



BOARD OF COUNTY COMMISSIONERS MEETING

Monday, January 5th, 2026

224 Seminary Street

Kenansville, N.C. 28349

The Duplin County Board of County Commissioners held a meeting at 6:00 p.m. on Monday, January 5th, 2026 in the Commissioners Room located at 224 Seminary Street, Kenansville, N.C.

Present: Commissioners: Chairman Dexter B. Edwards; Vice-Chairman Elwood Garner; Jesse L. Dowe, III; Wayne Branch; and Justin Edwards.

Also Present: Lisa Hughes, Interim County Manager; Carrie Shields, Deputy County Manager; Tim Wilson, County Attorney; Chelsey Lanier, Finance Officer; Jaime W. Carr, Clerk to the Board; and Jasmine Savage, Administrative Specialist.

Call to Order

The meeting was called to order by Chairman Edwards.

Invocation and Pledge of Allegiance

Invocation was given by Commissioner Branch. Commissioner Branch then led those in attendance in the pledge of allegiance to the flag of the United States of America.

Approval of Regular Meeting Agenda

Chairman Edwards asked if the members of the Board approved the proposed meeting agenda, and if any Board Member, County Manager/Deputy County Manager, or Clerk to the Board wished to make any changes or additions to the agenda. No changes were requested

Motion was made by Commissioner J. Edwards, seconded by Commissioner Garner, carried unanimously, to approve the regular meeting agenda as presented.

Approval of the Consent Agenda

Chairman Edwards asked if the Board members approved the proposed Consent Agenda and if any Board Member, County Manager/Deputy County Manager, or Clerk to the Board wished to make any changes or additions to the Consent Agenda. The Clerk to the Board requested to add a Duplin County Buyout Property Lease and Maintenance Agreement between the County of Duplin and KTM Parts Supply, Inc DBA Timothy Deaver.

Motion was made by Commissioner Garner, seconded by Commissioner Branch,

carried unanimously to approve the amended consent agenda as follows:

1. Budget Amendments Journal Entry Proof
2. Tax & Solid Waste Releases # 23908 - # 23980
3. Approve Late 2025 Land Use Applications
4. Establish an official fee schedule for the provision of map copies by the Tax Office
5. Approve the service contract between the County of Duplin and Dr. Elaine Cabinum-Foeller for pediatric services at the Duplin County Health Department, and authorize the Chairman to sign
6. Accept of Management of Chronic Illness in Pregnancy – AA 130 Funding in the amount of \$12,000.00 and approve the associated budget amendment.
7. Declare Surplus the 2015 Thor Motor Coach purchased in 2019 and authorize the Health Director and Finance Officer to sign appropriate paperwork returning property to the Department of Health and Human Services (DHHS) to be sold.
8. Approve the Distribution Request Application from the Public-School Buildings Repair and Renovation Fund North Carolina Educational Lottery in the amount of \$78,000.00 for the installation of a parent pickup/drop off awning at Chinquapin Elementary School and authorize the Chairman to sign.
9. Approve the Distribution Request Application from the Public-School Buildings Repair and Renovation Fund North Carolina Educational Lottery in the amount of \$26,400.00 for an extension of the parent pickup/drop off awning at Kenansville Elementary School and authorize the Chairman to sign.
10. Authorize the Chairman to sign a Certificate of Satisfaction for the cancellation of a Deed of Trust between the County of Duplin and Evelyn Kelly for Duplin County's 2003 Community Development Block Grant - Scattered Site Housing Program (CDBG SSH)
11. Adopt a Resolution Prescribing Procedures for Disposing of Personal Property Valued at Less Than \$30,000 and authorize the Chairman to sign.
12. Adopt a Duplin County Penny Shortage Policy
13. Approve a contract between the County of Duplin and Spartan Fire & Emergency Apparatus in the amount of \$377,947.00 for the purchase of a new Braun Ambulance and authorize the Chairman to sign.
14. Schedule a Public Hearing for February 2, 2026 at 6:00 p.m. to receive public comments regarding a proposed Duplin County Revolving Loan Fund Request
15. Schedule a Public Hearing on February 2, 2026, at 6:00 p.m. to receive public comments regarding the proposed submission of a Community Development Block Grant (CDBG) application.
16. Schedule a Second Public Hearing on February 2, 2026, at 6:00 p.m. to receive public comments regarding the proposed submission of a Community Development Block Grant (CDBG) application
17. Schedule a Public Hearing on February 2, 2026, at 6:00 p.m. to receive public comments regarding the proposed program amendment to an existing Community Development Block Grant (CDBG)
18. Reappoint Commissioner Jesse Dowe to the Eastern Carolina Council General Membership Board
19. Accept Home Community Care Block Grant increased funding in the amount of \$22,714.00 for a total allocation of \$459,212.00; authorize the Chairman to sign; and approve the associated budget amendment
20. Approve a Strategic Prevention Framework Partnerships for Success (SPF-PFS) contract between the County of Duplin and Trillium Health Resources for Duplin County-4H Cooperative Extension in the amount of \$55,613 and authorize the Chairman to sign.

21. Approve a Service Contract for AirPark Lot Clearing between the County of Duplin and Gainus Lawn Maintenance in the amount of \$30,000.00; adopt a project ordinance for this project; and authorize the Chairman to sign

22. Adopt a Capital Project Ordinance for the construction of new spec hangar, rehabilitation of existing hangar(s) and additional site work located at the Duplin County Airport utilizing grant funds awarded by the NC Department of Transportation, Division of Aviation, Transportation Reserve Fund in the amount of \$5,000,000 and authorize the Chairman to sign

23. Approve Daniels and Daniels Prime Contract Potential Change Order #5: PCO #5 R1 Corp Hanger Reroof (Duplin County Airport Hangar Rehab) and authorize the Chairman to sign

24. Award Ciceley Basden Trucking LLC the Airport Maintenance Facility Sitework Project

25. Award the Proposal for Construction Materials Testing Services Duplin County Airfield Hangar to S&ME, Inc. and authorize the Chairman to sign

And the addition of:

26. Approve a Duplin County Buyout Property Lease and Maintenance Agreement between Duplin County and KTM Parts Supply, Inc DBA Timothy Deaver.

Approval of Minutes

- Regular Meeting held on December 1st, 2025

Motion was made by Commissioner Garner, seconded by Commissioner J. Edwards, carried unanimously, to approve the minutes of the December 1st, 2025 Board of Commissioners meeting as presented.

AGENDA

Public Comments

Stacey Gardiner addressed the Board during public comments regarding compensation concerns stemming from expanded job responsibilities without corresponding salary adjustments, specifically citing the job description provision: "Duplin County reserves the right to modify job duties or job descriptions at any time." Ms. Gardiner, a three-year employee of the Duplin County Department of Social Services who has advanced from Income Maintenance Caseworker II to Income Maintenance Caseworker III and Program Integrity, stated that this clause has been used to significantly expand workloads beyond original position scopes. She noted that staff inquiries about compensation adjustments are met with references to the "all other duties as assigned" language, and emphasized that permanent assignment of multiple specialized roles differs from occasional collaborative assistance. Ms. Gardiner requested removal of the disputed clause and urged the Board to ensure equitable compensation aligned with actual duties performed, stating that adequate compensation supports retention, reduces burnout, and demonstrates respect for employee contributions.

Madison Kornegay, a 17-year-old entrepreneur and Duplin County resident, addressed the Board during public comments regarding concerns raised at the August meeting about the cancellation of the 2025 Duplin County Fair and North Carolina Muscadine Festival. As the owner of 596 Designs—a handmade jewelry business with wholesale distribution to 16 retailers across eastern North Carolina—Ms. Kornegay emphasized the importance of community events for local businesses and families. She requested updates on: Plans for future community events; Discussions about reinstating the Fair, Muscadine Festival, Blue Brew and Cue, or similar vendor-based

events, and Strategies for positioning the Duplin Event Center to better serve residents and small businesses. Ms. Kornegay highlighted the Jones County Heritage Festival as an example of a successful event and noted the Muscadine Festival's role in shaping Duplin County's regional identity. She urged the Board to strongly consider reinstating these festivals and community gatherings.

Hope Tucker, a former employee of Duplin County Animal Services, addressed the board during public comments regarding ongoing concerns about operations and accountability at the Animal Shelter. Ms. Tucker referenced a November 17, 2025 state investigation that concluded with 12 documented violations at Duplin County Animal Services, marking the third official state investigation in three years. She expressed concern that despite these findings, meaningful corrective action has not been evident. Ms. Tucker noted that public-facing platforms previously used for animal advocacy, including detailed biographies, behavioral assessments, and adoptability videos, have been removed, and communication channels have become less responsive. She emphasized that her continued advocacy is rooted in concern for animal welfare and institutional transparency rather than personal grievances. Ms. Tucker called for accountability not only from leadership but from all individuals who may have enabled or concealed misconduct through silence. She urged the board to prioritize integrity, transparency, and decisive action to implement real and measurable reforms at Duplin County Animal Services for the benefit of the animals, the community, and the principles of public service.

End Public Comments

Chairman Edwards received road concerns on behalf of the North Carolina Department of Transportation (NCDOT). The following road concerns were reported:

- A beaver dam is obstructing the bridge on NC Highway 50, approximately one-half (1/2) mile south of DS Williamson Road.
- The ditch located at 2485 Tram Road, Mount Olive, is not adequately managing water flow.

Lisa Hughes, Interim County Manager, presented a retirement plaque to Lawrence Hope.

Lisa Hughes, Interim County Manager, appeared before the Board to request the approval of a Needs-Based Public School Capital Fund Form of Agreement to accept a \$32,480,000 grant and provide the East Duplin High School.

Motion was made by Commissioner Garner, seconded by Commissioner Dowe, carried unanimously, to approve a Needs-Based Public School Capital Fund Form of Agreement to accept a \$32,480,000 grant and provide a \$1,624,000 cash match to renovate the East Duplin High School and authorize the Chairman to sign.

Lisa Hughes, Interim County Manager, appeared before the Board to make announcements/comments.

Motion was made by Commissioner Garner, seconded by Commissioner Dowe, carried unanimously, to go out of regular session and into closed session for Legal Matters pursuant to NCGS § 143-318(a)(3) and Personnel Matters pursuant to NCGS § 143-318.11(a)(6)

Motion was made by Commissioner Garner, seconded by Commissioner Branch, carried unanimously, to go out of closed session and back into open session.

Motion was made by Commissioner Garner, seconded by Commissioner Branch, carried unanimously, to adjourn until Monday, February, 2nd, 2026 for a Board of Commissioners meeting in the Administrative Building located at 224 Seminary Street, Kenansville, NC.

Jaime W. Carr
Clerk to the Board

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BUDGET AMENDMENTS JOURNAL ENTRY PROOF

LN	ORG	OBJECT	PROJ	ORG DESCRIPTION	ACCOUNT DESCRIPTION	PREV BUDGET	BUDGET CHANGE	AMENDED BUDGET
YEAR-PER JOURNAL EFF-DATE REF 1 REF 2 SRC JNL-DESC ENTITY AMEND								

2026 06 475 12/31/2025
BUA increase 1 2

1	5600	35626		SENOIR SERVICES	NUTRITION	-126,103.00	-1,509.00	-127,612.00
2	5600	35625		SENOIR SERVICES	USDA NUTRITION	-10,400.00	-106.00	-10,506.00
3	5600	35628		SENOIR SERVICES	COUNTY FUNDS NUTRITION	-7,006.00	-84.00	-7,090.00
4	5600	35629		SENOIR SERVICES	IN KIND NUTRITION	-7,006.00	-83.00	-7,089.00
5	5600	35621		SENOIR SERVICES	NUTRITION HOMEBOUND MEALS	-115,000.00	-2,600.00	-117,600.00
6	5600	35620		SENOIR SERVICES	USDA HOMEBOUND MEALS	-11,200.00	-320.00	-11,520.00
7	5600	35623		SENOIR SERVICES	COUNTY FUND S5921	-6,389.00	-145.00	-6,534.00
8	5600	35624		SENOIR SERVICES	IN KIND CONTRIBUTION 5921	-6,389.00	-144.00	-6,533.00
9	5600	35608		SENOIR SERVICES	AGING TRANSPORTATION	-88,000.00	-11,000.00	-99,000.00
10	5600	35609		SENOIR SERVICES	CONSUMER CONTAGING TRANSPORTAT	-500.00	-200.00	-700.00
11	5600	35610		SENOIR SERVICES	COUNTY TRANSPORTATION	-4,889.00	-611.00	-5,500.00
12	5600	35611		SENOIR SERVICES	IN KIND TRANSPORTATION TITLE I	-4,889.00	-611.00	-5,500.00
13	5600	35615		SENOIR SERVICES	STATE/FED SENIOR CENTER OPERAT	-14,062.00	-7,605.00	-21,667.00
14	5600	35729		SENOIR SERVICES	COUNTY FUNDS-SENIOR CENTER OPE	-689.00	-422.00	-1,111.00
15	5616	35728		SENOIR CENTER OPERATIONS	IN-KIND SENIOR CENTER OPERATIO	-688.00	-423.00	-1,111.00

LN	ORG	OBJECT	PROJ	ORG DESCRIPTION	ACCOUNT DESCRIPTION	PREV BUDGET	BUDGET CHANGE	AMENDED BUDGET
YEAR-PER JOURNAL EFF-DATE REF 1 REF 2 SRC JNL-DESC ENTITY AMEND								

BUDGET AMENDMENTS JOURNAL ENTRY PROOF

2026 06 475 12/31/2025 BUA increase 1 2								
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16	5951	41260		NUTRITION	OTHER PERSONNEL	5,806.00	83.00	5,889.00
17	5951	41978		NUTRITION	CATERER	76,231.00	699.00	76,930.00
18	5951	42391		NUTRITION	SITE SUPPLIES	2,000.00	1,000.00	3,000.00
19	5950	41261		NUTRITION HOMEBOUND MEALS	IN KIND SALARY	5,789.00	144.00	5,933.00
20	5950	41978		NUTRITION HOMEBOUND MEALS	CATERER	81,409.00	3,065.00	84,474.00
21	5607	41260		TITLE III-TRANSPORATION	OTHER PERSONNEL	3,689.00	611.00	4,300.00
22	5607	41999		TITLE III-TRANSPORATION	MANAGEMENT INFO SYSTEM	100.00	25.00	125.00
23	5607	42600		TITLE III-TRANSPORATION	OFFICE SUPPLIES	150.00	250.00	400.00
24	5607	43155		TITLE III-TRANSPORATION	TRANSPORTATION PURCHASES	9,289.00	11,536.00	104,825.00
25	5616	41260		SENOIR CENTER OPERATIONS	OTHER PERSONNEL	688.00	423.00	1,111.00
26	5616	41990		SENOIR CENTER OPERATIONS	PROFESSIONAL SERVICES	3,424.00	800.00	4,224.00
27	5616	42600		SENOIR CENTER OPERATIONS	OFFICE SUPPLIES	4,000.00	4,103.00	8,103.00
28	5616	43110		SENOIR CENTER OPERATIONS	TRAVEL	1,249.00	1,624.00	2,873.00
29	5616	43912		SENOIR CENTER OPERATIONS	PRINTING	500.00	500.00	1,000.00
30	5616	42200		SENOIR CENTER OPERATIONS	FOOD	0.00	1,000.00	1,000.00

** JOURNAL TOTAL

0.00

BUDGET AMENDMENTS JOURNAL ENTRY PROOF

LN	ORG	OBJECT PROJ	ORG DESCRIPTION	ACCOUNT DESCRIPTION	PREV BUDGET	BUDGET CHANGE	AMENDED BUDGET	ERR
YEAR-PER JOURNAL EFF-DATE REF 1 REF 2 SRC JNL-DESC ENTRY AMEND								
2026 07	1 4100	38398	GENERAL FUND	INSURANCE SETTLEMENTS	-25,499.62	-4,611.41	-30,111.03	
	10-41-4100-0000-000-38398			VEHICLE 1086 EMS	01/06/2026			
	2 4370	43530	EMERGENCY MEDICAL SERVICES	REPAIRS VEHICLES	40,000.00	4,611.41	44,611.41	
	10-43-4330-4370-000-43530			VEHICLE 1086 EMS	01/06/2026			
** JOURNAL TOTAL								
						0.00		

BUDGET AMENDMENT JOURNAL ENTRY PROOF

CLERK: chelsey.lanier

YEAR PER	JNL	SRC ACCOUNT	EFF DATE	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC	T	OB	DEBIT	CREDIT
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2026 5 353	BUA 4520-39969	11/25/2025	VEHICLES					FUND BALANCE APPROPRIATED	5		224,895.90	
	BUA 4520-43100	11/25/2025	VEHICLES					CAPITAL OUTLAY	5			224,895.90
2026 5 355	BUA 4520-34521	11/25/2025	ROAD					DOT EDTAP	5		73.00	
	BUA 4520-34529	11/25/2025	ROAD					DOT WORKFIRST	5		2,505.00	
	BUA 4520-34530	11/25/2025	ROAD					DOT RGP	5		4,430.00	
	BUA 4520-39969	11/25/2025	ROAD					FUND BALANCE APPROPRIATED	5		6,862.00	
2026 6 32	BUA 6160-43031	12/02/2025	Marketing					EVENT EXPENSES	5		18,000.00	
	BUA 6160-43910	12/02/2025	Marketing					Move to Marketing	5			18,000.00
2026 6 280	BUA 4320-41966	12/16/2025	Juvenile					INMATE HOUSING COUNTY	5		30,000.00	
	BUA 4320-42210	12/16/2025	Juvenile					DETENTION/YOUTH	5		30,000.00	
2026 6 336	BUA 5163-35134	12/22/2025	New Montes					MATERNAL HEALTH	5		12,000.00	
	BUA 5163-42980	12/22/2025	New Montes					PROGRAM SUPPLIES	5		12,000.00	
								JOURNAL 2026/06/336		TOTAL		.00
2026 6 353	BUA 4520-34521	11/25/2025	ROAD					DOT EDTAP	5		73.00	
	BUA 4520-34529	11/25/2025	ROAD					DOT WORKFIRST	5		2,505.00	
	BUA 4520-34530	11/25/2025	ROAD					DOT RGP	5		4,430.00	
	BUA 4520-39969	11/25/2025	ROAD					FUND BALANCE APPROPRIATED	5		6,862.00	
2026 6 32	BUA 6160-43031	12/02/2025	Marketing					EVENT EXPENSES	5		18,000.00	
	BUA 6160-43910	12/02/2025	Marketing					Move to Marketing	5			18,000.00
2026 6 280	BUA 4320-41966	12/16/2025	Juvenile					INMATE HOUSING COUNTY	5		30,000.00	
	BUA 4320-42210	12/16/2025	Juvenile					DETENTION/YOUTH	5		30,000.00	
2026 6 336	BUA 5163-35134	12/22/2025	New Montes					MATERNAL HEALTH	5		12,000.00	
	BUA 5163-42980	12/22/2025	New Montes					PROGRAM SUPPLIES	5		12,000.00	
								JOURNAL 2026/06/336		TOTAL		.00

YEAR PER	JNL	SRC ACCOUNT	EFF DATE	JNL DESC	REF 1	REF 2	REF 3
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Account	Account Description	Account Type	Account Number	Account Name	Account Balance	Account Type	Account Number	Account Name	Account Balance
422.00	COUNTY FUNDS-SENIOR CENTER OPE	5	5	5	422.00	5	5	5	422.00
7,605.00	STATE/FED SENIOR CENTER OPERAT	5	5	5	7,605.00	5	5	5	7,605.00
611.00	IN KIND TRANSPORTATION TITLE I	5	5	5	611.00	5	5	5	611.00
611.00	COUNTY TRANSPORTATION	5	5	5	611.00	5	5	5	611.00
200.00	CONSUMER CONTAGING TRANSPORTAT	5	5	5	200.00	5	5	5	200.00
11,000.00	AGING TRANSPORTATION	5	5	5	11,000.00	5	5	5	11,000.00
144.00	IN KIND CONTRIBUTION 5921	5	5	5	144.00	5	5	5	144.00
145.00	COUNTY FUND 55921	5	5	5	145.00	5	5	5	145.00
320.00	USDA HOMEBOUND MEALS	5	5	5	320.00	5	5	5	320.00
2,600.00	NUTRITION HOMEBOUND MEALS	5	5	5	2,600.00	5	5	5	2,600.00
83.00	IN KIND NUTRITION	5	5	5	83.00	5	5	5	83.00
84.00	COUNTY FUNDS NUTRITION	5	5	5	84.00	5	5	5	84.00
106.00	USDA NUTRITION	5	5	5	106.00	5	5	5	106.00
1,509.00	congregate nutrition	5	5	5	1,509.00	5	5	5	1,509.00

REF 3	REF 2	REF 1	JNL DESC	EFF DATE	YEAR PER	JNL	SRC ACCOUNT
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Account	2025	2024	Change
BUA 5616-35728	12/31/2025	12/31/2024	increase
BUA 5951-41260	12/31/2025	12/31/2024	increase
BUA 5951-41978	12/31/2025	12/31/2024	increase
BUA 5951-42391	12/31/2025	12/31/2024	increase
IN-KIND SENIOR CENTER OPERATIO	5	5	
OTHER PERSONNEL	5	5	
CATERER	5	5	
SITE SUPPLIES	5	5	
IN-KIND GAMES	5	5	
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FUND	ACCOUNT	YEAR	PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
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FUND TOTAL

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** END OF REPORT - Generated by CHELSEY LANIER **

DUPLIN COUNTY
TAX AND SOLID WASTE REQUEST
RELEASE DATE JANUARY 5, 2026

RELEASE NUMBER	NAME	TOWNSHIP	DISTRICT 1	DISTRICT 2	TYPE	TAX	ACCOUNT NUMBER	COUNTY TAX	FUND	CAPITAL	FIRE	FIRE DISTRICT 1	LATE LIST	PENALTY	SOLID WASTE	TOTAL RELEASE	REASON FOR RELEASE
23908	ALBERTSON, JAMES DYLAN & VIRGINIA WILLIAMS				F-12		0026472	\$ 1.037 04								\$ 1.037 04	CERICAL ERROR ON MISC. IMPROVEMENTS
23909	BALLEY, LARRY & MARTHA				F-12		0206882	\$ 124 70				\$ 13 98					CERICAL ERROR ON LAND CODE
23910	BARBALAGA, GLEN ODETH				F-22		0283800	\$ 22 33									SWMH PICKED UP AS REAL PROPERTY ON 13-575
23911	BARBALAGA, GLEN ODETH				F-22		0283800	\$ 644 96									CERICAL ERROR-BILLED AS SINGLE FAMILY
23912	BEASLEY, DENNIS				F-08		0401924	\$ 841 00				\$ 137 75					CERICAL ERROR-BILLED AS SINGLE FAMILY
23913	BEASLEY, MARY TILMAN DREW				F-22		0405562	\$ 203 88									APPROVED LATE APPL. FOR LAND USE
23914	BEASLEY, MARY TILMAN DREW				F-22		0405562	\$ 479 88									APPROVED LATE APPL. FOR LAND USE
23915	BEASLEY, MARY TILMAN DREW				F-22		0405563	\$ 770 24									APPROVED LATE APPL. FOR LAND USE
23916	BLIZZARD, RUBY JEAN				F-03		0657050	\$ 202 13					\$ 19 17				SHOULD HAVE RECEIVED ELDERLY EXEMPTION
23917	BOSSSEL MANN, ROBIN M						1009080	\$ 421 08									APPLIED LATE FOR ELDERLY EXEMPTION
23918	BRINSON, JANE E & MICHAEL J BRINSON						1026775	\$ 1,471 46									HOUSE DOUBLE LISTED & CODES CORRECTED
23919	BRINSON, JANE E & MICHAEL J BRINSON				F-22		1033805	\$ 187 63									SIGNED LATE FOR ELDERLY EXEMPTION
23920	CARR, RUSHION JUNIOR, ETAL						1612389	\$ 791 12									DWIMH MOVED TO LIL CAMP 08-979-2
23921	CARTER, MICHAEL & ANGELA				F-18		1681518	\$ 205 90				\$ 24 85				\$ 110 00	BUILDING CHARGED AS DWIMH IN ERROR
23922	EARTH RIGHT FARMES INC				F-21		2459668	\$ 369 12									WAREHOUSE DOUBLE LISTED ON 08-1877-1 & ORX
23923	EARTH RIGHT FARMES INC				F-01		2459666	\$ 4,404 52				\$ 379 70					BILLED FOR 2 HOG HOUSES IN ERROR
23925	EARTH RIGHT FARMES INC				F-01		2459666	\$ 2,012 73				\$ 56 30					BILLED FOR 2 HOG HOUSES IN ERROR
23926	EARTH RIGHT FARMES INC				F-01		2459666	\$ 4,025 97				\$ 112 61					BILLED FOR 2 HOG HOUSES IN ERROR
23927	EARTH RIGHT FARMES INC				F-01		2459666	\$ 4,025 97				\$ 112 61					BILLED FOR 2 HOG HOUSES IN ERROR
23928	EARTH RIGHT FARMES INC				F-01		2459666	\$ 4,025 97				\$ 112 61					BILLED FOR 2 HOG HOUSES IN ERROR
23929	EDWARDS, KASHIE & DEBORAH						2520251	\$ 240 12									CERICAL ERROR ON CONDITION OF HOUSE
23930	FULL, JANICE CRAFT				F-24		2965450	\$ 296 50									SW FEE DOUBLE BILLED FOR SWIMH
23931	HANCER, KANOKA ELMOR & HUS RONNIE B						1005282	\$ 381 06									CERICAL ERROR ON GRADE OF DWIMH
23932	HARREL, DONNA LYNN				F-21		3607641	\$ 283 62									TURNED PRIVATE HAULER IN LATE
23933	HARREL, DONNA LYNN				F-06		3530526	\$ 492 28									CERICAL ERROR ON GRADE OF DWIMH
23934	HUGHES JOHN P & KATHLEEN M TRUSTEES				F-09		4316013	\$ 852 02									APPLIED LATE FOR VETERAN EXEMPTION
23935	JACKSON, JAMES WADE & WIFE				F-12		4316013	\$ 261 00									CERICAL ERROR ON GRADE OF HOUSE
23936	LANIER, JARRETT				F-04		010003074	\$ 65 54									CERICAL ERROR ON CONDITION OF DWIMH
23937	LANIER, SUSIE G				F-04		3563816	\$ 283 62									SIGNED LATE FOR ELDERLY EXEMPTION
23938	MURPHY FAMILY FARMS				F-04		000001872	\$ 58 06									DOES NOT OWN 2013 MYT TRAILER
23939	MURPHY BROWN FARMS				F-04		6246677	\$ 41 96									DOES NOT OWN 2013 MYT TRAILER
23940	MURRILL, STEVEN				F-07		6318808	\$ 302 76									CERICAL ERROR ON LAND CODE-20% FOG ADDED
23941	NUNEZ, CHRISTOPHER & WIFE ALEXIS				F-21		1002621	\$ 873 48									TURNED PRIVATE HAULER IN LATE
23942	RHODES, STEVE & JANICE						7307018	\$ 873 48									ADJUSTED MADE PER INCOME APPROACH
23943	PEARSAULT, BARBARA ANN						6709580	\$ 53 07									SIGNED LATE FOR ELDERLY EXEMPTION
23944	POWELL, SHERRY				F-21		7004437	\$ 11 60									MOVED FROM MHF IN SEPTEMBER 2020
23945	POWELL, SHERRY				F-21		7004437	\$ 14 30									MOVED FROM MHF IN SEPTEMBER 2020
23946	POWELL, SHERRY				F-21		7004437	\$ 14 30									MOVED FROM MHF IN SEPTEMBER 2020
23947	POWELL, SHERRY				F-21		7004437	\$ 14 30									MOVED FROM MHF IN SEPTEMBER 2020
23948	POWELL, SHERRY				F-21		7004437	\$ 14 30									MOVED FROM MHF IN SEPTEMBER 2020
23949	PRENBARK, CHRISTOPHER & WF MONICA				F-09		7344627	\$ 256 94									APPROVED LATE APPL. FOR LAND USE
23950	ROBERTSON, BRENDIA JOHNSON				F-16		7408591	\$ 156 60									APPROVED LATE APPL. FOR LAND USE
23951	ROBERTSON, BRENDIA JOHNSON				F-16		7408591	\$ 156 60									APPROVED LATE APPL. FOR LAND USE
23952	ROBERTSON, BRENDIA JOHNSON				F-16		7408591	\$ 156 60									APPROVED LATE APPL. FOR LAND USE

