



BOARD OF COUNTY COMMISSIONER'S MEETING

Monday, June 21st, 2021

225 Seminary Street

Kenansville, NC 28349

The Duplin County Board of Commissioners met at 6:00 p.m. on Monday, June 21st, 2021 in the Commissioners Room located at 225 Seminary Street, Kenansville, NC.

Present: Commissioners: Jesse Dowe, Dexter Edwards, Elwood Garner and Kennedy Thompson.

Present via Phone: Commissioner Wayne E. Branch.

Also Present: Mr. Davis H. Brinson, County Manager/Clerk to the Board; Mr. Tim Wilson, County Attorney; Ms. Tracy Chestnutt, Finance Officer, and Mrs. Trisha-Ann Hoskins, Administrative Officer.

Call to Order

The meeting was called to order by Chairman Edwards.

Invocation and Pledge of Allegiance

Invocation was given by Commissioner Kennedy Thompson. The Board then led those in attendance in the pledge of allegiance to the flag of the United States of America.

Approval of the Meeting Agenda

Chairman Edwards asked if the members of the Board approved of the proposed meeting agenda and if any member or the County Manager/Clerk to the Board wished to make any changes or additions to the agenda. No changes were requested.

Motion was made by Commissioner Garner, seconded by Commissioner Thompson, carried unanimously to approve the June 21st, 2021 meeting agenda.

Approval of the Minutes – Governing Body

Motion was made by Commissioner Thompson, seconded by Commissioner Dowe, carried unanimously to approve the minutes of the June 7th, 2021 meeting of the Board of Commissioners.

CONSENT AGENDA

Approval of the Consent Agenda

Motion was made by Commissioner Thompson, seconded by Commissioner Dowe, carried unanimously to approve consent agenda, which included the following: Budget Amendment Journal Entry Report; and Tax and Solid Waste Releases - #18492-18515; Re-Appointment of Com. Dexter Edwards, Mr. Roger Davis and Mr. Ricky Kennedy to the Duplin County Airport Commission; Acceptance of Funds and approval of Grant Agreement for FY22 Federal and State Community Transportation Funding (5311 CTP Grants) for both Administrative and Capital on behalf of the Duplin County Public Transportation Department; and Bad Debt & Deceased Write off for Duplin County Health Department .

ITEMS TO BE MADE PART OF MINUTES

Annual Lease for Juniper Community Center between Faison Community Action Club, Inc. and Duplin County; Flood Buyout Property Lease and Maintenance Agreement between Duplin County and Hardy R. Parker, Jr.; Administrative Budget Amendment Journal Entry Report

REGULAR MEETING AGENDA

Public Comments

No Public Comments

End Public Comments

Melissa Kennedy, E-911 Addressing Coordinator, appeared before the Board to conduct a public hearing regarding a request from Louis J. Ellis to name a lane off of Lester Houston Road (SR 1719); Pink Hill, NC; Limestone Township; Kinsey Haynes Lane in accordance with the Duplin County Addressing and Road Naming Ordinance.

Motion was made by Commissioner Garner, seconded by Commissioner Branch, carried unanimously to open a public hearing to receive public comments on the request from Louis J. Ellis to name a lane; Kinsey Haynes Lane.

Motion was made by Commissioner Garner, seconded by Commissioner Branch, carried unanimously to close the public hearing to receive public comments on the request from Louis J. Ellis to name a lane; Kinsey Haynes Lane.

Motion was made by Commissioner Thompson, seconded by Commissioner Dowe, carried unanimously to approve the request from Louis J. Ellis to name a lane off of Lester Houston Road; Pink Hill, NC; Limestone Township; Kinsey Haynes Lane in accordance with the Duplin County Addressing and Road Naming Ordinance.

Melissa Kennedy, E-911 Addressing Coordinator, appeared before the Board to request a public hearing be scheduled in accordance with the Duplin County Addressing and Road Naming Ordinance on July 19th, 2021 to receive public comments regarding a request from Kristin Ovanek to name a lane off of Cabin Lake Road; Pink Hill, NC; Smith Township: Peghorn Lane.

Motion was made by Commissioner Thompson, seconded by Commissioner Dowe, carried unanimously to approve the request to schedule a public hearing on July 19th, 2021 to receive public comments regarding a request from Kristin Ovanek to name a lane off of Cabin Lake Road; Pink Hill, NC; Smith Township: Peghorn Lane in accordance with the Duplin County Addressing and Road Naming Ordinance.

Davis H. Brinson, County Manager/ Clerk to the Board, appeared before the Board to request the Board adopt the Duplin County Fiscal Year (FY) 2021-22 Budget Ordinance. The Fiscal Year 21-22 General Fund Budget of \$61,406,178 is in balance with the Tax rate of \$.715 per \$100 of assessed valuation plus a \$.02 per \$100 assessed valuation to be placed in a capital reserve fund for a total tax rate of \$.735. The enterprise funds and other special funds are also in balance. The appropriation from the Fund Balance of the General Fund is \$2,292,787. The amount we are budgeting from fund balance for FY 21-22 is \$74,967 less than was appropriated in FY 20-21.

Motion was made by Commissioner Garner, seconded by Commissioner Thompson, carried unanimously to adopt the Duplin County Fiscal Year (FY) 2021-22 Budget Ordinance.

Davis H. Brinson, County Manager/ Clerk to the Board, appeared before the Board to request the reappointment of Dr. Shannon Jennings to the James Sprunt Community College Board of Trustees. The chairman and County Manager have received a letter from Mrs. Anita Powers, Chair of the James Sprunt Community College (JSC) Board of Trustees and Dr. Jay Carraway, President of JSCC, requesting that Dr. Shannon Jennings be re-appointed as a member of the JSCC Board of Trustees for another four (4) year term beginning July 1, 2021 and ending June 30, 2025.

Motion was made by Commissioner Thompson, seconded by Commissioner Garner, carried unanimously to reappoint Dr. Shannon Jennings as a member of the James Sprunt Community College Board of Trustees for a four (4) year term beginning July 1st, 2021, and ending June 30th, 2025.

Elizabeth Stalls, County Planner, appeared before the Board to request that the contract be awarded to bidders, Rick Bostic Construction & Demolition Inc. The Hazard Mitigation Grant Program for Hurricane Matthew (HMGP) has acquired the property at 251 Jimmy Tate Williams Road as a Hurricane Matthew buyout. The demolition and clearing services to demolish the structures on the property was properly bid out by the program consultant. Attached is the bid proposal package, distribution list, and tabulation sheet for the bids received. It is recommended by the consultant that the low bidder be selected, Rick Bostic Construction & Demolition, Inc. from Kinston, per their low bid of \$6,200.00. The consultant has worked with Rick Bostic Construction in previous projects and has stated they are qualified to perform the work.

