other assistance necessary to prepare the Governmental Unit's records for audit, financial statement preparation, any finance-related investigations, or any other audit-related work in the State of North Carolina. Approval is also required for the Alternative Compliance Examination Engagement for auditing the Coronavirus State and Local Fiscal Recovery Funds expenditures as allowed by US Treasury. Approval is not required on audit contracts and invoices for system improvements and similar services of a non-auditing nature.

9. Invoices for services rendered under these contracts shall not be paid by the Governmental Unit(s) until the invoice has been approved by the Secretary of the LGC. This also includes any progress billings [G.S. 159-34 and 115C-447]. All invoices for audit work shall be submitted in PDF format to the Secretary of the LGC for approval. The invoice marked 'approved' with approval date shall be returned to the Auditor to present to the Governmental Unit(s) for payment. This paragraph is not applicable to contracts for audits of hospitals.

10. In consideration of the satisfactory performance of the provisions of this contract, the Governmental Unit(s) shall pay to the Auditor, upon approval by the Secretary of the LGC if required, the fee, which includes any costs the Auditor may incur from work paper or peer reviews or any other quality assurance program required by third parties (federal and state grantor and oversight agencies or other organizations) as required under the Federal and State Single Audit Acts. This does not include fees for any pre-issuance reviews that may be required by the NC Association of CPAs (NCACPA) Peer Review Committee or NC State Board of CPA Examiners (see Item 13).

11. If the Governmental Unit(s) has/have outstanding revenue bonds, the Auditor shall submit to LGC Staff, either in the notes to the audited financial statements or as a separate report, a calculation demonstrating compliance with the revenue bond rate covenant. Additionally, the Auditor shall submit to LGC Staff simultaneously with the Governmental Unit's (Units') audited financial statements any other bond compliance statements or additional reports required by the authorizing bond documents, unless otherwise specified in the bond documents.

12. After completing the audit, the Auditor shall submit to the Governing Board a written report of audit. This report shall include, but not be limited to, the following information: (a) Management's Discussion and Analysis, (b) the financial statements and notes of the Governmental Unit(s) and all of its component units prepared in accordance with GAAP, (c) supplementary information requested by the Governmental Unit(s) or required for full disclosure under the law, and (d) the Auditor's opinion on the material presented. The Auditor shall furnish the required number of copies of the report of audit to the Governing Board upon completion.

13. If the audit firm is required by the NC State Board, the NCACPA Peer Review Committee, or the Secretary of the LGC to have a pre-issuance review of its audit work, there shall be a statement in the engagement letter indicating the pre-issuance review requirement. There also shall be a statement that the Governmental Unit(s) shall not be billed for the pre-issuance review. The pre-issuance review shall be performed prior to the completed audit being submitted to LGC Staff. The pre-issuance review report shall accompany the audit report upon submission to LGC Staff.

14. The Auditor shall submit the report of audit in PDF format to LGC Staff. For audits of units other than hospitals, the audit report should be submitted when (or prior to) submitting the final invoice for services rendered. The report of audit, as filed with the Secretary of the LGC, becomes a matter of public record for inspection, review and copy in the offices of the LGC by any interested parties. Any subsequent revisions to these reports shall be sent to the Secretary of the LGC. These audited financial statements, excluding the Auditors' opinion, may be used in the preparation of official statements for debt offerings by municipal bond rating services to fulfill secondary market disclosure requirements of the Securities and Exchange Commission and for other lawful purposes of the Governmental Unit(s) without requiring consent of the Auditor. If the LGC Staff determines that corrections need to be made to the Governmental Unit's (Units') financial statements and/or the compliance section, those corrections shall be provided within three business days of notification unless another deadline is agreed to by LGC Staff.

15. Should circumstances disclosed by the audit call for a more detailed investigation by the Auditor than necessary under ordinary circumstances, the Auditor shall inform the Governing Board in writing of the need for such additional investigation and the additional compensation required therefore. Upon approval by the Secretary of the LGC, this contract may be modified or amended to include the increased time, compensation, or both as may be agreed upon by the Governing Board and the Auditor.

16. If an approved contract needs to be modified or amended for any reason, the change shall be made in writing and pre-audited if the change includes a change in audit fee (pre-audit requirement does not apply to hospitals). This amended contract shall be completed in full, including a written explanation of the change, signed and dated by all original parties to the contract. It shall then be submitted to the Secretary of the LGC for approval. No change to the audit contract shall be effective unless approved by the Secretary of the LGC.

17. A copy of the engagement letter, issued by the Auditor and signed by both the Auditor and the Governmental Unit(s), shall be attached to this contract, and except for fees, work, and terms not related to audit services, shall be incorporated by reference as if fully set forth herein as part of this contract. In case of conflict between the terms of the engagement letter and the terms of this contract, the terms of this contract shall take precedence. Engagement letter terms that conflict with the contract are deemed to be void unless the conflicting terms of this contract are specifically deleted in Item 30 of this contract. Engagement letters containing indemnification clauses shall not be accepted by LGC Staff.

18. Special provisions should be limited. Please list any special provisions in an attachment.

19. A separate contract should not be made for each division to be audited or report to be submitted. If a DPCU is subject to the audit requirements detailed in the Local Government Budget and Fiscal Control Act and a separate audit report is issued, a separate audit contract is required. If a separate report is not to be issued and the DPCU is included in the primary government audit, the DPCU shall be named along with the primary government on this audit contract. DPCU Board approval date, signatures from the DPCU Board chairman and finance officer also shall be included on this contract.

20. The contract shall be executed, pre-audited (pre-audit requirement does not apply to hospitals), and physically signed by all parties including Governmental Unit(s) and the Auditor, then submitted in PDF format to the Secretary of the LGC.

21. The contract is not valid until it is approved by the Secretary of the LGC. The staff of the LGC shall notify the Governmental Unit and Auditor of contract approval by email. The audit should not be started before the contract is approved.

22. Retention of Client Records: Auditors are subject to the NC State Board of CPA Examiners' Retention of Client Records Rule 21 NCAC 08N .0305 as it relates to the provision of audit and other attest services, as well as non-attest services. Clients and former clients should be familiar with the requirements of this rule prior to requesting the return of records.

23. This contract may be terminated at any time by mutual consent and agreement of the Governmental Unit(s) and the Auditor, provided that (a) the consent to terminate is in writing and signed by both parties, (b) the parties have agreed on the fee amount which shall be paid to the Auditor (if applicable), and (c) no termination shall be effective until approved in writing by the Secretary of the LGC.

24. The Governmental Unit's (Units') failure or forbearance to enforce, or waiver of, any right or an event of breach or default on one occasion or instance shall not constitute the waiver of such right, breach or default on any subsequent occasion or instance.

25. There are no other agreements between the parties hereto and no other agreements relative hereto that shall be enforceable unless entered into in accordance with the procedure set out herein and approved by the Secretary of the LGC.

26. E-Verify. Auditor shall comply with the requirements of NCGS Chapter 64 Article 2. Further, if Auditor utilizes any subcontractor(s), Auditor shall require such subcontractor(s) to comply with the requirements of NCGS Chapter 64, Article 2.

27. **Applicable to audits with fiscal year ends of June 30, 2020 and later.** For all non-attest services, the Auditor shall adhere to the independence rules of the AICPA Professional Code of Conduct and *Government Auditing Standards, 2018 Revision* (as applicable). Preparing financial statements in their entirety shall be deemed a "significant threat" requiring the Auditor to apply safeguards sufficient to reduce the threat to an acceptable level. If the Auditor cannot reduce the threats to an acceptable level, the Auditor cannot complete the audit. If the Auditor is able to reduce the threats to an acceptable level, the documentation of this determination, including the safeguards applied, must be included in the audit workpapers.

All non-attest service(s) being performed by the Auditor that are necessary to perform the audit must be identified and included in this contract. The Governmental Unit shall designate an individual with the suitable skills, knowledge, and/or experience (SKE) necessary to oversee the services and accept responsibility for the results of the services performed. If the Auditor is able to identify an individual with the appropriate SKE, s/he must document and include in the audit workpapers how he/she reached that conclusion. If the Auditor determines that an individual with the appropriate SKE cannot be identified, the Auditor cannot perform both the non-attest service(s) and the audit. See "Fees for Audit Services" page of this contract to disclose the person identified as having the appropriate SKE for the Governmental Unit.

28. **Applicable to audits with fiscal year ends of June 30, 2021 and later.** The auditor shall present the audited financial statements including any compliance reports to the government unit's governing body or audit committee in an official meeting in open session as soon as the audited financial statements are available but not later than 45 days after the submission of the audit report to the Secretary. The auditor's presentation to the government unit's governing body or audit committee shall include:

- a) the description of each finding, including all material weaknesses and significant deficiencies, as found by the auditor, and any other issues related to the internal controls or fiscal health of the government unit as disclosed in the management letter, the Single Audit or Yellow Book reports, or any other communications from the auditor regarding internal controls as required by current auditing standards set by the Accounting Standards Board or its successor;
- b) the status of the prior year audit findings;
- c) the values of Financial Performance Indicators based on information presented in the audited financial statements; and
- d) notification to the governing body that the governing body shall develop a "Response to the Auditor's Findings, Recommendations, and Fiscal Matters," if required under 20 NCAC 03 .0508.

29. Information based on the audited financial statements shall be submitted to the Secretary for the purpose of identifying Financial Performance Indicators and Financial Performance Indicators of Concern. See 20 NCAC 03 .0502(c)(6).

30. All of the above paragraphs are understood and shall apply to this contract, except the following numbered paragraphs shall be deleted (See Item 17 for clarification).

31. The process for submitting contracts, audit reports and invoices is subject to change. Auditors and units should use the submission process and instructions in effect at the time of submission. Refer to the N.C. Department of State Treasurer website at <https://www.nctreasurer.com/state-and-local-government-finance-division/local-government-commission/submitting-your-audit>

32. All communications regarding audit contract requests for modification or official approvals will be sent to the email addresses provided on the signature pages that follow.

33. Modifications to the language and terms contained in this contract form (LGC-205) are not allowed.

Fees for Audit Services

1. For all non-attest services, the Auditor shall adhere to the independence rules of the AICPA Professional Code of Conduct (as applicable) and *Government Auditing Standards, 2018 Revision*. Refer to Item 27 of this contract for specific requirements. The following information must be provided by the Auditor; contracts presented to the LGC without this information will be not be approved.

Financial statements were prepared by: ☒ Auditor ☐ Governmental Unit ☐ Third Party

If applicable: Individual at Governmental Unit designated to have the suitable skills, knowledge, and/or experience (SKE) necessary to oversee the non-attest services and accept responsibility for the results of these services:

Name:

Chelsey Lanier

Title and Unit / Company:

Finance Officer/Duplin County

Email Address:

chelsey.lanier@duplincountync.com

OR Not Applicable ☐ (Identification of SKE individual on the LGC-205 Contract is not applicable for GAAS-only audits or audits with FYEs prior to June 30, 2020.)

2. Fees may not be included in this contract for work performed on Annual Financial Information Reports (AFIRs), Form 990s, or other services not associated with audit fees and costs. Such fees may be included in the engagement letter but may not be included in this contract or in any invoices requiring approval of the LGC. See Items 8 and 13 for details on other allowable and excluded fees.

3. The audit fee information included in the table below for both the Primary Government Fees and the DPCU Fees (if applicable) should be reported as a specific dollar amount of audit fees for the year under this contract. If any language other than an amount is included here, the contract will be returned to the audit form for correction.

4. Prior to the submission of the completed audited financial report and applicable compliance reports subject to this contract, or to an amendment to this contract (if required) the Auditor may submit interim invoices for approval for services rendered under this contract to the Secretary of the LGC, not to exceed 75% of the billings for the unit's last annual audit that was submitted to the Secretary of the LGC. All invoices for services rendered in an audit engagement as defined in 20 NCAC .0503 shall be submitted to the Commission for approval before any payment is made. Payment before approval is a violation of law. (This paragraph not applicable to contracts and invoices associated with audits of hospitals).

Primary Government Unit	Duplin County
Audit Fee (financial and compliance if applicable)	\$ 53,420
Fee per Major Program (if not included above)	\$ 3,000 per major program (10 major programs anticipated)
Additional Fees Not Included Above (if applicable):	
Financial Statement Preparation (incl. notes and RSI)	\$ 14,380
All Other Non-Attest Services	\$ 2,000
TOTAL AMOUNT NOT TO EXCEED	\$ 99,800

Discretely Presented Component Unit	Duplin County Tourism Authority
Audit Fee (financial and compliance if applicable)	\$
Fee per Major Program (if not included above)	\$
Additional Fees Not Included Above (if applicable):	
Financial Statement Preparation (incl. notes and RSI)	\$
All Other Non-Attest Services	\$
TOTAL AMOUNT NOT TO EXCEED	\$

Signature Page

Audit Firm

Audit Firm*	
RH CPAs, PLLC	
Authorized Firm Representative (typed or printed)*	Signature* Diana Hardy
Diana Hardy	Email Address*
Date*	dhardy@rh-accounting.com
05/29/25	

Governmental Unit

Governmental Unit*	
Duplin County	
Date Governing Board Approved Audit Contract*	1
Mayor/Chairperson (typed or printed)*	Signature* Dexter B. Edwards
Dexter B. Edwards	Email Address*
Date	dexter.edwards@duplinnc.gov
6/16/2025	

Chair of Audit Committee (typed or printed, or "NA")	Signature
Date	Email Address

Governmental Unit – Pre-Audit Certificate

Required by G.S. 159-28(a1) or G.S. 115C-441(a1). Not applicable to hospital contracts.

This instrument has been pre-audited in the manner required by The Local Government Budget and Fiscal Control Act or by the School Budget and Fiscal Control Act.

Sum Obligated by This Transaction:	\$	99,800
Primary Governmental Unit Finance Officer* (typed or printed)	Signature*	
Date of Pre-Audit Certificate*	Email Address*	

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SIGNATURE PAGE – DPCU
(complete only if applicable)

DISCRETELY PRESENTED COMPONENT UNIT

DPCU*	Duplin County Tourism Authority		
Date DPCU Governing Board Approved Audit Contract* (Enter date in box to right)			
DPCU Chairperson (typed or printed)*		Signature*	
Date*		Email Address*	

Chair of Audit Committee (typed or printed, or "NA")	Signature
Date	Email Address

DPCU – PRE-AUDIT CERTIFICATE

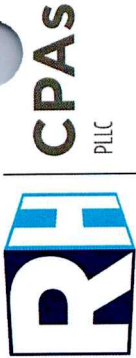
Required by G.S. 159-28(a1) or G.S. 115C-441(a1). Not applicable to hospital contracts.

This instrument has been pre-audited in the manner required by The Local Government Budget and Fiscal Control Act or by the School Budget and Fiscal Control Act.

Sum Obligated by this Transaction:	\$
DPCU Finance Officer (typed or printed)*	Signature*
Date of Pre-Audit Certificate*	Email Address*

Remember to print this form, and obtain all required signatures prior to submission.

PRINT



Member:
North Carolina Association
of Certified Public Accountants

Member:
American Institute of
Certified Public Accountants

Accounting • Tax • Advisory

May 29, 2025

To the Board of Commissioners
Duplin County
Kenansville, North Carolina

We are pleased to confirm our understanding of the services we are to provide Duplin County for the year ended June 30, 2025.

Audit Scope and Objectives

We will audit the financial statements of the governmental activities, the business-type activities, the aggregate discretely presented component unit, each major fund, and the aggregate remaining fund information, including the disclosures, which collectively comprise the basic financial statements, of Duplin County as of and for the year ended June 30, 2025. Accounting standards generally accepted in the United States of America (GAAS) provide for certain required supplementary information (RSI), such as management's discussion and analysis (MD&A), to supplement Duplin County's basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of our engagement, we will apply certain limited procedures to Duplin County's RSI in accordance with GAAS. These limited procedures will consist of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We will not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance. The following RSI is required by generally accepted accounting principles and will be subjected to certain limited procedures, but will not be audited:

- 1) Management's Discussion and Analysis
- 2) Schedule of Total Pension Liability as a Percentage of Covered Payroll for the Law Enforcement Officers' Special Separation Allowance
- 3) Schedule of Changes in Total Pension Liability – Law Enforcement Officers' Special Separation Allowance
- 4) Schedule of the Proportionate Share of the Net Pension Liability (Asset) for Local Government Employees' Retirement System
- 5) Schedule of Contributions to Local Government Employees' Retirement System
- 6) Schedule of Changes in Total OPEB Liability and Related Ratios

LEXINGTON
(336) 248-8281

CHARLOTTE
(704) 377-0960

GREENSBORO
(336) 481-0167

We have also been engaged to report on supplementary information other than RSI that accompanies Duplin County's financial statements. We will subject the following supplementary information to the auditing procedures applied in our audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America, and we will provide an opinion on it in relation to the financial statements as a whole, in a report combined with our auditor's report on the financial statements:

- 1) Schedule of expenditures of Federal and State awards
- 2) Individual Fund Statements and Schedules

The following other information accompanying the financial statements will not be subjected to the auditing procedures applied in our audit of the financial statements, and our auditor's report will not provide an opinion or any assurance on that other information.

- 1) Statistical Section

The objectives of our audit are to obtain reasonable assurance as to whether the financial statements as a whole are free from material misstatement, whether due to fraud or error; issue an auditors' report that includes our opinion about whether your financial statements are fairly presented, in all material respects, in conformity with GAAP; and report on the fairness of the supplementary information referred to in the second paragraph when considered in relation to the financial statements as a whole. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS and *Government Auditing Standards* will always detect a material misstatement when it exists. Misstatements, including omissions, can arise from fraud or error and are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment of a reasonable user made based on the financial statements. The objectives also include reporting on:

Internal control over financial reporting and compliance with provisions of laws, regulations, contracts, and award agreements, noncompliance with which could have a material effect on the financial statements in accordance with *Government Auditing Standards*.

Internal control over compliance related to major programs and an opinion (or disclaimer of opinion) on compliance with federal statutes, regulations, and the terms and conditions of federal awards that could have a direct and material effect on each major program in accordance with the Single Audit Act Amendments of 1996 and Title 2 U.S. *Code of Federal Regulations* (CFR) Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance).

Auditors' Responsibilities for the Audit of the Financial Statements and Single Audit

We will conduct our audit in accordance with GAAS; the standards for financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; the Single Audit Act Amendments of 1996; and the provisions of the Uniform Guidance, and will include tests of accounting records, a determination of major program(s) in accordance with Uniform Guidance, and other procedures we consider necessary to enable us to express such opinions. As part of an audit in accordance with GAAS and *Government Auditing Standards*, we exercise professional judgment and maintain professional skepticism throughout the audit.

We will evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management. We will also evaluate the overall presentation of the financial statements, including the

disclosures, and determine whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation. We will plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the government or to acts by management or employees acting on behalf of the government. Because the determination of waste and abuse is subjective, *Government Auditing Standards* do not expect auditors to perform specific procedures to detect waste or abuse in financial audits nor do they expect auditors to provide reasonable assurance of detecting waste or abuse.

Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, there is an unavoidable risk that some material misstatements may not be detected by us, even though the audit is properly planned and performed in accordance with GAAS. In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements. However, we will inform the appropriate level of management of any material errors, fraudulent financial reporting, or misappropriation of assets that comes to our attention. We will also inform the appropriate level of management of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential. We will include such matters in the reports required for a Single Audit. Our responsibility as auditors is limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as auditors.

We will also conclude, based on the audit evidence obtained, whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the government's ability to continue as a going concern for a reasonable period of time.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts; tests of the physical existence of inventories, and direct confirmation of receivables and certain assets and liabilities by correspondence with selected customers, creditors, and financial institutions. We will also request written representations from your attorneys as part of the engagement.

We have identified the following significant risk(s) of material misstatement as part of our audit planning:

A presumed risk of material misstatement related to revenue recognition exists. We consider the risk to be the existence and cut-off of income for all revenue streams. There is also risk of management bias in developing estimates of allowance for doubtful accounts.

A presumed risk of management override of controls exists. We consider timing, resources, and control design to be the underlying drivers for this type of risk.

Expenses related to federal or state grants are assessed as higher risk due to the nature of timing and considerations for compliance requirements.



We may, from time to time and depending on the circumstances, use third-party service providers in serving your account. We may share confidential information about you with these service providers but remain committed to maintaining the confidentiality and security of your information. Accordingly, we maintain internal policies, procedures, and safeguards to protect the confidentiality of your personal information. In addition, we will secure confidentiality agreements with all service providers to maintain the confidentiality of your information and we will take reasonable precautions to determine that they have appropriate procedures in place to prevent the unauthorized release of your confidential information to others. In the event that we are unable to secure an appropriate confidentiality agreement, you will be asked to provide your consent prior to the sharing of your confidential information with the third-party service provider. Furthermore, we will remain responsible for the work provided by any such third-party service providers.

Our audit of financial statements does not relieve you of your responsibilities.

Audit Procedures—Internal Control

We will obtain an understanding of the government and its environment, including the system of internal control, sufficient to identify and assess the risks of material misstatement of the financial statements, whether due to error or fraud, and to design and perform audit procedures responsive to those risks and obtain evidence that is sufficient and appropriate to provide a basis for our opinions. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentation, or the override of internal control. Tests of controls may be performed to test the effectiveness of certain controls that we consider relevant to preventing and detecting errors and fraud that are material to the financial statements and to preventing and detecting misstatements resulting from illegal acts and other noncompliance matters that have a direct and material effect on the financial statements. Our tests, if performed, will be less in scope than would be necessary to render an opinion on internal control and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to *Government Auditing Standards*.

As required by the Uniform Guidance, we will perform tests of controls over compliance to evaluate the effectiveness of the design and operation of controls that we consider relevant to preventing or detecting material noncompliance with compliance requirements applicable to each major federal award program. However, our tests will be less in scope than would be necessary to render an opinion on those controls and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to the Uniform Guidance.

An audit is not designed to provide assurance on internal control or to identify significant deficiencies or material weaknesses. Accordingly, we will express no such opinion. However, during the audit, we will communicate to management and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards, *Government Auditing Standards*, and the Uniform Guidance.

Audit Procedures—Compliance

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of Duplin County's compliance with provisions of applicable laws, regulations, contracts, and agreements, including grant agreements. However, the objective of those procedures will not be to provide an opinion on overall compliance, and we will not express such an opinion in our report on compliance issued pursuant to *Government Auditing Standards*.



The Uniform Guidance requires that we also plan and perform the audit to obtain reasonable assurance about whether the auditee has complied with federal statutes, regulations, and the terms and conditions of federal awards applicable to major programs. Our procedures will consist of tests of transactions and other applicable procedures described in the *OMB Compliance Supplement* for the types of compliance requirements that could have a direct and material effect on each of Duplin County's major programs. For federal programs that are included in the Compliance Supplement, our compliance and internal control procedures will relate to the compliance requirements that the Compliance Supplement identifies as being subject to audit. The purpose of these procedures will be to express an opinion on Duplin County's compliance with requirements applicable to each of its major programs in our report on compliance issued pursuant to the Uniform Guidance.

Responsibilities of Management for the Financial Statements and Single Audit

Our audit will be conducted on the basis that you acknowledge and understand your responsibility for (1) designing, implementing, establishing, and maintaining effective internal controls relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error, including internal controls over federal awards, and for evaluating and monitoring ongoing activities to help ensure that appropriate goals and objectives are met; (2) following laws and regulations; (3) ensuring that there is reasonable assurance that government programs are administered in compliance with compliance requirements; and (4) ensuring that management and financial information is reliable and properly reported. Management is also responsible for implementing systems designed to achieve compliance with applicable laws, regulations, contracts, and grant agreements. You are also responsible for the selection and application of accounting principles; for the preparation and fair presentation of the financial statements, schedule of expenditures of federal awards, and all accompanying information in conformity with accounting principles generally accepted in the United States of America; and for compliance with applicable laws and regulations (including federal statutes), rules, and the provisions of contracts and grant agreements (including award agreements). Your responsibilities also include identifying significant contractor relationships in which the contractor has responsibility for program compliance and for the accuracy and completeness of that information.

You are also responsible for making drafts of financial statements, schedule of expenditures of federal awards, all financial records, and related information available to us and for the accuracy and completeness of that information (including information from outside of the general and subsidiary ledgers). You are also responsible for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, such as records, documentation, identification of all related parties and all related-party relationships and transactions, and other matters; (2) access to personnel, accounts, books, records, supporting documentation, and other information as needed to perform an audit under the Uniform Guidance; (3) additional information that we may request for the purpose of the audit; and (4) unrestricted access to persons within the government from whom we determine it necessary to obtain audit evidence. At the conclusion of our audit, we will require certain written representations from you about the financial statements; schedule of expenditures of federal awards; federal award programs; compliance with laws, regulations, contracts, and grant agreements; and related matters.

Your responsibilities include adjusting the financial statements to correct material misstatements and confirming to us in the management representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements taken as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud affecting the government involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the government received in communications from employees, former employees, grantors, regulators, or others. In addition, you are responsible for identifying and ensuring that the government complies with applicable laws,



regulations, contracts, agreements, and grants. You are also responsible for taking timely and appropriate steps to remedy fraud and noncompliance with provisions of laws, regulations, contracts, and grant agreements that we report.

