



BOARD OF COUNTY COMMISSIONERS MEETING

Monday, January 5th, 2026

6:00 PM

224 Seminary Street

Kenansville, N.C. 28349

MEETING CALLED TO ORDER

INVOCATION

PLEDGE OF ALLEGIANCE

APPROVAL OF CONSENT AGENDA

APPROVAL OF REGULAR AGENDA ITEMS OF BUSINESS

APPROVAL OF MINUTES

- Regular Meeting held on December 1st, 2025

CONSENT AGENDA

1. Budget Amendments Journal Entry Proof
2. Tax & Solid Waste Releases # 23908 - # 23980
3. Approve Late 2025 Land Use Applications
4. Establish an official fee schedule for the provision of map copies by the Tax Office
5. Approve the service contract between the County of Duplin and Dr. Elaine Cabinum-Foeller for pediatric services at the Duplin County Health Department, and authorize the Chairman to sign
6. Accept of Management of Chronic Illness in Pregnancy – AA 130 Funding in the amount of \$12,000.00 and approve the associated budget amendment.
7. Declare Surplus the 2015 Thor Motor Coach purchased in 2019 and authorize the Health Director and Finance Officer to sign appropriate paperwork returning property to the Department of Health and Human Services (DHHS) to be sold.
8. Approve the Distribution Request Application from the Public-School Buildings Repair and Renovation Fund North Carolina Educational Lottery in the amount of \$78,000.00 for the installation of a parent pickup/drop off awning at Chinquapin Elementary School and authorize the Chairman to sign.

9. Approve the Distribution Request Application from the Public-School Buildings Repair and Renovation Fund North Carolina Educational Lottery in the amount of \$26,400.00 for an extension of the parent pickup/drop off awning at Kenansville Elementary School and authorize the Chairman to sign.
10. Authorize the Chairman to sign a Certificate of Satisfaction for the cancellation of a Deed of Trust between the County of Duplin and Evelyn Kelly for Duplin County's 2003 Community Development Block Grant - Scattered Site Housing Program (CDBG SSH)
11. Adopt a Resolution Prescribing Procedures for Disposing of Personal Property Valued at Less Than \$30,000 and authorize the Chairman to sign.
12. Adopt a Duplin County Penny Shortage Policy
13. Approve a contract between the County of Duplin and Spartan Fire & Emergency Apparatus in the amount of \$377,947.00 for the purchase of a new Braun Ambulance and authorize the Chairman to sign.
14. Schedule a Public Hearing for February 2, 2026 at 6:00 p.m. to receive public comments regarding a proposed Duplin County Revolving Loan Fund Request
15. Schedule a Public Hearing on February 2, 2026, at 6:00 p.m. to receive public comments regarding the proposed submission of a Community Development Block Grant (CDBG) application.
16. Schedule a Second Public Hearing on February 2, 2026, at 6:00 p.m. to receive public comments regarding the proposed submission of a Community Development Block Grant (CDBG) application
17. Schedule a Public Hearing on February 2, 2026, at 6:00 p.m. to receive public comments regarding the proposed program amendment to an existing Community Development Block Grant (CDBG)
18. Reappoint Commissioner Jesse Dowe to the Eastern Carolina Council General Membership Board
19. Accept Home Community Care Block Grant increased funding in the amount of \$22,714.00 for a total allocation of \$459,212.00; authorize the Chairman to sign; and approve the associated budget amendment
20. Approve a Strategic Prevention Framework Partnerships for Success (SPF-PFS) contract between the County of Duplin and Trillium Health Resources for Duplin County-4H Cooperative Extension in the amount of \$55,613 and authorize the Chairman to sign.
21. Approve a Service Contract for AirPark Lot Clearing between the County of Duplin and Gainus Lawn Maintenance in the amount of \$30,000.00; adopt a project ordinance for this project; and authorize the Chairman to sign
22. Adopt a Capital Project Ordinance for the construction of new spec hangar, rehabilitation of existing hangar(s) and additional site work located at the Duplin County Airport utilizing grant funds awarded by the NC Department of Transportation, Division of Aviation, Transportation Reserve Fund in the amount of

\$5,000,000 and authorize the Chairman to sign

23. Approve Daniels and Daniels Prime Contract Potential Change Order #5: PCO #5 R1 Corp Hanger Reroof (Duplin County Airport Hangar Rehab) and authorize the Chairman to sign
24. Award Ciceley Basden Trucking LLC the Airport Maintenance Facility Sitework Project
25. Award the Proposal for Construction Materials Testing Services Duplin County Airfield Hangar to S&ME, Inc. and authorize the Chairman to sign

REGULAR MEETING AGENDA

- 6:05 PM** Public Comments (limited to three (3) minutes per speaker)
- 6:15 PM** Chairman Edwards
- Receive Road Concerns on Behalf of NCDOT
- 6:20 PM** Derrell Whaley, Solid Waste & Recycling Director
- Presentation of a Retirement Plaque
- 6:25 PM** Lisa Hughes, Interim County Manager
- Approve Needs-Based Public School Capital Fund Form of Agreement
 - Announcement/Comments

CLOSED SESSION

- Legal Matters NCGS § 143-318(a)(3)
- Personnel Matters NCGS § 143-318.11(a)(6)

ITEMS TO BE MADE PART OF MINUTES

- Administrative Budget Amendments Journal Inquiry

ADDITIONAL INFORMATION

- Town of Calypso Town Releases
- Town of Magnolia Tax Release Request
- Town of Teachey Tax Release Request
- Town of Warsaw Tax Release Request
- Town of Wallace Tax Release Request

REPORTS

- Airport
- Building Inspections
- Cooperative Extension
- Finance
- Register of Deeds
- Senior Services
- Solid Waste

ADJOURN

- Adjourn until Monday, February 2nd, 2026 at 6:00 P.M. for a Board of Commissioners meeting in the Administrative Building, 224 Seminary Street, Kenansville, NC.