LL 12-16-25
H 12-16-25
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LL 12-16-25
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RELEASE NUMBER	NAME	TOWNSHIP	DISTRICT 1	DISTRICT 2	TAX YEAR	ACCOUNT NUMBER	COUNTY TAX	CAPITAL FUND	FIRE DISTRICT 1	LATE USE PENALTY	SOLID WASTE	TOTAL RELEASE	REASON FOR RELEASE
23553	SANDLIN, CARL & JENNIFER		F-07		2025	7621870	\$ 805.04		\$ 97.16			\$ 902.20	CLERICAL ERROR ON GRADE OF BUILDINGS
23554	SEAVEY, JOSHUA & JENNIFER				2025	1004121	\$ 80.62					\$ 80.62	CLERICAL ERROR ON CONDITION OF HOUSE
23555	SMITH, CYNTHIA A. & NICOLE		F-04		2025	8078235	\$ 261.00		\$ 20.61		\$ 31.05	\$ 312.66	CLERICAL ERROR ON GRADE OF HOUSE
23557	STROUD, CATHY A. & NICOLE		F-03		2025	10007351	\$ 3.27		\$ 0.31	\$ 0.36		\$ 3.94	BOAT IS DOUBLE LISTED
23558	VANN, EFFIE MAE		F-17		2025	8934450	\$ 74.82		\$ 19,289.10			\$ 179,113.05	ASSESSMENT ERROR BY DEPT. OF INDEPENDENT QUALITY
23559	VANN, EFFIE MAE		F-02		2025	8956938			\$ 8.39			\$ 8.39	CLERICAL ERROR ON LAND CODE
23560	WEAVER, CHRISTINE BONEY		F-21		2025	8958422					\$ 62.10	\$ 62.10	2 PRIVATE HAULER FORMS TURNED IN LATE
23561	XEROX CORPORATION		F-04		2025	010000016	\$ 541.14					\$ 541.14	CLERICAL ERROR ON CONDITION OF HOUSE & HEATED SF
23562	ANLEU, RAFAEL & WF GLADIS ANLEU				2025	1003901	\$ 451.53		\$ 0.09			\$ 451.53	APPLIED LATE FOR ELDERLY EXEMPTION
23563	BANNERMAN, MIZURIA MAE				2025	0244870	\$ 183.57					\$ 183.57	APPLIED LATE FOR ELDERLY EXEMPTION
23564	BELL, FRANCES & PHIL		F-07		2025	0422245	\$ 11,113.38		\$ 1,341.27			\$ 12,454.65	TURKEY HOUSES KEVED ON WRONG PARCEL
23565	BOUCHETTE, KAREN M		09		2025	1000908	\$ 421.08					\$ 421.08	APPLIED LATE FOR ELDERLY EXEMPTION
23566	BOUCHETTE, KAREN M		F-16		2025	1004840	\$ 338.14		\$ 40.81			\$ 378.95	APPLIED LATE FOR ELDERLY EXEMPTION
23567	CARLTON, EUGENE MATTHEW		F-22		2025	1494910	\$ 439.06					\$ 439.06	CLERICAL ERROR ON HEATED SF & LAND CODES
23568	CARLTON, EUGENE MATTHEW		F-22		2024	1494910	\$ 274.95	\$ 7.69				\$ 282.64	CLERICAL ERROR ON HEATED SF & LAND CODES
23569	CARLTON, EUGENE MATTHEW		F-22		2024	1494910	\$ 274.95	\$ 7.69				\$ 282.64	CLERICAL ERROR ON HEATED SF & LAND CODES
23570	CARLTON, EUGENE MATTHEW		F-22		2022	1494910	\$ 504.79	\$ 14.12				\$ 518.91	CLERICAL ERROR ON HEATED SF & LAND CODES
23571	CARLTON, EUGENE MATTHEW		F-22		2021	1494910	\$ 504.79	\$ 14.12				\$ 518.91	CLERICAL ERROR ON HEATED SF & LAND CODES
23572	DOBSON, KENNETH EDWARD		F-21		2025	2367297						\$ 110.00	VACANT LAND
23573	DOBSON, KENNETH EDWARD		F-21		2024	2367297						\$ 110.00	VACANT LAND
23574	DOBSON, KENNETH EDWARD		F-21		2023	2367297						\$ 110.00	VACANT LAND
23575	DOBSON, KENNETH EDWARD		F-21		2022	2367297						\$ 110.00	VACANT LAND
23576	DOBSON, KENNETH EDWARD		F-21		2021	2367297						\$ 110.00	VACANT LAND
23577	HATCHER, JOHNNY		F-10		2025	3667339	\$ 393.53		\$ 61.07			\$ 454.60	APPLIED LATE FOR ELDERLY EXEMPTION
23578	MINGEY, TAWANDA LEE & WILLIAM FULLER		F-01		2025	6014708	\$ 176.90		\$ 17.36			\$ 176.90	CLERICAL ERROR ON GRADE OF DWELL & LAND
23579	STONE, NANCEY JO		F-01		2025	1000140	\$ 201.41					\$ 218.77	APPLIED LATE FOR ELDERLY EXEMPTION
23580	WHEELER, WILLIAM J		F-11		2025	9388600						\$ 31.05	TURNED PRIVATE HAULER IN LATE
GRAND TOTAL													
							\$ 208,349.16	\$ 439.35	\$ 22,793.23	\$ 10.33	\$ 1,576.30	\$ 233,168.37	
SUBMITTED BY: <i>[Signature]</i>													
FINAL APPROVAL BY: <i>[Signature]</i>													
DATE APPROVED: 01.05.2026													
CORRECT TOTALS													
							\$ 207,928.08	\$ 439.35	\$ 22,793.23	\$ 10.33	\$ 1,576.30	\$ 232,747.29	
VOID-DUPLICATED ON TICKET #23917							\$ 421.08					\$ 421.08	

Late Land Use Applications
Board Meeting 1/5/2026

Late 2025 Land Use Applications:

Benjamin Lee Whaley and Billie Jean Whaley
Parcel 06-1678
Application received on 12/3/2025

Jeremy S Pickett
Parcel 07-2695
Application received on 12/3/2025

Joseph Atwood Payne
Parcel 08-2374
Application received on 6/30/2025

Jake Farms, Inc
Parcel 08-2114-1
Application received on 12/16/2025

**All of the properties qualify for the Present Use Value Program, applications were submitted after deadline for Tax Office to process. We are requesting that they be accepted as timely filed.

Approved by: *[Signature]*
Date: 01.05.2026

DUBLIN COUNTY TAX OFFICE MAP PRICES

36" X 48"	-	\$15
24" X 36"	-	\$10
18" X 24"	-	\$5
11" X 17"	-	\$2
8.5" X 11"	-	\$1

FIRST 2 MAPS SIZE 8.5" X 11" ARE FREE.
FIRST MAP SIZE 11" X 17" IS FREE UNLESS MAP
IS CUSTOM.

ALL MAPS ARE TO PAID FOR AT TIME OF
SERVICE IN CASH.

NORTH CAROLINA
DUBLIN COUNTY
SERVICE CONTRACT

THIS CONTRACT is made, and entered into this the ____ day of January, 2025, by and between the
COUNTY of DUPLIN, a political subdivision of the State of North Carolina, (hereinafter referred to as
"COUNTY"), and Elaine Cabinnum-Foeller, MJD as an individual duly authorized to do business in the State
of North Carolina, (hereinafter referred to as "CONTRACTOR").

For and in consideration of mutual promises to each as herein after set forth, the parties hereto do mutually
agree as follows:

1. SCOPE OF SERVICES. CONTRACTOR hereby agrees to provide the services and/or materials under
this Contract pursuant to the provisions and specifications identified in "Attachment 1" (hereinafter
collectively referred to as "Services"). Attachment 1 is hereby incorporated herein and made a part of
this Contract. Time is of the essence with respect to all provisions of this Contract that specify a time
for performance.

2. TERM OF CONTRACT. The Term of this Contract for Services is from January 5, 2026, to June
30, 2026, unless sooner terminated as provided herein.

3. PAYMENT TO CONTRACTOR. The COUNTY agrees to pay the CONTRACTOR at the rate of
\$160.00 per hour as a pediatrician. CONTRACTOR shall receive from COUNTY an amount not to
exceed ninety-nine thousand eight hundred forty dollars (\$99,840.00) as full compensation for the
provision of Services. COUNTY agrees to pay CONTRACTOR at the rates specified for Services
performed to the satisfaction of the COUNTY, in accordance with this Contract and Attachment 1.
Unless otherwise specified, CONTRACTOR shall submit an itemized invoice to COUNTY by the end
of the month during which Services are performed. A Purchase Order number may be assigned to
encumber the funds associated with this Contract and must appear on all invoices and correspondence.
Payment will be processed promptly upon receipt and approval of the invoice by the COUNTY.

4. INDEPENDENT CONTRACTOR. COUNTY and CONTRACTOR agree that CONTRACTOR is
an independent contractor and shall not represent himself as an agent or employee of COUNTY for any
purpose in the performance of CONTRACTOR's duties under this Contract. Accordingly,
CONTRACTOR shall be responsible for payment of all federal, state, and local taxes as well as
business license fees arising out of CONTRACTOR's activities in accordance with this Contract. For
purposes of this Contract, taxes shall include, but not be limited to, Federal and State Income, Social
Security, and Unemployment Insurance taxes.

CONTRACTOR, as an independent contractor, shall perform the Services required hereunder in a
professional manner and in accordance with the standards of applicable professional organizations and
licensing agencies.

5. INSURANCE AND INDEMNITY. To the fullest extent permitted by laws and regulations,
CONTRACTOR shall indemnify and hold harmless the COUNTY and its officials, agents, and
employees from and against all claims, damages, losses, and expenses, direct, indirect, or consequential,
arising out of or resulting from CONTRACTOR's performance of this Contract or the actions of the
CONTRACTOR or its officials, employees, or contractors under this Contract or under contracts
entered into by the CONTRACTOR in connection with this Contract. This indemnification shall
survive the termination of this Contract.

In addition, CONTRACTOR shall comply with the North Carolina Workers' Compensation Act and shall provide for the payment of workers' compensation to its employees in the manner and to the extent required by such Act. As an independent contractor, CONTRACTOR understands and acknowledges that neither he, nor any employees hired by him, will be covered under COUNTY's workers' compensation insurance policy.

Additionally, CONTRACTOR shall maintain, at its expense, the following minimum insurance coverage:

\$1,000,000 per occurrence / \$2,000,000 aggregate --- Bodily Injury Liability, and
 \$100,000 --- Property Damage Liability, or
 \$2,000,000 per occurrence / \$2,000,000 aggregate---Combined Single Limit Bodily Injury
 and Property Damage
 \$1,000,000 Professional Liability

CONTRACTOR, upon execution of this Contract, shall furnish to the COUNTY a Certificate of Insurance reflecting the minimum limits stated above. The Certificate shall provide for thirty (30) days' advance written notice in the event of a decrease, termination, or cancellation of coverage. Providing insurance shall meet all laws of the State of North Carolina. Such insurance coverage shall be obtained from companies that are authorized to provide such coverage and that are authorized by the Commissioner of Insurance to do business in North Carolina. CONTRACTOR shall at all times comply with the terms of such insurance policies and all requirements of the insurer under any such insurance policies, except as they may conflict with existing North Carolina laws or this Contract. The limits of coverage under each insurance policy maintained by the CONTRACTOR shall not be interpreted as limiting the CONTRACTOR's liability and obligations under the Contract.

LICENSE, CERTIFICATION, AND REGISTRATION OF PERSONNEL. All personnel provided or made available by Contractor to render services hereunder shall be licensed, certified or registered, as appropriate, in their respective areas of expertise as required by applicable North Carolina law.

CONFIDENTIALITY. All data and information, both written and verbal, furnished to Contractor by County shall be regarded as confidential, shall remain the sole property of County, and shall be held in confidence and safekeeping by Contractor for the sole use of the parties and Contractor under the terms of this Agreement. Contractor agrees that its officers, employees, and agents will not disclose to any manager, agent, consultant, or any other than County or County's designated legal counsel, accountants, or practice manager/agent consultants any information about County, its practice, or billing.

HEALTH AND SAFETY. CONTRACTOR shall be responsible for initiating, maintaining, and supervising all safety precautions and programs required by OSHA and all other regulatory agencies while providing Services under this Contract.

NON-DISCRIMINATION IN EMPLOYMENT. CONTRACTOR shall not discriminate against any employee or applicant for employment because of age, sex, race, creed, national origin, or disability. CONTRACTOR shall take affirmative action to ensure that qualified applicants are employed, and that employees are treated equally in hiring, promotion, compensation, and all other terms, conditions, and privileges of employment. In the event CONTRACTOR is determined by the Equal Employment Opportunity Commission or any other federal, state or local law or this provision, this Contract may be canceled, terminated or suspended in whole or in part by COUNTY and CONTRACTOR may be declared ineligible for further COUNTY contracts.

CONTRACTOR shall further comply with all federal, state, and local requirements related to participation of minority and historically underutilized businesses in all aspects of the services to be provided under this Contract.

GOVERNING LAW. This Contract shall be governed by and in accordance with the laws of the State of North Carolina. All actions relating in any way to this Contract shall be brought in the General Court of Justice in the County of Duplin and the State of North Carolina.

TERMINATION OF CONTRACT. This Contract may be terminated, without cause, by either party upon thirty (30) days written notice to the other party. This termination notice period shall begin upon receipt of the notice of termination. Such a termination does not bar either party from pursuing a claim for damages for breach of the contract.

through any cause, CONTRACTOR shall fail to fulfil its contractual obligations in a timely and proper manner, COUNTY shall give written notice and CONTRACTOR shall correct the stated inadequacy within a fifteen (15) business day cure period. If CONTRACTOR fails to timely correct the inadequacy, then COUNTY shall have the right to immediately terminate the Contract by giving written notice specifying the effective date thereof. In that event, all finished or unfinished deliverables prepared by CONTRACTOR under this contract shall, at the COUNTY's option, become its property and CONTRACTOR shall be entitled to receive just and equitable compensation for any work satisfactorily completed work minus any payment or compensation previously received. Notwithstanding the foregoing, CONTRACTOR shall not be relieved of liability to COUNTY for damages sustained by virtue of CONTRACTOR's breach of this agreement, and COUNTY may withhold payment due to CONTRACTOR for the purpose of setoff until such time as the exact amount of damages sustained by the COUNTY can be determined. Without limiting any other remedies that may be available in the case of breach by CONTRACTOR, COUNTY may procure contract services from another source and hold CONTRACTOR responsible for any excess cost occasioned thereby. The filing of a petition for bankruptcy by CONTRACTOR shall constitute an act of default under this contract.

Termination of this Contract, either with or without cause, shall not form the basis of any claim for loss or anticipated profits by either party.

SUCCESSORS AND ASSIGNS. CONTRACTOR shall not assign its interest in this Contract without the written consent of COUNTY. CONTRACTOR has no authority to enter into contracts on behalf of COUNTY.

COMPLIANCE WITH LAWS. CONTRACTOR represents that it is in compliance with all Federal, State, and local laws, regulations, or orders, as amended or supplemented. The implementation of this Contract shall be carried out in strict compliance with all Federal, State, or local laws.

E-VERIFY. As a condition of payment for services rendered under this agreement, CONTRACTOR shall comply with the requirements of Article 2 of Chapter 64 of the General Statutes. Further, if CONTRACTOR provides the services to the County utilizing a subcontractor, CONTRACTOR shall require the subcontractor to comply with the requirements of Article 2 of Chapter 64 of the General Statutes as well. CONTRACTOR shall verify, by affidavit, compliance with the terms of this section upon request by the County.

IRAN DIVESTMENT ACT. CONTRACTOR certifies that they are not listed on the Final Divestment List created by the State Treasurer pursuant to N.C.G.S. 143-6A-4. Individuals or companies on the

Final Divestment List are ineligible to contract or subcontract with Local Government Units. (G.S. 143C-6A-6(a)). It is the responsibility of each vendor or contractor to monitor compliance with this restriction. Contracts valued at less than \$1,000.00 are exempt from this restriction.

16. DIVESTMENT FROM COMPANIES THAT BOYCOTT ISRAEL. The vendor or contractor certifies that it has not been designated by the North Carolina State Treasurer as a company engaged in the boycott of Israel pursuant to N.C.G.S. 147-86.81. It is the responsibility of each vendor or contractor to monitor compliance with this restriction. Contracts valued at less than \$1,000.00 are exempt from this restriction.

17. GOOD STANDING WITH COUNTY. CONTRACTOR certifies that it is not delinquent on any taxes, fees, or other debt owed by CONTRACTOR to COUNTY. CONTRACTOR covenants and agrees to remain current on any taxes, fees, or other debt owed by CONTRACTOR to COUNTY during the Term of this Contract.

18. NOTICES. All notices which may be required by this contract or any rule of law shall be effective when received by certified mail sent to the following addresses:

COUNTY OF DUPLIN
ATTN: Tracey Simmons-Komegay, PhamD
Duplin County Health Department
340 Seminary Street
Kenansville, NC 28349
CONTRACTOR:
ATTN: Elaine Cabinum-Foeller, MD
1513 Hammersmith Drive
Winterville, NC 28590

19. AUDIT RIGHTS. For all Services being provided hereunder, COUNTY shall have the right to inspect, examine, and make copies of any and all books, accounts, invoices, records and other writings relating to the performance of the Services. Audits shall take place at times and locations mutually agreed upon by both parties. Notwithstanding the foregoing, CONTRACTOR must make the materials to be audited available within one (1) week of the request for them.

20. COUNTY NOT RESPONSIBLE FOR EXPENSES. COUNTY shall not be liable to CONTRACTOR for any expenses paid or incurred by CONTRACTOR, unless otherwise agreed in writing.

21. ANNUAL APPROPRIATIONS AND FUNDING. This Agreement may be subject to the annual appropriation of funds by the Duplin County Commissioners. Notwithstanding any provision herein to the contrary, in the event that funds are not appropriated for this Agreement, then the County shall be entitled to immediately terminate this Agreement, without penalty or liability, except the payment of all contract fees due under this Agreement up to and through the last day of service.

22. EQUIPMENT. CONTRACTOR shall supply, at its sole expense, all equipment, tools, materials, and/or supplies required to provide Services hereunder, unless otherwise agreed in writing.

23. ENTIRE CONTRACT. This Contract, including Attachment 1, shall constitute the entire understanding between COUNTY and CONTRACTOR and shall supersede all prior understandings

and agreements relating to the subject matter hereof and may be amended only by written mutual agreement of the parties.

24. HEADINGS. The subject headings of the sections are included for purposes of convenience only and shall not affect the construction or interpretation of any of its provisions. This Contract shall be deemed to have been drafted by both parties, and no interpretation shall be made to the contrary.

25. EXISTENCE. CONTRACTOR warrants that it is a corporation duly organized, validly existing, and in good standing under the laws of the State of North Carolina and has full power and authority to enter into and fulfill all the terms and conditions of this contract.

26. AUTHORITY. By execution hereof, the person signing for CONTRACTOR below certifies that he/she has read this Contract and that he/she is duly authorized to execute this Contract on behalf of the CONTRACTOR.

IN TESTIMONY WHEREOF, the parties have expressed their agreement to these terms by causing this Service Contract to be executed by their duly authorized office or agent.

Reviewed by Department Head
Date: 12.9.2025
Program Code: 5167-41990

CONTRACTOR
By: Elaine Cabinum-Foeller, MD
Printed Name: Elaine Cabinum-Foeller, MD
Title: Pediatrician
Date: 12.5.2025

COUNTY OF DUPLIN
By: Dexter B. Edwards
Printed Name: Dexter B. Edwards
Title: Board of County Commissioners, Chair
Date: 01.05.2026

This instrument has been preaudited in manner required by the Local Government and Fiscal Control Act
By: Chusky Fawcett
Printed Name: Chusky Fawcett
Title: Finance Director
Date: 11/01/24

ATTACHMENT 1
Scope of Services

- Serves as a physician to provide medical services to children through age eighteen years.
- Makes appropriate diagnoses, treats, and manages acute and chronic illnesses in a cost-effective manner for the patient and facility.
- Promotes and maintains health and prevents illness and disability in a culturally sensitive manner.
- Providing health care in compliance with a patient's insurance plan, including Medicaid requirements, i.e., preauthorization of medications, procedures, and referrals.
- Approves medical protocols for child health services.
- Provides medical consultation for advanced practice providers and public health nurses.
- Continuous evaluation of health outcomes, including evaluation of diagnostic testing, as well as reviewing referral consult notations and recommendations.
- Provides guidance and counseling for both individuals and families.
- Participates as an educational leader and consultant for agency staff, community, and students regarding public health issues.
- Reports communicable diseases/infections to communicable disease nurse and public health entities, i.e., CDC, North Carolina State Department of Health and Human Services.
- Complete required CME to maintain license to practice medicine.
- Certified in basic CPR life support.
- Valid NC Driver's license and reliable means of transportation.

Division of Public Health
Agreement Addendum
FY 25-26

Page 1 of 4

Duplin County Health Department		Local Health Department Legal Name	
Women, Infant, and Community Wellness Section / Maternal Health Branch		DPH Section / Branch Name	
Tara Shuler, 919-707-5708 tara.shuler@dohhs.nc.gov		DPH Program Contact (name, phone number, and email)	
01/01/2026 – 05/31/2026		Service Period	
02/01/2026 – 06/30/2026		Payment Period	
☒ Original Agreement Addendum ☐ Agreement Addendum Revision # _____			

I. Background:

The North Carolina Maternal Mortality Review Committee (MMRC) identified that 87% of pregnancy related deaths were preventable and the majority happened during pregnancy and within 42 days postpartum.¹ This is an especially vulnerable time for women with a history of chronic illness like hypertension or diabetes. One strategy to assist with detecting and diverting obstetrical emergencies early is regular monitoring of blood pressure and glucose levels by the patient outside of their scheduled appointments. For patients that are uninsured and diagnosed with hypertension and/or diabetes, there are limited options for accessing these tools outside of the clinical setting, which puts them at higher risk for severe complications.

The North Carolina Department of Health and Human Services, Division of Public Health, Women, Infant, and Community Wellness Section (DPH/WICWS) received continued funding in September 2024 from the Health Resources and Services Administration (HRSA) Maternal and Child Health Bureau (MCHB) Division of Healthy Start and Perinatal Services to administer the State Maternal Health Innovation (MHI) Program. The North Carolina MHI Program focuses on improving access to care and implementing innovative interventions to improve outcomes for populations disproportionately impacted by maternal mortality and severe maternal morbidity (SMM). Program funds will be provided to local health departments to enhance postpartum care and chronic condition management by purchasing medical supplies to support pregnant and postpartum patients in managing their hypertension, diabetes and other chronic conditions during the postpartum period.

¹ 2025, North Carolina Maternal Mortality Review Report (pp. 1–30). Raleigh, North Carolina.

Health Director Signature (use blue ink or verifiable digital signature)		Date
		12.8.2025
LHD to complete: LHD program contact name: Michele Hunter 910.372.9191 [For DPH to contact in case follow-up information is needed.] Phone and email address: michele.hunter@dohhs.nc.gov		

Signature on this page signifies you have read and accepted all pages of this document.

II. Purpose:
This Agreement Addendum provides one-time funds for the Local Health Department to buy medical supplies to support the management of hypertension, diabetes, or other identified chronic issues during pregnancy and in the postpartum period. The Local Health Department will distribute these medical supplies to pregnant and postpartum women who are enrolled in maternal health services and are uninsured, for their use outside their scheduled appointments.

III.

Scope of Work and Deliverables:
The Local Health Department (LHD) shall:

- a. Digital blood pressure monitors and/or digital glucometers.
 1. All purchased blood pressure monitors must be able to use an extra-large or bariatric cuff attachment.
 2. All purchased glucometers should be a brand that uses test strips accessible to the patient population.
- b. Extra-large or bariatric cuffs.
- c. If digital glucometers are purchased, purchase compatible lancets and test strips. A three-month supply of lancets and test strips are to be provided to patients along with the glucometer.
2. Prepare and execute a plan for the LHD to distribute this medical equipment to the LHD's uninsured maternal health patients.

IV.

Performance Measures / Reporting Requirements:
1. Track the number of blood pressure monitors, blood pressure cuffs, glucometers, lancets, and glucose test strips that are purchased.

2. No later than February 13, 2026, provide the DPH Program Contact (by email) with a budget and a copy of the plan for distributing the equipment described in Section III, Paragraph 2, to the LHD's uninsured maternal health patients.
3. **Monthly Financial Reports:** The monthly financial report will report on the prior month to document expenditures and is due to the DPH Program Contact (by email) by the 24th of each month. If no expenses for the prior month, the LHD will submit a zero-expense monthly financial report.
4. **Performance Report:** Using the report template provided by the DPH Program Contact, submit the report to the DPH Program Contact by email, as follows:
Reporting Interval January – May 2026
Report Due Date June 30, 2026

5. **Reporting Required Subcontract Information**
In accordance with revised NCDHHS guidelines effective October 1, 2024, the LHD must provide the information listed below for every subcontract receiving funding from the LHD to carry out any or all of this Agreement Addendum's work.
This information is not to be returned with the signed Agreement Addendum (AA) but is to be provided to DPH when the entities are known by the LHD.
a. Subcontracts are contracts or agreements issued by the LHD to a vendor ("Subcontractor") or a pass-through entity ("Subrecipient").

1. Subcontractors are vendors hired by the LHD via a contract to provide a good or service required by the LHD to perform or accomplish specific work outlined in the executed AA. For example, if the LHD needed to build a data system to satisfy an AA's reporting requirements, the vendor hired by the LHD to build the data system would be a subcontractor. (However, not all Vendors are considered Subcontractors. Entities performing general administrative services for the LHD (e.g., certified professional accountants) are not considered Subcontractors.)
2. Subrecipients of the LHD are those that receive DPH pass-through funding from the LHD via a contract or agreement for them to carry out all or a portion of the programmatic responsibilities outlined in the executed AA. (Subrecipients are also referred to as Subgrantees in NCA.)
The following information must be provided to the DPH Program Contact listed on Page 1 of this AA for review prior to the entity being awarded a contract or agreement from the LHD:
 - Organization or Individual's Name (if an individual, include the person's title)
 - EIN or Tax ID
 - Street Address or PO Box
 - City, State and ZIP Code
 - Contact Name
 - Contact Email
 - Contact Telephone
 - Fiscal Year End Date (of the entity)
 - State whether the entity is functioning as a pass-through entity Subcontractor or Subrecipient of the LHD.

V.

Performance Monitoring and Quality Assurance:
1. The Maternal Health Branch will monitor the LHD by reviewing the distribution plan and the report detailing the equipment purchased to assess if program funds are used appropriately.
a. If there are adverse findings during the desk audit, the DPH Program Contact shall provide technical assistance to the LHD to address the adverse findings.- 2. If the LHD is deemed out of compliance, the DPH Program Contact shall provide technical assistance, and funds may be withheld until the LHD is back in compliance with deliverables. If technical assistance does not prove beneficial, the Agreement Addendum may then be terminated.

VI.

Funding Guidelines or Restrictions:
1. **Federal Funding Requirements:** where federal grant dollars received by the Division of Public Health (DPH) are passed through to the Local Health Department (LHD) for all or any part of this Agreement Addendum (AA).
a. **Requirements for Pass-through Entities:** In compliance with 2 CFR §200.331 – Requirements for pass-through entities, DPH provides Federal Award Reporting Supplements (FASs) to the LHD receiving federally funded AAs.
1. **Definition:** An FAS discloses the required elements of a single federal award. FASs address elements of federal funding sources only; state funding elements will not be included in the FAS. An AA funded by more than one federal award will receive a disclosure FAS for each federal award.
2. **Frequency:** An FAS will be generated as DPH receives information for federal grants. FASs will be issued to the LHD throughout the state fiscal year. For a federally funded AA, an FAS will accompany the original AA. If an AA is revised and if the revision

affects federal funds, the AA Revision will include an FAS. FASs can also be sent to the LHD even if no change is needed to an AA. In those instances, the FAS will be sent to provide newly received federal grant information for funds already allocated in the existing AA.

b. Required Reporting Certifications: Per the revised Uniform Guidance, 2 CFR 200, if awarded federal pass-through funds, the LHD as well as all subrecipients of the LHD must certify the following whenever 1) applying for funds, 2) requesting payment, and 3) submitting financial reports:

"I certify to the best of my knowledge and belief that the information provided herein is true, complete, and accurate. I am aware that the provision of false, fictitious, or fraudulent information, or the omission of any material fact, may subject me to criminal, civil, or administrative consequences including, but not limited to violations of U.S. Code Title 18, Sections 2, 1001, 1343 and Title 31, Sections 3729-3730 and 3801-3812."