Motion was made by Commissioner Garner, seconded by Commissioner Thompson, carried unanimously to award bid to Rick Bostic Construction & Demolition Inc. for the demolition/clearance of the property at 251 Jimmy Tate Williams Road as part of the Hazard Mitigation Grant Program Hurricane Matthew buyout project.

Elizabeth Stalls, County Planner, appeared before the Board to request that the Board vote to opt in or out of the NC Emergency Management State-Centric Model for Hazard Mitigation Grant Program DR-4393. This matter was first brought to the Board of County Commissioners at the May 3, 2021, meeting; however, due to additional information received since that meeting and upon further consideration by county leadership, it has been requested that the board revisit the matter. A chart outlining the primary differences based on FAQs about county-centric versus state-centric models is attached. Steve McGugan was asked via email to answer the FAQs on behalf of NCEM; however, no response was received as of the agenda deadline. The assumed answers in state-centric column of the chart are provided based on NCEM documentations and conversations with staff. Background on the state-centric model North Carolina Emergency Management (NCEM), Hazard Mitigation (HM) Section has proposed the Hazard Mitigation Grant Program (HMGP) State Centric work plan for DR4393 (Hurricane Florence), DR-4412 (Tropical Storm Michael) and DR44-65 (Hurricane Dorian). A state-centric work plan shifts the program to have the state to serve as the applicant and sub-applicant for all HM grants instead of the county serving as the sub-applicant. Each county participating in a current HMGP program must select to opt-in or opt-out according to the conditions in attachment two. Duplin County will need to decide

whether to opt-in to the state centric work plan or opt-out to continue the program as it has been managed up to this point.

Motion was made by Commissioner Garner, seconded by Commissioner Thompson, carried unanimously to opt-out on the State Centric Election Form and to authorize the County Manager, as the Sub-Applicant Designated Agent, to sign the State Centric Election Form confirming Duplin County's selection.

Motion was made by Commissioner Thompson, seconded by Commissioner Garner, carried unanimously to go into closed session pursuant to N.C.G.S. 143-318.11 (a) (3) Legal Matters; and N.C.G.S. 143-318.11 (a) (4) Economic Development Matters.

Commissioner Thompson recused himself from closed session discussions on legal matters based on a conflict of interest.

Commissioner Garner stepped out of closed session at 6:47 P.M.

Commissioner Garner stepped back into closed session at 6:48 P.M.

Motion was made by Commissioner Garner, seconded by Commissioner Thompson, carried unanimously to go out of closed session and back into open session.

Mr. Gary Rose, Tax Administrator, appeared before the Board to request the final sale of surplus property, Parcel # 09-E294, located on Bay Road; Island Creek Township. A final bid was submitted on April 9, 2021 in the amount of \$500.00 from Talore Saron Denise Stokes and L'nette Sharone Stokes (mother and daughter) for this parcel of land Duplin County obtained through foreclosure on April 9, 2014. This bid is less than the original bid amount of \$2,310.00. The current tax value for this parcel is \$1,200.00. The Board may accept this final bid and authorize the county attorney to prepare a deed for the transfer of the property or they may reject the bid.

Motion was made by Commissioner Dowe, seconded by Commissioner Thompson, carried unanimously to accept the final bid of \$500 for Parcel # 09-E294, located on Bay Road; Island Creek Township and authorize the county attorney to prepare a deed for the transfer of the property to Talore Saron Denise Stokes and L'nette Sharone Stokes (mother and daughter).

Mr. Gary Rose, Tax Administrator, appeared before the Board to request the final sale of surplus property, Parcel # 09-E286, located off East Charity Road; Island Creek Township. A final bid was submitted on April 9, 2021 in the amount of \$1,000.00 from Talore Saron Denise Stokes and L'nette Sharone Stokes (mother and daughter) for this parcel of land Duplin County obtained through foreclosure on August 22, 2013. This bid is less than the original bid amount of \$4,868.00. The current tax value for this parcel is \$7,600.00. The Board may accept this final bid and authorize the county attorney to prepare a deed for the transfer of the property or they may reject the bid.

Motion was made by Commissioner Dowe, seconded by Commissioner Thompson, carried unanimously to accept the final bid of \$1,000 for Parcel # 09-E286, located off East Charity Road; Island Creek Township and authorize the county attorney to prepare a deed for the transfer of the property to Talore Saron Denise Stokes and L'nette Sharone Stokes (mother and daughter).

Mr. Gary Rose, Tax Administrator, appeared before the Board to request the final sale of surplus property, Parcel # 01-E260, located off Wisteria Street in the Town of Warsaw, NC; Warsaw Township. A final bid was submitted on April 9, 2021 in the amount of \$500.00 from Talore Saron Denise Stokes for this parcel of land Duplin County obtained through foreclosure on March 31, 2015. This bid is less than the original bid amount of \$2,066.00. The current tax value for this parcel is \$1,500.00. The Board may accept this final bid and authorize the county attorney to prepare a deed for the transfer of the property or they may reject the bid.

Motion was made by Commissioner Garner, seconded by Commissioner Dowe, carried unanimously to accept the final bid of \$500 for Parcel # 01-E260, located off Wisteria Street in the Town of Warsaw, NC; Warsaw Township and authorize the county attorney to prepare a deed of the transfer of the property to Talore Saron Denise Stokes.

Motion was made by Commissioner Thompson, seconded by Commissioner Dowe, carried unanimously to adjourn the meeting until Tuesday, July 6th at 6:00 P.M. in the Duplin County Administrative Building located at 224 Seminary Street, Kenansville, NC.