You are responsible for identifying all federal awards received and understanding and complying with the compliance requirements and for the preparation of the schedule of expenditures of federal awards (including notes and noncash assistance received, and COVID-19-related concepts, such as lost revenues, if applicable) in conformity with the Uniform Guidance. You agree to include our report on the schedule of expenditures of federal awards in any document that contains, and indicates that we have reported on, the schedule of expenditures of federal awards. You also agree to include the audited financial statements with any presentation of the schedule of expenditures of federal awards that includes our report. Your responsibilities include acknowledging to us in the written representation letter that (1) you are responsible for presentation of the schedule of expenditures of federal awards in accordance with the Uniform Guidance; (2) you believe the schedule of expenditures of federal awards, including its form and content, is stated fairly in accordance with the Uniform Guidance; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the schedule of expenditures of federal awards.

You are also responsible for the preparation of the other supplementary information, which we have been engaged to report on, in conformity with U.S. generally accepted accounting principles. You agree to include our report on the supplementary information in any document that contains and indicates that we have reported on the supplementary information. You also agree to include the audited financial statements with any presentation of the supplementary information that includes our report thereon OR make the audited financial statements readily available to users of the supplementary information no later than the date the supplementary information is issued with our report thereon. Your responsibilities include acknowledging to us in the written representation letter that (1) you are responsible for presentation of the supplementary information in accordance with GAAP; (2) you believe the supplementary information, including its form and content, is fairly presented in accordance with GAAP; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the supplementary information.

Management is responsible for establishing and maintaining a process for tracking the status of audit findings and recommendations. Management is also responsible for identifying and providing report copies of previous financial audits, attestation engagements, performance audits, or other studies related to the objectives discussed in the Audit Objectives section of this letter. This responsibility includes relaying to us corrective actions taken to address significant findings and recommendations resulting from those audits, attestation engagements, performance audits, or studies. You are also responsible for providing management's views on our current findings, conclusions, and recommendations, as well as your planned corrective actions, for the report, and for the timing and format for providing that information.

Other Services

We will also assist in preparing the financial statements and related notes for Duplin County in conformity with U.S. generally accepted accounting principles based on information provided by you. These nonaudit services do not constitute an audit under *Government Auditing Standards* and such services will not be conducted in accordance with *Government Auditing Standards*. We will perform the services in accordance with applicable professional standards. The other services are limited to the financial statement services previously defined. We, in our sole professional judgment, reserve the right to refuse to perform any procedure or take any action that could be construed as assuming management responsibilities.

You agree to assume all management responsibilities relating to the financial statements and related notes and any other nonaudit services we provide. You will be required to acknowledge in the management representation letter our assistance with preparation of the financial statements and related notes and that you have reviewed and approved the financial statements and related notes prior to their issuance and have accepted responsibility for them. Further, you agree to oversee the nonaudit services by designating an individual, preferably from senior management, with suitable skill, knowledge, or experience; evaluate the adequacy and results of those services; and accept responsibility for them.

Engagement Administration, Fees, and Other

We understand that your employees will prepare all cash, accounts receivable, or other confirmations we request and will locate any documents selected by us for testing.

At the conclusion of the engagement, we will complete the appropriate sections of the Data Collection Form that summarizes our audit findings. It is management's responsibility to electronically submit the reporting package (including financial statements, schedule of expenditures of federal awards, summary schedule of prior audit findings, auditor's reports, and corrective action plan) along with the Data Collection Form to the Federal Audit Clearinghouse. We will coordinate with you the electronic submission and certification. The Data Collection Form and the reporting package must be submitted within the earlier of 30 calendar days after receipt of the auditor's reports or nine months after the end of the audit period.

We will provide copies of our reports to the County; however, management is responsible for distribution of the reports and the financial statements. Unless restricted by law or regulation, or containing privileged and confidential information, copies of our reports are to be made available for public inspection.

The audit documentation for this engagement is the property of RH CPAs, PLLC and constitutes confidential information. However, subject to applicable laws and regulations, audit documentation and appropriate individuals will be made available upon request and in a timely manner to an oversight agency or its designee, a federal agency providing direct or indirect funding, or the U.S. Government Accountability Office for purposes of a quality review of the audit, to resolve audit findings, or to carry out oversight responsibilities. We will notify you of any such request. If requested, access to such audit documentation will be provided under the supervision of RH CPAs, PLLC personnel. Furthermore, upon request, we may provide copies of selected audit documentation to the aforementioned parties. These parties may intend, or decide, to distribute the copies or information contained therein to others, including other governmental agencies.

The audit documentation for this engagement will be retained for a minimum of five years after the report release date or for any additional period requested by the Oversight Agency or pass-through entity. If we are aware that a federal awarding agency, pass-through entity, or auditee is contesting an audit finding, we will contact the party(ies) contesting the audit finding for guidance prior to destroying the audit documentation.

We expect to begin our audit approximately during July 2025 and to issue our reports no later than December 31, 2025. Diana E. Hardy, CPA, CFE is the engagement partner and is responsible for supervising the engagement and signing the reports or authorizing another individual to sign them.



Our fee for these services will be at our standard hourly rates plus out-of-pocket costs (such as report reproduction, word processing, postage, travel, copies, telephone, etc.) except that we agree that our gross fee, including expenses, will not exceed \$99,800.

- Financial Audit - \$53,420
- Financial statement preparation - \$14,380
- Single Audit at \$3,000 each. We anticipate 10 Single Audits for a total of \$30,000
- Preparation of Federal Filing - \$2,000

Our standard hourly rates vary according to the degree of responsibility involved and the experience level of the personnel assigned to your audit. Our initial invoice of one-half of total fees will be rendered at the commencement of the audit. Our remaining invoices for these fees will be rendered each month as work progresses and are payable on presentation, up to 75% with a final bill produced after presentation to the Board of Commissioners. If we elect to terminate our services for nonpayment, our engagement will be deemed to have been completed upon written notification of termination, even if we have not completed our reports. You will be obligated to compensate us for all time expended and to reimburse us for all out-of-pocket costs through the date of termination. The above fee is based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the audit. If significant additional time is necessary, we will discuss it with you and arrive at a new fee estimate before we incur the additional costs.

We will notify you immediately of any circumstances we encounter that could significantly affect this initial fee estimate. Whenever possible, we will attempt to use the County's personnel to assist in the preparation of schedules and analyses of accounts. This effort could substantially reduce our time requirements and facilitate the timely conclusion of the audit.

We want our clients to receive the maximum value for our professional services and to perceive that our fees are reasonable and fair. In working to provide you with such value, we find there are certain circumstances that can cause us to perform work in excess of that contemplated in our fee estimate.

Following are some of the more common reasons for potential supplemental billings:

Changing Laws and Regulations

There are many governmental and rule-making boards that regularly add or change their requirements. Although we attempt to plan our work to anticipate the requirements that will affect our engagement, there are times when this is not possible. We will discuss these situations with you at the earliest possible time in order to make the necessary adjustments and amendments in our engagement.

Incorrect Accounting Methods or Errors in Client Records

We base our fee estimates on the expectation that client accounting records are in order so that our work can be completed using our standard testing and accounting procedures. However, should we find numerous errors, incomplete records, or the application of incorrect accounting methods, we will have to perform additional work to make the corrections and reflect those changes in the financial statements.

Failure to Prepare for the Engagement

In an effort to minimize your fees, we assign you the responsibility for the preparation of schedules and documents needed for the engagement. We also discuss matters such as availability of your key personnel, deadlines, and work

space. If your personnel are unable, for whatever reasons, to provide these items as previously agreed upon, it might substantially increase the work we must do to complete the engagement within the scheduled time.

Starting and Stopping Our Work

If we must withdraw our staff because of the condition of the client's records, or the failure to provide agreed upon items within the established timeline for the engagement, we will not be able to perform our work in a timely, efficient manner, as established by our engagement plan. This will result in additional fees, as we must reschedule our personnel and incur additional start-up costs.

Our fees are based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the audit. If significant additional time is necessary, we will discuss it with you and arrive at a new fee estimate before we incur the additional costs. Our fees for such services range from \$100-\$400 per hour.

In connection with this engagement, we may communicate with you or others via email transmission. As emails can be intercepted and read, disclosed, or otherwise used or communicated by an unintended third party, or may not be delivered to each of the parties to whom they are directed and only to such parties, we cannot guarantee or warrant that emails from us will be properly delivered and read only by these addressees. Therefore, we specifically disclaim and waive any liability or responsibility whatsoever for interception or unintentional disclosure of emails transmitted by use in connection with the performance of this engagement. In that regard, you agree that we shall have no liability for any loss or damage to any person or entity resulting from the use of email transmissions, including any consequential, incidental, direct, indirect, or special damages, such as loss of revenues, or anticipated profits, or disclosure or communication of confidential or proprietary information.

In the event we are required to respond to a court order or other legal process for the production of documents and/or testimony relative to information we obtained and/or prepared during the course of this engagement, you agree to compensate us at our hourly rates, as set forth above, for the time we expend in connection with such response, and to reimburse us for all of our out-of-pocket costs incurred in that regard.

This engagement letter is contractual in nature, and includes all of the relevant terms that will govern the engagement for which it has been prepared, the terms of this letter supersede any prior oral or written representations or commitments by or between the parties. Any material changes or additions to the terms set forth in this letter will only become effective if evidenced by a written amendment to this letter, signed by all of the parties.

Reporting

We will issue a written report upon completion of our Single Audit. Our reports will be addressed to the governance of Duplin County. Circumstances may arise in which our report may differ from its expected form and content based on the results of our audit. Depending on the nature of these circumstances, it may be necessary for us to modify our opinions, add a separate section, or add an emphasis-of-matter or other-matter paragraph to our auditors' report, or if necessary, withdraw from this engagement. If our opinions are other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed opinions, we may decline to express opinions or issue reports, or we may withdraw from this engagement.

The *Government Auditing Standards* report on internal control over financial reporting and on compliance and other matters will state that (1) the purpose of the report is solely to describe the scope of testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance, and (2) the report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. The Uniform Guidance report on internal control over compliance will state that the purpose of the report on internal control over compliance is solely to describe

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the scope of testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Both reports will state that the report is not suitable for any other purpose.

We appreciate the opportunity to be of service to Duplin County and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the enclosed copy and return it to us.

Very truly yours,

RH CPA, PLLC

RESPONSE:

This letter correctly sets forth the understanding of the Duplin County.

Management signature: _____

Title: _____

Date: _____

Governance signature: _____

Title: Chairman

Date: 6/16/2025

County of Duplin

Office of the County Commissioners



A RESOLUTION BY THE COUNTY OF DUPLIN
TO DIRECT THE EXPENDITURE OF OPIOID SETTLEMENT FUNDS

WHEREAS Duplin County has joined national settlement agreements with companies engaged in the manufacturing, distribution, and dispensing of opioids.

WHEREAS the allocation, use, and reporting of funds stemming from these national settlement agreements and certain bankruptcy resolutions ("Opioid Settlement Funds") are governed by the Memorandum of Agreement Between the State of North Carolina and Local Governments on Proceeds Relating to the Settlement of Opioid Litigation ("MOA"); the Supplemental Agreement for Additional Funds from Additional Settlements of Opioid Litigation ("SAAF"); AND SAAF-2;

WHEREAS Duplin County has received Opioid Settlement Funds pursuant to these national settlement agreements and deposited the Opioid Settlement Funds in a separate special revenue fund as required by section D of the MOA;

WHEREAS section E.6 of the MOA states that, before spending opioid settlement funds, the local government's governing body must adopt a resolution that:

- (i) indicates that it is an authorization for expenditures of opioid settlement funds; and,
- (ii) states the specific strategy or strategies the county or municipality intends to fund pursuant to Option A or Option B, using the item letter and/or number in Exhibit A or Exhibit B to identify each funded strategy; and,
- (iii) states the amount dedicated to each strategy for a specific period of time.

NOW, THEREFORE BE IT RESOLVED, in alignment with the NC MOA, SAAF, AND SAAF-2, Duplin County authorizes the expenditure of opioid settlement funds as follows:

1. First Strategy authorized (continuation)
 - a. Name of Strategy: Collaborative Strategic Planning
 - b. Strategy is included in Exhibit A
 - c. Item letter and/or number in Exhibit A or Exhibit B to the MOA: #1
 - d. Period of time during which expenditure may take place: Start date July 1, 2025, through End date June 30, 2026.
 - e. Description of the program, project, or activity: Continue the employment of a project coordinator to oversee the project and provide funding for other health department employees who may assist with executing this strategy. Continue the collaboration group to assist with strategic planning to address opioid misuse, addiction, overdose, or related issues
 - f. The dollar amount for Strategy 1 is \$87,103.70.
2. Second Strategy authorized (continuation)
 - a. Name of Strategy: Early Intervention
 - b. Strategy is included in Exhibit A
 - c. Item letter and/or number in Exhibit A or B to the MOA: #6
 - d. Period of time during which expenditure may take place: Start date July 1, 2025, through End date June 30, 2026.
 - e. Description of the program, project, or activity: Continue funding programs, services, or training to encourage early identification and intervention for children or adolescents who may be struggling with problematic use of drugs or mental health conditions, including Youth Mental Health First Aid, peer-based programs, or similar approaches. Training programs may target parents, family members, caregivers, teachers, school staff, peers, neighbors, health or human services professionals, or others in contact with children or adolescents. Continue the contract employment of educators and funding to cover other health department employees who assist to execute this strategy.



OBJECT	ACCOUNT DESCRIPTION	REQUESTED BUDGET	Collab Strat Planning	Early Intervention	Naloxone	MAT
40121	SALARIES	\$70,355.00	\$49,248.50	\$14,071.00	\$7,035.50	\$0.00
40181	SOCIAL SECURITY	\$5,383.00	\$3,768.10	\$1,076.60	\$538.30	\$0.00
40182	RETIREMENT	\$9,104.00	\$6,372.80	\$1,820.80	\$910.40	\$0.00
40183	HOSPITAL INSURANCE	\$17,060.00	\$11,942.00	\$3,412.00	\$1,706.00	\$0.00
40184	LIFE INSURANCE	\$39.00	\$27.30	\$7.80	\$3.90	\$0.00
41990	PROFESSIONAL SERVICES	\$240,337.00	\$0.00	\$151,776.00	\$26,784.00	\$61,777.00
42200	FOOD	\$5,000.00	\$5,000.00	\$0.00	\$0.00	\$0.00
42600	OFFICE SUPPLIES	\$5,000.00	\$1,500.00	\$2,500.00	\$500.00	\$500.00
42980	PROGRAM SUPPLIES	\$53,640.00	\$1,000.00	\$12,040.00	\$39,600.00	\$1,000.00
42990	INCENTIVES	\$5,000.00	\$2,000.00	\$2,000.00	\$1,000.00	\$0.00
43250	POSTAGE/SHIPPING	\$2,000.00	\$0.00	\$1,500.00	\$500.00	\$0.00
43110	TRAVEL	\$21,800.00	\$5,000.00	\$15,120.00	\$1,680.00	\$0.00
43540	SOFTWARE MAINTENANCE	\$850.00	\$245.00	\$605.00	\$0.00	\$0.00
43210	TELEPHONE	\$1,000.00	\$1,000.00	\$0.00	\$0.00	\$0.00
43911	ADVERTISING	\$25,000.00	\$0.00	\$25,000.00	\$0.00	\$0.00
	Total Expenses July 2025-June 2026	\$461,568.00	\$87,103.70	\$230,929.20	\$80,258.10	\$63,277.00
	OPIOID SETTLEMENT FUNDS FYs	Revenue	Interest	Expenses		
	FY 25-26 (per CORE \$370k)					
	FY 24-25 (per CORE \$380k)	\$377,384.52	\$39,411.18	\$442,803.03	(as of 4.30.2025/5.27.2025)	
	FY 23-24 (per CORE \$680k)	\$676,714.59	\$31,673.05	\$86,215.50		
	FY 22-23 (per CORE \$320k)	\$319,599.36	\$9,105.94	\$8,581.82		
		\$1,373,698.47	\$40,778.99			
23-44009	\$354,763.23		\$1,414,477.46	\$537,600.35	\$876,877.11	
5199	\$22,621.29				remaining/carry forward	
	\$377,384.52					
		\$4,621,835 - expected between 2022-2038				

- f. The dollar amount for Strategy 6 is \$230,929.20.
3. Third Strategy authorized (continuation)
- a. Name of Strategy: Naloxone Distribution
- b. Strategy is included in Exhibit A
- c. Item letter and/or number in Exhibit A or B to the MOA: #7
- d. Period of time during which expenditure may take place: Start date July 1, 2025, through End date June 30, 2026.
- e. Description of the program, project, or activity: Continue to support programs or organizations that distribute naloxone to persons at risk of overdose or community-based organizations that provide services to people who use drugs. Programs or organizations involved in community distribution of naloxone may, in addition, provide naloxone to first responders. Continue the contract employment of educators and a portion of funding to cover other health department employees who assist to execute this strategy.
- f. The dollar amount for Strategy 7 is \$80,258.10.
4. Fourth Strategy authorized (continuation)
- a. Name of Strategy: Addiction Treatment for Incarcerated Persons
- b. Strategy is included in Exhibit A
- c. Item letter and/or number in Exhibit A or B to the MOA: #11
- d. Period of time during which expenditure may take place: Start date July 1, 2025, through End date June 30, 2026.
- e. Description of the program, project, or activity: Continue to support evidence-based addiction treatment, including Medication-Assisted Treatment with at least one FDA-approved opioid agonist, to persons who are incarcerated in jail or prison.
- f. The dollar amount for Strategy 11 is \$63,277.00.

The total dollar amount of Opioid Settlement Funds appropriated across the above-named and authorized strategies is \$461,568.00.

Adopted this the 16th day of June 2025.


Dexter B. Edwards, Chairman
Duplin County Board of Commissioners



ATTEST:

Jaime W. Carr
Clerk to the Board

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Program: Opioid Program (23-44009)

%	Employee	Yearly Salary	Longevity	Social Sec	Retirement	Hosp Ins	Life Ins
100%	Opioid Project Coordinator (Grade 64)	\$ 49,673.00		\$ 3,792.33	\$ 6,414.75	\$ 11,373.00	\$ 25.80
50%	Public Health Employee(s)	\$ 41,564.00		\$ 3,179.65	\$ 5,378.38	\$ 11,373.00	\$ 25.80
Totals		\$ 91,137.00	\$ -	\$ 6,971.98	\$ 11,793.13	\$ 22,746.00	\$ 51.60

Opioid Program (23-44009)

Employee	Program Sal	Prog Long	Prog Soc Sec	Prog Ret	Prog HI	Prog Life Ins
Opioid Project Coordinator (Grade 64)	\$ 49,673.00		\$ 3,792.33	\$ 6,414.75	\$ 11,373.00	\$ 25.80
Public Health Employee(s)	\$ 20,782.00		\$ 1,589.82	\$ 2,689.19	\$ 5,686.50	\$ 12.90
0	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
0	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
0	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Totals		\$ 70,355.00	\$ -	\$ 5,382.16	\$ 9,103.94	\$ 17,059.50
Total S/F			\$			101,939.29
Program Salary	\$ 70,355.00					
Social Security (0.0765)	\$ 5,382.16					
Retirement (0.1294)	\$ 9,103.94					
Hospital (11.373.00)	\$ 17,059.50					
Life Ins (25.80)	\$ 38.70					

ACCOUNT DESCRIPTION	REQUESTED BUDGET July 2025-June 2026	Notes
SALARIES	\$70,355.00	Opioid Response Project Coordinator (1 FTE) & Public Health Employee(s) (0.5 FTE)
SOCIAL SECURITY	\$5,383.00	
RETIREMENT	\$9,104.00	
HOSPITAL INSURANCE	\$17,060.00	
LIFE INSURANCE	\$39.00	
PROFESSIONAL SERVICES	\$240,337.00	Alliance Staff \$178,560 + Jail MAT Program \$61,776.84 (\$5,148.07*12)
FOOD	\$5,000.00	Meetings
OFFICE SUPPLIES	\$5,000.00	
PROGRAM SUPPLIES	\$53,640.00	includes Narcan (1200 cartons x \$33 = \$39,600) + Lockboxes (200 boxes x \$10.20= \$2,040) + Books (\$5,000 x 2 semesters = \$10,000)
INCENTIVES	\$5,000.00	Pens,Pencils,Handsantizier,Bags,Educational Materials
POSTAGE/SHIPPING	\$2,000.00	for narcan+lockboxes+books
TRAVEL	\$21,800.00	mileage & conferences (\$2800X6 staff + \$5000 for PC)
SOFTWARE MAINTENANCE	\$850.00	\$10.10*7 staff per month
TELEPHONE	\$1,000.00	
ADVERTISING	\$25,000.00	billboards

Total Expenses \$461,568.00

Supporting Women's Health Services Project Coordinator I
State Funded through May 2027

GENERAL DESCRIPTION OF DUTIES

The primary purpose of this position is to manage and oversee the Supporting Women's Health Services Agreement Addendum (AA175) to help lower the unintended pregnancy rate, overall infant mortality rate, and/or the maternal mortality rate in Duplin County. This includes planning and organizing group sessions, participating in community outreach events, and helping to recruit participants into the program through direct interactions, social media, and other forms of outreach. Work is performed under the general supervision of the PHN III Women's Health Program Manager.

The six available Evidence-Based Strategies (EBSS) are: Extended Clinic Hours, Satellite Clinic Locations, Group Prenatal Care, Home Visit for Postnatal Assessment, Community Health Worker Integration, and Behavioral Health/Maternal Mental Health Providers. At the time of the department's application for the RFA AA11 Supporting Women's Health Services, there were 2 chosen EBSS: Group Prenatal Care and Community Health Worker Integration.

Group Prenatal Care is a model of group care where pregnant individuals, who are due at about the same time, meet with their provider and other pregnant individuals for group sessions over the course of their pregnancy. Group sessions are 90 minutes to 2 hours in length and consist of health assessments, facilitated group discussion and interactive activities, and education on timely pregnancy, birth, and postpartum topics. Data supports that women have experienced positive birth outcomes and lower racial disparities for low birth weight and preterm births by participating in the group care model.

Community Health Workers are trusted members of the community served and/or have a close understanding of the community served, which enables the CHW to serve as a liaison/link/ intermediary between health/social services and the community. This also enables the CHW to facilitate access to services and improve the quality and cultural competence of service delivery. CHWs are qualified to work with individuals of reproductive age, their children, and families in efforts to improve community outcomes for maternal and infant health.

SPECIFIC DUTIES AND RESPONSIBILITIES

ESSENTIAL FUNCTIONS

The list of essential functions, as outlined herein, is intended to be representative of the tasks performed within this classification. It is not necessarily descriptive of any one position in the class. The omission of an essential function does not preclude management from assigning duties not listed herein if such functions are a logical assignment to the position.

- 98% Supporting Women's Health Services Program Coordinator
- Assist with providing health assessments, facilitating interactive group discussions, and providing education and materials on health topics.
 - Supervises group prenatal care scheduling and follow-up on missed appointments.
 - Coordinates with the Maternal Health Team to ensure lab results have been ordered, reviewed, and followed up on the group prenatal care participants.
 - Coordinates with the Maternal Health Team to schedule referrals for the group prenatal care participants as needed.
 - Maintains all group prenatal care participant records in the electronic system and any paper documents as indicated.
 - Ensures health educational and informational materials are developed at or below the sixth-grade reading level and in a culturally and linguistically appropriate manner.

Alliance Staff

Staff	Hourly Rate	Hours/Year	Salary	Overhead	Total	Role/Strategy
Goldsby	\$25.00	1152	\$28,800.00	0.24	\$35,712.00	Early Intervention/Naloxone
Melba	\$25.00	1152	\$28,800.00	0.24	\$35,712.00	Early Intervention/Naloxone
Linda	\$25.00	1152	\$28,800.00	0.24	\$35,712.00	Early Intervention/Naloxone
Karen	\$25.00	1152	\$28,800.00	0.24	\$35,712.00	Early Intervention/Naloxone
Vacant	\$25.00	1152	\$28,800.00	0.24	\$35,712.00	Early Intervention/Naloxone
					\$178,560.00	

Staff	Mileage Rate	Miles		Total	Role/Strategy
Goldsby	\$0.70	4000		\$2,800.00	Early Intervention/Naloxone
Melba	\$0.70	4000		\$2,800.00	Early Intervention/Naloxone
Linda	\$0.70	4000		\$2,800.00	Early Intervention/Naloxone
Karen	\$0.70	4000		\$2,800.00	Early Intervention/Naloxone
Vacant	\$0.70	4000		\$2,800.00	Early Intervention/Naloxone
				\$14,000.00	

- Coordinates health education materials for the group prenatal care program.
- Establishes and maintains confidential records according to agency policy and HIPAA.
- Monitors the budget and supply needs for the AA 175 and coordinates the ordering of approved supplies.
- Collaborates with the Maternal Health Team when scheduling group prenatal care participations for ultrasounds.
- Promote breastfeeding, including support and education.
- Integrate the Community Health Worker into the group prenatal care program.
- Ensure promotion of the Special Supplemental Nutrition Program for Women, Infants, and Children (WIC) services.
- Ensure appropriate referrals are made for high-risk pregnant women to Care Management for High-Risk Pregnancy (CMHRP).
- Ensure promotion of other health and human services/resources on behalf of the participant such as 12-month postpartum Medicaid coverage.
- Responsible for the performance measures and reporting requirements, including conducting group prenatal care annual program reports, monthly itemization reports, participant satisfaction surveys, appropriate budget utilization, program goals, objectives, and outcomes.
- Conducts at least one group serving pregnant individuals meeting for 10 sessions, which follows the recommended schedule of prenatal care visits.
- Assures reporting of required data to the Women, Infant and Community Wellness Section consultant (WICWS) as requested.
- Collects data on program participants and reports on a quarterly basis. This includes demographic information, prenatal care visits, breastfeeding initiation and duration, delivery outcomes, and birth outcomes, as well as programmatic data for those receiving CHW services.
- Develop and administer a participant satisfaction survey to evaluate services and submit an annual satisfaction survey summary report. The patient satisfaction survey should measure the patient's expectations for care and whether they were met.
- Distribute a patient experience survey developed by the WICWS to patients assessing the group prenatal care model.
- Collaborates with other agencies in the community regarding issues related to maternal health care.
- Represents DCHD on community boards and/or committees and promotes available services.
- Promotes quality care, use of motivational interviewing, accurate, concise, and complete documentation of services rendered.
- Stays informed of current trends in public health by attending continuous education opportunities that promote professional and personal growth.
- Coordinating training for new and/or reassigned program staff in the selected models.