FY26 - FAS	Activity Nbr + Name:	130	Chronic Disease in Pregnancy
Federal award supplement	FAS Number + Reason:	1	This FAS is accompanying an AA+BE or an AA Revision+BE Revision.
Assistance Listing Nbr + Name:	93.110	Maternal and Child Health Federal Consolidated Programs	
Is award R&D?:	no	FAIN:	U7A33712
Fed award project description: State Maternal Health Innovation Program			
Fed award date + awarding agency: 08-22-25 HHS, Health Resources and Services Administration			

Subrecipient	UEI	Federal funds from grant listed above	Total federal funds for entire Activity	Subrecipient	UEI	Federal funds from grant listed above	Total federal funds for entire Activity
Alamance	F5VHVUJ13NC5			Jackson	X7YMMV6ZP574		
Albemarle	WAAV551PMK3			Johnston	SYGAEFDHYR7		
Alexander	XVEE3SN7UX9			Jones	HE3NNUUE27M7		
Anson	PK8VYTSNJC3			Lee	F6A8UC99JW5		
Appalachian	CD7BFH8W539			Lenoir	QKUFL37VGH6	\$	12,000
Beaufort	RN1SXF04XN6			Lincoln	U6GQ5SK6G5		
Bladen	TLCTJWDJ1H9			Macon	LLPJBC6N2LL3		
Brunswick	M5BMXLN9N15			Madison	YQ96F8BJ7J9		
Buncombe	W5TCOKMLHE69			MTW	ZKK5G8NRNBBY6		
Burke	KVJHUFURQDMS			Mecklenburg	EZ15X168MW68		
Cabarrus	KADXNE3JCJFJ7			Montgomery	E782AJM38FL3		
Caldwell	HL4GJNNGE97			Moore	HFN5K95F5Z28		
Carteret	UC6WJ2MJD58			Nash	NF58K566HQM7		
Caswell	JOJ7Y7CGYC86			New Hanover	F7TLT2GMEJ1		
Catawba	GUWAW1NFM1			Northampton	CRA2KCAL8BA4		
Chatham	KE57QE2GVF1			Onslow	EGE7NBXW536		
Cherokee	DCEK6H41M5			Orange	GFHJCW9DAS3		
Clay	HK1QVMMLXK7			Pamlico	FT59QFEAU344		
Cleveland	UM4UYMPVLA83			Pender	T11BE678U9P5		
Columbus	V1UJ74L87MQ7			Person	FQ8LFJGMA8J4		
Craven	LTZ2U8LZQ214			Pitt	VZNPMLCFT5R6		
Cumberland	H4LND8WJ3GMA			Polk	QZ6BZPGFLX4Y9		
Dare	ELV63B11QK6			Randolph	T38UM1CVS9N5		
Davidson	C9P5MDJC7KY7			Richmond	Q63FZNTJ3M4		
Davie	L8MBGLHZV239			Robeson	LKB3QFLAK5		
Duplin	KZNGK526ZK3	\$	12,000	Rockingham	KGCCCHJZZ43		
Durham	LJ584U2HLM7			Rowan	GCB7UCV96NM6		
Edgecombe	MAN4X4A4D7			Sampson	WRT9CSK1KJY5		
Foothill	NGTFF2M8LL4			Scotland	FNVTCUQCGHMS		
Forsyth	V6B6VQ67YPV5			Stanly	U66MZUYPLZC5		
Franklin	FKTRQCN143			Stokes	M41TRA3NUN51	\$	10,000
Gaston	QKYSR8A8D5J6			Surry	FMKCTM24C9J8		
Graham	L8MVKQJTN7			Swain	TAE3M9214QR4		
Granv-Vance	M6QJXK22EJB3			Toe River	JUA6GAUQ9UM1		
Greene	VCUSLD71N9J3			Transylvania	YLN4BFCJCP39		
Guilford	Y8EQWGF7PMJ3			Union	LHFKBD4AGJ5		
Halifax	MRLMNVJJ3Y5			Wake	FTJ2M3PLMW3		
Haywood	DQHZEVAV95G5			Wayne	DACFHCLQKMS1		
Henderson	T6SAR81JLFG5	\$	12,000	Wilkes	M14KKH4ZNM83		
Hoke	CGMSADARX51			Wilson	MEZDJHVMW555		
Hyde	T2S2YMN36NN64			Yadkin	PLCDT7JFA8B1		
Iredell	XTNRLKJCLA59			Vancey	L98MCUHKC2J8		

UEI = Unique Entity Identifier

Federal Award Reporting Requirements for Pass-Through Agencies, 2 CFR § 200.331 DPH VI 05-30-24 [ag]

Activity 130	Service Period	01/01-05/31	20G0063001	2815880	AA 133000
	Payment Period	02/01-06/30			
			Total		Proposed New
			Allocated		Total
50 Jackson			0	\$0.00	0
49 Iredell			0	\$0.00	0
48 Hyde			0	\$0.00	0
47 Hoke			0	\$0.00	0
45 Henderson			* 0	\$0.00	12,000
44 Haywood			0	\$0.00	0
43 Harnett			0	\$0.00	0
42 Halifax			0	\$0.00	0
41 Guilford			0	\$0.00	0
40 Greene			0	\$0.00	0
D3 Gran-Vance			0	\$0.00	0
38 Graham			0	\$0.00	0
36 Gaston			0	\$0.00	0
35 Franklin			0	\$0.00	0
34 Forsyth			0	\$0.00	0
D7 Foothills			0	\$0.00	0
33 Edgecombe			0	\$0.00	0
32 Durham			0	\$0.00	0
31 Duplin			* 0	\$0.00	12,000
30 Davie			0	\$0.00	0
29 Davidson			0	\$0.00	0
28 Dare			0	\$0.00	0
26 Cumberland			0	\$0.00	0
25 Craven			0	\$0.00	0
24 Columbus			0	\$0.00	0
23 Cleveland			0	\$0.00	0
22 Clay			0	\$0.00	0
20 Cherokee			0	\$0.00	0
19 Chatam			0	\$0.00	0
18 Catwaba			0	\$0.00	0
17 Caswell			0	\$0.00	0
16 Carteret			0	\$0.00	0
14 Caldwell			0	\$0.00	0
13 Cabarrus			0	\$0.00	0
12 Burke			0	\$0.00	0
11 Buncombe			0	\$0.00	0
10 Brunswick			0	\$0.00	0
09 Bladen			0	\$0.00	0
07 Beaufort			0	\$0.00	0
D2 Appalachia			0	\$0.00	0
04 Anson			0	\$0.00	0
02 Alexander			0	\$0.00	0
D1 Albemarle			0	\$0.00	0
01 Alamance			0	\$0.00	0

51 Johnston			0	\$0.00	0
52 Jones			0	\$0.00	0
53 Lee			0	\$0.00	0
54 Lenoir			* 0	\$0.00	12,000
55 Lincoln			0	\$0.00	0
56 Macon			0	\$0.00	0
57 Madison			0	\$0.00	0
D4 M-T-W			0	\$0.00	0
60 Mecklenburg			0	\$0.00	0
62 Montgomery			0	\$0.00	0
63 Moore			0	\$0.00	0
64 Nash			0	\$0.00	0
65 New Hanover			0	\$0.00	0
66 Northampton			0	\$0.00	0
67 Onslow			0	\$0.00	0
68 Orange			0	\$0.00	0
69 Pamlico			0	\$0.00	0
71 Pender			0	\$0.00	0
73 Person			0	\$0.00	0
74 Pitt			0	\$0.00	0
75 Polk			0	\$0.00	0
76 Randolph			0	\$0.00	0
77 Richmond			0	\$0.00	0
78 Robeson			0	\$0.00	0
79 Rockingham			0	\$0.00	0
80 Rowan			0	\$0.00	0
82 Sampson			0	\$0.00	0
83 Scotland			0	\$0.00	0
84 Stanly			0	\$0.00	0
85 Stokes			* 0	\$0.00	10,000
86 Surry			0	\$0.00	0
87 Swain			0	\$0.00	0
D6 Toe River			0	\$0.00	0
88 Transylvania			0	\$0.00	0
90 Union			0	\$0.00	0
92 Wake			0	\$0.00	0
93 Warren			0	\$0.00	0
96 Wayne			0	\$0.00	0
97 Wilkes			0	\$0.00	0
98 Wilson			0	\$0.00	0
99 Yadkin			0	\$0.00	0
00 Yancey			0	\$0.00	0
Totals			0	\$0.00	46,000

Sign and Date - DPH Program Administrator <i>Tara Buwus Sklar</i> 12/03/25 12:08 PM EST	Sign and Date - DPH Budget Office - ATC Coordinator <i>Sue Pugh</i> 12/3/2025
Sign and Date - DPH Section Chief <i>Brinda Puthur</i> 12/03/25 9:32 AM PST	Sign and Date - DPH Budget Officer <i>Angie Brown</i> 12/4/2025



Equipment Disposal Form

Use this form to request the disposal of equipment that is no longer useful or damaged. Once all applicable fields have been completed, email the form to NSBFixedAssetsSurplus@dohhs.nc.gov. Please complete this fillable document electronically. For additional information see WIC Manual Chapter 12 Section 5. * Required field for initial form submission

Upon approval, NC DOA State Surplus Property Agency will issue surplus labels or approval (Landfill Disposal). The labels will be mailed to the Agency via Counter or USPS. Landfill Disposal approval will be provided to the requestor via email. Once the equipment is disposed of as approved, the approved verification of the completed disposal. emailed to NSBFixedAssetsSurplus@dohhs.nc.gov to provide verification of the completed disposal.

☐ Check if Equipment is IT Equipment (e.g., computer, copier, printer, multifunction device, etc.)

☒ Surplus (Must be taken to State Surplus Warehouse)

☐ Agency Negotiated Sale**

☐ Landfill Disposal/Trash**

☐ On-site Surplus (Public Sale)**

**For Onsite Surplus or Landfill Disposal requests, the NC DOA State Surplus Property Agency requires an actual image of each item. The images MUST be of the physical item and attached to the email as individual .JPEG files. Each .JPEG file must be titled with the item # and serial number (if applicable).

Equipment Detail (use additional page if necessary)*

Item #	Fixed Asset # (if applicable)	Serial # (if applicable)	Description (Include Model #)*	Photo Included	Acquisition Date*	Acquisition Cost*
1	1FC3EKS6EDB19265	VIN	2015 THOR MOTOR COACH	☒	07/25/2019	\$50,881.93
2				☐		
3				☐		
4				☐		
5				☐		
6				☐		
7				☐		
8				☐		
9				☐		
10				☐		

Requestor Information*

Agency: Duplin County Health Department
Requested By: Tabatha Harrell
Agency Approver: Tracey Simmons-Kornegay
Print Name: Tracey Simmons-Kornegay
Signature: *Tracey Simmons-Kornegay*
Phone: 910-372-9172
Email: tabatha.harrell@duplinnc.gov
Date: 1.6.2026

Approvals (Nutrition Services Branch Use ONLY)

NSB Approver: _____
Print Name: _____
Signature: _____
Date: _____

Submitted to DOA: _____
DOA Approval: _____
Labels Received: _____
Print Name: _____
Signature: _____
Date: _____

Verification of Disposal as Approved

Disposed By: _____
Print Name: _____
Signature: _____
Date: _____

Nutrition Services Branch
Equipment Disposal Form

Once the equipment has been disposed of sign here and return the form to NSBFixedAssetsSurplus@dohhs.nc.gov via email. By signing you certify that you witnessed the proper disposal of the equipment listed as approved.

ROY COOPER • Governor
MANDY COHEN, MD, MPH • Secretary
MARK T. BENTON • Assistant Secretary for Public Health
Division of Public Health



August 14, 2019

MEMORANDUM

TO: Alejandra Lopez-de-Nunez, WIC Director
Duplin County Health Department

FROM: Kim Lovenduski, Deputy Director
Nutrition Services Branch

SUBJECT: Equipment Approval

Thank you for submitting your FY2019 Special Funding Opportunity application. We are pleased to provide you with approval to purchase the following items:

QTY	ITEM	UNIT	SUBTOTAL
1	2015 Thor Industries Axis 24.1 Motorhome	COST	\$50,881.93
		Total	\$50,881.93

Please note:

1. The Agreement Addendum for this approval will be emailed to your agency after August 22, 2019. The AA should be signed and returned to our Contracts Unit no later than September 9, 2019 to ensure funds will be in place in the Aid to County System by September 10, 2019.

2. If the purchase price exceeds the amount approved, you must request approval of the excess before incurring the cost and use agency funds to cover the additional costs. Purchase must be encumbered by September 30, 2019.

3. Procurement procedures will be handled in accordance with the provisions of 2 CFR 200.

4. Vehicle must be used for WIC Program purposes only.

5. Submit a copy of the invoice for equipment to the NC Department of Health and Human Services, Nutrition Services Branch, Attention: Karen Mason, 5601 Six Forks Road, 1914 Mail Service Center, Raleigh, NC 27699-1914, at the time you report the expenditure. The invoice should indicate the actual cost of each item including discount and sales tax and any serial or identification number.

NC DEPARTMENT OF HEALTH AND HUMAN SERVICES • DIVISION OF PUBLIC HEALTH • NUTRITION SERVICES BRANCH
LOCATION: 5601 Six Forks Road, Building 2, Raleigh, NC 27609
MAILING ADDRESS: 1914 Mail Service Center, Raleigh, NC 27699-1914
www.ncdhhs.gov • TEL: 919-707-5800 • FAX: 919-870-4818
AN EQUAL OPPORTUNITY / AFFIRMATIVE ACTION EMPLOYER

6. If you no longer wish to purchase the equipment listed above please submit notification to the NC Department of Health and Human Services, Nutrition Services Branch, Attention: Karen Mason, 5601 Six Forks Road, 1914 Mail Service Center, Raleigh, NC 27699-1914.



COUNTY OF DUPLIN
P.O. BOX 950
KENANSVILLE, NC 28349
910-296-2104

Ship To
340 SEMINARY ST
KENANSVILLE, NC 28349

Fiscal Year 2020
THIS NUMBER MUST APPEAR ON ALL INVOICES,
PACKAGES, AND SHIPPING PAPERS.
20000361
Purchase Order Number
08/21/2019
Purchase Order Date
HEALTH Department

Vendor
S & M WHEELSTATE SALES INC
4044 US HWY 70 W
PRINCETON, NC 27569

VENDOR PHONE NUMBER	VENDOR EMAIL	VENDOR NUMBER	REQUISITION NUMBER	DELIVERY REFERENCE
		1883	20200545	

ITEM #	DESCRIPTION	QUANTITY	UOM	UNIT PRICE	EXTENDED PRICE
1	2015 THOR MOTOR COACH VIN# 1FC3EKS6EDB19265	1.0000	EACH	\$45,000.0000	\$45,000.00
2	PROCESSING FEES	1.0000	EACH	\$899.0000	\$899.00
3	EXTENDED WARRANTY	1.0000	EACH	\$5,881.9300	\$5,881.93

This instrument has been pre-audited in the manner required by the Local Government Budget and Fiscal Control Act

PURCHASING OFFICE
Christy Brown

FINANCE OFFICER
Sherry Chismuth

Purchase Order Total \$51,780.93

S & M WHEELSTATE SALES, INC
4044 Hwy 70 West, Princeton NC 27569
919-736-2282
919-580-1184

BILL OF SALE

Contractual Disclosure Statement: "Information you see on the window form (Buyers Guide) of this vehicle in part of contract. Information on the window form over rides any contrary provisions the contract of sale"

Sold to: County of Duplin Date: 8/20/2019
Address: 340 Seminary Street Email: SamanthaK@duplinnc.gov
State: NC Zip: 28349 City: Kenansville
Phone: 910-296-2130

Year	Make	Vin	Model
2015	Thor Motor Coach	1FC3EKS6EDB19265	Ais 24.1
Purchase Price \$ 45,000.00			
Processing Fees \$ 899.00			
Total NC Tax 3% \$ -			
Extended Warranty \$5,881.93			
Balance Due \$ 51,780.93			

Trade in Information		
Year	Make	Vin
Model		

I certify that the car/rv/camper/trailer that I am trading in is free from all
incurrences whatsoever, And that I am of legal age.
I understand that the DEALER has no warranty and is selling "AS IS".

Buyers Signature
Buyers Signature
Sellers Signature

Odometer Disclosure Statement

Federal Law (and State Law, if applicable) requires that you state the miles upon transfer of ownership. Failure to complete or providing a false statement may result in fines and/or imprisonment.

S & M Wheelstate Sales, Inc. states that the odometer of the vehicle of the described below now reads 29414 (no tenths) miles and to the best of my knowledge that it reflects the actual mileage of the vehicle described below, unless one of the following statements is checked.

1. () I hereby certify that to the best of my knowledge the odometer reading reflects the amount of mileage in excess of its mechanical
2. () I hereby certify that the odometer reading is NOT the actual mileage.
- WARNING - ODOMETER DISCREPANCY

Make	Body Type	Model
Thor Motor Coach	HC	Ais
Vin		Stock
Color	Trim	Year
	24.1	2015
Transferor's Name		
S & M WHEELSTATE SALES, INC		
Street Address		
4044 HWY 70 WEST		
City	State	Zip
Princeton	NC	27569
Date	Transferor's Signature	
	Transferor's Printed Name	
Name		
Address		
City		
State		
Zip		
Signature (Copy to Acknowledge)		

DPI USE ONLY

Approved By: _____

Date: _____

Date of Request: _____

County: Duplin

Address: P.O. Box 128 Kenansville NC 28349

LEA: Duplin County Schools

Address: P.O. Box 128 Kenansville NC 28349

County: Duplin

Contact Person: Roger Jones

Title: Advisor of Operations

Phone: 910-296-6199

Email: rojones@duplinschools.net

Finance Officer: _____

This instrument has been pre-audited in the manner required by the School Budget and Fiscal Control Act.

Project Title: Chinquapin Elementary Awning Extension

Project Address: 3894 NC 50 South Chinquapin NC 28521

Type of Facility: Elementary School

The Public School Building Repair & Renovation Fund was established by S.L. 2021-180, Section 4.4.(a1). The purpose of the Fund is to provide revenue to counties for repair and renovation projects. Per G.S. 115C-546.16, counties are to utilize funds for enlargement, improvement, expansion, repair, or renovation of classroom facilities at public school buildings within local school administrative units (LEAs) located in the county. As used in this context, "Public School Buildings" shall include only facilities for individual schools that are used for instructional and related purposes, and does not include administration, maintenance, or other facilities.

Brief Project Description (include est. start/end dates): Extension of Awning & Lighting in Drop off & Pickup area of the school

Estimated Start Date: 02/15/2026

Estimated Completion Date: 03/15/2026

Estimated Costs:

Planning and Design Services	\$
New Construction - Facility Enlargement	\$
New Construction - Addition(s)	\$
Existing Construction - Facility Improvements	\$
Existing Construction - Facility Repairs	\$ 78,000.00
Existing Construction - Facility Renovations	\$
TOTAL	\$ 78,000.00

We, the undersigned, agree to submit a statement of state monies expended for this project within 60 days following completion of the project.

The County Commissioners and the Board of Education do hereby jointly request approval of the above project, and request the release of \$ 78,000.00 from the Public School Building Repair & Renovation Fund. We certify that the project herein described is within the parameters of G.S. 115C-546.

(Signature - Chair, County Commissioners) _____

(Date) 01.05.2026

(Signature - Chair, Board of Education) _____

(Date) 12-2-25

Form Date: March 12, 2024

PRINT FORM

The County Commissioners and the Board of Education do hereby jointly request approval of the above project, and request the release of \$ 26,400.00 from the Public School Building Repair & Renovation Fund. We certify that the project herein described is within the parameters of G.S. 115C-546.

(Signature - Chair, County Commissioners) _____

(Date) 01.05.2026

(Signature - Chair, Board of Education) _____

(Date) 12-2-25

Form Date: March 12, 2024

CLEAR FORM

County: Duplin

Address: P.O. Box 128 Kenansville NC 28349

LEA: Duplin County Schools

Address: P.O. Box 128 Kenansville NC 28349

County: Duplin

Contact Person: Roger Jones

Title: Advisor of Operations

Phone: 910296 6199

Email: rojones@duplinschools.net

Finance Officer: _____

This instrument has been pre-audited in the manner required by the School Budget and Fiscal Control Act.

Project Title: Kenansville Elementary Awning Extension

Project Address: 328 Limestone Road, Kenansville NC 28349

Type of Facility: Elementary School

The Public School Building Repair & Renovation Fund was established by S.L. 2021-180, Section 4.4.(a1). The purpose of the Fund is to provide revenue to counties for repair and renovation projects. Per G.S. 115C-546.16, counties are to utilize funds for enlargement, improvement, expansion, repair, or renovation of classroom facilities at public school buildings within local school administrative units (LEAs) located in the county. As used in this context, "Public School Buildings" shall include only facilities for individual schools that are used for instructional and related purposes, and does not include administration, maintenance, or other facilities.

Brief Project Description (include est. start/end dates): Extension of Awning & Lighting in Dropoff and Pickup area of the school

Estimated Start Date: 02/15/2026

Estimated Completion Date: 02/28/2026

Estimated Costs:

Planning and Design Services	\$
New Construction - Facility Enlargement	\$
New Construction - Addition(s)	\$
Existing Construction - Facility Improvements	\$
Existing Construction - Facility Repairs	\$ 26,400.00
Existing Construction - Facility Renovations	\$
TOTAL	\$ 26,400.00

We, the undersigned, agree to submit a statement of state monies expended for this project within 60 days following completion of the project.

The County Commissioners and the Board of Education do hereby jointly request approval of the above project, and request the release of \$ 26,400.00 from the Public School Building Repair & Renovation Fund. We certify that the project herein described is within the parameters of G.S. 115C-546.

CERTIFICATE OF SATISFACTION

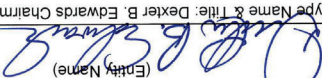
STATE OF NORTH CAROLINA
COUNTY OF DUPLIN

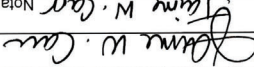
Prepared By: Mewborn & DeSelms, Attorneys at Law

Duplin County, a body politic and corporate of the State of North Carolina, certifies that it is the owner of the indebtedness secured by the hereafter described Deed of Trust and that the debt or other obligation in the original amount of \$73,800.00 secured by the Deed of Trust executed by **Evelyn B. Kelly** as Grantor to Melissa K. Blizzard as Original Trustee, and Duplin County 2003 CDBG SSH Program as Original Beneficiary, and recorded in the Duplin County Register of Deeds Office in Deed of Trust Book 1518, Page 427, was satisfied as of June 24, 2013.

I request that this certification of satisfaction be recorded and the above referenced security instrument be canceled of record.

Duplin County, a body politic and corporate of the State of North Carolina

By:  (Entity Name)
Print/Type Name & Title: Dexter B. Edwards Chairman

	State of North Carolina County of Duplin I certify that the following person(s) personally appeared before me this day, each acknowledging to me that he or she signed the foregoing document: Dexter B. Edwards, Chairman, Duplin County Board of Commissioners Date: 01.05.2026 Notary Public  Notary's Printed or Typed Name My Commission Expires: 4/23/28
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1. Purpose

This policy addresses the nationwide penny shortage following the United States Mint's discontinuation of penny production. The purpose is to provide consistent and lawful procedures for handling cash payments when pennies are not available, while maintaining fairness for all individuals making payments to Duplin County.

2. Legal Basis and Policy Principles

United States coins and currency remain legal tender for all public charges. North Carolina law, including G.S. 105-357, requires local governments to accept cash for property tax payments. Because pennies may not be available, Duplin County is permitted to adopt reasonable administrative procedures and apply rounding rules that support accurate and efficient handling of cash transactions. This policy establishes administrative processes but does not change any amount legally owed on a bill, fine, fee, or tax.

3. Definitions

A cash payment refers to payment made using physical coins or currency. Exact change means that the payer presents the precise amount owed without requiring the County to issue change. A rounding rule is a method used to adjust the physical amount of cash collected to the nearest five cents when pennies are unavailable. An electronic payment refers to options such as debit or credit cards, online payments, ACH drafts, or checks.

4. Policy Scope

This policy applies to all departments and offices of Duplin County that accept payments for property taxes, utility charges, permit fees, fines, assessments, and any other county-imposed financial obligations.

5. Accepting Cash Payments

Duplin County will accept cash payments, including pennies, whenever they are available. For property taxes, the County must accept cash payments as required by state law. For other types of payments, departments may apply reasonable administrative procedures to ensure accurate processing in light of the penny shortage. Departments may require customers to allow staff to verify loose coins at the time of payment, and may require rolled or machine-counted coins for unusually large quantities. Departments may also limit cash acceptance to certain locations or hours when necessary to manage staffing or equipment constraints.

6. Rounding Procedures When Pennies Are Not Available

If pennies are not available at the time of a transaction, staff will first offer the payer alternative options, such as the use of electronic payment methods or providing exact cash if the payer has pennies of their own.

If the payer still chooses to complete the transaction in cash and exact pennies are unavailable, the County will first determine the payment relates to a standing account, such as a utility account or any other account that carries an ongoing balance. In those situations, the preferred approach is to apply any amount that cannot be returned in change as a credit on the payer's account. If the payment does not relate to a standing account, or if applying a credit is not appropriate, the County will round the physical cash amount collected to the nearest five cents. Amounts ending in one or two cents will be rounded down to the nearest zero, amounts ending in three or four cents will be rounded up to the nearest five, amounts ending in six or seven cents will be rounded to the nearest five based on proximity, and amounts ending in eight or nine cents will be rounded up to the nearest ten. The payer's account will always be credited with the full amount owed, and any rounding difference will be recorded in the County's cash over or short account.

7. Property Tax Considerations

For in-person property tax payments, the County prefers that the taxpayer provide the exact amount owed. If exact pennies cannot be provided due to the shortage, the County may apply rounding in a manner that ensures the full tax obligation is met, which may include rounding up. Taxpayers are always permitted to avoid rounding by using electronic payment methods or personal pennies if they have them available. If a property tax payment must be rounded up due to the unavailability of pennies, the taxpayer's account will be credited for the full amount collected. For example, if the tax bill is \$100.03 and the taxpayer pays an amount that would ordinarily require the County to return two cents in change, but pennies are unavailable, the County will round the cash amount collected to \$100.05. The additional two cents will be applied as a credit on the taxpayer's account as a prepayment.

8. Communication and Notice

Duplin County will provide public notice of this policy through its website, payment locations, and billing statements. County staff will receive training to ensure that rounding procedures and cash-handling requirements are applied consistently and recorded accurately.

9. Review and Amendments

This policy will be reviewed annually or as changes occur in currency circulation, state law, or administrative needs. Revisions may be adopted by the Duplin County Board of Commissioners as necessary.



PURCHASE AGREEMENT
EMIS DIVISION

This Purchase Agreement (together with all attachments referenced herein, the "Agreement"), made and entered into by and between Spartan Fire and Emergency Apparatus, Inc. ("Company"), and Duplin County EMIS ("Customer") is effective as of the date specified in Section 3 hereof.

1. **Definitions.**
- a. "Product" means the EMS apparatus and any associated equipment manufactured or furnished for the Customer by Company pursuant to the Specifications.
 - b. "Specifications" means the general specifications, technical specifications, training, and testing requirements for the Product contained in the Company Proposal for the Product prepared in response to the Customer's request for proposal. "Company Proposal" means the proposal provided by Company attached as Exhibit C prepared in response to the Customer's request for proposal.
 - c. "Purchase Price" means the Total price set forth in the Quotation, adjusted for the final net price of commercial chassis and/or loose equipment charged by the original equipment supplier, set forth in the final invoice submitted to the Customer's request for proposal.
 - d. "Delivery" means the date Company is prepared to make physical possession of the Product available to the Customer. "Acceptance" The Customer shall have the opportunity, as described in Section 8(b) below, to inspect the Product for substantial conformance with the material Specifications; unless Company receives a Notice of Defect within the time frame described in Section 8(b), the Product will be deemed to be in conformance with the Specifications and accepted by the Customer.

2. **Purpose.** This Agreement sets forth the terms and conditions of Company's sale of the Product to the Customer.
3. **Term of Agreement.** This Agreement will become effective on the date it is signed and approved by both Customer and Company ("Effective Date") and, unless earlier terminated pursuant to the terms of this Agreement, it will terminate upon the Customer's Acceptance and payment in full of the Purchase Price.
4. **Purchase and Payment.** The Customer agrees to purchase the Product specified per Exhibit A for the purchase price of \$377,947.00 ("Purchase Price"). Prices are in U.S. funds.
5. **Future Changes.** Various state or federal regulatory agencies (e.g. CAA, Triple K, NFPA-1917, DOT, EPA) may require changes to the Specifications and/or the Product and in any such event any resulting cost increases incurred to comply therewith will be added to the Purchase Price to be paid by the Customer. In addition, any future specification changes that have not been calculated into our annual increases and will be provided at additional cost. To the extent practicable, Company will document and itemize any such price increases for the Customer.

6. **Agreement Changes.** The Customer may request that Company incorporate a change to the Products or the Specifications for the Products by delivering a change order to Company; provided, however, that any such change order must be in writing and include a description of the proposed change sufficient to permit Company to evaluate the feasibility of such change ("Change Order"). Within [seven (7) business days] of receipt of a Change Order, Company will inform the Customer in writing of the feasibility of the Change Order, the earliest possible implementation date for the Change Order, of any increase or decrease in the Purchase Price resulting from such Change Order, and of any effect on production scheduling or Delivery, resulting from such Change Order. Company shall not be liable to the Customer for any delay in performance or Delivery arising from any such Change Order. A Change Order is only effective when counter-signed by Company's authorized representative.

7. **Cancellation/Termination.** In the event this Agreement is cancelled or terminated by a party, before completion, Company may change a cancellation fee. The following change schedule based on costs incurred may be applied: (a) 10% of the Purchase Price after order is accepted and entered by Company; (b) 20% of the Purchase Price after release to Engineering; and; (c) 30% of the Purchase Price upon any material requisition. The cancellation fee will increase accordingly as costs are incurred as the order

progresses through engineering and into manufacturing, Company endeavors to mitigate any such costs through the sale of such Product to another purchaser; however, Customer shall remain liable for the difference between the Purchase Price and, if applicable, the sale price obtained by Company upon sale of the Product to another purchaser, plus any costs incurred by Company to conduct any such sale.

8. **Delivery, Inspection and Acceptance.** (a) **Delivery.** Delivery of the Product is scheduled to be within 14-16 Months of the Effective Date of this Agreement. F.O.B. +31 Cleveland Crossing Drive Garner NC, 27529. Risk of loss shall pass to Customer upon Delivery. (b) **Inspection and Acceptance.** Upon Delivery, Customer shall have fifteen (15) days within which to inspect the Product for substantial conformance to the material Specifications, and in the event of substantial non-conformance to the material Specifications to furnish Company with written notice sufficient to permit Company to evaluate such non-conformance ("Notice of Defect"). Any Product not in substantial conformance to material Specifications shall be remedied by Company within thirty (30) days from the Notice of Defect. In the event Company does not receive a Notice of Defect within fifteen (15) days of Delivery, Product will be deemed to be in conformance with Specifications and accepted by Customer.

9. **Notice.** Any required or permitted notices hereunder must be given in writing at the address of each party set forth below, or to such other address as either party may substitute by written notice to the other in the manner contemplated herein, by one of the following methods: hand delivery; registered, express, or certified mail; return receipt requested; postage prepaid; or nationally-recognized private express courier.

Company	Spartan Fire and Emergency Apparatus, Inc.
	2497 Nazareth Road
	Wellford, SC 29385
Customer	Duplin County EMS
	209 Seminary Street
	Kennansville, NC 28349

10. **Standard Warranty.** Any applicable manufacturer warranties are attached hereto as Exhibit B and made a part hereof. Any additional warranties must be expressly approved in writing by Company's authorized representative.

- a. **Disclaimer.** OTHER THAN AS EXPRESSLY SET FORTH IN THIS AGREEMENT, NEITHER COMPANY, ITS DIRECTORS, EMPLOYEES, SHAREHOLDERS, AGENTS OR REPRESENTATIVES, MAKE ANY EXPRESS OR IMPLIED WARRANTIES WITH RESPECT TO THE PRODUCTS PROVIDED HEREUNDER OR OTHERWISE REGARDING THIS AGREEMENT, WHETHER ORAL OR WRITTEN, EXPRESS, IMPLIED OR STATUTORY, WITHOUT LIMITING THE FOREGOING, ANY IMPLIED WARRANTY OR CONDITION OF MERCHANTABILITY, THE IMPLIED WARRANTY AGAINST INFRINGEMENT, AND THE IMPLIED WARRANTY OR CONDITION OF FITNESS FOR A PARTICULAR PURPOSE ARE EXPRESSLY EXCLUDED AND DISCLAIMED. STATEMENTS MADE BY SALES REPRESENTATIVES OR IN PROMOTIONAL MATERIALS DO NOT CONSTITUTE WARRANTIES.
- b. **Exclusions of Incidental and Consequential Damages.** In no event shall Company be liable for consequential, incidental or punitive damages incurred by Customer or any third party in connection with any matter arising out of or relating to this Agreement, or the breach thereof, regardless of whether such damages arise out of breach of warranty, tort, contract, strict liability, statutory liability, indemnity, whether resulting from non-delivery or from Company's own negligence, or otherwise.
11. **Force Majeure.** Company shall not be responsible nor deemed to be in default on account of delays in performance due to causes which are beyond Company's control or which make Company's performance impracticable, including but not limited to wars, insurrections, strikes, riots, fires, storms, floods, other acts of nature, explosions, earthquakes, accidents, transportation or delivery delays or losses outside of Company's control, any act of government, inability or delay of Company or manufacturer or in obtaining necessary labor or adequate manufacturing components at reasonable prices, allocation regulations or orders affecting materials, equipment, facilities or completed products, failure to obtain any required license or certificates, acts of God or terrorism, epidemics, quarantine restrictions, failure of vendors to perform their contracts, or labor troubles of Company or a manufacturer causing cessation, slowdown, or interruption of work.