Davis H. Brinson
Clerk to the Board

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BUDGET AMENDMENTS JOURNAL ENTRY PROOF

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YEAR-PER JOURNAL EFF-DATE REF 1 REF 2 SRC JNL-DESC ENTITY AMEND										
2021	12	139	06/22/2021		BUA 062121C 1 2					
1	4370	40183		EMERGENCY MEDICAL SERVICES	HOSPITAL INSURANCE		627,155.80	-52,452.26	574,703.54	
	10-43-4330-4370-000-40183						06/22/2021			
2	4370	43520		EMERGENCY MEDICAL SERVICES	REPAIRS & MAINTENANCE EQUIPME		43,000.00	-6,000.00	37,000.00	
	10-43-4330-4370-000-43520						06/22/2021			
3	4370	43250		EMERGENCY MEDICAL SERVICES	POSTAGE		6,500.00	-2,000.00	4,500.00	
	10-43-4330-4370-000-43250						06/22/2021			
4	4370	42980		EMERGENCY MEDICAL SERVICES	PROGRAM SUPPLIES		150,000.00	10,000.00	160,000.00	
	10-43-4330-4370-000-42980						06/22/2021			
	4370	41990		EMERGENCY MEDICAL SERVICES	PROFESSIONAL SERVICES		86,500.00	20,000.00	106,500.00	
	10-43-4330-4370-000-41990						06/22/2021			
6	4370	43510		EMERGENCY MEDICAL SERVICES	REPAIRS BUILDING AND GROUNDS		23,911.20	22,452.26	46,363.46	
	10-43-4330-4370-000-43510						06/22/2021			
7	4370	43210		EMERGENCY MEDICAL SERVICES	TELEPHONE		32,000.00	4,000.00	36,000.00	
	10-43-4330-4370-000-43210						06/22/2021			
8	4370	43530		EMERGENCY MEDICAL SERVICES	REPAIRS VEHICLES		12,069.98	3,000.00	15,069.98	
	10-43-4330-4370-000-43530						06/22/2021			
9	4370	42120		EMERGENCY MEDICAL SERVICES	UNIFORMS		20,000.00	1,000.00	21,000.00	
	10-43-4330-4370-000-42120						06/22/2021			
** JOURNAL TOTAL								0.00		
YEAR-PER JOURNAL EFF-DATE REF 1 REF 2 SRC JNL-DESC ENTITY AMEND										
2021	12	184	06/22/2021		BUA 062121C 1 2					
1	4330	34352		Emergency Management	NC Tier II Noncompetitive Grant		-1,000.00	560.00	-440.00	
	10-43-4330-0000-000-34352						06/22/2021			
2	4330	41990		Emergency Management	PROFESSIONAL SERVICES		34,700.00	-560.00	34,140.00	
	10-43-4330-0000-000-41990						06/22/2021			
** JOURNAL TOTAL								0.00		
YEAR-PER JOURNAL EFF-DATE REF 1 REF 2 SRC JNL-DESC ENTITY AMEND										
2021	12	283	06/22/2021		BUA 062121C 1 2					

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YEAR-PER JOURNAL EFF-DATE REF 1 REF 2 SRC JNL-DESC ENTITY AMEND										
2021	12	283	06/22/2021		BUA 062121C 1 2					
1	4310	39359		Seizure	Sale of Assets-Fed Seized		-5,450.00	-1,570.00	-17,020.00	
	10-43-4310-0000-000-39359						06/22/2021			
2	4319	42984		FEL SEIZED JUSTICE	PROGRAM SUPPLIES JUSTICE		32,116.86	11,570.00	43,686.86	
	10-43-4310-4310-000-42984						06/22/2021			
** JOURNAL TOTAL								0.00		
YEAR-PER JOURNAL EFF-DATE REF 1 REF 2 SRC JNL-DESC ENTITY AMEND										
2021	12	285	06/22/2021		BUA 062121C 1 2					
1	4526	38403		CARES Act Grant	CARES Act		-160,900.00	-18,895.00	-279,795.00	
	64-45-4520-4526-000-38403						06/22/2021			
2	4526	40183		CARES Act Grant	HOSPITAL INSURANCE		25,898.00	18,327.00	44,225.00	
	64-45-4520-4526-000-40183						06/22/2021			
3	4526	43510		CARES Act Grant	REPAIRS BUILDING AND GROUNDS		52.00	163.00	515.00	
	64-45-4520-4526-000-43510						06/22/2021			
4	4526	42600		CARES Act Grant	OFFICE SUPPLIES		307.00	105.00	412.00	
	64-45-4520-4526-000-42600						06/22/2021			
** JOURNAL TOTAL								0.00		
YEAR-PER JOURNAL EFF-DATE REF 1 REF 2 SRC JNL-DESC ENTITY AMEND										
2021	12	286	06/22/2021		BUA 062121C 1 2					
	526	40121		CARES Act Grant	SALARIES		225,000.00	-2,582.00	222,418.00	
	64-45-4520-4526-000-40121						06/22/2021			
2	4526	40182		CARES Act Grant	PETIREMENT		30,000.00	-9,109.00	20,891.00	
	64-45-4520-4526-000-40182						06/22/2021			
3	4526	43530		CARES Act Grant	REPAIRS VEHICLES		20,436.00	-9,236.00	11,200.00	
	64-45-4520-4526-000-43530						06/22/2021			
4	4526	42500		CARES Act Grant	VEHICLE GASOLINE		38,376.00	9,476.00	45,852.00	
	64-45-4520-4526-000-42500						06/22/2021			
5	4526	42600		CARES Act Grant	OFFICE SUPPLIES		307.00	46.00	353.00	
	64-45-4520-4526-000-42600						06/22/2021			

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YEAR-PER JOURNAL	EFF-DATE	REF 1	REF 2	SRC JNL-DESC	ENTITY AMEND				
2021 12	286 06/22/2021			BUA 0621210	1 1				
6 4526	41990	CARES Act Grant		PROFESSIONAL SERVICES			26,689.00	6,832.00	33,521.00
64-45-4520-4526-000-41990						06/22/2021			
7 4526	43820	CARES Act Grant		COMPUTER SUPPORT/TECH ASST			8,340.00	2,350.00	10,690.00
64-45-4520-4526-000-43820						06/22/2021			
8 4526	43210	CARES Act Grant		TELEPHONE			818.00	691.00	1,515.00
64-45-4520-4526-000-43210						06/22/2021			
9 4526	43300	CARES Act Grant		UTILITIES			297.00	273.00	570
64-45-4520-4526-000-43300						06/22/2021			
10 4526	40181	CARES Act Grant		SOCIAL SECURITY			13,900.00	1,253.00	15,153
64-45-4520-4526-000-40181						06/22/2021			
** JOURNAL TOTAL								0.00	
2021 12	287 06/22/2021			BUA 0621210	1 2				
1 4310	40121	SCHOOL RESOURCE OFFICER		SALARIES			511,63.00	-37,500.00	540,263.00
10-43-4310-4310-000-40121						06/22/2021			
2 4310	41990	Sheriff		PROFESSIONAL SERVICES			76,263.00	12,600.00	88,863.00
10-43-4310-0000-000-41990						06/22/2021			
3 4310	43210	Sheriff		TELEPHONE			72,000.00	4,000.00	76,000.00
10-43-4310-0000-000-43210						06/22/2021			
4 4310	43250	Sheriff		POSTAGE			5,000.00	100.00	5,100.00
10-43-4310-0000-000-43250						06/22/2021			
5 4310	43540	Sheriff		SOFTWARE MAINTENANCE			8,000.00	500.00	9,200.00
10-43-4310-0000-000-43540						06/22/2021			
6 4312	40183	Mental Health Transport		HOSPITAL INSURANCE			5,437.00	700.00	6,137.00
10-43-4310-4312-000-40183						06/22/2021			
7 4316	40121	FAISON SUBSTATION		SALARIES			76,016.00	6,500.00	82,516.00
10-43-4310-4316-000-40121						06/22/2021			
8 4316	40181	FAISON SUBSTATION		SOCIAL SECURITY			6,157.00	150.00	6,307.00
10-43-4310-4316-000-40181						06/22/2021			