MARGINAL FUNCTIONS

While the following tasks are necessary for the work of the unit, they are not an essential part of the purpose of this position and may also be performed by other unit members.

2% Other Duties

- Participates in shelter duty and other activities relating to the Department's emergency response and other disaster relief efforts.
- Serves as a team member during outreach projects such as flu vaccine season and disease outbreaks.
- Performs any other duties and responsibilities as directed.

MINIMUM TRAINING AND EXPERIENCE

- Bachelor's degree from an appropriately accredited institution; or
- Equivalent combination of training and experience.

SPECIAL REQUIREMENTS

- Proficiency with Microsoft Office tools.
- Strong public speaking and presentation skills.
- Must have a valid NC driver's license.
- Reliable means of transportation for work assignments.

PERFORMANCE APTITUDES

Data Utilization: Requires the ability to review, classify, categorize, prioritize, and/or analyze data and/or information. Includes the ability to perform subsequent actions in relation to this information and use discretion in determining data indications and interactions, and the ability to assess statistical data and interpret trends and projected outcomes.

Human Interaction: Requires the ability to provide guidance, assistance, instruction, and/or interpretation to others on how to apply procedures and standards to specific situations. Includes the ability to maintain credibility in the community, to deal tactfully and courteously with the general public and fellow employees, and be culturally sensitive. Work involves considerable interaction with staff, clients, the general public, and community agencies.

Equipment, Machinery, Tools, and Materials Utilization: Requires the ability to use, operate, and/or handle audiovisual equipment and office equipment such as a computer and printer, facsimile machine, copier, calculator, and shredder. Also includes the ability to operate a motor vehicle.

Verbal Aptitude: Requires the ability to effectively communicate with clients, the general public, and community groups. Includes the ability to relay such information to supervisory staff, co-workers, service providers, and other involved agencies/ persons in a descriptive, objective, and factual manner. Also includes the ability to prepare correspondence, educational materials, brochures, and news releases. Must have in-depth knowledge of health education concepts and the ability to communicate related ideas/information to the targeted group/individual.

Mathematical Aptitude: Requires the ability to perform addition, subtraction, multiplication, and division to include computation of materials costs, and completing required time and expense reports.

Functional Reasoning: Requires the ability to make judgments and decisions in order to work independently. Includes the ability to assess available information in order to help individuals develop and implement approaches to problem-solving. Also includes the ability to recognize when the assistance of supervisory staff and co-workers is needed.

Situational Reasoning: Requires the ability to exercise judgment, decisiveness, and creativity required in situations involving the evaluation of information against sensory, judgmental, or subjective criteria, as opposed to that which is clearly measurable or verifiable. Specifically, one must be cognizant of an individual's ability to comprehend information and instructions given.

ADA COMPLIANCE

Physical Ability: Tasks involve the ability to exert light physical effort in sedentary to light work, but may involve some lifting, carrying, pushing and/or pulling of objects and materials of medium weight (10-15 pounds) for such tasks as moving supplies, and equipment. Tasks may involve extended periods of time standing, stooping, and stretching. Duties may require entering sites without handicap accommodations and operating a vehicle.

Manipulative Skills: Work may require extended periods of repetitive motions that include lifting, fingering, grasping, flipping, handling records, papers, and supplies. Requires the ability to perform simple, coordinated movements utilizing fine motor skills. Such movements would be used in operating office equipment and a motor vehicle.

Sensory Requirements: Tasks require visual acuity and/or visual perception and discrimination. Tasks require the ability to hear or perceive sounds at normal speaking levels and to receive and understand spoken communications. Tasks include the ability to express ideas by means of the spoken word. Tasks include the ability to perceive odors in the immediate environment which may affect workplace safety. Tasks also involve the ability to perceive the nature and attributes of objects through the sense of touch or feeling.

Mental Skills: Shall be able to work independently. Must be able to follow oral and written instructions and explain instructions to others. Must be able to problem-solve and facilitate interventions. Must be able to develop long-range and short-term goals for clients.

Environmental Factors: Office tasks are performed in a temperature-controlled and clean environment.

PERFORMANCE INDICATORS

The work performance of non-supervisory personnel of Duplin County is routinely evaluated according to the performance criteria outlined herein:

Knowledge of Work: Considerable knowledge of the principles and practices of public health and public health education activities. General knowledge of modern educational theory and techniques in the field of public health education. General knowledge of journalistic principles and methods of preparing subject matter in the promotion of public health activities. General knowledge of display techniques and skill in the arrangement of exhibits. Ability to work effectively with people on all educational levels and to maintain effective working relationships with community agencies and the public. Ability to write and speak effectively and to stimulate interest and cooperation among various groups in carrying out a program in public health education. Has considerable knowledge of the methods, procedures, and policies of Duplin County. Has considerable knowledge of the organization of the department and of related departments and agencies. Clearly understands the occupational hazards and safety precautions required to perform the essential functions of the work. Has considerable knowledge of terminology and related professional languages used within the department as such pertains to work responsibilities. Knows and adheres to policies and procedures relating to patient confidentiality and HIPAA regulations. Knows how to maintain cooperative and effective relationships with intra- and interdepartmental personnel, as well as any external entities with whom the position interacts.

Quality of Work: Maintains high standards of accuracy in performing duties and responsibilities. Exercises immediate remedial action to correct any quality deficiencies that occur in areas of responsibility. Maintains quality communication and interaction with intra- and interdepartmental personnel and any external entities with whom the position interacts.

Quantity of Work: Performs described Essential Functions and related assignments efficiently and effectively in a manner to produce a quantity of work that consistently meets established standards and expectations.

Dependability: Assumes responsibility for the completion of assigned functions. Completes assigned work within established deadlines in accordance with directives, policies, standards, and prescribed procedures. Maintains accountability for assigned responsibilities in the technical, human, and conceptual areas.

Attendance: Attends and remains at work regularly and adheres to policies and procedures regarding absenteeism and tardiness. Provides sufficient notice to upper management with respect to vacation time and leave requests.

Initiative and Enthusiasm: Exhibits an enthusiastic, self-reliant, and self-starting approach to meeting job responsibilities and accountabilities. Strives to anticipate work to be accomplished, and initiates appropriate and acceptable action for the completion of work with a minimum of supervision and instruction.

Judgment: Exercises analytical judgment in areas of responsibility. Identifies issues or situations as they occur and specifies decision objectives. Identifies or assists in the identification of alternative solutions to issues or situations.

Implements decisions in accordance with prescribed and effective policies and procedures and with a minimum of errors. Seeks expert or experienced advice where appropriate, and researches issues, situations, and alternatives prior to exercising judgment.

Cooperation: Accepts supervisory and managerial instruction and direction, and strives to meet the goals and objectives of the same. Questions such as instruction and direction when clarification of results or consequences is justified; i.e., poor communications, variance with established policies and procedures, etc. Offers suggestions and recommendations to encourage and improve cooperation both intra- and interdepartmentally.

Relationships with Others: Shares knowledge with managers, supervisors, and co-workers for mutual benefit. Contributes to maintaining high morale among all employees. Develops and maintains cooperative and courteous relationships both intra- and interdepartmentally, and with external entities whose position interacts. Tactfully and effectively handles requests, suggestions, and complaints in order to establish and maintain goodwill. Emphasizes the importance of maintaining a positive image.

Coordination of Work: Plans and organizes daily work routine. Establishes priorities for the completion of work in accordance with sound time-management methodology. Avoids duplication of effort. Estimates the expected time of completion for work elements and establishes a personal schedule accordingly. Attends required meetings, planning sessions, and discussions on time. Implements work activity in accordance with priorities and estimated schedules.

Safety and Housekeeping: Adheres to all established safety and housekeeping standards, including regulatory entities. Ensures such standards are not violated.

Employee's Signature

Date

Supervisor's Signature

Date

Duplin County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, Duplin County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective and current employees to discuss potential accommodations with the employer.



Customer: County of Duplin
Local Government
North Carolina
United States

Frankie Herring
frankie.herring@duplinnc.gov

Frankie Herring
frankie.herring@duplinnc.gov

Sales Order

ACCOUNT NUMBER
SUBSCRIPTION START DATE July 01, 2025
SUBSCRIPTION END DATE June 30, 2026
ORDER VALID UNTIL June 30, 2025
PAYMENT TERMS Net 15
Order Number OD-173337

Total \$44,996.49

Plus applicable taxes. Includes



NEW SUBSCRIPTION

Cove Data Protection Plan | IT Pro - Annual

	QTY	UNIT PRICE	DISCOUNT	CHARGED PRICE	PAYABLE
Cove - Server	1	468.00	27.75%	338.13	338.13
Cove - Virtual Server	19	264.00	27.75%	190.74	3624.06
Cove - Data Protection Plan	1	3300.00	0.00%	3300.00	3300.00
Cove - Premium Onboarding	1	1250.00	100.00%	0.00	0.00
				Subtotal	\$7,262.19

N-hanced Services - IT Pro Annual - Advance

	QTY	UNIT PRICE	DISCOUNT	CHARGED PRICE	PAYABLE
N-hanced Support	1	3600.00	0.00%	3600.00	3600.00
				Subtotal	\$3,600.00

Endpoint Detection and Response - Annual

	QTY	UNIT PRICE	DISCOUNT	CHARGED PRICE	PAYABLE
EDR - Premium Onboarding	1	1250.00	100.00%	0.00	0.00
Licensed Endpoints - Complete	750	42.00	33.21%	28.05	21037.50
				Subtotal	\$21,037.50

N-central Hosted Node Class - Annual

	QTY	UNIT PRICE	DISCOUNT	CHARGED PRICE	PAYABLE
N-central - Premium Onboarding	1	1875.00	100.00%	0.00	0.00
Professional MSP	750	26.40	61.36%	10.20	7650.00
Hosting Surcharges					765.00
				Subtotal	\$8,415.00

MSP Manager - Annual

MSP Manager - Premium Onboarding	1	1000.00	100.00%	0.00	0.00
Technician License	10	648.00	27.75%	468.18	4681.80

Subtotal \$4,681.80

PRODUCT ALLOCATIONS

TERMS AND CONDITIONS

This Sales Order is effective as of the Subscription Start Date listed above. The terms and conditions that govern Your purchase and use of N-able Services include:

- 1) This and any other Sales Orders;
- 2) N-able's invoices to You;
- 3) The Services are provided and will be governed by the following agreements, which are incorporated herein by reference as of the date of this Sales Order. By signing below, you represent and warrant that you have reviewed the listed terms and agree to them. The Services are not available under different or altered terms (including, without limitation, terms that may be present on your purchase order), so do not sign this Sales Order if you have not reviewed and do not agree to these terms: current versions of the following agreements as applicable to your Services, all located at
 - A. Software Services Agreement ("SSA") (located at <https://www.n-able.com/legal/software-services-agreement>)
 - B. End User License Agreement ("EULA") (located at <https://www.n-able.com/legal/end-user-license-agreement>); and
 - C. Software Support and Maintenance Terms and Conditions (located at <https://www.n-able.com/legal/support-and-maintenance-agreement>).
- 4) If you have purchased N-hanced Services, the N-hanced Services Statement of Work (located at [N-hanced Services Standard SOW](#)).
- 5) Data Processing Addendum (located at <https://www.n-able.com/legal/data-processing-addendum>).
- 6) Privacy Statement (located at <https://www.n-able.com/wp-content/uploads/resources/legal/privacy-statement.pdf>).

The agreements listed above are collectively referred to herein as the "Agreement." All terms not defined herein have the same definitions in the SSA, and if any term is defined in both this Sales Order and the SSA, the definition herein shall control.

The Agreement shall commence on the Subscription Start Date and shall end on the Subscription End Date listed above.

The prices in this Sales Order represent the annual, recurring, minimum charge that You will incur. Unless otherwise indicated on this Sales Order, fees for services utilized shall be at N-able's then-standard rates at the time of invoice. Additional charges for product usage will be calculated monthly based on actual measured usage at your negotiated charge price.

You authorize N-able to charge the payment method You provide to us for all fees listed herein and in any other Sales Order and renewals. You are responsible for all fees listed in all Sales Orders and renewals of the same, and all payments pursuant to any Sales Orders are non-refundable.

N-able may increase pricing at the end of Your Term. Subsequent Sales Orders will be contemporaneous. Sales Orders will automatically renew for one (1) year following the Subscription End Date, unless otherwise properly terminated. You may only terminate this Agreement by completing a cancellation request through [N-ableMe](#) at least ninety (90) days prior to the Subscription End Date listed on the relevant Sales Order(s). Only cancellations through [N-ableMe](#) will be considered valid. If You do not terminate in accordance with this Section at least ninety (90) days prior to the Subscription End Date, the Services and/or the Sales Order is subject to a price increase as set forth in the Agreement.

COVE DATA PROTECTION PLAN | IT PRO - ANNUAL TERMS AND CONDITIONS

To qualify for the 1000 Backup - Workstation Documents at no cost, you must subscribe to the Cove Data Protection Plan. This offer is subject to our Fair Use Policy. excess usage will result in additional charges as outlined in our terms. For more details, please visit our Fair Use Policy page: <https://www.n-able.com/legal/cove-data-protection-fair-use-policy-dpp>.

N-HANCED SERVICES - IT PRO ANNUAL - ADVANCE TERMS AND CONDITIONS

000200

N-ABLE Proposal

ALL N-ABLE SERVICES

Cove Data Protection (Backups)	Yearly Cost
Backups	\$7,262.19
Support (unlimited)***	\$ 3,600.00
MSP Manager (Ticket System)	\$ 4,681.80
N-central Hosted Node (Remote Access)	\$ 8,415.00
Professional MSP 750 endpoints	
Endpoint Detection (SentinelOne)	\$ 21,037.50
750 Endpoints	

YEARLY TOTAL: \$44,996.49

CURRENT VENDORS

SoundSide Group	Yearly Cost
Backups	\$12,192.86/yr
Support (4 hours per month)	\$382.72/month
ManageEngine ServiceDesk (Ticket System)	\$7,190.00
Connectwise Screenconnect (Remote Access)	\$4,644.00
500 endpoints	
EPlus (SentinelOne)	\$31,123.79
670 Endpoints	

YEARLY TOTAL: \$59,743.29

***NOTE: Premium Onboarding included at no cost for all services and Advanced support is for all services.

The terms and conditions of your N-able purchase include, as applicable to your Services: the Scope of Work located at <https://tinyurl.com/NhancedServicesSOW>; N-able Migration Services Addenda; and N-able Custom Solutions Services Addenda. If your Services include Premium Support, you understand that Premium Support requires a minimum commitment of one (1) year and agree to pay the amounts due that are listed herein for the minimum one-year term.

ADDITIONAL TERMS AND CONDITIONS

This is a committed contract. Section 5.2a of the SSA and EULA does not apply. Your Subscription Period starts on the "Subscription Start Date" and ends on the "Subscription End Date" fields located on the header of this Sales Order

Per:  Date: 6/16/2025
I have authority to bind the Corporation and I understand and agree that this Sales Order automatically renews unless canceled as set forth above.

County of Duplin Local Government

STATE OF NORTH CAROLINA
DUPLIN COUNTY

BE IT ORDAINED by the Board of Commissioners of the County of Duplin, North Carolina:

Section 1. The following amounts are hereby appropriated in the General Fund for the operation of the county government and its activities for the fiscal year beginning July 1, 2025 and ending June 30, 2026, in accordance with the chart of accounts heretofore established for this county:

General Government	\$12,135,311
Public Safety	\$24,994,533
Environmental Protection	\$1,033,006
Economic and Physical Development	\$1,759,824
Human Services	\$18,278,301
Education	\$13,880,685
Cultural and Recreational	\$2,141,260
Contributions/Transfers	\$2,021,127
Debt Service	\$708,270

Section 2. It is estimated that the following revenues will be available in the General Fund for the fiscal year beginning July 1, 2025 and ending June 30, 2026:

Ad Valorem Property Tax	\$34,668,731
Motor Vehicle Tax	\$4,203,739
State Funds	\$9,057,991
Department Fees	\$6,940,208
Department Fees-Restricted	\$355,000
Sales Tax	\$11,239,415
Other Revenues	\$2,757,000
Fund Balance	\$7,730,233

Section 3. The following amounts are hereby appropriated in the Emergency Telephone System Fund for the fiscal year beginning July 1, 2025 and ending June 30, 2026 in accordance with the chart of accounts heretofore established for the County:

Emergency Telephone System Fund	\$369,013
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Section 4. It is estimated that the following revenues will be available in the Emergency Telephone System Fund for the fiscal year beginning July 1, 2025 and ending June 30, 2026:

Emergency Telephone Fees	\$113,106
Interest Earned	\$20,000
Fund Balance	\$235,907

Section 5. The following amounts are hereby appropriated in the Capital Reserve School Fund for the fiscal year beginning July 1, 2025 and ending June 30, 2026 in accordance with the chart of accounts heretofore established for the County:

Capital Outlay, Improvements to Sites	\$660,068
Capital Outlay, Equipment/Furniture	\$255,000
Capital Outlay, Vehicles	\$195,000
Capital Outlay, High Schools	\$300,000
Capital Outlay, Elementary Schools	\$75,000
Debt Service Transfer	\$3,999,194

Section 6. It is estimated that the following revenues will be available in the Capital Reserve School Fund for the fiscal year beginning July 1, 2025 and ending June 30, 2026

Sales Taxes	\$3,974,500
Interest	\$280,000
Fund Balance	\$1,229,762

Section 7. The following amounts are hereby appropriated in the Automation Enhancement/Preservation Fund for the fiscal year beginning July 1, 2025 and ending June 30, 2026 in accordance with the chart of accounts heretofore established for the County:

AE&P Reserve	\$25,000
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Section 8. It is estimated that the following revenues will be available in the Automation Enhancement/Preservation Fund for the fiscal year beginning July 1, 2025 and ending June 30, 2026:

Transfer from General Fund	\$25,000
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Section 9. The following amounts are hereby appropriated in the Property Revaluation Fund for the fiscal year beginning July 1, 2025 and ending June 30, 2026 in accordance with the chart of accounts heretofore established for the County:

Property Revaluation	\$451,525
Mapping	\$41,385

Section 10. It is estimated that the following revenues will be available in the Property Revaluation Fund for the fiscal year beginning July 1, 2025 and ending June 30, 2026:

Ad Valorem Property Tax	\$181,158
Interest	\$11,000

109000

000202

Fund Balance

\$300,752

Section 11. The following amounts are hereby appropriated in the County Fire Districts Fund for the fiscal year beginning July 1, 2025 and ending June 30, 2026 in accordance with the chart of accounts heretofore established for the County:

Oak Wolfe Fire District	\$210,040
Glisson Fire District	\$307,685
Sarecta Fire District	\$230,436
East Duplin Fire District	\$281,296
Fountaintown Fire District	\$158,326
Albertson Fire District	\$258,146
Stacy Britt Fire District	\$391,688
Franklin Fire District	\$82,229
Northeast Fire District	\$452,092
Chinquapin Fire District	\$285,805
Duplin Pender Fire District	\$227,281
Faison Fire District	\$183,538
Greenevers Fire District	\$165,637
Lyman Fire District	\$140,687
North Duplin Fire District	\$155,270
Potters Hill Fire District	\$206,032
Rosemary Fire District	\$348,480
Teachey Fire District	\$237,552
Waylin Fire District	\$81,752
Liberty Hall Fire District	\$366,647
Magnolia Fire District	\$105,527
Pin Hook Fire District	\$105,527
Pricetown Fire District	\$27,332
Pink Hill Fire District	\$31,409

Section 12. It is estimated that the following revenues will be available in the County Fire Districts Fund for the fiscal year beginning July 1, 2025 and ending June 30, 2026:

Ad Valorem/Motor Vehicle Taxes	\$2,788,434
Transfer from General Fund	\$556,008
Sales Tax	\$1,695,972

Section 13. The following amounts are hereby appropriated in the Debt Service Fund for fiscal year beginning July 1, 2025 and ending June 30, 2026 in accordance with the chart of accounts heretofore established for the County:

Duplin Commons	\$578,270
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Animal Shelter
2017 School LOB's

\$130,000
\$4,000,570

Section 14. It is estimated that the following revenues will be available in the Debt Service Fund for fiscal year beginning July 1, 2025 and ending June 30, 2026:

Transfer from General Fund
Transfer from School Capital Reserve

\$709,646
\$3,999,194

Section 15. The following amounts are hereby appropriated in the Duplin County Water Fund for fiscal year beginning July 1, 2025 and ending June 30, 2026 in accordance with the chart of accounts heretofore established for the County:

Water Administration
County Water
Albertson Water
District B Water
District D Water
District E Water
District F Water
District G Water

\$1,282,231
\$161,275
\$189,715
\$324,226
\$402,796
\$348,320
\$732,173
\$386,989

Section 16. It is estimated that the following revenues will be available in the Duplin County Water Fund for the fiscal year beginning July 1, 2025 and ending June 30, 2026:

System Charges and Fees
Sales of Inventory

\$3,717,725
\$110,000

Section 17. The following amounts are hereby appropriated in the Water Debt Service Fund for fiscal year beginning July 1, 2025 and ending June 30, 2026 in accordance with the chart of accounts heretofore established for the County:

Water Debt

\$972,350

Section 18. It is estimated that the following revenues will be available in the Water Debt Service Fund for the fiscal year beginning July 1, 2025 and ending June 30, 2026:

Transfer from Water Fund

\$972,350

000203

Section 19. The following amounts are hereby appropriated in the Transportation Fund for fiscal year beginning July 1, 2025 and ending June 30, 2026 in accordance with the chart of accounts heretofore established for the County:

Operations	\$1,361,871
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Section 20. It is estimated that the following revenues will be available in the Transportation Fund for the fiscal year beginning July 1, 2025 and ending June 30, 2026:

State Dept. of Trans.	\$535,071
Agency Purchased Services	\$141,000
Other	\$685,800

Section 21. The following amounts are hereby appropriated in the Airport Commission Fund for fiscal year beginning July 1, 2025 and ending June 30, 2026 in accordance with the chart of accounts heretofore established for the County:

Operations	\$1,756,012
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Section 22. It is estimated that the following revenues will be available in the Airport Commission Fund for the fiscal year beginning July 1, 2025 and ending June 30, 2026:

Hangar Rent	\$153,240
Sales of Fuel	\$1,187,271
Transfer from General Fund	\$335,418
Other	\$80,083

Section 23. The following amounts are hereby appropriated in the Solid Waste Fund for the fiscal year beginning July 1, 2025 and ending June 30, 2026 in accordance with the chart of accounts heretofore established for the County:

Solid Waste Collection and Disposal	\$4,932,856
Tire Collection and Disposal	\$162,054
White Goods Disposal	\$29,874

Section 24. It is estimated that the following revenues will be available in the Solid Waste Fund for the fiscal year beginning July 1, 2025 and ending June 30, 2026:

User Fees	\$1,900,000
Charges for Services	\$1,907,000
Other Taxes and Fees	\$359,500
Fund Balance	\$958,284

Section 25. The following amounts are hereby appropriated in the Health Insurance Fund for the fiscal year beginning July 1, 2025 and ending June 30, 2026 in accordance with the chart of accounts heretofore established for the County:

Benefit Expense	\$6,279,000
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Section 26. It is estimated that the following revenues will be available in the Health Insurance Fund for the fiscal year beginning July 1, 2025 and ending June 30, 2026:

Premiums Collected	\$5,573,000
Interest Earned	\$10,000
Transfer from General Fund	\$696,000

Section 27. There is hereby levied the following tax rates per one hundred dollars (\$100) valuation of property as listed for taxes as of January 1, 2025, for the purpose of raising the revenue listed as Property Taxes in the General Fund, the Property Revaluation Fund, and the respective County Fire District Funds:

General Fund	0.5800
Oak Wolfe Fire District	0.0500
Glisson Fire District	0.0650
Sarecta Fire District	0.0550
East Duplin Fire District	0.0458
Albertson Fire District	0.0750
Stacy Britt Fire District	0.0700
Franklin Fire District	0.0950
NorthEast Fire District	0.0780
North Duplin Fire District	0.0450
Chinquapin Fire District	0.0900
Fountaintown Fire District	0.0500
Goshen Fire District	0.0650
Greenevers Fire District	0.0700
Lyman Fire District	0.0500
Waylin Fire District	0.0650
Potters Hill Fire District	0.0700
Rosemary Fire District	0.0700
Teachey Fire District	0.0700
Duplin Pender Fire District	0.0700
Liberty Hall Fire District	0.0700

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Section 28. Copies of this Budget Ordinance shall be furnished to the Clerk to the Governing Board, to the Budget Officer, and to the Finance Officer to be kept on file by them for their direction in the disbursement of funds.