12. **Default.** The occurrence of one or more of the following shall constitute a default under this Agreement: (a) the Customer fails to pay when due any amounts under this Agreement or to perform any of its obligations under this Agreement; (b) Company fails to perform any of its obligations under this Agreement; (c) either party becomes insolvent or become subject to a bankruptcy or insolvency proceedings; (d) any representation made by either party to induce the other to enter into this Agreement is false in any material respect; (e) the Customer dissolves, merges, consolidates or transfers a substantial portion of its property to another entity; or (f) the Customer is in default or has breached any other contract or agreement with Company.

AS PER OPTION LIST

EXHIBIT B
WARRANTY

Revision 03/2024

5

AS PER OPTION LIST

EXHIBIT C
COMPANY PROPOSAL

Revision 03/2024

6

Both parties agree to add the following verbiage to the contract:

ANNUAL APPROPRIATIONS AND FUNDING. This Agreement may be subject to the annual appropriation of funds by the Duplin County Commissioners. Notwithstanding any provision herein to the contrary, in the event that funds are not appropriated for this Agreement, then County shall be entitled to immediately terminate this Agreement, without penalty or liability, except the payment of all contract fees due under this Agreement up to and through the date of termination. Agreement up to and through the date of termination. To the extent that funds necessary for payments under this Agreement are derived from state or federal funding which, for whatever the reason, becomes no longer available to County, then County shall be entitled to immediately terminate this Agreement, without penalty or liability, except the payment of all contract fees due under this Agreement up to and through the date of termination.

SIGNATURE

On Behalf of Spartan Fire and Emergency Apparatus:

Signature:

Print Name/Title: Robert E. Felt, II - President

Date: 12/22/25

On Behalf of the Purchaser:

Signature:

Print Name/Title: Dexter B. Edwards

Date: 01.05.2026



PROPOSAL FOR FURNISHING CUSTOM AMBULANCE 01/01/2026

Duplin County EMS
209 Seminary Street
Kenansville, North Carolina 28349

The undersigned is prepared for Duplin County EMS upon an order being placed by you, for final acceptance by Braun Ambulances, at its home office in Van Wert, Ohio the apparatus and equipment herein named and for the following prices:

\$ 377,947.00

One (1) Braun Chief XL Select Module Unit Type I Ambulance

Unit – Ford F550 4x2 Diesel Chassis to be a current year

Delivery, PDI, Training, 110/12V HVAC System, Buckstop Bumper purchase and

Front Wall Cabinet #1 included

Savik Contract # 2023-05

Price Valid through February 1st, 2026

Total: \$ 377,947.00

Said apparatus and equipment are to be built and shipped in accordance

the specifications hereto attached, delays due to strikes, war or intentional conflict, failures to obtain chassis, materials, or

other causes beyond our control not preventing, within about 14-16 Months after receipt of the chassis and clean order

specification.

The specifications herein contained shall form a part of the final contract, and are subject to changes desired by the

purchaser, provided such alterations are interlined prior to the acceptance by the company of the order to purchase, and

provided such alterations do not materially affect the cost of the construction of the apparatus.

The proposal for apparatus conforms to all Federal Department of Transportation (DOT) rules and regulations in effect

at this time of bid. Any increased costs incurred by first party because of future changes in or additions to said DOT standards

will be passed along to the customers as an addition to the price set forth above.

Unless accepted by February 1st, 2026 the right is reserved to withdraw this proposition.

Spartan Fire and Emergency Apparatus, Inc.

By: Kenneth William Smith

Authorized Sales Representative



BRAUN PERFORMANCE EXCELLENCE SYSTEM

Statement of Limited Warranty

New Ambulances

Document No. and Level: BPES-P-076-100 / Level II

Effective Date: July 11, 2023

Revision No. F

Prepared By: Kim Braun

Owner: Kim Braun

Page: 3 of 2

DELAYED WARRANTY REGISTRATION

Please submit to ServiceTeam@BraunAmbulances.com
For assistance, please call 1-800-22-BRAUN

SALES INFORMATION	
Dealer Name	
Sales Person Name	
Vehicle Date of Delivery to End-User	
Mileage on Date of Delivery	
Comments	

VEHICLE INFORMATION	
Ambulance Identification Number	
Ambulance Model Name and Type	
Chassis Vehicle Identification Number	
Chassis Brand, Model and Year	
Original Purchaser's Name (authorized Dealer)	

END-USER INFORMATION	
Company Name	
Contact Name and Title	
Mailing Address	
Email	
Phone	

This is an Electronically CONTROLLED Document and the property of Demers Braun Crestline
Uncontrolled When Printed



BRAUN PERFORMANCE EXCELLENCE SYSTEM

Statement of Limited Warranty

New Ambulances

Document No. and Level: BPES-P-076-100 / Level II

Effective Date: July 11, 2023

Revision No. F

Prepared By: Kim Braun

Owner: Kim Braun

Page: 4 of 2

1. APPROVALS AND REVISION HISTORY:

Date	Revision	Description of Change	Approval (s):
12/11/15	Release	New Document	Kim Braun
8/19/16	A	Clarified OEM versus Braun responsibility on Chassis	Kim Braun/Dennis Gallo
7/28/17	B	Yearly Review-Content Updated	Kim Braun
12/22/17	C Release	Document content updated	Kim Braun
12/22/18	C Release	Document Review- December 2018	Kim Braun
10/23/19	D Release	Update to Electrical Warranty & Paint	Kim Braun
12/22/19	D	Yearly Document Review- December 2019	Kim Braun
12/11/20	E	Yearly Document Review- Minor updates	Kim Braun
12/22/21	F	Yearly Document Review- Change Per Kim Braun	Kim Braun
12/22/23	F	Yearly Document Review- No Changes	Kim Braun

This is an Electronically CONTROLLED Document and the property of Demers Braun Crestline
Uncontrolled When Printed



December 10, 2025

Duplin County
P.O. Box 950
Kenansville, NC 28349

RE: Eastern Carolina Council of Government Representative

County Managers and Clerks,

Please complete the enclosed Yearly County Appointment form to appoint or reappoint a representative from your county to actively serve on the Eastern Carolina Council General Membership Board.

Our records show that your current representative for ECC is **Jesse Dowe**.

You may submit this form via:

- Email: swolff@eccog.org
- Fax: 252-638-3187
- Mail: P.O. Box 1717, New Bern, NC 28563-1717.

For questions or concerns please contact Interim Executive Director David Rosado at 252-638-3185 ext. 3013 or drosado@eccog.org.

Please complete this form and return it no later than **January 31, 2026**.

Eastern Carolina Council • P0 Box 1717 • 233 Middle St. Ste. 300 • New Bern, NC 28563-1717
Phone 252.638.3185 • Fax 252.638-3187 • Web: <http://www.eccog.org> • Email: eccog@eccog.org



Yearly County Appointment

Please complete this form to appoint or reappoint a representative from your county to actively serve on the Eastern Carolina Council General Membership Board.

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For questions or concerns please contact Interim Executive Director David Rosado at 252-638-3185 ext. 3013 or drosado@eccog.org.

Please complete this form and convey it to us ASAP so that we may extend an invitation to this individual to attend our next meeting. Thank you!

County: Duplin

We here do appoint Jesse L. Dowe, III to serve on the Eastern Carolina Council General Membership Board.

Contact Information:

Title: Commissioner
Mailing Address: 778 Old NC 903 Hwy
City and Zip: Magnolia, NC 28453
Home Phone: 910-290-1921
Cell Phone: 910-290-1921
Email: Jesse.dowe@duplinnc.gov

Date: 01.08.2026 Signature: Jessie W. Carr Title: Clerk to the Board

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Phone 252.638.3185 • Fax 252.638-3187 • Web: <http://www.eccog.org> • Email: eccadmln@eccog.org

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Statement of Work

Trillium Use Only	
Contract Number	0098C-004-FY26
GI Number	59345-503-55000-5301045
Allocation	26-TF-94/ALN #93.243
Obligated Amount	\$55,613.00

NON-UCR FUNDING MASTER SERVICE AGREEMENT	0098C-000-FY26
PROJECT NAME	Strategic Prevention Framework Partnerships for Success (SPF-PFS)
PROVIDER	Duplin County- 4H Cooperative Extension
FUNDING	\$55,613.00 Federal Funded
TRILLIUM POINT OF CONTACT	Derek Jones Derek.Jones@trilliumnc.org
EFFECTIVE & END DATE	09/30/2025-6/30/2026

1. PURPOSE
- A. This contract provides Strategic Prevention Framework Partnerships for Success (SPF-PFS) funding to support the implementation of evidence-based prevention programs, policies and practices.

2. PROJECT GOALS

- A. Designate at minimum a full-time (1.0 FTE) grant coordinator position with fringe benefits and costs for associated contractors, as necessary, for alcohol (ages 9-20) and either electronic vapor product (e-cigarettes) or marijuana work for this project.
- B. Pay for rent/utilities, local or statewide meetings/conference and community travel expenses, equipment, media/PSAs, promotional items, supplies, staff development, communications and other necessary costs related to implementing proposed project initiatives. Overhead of 10% for agency fiscal, HR and other agency related expenses is allowable if expense are not already included in approved PFS budget.
- C. Assess, plan and mobilize their community to address local conditions relevant to substances targeted to address underage access to alcohol (ages 9-20) and either electronic vapor product (e-cigarettes) or marijuana. Harm reduction approaches are not permitted under the terms of this funding.
- D. Develop a comprehensive action plan with a primary focus on evidence-based environmental management strategies; including but not limited to addressing underage access to alcohol (ages 9-20) and either electronic vapor product (e-cigarettes) or marijuana.
- E. Implement a comprehensive environmental management approach which includes evidence-based programs, policies and practices that address alcohol (ages 9-20) and either electronic vapor product (e-cigarettes) or marijuana.
- F. Participate in technical assistance and training related to the SPF-PFS grant.

3. INVOICING AND REIMBURSEMENT

- A. Invoicing. Provider shall submit an invoice monthly by the 10th of each month for the previous months' expenditures to Trillium Health Resources c/o Accounts Payable: at payablesnoreply@trilliumnc.org and cc' contract.reporting@trilliumnc.org and cc' payablesnoreply@trilliumnc.org. The invoice shall (i.) be identified as "SPF-PFS #0098C-004-FY26", (ii.) be pre-audited for compliance with all performance-based requirements prior to submitting the invoice, and (iii.) have an attestation/certification that states the following: *"I, hereby attest or certify that this invoice represents allowable costs and will be expended according to the terms and documented in our accounting records."* The Provider shall sign and date this statement.
- B. Each invoice shall include a complete and detailed listing of transactions that support the entire amount invoiced, including a tie out to the Provider's general ledger system. If a detailed general ledger cannot be provided, additional documentation such as receipts may be required.
- C. All assets purchased with these funds with a value of \$5,000 or more must be reported to Trillium on a monthly basis. Asset reports must be submitted to Trillium Health Resources c/o Accounts Payable at payablesnoreply@trilliumnc.org and cc' contract.reporting@trilliumnc.org. When submitting the report Provider shall identify this report as "SPF-PFS #0098C-004-FY26".
- D. Invoices received sixty (60) days from the deadline may be subject to slower processing times or be a risk for unavailability of funds with the exception of fiscal year end, June 30th. All invoices for the fiscal year must be submitted by July 15th in order to receive reimbursement, as funds for the fiscal year are unavailable to Trillium after July 27th.

- E. A final accounting of expenditures will not be required as expenditure and revenue documentation shall be submitted with each monthly invoice.
- F. OMB Circular A-122, State and Federal Funds must be used in accordance with the Office and Management Budget Circular A-122 cost principles describing allowable and unallowable expenditures for nonprofit organizations.
- G. Reimbursement & Payment. Trillium shall reimburse or remit payment to Provider within thirty (30) days of receipt of a complete, accurate, and approved invoice.

4. REPORTING REQUIREMENTS

- A. Contractor shall provide quarterly reports directly to the Division of Mental Health/Developmental disabilities/Substance Use Services (DMH/DD/SUS) Community Wellness Prevention and Health Integration Section and Trillium to include but not limited to the following:
1. Names and status of individuals serving as staff
2. Identification of community partners involved with the project.
3. Relevant assessment data to support initiatives and progress on completion
4. Summary of current challenges and barriers
5. Summary of successes
6. Anticipated next steps and completion dates
7. Demographics (gender, age, race, ethnicity) for all presentations events, meetings, etc.
8. Success and barriers in collecting assessment data
9. Health Disparities - population of focus (race, ethnicity, gender, gender identity and/or other) and associated questions
10. Descriptions of evidence-based programs, practices and policies process/outcome questions associated with each
11. Outcome data: Lifetime, 30-day use for alcohol, e-cigarettes, marijuana, and binge drinking rates for alcohol
12. Any additional data collection and/or other reporting requirements requested by DMH/DD/SUS Community Wellness, Prevention, and Health Integration Section to satisfy annual reporting requirements for Substance Abuse and Mental Health Services Administration (SAMHSA).
- B. The quarterly report shall be submitted by the close of the business day (5pm EST) on the 20th day of the month following the end of the quarter. The quarterly reports are due January 20, 206; April 20, 206; and July 20, 2026. If the 20th falls on a weekend or a state-recognized holiday, the reports will be due by the close of business on the preceding business day.
- C. Reports will be submitted to the following:
1. Jessica Dicken at Jessica.Dicken@dhs.nc.gov of the DMH/DD/SUS Community Wellness, Prevention and Health Integration Section
2. Trillium Contract Reporting at Contract.Reporting@trilliumnc.org
3. Any other email address as may be specified by Trillium Health Resources

5. DELIVERABLES

- A. The Provider Must submit a copy of the executed contract to Angela Maxwell, angela.maxwell@dhs.nc.gov and cc contract.reporting@trilliumnc.org at the time the contract is executed between the provider and Trillium.
- B. The Provider Must submit monthly expenditures to Angela Maxwell, angela.maxwell@dhs.nc.gov and cc contract.reporting@trilliumnc.org at the same time those expenditures are submitted to Trillium.

6. SPECIAL CONDITIONS

- A. The terms and conditions set forth in the Non UCR Funding Master Services Agreement (Contract #0098C-000-FY26) are fully incorporated herein by reference and shall apply to the use of these funds.
- B. The award of these funds shall not be used by a county, Tailored Plan, or other entity as a basis to supplant any portion of a county's commitment of local funds to the area authority or Tailored Plan.
- C. If these funds shall be used to support a new service for which a license, certification, and/or accreditation is required, such licensure, certification, and/or accreditation shall be completed prior to the delivery of services;

D.	If these funds shall be used for a new service which does not have an established DMHDDSDUS approved service definition and/or approved reimbursement rate, a new service definition shall be approved in writing by DMHDDSDUS, and/or a new Service Objective Form and approved rate must be submitted and approved in writing by the Division before any payments will be made;
E.	The funds provided shall not be used to supplant Federal or non-Federal funds for services or activities which promote the purposes of the grant or funding;
F.	The funds provided shall not be utilized to supplement any reimbursement for services or staff activities provided through the NC Medicaid Program;
G.	The funds provided shall not be utilized to supplement any reimbursement for services or staff activities supported through the Division's payment of other UCR or non-UCR funds, without the prior written approval of the MMHDDSDUS Business and Financial Operations Director and Chief of Substance Use and Management Operations;
H.	The funds provided shall be fully utilized, monitored, and settled in compliance with the conditions of the current Contract Agreement (and all related amendments) between the Tailored Plan and DMHDDSDUS, with the full adherence of the Tailored Plan and its subrecipient contractors to all applicable State and federal laws, rules, regulations, policies, guidelines, standards, agreements, protocols, plans, and communications;
I.	Funds shall be used in accordance with HHS Grant Policy Statements;
J.	Federal funds shall not be paid in advance to an Tailored Plan, contractor, or any other entity. Any exceptions to the required timely reporting of actual federal funds expended, shall be approved in writing by the DMHDDSDUS Business and Financial Operations Director and Chief of Substance Use and Management Operations Section
K.	All contractors and subcontractors, including Tailored Plans and subrecipient contractors of these funds, shall comply with all requirements, restrictions, terms, and conditions, and reporting requirements of the SUBG and the MHBG, as contained in 45 CFR Part 96 and any revisions to such regulations;
L.	Funds shall be used in accordance with cost principles describing allowable and unallowable expenditures for nonprofit organizations in accordance with OMB Circular A-122;
M.	MHBG funds shall not be used to provide inpatient services;
N.	SUBG funds are prohibited to be used to provide or purchase inpatient hospital services, except that SUBG funds may be used with the exception as described in 45 CFR 96.135 (c), along with documentation of the receipt of prior written approval of the DMHDDSDUS Business and Financial Operations Director and Chief of Substance Use and Management Operations;
O.	Recipients of services reimbursed or supported through federal funds shall not be subject to income tests for recipient eligibility for such services unless required or permitted in federal statute or regulation;
P.	SUBG and MHBG funds are prohibited to be used to make, or to allow to be made, any cash payments to any recipients or intended recipients of health or behavioral health services. The provision of cash or cash cards is strictly prohibited, as is the provision of gift cards, which are considered to be cash equivalents;
Q.	Agencies or organizations receiving federal funds are required to receive prior written approval from the appropriate program staff/contract administrator regarding the use of evidence-based program nominal incentives, including the specification of the type(s) and equivalent dollar value(s) of any such nominal incentives offered, and the manner of utilization of any such approved incentives for clients, recipients, students, or other persons. "Nominal incentives" are restricted to those incentives of no more than twenty-five dollars (\$25.00) in value, per recipient, per event. Programs are strictly prohibited from utilizing any incentive items that could potentially be converted to cash, or that could be used for the purchase of any age-restricted product, such as tobacco, alcohol, drugs, weapons, lottery tickets or other inappropriate products or materials. Incentives may not be offered to staff, interns, contractors, consultants, board members, consultants, volunteers, or any other individuals who are not enrolled as recipients in the program of behavioral health services;
R.	If Tailored Plans are underutilizing the funds allocated, the Division reserves the right to make adjustment in allocations;
S.	SUBG and MHBG funds are prohibited to be used for the purchase or improvement of land, purchase, construction, or permanent improvement (other than minor remodeling) of any building or other facility, or purchase of major equipment, including, but not limited to, medical equipment, IT equipment, and vehicles;
T.	SUBG and MHBG funds are prohibited to be used to satisfy any requirement for the expenditure of non-Federal funds as a condition of receipt of Federal funds. (i.e., Federal funds may not be used to satisfy any condition for any state, local or other funding match requirement.);

U.	SUBG and MHBG funds are prohibited to be used to provide financial assistance to any entity other than a public or nonprofit private entity;
V.	SUBG funds are prohibited to be used to provide individuals with hypodermic needles or syringes so that such individuals may use illegal drugs;
W.	SUBG funds are prohibited to be used to provide individuals with treatment services in penal or correctional institutions of the State;
X.	SUBG and MHBG funds are prohibited to be used towards the annual salary of any contractor or subcontractor, including Tailored Plan, provider, or contractor employee, consultant, or other individual that is in excess of Level I of the most current US Office of Personnel Management Federal Executive Salary Schedule. This amount is currently designated for the calendar year effective January 2025 at an annual salary of \$250,600;
Y.	Federal funds shall not be utilized for law enforcement activities;
Z.	No part of any federal funding shall be used for publicity or propaganda purposes, for the preparation, distribution, or use of any kit, pamphlet, booklet, publication, radio, television, or video presentation designed to support or defeat legislation pending before the Congress or any State legislature, except in presentation to the Congress or any state legislative body itself;
AA.	No part of any federal funding shall be used to pay the salary or expenses of any grant or contract recipient, or agent acting for such recipient, related to any activity designed to influence legislation or appropriations pending before the Congress or any state legislature;
BB.	Tailored Plans are prohibited from withholding or deducting any portion of allocated federal funds for the support of any Tailored Plan activity or function, including, but not limited to, administration, overhead, or indirect expenses. All allocated funds are required to be fully contracted by the Tailored Plan for approved expenditure by eligible non-profit subrecipient organizations;
CC.	Any payback of funds provided to the Tailored Plan pursuant to this allocation and determined to be owed by the Tailored Plan as a result of the funding review and settlement process conducted by DMHDDSDUS for each fiscal year, must be paid within 60 days after the date of Tailored Plans receipt of the non-Medicaid funding audit report memorandum (financial settlement memorandum) from DMHDDSDUS. If not timely paid, DMHDDSDUS will take action to recover any such payback amount due from the Tailored Plan. The Tailored Plan will be provided prior written notice of the process to recoup any payback funds owed and not timely paid by the Tailored Plan and any appeal rights to contest the payback amount due, in the financial settlement memorandum from DMHDDSDUS.
DD.	NC DHHS has an approved cost allocation plan which exempts the State from the indirect cost rate requirement for Federal awards.
EE.	NC DHHS does not allocate pass-through funds identified as Research and Development.
7. BUDGET	
Category	Budget Year 3A: September 30, 2025 – June 30, 2026: Justification (How do you intend to spend the money?)
Human Resources	
Salary/Wages/Benefits	\$ 35,230.36
Contracted Personnel	
Consulting or other Professional Services	
Total Human Resources	\$ 35,230.36
Equipment	
Communication (phones, fax, postage)	
IT (Computers, copiers)	
Vehicle	
Furniture	
Equipment Insurance	
Equipment Repair and Maintenance	
Other: Specify in Narrative	

Total Equipment	\$	-
Facility		
Rent		
Utilities		
Other: Specify in Narrative		
Total Facility	\$	-
Supplies and Materials		
Office Supplies and Materials	\$	2,200.00
Computer Supplies, Materials, and Software	\$	75.00
Janitorial Supplies and Materials		
Service Related Supplies and Materials	\$	4,433.92
Promotional Items (strategy specific)		
Printing, Copying, and Reprints		
Data Collection and Evaluation	\$	2,066.08
Meetings Expenses		
Other: Specify in Narrative		
Total Supplies and Materials	\$	8,775.00
Travel		
Staff/Contract Personnel Travel	\$	2,000.00
Staff Lodging/Meals		
Other: Specify in Narrative		
Total Travel	\$	2,000.00
Staff Development/Training		
Trainings	\$	1,000.00
Dues and Subscriptions	\$	1,300.00
Other: Specify in Narrative		
Total Staff Development	\$	2,300.00

Media/Communications		
Publications		
PSA/Ads		
Advertising	\$7,308	Lamar Advertising - \$630 per 30-day period (60 day period - 1,260) plus \$567 for produce and installation of vinyl = \$1827 x 4 (2 for NC 988 campaign and 2 for Talk It Up. Lock It Up. campaign) for billboard campaign messaging for at least 8 months out of a 12 month state fiscal period.
Other: Specify in Narrative		
Total Media/Communications	\$	7,308.00
Indirect Costs (up to 10%)		
Total Budgeted Expenditures	\$	55,613.36
TOTAL REQUESTED AMOUNT		
\$ 55,613.36		

IN WITNESS WHEREOF, the Parties hereby execute and deliver this Statement of Work as of the Effective Date. Should the terms of this Statement of Work conflict with the terms of the Non-U/CR Funding Master Service Agreement ("MSA"), the terms of the MSA shall control unless expressly provided otherwise. Each individual signing below certifies that they have been granted the authority to bind the respective Party to the terms of this Statement of Work and all attachments hereto.



Joy Futrell, CEO
Trillium Health Resources
TIN: 56-0898928

Authorized Signer
County of Duplin
TIN: 56-6000296

This instrument has been pre-audited in the manner required by the Local Budget and Fiscal Control Act, General Statute 159.

Kellie Baker, CFO
Trillium Health Resources

NORTH CAROLINA
DUPLIN COUNTY
AIRPARK LOT CLEARING
CONTRACT

THIS CONTRACT is made, and entered into this the 5th day of January, 2026 by and between the "COUNTY OF DUPLIN, a political subdivision of the State of North Carolina, (hereinafter referred to as "COUNTY"), and, GAINUS LAWN MAINTENANCE, LLC (892 Corn Mill Road, Beaufort, NC 28518) a limited liability company or corporation duly authorized to do business in the State of North Carolina, (hereinafter referred to as "CONTRACTOR").

For and in consideration of mutual promises to each as herein after set forth, the parties hereto do mutually agree as follows:

1. **SCOPE OF SERVICES.** CONTRACTOR hereby agrees to provide the services and/or materials under this Contract pursuant to the provisions and specifications identified in "Attachment 1" (hereinafter collectively referred to as "Services"). Attachment 1 is hereby incorporated herein and made a part of this Contract. Time is of the essence with respect to all provisions of this Contract that specify a time for performance.

2. **TERM OF CONTRACT.** The Term of this Contract for Services is from **January 5th, 2026** to **March 6th, 2026** unless amended as provided herein.

3. **PAYMENT TO CONTRACTOR.** CONTRACTOR shall receive from COUNTY an amount not to exceed **THIRTY-THOUSAND AND 00/100 DOLLARS (\$30,000.00)** as full compensation for the provision of Services. COUNTY agrees to pay CONTRACTOR at the rates specified for Services performed to the satisfaction of the COUNTY, in accordance with this Contract, and Attachment 1. Unless otherwise specified, CONTRACTOR shall submit an itemized invoice to COUNTY upon full completion of the subject Scope of Work. A Purchase Order number may be assigned to encumber the funds associated with this Contract and must appear on all invoices and correspondence. Payment will be processed promptly and paid within thirty (30) days, upon receipt and approval of the invoice by COUNTY.

4. **INDEPENDENT CONTRACTOR.** COUNTY and CONTRACTOR agree that CONTRACTOR is an independent contractor and shall not represent itself as an agent or employee of COUNTY for any purpose in the performance of CONTRACTOR's duties under this Contract. Accordingly, CONTRACTOR shall be responsible for payment of all federal, state and local taxes as well as business license fees arising out of CONTRACTOR's activities in accordance with this Contract. For purposes of this Contract taxes shall include, but not be limited to, Federal and State Income, Social Security and Unemployment Insurance taxes.

CONTRACTOR, as an independent contractor, shall perform the Services required hereunder in a professional manner and in accordance with the standards of applicable professional organizations and licensing agencies. COUNTY may reject any subcontractors with or without cause deemed in the best interest of the COUNTY.

5. **INSURANCE AND INDEMNITY.** To the fullest extent permitted by laws and regulations, CONTRACTOR shall indemnify and hold harmless the COUNTY and its officials, agents, and employees from and against all claims, damages, losses, and expenses, direct, indirect, or consequential (including but not limited to fees and charges of engineers or architects, attorneys, and other professionals and costs related to court action or arbitration) arising out of or resulting from

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AIRPARK LOT CLEARING CONTRACT

CONTRACTOR's performance of this Contract or the actions of the CONTRACTOR or its officials, employees, or contractors under this Contract or under contracts entered into by the CONTRACTOR in connection with this Contract. This indemnification shall survive the termination of this Contract. In addition, CONTRACTOR shall comply with the North Carolina Workers' Compensation Act and shall provide for the payment of workers' compensation to its employees in the manner and to the extent required by such Act. Additionally, CONTRACTOR shall maintain, at its expense, the following minimum insurance coverage:

\$1,000,000 per occurrence /\$2,000,000 aggregate --- Bodily Injury Liability, and
\$100,000 --- Property Damage Liability, or
\$1,000,000 per occurrence /\$2,000,000 aggregate---Combined Single Limit Bodily Injury
and Property Damage

CONTRACTOR, upon execution of this Contract, shall furnish to the COUNTY a Certificate of Insurance reflecting the minimum limits stated above. The Certificate shall provide for thirty (30) days advance written notice in the event of a decrease, termination or cancellation of coverage. Providing and maintaining adequate insurance coverage is a material obligation of the CONTRACTOR. All such insurance shall meet all laws of the State of North Carolina. Such insurance coverage shall be obtained from companies that are authorized to provide such coverage and that are authorized by the Commissioner of Insurance to do business in North Carolina. The CONTRACTOR shall at all times comply with the terms of such insurance policies, and all requirements of the insurer under any such insurance policies, except as they may conflict with existing North Carolina laws or this Contract. The limits of coverage under each insurance policy maintained by the CONTRACTOR shall not be interpreted as limiting the CONTRACTOR's liability and obligations under the Contract.

6. **LICENSE, CERTIFICATION, AND REGISTRATION OF PERSONNEL.** All personnel provided or made available by Contractor to render services hereunder shall be licensed, certified or registered, as appropriate, in their respective areas of expertise as required by applicable North Carolina law.

7. **CONFIDENTIALITY.** All data and information, both written and verbal, furnished to CONTRACTOR by COUNTY shall be regarded as confidential, shall remain the sole property of COUNTY and shall be held in confidence and safekeeping by CONTRACTOR for the sole use of the parties and CONTRACTOR under the terms of this Agreement. CONTRACTOR agrees that its officers, employees and agents will not disclose to any person, firm or entity other than COUNTY or designated legal counsel, accountants or practice management consultants any information about COUNTY, its practice or billing.

8. **HEALTH AND SAFETY.** CONTRACTOR shall be responsible for initiating, maintaining and supervising all safety precautions and programs required by OSHA and all other regulatory agencies while providing Services under this Contract.

9. **NON-DISCRIMINATION IN EMPLOYMENT.** CONTRACTOR shall not discriminate against any employee or applicant for employment because of age, race, sex, creed, national origin, or disability. CONTRACTOR shall take affirmative action to ensure that qualified applicants are employed and that employees are treated fairly and legally during employment with regard to their age, sex, race, creed, national origin, or disability. In the event CONTRACTOR is determined by the final order of an appropriate agency or court to be in violation of any non-discrimination provision of Federal, state or local law or this provision, this Contract may be canceled, terminated or suspended in whole or in part by COUNTY, and CONTRACTOR may be declared ineligible for further COUNTY contracts.