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YEAR-PER JOURNAL	EFF-DATE	REF 1	REF 2	SRC JNL-DESC	ENTITY AMEND				
2021 12	287 06/22/2021			BUA 0621210	1 1				
9 4316	40182	FAISON SUBSTATION		RETIREMENT			12,170.00	800.00	12,970.00
10-43-4310-4316-000-40182						06/22/2021			
10 4310	40182	SCHOOL RESOURCE OFFICER		RETIREMENT			70,663.00	300.00	70,963.00
10-43-4310-4317-000-40182						06/22/2021			
11 4320	40182	JAIL		RETIREMENT			136,617.00	11,500.00	148,117.00
10-43-4310-4320-000-40182						06/22/2021			
12 4320	43210	JAIL		TELEPHONE			8,050.00	300.00	8,350.00
10-43-4310-4320-000-43210						06/22/2021			
13 4320	43540	JAIL		SOFTWARE MAINTENANCE			3,460.00	50.00	3,518.00
10-43-4310-4320-000-43540						06/22/2021			
** JOURNAL TOTAL								0.00	
2021 12	334 06/22/2021			BUA 0621210	1 2				
1 4100	31010	GENERAL FUND		OTHER FORECLOSURE FEES			-29,112.42	-2,417.00	-31,589.42
10-41-4100-0000-000-31010						06/22/2021			
2 4140	41990	Tax		PROFESSIONAL SERVICES			61,525.19	2,477.00	64,002.19
10-41-4100-4140-000-41990						06/22/2021			
** JOURNAL TOTAL								0.00	
2021 12	385 06/16/2021			BUA 0621210	1 2				
1 5110	40121	HEALTH		SALARIES			281,528.62	-83,504.00	204,024.62
10-50-5100-5110-000-40121						06/16/2021			
2 5110	42980	HEALTH		PROGRAM SUPPLIES			2,243.67	-190.10	2,053.57
10-50-5100-5110-000-42980						06/16/2021			
3 5111	42600	ENVIRONMENTAL HEALTH		GIFTS SUPPLIES			6,020.83	-428.26	5,592.57
10-50-5100-5111-000-42600						06/16/2021			
4 5111	42980	ENVIRONMENTAL HEALTH		PROGRAM SUPPLIES			6,000.00	-60.68	5,939.32
10-50-5100-5111-000-42980						06/16/2021			

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BUDGET AMENDMENTS JOURNAL ENTRY PROOF

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LN	ORG ACCOUNT	OBJECT PROJ	ORG DESCRIPTION	ACCOUNT DESCRIPTION LINE DESCRIPTION	EFF DATE	PREV BUDGET	BUDGET CHANGE	AMENDED BUDGET
YEAR-PER	JOURNAL	EFF-DATE	REF 1	REF 2	SRC JNL-DESC	ENTITY	AMEND	
2021	12	385 06/16/2021			BUA 062121C	1	1	
5	5113	42013	COMMUNICABLE DISEASE	LAB PROCESSING		13,876.00	-850.00	13,026.00
	10-50-5100-5113-000-42013					06/16/2021		
6	5114	42370	IMMUNIZATIONS	INJECTABLES		159,939.16	-317.35	159,621.81
	10-50-5100-5114-000-42370					06/16/2021		
7	5129	42980	COUNTY WELLNESS PROGRAM	PROGRAM SUPPLIES		26,286.90	-5.09	26,281.81
	10-50-5100-5129-000-42980					06/16/2021		
8	5139	43510	PREGNANCY CARE MANAGEMENT	REPAIRS BUILDING AND GROUNDS		12,361.00	-47.06	12,313.94
	10-50-5100-5139-000-43510					06/16/2021		
	5151	42980	PRIMARY CARE	PPOGRAM SUPPLIES		50,567.26	-14.95	50,552.31
	10-50-5100-5151-000-42980					06/16/2021		
10	5165	42600	WIC-CLIENT SERVICES	OFFICE SUPPLIES		21,166.57	-101.73	21,064.84
	10-50-5100-5165-000-42600					06/16/2021		
11	5167	42600	CHILD HEALTH	OFFICE SUPPLIES		2,683.65	-44.66	2,638.99
	10-50-5100-5167-000-42600					06/16/2021		
12	5173	42980	CC4C	PPOGRAM SUPPLIES		356.00	-9.21	346.79
	10-50-5100-5173-000-42980					06/16/2021		
13	5174	42980	Homeland Security Grant	PPOGRAM SUPPLIES		10,355.00	-131.25	10,223.15
	10-50-5100-5174-000-42980					06/16/2021		
14	5113	40121	COMMUNICABLE DISEASE	SALARIES		79,162.00	26,213.00	105,375.00
	10-50-5100-5113-000-40121					06/16/2021		
15	5113	40181	COMMUNICABLE DISEASE	SOCIAL SECURITY		5,944.00	1,916.00	7,860.00
	10-50-5100-5113-000-40181					06/16/2021		
16	5113	40182	COMMUNICABLE DISEASE	RETIREMENT		6,999.00	1,457.00	8,456.00
	10-50-5100-5113-000-40182					06/16/2021		
17	5113	40183	COMMUNICABLE DISEASE	HOSPITAL INSUPANCE		11,970.00	3,414.00	15,384.00
	10-50-5100-5113-000-40183					06/16/2021		
18	5114	40121	IMMUNIZATIONS	SALARIES		87,670.76	23,042.00	110,712.76
	10-50-5100-5114-000-40121					06/16/2021		
19	5114	40181	IMMUNIZATIONS	SOCIAL SECURITY		6,502.78	1,709.00	8,211.78
	10-50-5100-5114-000-40181					06/16/2021		