Adopted this the 16th day of June, 2025.

Attest: Jane W. Ann
Clerk



Dexter B. Edwards
Dexter Edwards, Chairman

STATE OF NORTH CAROLINA
DUPLIN COUNTY

BE IT ORDAINED by the Board of Commissioners of the County of Duplin, North Carolina:

Section 1. The General Fund tax rate is based on an estimated valuation of \$5,918,331,386 for real and personal property for the purposes of taxation for the 2025-2026 fiscal year, estimated valuation of \$191,537,479 for the purposes of public service, and an estimated valuation of \$728,424,639 for vehicles for the purposes of taxation for the 2025-2026 fiscal year with an estimated rate of collection of 96.50% for property taxes and 99.50% for vehicle taxes.

Section 2. There is levied a per ton solid waste disposal fee as approved by the Board to cover the cost of solid waste disposal. There is also levied an availability/disposal fee as approved by the Board to cover the cost of solid waste collection, disposal, and recycling.

Section 3. The Duplin County Departmental Fee Schedules for 2025-2026 (attached).

Section 4. The mileage reimbursement rate is per the IRS standard mileage rate.

Section 5. In accordance with G. S. 115C-429(b), the Board of Education appropriation is

General Fund:	
Current Expense	\$11,320,457
Capital Outlay School Fund:	
Capital Improvements to Sites	\$660,068
Capital Outlay High School Recreation	\$300,000
Capital Outlay Elementary	\$75,000
Capital Equipment & Furniture	\$255,000
Capital Vehicles	\$195,000
Debt Service for Schools	\$3,999,194

In accordance with G. S. 115C-433(b), the Duplin County Board of Commissioners specifies that the Board of Education must obtain approval of the Board of Commissioners for any budget amendment that increases or decreases the amount of county appropriation to a purpose or function by ten percent (10%) or more from the amount contained in the budget ordinance adopted by the Board of County Commissioners. Any amendment to the Capital Outlay School Fund must be approved by the County Commissioners prior to making the amendment.

Section 5. The Budget Officer is hereby authorized to transfer appropriations as contained herein under the following conditions:

a. The Budget Officer may transfer amounts: in any fund between line item expenditures, in any department between line item expenditures or between departments in line item expenditures, including contingency appropriations, with a limitation of \$10,000 per budget transfer, with a report being submitted to the Governing Board at the next regular meeting. These changes should not result in increases in recurring obligations, such as salaries, in future years.

b. The Budget Officer may not transfer any amount between funds, except as approved by the Governing Board in the Budget Ordinance as amended.

Section 33. Under Emergency situations only, the Budget Officer is hereby authorized to transfer appropriations as contained herein under the following conditions:

a. The Budget Officer may transfer amounts in any fund between line item expenditures, in any department between line item expenditures, or between departments in line item expenditures, including contingency appropriations, in excess of the \$10,000 limitation (as stated in Section 32 of this Budget Ordinance) per budget transfer, with a report being submitted to the Governing Board at the next regular meeting. These changes should not result in increases in recurring obligations, such as salaries, in future years.

b. Examples of an emergency are: Hurricane, Tornado, Flood, Power Outage, Safety Services Communications Equipment Failure(s), acts of terrorism, or other situations that may place Duplin County Residents at risk or in danger.

Section 34. Authority to execute contracts - The County Manager, or their designee, is hereby authorized to execute contractual documents under the following conditions:

a. They may execute contracts for construction or repair projects that do not require formal competitive bid procedures and do not exceed \$25,000

b. They may execute contracts for amounts less than \$25,000 for: (1) purchases of apparatus, supplies, and materials, or equipment which are within budgeted appropriations; (2) leases of personal property for a duration of one year or less and within departmental appropriations; (3) lease of personal property within budgeted appropriations for more than 12 months; and (4) service contracts within appropriations or contracts for 12 months or less.

c. They may execute grant agreements to or from governmental units and other public, private, and non-profit organizations that are within budgeted appropriations, unless a grantor requires approval and execution by the Board of Commissioners.

d. They may execute contracts, as the lessor or lessee of buildings or land provided that such leases are of one-year duration or less and that funds therefore are within budgeted appropriations and less than \$50,000

e. They may, within budgeted appropriations, approve all change orders and amendments to contracts not previously approved by the Board of Commissioners.

Section 35. Authority to Administer Pay and Classification Plan - The County Manager has full authority to administer the pay and classification plan. The County Manager is authorized to set salaries of employees at the time of hiring and/or promotion if the amount does not exceed the budget appropriations within the department. The following changes in positions, as they impact the departmental budget amounts, require approval of the Board of Commissioners:

- a. Any increase in full-time, regular positions
- b. Any transfer of positions between funds

Adopted this the 16th day of June 2025

Attest:
Clerk

Jamie W. Carr

Dexter Edwards
Dexter Edwards, Chairman



Duplin County Departmental Fee Schedule

Last Updated: 6/16/2025

Department	Item	Description	Retail Price/Unit	Type
Animal Services	Special Adoption Fee	Dogs	\$115.00	Service
	Special Adoption Fee	Cats	\$90.00	Service
	Clear the Kennels	Dogs	\$90.00	Service
	Clear the Kennels	Cats	\$60.00	Service
	Rescue Partner Fee	Dogs	\$25.00	Service
	Rescue Partner Fee	Cats		Service
	Adoption Fee	Dogs	\$140.00	Service
	Adoption Fee	Cats	\$115.00	Service
	Adoption Fee	Ferrets	\$55.00	Service
	Adoption Fee	Horses & Goats	\$100.00	Service
	Adoption Fee	Rabbits & Pot Belly Pigs	\$25.00	Service
	Adoption Fee	Guinea Pigs & Rodents	\$25.00	Service
	Adoption Fee	Fowl	\$5.00	Service
	Rabies		\$10.00	Service
	Rabies Clinics		\$5.00	Service
	Duramune Max 5		\$10.00	Service
	Canine Bordetella		\$10.00	Service
	Feline Vaccine		\$10.00	Service
	Microchip		\$30.00	Service
	Daily Board		\$20.00	Daily
	Reclaim Fee (Plus Daily Boarding)		\$25.00	Service
	Daily Board (livestock)		\$35.00	Daily
	Reclaim Fee Livestock (Plus Daily Boarding)		\$50.00	Service
	Owner Surrender with Transport		\$40.00	Service
	Owner Surrender with Euthanasia Request		\$50.00	Service
	Owner Surrender		\$15.00	Per Animal
	Owner Surrender		\$30.00	Per Litter

Department	Item	Description	Retail Price/Unit	Type
	Failure to have current rabies vaccination for dog or cat		\$250.00	per animal
	Abandonment of Animals		\$200.00	per animal
	Bite Investigation Confinement		\$250.00	per animal
	Potentially Dangerous Dog Annual Registration		\$200.00	per animal
	Dangerous Dog Annual Registration		\$300.00	per animal
	Dangerous Dog Found at Large		\$500.00	per animal
	Dog classified as potentially dangerous or dangerous causing injury	to a person, property, or another animal	\$500.00	Hazard
	Cruelty to animals/ Manner of keeping		\$250.00	Abuse
	Animal inside vehicle		\$250.00	Abuse
	Harboring of exotic animal after notification of period expires		\$500.00	Hazard
	Interference with Animal Services Officer		\$300.00	Hazard
	Necropsy		\$250.00	Per Animal
	Copies		\$0.25	per page
	Citations/ Violations of Ordinance	1st Offense	\$50.00	Law
		2nd Offense	\$100.00	Law
		3rd Offense	\$250.00	Law
Cowan Museum	Post Cards		\$1.00	Inventory
	Pencils		no cost	Inventory
	Magnets		\$1.00	Inventory
	Dino Magnets		\$2.00	Inventory
	Nature Pins		\$1.00	Inventory
	Dinosaur Pins		\$3.00	Inventory
	Nature Stickers		\$1.00	Inventory
	Large Stickers		\$2.00	Inventory
	Cloud Journals		\$2.00	Inventory
	Fossils		\$8.00	Inventory
	Hats		\$10.00	Inventory
	Mugs		\$10.00	Inventory
	T-Shirts		\$20.00	Inventory
	Canvas Bags		\$20.00	Inventory
	Books, Nature Cycles		\$5.00	Inventory

Department	Item	Description	Retail Price/Unit	Type
Communications	Book, A Museum's Garden		\$20.00	Inventory
	Road Signs	Addressing	\$125.00	
Cabin Lake	Public Hearings	Addressing	\$50.00	
	General Admission	Resident	\$3.00	entry
	General Admission	Non Resident	\$4.00	entry
	Canoes & Pedal Boats	Hourly/ Unit	\$10.00	Rental
	Boating	Personal Launch Fee	\$4.00	entry
	RV Sites & Electric Tent	Resident fee	\$30.00	Rental
	RV Sites & Electric Tent	Military/ Senior Resident	\$27.00	Rental
	RV Sites & Electric Tent	Non Resident	\$35.00	Rental
	RV Sites & Electric Tent	Non Resident Military/ Senior	\$32.00	Rental
	Tent Site	Primitive	\$25.00	Rental
	Tent Site	Primitive Military/ Senior	\$22.00	Rental
	Group Camping	Per Person/ Per Night	\$5.00	Rental
	Picnic Shelter	Residents 4hours	\$35.00	Rental
	Picnic Shelter	Residents Entire Day	\$60.00	Rental
	Picnic Shelter	Nonresidents 4hours	\$50.00	Rental
	Picnic Shelter	Nonresidents Entire Day	\$75.00	Rental
	Park Passes	Season Pass Single Person	\$90.00	Rental
	Ice	Bag	\$3.00	concession
	Firewood	10 Piece Bundle	\$7.00	Inventory
	Hotdog	Food	\$2.00	concession
	Nachos with Cheese	Food	\$5.00	concession
	Popcorn	Food	\$2.00	concession
	Pickle	Food	\$1.00	concession
	Popsicle	Food	\$1.00	concession
	Water	Beverege	\$1.00	concession
	Chips	Food	\$1.00	concession
Events Center	Boiled Penuts	Food	\$4.00	concession

Department	Item	Description	Retail Price/Unit	Type
	Popcorn	Food	\$3.00	concession
	Nachos	Food	\$4.00	concession
	Nachos All the way (ATW)	Food	\$5.00	concession
	Hot Dog	Food	\$3.00	concession
	Hot Dog ATW	Food	\$4.00	concession
	Pickle	Food	\$1.00	concession
	Candy	Food	\$2.00	concession
	Mtn Dew	Beverege	\$3.00	concession
	D.Dew	Beverege	\$3.00	concession
	D.Pepsi	Beverege	\$3.00	concession
	Pepsi	Beverege	\$3.00	concession
	Starry	Beverege	\$3.00	concession
	Water	Beverege	\$3.00	concession
	Enter Number 15	Beverege	\$8.00	concession
	Mich. Ultra	Beverege	\$8.00	concession
	Miller Lite	Beverege	\$8.00	concession
	White Claw	Beverege	\$8.00	concession
	Slushie w. Alc.	Beverege	\$8.00	concession
	Slushie without Alc.	Beverege	\$4.00	concession
	Budlite Until Sold	Beverege	\$8.00	concession
	Natural Lite Until Sold	Beverege	\$8.00	concession
	Arena	Daily	\$1,000.00	Rental
	Grounds	Daily	\$1,000.00	Rental
	Tables 6' Round	Each	\$7.00	Rental
	Tables 8' Buffet	Each	\$7.00	Rental
	Tables 6' Buffet	Each	\$7.00	Rental
	Green Chairs	Each	\$2.00	Rental
	White Chairs	Each	\$2.00	Rental
	Podium	Daily	\$36.00	Rental

Department	Item	Description	Retail Price/Unit	Type
	LCD Projector	Daily	\$150.00	Rental
	Screen	Daily	\$150.00	Rental
	Corded Mic	Daily	\$15.00	Rental
	Cordless Mic	Daily	\$25.00	Rental
	Speaker	Daily	\$25.00	Rental
	Spotlight	Each	\$100.00	Rental
	Sound System	Daily	\$200.00	Rental
	Grand Piano	Daily	\$150.00	Rental
	Stage 4x8 Sections	Each	\$24.00	Rental
	Forklift	Daily	\$75.00	Rental
	Boom Lift	Daily	\$200.00	Rental
	Bicycle Racks	Each	\$10.00	Rental
	Short Pipe & Drape	Each	\$8.00	Rental
	Long Pipe & Drape	Each	\$10.00	Rental
	Long Stage Curtains	Each	\$10.00	Rental
	Booth w Drape 10x10	Daily	\$30.00	Rental
	Booth w.o Drape 10x10	Daily	\$20.00	Rental
	Electrical Boxes	Each	\$10.00	Rental
	Forklift Gas	Each	\$25.00	Rental
	Event Manager	Hourly	\$18.00	Staff
	Housekeeping	Hourly	\$14.00	Staff
	Parking Attendant	Hourly	\$14.00	Staff
	Ticket Booth Attendant	Hourly	\$14.00	Staff
	Ushers	Hourly	\$14.00	Staff
	Bartenders	Hourly	\$14.00	Staff
	General Labor	Hourly	\$14.00	Staff
	Concession Stand Attendants	Hourly	\$14.00	Staff
	Set-Up	Hourly	\$14.00	Staff
	Clean-Up	Hourly	\$14.00	Staff

Department	Item	Description	Retail Price/Unit	Type
	Ticket Booth	Daily	\$150.00	Rental
	Concession Stand	Daily	\$150.00	Rental
Environmental Health	Site Eval. Application (addl. Fee for permit/ auth.)		\$225.00	
	Improvements Permit/ Construction Auth (480 gdp or less)		\$125.00	
	Improvements Permit/ Construction Auth (exceeds 480 gdp)		\$225.00	
	Existing Sewage System/ Permit Transfer		\$60.00	
	Wastewater System Expansion/ Revision		\$100.00	
	Site Location Change		\$50.00	
	EOP/ AOWE (Engineer Option Permit/ Authorized Onsite Wastewater Evaluator Permit)		\$35.00	
	Repair Permit		\$50.00	
	Migrant Labor		\$0.00	
	Private Drinking Water Well permit		\$250.00	
	Irrigation/ Agriculture Well Permit		\$150.00	
	Coliform Water Sample		\$60.00	
	Full Panel Water Sample (coliform-nitrate-inorganic)		\$110.00	
	Pesticide Water Sample		\$110.00	
	Petroleum Water Sample		\$110.00	
	Temp. Food Establishment Permit		\$75.00	
	Swimming Pool Permit		\$250.00	
	Tattoo Establishment permit		\$600.00	
	Food Service Plan Review		\$250.00	
	Mobile Food Unit Plan Review		\$250.00	
	Swimming Pool Plan Review		\$250.00	
	Lodging Plan Review		\$250.00	
	Shared use kitchen/incubator plan review		\$250.00	
	Swimming Pool Reinspection Fee		\$60.00	
Health	Insertion of chest wall respiratory sens	0466T	\$60.00	
	Drainage of skin abscess	10060	\$105.00	

Department	Item	Description	Retail Price/Unit	Type
	Removal of skin tags	11200	\$79.00	
	Trim nail(s)	11719	\$13.00	
	Insert drug implant device	11981	\$145.00	
	Implanon Removal	11982	\$170.00	
	Remove/insert drug implant	11983	\$255.00	
	Repair superficial wound (s)	12001	\$150.00	
	Dressing change not for burn	15852	\$40.00	
	removal sutr/stap xreq anes	15853	\$10.00	
	removal sutr&stap xreq anes	15854	\$15.00	
	Chemical cauterization of granulation ti	17250	\$75.00	
	Cyrotherapy of skin	17340	\$52.00	
	Iron pills	20010	\$0.92	
	Prenatal vitamins	20090	\$2.55	
	Cyrosurgery, penis lesion (s)	54056	\$105.00	
	Insert intrauterine device	58300	\$120.00	
	Remove intrauterine device	58301	\$120.00	
	Antepartum care only 4 to 6 visits	59425	\$750.00	
	Antepartum care only 7 or more visits	59426	\$1,050.00	
	Care after delivery	59430	\$258.00	
	Clear outer ear canal	69200	\$100.00	
	Removal impacted cerumen using irrigation	69209	\$15.00	
	Remove impacted ear wax	69210	\$50.00	
	US OB<14 wks, single fetus	76801	\$150.00	
	US OB<14 wks, ad'l fetus	76802	\$100.00	
	OB us /= wks, single fetus	76805	\$100.00	
	OB us /= 14 wks, addl fetus	76810	\$100.00	
	OB us, limited, fetus (s)	76815	\$100.00	
	OB us, follow-up, per fetus	76816	\$100.00	
	US OB Transvaginal	76817	\$100.00	

Department	Item	Description	Retail Price/Unit	Type
	Fetal Biophys profile w/nst	76818	\$135.00	
	Transvaginal us, non ob	76830	\$120.00	
	US exam, pelvic, limited	76857	\$91.00	
	Urinalysis, auto, w/o micro	81003	\$5.00	
	Urine pregnancy test	81025	\$25.00	
	Amines Test	82120	\$5.00	
	Hemoccut	82770	\$7.00	
	FBS or RBS Blood Glucose	82947	\$10.00	
	1 HR Glucose BG Tolerance Test	82950	\$8.00	
	3 HR GTT (3 Specs)	82951	\$20.00	
	3 HR GTT (each additional beyond 3 spec....	82952	\$8.00	
	Screen Sickel Cell State Lab	83021	\$0.00	
	Hemoglobin A1C	83036	\$20.00	
	Hemoglobin	85018	\$5.00	
	TB intradermal test	86580	\$25.00	
	Culture presumptive	87081	\$10.00	
	Stat Male Smear	87205	\$8.00	
	Wet Mount	87210	\$9.00	
	Influenza assay w/optic	87804	\$20.00	
	SARS-COV-2 COVID 19 W/optic	87811	\$46.00	
	Strep A assay w/optic	87880	\$25.00	
	Immunization admin	90471	\$23.00	
	Immunization admin, each add	90472	\$14.00	
	Immune admin oral/nasal	90473	\$20.00	
	Immune admin oral/nasal addl	90474	\$20.00	
	IMM ADMIN SARSCOV2 VACCINE SINGLE DOSE	90480	\$65.00	
	Meningococcal conjugate vaccine serogrou....	90619	\$190.00	
	Meningococcal B vaccine MEN B ages 10 yo....	90620	\$255.00	
	Trumenba	90621	\$205.00	

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Department	Item	Description	Retail Price/Unit	Type
	Hep A greater than or equal to 19 yo	90632	\$93.00	
	Hep A 1 yo to 18 yo	90633	\$45.00	
	Twinrix Hep A/Hep B vacc. greater than 1....	90636	\$145.00	
	Hib , 3 dose, Ped Vax HIB	90647	\$40.00	
	HPV (GARDASIL 9) (9 YO - 26 YO) (3)	90651	\$355.00	
	IIV3 VACC NO PRSV 0.5 ML IM	90656	\$26.40	
	RIV3 VACCINE NO PRES IM	90673	\$100.80	
	Rabies, IM	90675	\$475.00	
	PCV20 VACCINE IM	90677	\$300.00	
	Rotavirus, oral	90680	\$115.00	
	Kinrix (DTaP-IPV), greater than or equa....	90696	\$70.00	
	Pentacel Dtap-Hib-IPV, greater than or	90698	\$130.00	
	Dtap	90700	\$35.00	
	MMR, greater than or equal to 1 year old	90707	\$108.00	
	Pro Quad, MMR and Varicella	90710	\$320.00	
	IPV, greater than or equal to 2 mos to 1....	90713	\$54.00	
	Td Tetanus /= 7 yo	90714	\$45.00	
	Tdap vaccine or equal to 10yo to 64yo l....	90715	\$65.00	
	Varicella, greater than or equal to 1 yo	90716	\$215.00	
	Pediarix Dtap-Hep B-IPV vaccine, im	90723	\$115.00	
	Hep B Peds/Adolescent 3 dose im	90744	\$35.00	
	Hepatitis B greater than or equal to 20	90746	\$80.00	
	Shingrix (shingles) vaccine (HZV), 2 dos....	90750	\$235.00	
	SARSCOV2 VACCINE 50 MCG/0.5 ML FOR IM US....	91322	\$175.00	
	Pure tone hearing test, air	92551	\$15.00	
	EKG	93000	\$20.00	
	Nebulizer Treatment	94640	\$15.00	
	Measure blood oxygen level	94760	\$5.00	
	Ambulatory continuous glucose monitoring	95249	\$64.00	

Department	Item	Description	Retail Price/Unit	Type
	Developmental screening, with interpreta....	96110	\$15.00	
	BRIEF EMOTIONAL/BEHAV ASSMT	96127	\$10.00	
	Administration of patient-focused health....	96160	\$10.00	
	Administration of caregiver-focused heal....	96161	\$10.00	
	Medication Injection	96372	\$25.00	
	Visual acuity screen	99173	\$15.00	
	OFFICE O/T NEW SF 15-29 MIN	99202	\$100.00	
	OFFICE O/P NEW LOW 30-44 MIN	99203	\$135.00	
	OFFICE O/T NEW MOD 45-59 MIN	99204	\$200.00	
	OFFICE O/P NEW HI 60-74 MIN	99205	\$250.00	
	OFFICE O/P EST MINIMAL PROB	99211	\$40.00	
	OFFICE O/P EST SF 10-19 MIN	99212	\$65.00	
	OFFICE O/P EST LOW 20-29 MIN	99213	\$90.00	
	OFFICE O/T EST MOD 30-39 MIN	99214	\$125.00	
	OFFICE O/P EST HI 40-54 MIN	99215	\$195.00	
	Prev visit, new, infant	99381	\$120.00	
	Prev visit, new, age 1-4	99382	\$130.00	
	Prev visit, new, age 5-11	99383	\$155.00	
	Prev visit, new, age 12-17	99384	\$175.00	
	Prev visit, new, age 18-39	99385	\$200.00	
	Prev visit, new, age 40-64	99386	\$230.00	
	Prev visit, new, 65 & over	99387	\$225.00	
	Prev visit, est, infant	99391	\$100.00	
	Prev visit, est, age 1-4	99392	\$105.00	
	Prev visit, est, age 5-11	99393	\$140.00	
	Prev visit, est, age 12-17	99394	\$160.00	
	Prev visit, est, age 18-39	99395	\$165.00	
	Prev visit, est, age 40-64	99396	\$170.00	
	Prev visit, est, 65 & over	99397	\$185.00	

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Department	Item	Description	Retail Price/Unit	Type
	Smoking Cessation Counseling; Intermedia....	99406	\$15.00	
	Smoking Cessation Counseling; Advanced	99407	\$30.00	
	Alcohol and/or substance (other than tobacco)	99408	\$35.00	
	Alcohol and/or substance (other than tobacco)	99409	\$70.00	
	Aurovela FE	AU000	\$1.85	
	Oral evaluation, pt < 3yrs	D0145	\$40.00	
	topical application of fluoride varnish	D1206	\$25.00	
	Errin, Norethindrone	ER000	\$0.80	
	Admin influenza virus vac	G0008	\$25.00	
	Admin pneumococcal vaccine	G0009	\$25.00	
	Admin hepatitis b vaccine	G0010	\$25.00	
	CA screen; pelvic/breast exam	G0101	\$42.00	
	Prostate ca screening; dre	G0102	\$26.00	
	PSA, total screening	G0103	\$19.00	
	Diab manage trn per indiv in 30 min inc....	G0108	\$57.00	
	Diab manage trn ind/group	G0109	\$22.00	
	Fecal blood scrn immunoassay	G0328	\$8.00	
	Initial preventive physical exam	G0402	\$190.00	
	Electrocardiogram, routine ECG w/12 leads	G0403	\$26.00	
	Electrocardiogram, routine ECG w/12 leads	G0404	\$21.00	
	Electrocardiogram, routine ECG w/12 leads	G0405	\$11.00	
	Annual Well visit initial	G0438	\$200.00	
	annual Well visit subsequent	G0439	\$150.00	
	Annual depression screening, 15 min	G0444	\$25.00	
	Brief check in by md/qhp	G2012	\$16.00	
	Aspirin or another antithrombotic therapy	G8598	\$1.76	
	Hailey 24 FE	HA000	\$1.76	
	Depo medroxyprogesterone acetate, 1 mg	J1050	\$0.60	
	Rhophylac injection	J2791	\$7.75	

Department	Item	Description	Retail Price/Unit	Type
	My Way U6/Ella U5 U5	J3490	\$17.65	
	My Way U6/Ella U5 U6	J3490	\$1.41	
	Nuva ring	J7295	\$0.01	
	IUD Mirena Levonorgestrel iu 52mg 5 yr	J7298	\$400.00	
	IUD Copper Paragard	J7300	\$300.00	
	Skyla IUD 13.5 mg	J7301	\$585.00	
	Nexplanon (contraceptive) implant	J7307	\$550.00	
	Junel FE	JU000	\$2.71	
	Lo Loestrin FE	LL000	\$0.26	
	RABIES TITER VETERINARY DIAGNOSTIC LAB	OL030	\$68.00	
	MRSA Screening Culture	OL031	\$20.00	
	Celiac Antibodies ITG IgA and Total IgA ...	OL035	\$30.00	
	Parvovirus B19, Human, IgG, IgM	OL037	\$65.00	
	Thyroid Cascade Profile	OL039	\$13.00	
	CMP12 LP 6AC MULTICHEM L027623	OL050	\$20.00	
	HEP B SURFACE AB L006395	OL052	\$12.00	
	Bilirubin, Direct	OL054	\$9.00	
	HCG BETA SUBUNIT QNT SERUM L004416	OL055	\$18.00	
	RUBELLA ABS IGG L006197	OL056	\$18.00	
	VARICELLA ZOSTER	OL057	\$20.00	
	CREATININE SERUM L001370	OL058	\$9.00	
	AST SGOT L001123	OL059	\$9.00	
	BILIRUBIN TOTAL L001099	OL060	\$9.00	
	LIPID PANEL	OL061	\$12.00	
	ABO Grouping	OL063	\$10.00	
	PROGESTERONE L004317	OL064	\$17.00	
	PROLACTIN L004465	OL065	\$18.00	
	Thyroid Profile II	OL066	\$34.00	
	ACTH, Plasma	OL067	\$37.00	