CONTRACTOR shall further comply with all federal, state, and local requirements related to participation of minority and historically underutilized businesses in all aspects of the services to be provided under this Contract.

10. GOVERNING LAW. This Contract shall be governed by and in accordance with the laws of the State of North Carolina. All actions relating in any way to this Contract shall be brought in the General Court of Justice in the County of Duplin and the State of North Carolina.

11. TERMINATION OF CONTRACT. This Contract may be terminated, without cause, by either party upon thirty (30) days written notice to the other party. This termination notice period shall begin upon receipt of the notice of termination. Such a termination does not bar either party from pursuing a claim for damages for breach of the contract.

If, through any cause, CONTRACTOR shall fail to fulfill its contractual obligations in a timely and proper manner, COUNTY shall give written notice and CONTRACTOR shall correct the stated inadequacy within a fifteen (15) business day cure period. If CONTRACTOR fails to timely correct the inadequacy, then COUNTY shall have the right to immediately terminate the Contract by giving written notice specifying the effective date thereof. In that event, all finished or unfinished deliverable items prepared by CONTRACTOR under this contract shall, at the COUNTY's option, become its property and CONTRACTOR shall be entitled to receive just and equitable compensation for any satisfactorily completed work minus any payment or compensation previously received. Notwithstanding the foregoing, CONTRACTOR shall not be relieved of liability to COUNTY for damages sustained by virtue of CONTRACTOR's breach of this agreement, and COUNTY may withhold payment due to CONTRACTOR for the purpose of setoff until such time as the exact amount of damages sustained by the COUNTY can be determined. Without limiting any other remedies that may be available in the case of breach by CONTRACTOR, COUNTY may procure contract services from another source and hold CONTRACTOR responsible for any excess cost occasioned thereby. The filing of a petition for bankruptcy by CONTRACTOR shall constitute an act of default under this contract.

Termination of this Contract, either with or without cause, shall not form the basis of any claim for loss of anticipated profits by either party.

12. SUCCESSORS AND ASSIGNS. CONTRACTOR shall not assign its interest in this Contract without the written consent of COUNTY. CONTRACTOR has no authority to enter into contracts on behalf of COUNTY.

13. COMPLIANCE WITH LAWS. CONTRACTOR represents that it is in compliance with all Federal, State, and local laws, regulations or orders, as amended or supplemented. The implementation of this Contract shall be carried out in strict compliance with all Federal, State, or local laws.

14. E-VERIFY. As a condition of payment for services rendered under this agreement, CONTRACTOR shall comply with the requirements of Article 2 of Chapter 64 of the General Statutes. Further, if CONTRACTOR provides the services to the County utilizing a subcontractor, CONTRACTOR shall require the subcontractor to comply with the requirements of Article 2 of Chapter 64 of the General Statutes as well. CONTRACTOR shall verify, by affidavit, compliance of the terms of this section upon request by the County.

15. IRAN DIVESTMENT ACT. CONTRACTOR certifies that they are not listed on the Final Divestment List created by the State Treasurer pursuant to N.C.G.S. 143-6A-4. Individuals or

AIRPARK LOT CLEARING CONTRACT

companies on the Final Divestment List are ineligible to contract or subcontract with Local Government Units. (G.S. 143C-6A-6(a).) It is the responsibility of each vendor or contractor to monitor compliance with this restriction. Contracts valued at less than \$1,000.00 are exempt from this restriction.

16. DIVESTMENT FROM COMPANIES THAT BOYCOTT ISRAEL. The vendor or contractor certifies that it has not been designated by the North Carolina State Treasurer as a company engaged in the boycott of Israel pursuant to N.C.G.S. 147-86.81. It is the responsibility of each vendor or contractor to monitor compliance with this restriction. Contracts valued at less than \$1,000.00 are exempt from this restriction.

17. GOOD STANDING WITH COUNTY. CONTRACTOR certifies that it is not delinquent on any taxes, fees, or other debt owed by CONTRACTOR to COUNTY. CONTRACTOR covenants and agrees to remain current on any taxes, fees, or other debt owed by CONTRACTOR to COUNTY during the Term of this Contract.

18. NOTICES. All notices which may be required by this contract or any rule of law shall be effective when received by certified mail sent to the following addresses:

COUNTY OF DUPLIN
ATTN: SCOTTY SUMMERLIN
P.O. BOX 260
260 AIRPORT ROAD
KENANSVILLE, NC 28349

GAINUS LAWN MAINTENANCE, LLC
ATTN: TRENT GAINUS
P.O. BOX 205
892 CORN MILL ROAD
BEULAVILLE, NC 28518

19. AUDIT RIGHTS. For all Services being provided hereunder, COUNTY shall have the right to inspect, examine, and make copies of any and all books, accounts, invoices, records and locations mutually agreed upon by both parties. Notwithstanding the foregoing, CONTRACTOR must make the materials to be audited available within one (1) week of the request for them.

20. COUNTY NOT RESPONSIBLE FOR EXPENSES. COUNTY shall not be liable to CONTRACTOR for any expenses paid or incurred by CONTRACTOR, unless otherwise agreed in writing.

21. ANNUAL APPROPRIATIONS AND FUNDING. This Agreement may be subject to the annual appropriation of funds by the Duplin County Commissioners. Notwithstanding any provision herein to the contrary, in the event that funds are not appropriated for this Agreement, then County shall be entitled to immediately terminate this Agreement, without penalty or liability, except the payment of all contract fees due under this Agreement up to and through the last day of service.

To the extent that funds necessary for payments under this Agreement are derived from state or federal funding which, for whatever the reason, becomes no longer available to County, then County shall be

entitled to immediately terminate this Agreement, without penalty or liability, except the payment of all contract fees due under this Agreement up to and through the last day of service.

22. NO PLEDGE OF TAXING AUTHORITY. No deficiency judgment may be rendered against Duplin County or any agency of Duplin County in any action for breach of a contractual obligation under this contract. The taxing power of Duplin County is not pledged directly or indirectly to secure any monies due under this contract.

23. NO WAIVER OF GOVERNMENTAL IMMUNITY; VIOLATION OF LAW. Except for waiver of governmental immunity resulting from the execution of a valid contract, Duplin County makes no other waiver of governmental immunity. If any provision of the Contract or Agreement is in violation of any legal, statutory or state constitutional prohibition, then such provision(s) shall be unenforceable against Duplin County.

24. EQUIPMENT. CONTRACTOR shall supply, at its sole expense, all equipment, tools, materials, and/or supplies required to provide Services hereunder, unless otherwise agreed in writing.

25. ENTIRE CONTRACT. This Contract, including Attachment I, shall constitute the entire understanding between COUNTY and CONTRACTOR and shall supersede all prior understandings and agreements relating to the subject matter hereof and may be amended only by written mutual agreement of the parties.

26. HEADINGS. The subject headings of the sections are included for purposes of convenience only and shall not affect the construction or interpretation of any of its provisions. This Contract shall be deemed to have been drafted by both parties and no interpretation shall be made to the contrary.

27. EXISTENCE. CONTRACTOR warrants that it is a limited liability company or corporation duly organized, validly existing, and in good standing under the laws of the State of North Carolina and is duly qualified to do business in the State of North Carolina and has full power and authority to enter into and fulfill all the terms and conditions of this contract.

28. AUTHORITY. By execution hereof, the person signing for CONTRACTOR below certifies that he/she has read this Contract and that he/she is duly authorized to execute this Contract on behalf of the CONTRACTOR.

SIGNATURES CONTINUE ON NEXT PAGE

IN TESTIMONY WHEREOF, the parties have expressed their agreement to these terms by causing this Contract to be executed by their duly authorized officer or agent.

Reviewed by Department Head
Scotty Summerlin
Date Reviewed: 12/30/2025

This instrument has been preaudited in the manner required by the Local Government and Fiscal Control Act
Duplin County Finance Officer
4992.41000

CONTRACTOR
By: G.A. Smith
Printed Name: T. G. Smith
Title: Owner
WITNESS: [Signature]
By: [Signature]
Printed Name: Dexter B. Edwards
Title: Chair, Bd of County Commissioners
ATTEST: [Signature]
Duplin County
Seal of Duplin County, North Carolina, 1750

"ATTACHMENT I" FOLLOWS ON NEXT PAGE

ATTACHMENT 1
Scope of Services

DUPLIN COUNTY AIRPARK LOT CLEARING

CONTRACTOR will provide all labor and materials including equipment, supervision, and associated overhead and profit to deliver a "turn-key" job to clear and remove all trees and understory, removing, hauling away and disposal of approximately 14-16" of root matting, loading and hauling in approximately 14-16" of borrow backfill from dirt piles stored grading of subject borrow backfill, seeding, and erosion control measures (where needed to mitigate any loose soils leaving the clearing area) of approximately one (1) acre of wooded land located along the cul-de-sac of DPL Drive and near 260 Airport Road, Kenansville, NC 28398. Additionally, CONTRACTOR will provide and maintain a clean and safe working area, complying with all federal, state, and local permitting and compliance requirements and regulations and will fully protect all parts of the project work area; including adjoining roads and neighboring work, against damages until all aspects of the project have been completed and approved by the OWNER. Should damages occur, they will be quickly reported and promptly repaired at no additional expense to the OWNER.

Relevant Specifications and Contract Documents:

- a. Bid Advertisement
- b. Request for Proposal including:
 - General/Technical Specifications & Scope of Work
 - Vicinity Map – Proposed Limits of Disturbance
 - Bid Sheet & Acceptance of Contract Terms
- c. Proposal in the amount of \$30,000.00.
- f. Addenda (only if required)

The CONTRACTOR hereby guarantees all materials and workmanship for a period of one (1) year from the date of OWNER'S final acceptance of all items of work set forth under this Contract.

BE IT ORDAINED by the Board of Commissioners of the County of Duplin, North Carolina, that, pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following project ordinance is hereby adopted:

Section 1: The project authorized is to clear lot associated with AirPark Short-Term Stay Accommodations located on cul-de-sac on DPL Dr. at the Duplin County AirPark Business & Industrial Park utilizing grant funds awarded by Office of State Budget & Management Infrastructure Funds and, Section 2: The officers of this unit are hereby directed to proceed with the project within the terms of the budget contained herein.

Section 3: The following amounts are appropriated for the project:

Line Item	Description	Appropriation
4992-41060	Construction	\$30,000.00
Total		\$30,000.00

Section 4: The following revenues are anticipated to be available to complete this project:

Line Item	Description	Appropriation
4992-34980	EDC State Reserve	\$30,000.00
Total		\$30,000.00

Section 5: The finance officer is hereby directed to maintain within the Project Fund sufficient specific detailed accounting records.

Section 6: Funds may be advanced from the General Fund for the purpose of making payments as due. Section 7: The budget officer is directed to include project revenue and expenditures in the budget report to the board.

Section 8: Copies of the project ordinance shall be made available to the budget officer and the finance officer for direction in carrying out this project.

Adopted, this 27 day of January, 2026

Dexter Edwards
Chairman, Board of Commissioners



Jaime W. Carr
the Board of Commissioners
(seal)



#	Budget Code	Description	Amount	Self-Perform Markup (10.00% Includes Cost Type (g))	Subtotal
7	01-741.OTH Travel- All Types, Other Miscellaneous	Gas	\$250.00	\$25.00	\$275.00
Subtotal:			\$213,013.00	\$887.30	\$213,900.30
Bond (1.00%):			\$2,139.00		
Insurance (1.00%):			\$2,139.00		
Subcontract Markup (10.00%):			\$20,822.28		
Grand Total:			\$239,000.58		

John Barker (The Wilson Group)		County of Duplin	Daniels and Daniels Construction Co., Inc.
SIGNATURE	DATE	SIGNATURE	DATE
			01.05.2026
P.O. Box 950 Kenansville, North Carolina 28349		178 NC Hwy 111 South Goldsboro, North Carolina 27534	



Airport Maintenance Facility Site Prep Justification

11/14/2025

The Duplin County Airport and Duplin County Economic Development (EDC) are working together to build a maintenance building that will serve the both airport and airport. The EDC are currently providing funding in the amount of \$200,000. The Airport is willing to cover any short falls either with airport fund balance or TRDFunds from the general assembly.

A site (less than one acre) has been cleared on EDC property and the next step is to prepare the site for construction. S&ME recommendations are to remove the organic layer and then back fill the area for positive drainage to keep the building from having a water issue in the future.

Informal bids were solicited from several contractors were contacted and one provided an estimate in the amount of \$44,640. The following contractors were asked to provide informal bids:

F n S were contacted and said they were not interested

C-A-G were contacted and they were not interested

Ciceley Basden Trucking LLC were contacted and provided the attached estimate

Based on conversations with the Airport Board, the recommendation is to proceed with Ciceley Basden Trucking.

Joshua Raynor
Airport Director

- Project Plans titled *Airfield Hanger Building*, prepared by The Wilson Group, dated March 28, 2025.
- Civil Plans titled *Duplin County 2025 Airport Hanger Project*, prepared by McDavId Associated, Inc., dated March 28, 2025.
- Structural Plans titled *Airfield Hanger Building*, prepared by Stewart, dated March 28, 2025.
- Geotechnical Exploration Report, prepared by S&ME, dated April 24, 2025.

◆ Project Information

Dear Justin:

Daniels and Daniels Construction
PO Box 10337
Goldsboro, North Carolina 27532

000187

◆ Scope of Services

Testing will be performed in general accordance with the applicable ASTM and/or industry standards, unless noted otherwise. We anticipate that our services may consist of the following items, to be directed by the client or their representative.

Soils

- **Proofroll Observations:** Our services will consist of observing surficial conditions as the contractor proofrolls existing soil surfaces after stripping and grubbing of the building, but prior to placement of structural fill. Areas of yielding or unstable soil conditions can be identified in the field by our personnel and recommendations for stabilization provided.
- **Undercutting Observations:** When necessary, S&ME personnel will observe undercutting operations, determine when suitable conditions are reached, and measure the approximate length, width, and depth of undercut areas using a tape measure.
- **In-Place Field Density Testing:** Our services will consist of performing in-place field density tests at randomly selected locations to measure the density of the fill placed. Results can be utilized in conjunction with laboratory Proctor test results to evaluate compaction at the test locations for compliance with the project documents. Unless otherwise outlined in the project specifications, testing will be performed by either the sand cone (ASTM D1556) or nuclear gauge method (ASTM D6938).

For ABC stone base, we assume the contractor will be using NCDOT approved material from an NCDOT approved source. The NCDOT provided Proctor will be used to provide in-place compaction test results Unless otherwise outlined in the project specifications, testing will be performed by either the sand cone (ASTM D1556) or nuclear gauge method (ASTM D6938).

Shallow Foundations

- **Shallow Foundation Evaluations:** Evaluate near-surface soils below foundations and footings for adequate bearing pressure and consistency with the geotechnical report. After excavation of foundations to the planned depths and dimensions, our personnel will probe the excavations to help identify soft or loose soil areas. We will also advance shallow hand-augered borings and conduct Dynamic Cone Penetrometer (DCP) testing, to evaluate the relative shear strength and stiffness of the soils at the tested locations and depths, for consistency with the project geotechnical report and design bearing pressure. In addition, foundation excavation sizes can be observed for consistency with the project plans.
- **Undercutting Observations:** When necessary, S&ME personnel will observe undercutting operations, determine when suitable conditions are reached, and measure the approximate length, width, and depth of undercut areas using a tape measure.



Asphalt Coring and Laboratory Testing

- **Asphalt Coring and Laboratory Testing:** At the completion of the asphalt paving, our personnel can obtain core samples from the recently placed asphalt. Each core can be subjected to thickness and specific gravity testing. We understand that there will be one asphalt mix placed at the site. The specific gravity test results can be compared to the asphalt supplier's Job Mix Formula (JMF), if available, to obtain a percent compaction for each core.
- **Sampling and Testing:** Sample fresh concrete and perform slump, air content, temperature (ambient and concrete), and unit weight tests, and prepare sets of six 4"x8" concrete specimens for concrete placed in foundations, slab areas, and piers.
- After the initial curing on site, the concrete specimens will be transported to our facility for additional laboratory curing and compressive strength testing at the following ages: two at 7 days, three at 28 days, and one held in reserve.
- **Reinforcing Steel and Anchor Bolt Evaluations:** Evaluate size, spacing, cover, positioning, and grade of reinforcing steel at the site. Observe that reinforcing bars are free from oil or other deleterious materials. Evaluate rebar laps and mechanical splices. Observe that bars are adequately tied and supported on chairs or bolsters.
- Our personnel will observe and document reinforcing steel placement in foundations, slab areas, and piers, prior to concrete placement. We can also observe and document anchor bolt placement for length, diameter, and number of bolts. Actual locations and orientation is the responsibility of the contractor.
- **Sampling and Testing:** Sample fresh concrete and perform slump, air content, temperature (ambient and concrete), and unit weight tests, and prepare sets of six 4"x8" concrete specimens for concrete placed in foundations, slab areas, and piers.
- After the initial curing on site, the concrete specimens will be transported to our facility for additional laboratory curing and compressive strength testing at the following ages: two at 7 days, three at 28 days, and one held in reserve.

P-209: Crushed Aggregate Base Course

- **In-Place Density Testing:** On a part-time basis, our services can consist of performing in-place field density tests at randomly selected locations to measure the density of the P-209 placed in pavement areas. The results can be used in conjunction with laboratory Proctor results to calculate the degree of compaction for compliance with the project documents. As outlined in the project specifications, testing will be performed by either the sand cone (ASTM D1556) or nuclear gauge method (ASTM D6938).
- **Laboratory Testing:** After obtaining representative P-209 samples from the site, our laboratory personnel can perform modified Proctor (ASTM D1557) testing to obtain the material's optimum moisture content and maximum dry unit weight.

P-501: Concrete Pavement

- **Sampling and Testing:** Sample fresh concrete and perform slump, air content, temperature (ambient and concrete), and unit weight tests, and prepare concrete specimens for concrete placed in pavements. Sets of two beams (6"x6"x21" specimens) will be prepared for every sublot of concrete placed.

After the initial curing on site, the concrete specimens will be transported to our facility for additional laboratory curing and flexural strength testing at an age of 28 days.

Structural Steel

- **Welder Certifications and Procedures:** Review welder certifications and erector's approved welding procedure specifications (WPS), as necessary.

- **Visual Weld Observations:** Observe pre-heat and surface preparation between passes on a part time basis. Evaluate completed field-welded structural connections for size, length, and quality of welds, as indicated on the structural and/or steel erection drawings and the visual requirements of AWS D 1.1. Where field welds greater than 5/16-inch, complete or partial penetration groove welds, or multi-pass fillet welds are used, perform full time observation during welding.

- **High Strength Bolting:** Evaluate, on a part time basis, high strength bolted connections for structural steel. We have assumed that the bolts will be placed in the snug tight condition at each connection and that pre-tensioned connections will not be used.

- **Steel Frame Joint Details:** On a part time basis, observe steel frame joint details to evaluate compliance with approved construction documents (items such as joint fit-up prior to welding, bracing, member locations, and application of joint details as specified).

Reporting

- **Daily Reports:** Daily Reports of the inspections and tests performed by S&M will be distributed electronically according to the project distribution list after review by an S&M professional. Please allow 24 to 48 hours for distribution.
- **Interim Reports/Test Results:** Concrete and masonry compressive strength test reports will be issued in electronic format via email, as applicable. Other interim reports, if requested, can be prepared.

Exclusions

Without attempting to be a complete list of all services or potential services that will be excluded from this proposal and performed by S&M, the following services are specifically excluded from this proposal:

- Special inspections.
- Concrete batch plant inspections or batching observations.
- Structural steel fabrication shop inspections.
- Building envelope or roofing inspections.
- Landscape testing, topsoil, remediation of existing soils, concrete testing of sidewalks, or other testing regarding landscape items.

If you need S&M to provide or subcontract any of the above excluded services, please contact us to discuss them. We can modify this proposal, or provide a proposal for additional services, as needed.

◆ Client Responsibilities and Proposal Use

We request that our Client be responsible for the following:

- **Plans and Specifications:** When they become available, please provide S&M with a complete, current, full set of project plans and specifications for each service requested, prior to the performance of our services, including revised plan sheets and specifications. Requests for information (RFIs), Architects' Supplemental Instructions (ASIs), Bulletin Drawings, or other items relevant to our scope of work throughout the duration of this project. If we do not receive these, S&M cannot perform our scoped work accurately.
- **Report Distribution:** Please provide S&M with the names and contact information for report distribution.
- **Scheduling:** It is the responsibility of our Client or his/her representative to schedule S&M when our services are required. The performance of the above-outlined services is dependent upon proper scheduling by our Client or his/her representative.

This proposal is solely intended for the services described in the Scope of Services. The Scope of Services may not be modified or amended, unless the changes are first agreed to in writing by the Client and S&M. Use of this proposal and resulting documents is limited to the above-referenced project and Client. No other use is authorized by S&M.

◆ Project Scheduling

We anticipate that our services will be required on a part-time, on-call basis for the services outlined above, depending on the service provided. Scheduling should be made through the S&M scheduler at our office between the office business hours of 8 am and 5 pm, Monday through Friday. We will then assign the appropriate, qualified personnel to perform the requested work at the date and time requested by your representative.

We request that a minimum 24-hour notification be provided whenever our services are needed so that we may coordinate our field personnel to meet your specific needs. If our services will be needed during off-hours (between 8:00 pm and 5:00 am) and/or on holidays (Memorial Day, Independence Day, Labor Day, Thanksgiving Day, the day after Thanksgiving, Christmas Eve, Christmas Day, and New Year's Day), we require a minimum 72-hour notification.

Third-party testing in no way relieves any participant from the proper performance of work according to the contracts, plans, specifications, and applicable building and safety codes. Therefore, adequate scheduling by the contractor(s) will be required to satisfy the specifications prior to continuation or concealment of the work.

product. S&M will not be responsible for any damages caused by construction delays that are related to inadequate notice, improper scheduling, or for work performed by the Contractor without our presence.

◆ Compensation

Billing for this project will be based on actual quantities and the unit rates shown on the attached Fee Schedule. For budgetary purposes and based on the scope of services we have outlined above, and our experience with similar projects, we have estimated our total fee to be approximately **\$45,000.00**.

The budget estimate is approximate and may vary depending on final construction schedules, which may be affected by weather, work performed by the subcontractors, and scheduling of our services. In addition, any re-testing required resulting from non-compliance items, inadequate scheduling, or testing not outlined in this proposal, including those from design changes, will affect our fees for this project.

Depending on sequencing and scheduling of work, some of the services may be able to be performed during the same site visit, reducing the overall number of hours required.

If the subcontractor's means and methods are unable to meet the project specifications (e.g., failing tests), if we are requested/required to be on site more hours than assumed in this proposal, or if services not specifically proposed are requested, our fee estimate and total fees billed will be adjusted accordingly. We will notify you if any of these conditions develop prior to performing additional services which would result in a fee increase above the budget allowance indicated.

◆ Authorization

Our Agreement for Services (Form AS-071) is attached and is incorporated as a part of this proposal. Please indicate your acceptance of our proposal by signing the form and returning it to our office. Upon receipt of the signed agreement, we will then sign it, return a copy to you, and proceed with the performance of our services. Any changes or modifications to Form AS-071 or the proposal are required to be acknowledged by both parties initialing acceptance of this proposal and Agreement for Services next to the change or modification.

If you elect to accept our proposal by issuing a purchase order, then please reference this proposal number and date. Your purchase order will be an acceptance of our Agreement for Services and an authorization to proceed with the performance of our services. The terms and conditions included in any purchase order shall not apply, as our agreement is for services that are not compatible with purchase order agreements.

If this proposal is transmitted to you via email, and if you choose to accept this proposal by email, your reply email acceptance will serve as your representation to S&M that you have reviewed the proposal and associated Agreement for Services (Form AS-071) and hereby accept both as written.

August 18, 2025



Duplin County Airfield Hangar
Kenansville, North Carolina
S&M Proposal No. 25060127

◆ Closure

S&M appreciates the opportunity to submit this proposal to perform construction materials testing services for this project. If you should have any questions relative to the services we have outlined above, please do not hesitate to contact us at (910) 799-9945.

Sincerely,

S&M, Inc.



Clayton Murphy
Associate Project Manager



Mark Dean, P.E.
Senior Project Manager

Senior Reviewed by Nathan Butrum, P.E., Office Principal/Vice President

Attachments: S&M 2025 Fee Schedule
Fee Estimate
Agreement for Services Form AS-071

Attachments



2025 Fee Schedule
S&ME, Inc.
Wilmington, North Carolina
S&ME Proposal No. 25060127

Field Services (Portal to Portal) & Administrative Services	
A Technician 1, regular time, per hour.....	\$ 65.00
B Technician 2, regular time, per hour.....	\$ 75.00
C Technician 3, regular time, per hour.....	\$ 85.00
D Technician 4, regular time, per hour.....	\$ 100.00
E Technician 5, regular time, per hour.....	\$ 130.00
F Floor Flatness/Levelness Operator, per hour.....	\$ 130.00
G NDE Technician 3, per hour.....	\$ 130.00
H Professional 1, per hour.....	\$ 130.00
I Professional 2, per hour.....	\$ 150.00
J Professional 3, per hour.....	\$ 175.00
K Professional 4, per hour.....	\$ 225.00
L Professional 5, per hour.....	\$ 250.00
M Professional 6, per hour.....	\$ 275.00
N Professional 7, per hour.....	\$ 300.00
O Mileage, per mile.....	\$ 0.70

Notes:

1. Multiply personnel rates by 1.5 for time in excess of 8 hours a day, on night and weekends, and by 2.0 for holiday field work.

Laboratory Services (costs do not include administrative time for data review or reporting)	
A Aggregate - Laboratory Compaction Characteristics (Proctor), modified effort, each.....	\$ 300.00
B Aggregate Base Course - Particle Size (Sieve) Analysis, each.....	\$ 250.00
C Asphalt - Specific Gravity/Density of Cores, each.....	\$ 75.00
D Concrete - Compressive Strength Testing of Cores Samples, each.....	\$ 75.00
E Concrete - Flexural Strength Testing of Beams, per beam.....	\$ 100.00
F Concrete - Test Cylinders, per set of cylinders cast (up to 6 cylinders).....	\$ 175.00
G Concrete - Compressive Strength testing of contractor made cylinders, each.....	\$ 75.00
H Masonry - Grout Prisms, per set of prisms cast (4 prisms).....	\$ 150.00
I Soil - Laboratory Compaction Characteristics (Proctor), modified effort, each.....	\$ 250.00
J Soil - Laboratory Compaction Characteristics (Proctor), standard effort, each.....	\$ 200.00
K Soil - Liquid Limit, Plastic Limit and Plasticity Index, each.....	\$ 120.00
L Soil - Particle Size Analysis (Wash 200 only), each.....	\$ 120.00
M Soil - Water (Moisture) Content, each.....	\$ 15.00
N Cubes.....	\$ 110.00
O Masonry Units - Compressive Strength Testing of Masonry Units, each.....	\$ 100.00
P Mortar - Compressive Strength Testing, per set of samples.....	\$ 110.00
Q Mortar - Mortar/Aggregate Ratio Test, Per set of samples.....	\$ 120.00
R Soil - Organic Content, each.....	\$ 50.00
S Soil - Particle Size Analysis (Hydrometer), each.....	\$ 200.00
T Soil - Particle Size Analysis (without Hydrometer), each.....	\$ 100.00
U Sprayed Fire-Resistive Material - Density, each.....	\$ 50.00
Office and Laboratory Personnel Services	
A Project Administrator 3, per hour.....	\$ 115.00
Equipment and Supplies	
A Coreing Equipment, per day.....	\$ 250.00
B Nuclear Density Gauge, per day.....	\$ 50.00
C DCP Equipment, per day.....	\$ 50.00
D Sand Cone Equipment, per day.....	\$ 50.00
E Concrete Curing Box (non-temp controlled) , per day.....	\$ 75.00
F Concrete Equipment (Slump, air pot, etc.) , per day.....	\$ 50.00



Date: August 18, 2025		Job Number: 25060127	
S&M Engineering, Inc. (hereafter Client)		Client Name: Duplin County Airport (hereafter Client)	
Address: 3006 Hall Waters Drive, Ste 100		Address: 260 Airport Road	
City: Wilmington		City: Kenansville	
State: North Carolina		State: NC	
Zip: 28411		Zip: 28349	
Telephone: 910-799-9945		Telephone: 910-296-2188	
Fax:		Fax:	
PROJECT			
Project Name: Duplin County New Spec Hangar			
Project location: (Street Address) 222 Airport road,			
City: Kenansville			
State: North Carolina			
Zip: 283249			
SERVICES TO BE RENDERED			
Proposal Number: 25060127			
dated: August 18, 2025			
is incorporated into this Agreement For Services and this Agreement For Services is incorporated into this Proposal.			

Client desires to contract with Consultant for the Services to be Rendered ("Services") on Client's Project, as contained in Consultant's Proposal. The Proposal and Client's Project are referenced immediately above. THEREFORE, in consideration of the Mutual Covenants and Promises included herein, Client and Consultant agree as follows:

1. **ACCEPTANCE:** Client hereby accepts this offer by Consultant to provide the Services as contained in Consultant's Proposal and agrees that such Services and any additional Services performed by Consultant shall be governed by this Agreement. If Client directs that Services commence prior to execution of this Agreement, Client agrees that commencement of Services by Consultant is acceptance of the terms of this Agreement. **CLIENT MAY ACCEPT THIS AGREEMENT FOR SERVICES THROUGH THE USE OF CLIENT'S PURCHASE ORDER, HOWEVER ALL PREPRINTED TERMS AND CONDITIONS ON CLIENT'S PURCHASE ORDER ARE INAPPLICABLE, ARE EXPRESSLY REJECTED, AND THE TERMS OF THIS AGREEMENT SHALL GOVERN.** Unless this offer is previously accepted, it will be withdrawn automatically at 5:00 pm EST, thirty (30) days from the date of issue.