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BUDGET AMENDMENTS JOURNAL ENTRY PROOF

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LN	ORG ACCOUNT	OBJECT PROJ	ORG DESCRIPTION	ACCOUNT DESCRIPTION LINE DESCRIPTION	EFF DATE	PREV BUDGET	BUDGET CHANGE	AMENDED BUDGET
YEAR-PER	JOURNAL	EFF-DATE	REF 1	REF 2	SRC JNL-DESC	ENTITY	AMEND	
2021	12	385 06/16/2021			BUA 062121C	1	1	
20	5114	40182	IMMUNIZATIONS	RETIREMENT		8,061.15	1,933.00	9,994.15
	10-50-5100-5114-000-40182					06/16/2021		
21	5114	40183	IMMUNIZATIONS	HOSPITAL INSUPANCE		13,511.76	4,412.00	17,923.76
	10-50-5100-5114-000-40183					06/16/2021		
22	5121	40182	CHILD HEALTH COMMUNITY GRANT	RETIREMENT		4,628.80	944.00	5,572.80
	10-50-5100-5121-000-40182					06/16/2021		
23	5129	42013	COUNTY WELLNESS PROGRAM	LAB PROCESSING		52,550.00	10,000.00	62,550.00
	10-50-5100-5129-000-42013					06/16/2021		
24	5151	42013	PRIMARY CARE	LAB PROCESSING		17,425.00	5,000.00	22,425.00
	10-50-5100-5151-000-42013					06/16/2021		
25	5154	40121	COMMUNITY HEALTH PROMOTION	SALARIES		22,067.00	1,398.00	23,465.00
	10-50-5100-5154-000-40121					06/16/2021		
26	5154	40181	COMMUNITY HEALTH PROMOTION	SOCIAL SECURITY		1,694.00	63.00	1,757.00
	10-50-5100-5154-000-40181					06/16/2021		
27	5154	40182	COMMUNITY HEALTH PROMOTION	RETIREMENT		2,152.00	181.00	2,333.00
	10-50-5100-5154-000-40182					06/16/2021		
28	5164	40182	FAMILY PLANNING	RETIREMENT		9,227.00	457.00	9,684.00
	10-50-5100-5164-000-40182					06/16/2021		
29	5164	40183	FAMILY PLANNING	HOSPITAL INSUPANCE		18,534.00	1,365.00	19,899.00
	10-50-5100-5164-000-40183					06/16/2021		
30	5110	42120	HEALTH	UNIFORMS		60.00	9.04	69.04
	10-50-5100-5110-000-42120					06/16/2021		
31	5110	43520	HEALTH	REPAIRS & MAINTENANCE EQUIPME		2,811.33	181.06	2,992.39
	10-50-5100-5110-000-43520					06/16/2021		
32	5111	42500	ENVIRONMENTAL HEALTH	VEHICLE GASOLINE		2,330.21	428.26	2,758.47
	10-50-5100-5111-000-42500					06/16/2021		
33	5111	43530	ENVIRONMENTAL HEALTH	REPAIRS VEHICLES		1,500.00	60.68	1,560.68
	10-50-5100-5111-000-43530					06/16/2021		
34	5113	43910	COMMUNICABLE DISEASE	ADVERTISING		695.00	850.00	1,545.00
	10-50-5100-5113-000-43910					06/16/2021		

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LN	ORG	OBJECT	PROJ	ORG DESCRIPTION	ACCOUNT DESCRIPTION LINE DESCRIPTION	EFF DATE	PREV BUDGET	BUDGET CHANGE	AMENDED BUDGET
YEAR-PER JOURNAL EFF-DATE REF 1 REF 2 SRC JNL-DESC ENTITY AMEND									
2021	12	385	06/16/2021		BUA 062121C 1 1				
35	5114	42600		IMMUNIZATIONS	OFFICE SUPPLIES		2,553.60	17.35	2,570.95
	10-50-5100-5114-000-42600					06/16/2021			
36	5114	43910		IMMUNIZATIONS	MARKETING		9,200.00	300.00	9,500.00
	10-50-5100-5114-000-43910					06/16/2021			
37	5129	42600		COUNTY WELLNESS PROGRAM	OFFICE SUPPLIES		1,247.11	4.31	1,251.42
	10-50-5100-5129-000-42600					06/16/2021			
38	5129	43250		COUNTY WELLNESS PROGRAM	POSTAGE		210.00	.78	210.78
	10-50-5100-5129-000-43250					06/16/2021			
39	5139	43530		PREGNANCY CARE MANAGEMENT	REPAIRS VEHICLES		100.00	47.06	147.06
	10-50-5100-5139-000-43530					06/16/2021			
40	5151	42724		PRIMARY CARE	CREDIT CARD CHARGES		721.00	14.95	735.95
	10-50-5100-5151-000-42724					06/16/2021			
41	5165	43520		WIC-CLIENT SERVICES	REPAIRS & MAINTENANCE EQUIPME		379.67	24.55	404.22
	10-50-5100-5165-000-43520					06/16/2021			
42	5165	43530		WIC-CLIENT SERVICES	REPAIRS VEHICLES		813.45	77.18	890.63
	10-50-5100-5165-000-43530					06/16/2021			
43	5167	43550		CHILD HEALTH	EMR EXPENSE & INCENTIVES		2,241.00	44.66	2,285.66
	10-50-5100-5167-000-43550					06/16/2021			
44	5173	43520		CC4C	REPAIRS & MAINTENANCE EQUIPME		114.12	9.21	123.33
	10-50-5100-5173-000-43520					06/16/2021			
45	5174	42490		Homeland Security Grant	VEHICLE SUPPLIES		350.00	131.85	481.85
	10-50-5100-5174-000-42490					06/16/2021			
** JOURNAL TOTAL								0.00	

YEAR-PER JOURNAL EFF-DATE REF 1 REF 2 SRC JNL-DESC ENTITY AMEND									
2021	12	391	06/22/2021		BUA 062121C 1 2				
1	4130	40183		Finance	HOSPITAL INSURANCE		76,542.00	-6,000.00	70,542.00
	10-41-4100-4130-000-40183					06/22/2021			
2	4130	40181		Finance	SOCIAL SECURITY		25,900.00	-2,900.00	23,000.00
	10-41-4100-4130-000-40181					06/22/2021			

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BUDGET AMENDMENTS JOURNAL ENTRY PROOF