Department	Item	Description	Retail Price/Unit	Type
	CBC WITH DIFFERENTIAL PLATELETE L005009	OL068	\$9.00	
	Lipid Panel	OL069	\$12.00	
	Allergen Pediatric 0-3 Years	OL070	\$36.00	
	Amphet, Methamo, MDMA, MDA, WB	OL071	\$65.00	
	PROSTATE SPECIFIC AG SERUM L010322	OL072	\$19.00	
	ELECTROLYTE PANEL L303754	OL073	\$9.00	
	FSH AND LH L028480	OL074	\$32.00	
	HEMOGLOBIN A1C L001453	OL075	\$9.00	
	Rocky Mountain Spotted Fever (RMSF) IgG	OL076	\$25.00	
	MONONUCLEOSIS TEST QUAL L006189	OL077	\$14.00	
	Rocky Mountain Spotted Fever (RMSF) IgM	OL078	\$25.00	
	ID SUSCEPTIBILITY LABCORP	OL079	\$22.00	
	Ehrlichia Profile, Anaplasma phagocytoph....	OL081	\$205.00	
	Lyme Disease, Borrelia burgdorferi, Real...	OL082	\$130.00	
	Strep Group B NAA	OL083	\$52.00	
	Anaerobic Culture	OL085	\$19.00	
	URINE CULTURE ROUTINE	OL088	\$13.00	
	Chlamydia, Conjunctive NAA	OL089	\$21.00	
	Cocaine Confirmation, WB	OL091	\$102.00	
	Vitamin E (a and y Tocopherol)	OL093	\$12.00	
	THYROID PANEL WITH TSH L000620	OL094	\$21.00	
	AEROBIC BACTERIAL CULTURE	OL095	\$19.00	
	HEPATIC FUNCTION PANEL L322755	OL099	\$9.00	
	CMP 14 OL322000	OL104	\$9.00	
	IRON AND TIBC L001321	OL105	\$17.00	
	URIC ACID SERUM L001057	OL106	\$9.00	
	Chlamydia trachomatis, Pharyngeal Swab,	OL113	\$21.00	
	EXEC PANEL CMP14+LP+TSH+5AC+CBC/D/Pit	OL119	\$45.00	
	TSH L004259	OL120	\$13.00	

Department	Item	Description	Retail Price/Unit	Type
	SEDIMENTATION RATE WESTERGREN L005215	OL121	\$11.00	
	RHEUMATOID ARTHRITIS FACTOR L006502	OL122	\$13.00	
	UPPER RESPIRATORY CULTURE L008342	OL123	\$28.00	
	BUN	OL125	\$9.00	
	POTASSIUM SERUM L001180	OL126	\$9.00	
	BETA STREP GP A CULTURE L008169	OL127	\$18.00	
	AMENORRHEA PROFILE L031138	OL129	\$45.00	
	OVARIAN FUNCTION PROFILE II L244004	OL130	\$84.00	
	AFP TETRA	OL131	\$45.00	
	HCV ANTIBODY	OL133	\$19.00	
	RENAL FUNCTION PANEL L322777	OL135	\$9.00	
	URINE DRUG SCREEN COUNTY DOT LAB CORP	OL138	\$0.00	
	GONORRHEA CULTURE Vidant Duplin	OL142	\$21.00	
	VITAMIN D 25 HYDROXY L081950	OL143	\$40.00	
	CBC, Platelet, Hem Review	OL145	\$17.00	
	CREATININE CLEARANCE L003004	OL148	\$24.00	
	PROT CREATU RANDOM L003129	OL149	\$28.00	
	PROTIEN TOTAL QN 24 HR URINE L003277	OL150	\$14.00	
	PROTHROMBIN TIME PT L005199	OL151	\$10.00	
	C REATIVE PROTIEN QUANT L006627	OL152	\$13.00	
	TESTOSTERONE FREE TOTAL LC MS L07019....	OL153	\$60.00	
	Chlamydia trachomatis, Rectal Swab, NAA	OL155	\$21.00	
	CCP ANTIBODIES IGG IGA L164914	OL156	\$21.00	
	VITAMIN B12 AND FOLATE L000810	OL157	\$35.00	
	THYROXINE T4 L001149	OL158	\$10.00	
	AMYLASE SERUM L001396	OL159	\$10.00	
	LIPASE SERUM L001404	OL160	\$21.00	
	FIBRINOGEN ACTIVITY L001610	OL161	\$61.00	
	ZINC PLASMA OR SERUM L001800	OL162	\$60.00	

Department	Item	Description	Retail Price/Unit	Type
	LUTEINIZING HORMONE LH S L004283	OL164	\$18.00	
	FSH SERUM L004309	OL165	\$20.00	
	INSULIN	OL166	\$12.00	
	ESTRADIOL L004515	OL167	\$28.00	
	FERRITIN L004598	OL168	\$19.00	
	VITAMIN B6 L004655	OL169	\$123.00	
	PLATELET COUNT L005249	OL170	\$9.00	
	LEAD BLOOD ADULT L007625	OL171	\$19.00	
	ETHANOL BLOOD L017996	OL172	\$71.00	
	C REACTIVE PROTEIN CARDIAC L120766	OL173	\$26.00	
	BASIC METABOLIC PANEL 8 L322758	OL177	\$9.00	
	ORAL FLUID DRUG LAB CORP	OL181	\$0.00	
	HCV Antibody RFX to Quant PCR	OL182	\$19.00	
	LP GLU HBA1C L372127	OL184	\$20.00	
	Chlamydia trachomatis, Neisseria gonorrh....	OL187	\$120.00	
	Chlamydia trachomatis, Neisseria gonorrh....	OL188	\$156.00	
	Chlamydia, Gonococcus, NAA with Reflex T....	OL189	\$363.00	
	Neisseria gonorrhoeae, Pharyngeal NAA	OL190	\$21.00	
	Neisseria gonorrhoeae, Rectal NAA	OL191	\$21.00	
	Hepatitis B (HBV), Quantitative, DNA Rea....	OL192	\$155.00	
	Hepatitis C (HCV) Antibody Cascade to Qu....	OL193	\$19.00	
	Hep Be Antibody	OL194	\$13.00	
	Hep Be Antigen	OL195	\$12.00	
	HPV, cobas high-risk, 16, 18	OL196	\$101.00	
	Lipid Cascade	OL197	\$12.00	
	Lipid Cascade with Graph if Reflex	OL198	\$11.00	
	Neisseria gonorrhoeae, NAA	OL199	\$21.00	
	Drug Screen 5 panel L799452	OL200	\$38.00	
	Drug Screen Oral Fluid L780400	OL201	\$55.00	

Department	Item	Description	Retail Price/Unit	Type
	Cancer Antigen 27 29 L140293	OL203	\$25.00	
	Anemia Profile B L042077	OL205	\$71.00	
	Epstein Barr Virus VCA Early Antigen IgG....	OL211	\$35.00	
	Antibody Screen L006015	OL214	\$11.00	
	Antibody Identification L006213	OL215	\$45.00	
	Calcium Serum L 001016	OL217	\$9.00	
	Magnesium Serum L 001537	OL220	\$10.00	
	Vitamin A Serum L017509	OL227	\$21.00	
	ABO Grouping and RhoD Typing	OL229	\$15.00	
	Vitamin B1 Thiamine, Blood	OL233	\$18.00	
	Thiiodothyronine T3 L002188	OL234	\$17.00	
	CHLAMYDIA TRACHOMATIS NAA L188078	OL239	\$21.00	
	CHLAMYDIA GONOCOCCUS NAA L183194	OL240	\$36.00	
	Genital Culture Routine L008334	OL243	\$25.00	
	NMR LipoProfile, Lipids, Graph	OL245	\$98.00	
	NMR LipoProfile, Lipids, IR	OL246	\$102.00	
	NMR LipoProfile, Lipids, IR, Gph	OL247	\$98.00	
	NuSwab Vaginitis Plus VG	OL248	\$269.00	
	NuSwab Vaginitis Plus VG, HSV	OL249	\$352.00	
	Creatine Kinase Total Serum L001362	OL250	\$9.00	
	Lyme Western Blot Serum L163600	OL251	\$52.00	
	Strep Group B Culture	OL253	\$21.00	
	Creatine Kinase CK, MB	OL254	\$35.00	
	TSH and Free T4 L224576	OL257	\$37.00	
	Measles Mumps Rubella L058495	OL258	\$39.00	
	T3 Free Serum L010389	OL259	\$22.00	
	T4 Free Direct Serum L001974	OL260	\$22.00	
	Homosysteine Plasma L706994	OL261	\$25.00	
	NMR LipoProfile L884247	OL262	\$102.00	

Department	Item	Description	Retail Price/Unit	Type
	Reverse T3 Serum L070104	OL264	\$40.00	
	DHEA Sulfate L004020	OL265	\$84.00	
	Fibrinogen Antigen L117052	OL266	\$40.00	
	Vitamin B12 L001503	OL269	\$15.00	
	Thyroid Antibodies L006684	OL271	\$33.00	
	AntidsDNA Double Stranded Antibodies L0....	OL279	\$23.00	
	Parathyroid Hormone PTH Intact L015610	OL280	\$18.00	
	CANCER ANTIGEN CA 125 L002303	OL288	\$24.00	
	B Type Natriuretic Peptide L140889	OL294	\$50.00	
	Allergen Profile Pediatric Six Years Plu....	OL296	\$36.00	
	Hepatitis B Surface Quantiative L006530	OL299	\$18.00	
	HBsAG Screen L006510	OL300	\$12.00	
	Reticulocyte Count L005280	OL304	\$11.00	
	Allergen Profile Pediatric 3 to 6 Years	OL305	\$42.00	
	Vitamin K1 L121200	OL306	\$28.00	
	Valporic Acid L007260	OL308	\$34.00	
	Aerobic Culture Extended Incub	OL315	\$40.00	
	Lactate Dehydrogenase Isoenzymes L00184....	OL316	\$29.00	
	Lithium L007708	OL317	\$17.00	
	CA Plus PTH Intact L054601	OL328	\$21.00	
	THYROGLOBULIN ANTIBODY	OL332	\$19.00	
	Rapid Plasma Reagin, Rfx Qn RPR/Confirm	OL335	\$9.00	
	Cystic Fibrosis Profile	OL336	\$105.00	
	HEP A ANTIBODY Total	OL351	\$21.00	
	GAD 65 Autoanitbody L143008	OL359	\$45.00	
	Selenium L716910	OL363	\$30.00	
	D DIMER	OL366	\$29.00	
	COPPER L001586	OL371	\$20.00	
	H PYLORI STOOL CULTURE	OL372	\$34.00	

Department	Item	Description	Retail Price/Unit	Type
	Thyroid Peroxidase L006676	OL374	\$19.00	
	LDH I001115	OL378	\$9.00	
	ALT L001545	OL383	\$9.00	
	IMMUIOFIXATION SERUM L001685	OL387	\$28.00	
	IMMUNOGLOBULIN G L001776	OL389	\$40.00	
	TESTOSTERONE FREE EQUILIBRIUM L08178....	OL392	\$49.00	
	Anaerobic and Aerobic Culture L00800....	OL399	\$33.00	
	Nicotine Metabolite Urine	OL408	\$29.00	
	PT and PTT L020321	OL409	\$17.00	
	Creatine Kinase CK, MB and Total	OL413	\$39.00	
	Quantiferon TB Gold Plus L182879	OL421	\$55.00	
	HIV 1 0 2 4TH Generation L083935	OL424	\$25.00	
	HCV Genotyping Non Reflex	OL426	\$250.00	
	HCV Quant RNA Real Time L551300	OL427	\$302.00	
	Opiates, Unconjugated Rxp Whole Blood	OL428	\$102.00	
	HCV FibroSure L550123	OL429	\$276.94	
	COVID 19 L139900	OL430	\$56.00	
	Acute Viral Hepatitis L144000	OL432	\$60.00	
	PAP IG rfx HPV ASCU L199300	OL439	\$27.00	
	PAP IG rfx HPV ASCU HSV L188056	OL440	\$88.00	
	PAP IG HPV L199330	OL441	\$58.00	
	HPV L507800	OL442	\$36.00	
	BILE ACID L010330	OL443	\$16.00	
	PSA REFLEX TO FREE SERIAL L480640	OL444	\$21.00	
	HEP B CORE AB TOTAL L006718	OL445	\$11.00	
	ALBUMIN CREATINE RATIO L140285	OL447	\$20.00	
	Phencyclidine (PCP) Confirm Whole Blood	OL448	\$102.00	
	RH Factor	OL449	\$10.00	
	Stool Culture	OL451	\$168.00	

Department	Item	Description	Retail Price/Unit	Type
	T3 Uptake	OL452	\$9.00	
	Urine Culture, Prenatal, with GBS	OL453	\$13.00	
	MaterniT21 PLUS Core, ESS	OL454	\$304.00	
	MaterniT21 PLUS Core, ESS, SCA	OL455	\$304.00	
	MaterniT21 PLUS Core, SCA	OL456	\$304.00	
	MaterniT21 PLUS Core, ESS NO Gender	OL457	\$304.00	
	MaterniT21 PLUS Core, SCA, NO Gender	OL458	\$304.00	
	Protein Electrophoresis PE, Interp (Rfe	OL459	\$13.00	
	Lab Corp Physician Read Pap	OL460	\$14.00	
	Trich Vag by NAA	OL461	\$41.00	
	7 Drug Bund	OL462	\$44.00	
	Allergen Profile, Mold	OL463	\$272.00	
	Allergens, Zone 3	OL464	\$560.00	
	HSV I and II	OL469	\$57.00	
	Anti CCP Antibodies, IgG and IgA L52....	OL471	\$45.00	
	PHENYTOIN FREE AND TOTAL SERUM L0707....	OL472	\$17.00	
	PSA Free Total L480772	OL474	\$19.00	
	AFP Serum Open Spina Bifida L010801	OL477	\$20.00	
	Hepatitis B Virus HBV Patient Management....	OL478	\$12.00	
	Hepatitis B Core Ab with Reflex	OL479	\$11.00	
	MaterniT21 Plus Core No Gender L4519....	OL481	\$304.00	
	MaterniT21 Plus Core L451927	OL482	\$304.00	
	Inheritest CF SMA Panel L481758	OL485	\$360.00	
	Antinuclear Antibodies, IFA L164947	OL486	\$22.00	
	Levetiracetam (Keppra), S L716936	OL488	\$28.00	
	Sexually Transmitted Infections Profile	OL500	\$64.00	
	Helicobacter pylori Urea Breath Test	OL501	\$52.00	
	Cytomegalovirus (CMV) Antibodies, IgG	OL502	\$22.00	
	Anti-Mullerian Hormone AMH	OL504	\$65.00	

Department	Item	Description	Retail Price/Unit	Type
	Testosterone, Total LC/MS	OL506	\$33.00	
	Allergens (32) w/comp rfix	OL507	\$776.00	
	Allergens (24) Foods w/ CompRfix	OL508	\$611.04	
	Antigliadin Abs, IgA	OL509	\$21.00	
	Antigliadin Abs, IgG	OL510	\$21.00	
	Celiac Disease Comprehensive	OL511	\$135.00	
	Cortisol - AM	OL512	\$19.00	
	EBV Ab VCA, IgG	OL513	\$20.00	
	EBV Early Antigen Ab, IgG	OL514	\$20.00	
	Endomysial Antibody IgA	OL515	\$35.00	
	Estrone, Serum	OL516	\$40.00	
	Immunoglobulin A, Qn, Serum	OL517	\$11.00	
	t-Transglutaminase (tTG) IgA	OL518	\$37.00	
	t-Transglutaminase (tTG) IgG	OL519	\$35.00	
	U16-Bund1-0ScrSV2	OL520	\$60.00	
	Fragile X Syndrome, Carrier	OL521	\$90.00	
	Methylmalonic Acid, Serum	OL522	\$55.00	
	Nicotine Metabolite Ur Qn	OL523	\$89.00	
	CMP12+7AC+CBC/D/Plt	OL524	\$55.00	
	Gynecologic Pap Test (Image-guided), Liq....	OL526	\$28.00	
	THROMBOTIC RISK PROFILE	OL527	\$755.00	
	Risk Screen PMH	S0280	\$70.00	
	Post Partum PMH	S0281	\$210.00	
	Sprintec Estarylla	SP000	\$0.74	
	Tri Lo Sprintec, Marzia	TL000	\$0.82	
Planning	Major Subdivision	Preliminary Plat plus lot	\$150.00 + \$10.00	
	Major Subdivision	Final Plat	\$100.00 + \$10.00	
	Minor Subdivision		\$100.00	
	Zoning Letter		\$25.00	

Department	Item	Description	Retail Price/Unit	Type
	Solar Energy	Plus \$5 Per Acre	\$300.00 + \$5.00	
	Mobile Home Travel Trailer Park	Plus \$10 Per Lot for Plan review	\$150.00	
	Exempt Subdivision		\$0.00	
	Expedited Minor Subdivision	Per lot including remnant	\$25.00	
	Text Amendment		\$250.00	
	SPHA Permit		\$25.00	
	Print of UDO		\$35.00	
	SUP		\$500.00	
	Variance & Appeals		\$350.00	
	Services Subdivisions	Well sites, communication towers, off-site septic, cluster mail box units, utility substation	\$100.00	
	Services Subdivisions	private cemeteries	\$25.00	
	Junkyard		\$100.00	
Library	Copies	B&W	\$0.15	
		Color	\$0.25	
	Faxing		\$1.00	per page
	Laminations		\$0.10	per inch
Register of Deeds	Instruments in General	First 15 pages	\$26.00	
		Each additional page over 15	\$4.00	
	Deeds of Trust and Mortgages	First 35 Pages	\$64.00	
		EachAdditional Page	\$4.00	
	Multiple Instruments - A document consists of multiple instruments when it contains two or more instruments with different legal consequences or intent, each of which is separately executed and acknowledged and could be recorded alone.	For each additional instrument, in addition to all other statutorily applicable recording fees	\$10.00	
	Satisfaction of Security Instruments		No fee	
	Non-standard document fee	In addition to standard recording fee	\$25.00	
	Map (Plat) recording	Per page of each original or revised map/plat recorded	\$21.00	
	Right-of-Way Plans/Highway Maps	First page	\$21.00	
		Each additional page	\$5.00	
	Map/Plats Copies	Per certified copy	\$5.00	

Department	Item	Description	Retail Price/Unit	Type
		18" x 24" uncertified copy	\$4.00	
		8 1/2" x 11" uncertified copy	25¢	
	Certified copy	First page	\$5.00	
		Each additional page	\$2.00	
	UCC Filings: Includes initial filings, correction statements, amendments, and all terminations	1 to 2 pages	\$38.00	
		3 to 10 pages	\$45.00	
		10+ pages \$2 each additional page over ten	\$45+\$2	
	Excise Tax Calculation on Deeds	Aug. 1, 1991, to present	\$2.00	Per \$1,000 of consideration
		1969 to July 1991	\$1.00	Per \$1,000 of consideration
		Prior to 1968	\$1.10	Per \$1,000 of consideration
	Marriage License	Per license	\$60.00	
	Certified copy	Per copy	\$10.00	
	Uncertified copy	Per page	25¢	
	Processing Correction to Marriage Record	Includes one certified copy	\$10.00	
	Delayed Marriage Certificate	Includes one certified copy	\$10.00	
	Certified copy	Per copy	\$10.00	
	Uncertified copy	Per page	25¢	
	Certified copy issued via NCVR Vital Records Automated System	Non Refundable search fee (NCVR fee)	\$14.00	
		One certified copy of birth abstract (ROD fee)	\$10.00	
	Amendment	Preparation of amendment affecting correction	\$10.00	
		One certified copy	\$10.00	
		NC Vital Records processing fee	\$15.00	
		NC Vital Records expedite fee (optional)	\$15.00	
	Delayed birth certificate (registration of birth certificate one year or more after birth)	Preparation of paperwork when birth to be registered in another county	\$10.00	
		Registration when papers prepared in another county, with 1 certified copy	\$10.00	
		Preparation of papers and registration in same county, with 1 certified copy	\$20.00	
	Death Records Certified copy	Per copy	\$10.00	
	Uncertified Copy	Per page	25¢	

Department	Item	Description	Retail Price/Unit	Type
	Certified copy issued via NCVR Vital Records Automated System	Non Refundable search fee (NCVR fee)	\$14.00	
		One certified copy of death abstract (ROD fee)	\$10.00	
	Amendment	Preparation of amendment affecting correction	\$10.00	
		One certified copy	\$10.00	
		NC Vital Records processing fee	\$15.00	
		NC Vital Records expedite fee (optional)	\$15.00	
	Duplin County School Census Records	Certified copy	\$5.00	
		Uncertified copy	25¢	
	Legitimations	Preparation of documents ROD fee	\$10.00	
		One certified copy	\$10.00	
		Processing fee NCVR fee	\$15.00	
		NCVR expedited service fee (optional)	\$15.00	
	Removal Of Graves (Recording)	First 15 pages	\$26.00	
		Each additional page over 15	\$4.00	
	Notary Oath	Per oath administered	\$10.00	
	Notary Authentication	Per notary per page	\$5.00	
	Discharge/Military record recording		No fee	
	Discharge/Military record certified copy		No fee	
	Regular fax number	Per page	25¢	
	Toll free fax number	Per transaction	25¢	
	Mailing Fee	Per standard envelope mailed if records request did not include a self addressed stamped envelope (in addition to all other applicable copy fees)	50¢	
	Laminations	Wallet size laminations	\$1.00	
		6" x 6" and smaller sizes	\$2.00	
		8" X 11"	\$2.50	
		18 " X 24"	\$3.00	
		24" X 36"	\$4.00	
		26" X 40"	\$5.00	
Sheriff	ID Badge		\$10.00	office
	Attorney Requested driving history	per page printoff (1 pg=.20, 2pg=.40, etc)	\$0.20	office

Department	Item	Description	Retail Price/Unit	Type
	Attorney Requested Criminal history	per page printoff (1 pg=.20, 2pg=.40, etc)	\$0.20	office
	Paper Service- In State	\$30 per Defendant (1 Def=\$30, 2 Def.=\$60, etc.)	\$30.00	office
	Paper Service- Out of State	\$50 per Defendant (1 Def=\$50, 2 Def.=\$100, etc.)	\$50.00	office
	Concealed Weapons Permits (New)	Includes: CWP, Fingerprint	\$90.00	office
	Concealed Weapons Permits (Renewal)	Includes: CWP	\$75.00	office
	Concealed Duplicates	Each	\$15.00	office
	Fingerprints- In County Resident Per ID	Includes 2 Cards &/or Electronically Sent	\$10.00	office
Social Services	Copies	B&W	\$0.03	office
	Copies	Color	\$0.03	office
Solid Waste & Garage	Garbage & Furnishings	Tipping Fees	\$60.00	ton
	Construction & Demolition Debris	Tipping Fees	\$60.00	ton
	Tires not generated in the normal course of business in NC	Tipping Fees	\$90.00	ton
	Land Clearing/ Yard Waste	Tipping Fees	\$25.00	ton
	Cement/ Bricks/ Blocks	Tipping Fees	\$25.00	ton
	Industrial & Residential Hauling Fee	Hauling Fee	\$100.00	per haul plus tip fee
	Commercial Assistance	Hauling Fee	\$120.00	per haul plus tip fee
	Box Rental	Hauling Fee	\$40.00	weekly
	Long Distance Hauling Fee	Hauling Fee	\$300.00	per haul plus tip fee
	Box Rental Deposits	Hauling Fee	\$200.00	
	Household User Fee	Availability Fee Portion	\$78.95	
	Household User Fee	Disposal Fee Portion	\$31.05	
	Household User Availability/ Disposal Fee		\$110.00	per year
Transportation	DSS Traditional Medicaid	in county, each way, flat rate	\$35.00	contracted rate
	DSS Traditional Medicaid	out-of-county, each way, flat rate	\$120.00	contracted rate
	Modivcare Managed Care Medicaid	Ambulatory Miles 0-3	\$15.98	contracted rate
	Modivcare Managed Care Medicaid	Ambulatory Miles 4-6	\$20.61	contracted rate
	Modivcare Managed Care Medicaid	Ambulatory Miles 7-10	\$23.67	contracted rate
	Modivcare Managed Care Medicaid	Per Mile After 10	\$1.70	contracted rate
	Modivcare Managed Care Medicaid	Wheelchair Miles 0-3	\$26.56	contracted rate

000219

Daniels & Daniels Construction Co
P.O. Box 10337
Goldsboro, NC 27532-0337
Ph: (919)778-4526

Change Order

To: Duplin County
P.O. Box 950
Kenansville, NC
28349

Number: Change Order #01
Date: 06/05/2025
Job: 25-108 Duplin County Shell Building

Description: Total Cost for Construction

Department	Item	Description	Unit Price/Unit	Type
Water	Medicare Managed Care Medicaid	Wheelchair Miles 4-6	\$32.07	contracted rate
	Medicare Managed Care Medicaid	Wheelchair Miles 7-10	\$31.97	contracted rate
	Medicare Managed Care Medicaid	Per Mile After 10	\$2.83	contracted rate
	Managed Care Medicaid OT/D	Ambulatory lead charge plus per mile	\$12.86 + \$2.16	contracted rate
	Managed Care Medicaid OT/D	Wheelchair Lead Charge Plus Per Mile	\$30.21 + \$2.43	contracted rate
	Duplin County Senior Services	Each Way Flat Rate	\$13.25	flat rate
	Other Non-Contract Agricultural Business	Hospital, V.R. Outreach Ministry, etc. each way, flat rate	\$13.25	flat rate
	JSCC	Per Enrolled Student Per Semester	\$5.00	flat rate
	Rural Operating Assistance Program (state grant)	each way, in county flat rate full increase 7-1-24 to \$13.50	\$12.50	flat rate
	Rural Operating Assistance Program (state grant)	each way, out-of-county, flat rate full increase 7-1-24 to \$16.00	\$9.75	flat rate
	Residential	First 2,000 Gallons	\$23.00	
		Next 2,000 gallons	\$4.70	per thousand
		Next 2,000 gallons	\$3.76	per thousand
		Over 6,000 Gallons	\$4.00	per thousand
	Commercial	First 2,000 Gallons	\$30.10	
Twp Fees		Next 2,000 gallons	\$5.00	per thousand
		Next 2,000 gallons	\$4.00	per thousand
		Next 100,000 gallons	\$3.00	per thousand
		Over 100,000 gallons	\$2.00	per thousand
		3/4 inch Tap	\$1,500.00	
		1 inch tap	\$1,600.00	
		Larger than 1 inch	cost plus 20%	
	Deposits	3/4 inch tap	\$100.00	
		1 inch tap	\$100.00	
		Larger than 1 inch	\$100.00	
	Relocate Fee		\$50.00	
	Return Check Fee		\$25.00	
	Hydrant Fee	plus usage at commercial rate	\$140.00	
	Total			195

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Daniels and Daniels is requesting \$3,780,652.00 for the cost for construction.