2. **CONTRACT DOCUMENTS:** "Contract Documents" shall mean this Agreement for Services the Proposal identified under "SERVICES TO BE RENDERED," and all mutually executed Change Orders. This Agreement for Services along with the Contract Documents represent the entire understanding and agreement between the parties relating to the Services and supersedes any and all prior negotiations, discussions, and agreements, whether written or oral, between the parties regarding same. Any terms and conditions which Client is obligated to perform or satisfy, whether by law or contract, or proposed in any acknowledgments or Contract Documents are hereby expressly rejected and shall not become part of the agreement between the parties.

parties without Consultant's specific written consent. Any acceptance by Client is limited to acceptance of the express terms set forth in this Agreement for Services.

3. **SCOPE OF SERVICES:** Unless otherwise stated in writing, Client assumes sole responsibility for determining whether the quantity and the nature of the services included in Consultant's proposal received by Client are adequate and sufficient for Client's intended purpose. Client shall communicate the provisions of this Agreement for Services to each and every third party to whom Client transmits any part of Consultant's work. Consultant shall have no duty or obligation to any third party except as specifically set forth in Consultant's proposal.

Consultant has provided Client with the Proposal identified under "Services to be Rendered." By signing below, Client agrees that Client or the Client's representative has examined Consultant's proposal, which includes a scope of work to be performed by Consultant, an opinion on the cost to perform Consultant's scope of work, and an opinion on the amount of time required to perform Consultant's scope of work along with any other documents, opinions, or advice prepared or provided by Consultant and Client agrees that Client is fully satisfied with Consultant's Proposal and Client obtained the advice of any other consultant(s) as the Client deems necessary to protect the Client's interests. Client also agrees by signing below it is responsible for requesting additional services not included in Consultant's proposal and if necessary, Client agrees it is responsible (even if delegated to a third party) for notifying and scheduling Consultant so Consultant can perform the Services. Consultant shall not be responsible for damages caused by services not performed due to any failure to request or schedule Consultant's Services. If project conditions change materially from those described to Consultant at the time of proposal, Consultant is entitled to a change order equitably adjusting its Services and fee.

Consultant shall not supervise, direct or have control over the Client's work nor have any responsibility for the construction means, methods, techniques, sequences or procedures selected by the Client's contractor and/or agents. These rights and responsibilities are solely those of the contractor or agent in accordance with its agreement with Client. Only Client has the right to reject or stop work of its contractor or agents. Consultant's presence on site does not in any way guarantee the completion, quality or performance of the work by any other party retained by Client. Consultant does not guarantee the performance of any contractor or agent of Client and shall not be responsible for such party's failure to perform its work in accordance with any applicable documents, including but not limited to, the plans and specifications or any applicable laws, codes, rules or regulations.

Any evaluations of the Client's budget for the project, and any preliminary or updated estimates of the cost of the work prepared by Consultant represent Consultant's judgment as a design professional familiar with the construction industry. It is recognized, however, that neither Consultant nor Client has control over the cost of the labor, materials or equipment, over the contractor's methods of determining bid prices, or over competitive bidding, market or negotiating conditions. Accordingly, Consultant does not warrant or represent that bids or negotiated prices will not vary from Client's budget for the project, or from any estimate of the cost of the work evaluation prepared or agreed to by Consultant.

4. **CHANGE ORDERS:** Client may request changes to the scope of Services by altering or adding to the Services to be performed. If Client so requests, Consultant will provide a change order proposal including Client's requested changes to the scope of Services for Client's review and approval. Following Client's approval, Client shall provide written acceptance and such Change Order Proposal shall become part of the Contract Documents and shall supersede any prior conflicting terms. If Client does not follow these procedures, but instead directs Consultant to perform changed or additional work without an executed change order, (1) the Services are changed according to Consultant's understanding of Client's direction; and (2) and Consultant will be paid for this work according to the current fee schedule plus fifteen percent (15%).

5. **PAYMENT:** Client will pay Consultant for Services and expenses in accordance with the Contract Documents. The parties agree that absent change orders, Consultant's compensation under this agreement shall not exceed forty-five thousand dollars (\$45,000).

If prices for Services are not specified in the Contract Documents, Consultant's current fee schedule in effect for the type of services performed shall control. Unless otherwise agreed prior to the start of the Services, Consultant will submit invoices to Client monthly and a final invoice upon completion of Services. Payment is due upon receipt of the invoice unless otherwise agreed to in writing prior to the submittal of the invoice.

10-2-25
NYS

Invoices are past due 30 calendar days after the date of the invoice. Past due amounts are subject to a late fee of one and one-half percent per month (18 percent per annum) or the highest amount allowed by applicable law on the outstanding balance, whichever is less. Attorney's fees and other costs incurred in collecting past due amounts shall be paid by Client. The Client's obligation to pay under this Agreement is in no way dependent upon the Client's ability to obtain financing, payment from third parties, approval of governmental or regulatory agencies, or Client's successful completion of the Project. In addition, CONSULTANT reserves the right to suspend the performance of all services in any case where invoices remain unpaid more than sixty (60) days from the invoice date.

To verify the CLIENT's requirements for appropriate invoicing, the following information is requested.

CLIENT Accounts Payable contact name:
CLIENT Accounts Payable contact phone number:
CLIENT Accounts Payable email address:

Upon execution of this document, CONSULTANT will reach out to the contact provided to gather CLIENT's required information such as purchase order number, client project number, email address or website for invoice submission, monthly deadline for invoice submission, CLIENT legal entity name for invoicing, CLIENT address for invoicing, etc.

6. **STANDARD OF CARE:** Consultant and its agents, employees and subcontractors shall endeavor to perform the Services for Client with that degree of care and skill ordinarily exercised, under similar circumstances, by consultants practicing in the same discipline at the same time and location. In the event any portion of the Services fails to substantially comply with this standard of care obligation and Consultant is promptly notified in writing prior to one year after completion of such portion of the Services, Consultant will re-perform such portion of the Services, or if re-performance is impractical, Consultant will refund the amount of compensation paid to Consultant for such portion of the Services. NOTWITHSTANDING ANY TERMS IN OR APPLICABLE TO THIS AGREEMENT, CONSULTANT MAKES NO WARRANTIES OR GUARANTEES, EXPRESS OR IMPLIED, RELATING TO CONSULTANT'S SERVICES OR WORK PRODUCT, AND CONSULTANT DISCLAIMS ANY IMPLIED WARRANTIES OR WARRANTIES IMPOSED BY LAW, INCLUDING WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE.

7. **LIMITATION OF LIABILITY:** Client and Consultant have evaluated the risks and rewards associated with this project, including Consultant's fee relative to the risks assumed, and agree to allocate certain of the associated risks. To the fullest extent permitted by law, Consultant's aggregate liability to Client, including that of Consultant's officers, directors, employees and agents, is cumulatively limited to \$100,000, hereinafter referred to as LIMITATION OF LIABILITY. This LIMITATION OF LIABILITY applies to all lawsuits, claims or actions, whether identified as arising in tort, including NEGLIGENCE (WHETHER SOLE OR CONCURRENT), PROFESSIONAL ERROR OR OMISSIONS, BREACH OF WARRANTY (EXPRESS OR IMPLIED), NEGLIGENCE, MISREPRESENTATION, AND STRICT LIABILITY, contract, or other legal theory, including without limitation, Consultant's indemnity obligations to Client related to the Services provided in this Agreement and any continuation or extension of Consultant's Services. By entering into this Agreement, Client acknowledges that this LIMITATION OF LIABILITY provision has been reviewed, understood and is a material part of this Agreement, and that Client has had an opportunity to seek legal advice regarding this provision.

8. **NO CONSEQUENTIAL DAMAGES:** In no event shall Consultant or Client be liable to the other for any damages for delay, or loss of use arising from or related to Services provided by Consultant.

9. **INSTRUMENTS OF SERVICE:** In connection with the performance of the Services, Consultant may deliver to Client reports, drawings, specifications, computer files, field data, notes, and other documents and instruments prepared by the Consultant reflecting Services provided and the results of such Services ("Instruments of

(a) Client warrants that all information provided to Consultant regarding the Project and Project location are complete and accurate to the best of Client's knowledge.
(b) Client agrees to furnish (or obtain from the Owner should the Client not be the Owner) Consultant, its agents, employees, and subcontractors a right-of-entry and any authorizations needed for Consultant to enter onto the project site to perform the Services included in this Agreement.
(c) Client recognizes that the performance of the Services included in this Agreement may cause alteration or damage to the Site. Client acknowledges that some site disturbance is inherent in the work for which Consultant will not be responsible. Should Client not be owner of the property, then Client agrees to arrange for the repair of any alteration and damage.
(d) Client agrees to disclose the identity of all utilities serving the Project Site, the presence and accurate location of hidden or obscured man-made objects known to Client that may be in Consultant's work area and the nature and location of any known or suspected hazardous materials that may exist on the property.

(e) The Client shall furnish, at the Client's expense, all information, requirements, reports, data, surveys and instructions required by this Agreement. The Consultant may use such information, requirements, reports, data, surveys and instructions in performing its services and is entitled to rely upon the accuracy and completeness thereof.
(f) In order to make informed decisions based on the Instruments of Service, Client's review and study of the Instruments of Service is vital to take full advantage of the consulting process. Client shall review in detail all Instruments of Service, including attachments and references therein, and in the event of questions or concerns, shall contact the project manager. Consultant provides information in the Instruments of Service which assists the Client and/or user in understanding and using the deliverable. The information includes direction on the extent to which the information can be relied on and applied to Client's decision-making process.

(g) Provide prompt written notice to CONSULTANT if CLIENT becomes aware of any fault or problem in the PROJECT, including any errors or omissions in CONSULTANT'S work.

MS
10.2.25

MS
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(h) Client is responsible for reporting any releases of hazardous substances to appropriate government agencies as required by law. Client acknowledges that Consultant also may have reporting obligations under controlling law and regulations. Client waives any claim against Consultant and will indemnify and hold Consultant harmless from any claim, injury or loss arising from the discovery of unforeseen hazardous substances.

14. CERTIFICATIONS: Client understands and agrees that Consultant's instruments or Services are limited to an expression of professional opinion based upon the Services performed by the Consultant and does not constitute a warranty or guarantee, either express or implied. In addition, Client agrees that Consultant will not be required to execute any document that would result in certifying, guaranteeing or warranting the existence of conditions whose existence the Consultant cannot reasonably ascertain.

15. FAILURE TO FOLLOW RECOMMENDATIONS: The Client agrees that it would be unfair to hold the Consultant liable for problems that may occur if the Consultant's recommendations are not followed. Accordingly, the Client waives any claim against the Consultant, and agrees to indemnify, and hold harmless the Consultant from any claim or liability for injury or loss that results from failure to implement the Consultant's recommendations or from implementation of the Consultant's recommendations in a manner that is not in strict accordance with them.

16. TERMINATION: For Convenience - Upon written notice, Client or Consultant may terminate the performance of any further Services included in this Agreement if the terminating party determines termination is in the terminating party's interest. Upon receipt of a termination notice by either party, Consultant shall stop work on all Services included in this Agreement and deliver any instruments of Service complete at that time to Client and Client shall pay Consultant within thirty (30) days for all Services performed up to the dispatch or receipt of the termination notice. Upon Termination for Convenience, Consultant and Client shall have no further rights or remedies other than those included in this paragraph.

For Cause - In the event of material breach of this Agreement, the party not breaching the Agreement may terminate it upon five (5) business days written notice delivered or mailed to the other party, which notice must identify the material breach. The Agreement may not be terminated for cause if the breaching party cures the breach within five (5) business days of receipt of the written notice. Upon Termination for Cause, Consultant shall stop work on all Services included in this Agreement and deliver any instruments of Service complete at that time to Client and Client shall pay Consultant within thirty (30) days for all Services performed up to the termination. Upon Termination for Cause, Consultant and Client shall have no further rights or remedies other than those included in this paragraph.

17. UNFORESEEN CONDITIONS OR OCCURRENCES: If, during the performance of Services, any unforeseen hazardous substance, material, element or constituent or other unforeseen or changed conditions or occurrences are encountered which, in Consultant's judgment, significantly affects or may affect the Services, the risk involved in providing the Services, or the recommended Scope of Services, Consultant will promptly notify Client. Subsequent to that notification, Consultant may: (a) If practicable, in Consultant's judgment and with approval of Client, complete the original Scope of Services in accordance with the procedures originally intended in the Proposal; (b) Agree with Client to modify the Scope of Services and the estimate of charges to include the previously unforeseen conditions or occurrences, such revision to be in writing and signed by the parties and incorporated into this Agreement; or (c) Terminate the Services effective on the date of notification pursuant to the terms of TERMINATION FOR CONVENIENCE.

18. FORCE MAJEURE: Consultant shall not be deemed to be in default of this Agreement to the extent that any delay or failure in the performance of the Scope of Work results from any causes beyond its reasonable control. For this purpose, such acts or events shall include, but are not limited to, storms, floods, unusually severe weather, epidemics, pandemics, quarantines, acts of government, civil disturbances, war, riot, strikes, lockouts or other industrial disturbances, and the inability within reasonable diligence to supply personnel, equipment, information or material to the Project. In the event that such acts or events occur, it is agreed that Consultant shall attempt to resume performance of the Services covered by this Agreement as soon as reasonably possible. If the force majeure event adversely affects the scope or schedule, Client agrees to modify the Scope of Services and the estimate of charges, such revision to be in writing and signed by the parties and incorporated into this Agreement.

19. INSURANCE: Consultant shall maintain at its own expense, during the term of this Agreement, the following insurance: (1) Workers' Compensation providing statutory coverages required by the state where services are provided; (2) Employer's Liability with limits of \$1,000,000 each accident; (3) Commercial General Liability with limits of \$1,000,000 each occurrence / \$2,000,000 aggregate; (4) Commercial Automobile with limits of \$1,000,000 each accident; (5) Umbrella Excess Liability with limits of \$5,000,000 each occurrence and (6) Professional Liability with limits of \$1,000,000 each claim.

20. INDEMNITY: Consultant shall indemnify Client from and against damages, losses and judgments arising from claims by third parties, including reasonable attorneys' fees and expenses recoverable under applicable law, but only to the extent caused by the negligent acts, errors, or omissions of Consultant in the performance of services under this Agreement. Notwithstanding any terms in or applicable to this Agreement, it is understood and agreed that Consultant shall have no affirmative defense obligations.

21. DISPUTE RESOLUTION: In the event of a dispute between Consultant and Client with regard to any matter arising out of or related to this Agreement, the Parties will use their best efforts to resolve the dispute amicably, using negotiation and mediation within fifteen (15) calendar days. If the dispute cannot be settled amicably, the Parties agree that the dispute shall be resolved by litigation in a court of competent jurisdiction within the State where project is located.

Duplin County, North Carolina

22. ASSIGNMENT: Neither party may assign this Agreement, in whole or in part, without the prior written consent of the other party.

23. NO WAIVER: No waiver by either party of any default by the other party in the performance of any provision of this Agreement shall operate as or be construed as a waiver of any future default, whether like or different in character.

24. MISCELLANEOUS: The validity, interpretation, and performance of this Agreement shall be governed by and construed in accordance with the laws of the state where project is located without regard to choice of law provisions. This Agreement represents the entire understanding and agreement between the parties hereto relating to the Services and supersedes any and all prior negotiations, discussions, and Agreements, whether written or oral, between the parties regarding same. No amendment or modification to this Agreement or any waiver of any provisions hereof shall be effective unless in writing, signed by both Parties. If any part of this Agreement is found to be unenforceable, then the parties' intent is to have such part rewritten to attain as close as possible the original intent of the unenforceable provision, and all remaining provisions shall continue in full force and effect.

25. TIME BAR: Notwithstanding any applicable state statute of repose or statute of limitation, the Parties agree that all legal actions by either party against the other concerning this Agreement or the work performed in relation to this Agreement, will become barred

three (3)

 years from the time the party knew or should have known of the claim, or

three (3)

 years after completion of Consultant's Services, whichever occurs earlier.

26. NO DISCRIMINATION: To the extent applicable, this contractor and subcontractor shall abide by the requirements of 41 C.F.R. §§ 60-1.4(a), 60-300.5(a) and 60-741.5(a) and the posting requirement under 29 CFR Part 471, appendix A. These regulations prohibit discrimination against qualified individuals based on their status as protected veterans or individuals with disabilities, and prohibit discrimination against all individuals based on their race, color, religion, sex, sexual orientation, gender identity or national origin. Moreover, these regulations require that covered prime contractors and subcontractors take affirmative action to employ and advance in employment individuals without regard to race, color, religion, sex, sexual orientation, gender identity, national origin, protected veteran status or disability.

27. NO THIRD PARTY LIABILITY: Nothing in this Agreement or as a consequence of any of the Services provided gives any rights or benefits to anyone other than Client and Consultant. All duties and responsibilities

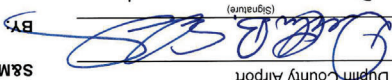
undertaken pursuant to this Agreement are for the sole and exclusive benefit of Client and Consultant and not for the benefit of any other party. No third party shall have the right to rely on the Instruments of Service without Consultant's prior written consent and the third party's agreement to be bound to the same terms and conditions as the Client.

28. **INDIVIDUAL LIABILITY:** CLIENT AGREES THAT CONSULTANT'S SERVICES WILL NOT SUBJECT CONSULTANT'S INDIVIDUAL EMPLOYEES, OFFICERS OR DIRECTORS TO ANY PERSONAL LIABILITY, AND THAT CLIENT AGREES THAT ITS SOLE AND EXCLUSIVE REMEDY SHALL BE TO DIRECT OR ASSERT ANY CLAIM, DEMAND, OR SUIT ONLY AGAINST CONSULTANT.

CONSULTANT HEREBY ADVISES CLIENT THAT ITS PERFORMANCE OF THIS AGREEMENT IS EXPRESSLY CONDITIONED ON CLIENT'S ASSENT TO THE TERMS AND CONDITIONS DETAILED HEREIN.

IN WITNESS WHEREOF, the Parties have caused this Agreement to be executed by their duly authorized representative.

CLIENT: Duplin County Airport



(Signature)

BY: Dexter B. Edwards

(Print Name / Title)

DATE: 01.05.2026

DATE: 1/2/2026

PROPOSAL NUMBER: 25060127

Client's FAXED or DIGITAL signature to be treated as original signature

LEASE AND MAINTENANCE AGREEMENT

DUPLIN COUNTY

DUPLIN COUNTY BUYOUT PROPERTY

Mark Dean, PE, Associate Vice President

(Signature)

(Print Name / Title)

NORTH CAROLINA
DUPLIN COUNTY
LEASE AND MAINTENANCE AGREEMENT

THIS LEASE and MAINTENANCE AGREEMENT, is made and entered into effective the 5 day of January 2026, by and between DUPLIN COUNTY, a political subdivision of the State of North Carolina, hereinafter referred to as "LESSOR", and TIMOTHY DEAVER, hereinafter referred to as "LESSEE".

That the LESSOR hereby leases to the LESSEE the premises commonly known as Duplin County Tax Parcels #08-F023 located in the vicinity of 2824 S. NC Hwy 41, Chinquapin, NC, consisting of approximately 0.69 acre in Duplin County, North Carolina, as shown on the diagram or survey marked "Exhibit A" attached hereto and made a part hereof, and further described by legal description as "Exhibit B".

This LEASE and MAINTENANCE AGREEMENT is executed upon the following terms and conditions:

1. TERM. For 12 months, which shall begin on the _____ day of _____, 2026, and shall exist and continue until the _____ day of _____, 2027, unless sooner terminated as hereinafter set forth.
2. RENT. The LESSEE agrees to pay rent to LESSOR of fifty dollars (\$50.00) per parcel, for a total of fifty dollars (\$50.00), for the lease period for the leased premises, payable in full upon execution of this agreement for the full term of the lease, and additional consideration in the form of the required maintenance of the property according to the terms of this Agreement.
3. ASSIGNMENT/SUBLETTING. The lease shall not be assigned, or the leased property sublet.
4. MAINTENANCE. During the term of this lease, LESSEE shall maintain the real property in good condition; including cutting grass, trimming of shrubs and plants as necessary, and insuring that no trash or other debris accumulates upon the property.
5. PERMISSABLE USES OF PROPERTY. The real property that is subject to this Agreement is restricted to certain uses, as follows: open space, recreational, or wetlands. Examples of these uses include outdoor recreational activities, nature reserves, cultivation, and grazing.

NO OTHER USES ARE TO BE PERMITTED UPON THIS PROPERTY WITHOUT THE EXPRESS WRITTEN PERMISSION OF LESSOR. NO NEW PERMANENT STRUCTURES OR IMPERMEABLE SURFACES MAY BE PLACED OR CONSTRUCTED UPON THE PROPERTY. AT EXPIRATION OF LEASE, PROPERTY WILL BE RETURNED TO LESSOR IN THE SAME CONDITION AS WHEN LEASED.

ALL USE OF THIS PROPERTY MUST COMPLY WITH THE LAND USE AND OVERSIGHT REQUIREMENTS AS SET FORTH IN 44 CFR § 80.19

NO HUNTING is allowed on this leased property.

6. CARE AND MAINTENANCE. Lessee acknowledges that the leased premises are in good order and repair. Lessee shall maintain the premises in a good and safe condition during the term of this Lease.

7. ASSIGNMENT AND SUBLETTING. Lessee shall not assign and/or sublet any rights or title in the leased premises without the prior written consent of the Lessor. Lessor shall not unreasonably withhold consent to assign or sublet the leased premises.

8. NOTICE. Any notice hereunder shall be in writing and shall not be effective, any law or statute to the contrary notwithstanding, unless the same shall be hand-delivered or forwarded by the United States Postal Service, registered or certified, with return receipt requested, to the party being notified at the address herein below specified. Any such notice given by United States Postal Service shall be deemed given and sufficient upon receipt, refusal or non-delivery, after five (5) days:

Lessor: c/o County of Duplin, P.O. Box 910, Kenansville, NC 28349
Lessee: c/o KTM PARTS SUPPLY DBA TIMOTHY DEAVER, 2832 S NC 41 And 50 HWY, Chinquapin NC 28521

The foregoing addresses from time to time may be changed by notice as provided herein.

9. WAIVER AND RELEASE OF LIABILITY. The Lessor shall in no way be liable for any injury or damage to any person or property arising from the use of said leased premises by the Lessees.

10. GENERAL LIABILITY. Lessee shall obtain and maintain General Liability insurance for the leased premises and shall provide a Certificate of Insurance to the Lessor upon execution of this Lease.

11. ENTIRE AGREEMENT. This instrument contains the entire agreement and understanding between the parties and there are no oral understandings, terms or conditions, and no party has relied upon any representation, express or implied, not contained herein. All prior negotiations, understandings, terms and conditions are deemed merged in this Lease.

12. PARAGRAPH HEADINGS. The paragraph headings used herein are for convenience of reference only and shall not be considered terms of this Lease.

13. GRAMMATICAL USAGE. Throughout the Lease, reference to the neuter gender shall be deemed to include the masculine and feminine, the singular the plural and the plural the singular, as indicated by the context in which used.

14. SEVERABILITY. In the event of any term, provision or covenant herein contained or the application thereof to any circumstances or situation shall be invalid or unenforceable in whole or in part, the remainder hereof and the application of said term or provision or covenant to any other circumstances or situation shall not be effected thereby, and every other term, provision or covenant herein shall be valid and enforceable to the full extent permitted by law.

15. GOVERNING LAW. This Lease has been executed and shall be performed in the State of North Carolina and the parties hereto contend that the laws of the State of North Carolina shall govern the construction and enforceability of the provisions thereof. Any action or proceeding relating hereto shall only be brought in the County of Duplin, North Carolina.

16. LESSEE shall insure to LESSOR that LESSEE will make no unlawful or offensive use of the

17. DEFAULT. Failure of LESSEE to maintain the property according to the terms of this Agreement shall constitute a default under this Agreement, and if such default shall continue for a period exceeding thirty (30) days, or if the LESSEE shall violate any of the other provisions of this Agreement, and if such default shall not have been cured or such cure not initiated within ten (10) days of receipt by LESSEE of a written notice of such default, the LESSOR, without any other notice or demand, may terminate this Agreement and require LESSEE to immediately surrender the premises.

18. INDEMNIFICATION AND HOLD HARMLESS. The LESSEE hereby agrees to indemnify and hold harmless the LESSOR from and against any actual or threatened claim, loss, expense, or damage (including attorney fees) arising out of any act or neglect of the Lessee, its servants, employees, agents, or invitees.

19. TERMINATION. It is agreed that LESSOR may terminate this agreement at any time by notifying the LESSEE in writing of its intent to terminate at least thirty (30) days prior to such Termination.

20. CONDEMNATION: If the entire premises shall be taken under any condemnation or eminent domain proceeding, then the Lease shall terminate one day prior to the date that the condemning authority takes possession of the premises. If the premise is subject to a partial taking and if the remainder is suitable for Lessee's purposes in the opinion of Lessor, then the rent shall be reduced in accordance with the ratio which the area of the taken portion of the premises bears to the area of the entire premises prior to the taking.

21. SIGNS: No signage shall be placed on the property by Lessee without prior approval by the Lessor.

22. ACCESS: The LESSEE agrees that the LESSOR and its agent or other representative shall have the right to enter upon the premises hereby leased, or any part thereof, at all reasonable hours for the purpose of examining the same.

23. UTILITIES: During the term of this Lease, LESSEE shall provide and pay for any and all utilities, and shall make and pay for any necessary repairs, (i.e. aerial lights, water sources, etc.)

24. OTHER CONDITIONS: The LESSEE agrees, stipulates, and covenants to LESSOR that all activities and functions to be conducted on said premises shall be of suitable nature. It is further understood and agreed that the stipulations, agreements and covenants herein contained are binding upon the parties hereto and their respective successors and assigns.

IN TESTIMONY WHEREOF, the parties Hereto, have executed this Agreement, as of the date first above written.

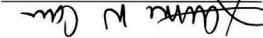
LESSOR: County of Duplin, by Dexter B. Edwards, Chairman, Duplin County Board of

Commissioners



Signature

Witness



Date

01.05.2026

LESSEE: KTM Parts Supply, Inc DBA Timothy Deaver



Signature

Witness



Date

5 Jan 26

Needs-Based
Public School Capital Fund
2025-26 Grant Application

Application Deadline: October 3, 2025

Rev. 8/15/2025

NEEDS-BASED PUBLIC SCHOOL CAPITAL FUND FY2025-26 GRANT APPLICATION

PROGRAM CRITERIA

BACKGROUND

The Needs-Based Public School Capital Fund was established to assist counties with their critical public school building capital needs. Grants from the NBPSCF are funded with revenue from the NC Education Lottery. Grant funds are available to eligible counties for construction of new school buildings and additions, repairs, and renovations of existing school facilities.

APPLICATION TIMELINE

- Guidance Issued
 - Application Opens
 - Application Deadline
- August 15, 2025
August 18, 2025
October 3, 2025

ELIGIBILITY

Counties with an adjusted market value of taxable real property of less than \$40 billion are eligible to apply for a grant under the NBPSCF program. The list of eligible counties is published by DPI annually prior to the NBPSCF application period. The list of eligible counties for FY2025-26 is available here: [FY25-26 Eligibility](#)

Grant funds must be used only for construction of new school buildings and additions, repairs, and renovations. Grant funds cannot be used for real property acquisition or for capital improvements to administrative buildings.

PROGRAM FUNDING

Funding appropriated for NBPSCF Grant awards exceeds \$258 million for FY2025-26.

MATCHING FUNDS

Counties receiving a grant are required to provide local matching funds from county funds, other non-state funds, or a combination of these sources, in accordance with G.S. 115C-546.11.(a). Local matching fund requirements range from 0% to 35% of the grant amount, and are published by DPI annually prior to the NBPSCF application period. The local match requirement applicable to the project is the published local match requirement in effect at the time of the grant award. Local matching requirements for FY2025-26 grant applicants are available here: [FY25-26 Local Matching Requirements](#)

NEEDS-BASED PUBLIC SCHOOL CAPITAL FUND FY2025-26 GRANT APPLICATION

Date: October 3, 2025

MAXIMUM AWARD Grant award maximums are as follows:

- Up to \$42 million for an Elementary School
- Up to \$52 million for a Middle School
- Up to \$62 million for a High School

An applicant may not apply for projects that exceed an aggregate amount greater than the maximum grant award amounts listed above in any single year.

Applications will be reviewed in the context of projected enrollment to evaluate the reasonableness of project size and scope.

REPORTING

Grant recipients are required to submit a report by April 1 of each year, with each grant funds distribution request, and upon completion of the project, detailing: the use of grant funds, progress on the project, and impact of the project on the county's school capital plan.

Grant funds will be disbursed in a series of payments based on the progress of the project. To receive a distribution, the grant recipient must submit a request for distribution, along with documentation of the expenditures for which the distribution is requested, and evidence that the matching requirement has been met. DPI will provide grant recipients with Reporting and Distribution Request forms following announcement of awards.

AGREEMENT

A county receiving Needs-Based grant funds is required to enter into an agreement with the Department of Public Instruction detailing the use of grant funds, in accordance with G.S. 115C-546.12.(a). DPI will provide grant recipients with Agreement Forms following announcement of awards. Signed Agreements are due within 60 days of award announcement.

NEEDS-BASED PUBLIC SCHOOL CAPITAL FUND FY2025-26 GRANT APPLICATION

PROGRAM CRITERIA

Date: October 3, 2025

EVALUATION

Applications are evaluated on critical needs, budget detail, and the following criteria per G.S. 115C-546.10.:

Prioritization		Definition/Calculation/Data Source
Tier Designation		Countries designated as development tier one areas. (NC Department of Commerce, 2025 NC Development Tier Designations)
Ability to	Generate Tax	Total revenue generated by a one-cent per \$100 valuation increase in the county property tax rate. (NC State Treasurer, Analysis of Debt of North Carolina Counties 6-30-2024)
	Revenue	
Ratio of Debt to	Tax Revenue	Debt: Sum of County Debt [General Obligation Bonds, Installment Purchase Debt, Enterprise Debt, Special Obligation Bonds, Revenue Bonds, Revolving and Bond Loans] (NC State Treasurer, Analysis of Debt of North Carolina Counties 6-30-2024)
	Revenue	Revenue: Sum of County Revenues from Property Taxes (NC State Treasurer, Analysis of Debt of North Carolina Counties 6-30-2024)
Critical Deficiency		The extent to which a project will address critical deficiencies in adequately serving the current and future student population.
Facility		Projects with new construction or complete renovation of existing facilities.
Construction		
Facility		Projects that will consolidate two or more schools into one new facility.
Replacement		
Applicant Status		Applicants that have not received a grant in the previous three years.