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LN	ORG	OBJECT	PROJ	ORG DESCRIPTION	ACCOUNT DESCRIPTION LINE DESCRIPTION	EFF DATE	PREV BUDGET	BUDGET CHANGE	AMENDED BUDGET
YEAR-PER JOURNAL EFF-DATE REF 1 REF 2 SRC JNL-DESC ENTITY AMEND									
2021	12	391	06/22/2021		BUA 062121C 1 1				
3	4140	40121		Tax	SALARIES		653,385.00	-1,211.00	652,174.00
	10-41-4100-4140-000-40121					06/22/2021			
4	4230	43520		Information Technology	REPAIRS & MAINTENANCE EQUIPME		420,508.93	-16,740.00	403,768.93
	10-41-4100-4230-000-43520					06/22/2021			
5	4260	43300		Public Buildings	UTILITIES		15,869.40	-800.00	15,069.40
	10-41-4100-4260-000-43300					06/22/2021			
6	6130	40121		Parks and Recreation	SALARIES		86,299.00	-350.00	85,949.00
	10-60-6130-0000-000-40121					06/22/2021			
7	4110	41990		Governing Board	PROFESSIONAL SERVICES		181,000.00	6,000.00	187,000.00
	10-41-4100-4110-000-41990					06/22/2021			
8	4110	40183		Governing Board	HOSPITAL INSURANCE		40,953.00	3,651.00	44,604.00
	10-41-4100-4110-000-40183					06/22/2021			
9	4140	43210		Tax	TELEPHONE		4,078.55	460.00	4,538.55
	10-41-4100-4140-000-43210					06/22/2021			
10	4230	40121		Information Technology	SALARIES		289,612.00	15,100.00	304,712.00
	10-41-4100-4230-000-40121					06/22/2021			
11	4230	40182		Information Technology	RETIREMENT		29,531.00	1,640.00	31,171.00
	10-41-4100-4230-000-40182					06/22/2021			
12	4260	43210		Public Buildings	TELEPHONE		6,500.00	800.00	7,300.00
	10-41-4100-4260-000-43210					06/22/2021			
13	6130	42724		Parks and Recreation	CREDIT CARD CHARGES		.00	350.00	350.00
	10-60-6130-0000-000-42724					06/22/2021			
** JOURNAL TOTAL								0.00	

YEAR-PER JOURNAL EFF-DATE REF 1 REF 2 SRC JNL-DESC ENTITY AMEND									
2021	12	393	06/16/2021		BUA 062121C 1 2				
1	7141	32573		Water Generator	Golden Leaf Grant		-235,000.00	-88,625.00	-323,625.00
	46-70-7100-7141-000-32573					06/16/2021			
2	7141	41060		Water Generator	CONSTRUCTION		183,500.00	87,345.00	270,845.00
	46-70-7100-7141-000-41060					06/16/2021			

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LN	ORG ACCOUNT	OBJECT	PROJ	ORG DESCRIPTION	ACCOUNT DESCRIPTION LINE DESCRIPTION	EFF DATE	PRFV BUDGET	BUDGET CHANGE	AMENDED BUDGET
YEAR-PER	JOURNAL	EFF-DATE	REF 1	REF 2	SRC JNL-DESC	ENTITY	AMEND		
2021	12	393 06/16/2021			BUA 062121C	1	2		
	3 7141	49910		Water Generator	CONTINGENCY		18,400.00	1,280.00	19,680.00
	46-70-	100-7141-000-49910					06/16/2021		
** JOURNAL TOTAL								0.00	

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YEAR PER	JNL				ACCOUNT DESC	T	OB	DEBIT	CREDIT
SRC ACCOUNT	EFF DATE	JNL DESC	REF 1	REF 2	REF 3	LINE DESC			
2021 12	139								
BUA 4370-40183						HOSPITAL INSURANCE	5		52,452.26
	06/22/2021	062121C							
BUA 4370-43520						REPAIRS & MAINTENANCE EQUIPME	5		6,000.00
	06/22/2021	062121C							
BUA 4370-43250						POSTAGE	5		2,000.00
	06/22/2021	062121C							
BUA 4370-42980						PROGRAM SUPPLIES	5	10,000.00	
	06/22/2021	062121C							
BUA 4370-41990						PROFESSIONAL SERVICES	5	20,000.00	
	06/22/2021	062121C							
BUA 4370-43510						REPAIRS BUILDING AND GROUNDS	5	22,452.26	
	06/22/2021	062121C							
BUA 4370-43210						TELEPHONE	5	4,000.00	
	06/22/2021	062121C							
BUA 4370-43530						REPAIRS VEHICLES	5	3,000.00	
	06/22/2021	062121C							
BUA 4370-42120						UNIFORMS	5	1,000.00	
	06/22/2021	062121C							
JOURNAL 2021/12/139 TOTAL								0.00	0.00
2021 12	184								
BUA 4330-34352						NC Tier I. Noncompetitive Grant	5	560.00	
	06/22/2021	062121C							
BUA 4330-41990						PROFESSIONAL SERVICES	5		560.00
	06/22/2021	062121C							
JOURNAL 2021/12/184 TOTAL								0.00	0.00
12	283								
4310-38353						Sale of Assets-Fed Seized	5		11,570.00
	06/22/2021	062121C							
BUA 4319-42984						PROGRAM SUPPLIES JUSTICE	5	11,570.00	
	06/22/2021	062121C							
JOURNAL 2021/12/283 TOTAL								0.00	0.00
2021 12	285								
BUA 4526-38403						CARES Act	5		18,895.00
	06/22/2021	062121C							
BUA 4526-40183						HOSPITAL INSURANCE	5	18,327.00	
	06/22/2021	062121C							
BUA 4526-43510						REPAIRS BUILDING AND GROUNDS	5	463.00	
	06/22/2021	062121C							

