

**DUPLIN COUNTY
SPECIAL ECONOMIC DEVELOPMENT COMMISSION
BOARD MEETING**

Airport Conference Room

**Monday, September 15, 2025
10:00 am**

- ♦ **CALL TO ORDER & WELCOME**
- ♦ **AIRPARK IMPROVEMENT PROJECTS**
 - **TIME SENSITIVE CONSTRUCTION MATTERS**
- ♦ **ADJOURN**

**DUPLIN COUNTY SPECIAL ECONOMIC DEVELOPMENT COMMISSION
BOARD MEETING**

Monday, September 15, 2025

10:00am

OPEN SESSION MINUTES

Present: Glenn Cavanaugh, Charlie Farrior, Kevin Smith, Ken Smith, Carrie Shields, Dr. Jay Carraway, Al Searles, Dean Lee, Scotty Summerlin and Teresa Chambers

Absent: Roger Davis

Guests: Matthew Ferguson, Jasmine Savage

- ♦ **CALL TO ORDER**

- Meeting was called into order by Charlie Farrior

- ♦ **AIRPARK IMPROVEMENT PROJECTS**

- **TIME SENSITIVE CONSTRUCTION MATTERS**

- The EDC board met to discuss options regarding a sequence of work where Chatham Civil Contracting and Daniels & Daniels Construction will be performing work in the same location which will result in overlapping of operations. Chatham scheduled to begin fine grading operations on September 16th followed by paving beginning September 22nd. Daniels & Daniels were scheduled to begin digging footings in preparation to pour concrete on September 15th. Daniels and Daniels would require using the mainline for access to the shell building site.
 - Option # 1 – Chatham will halt work and Daniels & Daniels will begin on September 15th. Chatham agrees to add the 3-4 weeks (approximately 21 days) to the end of their contract with no additional cost. Daniels & Daniels would repair any damage caused on roadway while working.
 - Option # 2 – Daniels & Daniels suspend work and allow Chatham Civil to continue. This option could put County at risk of a request for additional time and cost by Daniels & Daniels. Also, this option would require concrete trucks to travel on new asphalt which will likely cause damage and potential additional costs and days.
 - Option # 3 – Daniels & Daniels allowed to continue while Chatham Civil paves in stages that allows access via Airport Road. Chatham would add mobilization costs of approximately \$10,000 as well as additional contract time.
 - Upon discussion of the options presented, the EDC board made the decision to proceed with Option # 1. Motion was made by Dean Lee to approve selection of Option # 1 with notification of choice to be in written agreement by Matthew Ferguson, Engineer, between Chatham Civil, Daniels & Daniels and County of Duplin. Motion was seconded by Glenn Cavanaugh and passed accordingly.
 - Copies of signed agreements attached to minutes.

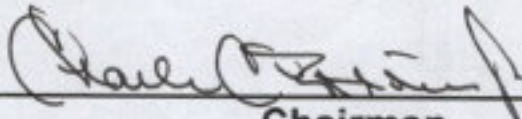
- ♦ **ADJOURNMENT**

OPEN SESSION

September 15, 2025

- The motion to adjourn was made by Ken Smith and seconded by Carrie Shields and passed unanimously.

Minutes Approved by EDC Board Chairman:


Chairman

10/3/25
Date

PARRISH & PARTNERS

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PARRISHANDPARTNERS.COM

September 17, 2025

Charley Farrior
Duplin County EDC
260 Airport Road
Kenansville, NC 28349

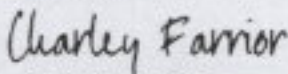
Andrew Dimmette
Chatham Civil Contracting
811 Archie Johnson Road
Siler City, NC 27344

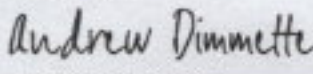
Justin Wright
Daniels & Daniels Construction Co., Inc.
PO Box 10337
Goldsboro, NC 27532

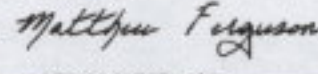
Reference: Aggregate Base Course - Duplin County Airpark

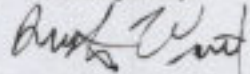
As referenced in the memo "Coordination of Work Operations between Chatham Civil Contracting and Daniels & Daniels Construction" there will be a period of time in which fully loaded trucks will be traveling over the aggregate base course (ABC) to haul materials to the shell building site located within the Duplin County Airpark. If any damage were to occur, minor or major, negotiations will take place to determine adequate compensation to repair the damaged areas. The operation that is deemed to have caused the damage shall immediately cease and alternative methods shall be explored to eliminate any further damage from taking place.

Chatham Civil Contracting and Daniels & Daniels Construction shall immediately notify Duplin County when any damage is observed within their respective work area.

Signed by:

966189780A1F42D
Duplin County EDC
9/17/2025
Date

Signed by:

1B8CD41FD61648C
Chatham Civil Contracting
9/17/2025
Date

Signed by:

9F942261E2D1489
Parrish and Partners
9/17/2025
Date

DocuSigned by:

F53D80FB2B834F8
Daniels & Daniels Construction
9/17/2025
Date

PARRISH & PARTNERS

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September 15, 2025

Charley Farrior
Duplin County EDC
260 Airport Road
Kenansville, NC 28349

Andrew Dimmette
Chatham Civil Contracting
811 Archie Johnson Road
Siler City, NC 27344

Reference: Coordination of Work Operations between Chatham Civil Contracting and Daniels & Daniels Construction - Duplin County Airpark

As discussed during the Special Economic Development Commission Meeting on Monday, September 15, 2025, there will be a sequence of work where Chatham Civil Contracting and Daniels & Daniels Construction will be performing their respective work resulting in overlapping operations in which both contractors will need to work in the same location. Chatham had scheduled to begin their fine grading operations along the mainline beginning on 9/16/25 followed by paving operations starting the week of 9/22/25. Daniels & Daniels was scheduled to begin digging footings on 9/15/25 with the intent of pouring concrete footings as early as 9/18/25 while using the mainline for access to the shell building site. Due to both contractors needing to work in the same area multiple options have been explored to address this concern.

It has been decided that Chatham will suspend work operations beginning on 9/16/25 while Daniels & Daniels continues to dig and pour footings for the shell building site. This work suspension will last approximately three (3) weeks from that date, assuming minimal weather delays but potentially could last up to approximately four (4) weeks if additional weather days are necessary. Coordination and communication on the work progress by Daniels & Daniels will be relayed to all parties to allow for sufficient time so Chatham can return to the site and continue work operations. Chatham Civil Contracting has indicated their intent to arrive back to the project site one (1) week prior to Daniels & Daniels completing the concrete footings at the shell building site.

The work suspension will result in additional contract time to be added to the contract only. No additional compensation will be given for the work suspension noted above.

During the timeframe of this suspension Chatham shall maintain all erosion control devices without additional contract time or compensation.

Signed by:

Charley Farrior

Duplin County EDC
9/17/2025

Date

Signed by:

Andrew Dimmette

Chatham Civil Contracting
9/17/2025

Date

Signed by:

Matthew Ferguson

Parrish and Partners
9/16/2025

Date