Work performed by subcontractors:		Price
Description		
Cost for Construction		\$3,780,652.00
Subtotal:		\$3,780,652.00
Change Order #01		\$3,780,652.00
New Contract Total:		\$5,622,492.00

If you have any questions, please contact me at (919)778-4526.

Submitted by: Justin Wright
Daniels & Daniels Const Co

Approved by: *Dan B. Edwards*
Date: 6/16/2025

Page 1 of 1

Duplin Shell Buildings

Item Description	Unit	Total Units	Unit Price	Bids/Actual	Notes
Part 1 Contract - Design Costs				\$377,508	
Part 2 Contract - Metal Building				\$1,831,840	
General Conditions	SF	100,000	\$2.59	\$259,860.00	
Labor Burden	SF	100,000	\$0.69	\$69,000.00	
Wilson Group CA	SF	100,000	\$0.15	\$15,000.00	
Owner Contingency	SF	100,000	\$1.11	\$111,000.00	
Insurance	SF	100,000	\$0.03	\$2,688.00	
Misc Materials	SF	100,000	\$0.64	\$2,612.00	
Bond	SF	100,000	\$0.44	\$43,516.00	
Sales Tax	SF	100,000	\$0.05	\$4,720.00	
Sub Total Soft Costs	SF	100,000	\$5.07	\$507,266.00	
Construction Staking/Surveying	SF	100,000	\$0.08	\$8,498.00	
Misc Steel	SF	100,000	\$0.42	\$41,826.00	
Overhead Doors	SF	100,000	\$0.46	\$45,879.00	
Glass/Stainless	SF	100,000	\$1.79	\$179,840.00	
Canopies	SF	100,000	\$1.23	\$123,095.00	
Pre-Engineered Building Erection	SF	100,000	\$1.54	\$753,855.00	
HVAC	SF	100,000	\$0.87	\$86,967.00	
Site	SF	100,000	\$1.79	\$178,688.00	
Concrete (Including Loading Dock)	SF	100,000	\$10.10	\$1,009,690.00	
Construction Entrance	SF	100,000	\$7.78	\$778,100.00	
Sub Total Hard Costs	SF	100,000	\$50.20	\$5,020,000.00	
Total Cost to Construct	SF	100,000	\$55.27	\$5,527,266.00	

Total Project Funding
Total Project Cost

Duplin County, NC

JOURNAL INQUIRY

YEAR	PER JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2025	11	510	BUN	05/27/2025	05/27/2025	061625	Blanca.pineda	1	N	HIST	2025
ACCOUNT											
ACCOUNT DESCRIPTION											
1	4130	40183					T				2,400.00
2	4130	40121					T				4,700.00
3	4130	43540					T				1,500.00
4	4130	40181					T			2,200.00	
5	4130	40182					T			4,900.00	
6	4130	42600					T			1,500.00	
10	4130	41300-000-42600					T				
ACCOUNT											
ACCOUNT DESCRIPTION											
1	7194	43911					T				200.00
2	7190	7100-7134-000-43911					T				409.84
3	7190	7100-7100-000-43911					T				15.16
4	7190	7100-7136-000-43911					T				3,536.92
5	7190	7100-7132-000-43910					T				4,041.84
6	7190	7100-7136-000-43910					T				515.78
7	7190	7100-7131-000-44100					T				
8	7190	7100-7136-000-43213					T			200.00	
9	7190	7100-7100-000-42100					T			409.84	
10	7190	7100-7100-000-42100					T			15.16	
10	7190	7100-7100-000-42100					T			1,536.92	
10	7190	7100-7132-000-46360					T				

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Program: jnl

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Duplin County, NC

JOURNAL INQUIRY

YEAR PER JOURNAL		SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2025	11	537	BUA	05/28/2025	05/28/2025	061625	blanca.pineda	1		2025	
LN		ORG	OBJECT	PROD	REF1	REF2	REF3	ACCOUNT	LINE DESCRIPTION	DEBIT	CREDIT
11	7136		44500					T	INSURANCE AND BONDS	4,041.94	
12	7134		44500					T	INSURANCE AND BONDS	515.78	
JOURNAL TOTAL										0.00	0.00
YEAR PER JOURNAL		SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2025	11	538	BUA	05/28/2025	05/28/2025	061625	blanca.pineda	1		2025	
LN		ORG	OBJECT	PROD	REF1	REF2	REF3	ACCOUNT	LINE DESCRIPTION	DEBIT	CREDIT
1	7134		43510					T	REPAIRS BUILDING AND GROUNDS	2,478.10	
2	7136		43510					T	REPAIRS BUILDING AND GROUNDS	90.16	
3	7132		43300					T	ADVERTISING	1,000.00	
4	7136		43300					T	UTILITIES	2,000.00	
5	7136		43300					T	UTILITIES	1,000.00	
6	7136		43300					T	UTILITIES	500.00	
7	7134		47203					T	DEBT INTEREST	2,478.10	
8	7136		47203					T	DEBT INTEREST	90.16	
9	7131		43300					T	REPAIRS BUILDING AND GROUNDS	1,000.00	
10	7136		43300					T	UTILITIES	2,000.00	
11	7131		43300					T	UTILITIES	1,000.00	
12	7132		46360					T	TRANSFER TO WTR DEBT SVC	500.00	
JOURNAL TOTAL										0.00	0.00

Duplin County, NC

JOURNAL INQUIRY

YEAR PER JOURNAL		SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2025	11	543	BUA	05/29/2025	05/29/2025	061625	blanca.pineda	1		2025	
LN		ORG	OBJECT	PROD	REF1	REF2	REF3	ACCOUNT	LINE DESCRIPTION	DEBIT	CREDIT
1	7130		44500					T	INSURANCE AND BONDS	2,463.94	
2	7130		44500					T	INSURANCE AND BONDS	2,025.52	
3	7130		44500					T	INSURANCE AND BONDS	10.54	
4	7131		44500					T	INSURANCE AND BONDS	1,813.66	
5	7131		44500					T	INSURANCE AND BONDS	3,507.48	
6	7135		43510					T	REPAIRS BUILDING AND GROUNDS	88.98	
7	7130		44500					T	INSURANCE AND BONDS	2,463.94	
8	7132		44500					T	INSURANCE AND BONDS	2,025.52	
9	7133		44500					T	INSURANCE AND BONDS	10.54	
10	7137		44500					T	INSURANCE AND BONDS	1,813.66	
11	7135		44500					T	INSURANCE AND BONDS	3,507.48	
12	7137		44500					T	INSURANCE AND BONDS	88.98	
JOURNAL TOTAL										0.00	0.00
YEAR PER JOURNAL		SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2025	11	588	BUA	05/29/2025	05/29/2025	061625	blanca.pineda	1		2025	
LN		ORG	OBJECT	PROD	REF1	REF2	REF3	ACCOUNT	LINE DESCRIPTION	DEBIT	CREDIT
1	4350		49911					T	RESTRICTED TO BLD INSPSL 20151	750.00	
2	4350		49911					T	RESTRICTED TO BLD INSPSL 20151	500.00	
3	1043		4350-0000-000-49911					T	UNIFORMS	750.00	
4	4350		43300					T	UTILITIES	500.00	
JOURNAL TOTAL										0.00	0.00

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JOURNAL INQUIRY

YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2025	11	590	BUA	05/29/2025	05/29/2025	061625	blanca.pineda	1	N	Hist	2025	
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION	DEBIT	CREDIT	OB		
ACCOUNT												
1	5183	41990					T				9,000.00	
	10-50-5100-5183-000-41990											
2	5183	40121					T	5,490.00				
	10-50-5100-5183-000-40121											
3	5183	40181					T	1,500.00				
	10-50-5100-5183-000-40181											
4	5183	40182					T	1,000.00				
	10-50-5100-5183-000-40182											
5	5183	40183					T	1,000.00				
	10-50-5100-5183-000-40183											
6	5183	40184					T	10.00				
	10-50-5100-5183-000-40184											
** JOURNAL TOTAL								0.00			0.00	

YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2025	11	596	BUA	05/29/2025	05/29/2025	061625	blanca.pineda	1	N	Hist	2025	
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION	DEBIT	CREDIT	OB		
ACCOUNT												
1	5600	43520					T				2,100.00	
	10-50-5600-0000-000-43520											
2	5600	43510					T	2,100.00				
	10-50-5600-0000-000-43510											
** JOURNAL TOTAL								0.00			0.00	

YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2025	11	604	BUA	05/30/2025	05/30/2025	061625	blanca.pineda	1	N	Hist	2025	
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION	DEBIT	CREDIT	OB		
ACCOUNT												
1	4180	41990					T				100.00	
	10-41-4100-4180-000-41990											
2	4180	43250					T	100.00				
	10-41-4100-4180-000-43250											
** JOURNAL TOTAL								0.00			0.00	

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Program ID: glcjeinq

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JOURNAL INQUIRY

YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE	
2025	12	686	BUA	05/30/2025	05/30/2025	061625	blanca.pineda	1	N	Hist	2025		
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION				DEBIT	CREDIT	OB
ACCOUNT													
1	4530	43982					T					1,100.00	
	65-70-4530-0000-000-43982						GROUND	MAINTENANCE					
2	4530	42724					T					370.00	
	65-70-4530-0000-000-42724						CREDIT	CARD CHARGES					
3	4530	43520					T			1,000.00			
	65-70-4530-0000-000-43520						REPAIRS &	MAINTENANCE EQUIPME					
4	4530	43540					T			100.00			
	65-70-4530-0000-000-43540						SOFTWARE	MAINTENANCE					
5	4530	44300					T			250.00			
	65-70-4530-0000-000-44300						RENT						
6	4530	41700					T			120.00			
	65-70-4530-0000-000-41700						BOARD	EXPENSE					
** JOURNAL TOTAL											0.00	0.00	

YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE	
2025	12	21	BUA	06/02/2025	06/02/2025	061625	blanca.pineda	1	N	Hist	2025		
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION				DEBIT	CREDIT	OB
ACCOUNT													
1	4920	41990					T					300.00	
	10-49-4920-0000-000-41990						PROFESSIONAL	SERVICES					
2	4920	43111					T			300.00			
	10-49-4920-0000-000-43111						TRAINING						
** JOURNAL TOTAL											0.00	0.00	

YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE	
2025	12	23	BUA	06/02/2025	06/02/2025	061625	blanca.pineda	1	N	Hist	2025		
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION				DEBIT	CREDIT	OB
ACCOUNT													
1	5604	42600					T					427.08	
	10-50-5600-5604-000-42600						OFFICE	SUPPLIES					
2	5604	43200					T					170.92	
	10-50-5600-5604-000-43200						COMMUNICATIONS						
3	5608	42600					T					9.00	
	10-50-5600-5608-000-42600						OFFICE	SUPPLIES					

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Program ID: glcjeinq

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JOURNAL INQUIRY

YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE	
2025	12	23	BUA	06/02/2025	06/02/2025	061625	blanca.pineda	1	N	Hist	2025		
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION				DEBIT	CREDIT	OB
ACCOUNT													
ACCOUNT DESCRIPTION													
4	5608	43110					T					200.00	
	10-50-5600-5608-000-43110												
5	5600	42200					T					100.00	
	10-50-5600-0000-000-42200												
6	5600	43540					T					668.88	
	10-50-5600-0000-000-43540												
7	5604	43910					T			598.00			
	10-50-5600-5604-000-43910												
8	5608	40121					T			203.00			
	10-50-5600-5608-000-40121												
9	5608	40181					T			6.00			
	10-50-5600-5608-000-40181												
10	5600	41860					T			535.88			
	10-50-5600-0000-000-41860												
11	5600	42100					T			100.00			
	10-50-5600-0000-000-42100												
12	5600	43210					T			133.00			
	10-50-5600-0000-000-43210												
JOURNAL TOTAL											0.00	0.00	

YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE	
2025	12	24	BUA	06/02/2025	06/02/2025	061625	blanca.pineda	1	N	HIST	2025		
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION				DEBIT	CREDIT	OB
ACCOUNT													
ACCOUNT DESCRIPTION													
1	4211	41990					T					7,000.00	
	10-41-4100-4211-000-41990												
2	4211	43250					T					745.00	
	10-41-4100-4211-000-43250												
3	4211	44910					T					2,000.00	
	10-41-4100-4211-000-44910												
4	4211	42600					T				7,000.00		
	10-41-4100-4211-000-42600												
5	4211	42600					T				745.00		
	10-41-4100-4211-000-42600												
6	4211	42600					T				2,000.00		
	10-41-4100-4211-000-42600												
JOURNAL TOTAL											0.00	0.00	

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User: blanca.pineda
Program ID: glcjelng

JOURNAL INQUIRY

YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2025	12	25	BUA	06/02/2025	06/02/2025	061625	blanca.pineda	1	N	Hist	2025	
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION			DEBIT	CREDIT	OB
ACCOUNT							ACCOUNT DESCRIPTION					
1	4211	42991					T					4,899.98
	10-41-4100-4211-000-42991											
2	4211	43110					T					3,800.00
	10-41-4100-4211-000-43110											
3	4211	42600					T			4,899.98		
	10-41-4100-4211-000-42600											
4	4211	42600					T			3,800.00		
	10-41-4100-4211-000-42600											
** JOURNAL TOTAL										0.00		0.00

YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2025	12	26	BUA	06/02/2025	06/02/2025	061625	blanca.pineda	1	N	Hist	2025	
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION			DEBIT	CREDIT	OB
ACCOUNT							ACCOUNT DESCRIPTION					
1	4920	41990					T					1,056.00
	10-49-4920-0000-000-41990											
2	4920	40182					T			486.00		
	10-49-4920-0000-000-40182											
3	4920	41860					T			160.00		
	10-49-4920-0000-000-41860											
4	4920	43520					T			200.00		
	10-49-4920-0000-000-43520-											
5	4920	43540					T			210.00		
	10-49-4920-0000-000-43540											
** JOURNAL TOTAL										0.00		0.00

YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE	
2025	12	33	BUA	06/03/2025	06/03/2025	061625	blanca.pineda	1	N	Hist	2025		
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION				DEBIT	CREDIT	OB
ACCOUNT													
ACCOUNT DESCRIPTION													
1	7401	42980					T					1,000.00	
	66-70-7400-7401-000-42980												
2	7401	42980					T					3,000.00	
	66-70-7400-7401-000-42980												
	PROGRAM SUPPLIES												

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Program ID: glcjelng

Duplin County, NC



JOURNAL INQUIRY

YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2025	12	33	BUA	06/03/2025	06/03/2025	061625	blanca.pineda	1	N	Hist	2025	
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION			DEBIT	CREDIT	OB
ACCOUNT												
ACCOUNT DESCRIPTION												
3	7401	43510					T					800.00
	66-70-7400-7401-000-43510											
4	7401	42120					T	REPAIRS	BUILDING AND GROUNDS	1,000.00		
	66-70-7400-7401-000-42120											
5	7401	43300					T	UNIFORMS		3,000.00		
	66-70-7400-7401-000-43300											
6	7401	43300					T	UTILITIES		800.00		
	66-70-7400-7401-000-43300											
** JOURNAL TOTAL										0.00	0.00	

YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2025	12	34	BUA	06/03/2025	06/03/2025	061625	blanca.pineda	1	N	Hist	2025	
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION			DEBIT	CREDIT	OB
ACCOUNT												
ACCOUNT DESCRIPTION												
1	4250	42100					T					500.00
	10-41-4100-4250-000-42100-											
2	4250	43210					T	HOUSEKEEPING				800.00
	10-41-4100-4250-000-43210											
3	4250	42120					T	TELEPHONE		500.00		
	10-41-4100-4250-000-42120											
4	4250	43210					T	UNIFORMS		800.00		
	10-41-4100-4250-000-43210											
** JOURNAL TOTAL									0.00	0.00		

YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2025	12	86	BUA	06/05/2025	06/05/2025	061625	blanca.pineda	1	N	Hist	2025	
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION		DEBIT	CREDIT	OB	
ACCOUNT												
ACCOUNT DESCRIPTION												
1	4130	43540					T				8,658.00	
	10-41-4100-4130-000-43540											
2	4130	42600					T		2,400.00			
	10-41-4100-4130-000-42600											
3	4130	43111					T		555.00			
	10-41-4100-4130-000-43111											
	TRAINING											

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Program ID: glcjeinq

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Duplin County, NC



JOURNAL INQUIRY

YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2025	12	86	BUA	06/05/2025	06/05/2025	061625	blanca.pineda	1	N	Hist	2025	
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION			DEBIT	CREDIT	OB
ACCOUNT							ACCOUNT DESCRIPTION					
4	4130	43210					T			700.00		
	10-41-4100-4130-000-43210											
5	4130	43520					T			3.00		
	10-41-4100-4130-000-43520											
6	4130	41990					T			5,000.00		
	10-41-4100-4130-000-41990											

YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2025	12	93	BUA	06/06/2025	06/06/2025	061625	blanca.pineda	1	N	Hist	2025	
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION			DEBIT	CREDIT	OB
ACCOUNT							ACCOUNT DESCRIPTION					
1	4211	43540					T					100.00
	10-41-4100-4211-000-43540											
2	4211	44910					T					80.00
	10-41-4100-4211-000-44910											
3	4211	44910					T					150.00
	10-41-4100-4211-000-44910											
4	4211	41990					T					70.00
	10-41-4100-4211-000-41990											
5	4211	43540					T					350.00
	10-41-4100-4211-000-43540											
6	4211	41990					T					670.00
	10-41-4100-4211-000-41990											
7	4211	43520					T			100.00		
	10-41-4100-4211-000-43520											
8	4211	43210					T			80.00		
	10-41-4100-4211-000-43210											
9	4211	40182					T			150.00		
	10-41-4100-4211-000-40182											
10	4211	43110					T			70.00		
	10-41-4100-4211-000-43110											
11	4211	40182					T			350.00		
	10-41-4100-4211-000-40182											
12	4211	40182					T			670.00		
	10-41-4100-4211-000-40182											
** JOURNAL TOTAL										0.00	0.00	

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JOURNAL INQUIRY

YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2025	12	94	BUA	06/06/2025	06/06/2025	061625	blanca.pineda	1	N	Hist	2025	
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION			DEBIT	CREDIT	OB
ACCOUNT												
1	5300	43510					T					6,097.00
	10-50-5300-0000-000-43510-											
2	5300	41997					T	REPAIRS	BUILDING AND GROUNDS	6,097.00		
	10-50-5300-0000-000-41997							SECURITY	SERVICE			
** JOURNAL TOTAL										0.00	0.00	
YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2025	12	97	BUA	06/06/2025	06/06/2025	061625	blanca.pineda	1	N	Hist	2025	
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION			DEBIT	CREDIT	OB
ACCOUNT												
1	4370	43520					T					2,869.73
	10-43-4330-4370-000-43520											
2	4370	45100					T					2,396.09
	10-43-4330-4370-000-45100											
3	4370	42500					T					553.64
	10-43-4330-4370-000-42500											
4	4370	43250					T					1,000.00
	10-43-4330-4370-000-43250											
5	4370	44300					T			2,869.73		
	10-43-4330-4370-000-44300											
6	4370	41990					T			2,396.09		
	10-43-4330-4370-000-41990											
7	4370	44910					T			553.64		
	10-43-4330-4370-000-44910											
8	4370	41990					T			1,000.00		
	10-43-4330-4370-000-41990											
** JOURNAL TOTAL										0.00	0.00	
YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2025	12	99	BUA	06/06/2025	06/06/2025	061625	blanca.pineda	1	N	Hist	2025	
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION			DEBIT	CREDIT	OB
ACCOUNT												
1	4370	43110					T					300.00
	10-43-4330-4370-000-43110											
								TRAVEL				



JOURNAL INQUIRY

YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2025	12	116	BUA	06/06/2025	06/06/2025	061625	blanca.pineda	1	N	Hist	2025	
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION		DEBIT	CREDIT	OB	
ACCOUNT												
2	4370	42980					T				8,000.00	
	10-43-4330-4370-000-42980							PROGRAM SUPPLIES				
3	4370	42120					T				47.12	
	10-43-4330-4370-000-42120							UNIFORMS				
4	4370	42120					T				556.50	
	10-43-4330-4370-000-42120							UNIFORMS				
5	4370	42600					T				329.68	
	10-43-4330-4370-000-42600							OFFICE SUPPLIES				
6	4370	41974					T				364.00	
	10-43-4330-4370-000-41974							BILLING SOFTWARE/HARDWARE				
7	4370	43510					T		300.00			
	10-43-4330-4370-000-43510							REPAIRS BUILDING AND GROUNDS				
8	4370	41990					T		8,000.00			
	10-43-4330-4370-000-41990							PROFESSIONAL SERVICES				
9	4370	42100					T		47.12			
	10-43-4330-4370-000-42100							HOUSEKEEPING				
10	4370	41990					T		556.50			
	10-43-4330-4370-000-41990							PROFESSIONAL SERVICES				
11	4370	41990					T		329.68			
	10-43-4330-4370-000-41990							PROFESSIONAL SERVICES				
12	4370	41990					T		364.00			
	10-43-4330-4370-000-41990							PROFESSIONAL SERVICES				
** JOURNAL TOTAL									0.00	0.00		

YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2025	12	116	BUA	06/09/2025	06/09/2025	061625	blanca.pineda	1	N	Hist	2025	
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION		DEBIT	CREDIT	OB	
ACCOUNT												
1	4270	42120					T				1,000.00	
	10-41-4100-4270-000-42120							UNIFORMS				
2	4270	42500					T				400.00	
	10-41-4100-4270-000-42500							VEHICLE GASOLINE				
3	4270	43520					T				1,500.00	
	10-41-4100-4270-000-43520							REPAIRS & MAINTENANCE EQUIPME				
4	4270	42500					T				100.00	
	10-41-4100-4270-000-42500							VEHICLE GASOLINE				
5	4270	42600					T				400.00	
	10-41-4100-4270-000-42600							OFFICE SUPPLIES				

Duplin County, NC



JOURNAL INQUIRY

YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE	
2025	12	116	BUA	06/09/2025	06/09/2025	061625	blanca.pineda	1	N	Hist	2025		
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION				DEBIT	CREDIT	OB
ACCOUNT													
6	4270	43530					T	REPAIRS	VEHICLES				100.00
	10-41-4100-4270-000-43530												
7	4270	42100					T	HOUSEKEEPING			1,000.00		
	10-41-4100-4270-000-42100												
8	4270	42100					T	HOUSEKEEPING			400.00		
	10-41-4100-4270-000-42100												
9	4270	42100					T	HOUSEKEEPING			1,500.00		
	10-41-4100-4270-000-42100												
10	4270	43540					T	SOFTWARE	MAINTENANCE		100.00		
	10-41-4100-4270-000-43540												
11	4270	43540					T	SOFTWARE	MAINTENANCE		400.00		
	10-41-4100-4270-000-43540												
12	4270	44500					T	INSURANCE	AND BONDS		100.00		
	10-41-4100-4270-000-44500												
** JOURNAL TOTAL											0.00		0.00

YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE	
2025	12	117	BUA	06/09/2025	06/09/2025	061625	blanca.pineda	1	N	H1st	2025		
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION				DEBIT	CREDIT	OB
ACCOUNT													
ACCOUNT DESCRIPTION													
1	6140	43912					T					282.54	
	10-60-6140-0000-000-43912												
2	6140	43910					T					230.19	
	10-60-6140-0000-000-43910												
3	6140	44910					T					20.01	
	10-60-6140-0000-000-44910												
4	6140	42980					T					167.26	
	10-60-6140-0000-000-42980												
5	6140	43510					T					229.84	
	10-60-6140-0000-000-43510												
6	6140	40182					T				282.54		
	10-60-6140-0000-000-40182												
7	6140	40182					T				230.19		
	10-60-6140-0000-000-40182												
8	6140	40182					T				20.01		
	10-60-6140-0000-000-40182												
9	6140	40182					T				167.26		
	10-60-6140-0000-000-40182												

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Duplin County, NC



JOURNAL INQUIRY

YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2025	12	117	BUA	06/09/2025	06/09/2025	061625	blanca.pineda	1	N	Hist	2025	
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION	DEBIT	CREDIT	OB		
ACCOUNT							ACCOUNT DESCRIPTION					
10	6140	43210					T		229.84			
	10-60-6140-0000-000-43210											
							TELEPHONE					
** JOURNAL TOTAL								0.00			0.00	
YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2025	12	141	BUA	06/10/2025	06/10/2025	061625	blanca.pineda	1	N	Hist	2025	
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION	DEBIT	CREDIT	OB		
ACCOUNT							ACCOUNT DESCRIPTION					
1	4140	43911					T				4,985.70	
	10-41-4100-4140-000-43911											
2	4140	43540					T		1,517.90			
	10-41-4100-4140-000-43540-											
3	4140	43210					T		2,430.76			
	10-41-4100-4140-000-43210											
4	4140	43520					T		737.04			
	10-41-4100-4140-000-43520											
5	4140	42500					T		300.00			
	10-41-4100-4140-000-42500											
** JOURNAL TOTAL								0.00			0.00	
YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2025	12	163	BUA	06/11/2025	06/11/2025	061625	blanca.pineda	1	N	Hist	2025	
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION	DEBIT	CREDIT	OB		
ACCOUNT							ACCOUNT DESCRIPTION					
1	4520	40183					T				4,640.00	
	64-70-4520-0000-000-40183											
2	4520	43520					T				1,186.65	
	64-70-4520-0000-000-43520											
3	4520	43540					T		831.65			
	64-70-4520-0000-000-43540											
4	4520	43110					T		95.00			
	64-70-4520-0000-000-43110											
5	4520	40121					T		1,700.00			
	64-70-4520-0000-000-40121											
	SALARIES											

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JOURNAL INQUIRY

YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2025	12	163	BUA	06/11/2025	06/11/2025	061625	blanca.pineda	1	N	Hist	2025	
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION				DEBIT	CREDIT OB
ACCOUNT												
6	4520	40181					T				1,400.00	
	64-70-4520-0000-000-40181											
7	4520	40182					T				1,200.00	
	64-70-4520-0000-000-40182											
8	4520	43300					T				600.00	
	64-70-4520-0000-000-43300											
** JOURNAL TOTAL											0.00	0.00

YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2025	12	213	BUA	06/12/2025	06/12/2025	061625	blanca.pineda	1	N	Hist	2025	
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION				DEBIT	CREDIT OB
ACCOUNT												
1	6110	41990					T					414.00
	10-60-6110-0000-000-41990											
2	6110	45600					T				23.64	
	10-60-6110-0000-000-45600											
3	6110	43910					T				71.35	
	10-60-6110-0000-000-43910											
4	6110	43910					T				839.10	
	10-60-6110-0000-000-43910											
5	6110	41990					T				1,538.17	
	10-60-6110-0000-000-41990											
6	6110	45600					T				3,459.24	
	10-60-6110-0000-000-45600											
7	6110	45600					T				1,055.21	
	10-60-6110-0000-000-45600											
8	6110	42100					T				414.00	
	10-60-6110-0000-000-42100											
9	6110	43250					T				23.64	
	10-60-6110-0000-000-43250											
10	6110	43510					T				71.35	
	10-60-6110-0000-000-43510											
11	6110	44300					T				839.10	
	10-60-6110-0000-000-44300											
12	6110	44986					T				1,538.17	
	10-60-6110-0000-000-44986											
13	6110	42980					T				3,459.24	
	10-60-6110-0000-000-42980											

JOURNAL INQUIRY

YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2025	12	213	BUA	06/12/2025	06/12/2025	061625	blanca.pineda	1	N	Hist	2025	
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION				DEBIT	CREDIT OB
ACCOUNT												
14	6110	42600					T				1,055.21	
	10-60-6110-0000-000-42600											
** JOURNAL TOTAL											0.00	0.00
** GRAND TOTAL											0.00	0.00

26 Journals printed

** END OF REPORT - Generated by Blanca Pineda **

000228

**Duplin County
Budget Amendment**

Department Title _____
 Department Head's Signature _____
 (form can be e-mailed to Finance from Dept. Head)

Water Department
 Jeffery Williams

**Manager can only approve the moving of budgeted expense under 10,000
Expenditure requests over 10,000 must be approved by Board of Commissioners**

Year End Budget Amendment	Brief description of why this amendment is being requested:

Expense code to DECREASE	Line Item Description	Credit Amount	Expense code to INCREASE	Line Item Description	Debit Amount
7130-44500	Insurance and Bonds	2,463.94	7100-44500	Insurance and Bonds	2,463.94
7130-44500	Insurance and Bonds	2,025.52	7132-44500	Insurance and Bonds	2,025.52
7130-44500	Insurance and Bonds	10.54	7133-44500	Insurance and Bonds	10.54
7131-44500	Insurance and Bonds	183,661.84	7133-44500	Insurance and Bonds	1,813,661.84
7131-44500	Insurance and Bonds	3,507.48	7135-44500	Insurance and Bonds	3,507.48
7135-43510	Repairs Bldgs & Grounds	88.98	7135-44500	Insurance and Bonds	88.98
Total		9,913.12	Total		9,913.12

Chelsey Ranier

Finance Signature
Date Approved:

Manager Signature
Date Approved:

**Commissioner Approval
Date Approved:**

Duplin County Budget Amendment

Department Title	Water Department
Department Head's Signature	Jeffery Williams
(form can be e-mailed to Finance from Dept. Head)	

**Manager can only approve the moving of budgeted expense under 10,000
Expenditure requests over 10,000 must be approved by Board of Commissioners**

Expenditure requests over 10,000 must be approved by board or Commissioners	
Brief description of why this amendment is being requested:	
Year End Budget Amendments	

Expense code to DECREASE	Line Item Description	Credit Amount	Expense code to INCREASE	Line Item Description	Debit Amount
7134-43510	Repair Bldg & Grounds	2,478.10	7134-47203	Debt Interest	2,478.10
7100-43911	Advertising	90.16	7100-43510	Repair Bldg & Grounds	90.16
7132-43300	Utilities	1,000.00	7131-43300	Utilities	1,000.00
7134-43300	Utilities	2,000.00	7131-43300	Utilities	2,000.00
7136-43300	Utilities	1,000.00	7131-43300	Utilities	1,000.00
7132-43911	Advertising	500.00	7132-46360	Transfer to wtr Debt Serv	500.00
Total		7,068.26	Total		7,068.26

Chelsey Ranier

Finance Signature
Date Approved:

Manager Signature
Date Approved:

Commissioner Approval
Date Approved:

**Duplin County
Budget Amendment**

Health Department

Tracey Simmons - Kornegay / Billie Jo Dunn

(form can be e-mailed to Finance from Dept. Head)

Manager can only approve the moving of budgeted expense under 10,000

Expenditure requests over 10,000 must be approved by Board of Commissioners

Brief description of why this amendment is being requested:

cover sign on bonus for 2 employees

Revenue code	Line Item Description	Amount	Expense code	Line Item Description	Amount
4350-49911	Restricted (Fund Balance)	750.00	4350-42120	Uniforms	750.00
4350-49911	Restricted (Fund Balance)	500.00	4350-43300	Utilities	500.00
Total	Total	1,250.00	Total		1,250.00

Date Approved:

Date Approved:

Date Approved:

4/16/2025

5129125

000229

BA #

Duplin County Budget Amendment

Department Title

Department Head's Signature

MELISA S BROWN

(form can be e-mailed to Finance from Dept. Head)

SENIOR SERVICES

MELISA S BROWN

Manager can only approve the moving of budgeted expense under 10,000

Expenditure requests over 10,000 must be approved by Board of Commissioners

Brief description of why this amendment is being requested:

GL CORRECTION

Expense code to DECREASE	Line Item Description	Credit Amount	Expense code to INCREASE	Line Item Description	Debit Amount
5600-43520	REPAIRS & MAINT	2,100.00	5600-43510	REPAIRS BLD & GROUND	2,100.00
Total		2,100.00	Total		2,100.00

Finance Signature

Date Approved: 5/29/25

Manager Signature

Date Approved: _____

Commissioner Approval

Date Approved: _____

BA #

Duplin County Budget Amendment

Department Title Register of Deeds

Department Head's Signature

(form can be e-mailed to Finance from Dept. Head)

Register of Deeds

d) Amber Vane Savage

Manager can only approve the moving of budgeted expense under 10,000

Expenditure requests over 10,000 must be approved by Board of Commissioners

Brief description of why this amendment is being requested:

enter acceptance of why and amount is being requested.
Requesting a total of \$100.00 be transferred from Professional Services (4180-41990) to Postage (4180-43250) due to possible shortage.

Expense code to DECREASE	Line Item Description	Credit Amount	Expense code to INCREASE	Line Item Description	Debit Amount
4180-41990	Professional Services	100.00	4180-43250	Postage	100.00
Total		100.00	Total		100.00

Finance Signature

Date Approved: 5/20/25

Manager Signature

Date Approved: _____

Commissioner Approval

Date Approved: _____

Duplin County Budget Amendment

Airport

Josh Raynor

4

Expenditure requests over 10,000 must be approved by Board of Commissioners

Move funds to cover overages

Expense code to DECREASE	Line Item Description	Credit Amount	Expense code to INCREASE	Line Item Description	Debit Amount
4530-43982	Grounds Mx	1,100.00	4530-43520	Repairs Equip	1,000.00
4530-42724	Credit Card Service Charges	370.00	4530-43540	Sotware Mx	100.00
			4530-44300	Rent	250.00
			4530-41700	Board Expense	120.00
Total		1,470.00 Total			1,470.00

Chelsey Ramirez
2019/15

Duplin County Budget Amendment

EDC

18

1

Expenditure requests over 10,000 must be approved by Board of Commissioners

Move funds to cover negative balances and appropriate funds to cover remaining expenses for fiscal year

[illegible]

Culsey Lanier
6/21/25

000231

BA #

Duplin County Budget Amendment

Department Title

Department Head's Signature

(form can be e-mailed to Finance from Dept. Head)

Human Resources

Department Head's Signature

**Manager can only approve the moving of budgeted expense under 10,000.
Expenditure requests over 10,000 must be approved by Board of Commis**

Brief description of why this amendment is being requested:

Expense code to DECREASE	Line Item Description	Credit Amount	Expense code to INCREASE	Line Item Description	Debit Amount
211 41990	PROFESSIONAL SER	7,000.00	4211-42600	OFFICE SUPPLIES	7,000.00
211 43250	POSTAGE	745.00	4211-42600	OFFICE SUPPLIES	745.00
211 44910	DUES & SUBSCRIPTIONS	2,000.00	4211-46000	OFFICE SUPPLIES	2,000.00
Total		9,745.00 Total			9,745.00

Finance Signature

Date Approved:

Manager Signature

Date Approved:

Commissioner Approval

Date Approved:

Chelsey Ranier

6/2/25

000234

BA # _____

**Duplin County
Budget Amendment**

Department Title

Department Head's Signature

Human Resources

Department Head's Signature
(form can be e-mailed to Finance from Dept. Head)

(form can be e-mailed to Finance from Dept. Head)

**Manager can only approve the moving of budgeted expense under 10,000
Expenditure requests over 10,000 must be approved by Board of Commissioners**

Expenditure requests over 10,000 must be approved by Board of Commissioners

Brief description of why this amendment is being requested:

Brief description of why this amendment is being requested:

Expense code to DECREASE	Line Item Description	Credit Amount	Expense code to INCREASE	Line Item Description	Debit Amount
4211	EMPLOYEE APPR/RETIREMENT PLAQU	4,899.98	4211-42600	OFFICE SUPPLIES	4,899.98
4211	TRAVEL	3,800.00	4211-42600	OFFICE SUPPLIES	3,800.00
Total		8,699.98	Total		8,699.98

Finance Signature _____
Date Approved: _____

Date Approved: 6/2/95

Manager Signature _____
Date Approved: _____

Date Approved: _____

Commissioner Approval
Date Approved:

Date Approved: _____

BA #

Duplin County Budget Amendment

Department Title _____

Department Head's Signature _____

EDC _____

Department Head's Signature
(form can be e-mailed to Finance from Dept. Head)

(form can be e-mailed to Finance from Dept. Head)

Manager can only approve the moving of budgeted expense under 10,000
Expenditure requests over 10,000 must be approved by Board of Commissioners

Expenditure requests over 10,000 must be approved by Board of Commissioners
Brief description of why this amendment is being requested: Move funds to cover negative balances and appropriate funds to cover remaining expenses for fiscal year

Brief description of why this amendment is being requested:
Move funds to cover negative balances and appropriate funds to cover remaining expenses for fiscal year

Move funds to cover negative balances and appropriate funds to cover remaining expenses for fiscal year

Expense Code TO DECREASE	Line Item Description	Credit Amount	Expense Code TO INCREASE	Line Item Description	Debit Amount
4920-41980	Professional Services	1,056.00	4920-40182	Retirement	486.00
			4920-41860	Worker Comp	160.00
			4920-43620	Equipment Repairs	200.00
			4920-43640	Software Maintenance	210.00
Total		1,056.00 Total			1,056.00

Finance Signature _____
Date Approved: 6/27/25

Date Approved: 6/27/25

Manager Signature _____
Date Approved: _____

Date Approved: _____

Commissioner Approval
Date Approved:

Date Approved: _____

000233

Finance

Head)

Commissioners

Brief description of why this amendment is being requested:

Expense code to DECREASE	Line Item Description	Credit Amount	Expense code to INCREASE	Line Item Description	Debit Amount
4130-43540	Software Maintenance	8,658.00	4130-42600	Office Supplies	2,400.00
			4130-43111	Training	555.00
			4130-43210	Telephone	700.00
			4130-43520	Repairs & Maint Equipment	3.00
			4130-41990	Professional Services	5,000.00
Total		8,658.00	Total		8,658.00

03/25
Judy Hammer

BA #

**Duplin County
Budget Amendment**

Human Resources

Head)

Manager can only approve the moving of budgeted expense under 10,000

Expenditure requests over 10,000 must be approved by Board of Commissioners

Brief description of why this amendment is being requested:

Expense code to DECREASE	Line Item Description	Credit Amount	Expense code to INCREASE	Line Item Description	Debit Amount
4211-43540	Software Maintenance	100.00	4211-43520	Repairs and Maint	100.00
4211-44910	Dues and Subscriptions	80.00	4211-43210	Telephone	80.00
4211-44910	Dues and Subscriptions	150.00	4211-40182	Retirement	150.00
4211-41990	Professional Services	70.00	4211-43110	Travel	70.00
4211-43540	Software Maintenance	350.00	4211-40182	Retirement	350.00
4211-41990	Professional Services	670.00	4211-40182	Retirement	670.00
Total		1,420.00	Total		1,420.00

Chelsey Ranier
6/6/25

000235

BA #

Duplin County Budget Amendment

Social Services

00

isslons

q requested:

6-5-24 JL

Finance Signature

Date Approved: 6/6/25

Manager Signature

Date Approved:

Commissioner Approval

Date Approved: _____

BA #

Duplin County Budget Amendment

EMS

Brandyne McMahon

00

Lessons

q requested:

Expense code to DECREASE	Line Item Description	Credit Amount	Expense code to INCREASE	Line Item Description	Debit Amount
4370-43520	Repairs&Maintenance Equipme	2,869.73	4370-44300	Rent	2,869.73
4370-45100	Capital Outlay	2,396.09	4370-41990	Professional Services	2,396.09
4370-42500	Vehicle Gasoline	553.64	4370-44910	Dues and Subscriptions	553.64
4370-43250	Postage	1,000.00	4370-41990	Professional Services	1,000.00
Total		6,819.46	Total		6,819.46

Clulsey Family

6/6/95

Finance Signature

Date Approved: 6/16/20

Manager Signature

Date Approved:

Commissioner Approval

Date Approved: _____

Duplin County Budget Amendment

TRANSPORTATION

Ashlie Strickland

4 Blue Bricklin

Expenditure requests over 10,000 or any changes to revenue must be approved by Board of Commissioners

Moving monies to cover current/anticipated shortages

Line Item to DECREASE	Line Item Description	Credit Amount	Line Item to INCREASE	Line Item Description	Debit Amount
4520-40183	Hospital Insurance	4,640.00	4520-43540	Software Maintenance	831.65
4520-43520	Repairs&Maintenance Equip	1,188.65	4520-43110	Travel	95.00
			4520-40121	Salaries	1,700.00
			4520-40181	Social Security	1,400.00
			4520-40182	Retirement	1,200.00
			4520-43300	Utilities	600.00
Total		5,826.65	Total		5,826.65

6110125

**Duplin County
Budget Amendment**

Library

Laura Jones

Expenditure requests over 10,000 must be approved by Board of Commissioners

Covering overspent accounts per Laura's email 5/7/25

Expense code to DECREASE	Line Item Description	Credit Amount	Expense code to INCREASE	Line Item Description	Debit Amount
6110-41990	Professional Services	\$	6110-42100	Housekeeping	414.00
6110-45600	Books	23.64	6110-43250	Postage	23.64
6110-43910	Advertising	71.35	6110-43510	Repairs Building and Grounds	71.35
6110-43910	Advertising	839.10	6110-44300	Rent	839.10
6110-41990	Professional Services	1,538.17	6110-44986	Insurance and Bonds	1,538.17
6110-45600	Books	3,459.24	6110-42980	Programming	3,459.24
6110-45600	Books	1,055.21	6110-42600	Office supplies	1,055.21
Total		7,400.71	Total		7,400.71

Chelsy Lanier
6/12/25

000239

DUPLIN COUNTY CENTER

Duplin County Center
165C Agriculture Drive
Kenansville, NC 28349

THE CULTIVATOR
A Review of May 2025

Website: <https://duplin.ces.ncsu.edu>

Phone: 910.296.2143

Duplin County Center-NCCE Facebook: <https://go.ncsu.edu/zgvc9a>

Fax: 910.296.2191

4-H Facebook: <https://go.ncsu.edu/om3spc0>

Agenda

DUPLIN COUNTY BUILDING INSPECTIONS ACTIVITY	December-24	January-25	February-25	March-25	April-25	May-25
	FLORENCE RECOVERY	FLORENCE RECOVERY	FLORENCE RECOVERY	FLORENCE RECOVERY	FLORENCE RECOVERY	FLORENCE RECOVERY
DECEMBER 2024 TO MAY 2025	782	610	824	820	807	854
NOTES						
BUILDING PERMITS ISSUED						
NEW RESIDENCE	9	14	10	16	5	15
RESIDENTIAL ADDITION/RENOVATION/ALTERATIONS						
COMMERCIAL/MULTI FAMILY NEW CONSTRUCTION	2	9	6	10	1	8
COMMERCIAL ADDITION/RENOVATION/UP/EIT	0	3	0	4	1	5
MANUFACTURED/MODULAR HOMES	26	31	24	29	27	26
SIGNS/ABC/DAYCARE/POOL/OTHER	14	11	14	2	10	11
STORM DAMAGE RENOVATION	0	0	0	0	0	0
RELOCATED BUILDING	1	0	0	1	0	2
STORAGE BLDG./DECK/PORCH	3	2	2	1	2	6
ELECTRICAL PERMITS ISSUED						
GENERAL ELECTRICAL	126	164	139	129	135	153
POULTRY/SWINE HOUSES	4	0	0	0	0	0
POOL BONDING	0	1	0	0	0	0
MECHANICAL PERMITS ISSUED						
MECHANICAL	75	87	83	71	84	90
PLUMBING PERMITS ISSUED						
PLUMBING	47	60	77	79	60	63
GAS PIPING	5	8	15	8	13	12
INSULATION PERMITS ISSUED						
INSULATION	0	2	0	0	1	1
FEES COLLECTED	32,925.32	42,053.58	40,084.42	61,071.98	34,110.44	54,199.56

Notes from the Director..... Amanda Hatcher

- Attended county department head meeting
- Attended County Extension Director meeting in Lumberton
- Assisted in startup for two staff interns who are working with us this summer
- Conducted staff meeting and assisted with office management to answer phones and walk-ins
- Conducted employee evaluations
- Met with 4-H Agent, Duplin County schools, JSCC, and NCSU Juntos program to discuss collaboration opportunities
- Secured supplies for 4-H shooting sports program
- Met with VAD Vice chair, support staff and Register of Deeds to understand recording process for VAD

Livestock..... Amanda Hatcher, Livestock and Forage

- Conducted three one-hour zoom animal waste classes and repeated these sessions in person for a three-hour block
- Assisted with 4-H shooting sports practice and supply management (Pictures of 4-H Shooting Sports right)
- Assisted farmers with NCDA agriculture disaster applications
- Attended Southeast District Association of County Agricultural Agents meeting in Jacksonville
- Collected animal waste credit rosters for animal waste related tour in Newton Grove
- Provided five class opportunities through Cooperative Extension for continuing education to 80 animal waste operators, who received anywhere from 1-6 hours of credit.
- Attended NC State Extension Director question and answer sessions for 4 candidates
- Assisted other agents in animal waste management
- Attended NC Pork Council luncheon
- Assisted 9 farmers in farm management, 3 farmers in crop management, and 34 farmers in nutrient management
- Face-to-face contacts: 291, Non face-to-face contacts: 525



Britt Building

Monthly

Usage

May

Total number of events:

37

Total

attendance

for the events:

1593

Public events:

34

Private events:

3

North Carolina State University and North Carolina A&T State University commit themselves to positive action to secure equal opportunity regardless of race, color, creed, national origin, religion, sex, age, veteran status or disability. In addition, the two Universities welcome all persons without regard to sexual orientation. North Carolina State University, North Carolina A&T State University, U.S. Department of Agriculture, and local governments cooperating.

Livestock

- Performed secretarial duties for Southeast District Ag Agents' Meeting in Jacksonville, NC
- Started planning for the Sandhills Dairy Project this Fall and the 4-H Horse Project this summer. Interested families should contact Jessica Hall. Registration for the horse project will open June 23, and registration for Dairy Project is TBA.
- Hosted Beef Quality Assurance certification at the May Duplin County Cattlemen's Association Meeting.
- Started summer course through NCSU.
- Attended some virtual State Extension Director interviews.
- Toured Flowers and Contentnea Farms Slaughterhouses.
- Began working on planning for Duplin Farm Fest, which will be a week of ag appreciation September 7-13, 2025.
- Assisted with Southeast District Qualifying 4-H Horse Show in Jacksonville, NC. Duplin County had two participants in the show.
- Assisted producers with forage and feed analyses
- Face-to-face contacts: 156, Non face-to-face contacts: 865

Field Crops

- Attended SE District Ag Agents Meeting in Onslow County, the SAS Conference in Florida, and Extension Mentoring Training, Via Zoom
- Started PSI Summer Internship Program (10 Week Program). A Plant Sciences undergraduate student from The University of Mount Olive will be working with me this summer.
- Attended Peanut Program Team Meeting Zoom, Soybean OFT Meeting Zoom, Irrigation/Water Management Program Team Meeting Zoom, Grains Agronomic Program Team Meeting Zoom, and SAS PSI Collort Meeting Zoom
- Attended the Presentations and Q&A CEDs/Agents Sessions for the State Extension Director Interviews
- Monitoring Black Trap Light Insect Count began this month and will continue thru early/mid Sept. With this trap, we monitor stink (green, brown, & brown marmorated) bug, Corn Ear Worm Moth, Horn Worm Moth, and Tobacco Bud Worm Moth.
- Made farm visits to look at tobacco and corn. So far Spotted Wilt Virus has been showing up due to thrips feeding on young tender tobacco plants.
- Face-to-face contacts: 134, Non face-to-face contacts: 281

Horticulture

- Led Friends of Horticulture meeting and activities. We talked about the added moisture we have had in the past couple of weeks and we are seeing more turf diseases. By keeping our grass healthy through proper fertilization we can help it resist some of these diseases.
- Attended training on how to grow Lavender, Tea and Mushrooms from our Speciality crops group.