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YEAR PER JNL	SRC ACCOUNT	EFF DATE	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC LINE DESC	T OB	DEBIT	CREDIT
2021 12 286	BUA 4526-42600	06/22/2021	062121C				OFFICE SUPPLIES	5	105.00	
							JOURNAL 2021/12/285	TOTAL	1.00	1.00
2021 12 286	BUA 4526-40121	06/22/2021	062121C				SALARIES	5		2,582.00
2021 12 286	BUA 4526-40182	06/22/2021	062121C				RETIREMENT	5		9,109.00
2021 12 286	BUA 4526-43530	06/22/2021	062121C				REPAIRS VEHICLES	5		9,236.00
2021 12 286	BUA 4526-42500	06/22/2021	062121C				VEHICLE GASOLINE	5	9,476.00	
2021 12 286	BUA 4526-42600	06/22/2021	062121C				OFFICE SUPPLIES	5	46.00	
2021 12 286	BUA 4526-41990	06/22/2021	062121C				PROFESSIONAL SERVICES	5	6,832.00	
2021 12 286	BUA 4526-43820	06/22/2021	062121C				COMPUTER SUPPORT/TECH ASST	5	2,350.00	
2021 12 286	BUA 4526-43210	06/22/2021	062121C				TELEPHONE	5	697.00	
2021 12 286	BUA 4526-43300	06/22/2021	062121C				UTILITIES	5	273.00	
2021 12 286	BUA 4526-40181	06/22/2021	062121C				SOCIAL SECURITY	5	1,253.00	
							JOURNAL 2021/12/286	TOTAL	1.00	1.00
2021 12 287	BUA 4317-40121	06/22/2021	062121C				SALARIES	5		37,500.00
2021 12 287	BUA 4310-41990	06/22/2021	062121C				PROFESSIONAL SERVICES	5	12,600.00	
2021 12 287	BUA 4310-43210	06/22/2021	062121C				TELEPHONE	5	4,000.00	
2021 12 287	BUA 4310-43250	06/22/2021	062121C				POSTAGE	5	100.00	
2021 12 287	BUA 4310-43540	06/22/2021	062121C				SOFTWARE MAINTENANCE	5	500.00	
2021 12 287	BUA 4312-40183	06/22/2021	062121C				HOSPITAL INSURANCE	5	700.00	
2021 12 287	BUA 4316-40121	06/22/2021	062121C				SALARIES	5	6,500.00	
2021 12 287	BUA 4316-40181	06/22/2021	062121C				SOCIAL SECURITY	5	150.00	
2021 12 287	BUA 4316-40182	06/22/2021	062121C				RETIREMENT	5	800.00	

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YEAR PER JNL	SRC ACCOUNT	EFF DATE	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC LINE DESC	T OB	DEBIT	CREDIT
2021 12 334	BUA 4317-40182	06/22/2021	062121C				RETIREMENT	5	300.00	
2021 12 334	BUA 4320-40182	06/22/2021	062121C				RETIREMENT	5	11,500.00	
2021 12 334	BUA 4320-43210	06/22/2021	062121C				TELEPHONE	5	300.00	
2021 12 334	BUA 4320-43540	06/22/2021	062121C				SOFTWARE MAINTENANCE	5	50.00	
							JOURNAL 2021/12/287	TOTAL	1.00	1.00
2021 12 334	BUA 4100-31010	06/22/2021	062121C				OTHER FORECLOSURE FEES	5		2,477.00
2021 12 334	BUA 4140-41990	06/22/2021	062121C				PROFESSIONAL SERVICES	5	2,477.00	
							JOURNAL 2021/12/334	TOTAL	1.00	1.00
2021 12 385	BUA 5110-40121	06/16/2021	062121C				SALARIES	5		83,504.00
2021 12 385	BUA 5110-42980	06/16/2021	062121C				PROGRAM SUPPLIES	5		190.10
2021 12 385	BUA 5111-42600	06/16/2021	062121C				OFFICE SUPPLIES	5		428.26
2021 12 385	BUA 5111-42980	06/16/2021	062121C				PROGRAM SUPPLIES	5		60.68
2021 12 385	BUA 5113-42013	06/16/2021	062121C				LAB PROCESSING	5		850.00
2021 12 385	BUA 5114-42370	06/16/2021	062121C				INJECTABLES	5		
2021 12 385	BUA 5129-42980	06/16/2021	062121C				PROGRAM SUPPLIES	5		
2021 12 385	BUA 5139-43510	06/16/2021	062121C				REPAIRS BUILDING AND GROUNDS	5		47.06
2021 12 385	BUA 5151-42980	06/16/2021	062121C				PROGRAM SUPPLIES	5		14.95
2021 12 385	BUA 5165-42600	06/16/2021	062121C				OFFICE SUPPLIES	5		101.73
2021 12 385	BUA 5167-42600	06/16/2021	062121C				OFFICE SUPPLIES	5		44.66
2021 12 385	BUA 5173-42980	06/16/2021	062121C				PROGRAM SUPPLIES	5		9.21
2021 12 385	BUA 5174-42980	06/16/2021	062121C				PROGRAM SUPPLIES	5		131.85

NORTH CAROLINA DEPARTMENT OF TRANSPORTATION
PUBLIC TRANSPORTATION DIVISION
APPROVED PROJECT BUDGET

PROJECT: 22-CT-012
SPONSOR: DUPLIN COUNTY
WBS: 36233.35.23.1

DEPARTMENT 4521 - ADMINISTRATION		APPROVED
TITLE - OBJECT	BUDGET	
G121 SALARIES AND WAGES - FULL TIME	138,052.00	
G127 SALARIES AND WAGES - LONGEVITY	4,137.00	
G181 Social Sec. Contrib.	10,877.00	
G182 Retirement Contrib	14,546.00	
G183 Hosp. Ins. Contrib.	29,708.00	
G186 Workers Comp Cont.	2,300.00	
G197 Drug & Alcohol Test	1,600.00	
G211 Janitorial Supplies	1,000.00	
G212 Uniforms	2,000.00	
G261 Office Sup & Mat.	1,000.00	
G291 Computer Supplies	500	
G311 Travel	750	
G312 Travel Subsis.	750	
G321 Telephone Service	3,000.00	
G323 Combined Service Fee	400	
G325 Postage	30	
G331 Electricity	2,000.00	
G334 Water	900	
G357 Rep & Maint-Commun.	100	
G371 Mktng.Paid Adv	6,000.00	
G372 Promotional Items	1,307.00	
G452 Insurance-Vehicles	19,000.00	
G491 Dues and Subscript	1,200.00	
TOTAL ADMINISTRATION	\$ 241,157	

APPENDIX A

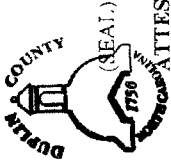
NORTH CAROLINA DEPARTMENT OF TRANSPORTATION
PUBLIC TRANSPORTATION DIVISION
PROJECT NUMBER 22-CT-012
APPROVED BUDGET SUMMARY
EFFECTIVE DATE 7/1/2020