NEEDS-BASED PUBLIC SCHOOL CAPITAL FUND FY2025-26 GRANT APPLICATION

CONTACT INFORMATION

Date: October 3, 2025

SUBMIT ONE APPLICATION PER SCHOOL CAMPUS – A PROJECT MAY INCLUDE MULTIPLE BUILDINGS

County: Duplin County

Primary Contact: Mr. Bryan Miller

Title: County Manager

Address: 224 Seminary Street, Kenansville, NC 28349

Phone: (910) 296-2100

email: bryan.miller@duplinnc.gov

School Unit: Duplin County Schools

Primary Contact: Mr. Daren Tyndall

Title: Interim Superintendent

Address: 315 N. Main St., P.O. Box 128, Kenansville, NC 28349

Phone: (910) 296-1521

email: dtyndall@duplinschools.net

APPLICATION SUBMITTAL

Submit completed applications and supporting materials by Friday, October 3, 2025, via email to:

Nathan Maune | School Facilities Director | 984-236-2919 | SchoolPlanning-NBPSCF@dpi.nc.gov

SUBMITTAL CHECKLIST – SUBMIT ALL FILES IN PDF FORMAT

- Contact Information
- Application Form
- Project Narrative
- Budget Estimate
- Additional Documentation (as appropriate)
- Signed Assurance Page

Project Title:

East Duplin High School Complete Renovation

Location:

East Duplin High School, 394 North NC 111 Hwy, Beulaville, NC 28518

Type of Facility:

High School

Short Description of Proposed School Construction Project:

This project will provide a comprehensive renovation to enhance student learning and ensure a safe, modern educational environment. The project includes removing modular units and adding new classroom spaces, critical upgrades of fire alarm and intercom systems, security enhancements, upgrades to athletic facilities, and site work to improve traffic flow and safety. The project will expand the campus with an additional 188,256 square feet.

Describe the critical needs this project addresses and the impact on student outcomes:

Project Narrative

East Duplin High School has served students in Duplin County for more than sixty years. The main instructional building was constructed in 1962, and most of the additional campus facilities, including Career and Technical Education classrooms and shops, gym and physical education classrooms, cafeteria, and computer labs, date from the 1960s and 1970s. The last permanent addition to the school took place in 2011 when an automotive shop area was constructed. The district has long recognized the need for modernization and comprehensive renovation at East Duplin High School, and has maximized all available funding sources to begin the renovation process. Following Hurricane Florence in 2018, significant damage required an immediate response. The district used relief funds to complete roof replacements totaling over \$305,000 in 2021. More recently, ESSER funds were used for targeted HVAC replacements (\$169,000 in 2022 and \$250,000 in 2024) along with an additional \$80,000 in roof work in 2021. ESSER funds were also utilized to renovate student bathrooms to improve health and sanitation. While these projects addressed urgent health and safety needs, they did not modernize the school, and many critical needs for improvements in learning environments and safety still remain.

(Project Narrative continues on next page)

(please attach additional information as necessary)



Project Narrative (Cont.)

East Duplin High School currently relies on seven modular units housing 14 classrooms. These temporary structures were never meant to serve as long-term solutions, as they isolate students from the main instructional areas. They lack the safety, efficiency, and instructional flexibility of permanent classrooms and contribute to inequities in student learning environments, limiting the school's ability to expand programs such as Career and Technical education, the arts, and STEM areas to provide personalized STEAM pathways for students. Completion of this project will add over 30,000 square feet of additional classroom space within the main school structure, eliminating the need for modular units and providing safe learning environments for all academic programs. The project will also provide a new gymnasium with updated restrooms and health and physical education classrooms, providing an additional 30,000 square feet.

Existing classroom and Career and Technical education shop areas will receive a total renovation, to include new flooring, ceilings, paint, lighting, and HVAC to increase energy efficiency and provide safe, updated learning environments that will promote student attendance, engagement, and academic success. In addition to general, comprehensive renovations, our CTE areas will receive upgrades to exhaust systems, repair and replacement of both fixed and portable shop equipment, and modernization of labs and shops to meet current industry standards. The existing residential food lab will be converted into a commercial food service lab with appropriate preparation, demonstration, storage, and cooking areas. This renovation will open the culinary and hospitality pathways for students that will not be available with the current residential grade kitchen. These are not optional, aesthetic upgrades; they are foundational to student safety, engagement, and readiness. It is imperative that East Duplin High School provide the most up-to-date learning facilities to ensure our students are competitive in future educational and employment opportunities.

The most critical need addressed by this project is the health and safety of students, staff, and the community. Construction of a new front entry will provide an additional layer of security as visitors enter the campus, and new doors and hardware will improve security for classrooms and all areas of the building. To further strengthen the safety and security of the school, outdated intercom and fire alarm systems will be replaced with modern, functional systems. The existing systems do not provide reliable service and could leave the school vulnerable in the event of an emergency. In addition to these systems, the current driveways will be replaced with a larger auto queuing lane to more safely manage traffic during peak drop-off and pickup times, and visitor and staff parking will be expanded. Fire loops will also be constructed to ensure that emergency services personnel are able to access all parts of the campus in the event of a crisis situation.

This project directly aligns with the goals of the Duplin County Schools Strategic Plan to prioritize student academic success, ensure that all students graduate ready for careers and college, provide personalized education through STEAM, and provide safe and nurturing facilities for all students and staff. Investment in East Duplin High School will create permanent, safe, and accessible learning spaces, modernize CTE labs and equipment, improve air quality, lighting, and overall safety, and reduce long-term maintenance costs and energy inefficiencies, allowing district funds to be redirected to instructional supports. These renovations will allow the school to better prepare students for careers in agriculture, automotive technology, carpentry/construction, and culinary arts, pathways that are aligned with local and regional workforce needs. Improvements to the school campus and learning environment will lead to higher attendance, fewer physical and mental health-related absences, and better student engagement. Providing modern, safe, and functional workspaces that support innovative instruction will enhance teacher recruitment and retention. Completion of this project will also better position East Duplin High School to meet the projected population growth of the surrounding community, ensuring that the school continues to serve as a cornerstone of opportunity for years to come.

NEEDS-BASED PUBLIC SCHOOL CAPITAL FUND FY2025-26 GRANT APPLICATION

PROJECT INFORMATION

Date: October 3, 2025

Was this project identified in the 5-year plan in the 2020-21 Facility Needs Survey? YES NO

If not, provide explanation and attach equivalent information:
General renovations, such as flooring, ceiling replacement, painting, and lighting, were included in the 2020-21 Facility Needs Survey; however, the additions were not included at that time.

Will this project replace any existing facilities? YES NO
If yes, which school(s):

How many students will be served by this project? 855

Has Advanced Planning been done for this project? YES NO
Please see attached documents.

Have Construction Documents been completed for this project? YES NO
Cost projections and rendering drawings have been completed. Please see attached documents.

Anticipated or Actual Bid Date: (xx/xxxx) 04/2026

Planned Start Date of Construction*: (xx/xxxx) 05/2026

Planned Completion Date of Construction: (xx/xxxx) 12/2027

*Construction must begin within 24 months of grant award under G.S. 115C-546.12.(b) .

Have any of the Local Matching Funds been expended at the time of application? YES NO

If YES, provide amount expended:

If YES, provide description of work:

Estimated Project Expenditures by Fiscal Year (show estimated period over which funds will be spent by Fiscal Year)

Total Planned Expenditures	2024-25	2025-26	2026-27	2027-28 or later	Total
Local Matching Funds	\$ -	\$ 406,000	\$ 1,136,800	\$ 81,200	\$ 1,624,000
Requested NBPSCF Grant Funds*	\$ -	\$ 8,120,000	\$ 22,736,000	\$ 1,624,000	\$ 32,480,000
Total Estimated Expenditures by Fiscal Year	\$ -	\$ 8,526,000	\$ 23,872,800	\$ 1,705,200	\$ 34,104,000

*Total requested grant funding cannot exceed maximum allowed under G.S. 115C-546.11.(c) .

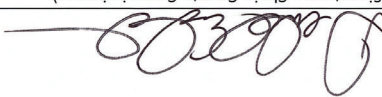
Any project funded with a grant from the Needs-Based Public School Capital Fund must follow the same review process as any other LEA capital project.

- A registered Architect and/or registered Engineer shall prepare the drawings and specifications in accordance with G.S. 133-1 through 133-4.1, as applicable.
- School Planning design review is required. Design documents must be submitted at appropriate intervals during design – SD, DD, and CD. Neither the LEA nor the County shall invest any funds in construction of the project until the review process is completed.
- Transmittal of drawings and specifications to School Planning must include the form at: <https://www.dpi.nc.gov/documents/schoolplanning/project-submittal-form/download>
- Design of the project should be in compliance with DPI School Planning Guidelines: <https://www.dpi.nc.gov/districts-schools/district-operations/school-planning>
- DPI Facility Design Guidelines can be found at: <https://www.dpi.nc.gov/documents/schoolplanning/facility-design-guidelines/download>
- DPI School Science Facility Requirements can be found at: <https://www.dpi.nc.gov/documents/schoolplanning/science-facilities-planner/download>
<https://www.dpi.nc.gov/documents/schoolplanning/science-safety-checklist/download>
- For projects involving the closing of an existing school, the LEA must follow these procedures: <https://www.dpi.nc.gov/documents/schoolplanning/school-closing-procedure/download>
- For projects involving the demolition of an existing school building, the LEA must follow the closing procedure noted above and must submit a Feasibility and Cost Analysis: <https://www.dpi.nc.gov/documents/schoolplanning/costfeas-1/download>
- DPI Lottery Capital Funding FAQ can be found at: <https://www.dpi.nc.gov/documents/schoolplanning/lottery-capital-funding-tag-document/download?attachment>

By signing below, we assure the North Carolina Department of Public Instruction that we are officials of our respective organizations and we are authorized to submit this application on behalf of these organizations.

We certify the following:

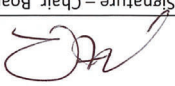
- The information provided in this proposal is correct and complete.
- The project described in the application is within the parameters of the Needs-Based Public School Capital Fund as required in Article 38B of G.S. 115C-546, and that all of the required local funding is available and designated as a match for this project.
- All Needs-Based Public School Capital Fund grant proceeds and the required Local Matching funds will be used for the construction project described in the application.
- We will work cooperatively with the North Carolina Department of Public Instruction in monitoring and evaluating the progress of the project to meet statutory reporting requirements. We will report on project status and State and local funds expended by April 1 of each year, at the time of each distribution request, and within 90 days of project completion.
- Within 60 days of receiving a Needs-Based Public School Capital Fund grant award, we will enter into an agreement with the Department of Public Instruction detailing the use of grant funds, in accordance with G.S. 115C-546.12.(a).
- All applicable federal and state laws will be adhered to, including equal opportunity without regard to race, color, gender, age, disability, political affiliation, or national origin.
- Procurement and contracting for design and construction services will be conducted in accordance with the requirements of G.S. 133 and G.S. 143.
- Generally accepted fiscal control and accounting procedures will be followed to ensure proper disbursement and accounting of funds from the Needs-Based Public School Capital Fund grant proceeds and required Local Matching funds.
- All Needs-Based Public School Capital Fund grant proceeds are subject to forfeiture provisions, requiring full repayment, in accordance with G.S. 115C-546.12.(c).



(Signature – Chair, County Commissioners)

10. 3. 2025

(Date)



(Signature – Chair, Board of Education)

10. 3. 2025

(Date)

[illegible]

JOURNAL INQUIRY



LN	ORG	OBJE	PROJ	REF1	REF2	REF3	ACCOUNT	DEBIT	CREDIT	OB				
YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	LINE DESCRIPTION	N	1	ENTTY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2026	06	290	BUA	12/17/2025	12/17/2025	CLERK	budget amendment-jordan-whaley					HIST	2026	
** JOURNAL TOTAL								0.00	0.00					
1	4950	42600	OS2VAD				COVER VAD expenses			T				
2	4950	42972	OS2VAD				OFFICE SUPPLIES			T				
ACCOUNT DESCRIPTION								350.00	350.00					
LINE DESCRIPTION								0.00	0.00					
LN <th>ORG</th> <th>OBJE</th> <th>PROJ</th> <th>REF1</th> <th>REF2</th> <th>REF3</th> <th>ACCOUNT</th> <th>DEBIT</th> <th>CREDIT</th> <th>OB</th>	ORG	OBJE	PROJ	REF1	REF2	REF3	ACCOUNT	DEBIT	CREDIT	OB				
YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	LINE DESCRIPTION	N	1	ENTTY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2026	06	255	BUA	12/15/2025	12/15/2025	CLERK	wanda.bell					HIST	2026	
** JOURNAL TOTAL								0.00	0.00					
1	5300	43510					move to Repairs & Mntnce Eq			T				
2	5300	43520					REPAIRS BUILDING AND GROUNDS			T				
ACCOUNT DESCRIPTION								300.00	300.00					
LINE DESCRIPTION								0.00	0.00					
LN <th>ORG</th> <th>OBJE</th> <th>PROJ</th> <th>REF1</th> <th>REF2</th> <th>REF3</th> <th>ACCOUNT</th> <th>DEBIT</th> <th>CREDIT</th> <th>OB</th>	ORG	OBJE	PROJ	REF1	REF2	REF3	ACCOUNT	DEBIT	CREDIT	OB				
YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	LINE DESCRIPTION	N	1	ENTTY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2026	06	254	BUA	12/15/2025	12/15/2025	CLERK	Joyce.Lambert					HIST	2026	
** JOURNAL TOTAL								0.00	0.00					
1	4230	43520					move to office supplies			T				
2	4230	42600					REPAIRS & MAINTENANCE EQUIPME			T				
ACCOUNT DESCRIPTION								2,500.00	2,500.00					
LINE DESCRIPTION								0.00	0.00					
LN <th>ORG</th> <th>OBJE</th> <th>PROJ</th> <th>REF1</th> <th>REF2</th> <th>REF3</th> <th>ACCOUNT</th> <th>DEBIT</th> <th>CREDIT</th> <th>OB</th>	ORG	OBJE	PROJ	REF1	REF2	REF3	ACCOUNT	DEBIT	CREDIT	OB				
YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	LINE DESCRIPTION	N	1	ENTTY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2026	06	162	BUA	12/10/2025	12/10/2025	CLERK	Justin.co					HIST	2026	

JOURNAL INQUIRY



YEAR	PER JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTTY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2026	06	480	BUA	12/31/2025	12/31/2025	PRO SUPPLY	samantha.kennedy	N	Hist	2026	

LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	ACCOUNT DESCRIPTION	DEBIT	CREDIT	OB
1	5129	43510					REPAIRS TO BUILDING GROUND		500.00	
2	5129	42420					IN HOUSE LABS		500.00	
3	5129	42980					PROGRAM SUPPLIES	1,000.00		
4	5167	42420					IN HOUSE LABS		800.00	
5	5167	42980					IN HOUSE LAB		800.00	
6	5164	43110					PROGRAM SUPPLIES	800.00		
7	5164	43540					SOFTWARE MAINTENANCE		500.00	
8	5164	42420					IN HOUSE LAB		600.00	
9	5164	42980					PROGRAM SUPPLIES		800.00	
10	5163	43540					SOFTWARE MAINTENANCE	1,900.00		
11	5163	42980					PROGRAM SUPPLIES		1,000.00	
** JOURNAL TOTAL								0.00	0.00	
** GRAND TOTAL								0.00	0.00	

10 Journals printed

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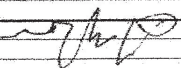
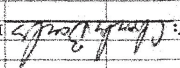
Report generated: 12/31/2025 14:08
User: Chelsea Lanier
Program ID: g1c3etng

NAME	TOWNSHIP	TOWN	TAX YEAR	ACCOUNT NUMBER	TOWN TAX	LATE LIST PENALTY	TOTAL RELEASE	REASON FOR RELEASE
JONES, MARY HILL, HRS	02	T-70	2025	4655673	\$ 136.30	\$	\$ 136.30	CLERICAL ERROR ON LAND CODE
MCMAHON, BRANDON	02	T-70	2025	5742072	\$ 35.97	\$ 3.60	\$ 39.57	SOLD BOAT IN 2024
THIGPEN, WINIFRED KATHERINE	02	T-70	2025	1002795	\$ 138.89	\$	\$ 138.89	SHOULD HAVE RECEIVED ELDERLY EXEMPTION
GRAND TOTAL					\$ 311.16	\$ 3.60	\$ 314.76	
SUBMITTED BY:					DATE APPROVED:			

RELEASE DATE OCTOBER 6, 2025
TAX REQUEST
TOWN OF CALYPSO

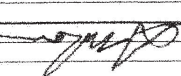
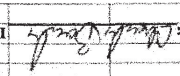
Final County
To: 9196584840@rcfax.com
Fax: 19102962331

RECEIVED 10/03/2025 7:52 AM
Page: 2 of 2
Fax: 19106584840

SUBMITTED BY: 		FINAL APPROVAL BY: 		DATE APPROVED: 11/18/2025	
TOWNSHIP		TOWN		TAX YEAR	
12		T-76		2025	
NAME		ACCOUNT NUMBER		TOWN TAX	
ROJO, MA DE LOS ANGELES, ETAL		7477992		\$ 1,146.37	
LATE LIST		PENALTY		\$ -	
TOTAL		RELEASE		\$ 1,146.37	
REASON FOR RELEASE		DWMH DOUBLE LISTED			
GRAND TOTAL				\$ 1,146.37	

RELEASE DATE DECEMBER 1, 2025
TAX REQUEST
TOWN OF MAGNOLIA

LL 11-12-25
AD 11-12-25
W 12-12-25

SUBMITTED BY: 		FINAL APPROVAL BY: 		DATE APPROVED: 11/18/2025	
TOWNSHIP		TOWN		TAX YEAR	
12		T-76		2025	
NAME		ACCOUNT NUMBER		TOWN TAX	
SNYDER, TERESA HOLLAND		1003879		\$ 144.72	
LATE LIST		PENALTY		\$ -	
TOTAL		RELEASE		\$ 144.72	
REASON FOR RELEASE		CLERICAL ERROR ON GRADE OF MODULAR			
GRAND TOTAL				\$ 144.72	

RELEASE DATE NOVEMBER 3, 2025
TAX REQUEST
TOWN OF MAGNOLIA

L-L 10-24-25
C 10-24-25
AD 10-24-25

SUBMITTED BY: 										FINAL APPROVAL BY: 										DATE APPROVED: 11/6/25									
GRAND TOTAL																													
MANN, CARL										01										T-73									
MATTHERS, LARRY										01										T-73									
BEST, SHERY										01										T-73									
TAX										ACCOUNT										TOWN TAX									
TOWNSHIP										TOWN										YEAR									
NUMBER										0516778										\$ 364.75									
APPLIED LATE FOR ELDERLY EXEMPTION										\$ 364.75										\$ 225.00									
LATE APPLICATION FOR DV EXEMPTION										\$ 225.00										\$ 465.00									
APPLIED LATE FOR ELDERLY EXEMPTION										\$ 465.00										\$ 1,054.75									
REASON FOR RELEASE																													
TOTAL																													
LATE LIST																													
PENALTY																													
RELEASE																													
RELEASE DATE NOVEMBER 3, 2025																													

RELEASE DATE NOVEMBER 3, 2025
TAX REQUEST
TOWN OF WARSAW

AD 10-24-25

RELEASE DATE OCTOBER 6, 2025						REASON FOR RELEASE		TOTAL		LATE LIST		PENALTY		TOWN TAX		ACCOUNT		TAX		TOWN		TOWNSHIP		NAME	
								\$ 45.00				\$ 45.00		\$ 1,812.92		4271320		2025		T-78		09		IGLESIA CRISTIANA PALABRA	
														\$ 1,812.92		4271320		2025		T-78		09		IGLESIA CRISTIANA PALABRA DE FE	

RELEASE DATE OCTOBER 6, 2025
TAX REQUEST
TOWN OF TEACHEY

Release (Church)

LC 10-2-25
AD 10-2-25
AD 10-2-25

[illegible]

Airport Commission
Month End Report
November 2025

Month	Av-Gas Sales	Jet-A Sales	Total
July	\$7,447.29	\$68,387.45	\$76,434.74
August	59,296.65	\$54,688.68	\$113,985.33
September	56,637.79	\$48,085.64	\$104,723.43
October	57,182.62	\$61,068.98	\$118,251.60
November	\$7,284.08	\$66,958.64	\$74,242.72
December	\$0.00	\$0.00	\$0.00
January	\$0.00	\$0.00	\$0.00
February	\$0.00	\$0.00	\$0.00
March	\$0.00	\$0.00	\$0.00
April	\$0.00	\$0.00	\$0.00
May	\$0.00	\$0.00	\$0.00
June	\$0.00	\$0.00	\$0.00
TOTAL	\$47,748.43	\$299,789.39	\$347,537.82
Month	Av-Gas Sales	Jet-A Sales	Total
July	\$14,154.15	\$14,333.00	\$28,487.15
August	19,676.15	18,123.00	37,799.15
September	15,925.46	14,779.82	30,705.28
October	20,235.58	16,609.00	36,844.58
November	19,490.03	17,939.61	37,429.64
December	\$0.00	\$0.00	\$0.00
January	\$0.00	\$0.00	\$0.00
February	\$0.00	\$0.00	\$0.00
March	\$0.00	\$0.00	\$0.00
April	\$0.00	\$0.00	\$0.00
May	\$0.00	\$0.00	\$0.00
June	\$0.00	\$0.00	\$0.00
TOTAL	\$89,507.04	79,596.61	169,103.65
Previous FY	250,518.59	9,910.43	260,429.02

Month	Operations	YTD	Aircraft	Passengers
Jan	295	314	627	880
Feb	251	392	783	1034
Mar	251	325	649	847
Apr	501	251	501	751
May	590	295	590	897
Jun	315	315	630	881
Jul	4409	1577	4409	881

Recent Project Activity & Updates			
Products Sold	Total Sales - All Projects	\$90,163.22	\$493,950.27
	Fuel Sales	\$7,242.72	\$34,537.82
	Midline Revenue	\$0.00	
	Ground Lease	\$3,811.50	\$19,957.50
	Advertising	\$174.00	\$0.00
	Construction Fees	\$0.00	\$0.00
	Removal	\$811.00	\$0.00
	Stamp Fees	\$400.00	\$0.00
	Call Out Fees	\$0.00	\$0.00
	Sales	\$1,935.00	\$66,775.00
Handcar/Shop Rental			
YTD	Now		
Facts and Figures	Fuel by Percentage	Avr-gas % of Total	11%
	Full Price Gas	Discounted Gas	42%
	Full Price Gas	Discounted Gas	58%
	Avr-gas €/Gwh/Month	Avr-gas €/Gwh/Month	1.978
	Based on Avg. Values up to \$1.3 million over last year	Based on Avg. Values up to \$43,500,000.00	2025
	46-yr	Checked out on Facebook-Duplin County Airport	94%
	16,001	Checked out on Facebook-Duplin County Airport	94%
	Avr-gas lit-G/Month	Avr-gas lit-G/Month	16,001
	Fuel Sales/Mth Both Fues	Avr-gas/Mth Both Fues	17,979.00
		Avr-gas/Mth Both Fues	20,877.00
Project Update			

Project Name	Project #	\$ Amount
Connector Tlxwy Design	7553	\$97,625.00
Fuel Farm Design	7554	\$99,931.00
TRFunds	7555	\$5,201,678.40
Construction Tlxwy A3	7553	\$1,400,000.00
Aprcon Rehab Design	TDB	\$237,000.00
Fuel Farm Construction	7554	\$2,100,000.00
Total Project \$		\$9,136,234.40

New hangar construction going well. Hangar slab poured. Taxway Connector A3 complete, closeout underway. Hangar construction has started with ordering the tank due to lead time. March before any work to really start. All new t-hangers & legacy t-hangers fully occupied. Commenced near a full row. 2025 State Economic Impact report is in and DPL has an impact of \$146 million dollars! Two full time positions available, and one sub position still vacant

DUPLIN COUNTY BUILDING INSPECTIONS ACTIVITY	JUNE 2025 TO NOVEMBER 2025		NOTES		BUILDING PERMITS ISSUED	
	June-25	July-25	August-25	September-25	October-25	November-25
NUMBER OF INSPECTIONS		915	883	861	914	916
FEES COLLECTED		FLORENCE RECOVERY	FLORENCE RECOVERY	FLORENCE RECOVERY	FLORENCE RECOVERY	FLORENCE RECOVERY
NEW RESIDENCE		17	4	6	10	5
RESIDENTIAL ADDITION/RENOVATION/ALTERATIONS		6	2	6	7	6
COMMERCIAL/MULTI FAMILY NEW CONSTRUCTION		0	2	1	0	0
COMMERCIAL ADDITION/RENOVATION/UPFIT		10	4	13	12	9
MANUFACTURED/MODULAR HOMES		28	23	25	24	26
SIGNS/ABC/DAYCARE/POOL/OTHER		5	14	12	7	14
STORM DAMAGE RENOVATION		0	0	0	0	0
RELOCATED BUILDING		3	0	1	0	0
STORAGE BLDG./DECK/PORCH		3	3	3	0	1
ELECTRICAL PERMITS ISSUED						
GENERAL ELECTRICAL		149	123	123	134	103
POULTRY/SWINE HOUSES		0	4	0	0	0
POOL BONDING		1	0	1	0	0
MECHANICAL PERMITS ISSUED						
MECHANICAL		99	79	70	68	54
PLUMBING PERMITS ISSUED						
PLUMBING		78	46	46	58	52
GAS PIPING		8	8	10	11	13
INSULATION PERMITS ISSUED						
INSULATION		0	1	2	2	1
FEES COLLECTED		42,983.84	34,361.60	32,745.96	37,176.40	24,546.72
		0	0	0	0	0



DUBLIN COUNTY CENTER

THE CULTIVATOR
A Review of October 2025

Duplin County Center
165C Agriculture Drive
Kenansville, NC 28349

Website: <https://duplin.ces.ncsu.edu>
Duplin County Center NCCCL Facebook: <https://go.ncsu.edu/zyvcr9a>
4-H Facebook: <https://go.ncsu.edu/om3pscl>

Phone: 910.296.2143
Fax: 910.296.2191

Amanda Hatcher
County Extension
Director, Livestock

Wanda Bell
Administrative Assistant
Director, 4-H, Family &
Consumer Sciences

Wanda Hargrove
Support Specialist:
Agriculture, Livestock,
Facilities Coordinator

Jessica Hall
Livestock and Forages

Della King
Agriculture, Field Crops

Tom Hroza
Horticulture

Rachel Ezzell
Family and Consumer
Science

Walter Adams
Agriculture & Natural
Resources Technician
NC A&T State

Bridget Huffman
4-H Youth Development

Charmae Kendall
4-H Program Assistant,
Youth

Jasmine Williams
Agriculture/Livestock
4-H Prevention
Coordinator

-

Field Crops..... Della King, Field Crop Agent

- Conducted farm visits and technical assistance
- Face-to-face contacts: 447, Non face-to-face contacts: 5,143

Continued to Assist 4-H

- Made several Farm/Field Visits.
- Assisted Livestock Agent with CEARS Dairy Event.
- Attended Soybean OFT Meeting, NCACAA Board Meeting, SAS Vinya Cohort Monthly Meeting, NC PSI Agent Network Meeting, Soybean Schools Planning Meeting, and Agricultural Health Study Update and Pesticide List Overview
- Attended Leadership in the AI Era: A Leader's Guide to Staying Competitive, PSI Ag Data Analytics Team - SAS Campus, Cary NC, and Attended Peanut Maturity Clinic at Four County Peanut
- Served as a Judge for the Onslow County Agricultural Fair
- Face-to-face contacts: 87, Non face-to-face contacts: 174

Horticulture.....Tom Hroza, Horticulture

- Led Friends of Horticulture meeting and activities. A program was presented on crops for winter and crops that could be useful in times of disasters. Pecan crop is plentiful this year and the price is still around \$10.00/lb.
- Answered turf problem questions. Answers include:
Now is a great time of the year to apply fungicides and herbicides to the turf to avoid problems next spring. Take soil samples but do not fertilize any turf at this time. A lime application would be just fine. Soil testing is the hot topic now because of the dry weather and the cutoff date for free samples this season, is November 25th.



- Hosted Pecan Field Day at Dark Branch Farms, attended by 55 people. The pecan crop is going to be short because of the weather. It was too wet then too dry.
- Facilitated Beekeepers monthly meeting. Bee Club announced a school starting in January.
- Attended Sweet Potato workshop held in Sampson County at the research station. Nematodes are the big challenge now in this crop but progress is being made, and we should have some resistant varieties in the near future.

Face-to-face contacts: 125, Non face-to-face contacts: 950

Family and Consumer Science (FCS).....Rachel Ezzell, FCS Agent

- Led continuing education session with Extension Master Food Volunteers (EMFV) focusing on knife skills.
- Met with FCS Advisory Committee.
- Attended Extension and Community Association (ECA) District Meeting as liaison agent, Senior Services Advisory Meeting, and Chronic Disease Prevention Subcommittee.