- Toured a waste treatment facility for swine manure solids taken from lagoons with the idea of turning it into a product that could be marketed for a profit.
- Continued monitoring preschool garden at Kenansville Elementary, going back with FCS agent and interns showing students the success of their gardens. (Picture right)
- Attended a Strawberry field day at Castle Haynes Research Station learning about the newest cultivars and the cultivars' disease resistant.
- Facilitated Beckeepers monthly meeting.
- Attended an ag agents meeting where we saw how the city of Jacksonville was handling their wastewater in order to keep the Bay clean.
- Face-to-face contacts: 126, Non face-to-face contacts: 1,250

Family and Consumer Science (FCS)

- Went back to Pre-K with horticulture agent, Tom Hroza, and two summer interns to harvest items from the gardens with students and send each student home with produce. (Picture left and picture on Tom's report)
- Facilitated Chronic Disease Subcommittee meeting
- Created content for nutrition newsletter and age appropriate resources for upcoming summer programs with support of interns
- Attended Extension and Community Association (ECA) Liaison Zoom



- Participated in Associate Dean and Director, NC State Extension Finalist interview Zooms.
- Attended Senior Fun Day with Senior Services, had a table with information on added sugars, and assisted with program of activities for the day.
- Offered taste test and nutrition education with EC classes at James Kenan and East Duplin using items from the garden. (Picture right)
- Completed graduate coursework in Agricultural and Extension Education
- Completed final session of Color Me Ilcalthy (food and nutrition education) programming with Kenansville Elementary Pre-K.
- Face-to-face contacts: 369, Non face-to-face contacts: 399

Agriculture & Natural Resources

- Attended SHRA zoom meeting
- Worked on Pesticide Environmental Trust Grant
- Assisted growers with pesticide license information
- Helped a Duplin County employee with pesticide school registration
- Meet with Shannon Wiley for evaluation
- Face-to-face contacts: 19, Non face-to-face contacts: 68

Walter Adams, Tech. (Duplin/Lenoir)



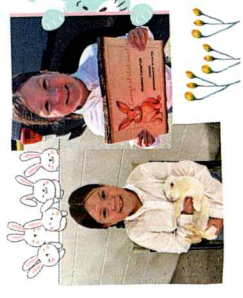
4-H and Youth Development.....

- Facilitated the annual 4-H Talent Show held at the Duplin Extension office. The winners were: Best Dance ages 14-18 Madison Lackey; Best Vocal ages 14-18 Kaylee Lackey; Best Instrumental ages 8-13 Jackson Smith; Best Vocal ages 8-13 Kyrie Philyaw; and Best Other ages 8-13 Mason Smith. The top two acts to perform at DAD on June 20 at Wayne Community College are Kaylee Lackey and Kyrie Philyaw. Other participants were: Adira Bettison, Bronwyn Bettison, and Carson Smith. (Picture right)



Charmae Kendall, 4-II Agriculture/Livestock Program Assistant

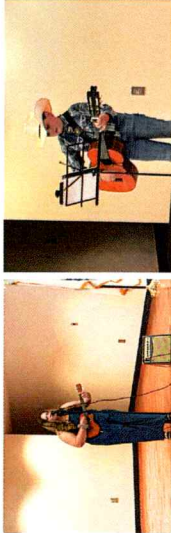
- Led 14 Duplin 4-H'ers in the Coastal Plains Chicken Project and Broiler Processing and helped coordinate the show (Picture right)



- Taught Spring Farm Calendar sessions with kindergarten classes
- Toured 2 local slaughter facilities with other livestock agents
- Assisted a Duplin Livestock skillathon member, who placed first at the Lenoir contest (Picture left)



Bridget Iluffman, 4-II Agent



- Attended DAISY committee meeting at Board of Education,
- Attended the Duplin County Partnership For Children Board Meeting.
- Visited with Lynda's Funtime Junction after school site. Our summer intern, LeLee Votaw, helped the youth make their own personal farm. (Picture left)
- Assisted with the annual Coastal Plains Youth Chicken Show
- Attended county staff meeting, 4-II updates and trainings, reports, and State Extension updates were held in person and via Zoom.
- Face-to-face contacts: 180, Non face-to-face contacts: 3,200

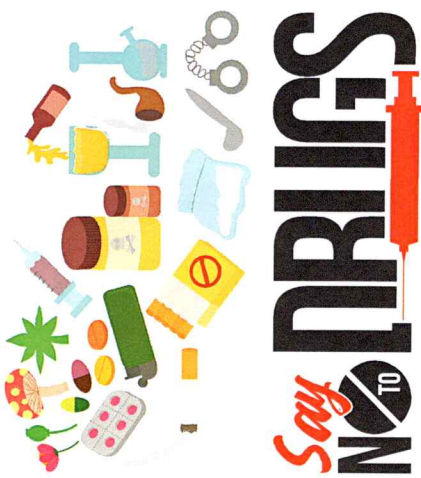


- Hosted a cookout and livestock judging practice for Memorial Day (Picture left)
- Helped plan Summer Workshops and released summer flier
- Worked with the Duplin Livestock Skillathon Intermediate team, who placed 1st in quiz bowl (Picture right)
- Face-to-face contacts: 327, Non face-to-face contacts: 4,253



Jasmine Williams, 4-II Prevention Coordinator

- Attended and participated at the following events - Books for Wellness, JC Holiday Library Clinton, NC; MCEC's Community Connections, Kenansville, NC; Kingdom Partnership Christian Center Presents A Mental Health and Wellness Seminar "Let's Talk About It"; and the 4-H Talent Show
- Attended and participated in the following meetings - Child Fatality Prevention Team/Multidisciplinary Team; Juvenile Crime Prevention Council; Duplin/Sumpson Collaborative; NCPPA Networking Support for Prevention; and PFS Monthly Team Meeting
- Attended the following trainings - Botvin's Lifeskills Training for H.S. and Elementary; and NC Requires Communication Campaign Training
- Continued monthly merchant education activities for Duplin County.



Say No to DRUGS



Office of the
DUPLIN COUNTY REGISTER OF DEEDS
Anita Marie Savage, Register of Deeds
Post Office Box 970; 118 Duplin Street, Kenansville, NC 28349
Telephone: (910) 296-2108 Fax: (910) 296-2344
anita.savage@duplincountync.com
www.duplinrod.com

MONTHLY REPORT FOR DUPLIN COUNTY REGISTER OF DEEDS MAY 2025

Submitted this 2nd day of June, 2025
Anita Marie Savage
Register of Deeds

Recorder and Custodian of County Records

Ledger Report Fee Distribution		
Anita Marie Savage, REGISTER OF DEEDS		
Duplin, NC		
Date Range From Thursday, May 1, 2025 to Saturday, May 31, 2025		
Name	Amount	
Vital Records Fund	\$453.00	
State Treasurer Amount	\$2,300.20	
Escrow Credit Total	\$0,300.00	
State Revenue Stamp	\$16,186.97	
County Revenue Stamp	\$16,857.03	
NC Children's Trust Fund	\$185.00	
NC Domestic Violence Fund	\$1,110.00	
ROD General Fund	\$16,632.81	
ROD Automation Fund	\$1,935.20	
Supplemental Retirement	\$338.04	
Total Distribution For Period	\$62,205.25	
Cash Total	\$5,224.00	
Check Total	\$22,400.25	
Pay Account Total	\$2,623.50	
Escrow Account Total	\$731.25	
ACH Total	\$31,260.25	
Overpayment Total	(\$34.00)	
Total Deposit For Period	\$61,474.00	

Ledger Summary Report - Roll-up
Anita Marie Savage, REGISTER OF DEEDS
Duplin, NC
05/01/2025-05/31/2025
Printed 06/02/2025

Category	Receipt Code	Count	Total	Escrow Credit	Category Totals
ESCROW CREDIT	ESCROW CREDIT	2	\$6,300.00	\$6,300.00	
Category Totals		2	\$6,300.00	\$6,300.00	
MAP	MAP	20	\$441.00	\$0.00	
Category Totals		20	\$441.00	\$0.00	
MARR	MARRIAGE LICENSE	37	\$2,220.00	\$0.00	
Category Totals		37	\$2,220.00	\$0.00	
NO BOOK	AMENDMENT - VITALS	4	\$40.00	\$0.00	
BIRTH	CERTIFIED COPY - BIRTH	206	\$2,060.00	\$0.00	
BIRTHSE	CERTIFIED COPY - SENIOR BIRTH	146	\$1,460.00	\$0.00	
CCOPY	CERTIFIED COPY - REAL PROPE	1	\$7.00	\$0.00	
COPY	COPIES	35	\$39.75	\$0.00	
COPYM	COPIES - DD214	1	\$0.00	\$0.00	
COPYV	COPIES - FULL SIZE PLAT	2	\$6.00	\$0.00	
DD214	COPIES - VITAL RECORDS	7	\$3.75	\$0.00	
DEATH	CERTIFIED COPY - DEATH	195	\$1,950.00	\$0.00	
MAIL	MAILING FEE - UNCERTIFIED CO	1	\$0.75	\$0.00	
MARR	CERTIFIED COPY - MARRIAGE	110	\$1,100.00	\$0.00	
Category Totals		610	\$5,219.25	\$0.00	

Ledger Summary Report - Roll-up
Anita Marie Savage, REGISTER OF DEEDS
Duplin, NC
05/01/2025-05/31/2025
Printed 06/02/2025

Category	Receipt Code	Count	Total	Recording	Special	Floodplain Mapping	Excise Tax	Land Transfer	Dept Cultural Res	Pension Fund	Automation Fund	State General Fund	State Treasurer Amt	County Receipts
PROPERTY	ASSUMED BUSINESS NAME	4	\$104.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1.55	\$7.76	\$0.00	\$24.80	\$69.88
ADMCOR	ADMINISTRATIVE CORRECTION	2	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
ADVT	AFFIDAVIT	8	\$250.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$3.75	\$19.66	\$0.00	\$49.60	\$176.99
AGMT	AGREEMENT	1	\$26.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.39	\$1.94	\$0.00	\$6.20	\$17.47
ASGMT	ASSIGNMENT	13	\$336.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$5.07	\$25.22	\$0.00	\$60.60	\$227.11
CMID	COMMISSIONER DEED	1	\$36.00	\$0.00	\$0.00	\$0.00	\$13.00	\$0.00	\$0.00	\$0.39	\$1.94	\$0.00	\$6.20	\$17.47
DICOR	DEED OF CORRECTION	2	\$52.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.78	\$3.98	\$0.00	\$12.40	\$34.94
DEASE	DEED OF EASEMENT	1	\$26.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.39	\$1.94	\$0.00	\$6.20	\$17.47
DIREL	DEED OF RELEASE	1	\$26.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.39	\$1.94	\$0.00	\$6.20	\$17.47
DIT	DEED OF TRUST	101	\$6,464.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$56.56	\$282.20	\$0.00	\$714.64	\$2,614.64
DECL	DECLARATION	5	\$130.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1.95	\$9.70	\$0.00	\$24.80	\$69.88
DEED	DEED	175	\$3,645.00	\$0.00	\$0.00	\$0.00	\$32,151.00	\$0.00	\$0.00	\$87.47	\$335.62	\$0.00	\$1,072.60	\$3,022.31
EASE	EASEMENT	4	\$104.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1.55	\$7.76	\$0.00	\$24.80	\$69.88
FORECL	FORECLOSURE	2	\$52.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.78	\$3.98	\$0.00	\$12.40	\$34.94
L/AGMT	LEASE AGREEMENT	1	\$26.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.39	\$1.94	\$0.00	\$6.20	\$17.47
LEASE	LEASE	3	\$78.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.39	\$1.94	\$0.00	\$6.20	\$17.47
M/A	MODIFICATION AGREEMENT	1	\$26.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.39	\$1.94	\$0.00	\$6.20	\$17.47
MEMO	MEMORANDUM	1	\$26.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.39	\$1.94	\$0.00	\$6.20	\$17.47
MTG	MORTGAGE	1	\$54.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.96	\$4.80	\$0.00	\$12.40	\$34.94
NOTARY	NOTARY	14	\$140.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2.10	\$10.50	\$0.00	\$26.20	\$70.40
NOTICE	NOTICE	2	\$76.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1.14	\$5.72	\$0.00	\$14.40	\$40.40
P/A	POWER OF ATTORNEY	13	\$468.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$7.02	\$34.92	\$0.00	\$88.80	\$244.56
P/R	PARTIAL RELEASE	1	\$26.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.39	\$1.94	\$0.00	\$6.20	\$17.47
QCD	QUITCLAIM DEED	14	\$411.00	\$0.00	\$0.00	\$0.00	\$47.00	\$0.00	\$0.00	\$5.46	\$27.16	\$0.00	\$68.80	\$194.56
REL	RELEASE	3	\$78.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1.17	\$5.82	\$0.00	\$14.40	\$40.40
RESOL	RESOLUTION	1	\$26.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.39	\$1.94	\$0.00	\$6.20	\$17.47
SHINS	SEE INSTRUMENT	1	\$26.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.39	\$1.94	\$0.00	\$6.20	\$17.47
SAT	SATISFACTION	69	\$26.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
SUB/IR	SUBSTITUTION OF TRUSTEE	1	\$26.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.39	\$1.94	\$0.00	\$6.20	\$17.47
TMD	TIMBER DEED	2	\$267.00	\$0.00	\$0.00	\$0.00	\$215.00	\$0.00	\$0.00	\$0.78	\$3.98	\$0.00	\$12.40	\$34.94

Ledger Summary Report - Roll-up

Anita Marie Savage, REGISTER OF DEEDS

Duplin, NC

06/01/2025-06/30/2025

Category	Receipt Code	Count	Total
Cash Total:		\$5,224.00	
Check Total:		\$22,400.25	
ACH Total:		\$31,260.25	
Card Total:		\$2,623.50	
Escrow Account Total:		\$731.25	
Overpayment Total:		(\$34.00)	

Ledger Summary Report - Roll-up

Anita Marie Savage, REGISTER OF DEEDS

Duplin, NC

06/01/2025-06/30/2025

Category	Receipt Code	Count	Total
TRICRT	TRUSTEES CERTIFICATION	2	\$62.00
TRID	TRUSTEES DEED	3	\$705.00
UCCIT	UCC TERMINATION - 3 OR MORE	2	\$80.00
UCC1	UCC1 - 3 OR MORE PAGES	6	\$256.00
UCC3	UCC3 - 3 OR MORE PAGES	3	\$135.00
Category Totals		489	\$47,262.00

VITAL RECORDING

BAVAS	NCDAVE - BIRTH ABSTRACT SEA25	\$600.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.78	\$3.88	\$0.00	\$12.40	\$34.94
DAVAS	NCDAVE - DEATH ABSTRACT SE2	\$48.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1.17	\$5.82	\$0.00	\$16.60	\$52.41
DAVBAD	NCDAVE - BIRTH ABSTRACT AD1	\$15.00	\$0.00	\$0.00	\$0.15	\$9.85	\$5.00	\$1.34	\$8.86	\$0.00	\$0.00	\$79.80
DAVBADOOC	NCDAVE - BIRTH AMEND OOC	1	\$25.00	\$0.00	\$0.00	\$0.15	\$0.99	\$3.82	\$28.17	\$0.00	\$0.00	\$24.01
DAVBADAD	NCDAVE - DEATH ABSTRACT AD2	\$30.00	\$0.00	\$0.00	\$0.30	\$19.70	\$15.00	\$2.01	\$17.05	\$0.00	\$0.00	\$116.94
NCDABAD	NCDAVE - BIRTH AMEND	2	\$30.00	\$0.00	\$0.00	\$0.00	\$30.00	\$213.09	\$1,228.70	\$0.00	\$2,300.20	\$10,467.01
NCDABAD	NCDAVE - DEATH AMEND	1	\$15.00	\$0.00	\$0.00	\$0.00	\$15.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Category Totals		34	\$763.00	\$0.00	\$0.00	\$4.65	\$57.27	\$453.00	\$248.08			

Report Totals 1172 \$62,205.25

Automation Fund Total:	\$1,935.20
County Receipts Total:	\$16,532.81
DVCF Total:	\$1,110.00
Escrow Credit Total:	\$6,300.00
Excise Tax Total:	\$33,053.00
NCCTF Total:	\$185.00
Pension Fund Total:	\$336.04
State Treasurer Amount Total:	\$2,300.20
Vital Records Receipts Total:	\$463.00



Senior Services
Apr-25

1. NUTRITION CONGREGATE	
Units of Service	996
Persons served	124
Wellness Checks/Outreach	0
# of volunteers	17
# of volunteers hrs	6
	199

2. HOMEBOUND MEALS	
Units of Service	1005
Persons served	52
Waiting List	0
# of volunteers	31
# of volunteers hrs	34

3. GENERAL TRANSPORTATION	
Units of Service	701
Persons served	28

4. ARPA TRANSPORTATION	
Units of Service	0
Persons served	0

5. IN HOME AIDE SERVICE	
Units of Service	485
Persons served	76
Waiting List	26

6. ENSURE	
# of cases	101

7. HOUSING & HOME IMPROVEMENT	
Units of Service (Ramps built)	0
Waiting List	0
# of volunteers	0
# of volunteers hrs	0

8. FAMILY CAREGIVER -	
Persons served w/ vouchers	3

9. INCONTINENCE SUPPLIES	
Persons served	0

10. FAN PROGRAM	
Fans given away	0

11. SENIOR CENTER PROGRAM	
Units of Service	742
Persons served	208
# of volunteers	17
# of volunteer hours	153

12. TELEPHONE REASSURANCE	
Units of Service	199
Persons served	13

13. INFORMATION & REFERRAL	
Units of Service	11
Persons served	11

14. TRAINING - EMPLOYEE-QUARTERLY	
Number of hours	0
Number of staff	0

15. INCOME TAX VOLUNTEER PROGRAM	
Number of hours	143
Number of volunteers	12

16. MEAL COST	
Meals Prepared	1911
Total Expenditures (per meal)	
\$	16,616.52
	\$8.70

17. FAMILY CAREGIVER - SUPPORT GROUP	
Persons Served	4

18. Senior Tar heel Athletic Cards Issued	
Persons Served - YTD	70

19. BREAKFAST BUNDLES	
Bags given away	116

20. BREAKFAST MEALS SERVED	
Meals Served	320
Persons Served	30

DUPLIN COUNTY SOLID WASTE
MONTHLY CATEGORY TOTALS

MAY '25	Site 1	Site 2	Site 3	Site 4	Site 5	Site 6	Site 7	Site 8	Site 9	Site 10	Site 11	Site 12	Site 13	Site 14	Site 15	Totals
Electronics	32.92	23.62	54.07	56.11	28.69	50.59	39.98	39.77	31.38	31.14	34.91	62.25	62.97	15.72	45.57	1.00
Site Garbage	6.90	4.41	25.91	22.16	12.89	15.37	12.43	11.60	5.51	28.65	11.55	24.08	27.09	2.63	42.11	609.69
Site Bulky	0.43	0.34	0.91	1.25	0.67	0.72	0.63	1.10	0.90	0.45	0.93		16.80	0.39	0.89	253.29
Mixed Paper			2.72		3.36							2.35				26.41
Glass															2.70	11.13
Cardboard	0.62	0.61	0.97	1.00	0.75	0.59	0.91	1.68	0.41	0.52	0.50		1.67		0.53	10.76
Plastics	0.22		0.41	0.51	0.19	0.23	0.25	0.29	0.27	0.20	0.26	0.20	0.47		0.19	3.69
Cans	0.53		0.46			0.28		0.45	0.35				0.32			2.39
Metal	4.53	2.51	4.72	4.88	2.61	5.15	4.15	1.95	2.73	2.02	3.35	3.05	7.20	1.86	1.88	52.59
Totals	46.15	31.49	90.17	85.91	49.16	72.93	58.35	57.34	41.55	62.98	51.50	92.43	116.52	20.60	93.87	970.95
Private Sector																
Electronics	0.42						Citations:									
Yard Waste	191.77															
Concrete	33.89						Duplin Commons									
Construction	1201.91						Paper									
Roadside	0.52						Cardboard									
Tires	73.13						Plastics									
Garbage	1886.09						No Chge MSW	10.90								
Mixed Paper							TOTAL	10.90								
Glass	1.20															
Cardboard	1.54															
Plastic																
Cans																
Metal	7.11															
No Chg MSW	4.01															
Mixed Loads	100.73															
TOTAL	3502.32															

MAY 2025

MONTHLY CATEGORY TOTALS

PREPARED 6/5/2025

000246

DUPLIN COUNTY SOLID WASTE
YEAR END CATEGORY TOTALS

2019-2020

CATEGORY	DESCRIPTION	JULY '19	AUG '19	SEPT '19	OCT '19	NOV '19	DEC '19	JAN '20	FEB '20	MAR '20	APR '20	MAY '20	JUN '20	TOTALS
**	GARBAGE	3314.03	2808.07	2840.14	3287.04	2819.12	3240.98	3301.72	3121.84	3579.52	3321.75	3388.96	3987.29	39010.46
6	SCRAP METAL	50.87	55.14	41.56	59.53	43.74	53.46	54.26	49.19	85.17	101.87	70.57	79.24	744.60
19	YARD WASTE	207.10	235.22	324.55	221.82	105.35	75.83	54.33	98.83	140.03	159.69	133.68	117.30	1873.73
20	BRICKS, ETC.	5.47	27.43	7.10	0.72	19.43	1.03	27.73	3.05	26.28	9.89	12.97	7.85	148.95
34	MIXED RECYCLABLES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
36	TIRES	65.74	59.00	59.21	63.71	50.27	43.18	75.45	54.56	88.72	76.76	91.15	63.14	790.89
40	MIXED PAPER	14.52	12.06	15.70	13.12	12.03	23.02	14.65	9.96	14.77	15.50	16.77	15.28	177.38
42	GLASS	25.43	3.46	18.14	10.83	6.46	21.08	11.53	9.85	12.34	11.78	20.09	10.23	161.22
44	CARDBOARD	12.67	8.96	11.46	10.27	8.62	14.93	12.48	8.63	10.97	15.22	10.50	16.91	141.62
47	PLASTIC	5.25	5.03	3.70	4.78	2.92	5.28	4.17	4.02	4.06	4.52	4.87	4.74	53.34
48	CANS	2.57	0.49	3.63	1.47	2.78	0.80	1.57	3.94	1.67	2.83	1.17	3.19	26.11
109	ELECTRONICS	0.27	0.42	2.64	0.96	1.00	0.54	3.13	1.06	1.57	1.70	0.76	3.64	17.69
***	STORM GARBAGE	401.76	161.60	241.27	212.63	230.52	217.72	133.10	21.92	4.88	0.00	0.00	0.00	1625.40
120	BLOCKS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
119/124	YARD WASTE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTALS		4105.68	3376.88	3569.10	3886.88	3302.24	3697.85	3694.12	3386.85	3969.98	3721.51	3751.49	4308.81	44771.39
	TOTAL MSW	3715.79	2969.67	3081.41	3495.67	3049.64	3458.70	3434.82	3143.76	3584.40	3321.75	3388.96	3987.29	40635.86
**	GARBAGE	Includes - Garbage, Site Garbage, Site Bulky, C&D, Roadside, No Chg MSW, Shingles, Banned Materials												
***	STORM GARGAGE	Includes - Garbage, C&D, Shingles, Materials From												

(Special Note: Transfer Station Shut Down For Repairs From Aug 7-18, 2019)
Landfill closed due to Hurricane Dorian from Sept 5-6, 2019.

JUNE 2020

YEAR TO DATE TOTALS

PREPARED 7/7/2020

PREPARED 6/5/2025

DUPLIN COUNTY SOLID WASTE
YEAR END CATEGORY TOTALS

2024-2025

CATEGORY	DESCRIPTION	JULY '24	AUG '24	SEPT '24	OCT '24	NOV '24	DEC '24	JAN '25	FEB '25	MAR '25	APR '25	MAY '25	JUN '25	TOTALS
**	GARBAGE	3892.87	3873.92	3782.32	4053.60	3252.43	3703.68	3705.19	3846.48	4562.76	4358.36	4101.03	0.00	43132.64
6	SCRAP METAL	53.93	47.73	53.66	0.00	46.64	39.67	32.39	40.02	58.34	66.43	59.70	0.00	498.51
19	YARD WASTE	615.87	192.03	857.28	188.16	149.00	137.09	101.83	120.38	198.60	264.25	191.77	0.00	3016.26
20	BRICKS, ETC.	137.24	65.99	95.57	96.75	53.96	35.63	17.03	78.32	105.31	70.62	0.00	0.00	756.42
34	MIXED RECYCLABLES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
36	TIRES	92.87	75.71	70.75	85.88	64.52	80.56	69.53	60.57	104.45	84.70	73.13	0.00	862.67
40	MIXED PAPER	12.24	14.61	15.20	13.00	11.35	18.56	13.52	11.57	11.37	12.75	26.41	0.00	160.58
42	GLASS	19.64	17.88	8.81	9.53	10.58	8.55	13.51	19.61	5.42	14.66	12.33	0.00	140.52
44	CARDBOARD	12.09	12.83	12.23	13.64	10.35	23.92	14.69	13.01	10.68	16.80	12.30	0.00	152.54
47	PLASTIC	4.32	5.36	3.30	4.57	5.65	5.22	3.98	3.34	3.73	4.41	3.69	0.00	47.57
48	CANS	1.96	3.06	1.30	0.71	1.15	2.39	1.99	1.61	1.02	1.40	2.39	0.00	18.98
109	ELECTRONICS	1.50	0.19	1.01	1.52	1.17	1.79	2.87	0.50	0.00	0.55	1.42	0.00	12.52
***	STORM GARBAGE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
120	BLOCKS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
119/124	YARD WASTE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTALS		4844.53	4309.31	4901.43	4467.36	3606.80	4057.06	3976.53	4195.41	5061.68	4894.93	4484.17	0.00	48799.21
	TOTAL MSW	3892.87	3873.92	3782.32	4053.60	3252.43	3703.68	3705.19	3846.48	4562.76	4358.36	4101.03	0.00	43132.64
**	GARBAGE	Includes - Garbage, Site Garbage, Site Bulky, C&D, Roadside, No Chg MSW, Shingles, Banned Materials												
***	STORM GARGAGE	Includes - Garbage, C&D, Shingles, Materials From												

MAY 2025

YEAR END CATEGORY TOTALS

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