Britt Building
Monthly
Usage

October

Total number
of events: 33

Total
attendance

for the events: 720

Public events: 33

Private events: 0

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- Met with Eve Stroud with ECU Health for program planning in the new year.
- Met with Duplin Health Coalition and NCSU staff at the Kannapolis Research Campus to discuss produce prescription programming.
- Led nutrition education program with Giving Everyone a Role in Society (GEARS) program at James Sprunt Community College focusing on food safety and knife skills. Assisted Jessica Hall, livestock agent with this group visiting livestock arena.
- Began Color Me Healthy (food and nutrition education) programming with Kenansville Elementary Pre-K and celebrated NC Crunch day by crunching into NC apples for a taste test.
- Led nutrition education program with Howing Home in Rose Hill (Crisis Center for women struggling with addiction).
- Led nutrition education with Senior Services focusing on fats and information on olive oil with a fall kale food demonstration with support from EMFVs (image upper right).
- Face-to-face contacts: 161, Non face-to-face contacts: 985

Agriculture & Natural Resources.....Walter Adams, Tech. (Duplin/Lenoir)

- Attended online season extension workshop
- NC A&T zoom
- Answered calls on pesticide license and exams
- Face-to-face contacts: 12, Non face-to-face contacts: 65

4-H and Youth Development.....Bridget Huffman, 4-H Agent

- Visited 4-H afterschool site at Lynda's Funtime Junction in Wallace
- Hosted and led Duplin County 4-H Pumpkin Contest held virtually with 61 4-H'ers participating. 24 winners were announced on our 4-H Facebook Page.
- Attended the Duplin County Partnership For Children Annual Meeting.
- Hosted and led 4-H Teen Meeting. The teen group wrapped up the last lesson "Show Me The Money" in the 4-H curriculum "Money Fundamentals." The group starts a new 4-H curriculum "Build Your Future" in January. In December, we will have an end of year celebration.
- Participated in Parent Resource Night at Kenansville Elementary.
- Participated in the 2025 Duplin County Library Trunk or Treat.
- Attended county staff meeting, 4-H updates and trainings, reports, and State Extension updates.
- Face-to-face contacts: 1,460, Non face-to-face contacts: 1,200



Charmae Kendall, 4-H Agriculture/Livestock Program Assistant



- Assisted 4 Duplin Heifer Project youth, 6 Duplin Lamb Project youth and several other families with the NC State Fair
- Co-ordinated NC State Fair Round Robin Showmanship Invitational
- Helped officiate Mount Olive Livestock Judging Contest
- Helped plan and order awards for the first annual Eastern Showmanship Circuit Awards Banquet
- Face-to-face contacts: 435, Non face-to-face contacts: 6,736

Jasmine Williams, 4-H Prevention Coordinator

- Provided Lifeskills class with Mediation Center of Eastern Carolina's Community Service students (2 participants)
- Attended PFS Monthly TA Call, and PFS Monthly Team Meeting
- Attended Recovery Together ENC Conference
- Attended and participated in the following coalition/collaborative meetings - Duplin/Sampson Collaborative, Duplin Coalition for Health's Mental Health and Substance Use Subcommittee, and Duplin County Substance Use Coalition planning meeting
- Continued monthly merchant education activities for Duplin County.



DUPLIN COUNTY CENTER

Duplin County Center
165C Agriculture Drive
Kenansville, NC 28349

Website: <https://duplinccs.ncsu.edu>
Duplin County Center-NCCE Facebook: <https://go.ncsu.edu/zgvc9a>
4-H Facebook: <https://go.ncsu.edu/om3pcd>

Phone: 910.296.2143
Fax: 910.296.2191

THE CULTIVATOR
A Review of November 2025

Notes from the Director..... Amanda Hatcher

- Attended county department head meeting, Southeast District Association of County Agricultural Agents meeting in Burgaw, NC
- Assisted with Junios program interviews with NC State and Cooperative Extension staff
- Visited with students at Wallace Rose Hill High School and high school students from the county at James Sprunt Community College to discuss careers in Cooperative Extension and agriculture
- Purchased supplies and prepared for County Advisory Council meeting in November
- Attended district county extension director meeting, NC A&T update, and Junios informational meeting
- Led staff meeting and presented updates provided from state and county level Livestock..... Amanda Hatcher, Livestock and Forage
- Mailed 36 animal waste operator applications and prepared the applicants to take the exam in December
- Assisted in two regional 3-hour zoom classes for animal waste and waste water credit
- Conducted farm visits
- Participated in forum to discuss a practicum program for food animals at NCSTU
- Offered optional review class for those taking the animal waste exam in December
- Face-to-face contacts: 387, Non face-to-face contacts: 1,077

Livestock..... Jessica Hall, Livestock and Forage

- Attended Duplin County Cattlemen's Association Meeting
- Attended James Sprunt Community College Advisory Council meetings
- Attended SED 4-H Horse Council Meetings
- Continued with 4-H Dairy Calf project practices and GEARS program cattle practices
- Hosted Sandhills Dairy Calf show with Duplin and Pender Counties participating as well as GEARS students from James Sprunt showing heifers
- Continued with PhD courses
- Face-to-face contacts: 183, Non face-to-face contacts: 1,497

Amanda Hatcher
County Extension
Director, Livestock

Wanda Bell

Administrative Assistant:
Director, 4-H, Family &
Consumer Sciences

Wanda Hargrove

Support Specialist:
Agriculture, Livestock,
Facilities Coordinator

Jessica Hall

Livestock and Forages
Agriculture, Field Crops

Della King

Tom Hroza
Horticulture

Rachel Ezzell

Family and Consumer
Science

Walter Adams

Agriculture & Natural
Resources Technician
NC A&T State

Bridgeet Huffman

4-H Youth Development
4-H Program Assistant,
Youth

Charmae Kendall

Agriculture/Livestock
4-H Prevention
Coordinator

Britt Building Monthly Usage	November	Total number of events:	36	Total attendance for the events:	809	Public events:	33	Private events:	3
Field Crops Della King, Field Crop Agent	- Assisted 4-H and Livestock with Youth and JSCC Gear Sessions/Dairy Livestock Show - Assisted Farmers with row crop/pesticide related questions - Continued to collect Data on Soybean Growth with Habit Indeterminate and Determinate Maturity Group Mid 5 Soybeans. - Attended Pesticide Zoom, SE District Ag Agents Meeting in Pender County, JSCC Ag Chemicals Class Sprayer Calibration Session at Williams Dale Research Station, Agents in Action Series - Beyond the Fields, Soybean OFT Zoom, Monthly Extension Water Resources Ag Drainage and Irrigation Team Zoom, Grains Agronomic Program Team Zoom, UMO Career Fair at University of Mount Olive, NC PSI Agent Network Zoom, NACAA 365 Webinar - Current State of the US Crop Insurance Industry, and SAS Vinya Cohort Zoom Meeting - Link to Corn Official Variety Testing Reports for 2025 including Multi-Year Averages and Regions https://officialvarietytesting.crcs.ncsu.edu/corn-2025/ - November Total Rainfall (Recorded in Kenansville): 0.89 inches - First Heavy Frost December 4th - Face-to-face contacts: 237, Non face-to-face contacts: 164	Horticulture Tom Hroza, Horticulture	- Led Friends of Horticulture. Discussed winter gardens with Fall vegetables having just been harvested and we had another bumper crop. Please think about growing a fall garden, they are so much more fun than a spring garden just because of the weather. - Talked about pecan plants. Everyone needs to plant at least one pecan tree from group 1 and one from group 2 to assure pollination. Group 1) Plant a Cape Fear, Pawnee, Group 2) Elliot or a Summer variety which will pollinate 90 % of the trees in Duplin County. So this year fertilize for a bumper crop, follow a complete spray program, clean and burn all the trash, limbs, and leaves under the trees. - Answered questions concerning Christmas trees. - Christmas Cactus, and Poinsettias: C care can be summed up by following these simple steps. 1) Make sure they are not placed near any Heat or AC ducts, 2) No direct sunlight. Always filtered light, and 3) Keep water in the Christmas tree stand at all times. However, Holiday cacti and poinsettia should be damp but not wet. My favorite way to water these two plants is to take off the paper and set them in the sink in a pot or bowl and soak them for a couple of hours or so and then let them drain and put the paper back on and enjoy. This way we don't have any spills or water marks on the furniture. - Facilitated Beekeeper's meeting. - Face-to-face contacts: 56, Non face-to-face contacts: 1,179		North Carolina State University and North Carolina A&T State University commit themselves to positive action to secure equal opportunity regardless of sex, age, veteran status or disability. In addition, the two Universities welcome all persons without regard to sexual orientation. North Carolina State University, North Carolina A&T State University, U.S. Department of Agriculture, and local governments cooperating.				

North Carolina State University and North Carolina A&T State University commit themselves to positive action to secure equal opportunity regardless of race, color, creed, national origin, religion, sex, age, veteran status or disability. In addition, the two Universities welcome all persons without regard to sexual orientation. North Carolina State University, North Carolina A&T State University, U.S. Department of Agriculture, and local governments cooperating.

Charmae Kendall, 4-H Agriculture/Livestock Program Assistant

- Led Support our Troops Drive, our Livestock team made cards for Veterans and troops (image bottom right). Blue ribbon Brigade Club put together 40 stockings to be sent to military overcas for Christmas (image top)
- Facilitated Summer/Fall Farm Calendar with Kindergarten classes
- Staffed Booths at school Ag Days and STEAMA events
- Assisted with Sandhill Dairy Show at Duplin Livestock Facility



- Coordinated Eastern Showmanship Circuit Banquet Awards with committee in Rocky Mount
- Served as an Official at Eastern Regional Livestock FFA Contest



- Participated and assisted 4-Hers in State Fair Contest with Livestock Judging Team in Williamston, NC (Image above left)

- Face-to-face contacts: 1,233, Non face-to-face contacts: 1,952

Jasmine Williams, 4-H Prevention Coordinator

- Participated in Diabetes Wellness Resource Fair, Warsaw Recreation
- Attended PFS Monthly TA Call, and PFS Monthly Team Meeting
- Provided Red Ribbon Week presentation at B.F. Grady Elementary School with their 4th grade students
- Attended and participated in the following coalition/collaborative meetings - Duplin/Sampson Collaborative, Multidisciplinary Team Meeting, Sampson County Substance Use Coalition, Duplin Agencies in Support of Youth (DAISY), Opioid Settlement Annual Meeting, and Duplin County Cooperative Extension County Advisory
- Continued monthly merchant education activities for Duplin County.



Sales Tax Report for the Purchase Month of September Received in December

Article 39												
Purchase Month	Distribution Month	FY 26 Actual	FY 25 Actual	FY 24 Actual	FY 23 Actual	FY 22 Actual	FY 21 Actual					
July	October	532,981.00	512,413.10	485,991.40	460,818.32	457,573.41	427,182.25					
August	November	554,514.10	527,645.33	513,122.83	479,755.43	427,349.77	392,404.62					
September	December	537,472.17	478,348.51	490,037.02	496,342.32	414,041.24	405,011.20					
October	January	-	443,241.60	460,118.92	463,630.99	400,175.55	384,453.05					
November	February	-	758,680.89	518,248.14	364,212.57	351,915.06	351,358.13					
December	March	-	601,865.28	423,877.90	546,338.21	476,025.91	442,143.03					
January	April	-	450,972.43	467,630.40	453,297.42	400,423.99	404,614.63					
February	May	-	456,723.43	465,628.42	400,734.07	396,214.81	356,703.95					
March	June	-	583,598.96	543,549.20	500,590.56	486,430.41	456,776.99					
April	July	-	484,226.02	471,382.38	514,835.85	483,971.68	459,458.81					
May	August	-	550,139.87	526,073.62	514,839.19	436,910.71	440,756.95					
June	September	-	563,399.25	562,486.87	533,661.50	489,732.40	457,573.41					
September	October	-	641,254.67	5,938,147.10	5,690,946.43	5,220,764.94	4,981,437.02					
Article Total		1,624,967.27	6,411,254.67	5,938,147.10	5,690,946.43	5,220,764.94	4,981,437.02					

Article 40												
Purchase Month	Distribution Month	FY 26 Actual	FY 25 Actual	FY 24 Actual	FY 23 Actual	FY 22 Actual	FY 21 Actual					
July	October	283,999.55	284,234.61	286,511.95	277,217.58	314,630.28	270,611.54					
August	November	278,759.73	284,758.24	284,657.82	280,024.99	236,164.76	249,665.05					
September	December	269,354.67	127,731.20	240,291.48	275,221.91	236,119.58	264,679.48					
October	January	-	263,006.53	265,881.15	264,742.13	235,572.58	258,943.88					
November	February	-	277,070.68	277,188.00	261,224.00	252,646.72	282,949.70					
December	March	-	301,295.57	310,302.54	306,365.33	283,307.22	307,713.65					
January	April	-	233,878.49	244,362.29	257,322.75	217,544.16	260,832.19					
February	May	-	233,331.71	227,471.64	211,806.82	210,454.03	218,240.63					
March	June	-	290,509.64	289,861.87	254,700.06	271,478.36	289,547.51					
April	July	-	278,302.11	262,421.11	284,649.97	268,244.37	289,056.33					
May	August	-	280,966.15	287,522.25	284,649.04	265,369.04	321,629.72					
June	September	-	296,961.65	307,544.77	302,591.56	285,899.57	314,630.28					
September	October	832,113.95	3,152,046.59	3,294,018.51	3,263,688.96	3,077,420.23	3,348,499.95					
Article Total		82,202.83	412,634.93	459,675.91	415,736.78	318,651.47	236,424.59					

Article 44-524												
Purchase Month	Distribution Month	FY 26 Actual	FY 25 Actual	FY 24 Actual	FY 23 Actual	FY 22 Actual	FY 21 Actual					
July	October	-	-	-	-	-	253.14	44.21	10.14	15.51	(22.36)	(188.91)
August	November	-	-	-	-	-	-	-	-	-	-	-
September	December	-	-	-	-	-	-	-	-	-	-	-
October	January	-	-	-	-	-	-	-	-	-	-	-
November	February	-	-	-	-	-	-	-	-	-	-	-
December	March	-	-	-	-	-	-	-	-	-	-	-
January	April	-	-	-	-	-	-	-	-	-	-	-
February	May	-	-	-	-	-	-	-	-	-	-	-
March	June	-	-	-	-	-	-	-	-	-	-	-
April	July	-	-	-	-	-	-	-	-	-	-	-
May	August	-	-	-	-	-	-	-	-	-	-	-
June	September	-	-	-	-	-	-	-	-	-	-	-
July	October	-	-	-	-	-	-	-	-	-	-	-
August	November	-	-	-	-	-	-	-	-	-	-	-
September	December	-	-	-	-	-	-	-	-	-	-	-
October	January	-	-	-	-	-	-	-	-	-	-	-
November	February	-	-	-	-	-	-	-	-	-	-	-
December	March	-	-	-	-	-	-	-	-	-	-	-
January	April	-	-	-	-	-	-	-	-	-	-	-
February	May	-	-	-	-	-	-	-	-	-	-	-
March	June	-	-	-	-	-	-	-	-	-	-	-
April	July	-	-	-	-	-	-	-	-	-	-	-
May	August	-	-	-	-	-	-	-	-	-	-	-
June	September	-	-	-	-	-	-	-	-	-	-	-
July	October	-	-	-	-	-	-	-	-	-	-	-
August	November	-	-	-	-	-	-	-	-	-	-	-
September	December	-	-	-	-	-	-	-	-	-	-	-
October	January	-	-	-	-	-	-	-	-	-	-	-
November	February	-	-	-	-	-	-	-	-	-	-	-
December	March	-	-	-	-	-	-	-	-	-	-	-
January	April	-	-	-	-	-	-	-	-	-	-	-
February	May	-	-	-	-	-	-	-	-	-	-	-
March	June	-	-	-	-	-	-	-	-	-	-	-
April	July	-	-	-	-	-	-	-	-	-	-	-
May	August	-	-	-	-	-	-	-	-	-	-	-
June	September	-	-	-	-	-	-	-	-	-	-	-
July	October	-	-	-	-	-	-	-	-	-	-	-
August	November	-	-	-	-	-	-	-	-	-	-	-
September	December	-	-	-	-	-	-	-	-	-	-	-
October	January	-	-	-	-	-	-	-	-	-	-	-
November	February	-	-	-	-	-	-	-	-	-	-	-
December	March	-	-	-	-	-	-	-	-	-	-	-
January	April	-	-	-	-	-	-	-	-	-	-	-
February	May	-	-	-	-	-	-	-	-	-	-	-
March	June	-	-	-	-	-	-	-	-	-	-	-
April	July	-	-	-	-	-	-	-	-	-	-	-
May	August	-	-	-	-	-	-	-	-	-	-	-
June	September	-	-	-	-	-	-	-	-	-	-	-
July	October	-	-	-	-	-	-	-	-	-	-	-
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February	May	-	-	-	-	-	-	-	-	-	-	-
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September	December	-	-	-	-	-	-	-	-	-	-	-
October	January	-	-	-	-	-	-	-	-	-	-	-
November	February	-	-	-	-	-	-	-	-	-	-	-
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August	November	-	-	-	-	-	-	-	-	-	-	-
September	December	-	-	-	-	-	-	-	-	-	-	-
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July	October	-	-	-	-	-	-	-	-	-	-	-
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November	February	-	-	-	-	-	-	-	-	-	-	-
December	March	-	-	-	-	-	-	-	-	-	-	-
January	April	-	-	-	-	-	-	-	-	-	-	-
February	May	-	-	-	-	-	-	-	-	-	-	-
March	June	-	-	-	-	-	-	-	-	-	-	-
April	July	-	-	-	-	-	-	-	-	-	-	-
May	August	-	-	-	-	-	-	-	-	-	-	-
June	September	-	-	-	-	-	-	-	-	-	-	-
July	October	-	-	-	-	-	-	-	-	-	-	-
August	November	-	-	-	-	-	-	-	-	-	-	-
September	December	-	-	-	-	-	-	-	-	-	-	-
October	January	-	-	-	-	-	-	-	-	-	-	-
November	February	-	-	-	-	-	-	-	-	-	-	-
December	March	-	-	-	-	-	-	-	-	-	-	-
January	April	-	-	-	-	-	-	-	-	-	-	-
February	May	-	-	-	-	-	-	-	-	-	-	-
March	June	-	-	-	-	-	-	-	-	-	-	-
April	July	-	-	-	-	-	-	-	-	-	-	-
May	August	-	-	-	-	-	-	-	-	-	-	-
June	September	-	-	-	-	-	-	-	-	-	-	-
July	October	-	-	-	-	-	-	-	-	-	-	-
August	November	-	-	-	-	-	-	-	-	-	-	-
September	December	-	-	-	-	-	-	-	-	-	-	-
October	January	-	-	-	-	-	-	-	-	-	-	-
November	February	-	-	-	-	-	-	-	-	-	-	-
December	March	-	-	-	-	-	-	-	-	-	-	-
January	April	-	-	-	-	-	-	-	-	-	-	-
February	May	-	-	-	-	-	-	-	-	-	-	-
March	June	-	-	-	-	-	-	-	-	-	-	-
April	July	-	-	-	-	-	-	-	-	-	-	-
May	August	-	-	-	-	-	-	-	-	-	-	-
June	September	-	-	-	-	-	-	-	-	-	-	-
July	October	-	-	-	-	-	-	-	-	-	-	-
August	November	-	-	-	-	-	-	-	-	-	-	-
September	December	-	-	-	-	-	-	-	-	-	-	-
October	January	-	-	-	-	-	-	-	-	-	-	-
November	February	-	-	-	-	-	-	-	-	-	-	-
December	March	-	-	-	-	-	-	-	-	-	-	-
January	April	-	-	-	-	-	-	-	-	-	-	-
February	May	-	-	-	-	-	-	-	-	-	-	-
March	June	-	-	-	-	-	-	-	-	-	-	-
April	July	-	-	-	-	-	-	-	-	-	-	-
May	August	-	-	-	-	-	-	-	-	-	-	-
June	September	-	-	-	-	-	-	-	-	-	-	-
July	October	-	-	-	-	-	-	-	-	-	-	-
August	November	-	-	-	-	-	-	-	-	-	-	-
September	December	-	-	-	-	-	-	-	-	-	-	-
October	January	-	-	-	-	-	-	-	-	-	-	-
November	February	-	-	-	-	-	-	-	-	-	-	-
December	March	-	-	-	-	-	-	-	-	-	-	-
January	April	-	-	-	-	-	-	-	-	-	-	-
February	May	-	-	-	-	-	-	-	-	-	-	-
March	June	-	-	-	-	-	-	-	-	-	-	-
April	July	-	-	-	-	-	-	-	-	-	-	-
May	August	-	-	-	-	-	-	-	-	-	-	-
June	September	-	-	-	-	-	-	-	-	-	-	-
July	October	-	-	-	-	-	-	-	-	-	-	-
August	November	-	-	-	-	-	-	-	-	-	-	-
September	December	-	-	-	-	-	-	-	-	-	-	-
October	January	-	-	-	-	-	-	-	-	-	-	-
November	February	-	-	-	-</							

Purchase Month		Distribution Month		FY 26 Actual		FY 25 Actual		City Hold Harness		FY 21 Actual		FY 22 Actual		FY 23 Actual		FY 24 Actual		FY 25 Actual		FY 26 Actual	
July	October	July	October	634,241.50	2,466,554.86	2,390,829.37	2,205,884.49	1,919,204.61	1,716,991.67	1,919,204.61	1,919,204.61	1,919,204.61	1,919,204.61	1,919,204.61	1,919,204.61	1,919,204.61	1,919,204.61	1,919,204.61	1,919,204.61	1,919,204.61	
August	November	August	November	211,333.51	205,025.27	198,640.40	182,454.62	157,647.11	139,815.46	157,647.11	157,647.11	157,647.11	157,647.11	157,647.11	157,647.11	157,647.11	157,647.11	157,647.11	157,647.11	157,647.11	
September	December	September	December	211,333.51	205,025.27	198,640.40	182,454.62	157,647.11	139,815.46	157,647.11	157,647.11	157,647.11	157,647.11	157,647.11	157,647.11	157,647.11	157,647.11	157,647.11	157,647.11	157,647.11	
October	January	October	January	211,574.48	205,087.27	198,613.11	182,507.34	159,517.49	139,634.41	157,647.11	157,647.11	157,647.11	157,647.11	157,647.11	157,647.11	157,647.11	157,647.11	157,647.11	157,647.11	157,647.11	
November	February	November	February	-	-	198,640.40	182,485.74	139,815.46	139,812.65	157,647.11	157,647.11	157,647.11	157,647.11	157,647.11	157,647.11	157,647.11	157,647.11	157,647.11	157,647.11	157,647.11	
December	March	December	March	-	-	198,640.40	182,485.74	139,815.46	139,812.65	157,647.11	157,647.11	157,647.11	157,647.11	157,647.11	157,647.11	157,647.11	157,647.11	157,647.11	157,647.11	157,647.11	
January	April	January	April	-	-	198,640.40	182,485.74	139,815.46	139,812.65	157,647.11	157,647.11	157,647.11	157,647.11	157,647.11	157,647.11	157,647.11	157,647.11	157,647.11	157,647.11	157,647.11	
February	May	February	May	-	-	198,640.40	182,485.74	139,815.46	139,812.65	157,647.11	157,647.11	157,647.11	157,647.11	157,647.11	157,647.11	157,647.11	157,647.11	157,647.11	157,647.11	157,647.11	
March	June	March	June	-	-	198,640.40	182,485.74	139,815.46	139,812.65	157,647.11	157,647.11	157,647.11	157,647.11	157,647.11	157,647.11	157,647.11	157,647.11	157,647.11	157,647.11	157,647.11	
April	July	April	July	-	-	198,640.40	182,485.74	139,815.46	139,812.65	157,647.11	157,647.11	157,647.11	157,647.11	157,647.11	157,647.11	157,647.11	157,647.11	157,647.11	157,647.11	157,647.11	
May	August	May	August	-	-	198,640.40	182,485.74	139,815.46	139,812.65	157,647.11	157,647.11	157,647.11	157,647.11	157,647.11	157,647.11	157,647.11	157,647.11	157,647.11	157,647.11	157,647.11	
June	September	June	September	-	-	198,640.40	182,485.74	139,815.46	139,812.65	157,647.11	157,647.11	157,647.11	157,647.11	157,647.11	157,647.11	157,647.11	157,647.11	157,647.11	157,647.11	157,647.11	
Article Total		Article Total		634,241.50	2,466,554.86	2,390,829.37	2,205,884.49	1,919,204.61	1,716,991.67	1,919,204.61	1,919,204.61	1,919,204.61	1,919,204.61	1,919,204.61	1,919,204.61	1,919,204.61	1,919,204.61	1,919,204.61	1,919,204.61	1,919,204.61	
GRAND TOTAL		GRAND TOTAL		2,844,559.17	11,168,559.98	10,820,049.09	9,347,007.82	9,041,416.32		9,347,007.82	9,347,007.82	9,347,007.82	9,347,007.82	9,347,007.82	9,347,007.82	9,347,007.82	9,347,007.82	9,347,007.82	9,347,007.82	9,347,007.82	
Article 39	FY 26 Budget	4,591,000.00	1,996,000.89	5,184,000.56	5,137,378.14	4,675,056.17	4,324,842.71	4,031,817.65	3,707,420.23	4,031,817.65	4,031,817.65	4,031,817.65	4,031,817.65	4,031,817.65	4,031,817.65	4,031,817.65	4,031,817.65	4,031,817.65	4,031,817.65	4,031,817.65	
Article 40	FY 26 Budget	3,667,700.00	832,113.95	3,926,455.81	3,152,046.59	3,294,018.51	3,422,842.71	3,422,842.71	3,422,842.71	3,422,842.71	3,422,842.71	3,422,842.71	3,422,842.71	3,422,842.71	3,422,842.71	3,422,842.71	3,422,842.71	3,422,842.71	3,422,842.71	3,422,842.71	
Article 42	FY 26 Budget	427,500.00	82,202.83	328,811.30	412,654.93	459,675.91	459,675.91	459,675.91	459,675.91	459,675.91	459,675.91	459,675.91	459,675.91	459,675.91	459,675.91	459,675.91	459,675.91	459,675.91	459,675.91	459,675.91	
Article 44	FY 26 Budget	2,384,400.00	2,844,559.17	2,844,559.17	2,844,559.17	2,844,559.17	2,844,559.17	2,844,559.17	2,844,559.17	2,844,559.17	2,844,559.17	2,844,559.17	2,844,559.17	2,844,559.17	2,844,559.17	2,844,559.17	2,844,559.17	2,844,559.17	2,844,559.17	2,844,559.17	
Article 44-524	FY 26 Budget	10,669,400.00	2,844,559.17	11,737,226.67	11,737,226.67	11,737,226.67	11,737,226.67	11,737,226.67	11,737,226.67	11,737,226.67	11,737,226.67	11,737,226.67	11,737,226.67	11,737,226.67	11,737,226.67	11,737,226.67	11,737,226.67	11,737,226.67	11,737,226.67	11,737,226.67	

Article 39	4,591,000.00	1,296,000.89	6,184,003.56	6,137,378.14	4,675,506.17	4,432,842.71	4,031,817.65	3,077,420.23	318,651.47	(86.14)	9,347,007.82
Article 40	3,266,700.00	832,113.95	3,328,455.81	3,152,046.59	3,294,018.51	3,263,688.96	3,077,420.23	318,651.47	415,736.78	(362.84)	9,347,007.82
Article 42	427,500.00	82,202.83	328,811.30	412,634.93	459,675.91	415,736.78	318,651.47	415,736.78	415,736.78	(362.84)	9,347,007.82
Article 44	2,384,400.00	634,241.50	2,536,966.00	2,466,554.86	2,390,829.37	2,205,884.49	1,919,204.61	1,919,204.61	1,919,204.61	(86.14)	9,347,007.82
Article 44-524	10,669,600.00	-	2,844,559.17	11,378,239.67	11,168,559.98	10,820,049.09	9,347,007.82	9,041,416.32	9,347,007.82	(86.14)	9,347,007.82



Office of the
DUPLIN COUNTY REGISTER OF DEEDS
Antia Marie Savage, Register of Deeds
Post Office Box 970, 118 Duplin Street, Kenansville, NC 28349
Telephone: (910) 296-2108 Fax: (910) 296-2344
antia.savage@duplinnc.gov
www.duplinnc.com



MONTHLY REPORT FOR DUPLIN COUNTY REGISTER OF DEEDS NOVEMBER 2025

Submitted this 1st day of December, 2025

Register of Deeds

Antia Marie Savage

Recorder and Custodian of County Records

Automation Fund Total:	\$1,589.78
County Receipts Total:	\$12,911.04
DVCF Total:	\$630.00
Escrow Credit Total:	\$550.00
Excise Tax Total:	\$30,168.00
NCCTF Total:	\$105.00
Pension Fund Total:	\$263.63
State Treasurer Amount Total:	\$2,070.80
Vital Records Receipts Total:	\$266.00
Cash Total:	\$3,126.25
Check Total:	\$21,683.00

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DUBLIN COUNTY SOLID WASTE
YEAR END CATEGORY TOTALS
2025-2026

CATEGORY	DESCRIPTION	JULY '25	AUG '25	SEPT '25	OCT '25	NOV '25	DEC '25	JAN '26	FEB '26	MAR '26	APR '26	MAY '26	JUN '26	JULY '25	TOTALS
**	GARBAGE	4299.30	3833.90	3924.84	4135.65	3267.72	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	19461.41
	6	60.48	50.46	49.51	41.96	30.62	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	233.03
19	YARD WASTE	150.17	143.21	162.10	266.88	257.96	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1250.32
	20	120.40	147.02	78.01	150.59	24.44	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	520.46
34	MIXED RECYCLABLES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	36	81.99	87.13	94.34	81.50	67.38	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	412.34
40	MIXED PAPER	11.66	10.10	12.44	8.79	9.24	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	52.23
	42	15.12	20.07	6.40	23.40	5.20	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	70.19
44	CARDBOARD	18.56	11.41	15.11	12.60	10.70	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	68.38
	47	4.62	3.70	4.78	2.82	3.46	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	19.38
48	CANS	1.42	2.56	1.35	1.67	1.73	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	8.73
	109	0.50	0.78	2.90	0.00	0.79	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	4.97
***	STORM GARBAGE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	120	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
119/124	BLOCKS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	YARD WASTE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTALS		4764.22	4580.34	4351.78	4725.86	3679.24	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	22101.44
	TOTAL MSW	4299.30	3833.90	3924.84	4135.65	3267.72	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	19461.41

** GARBAGE Includes - Garbage, Site Garbage, Site Bulky, C&D, Roadside, No Chg MSW, Shingles, Banned Materials

*** STORM GARBAGE Includes - Garbage, C&D, Shingles, Materials From

NOVEMBER 2025

YEAR END CATEGORY TOTALS

PREPARED 12/5/2025

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