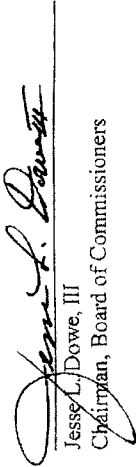
PROJECT SPONSOR	DUPLIN COUNTY								
PROJECT DESCRIPTION	FY22 COMMUNITY TRANSPORTATION PROGRAM								
I TOTAL PROJECT EXPENDITURES									
DEPARTMENT - 4521 ADMINISTRATION -	36233 35 23 1								
PERIOD OF PERFORMANCE JULY 01, 2021 - JUNE 30, 2022									\$241,157
DEPARTMENT - 4523 CAPITAL I - VEHICLE	36233 35 23.3								\$196,950
PERIOD OF PERFORMANCE JULY 01, 2021 - JUNE 30, 2022									\$2,252
DEPARTMENT - 4523 CAPITAL I - VEHICLE	36233 35 23 4								\$134,300
PERIOD OF PERFORMANCE JULY 01, 2021 - JUNE 30, 2022									
DEPARTMENT - 4523 CAPITAL I - VEHICLE	36233 35 23 5								
PERIOD OF PERFORMANCE JULY 01, 2021 - JUNE 30, 2022									
II TOTAL PROJECT FUNDING									
ADMINISTRATION -	36233 35 23 1	TOTAL	FEDERAL	STATE	LOCAL				
AGREEMENT #		100%	80%	5%	15%				
		\$241,157	\$192,925	\$12,057	\$36,175				
CAPITAL I - BUS SUPPORT & EQUIP/FACIL AGREEMENT #	36233.35 23.3	TOTAL	FEDERAL	STATE	LOCAL				
		100%	80%	10%	10%				
		\$196,950	\$157,560	\$19,695	\$19,695				
CAPITAL I - BUS SUPPORT & EQUIP/FACIL AGREEMENT #	36233 35 23 4	TOTAL	FEDERAL	STATE	LOCAL				
		100%	80%	10%	10%				
		\$2,252	\$1,801	\$225	\$226				
CAPITAL I - BUS SUPPORT & EQUIP/FACIL AGREEMENT #	36233 35 23 5	TOTAL	FEDERAL	STATE	LOCAL				
		100%	80%	0%	20%				
		\$134,300	\$107,440	\$0	\$26,860				
TOTAL		\$574,659	\$459,726	\$31,977	\$82,956				

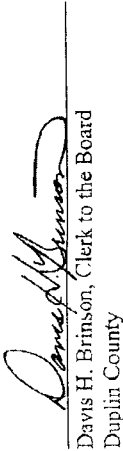
YEAR PER	JNL								
SRC ACCOUNT	EFF DATE	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC LINE DESC	T OB	DEBIT	CREDIT
2021 12 393									
BUA 7141-32573	06/16 2021	062121C				T Golden Leaf Grant	5		88,625.00
BUA 7141-41060	06/16/2021	062121C				T CONSTRUCTION	5	87,345.00	
BUA 7141-49910	06/16/2021	062121C				T CONTINGENCY	5	1,280.00	
	06/16 2021	062121C							
JOURNAL 2021/12/393							TOTAL	.00	00

FUND	YEAR PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
ACCOUNT						
FUND TOTAL					.00	.00

Adopted this the 8th day of September, 2020.




Jesse L. Dowe, III
Chairman, Board of Commissioners


Davis H. Brinson, Clerk to the Board
Duplin County

RESOLUTION
AMENDING CAPITAL PROJECT BUDGET ORDINANCE AND
AWARDING CONSTRUCTION CONTRACT FOR
GOLDEN LEAF PROJECT FY2020-064
DUPLIN COUNTY
SEPTEMBER 8, 2020

WHEREAS, A Capital Project Budget was adopted on January 6, 2020 for grant funding for the Golden LEAF Project FY2020-064 for the installation of generators at well sites, and

WHEREAS, Bids for the construction of Contract No. 1 - Water System Backup Generators were received on June 2, 2020, and due to an insufficient number of bids, the project was re-advertised, and bids were received a second time on June 30, 2020, and

WHEREAS, Contractor M-W Electric, Inc. submitted the low bid in the amount of \$299,200.00, and

WHEREAS, After the receipt of bids, the project expenses exceeded project revenues and Duplin County requested additional funding for the project, and

WHEREAS, Golden LEAF Foundation has agreed to provide \$88,625.00 in additional grant funding for the project, and has provided a Revised Grantee Acknowledgment and Agreement requiring execution, and

WHEREAS, the Engineer entered into Bid Negotiations with the M-W Electric, Inc. and has prepared a Memorandum of Bid Negotiations, which revises the contract amount to \$270,845.00, and

WHEREAS, the Engineer has prepared a Technical Service Agreement for the project requiring execution, and

WHEREAS, the Engineer has prepared a Recommendation of Award supported by a balanced budget for board consideration and approval.

NOW THEREFORE BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF DUPLIN COUNTY:

That the attached budget is hereby amended for the construction of the Golden Leaf Project FY2020-064 and

That Contract No. 1 - Water System Backup Generators be awarded to M-W Electric, Inc. for the low bid amount of \$299,200.00, subject to execution of Memorandum of Bid Negotiations, which deducts \$28,355.00 and revises the contract amount to \$270,845.00, and

That the Chairman is authorized and directed to execute the Technical Services Agreement between Duplin County and McDavid Associates, Inc. on behalf of Duplin County, and

That the Chairman is authorized and directed to execute all documents associated with the award of the contract and Memorandum of Bid Negotiations on behalf of Duplin County, and

That the Chairman is authorized and directed to execute the Revised Grantee Acknowledgment and Agreement, on behalf of Duplin County.

GOLDEN LEAF PROJECT FY2020-064
DUPLIN COUNTY
SEPTEMBER 8, 2020

	APPROVED BUDGET AS OF JANUARY 6, 2020	CHANGES	BUDGET AFTER THIS AMENDMENT SEPT 8, 2020
REVENUES			
Golden LEAF Foundation (GLF) Grant	\$ 235,000.00	\$	\$ 235,000.00
Additional GLF Funding	\$ 0.00	\$ 88,625.00	\$ 88,625.00
Duplin County Local Funding	\$ 0.00	\$	\$ 0.00
Sales Tax Refund	\$ 0.00	\$	\$ 0.00
Contribution by Others	\$ 0.00	\$	\$ 0.00
TOTAL REVENUES	\$ 235,000.00	\$ 88,625.00	\$ 323,625.00
EXPENSES			
Construction	\$ 183,500.00	\$ 87,345.00	\$ 270,845.00
Engineering	\$ 18,400.00	\$	\$ 18,400.00
Construction Administration/Observation	\$ 11,000.00	\$	\$ 11,000.00
Reimbursable Expenses	\$ 3,700.00	\$	\$ 3,700.00
Contingency	\$ 18,400.00	\$ 1,280.00	\$ 19,680.00
TOTAL EXPENSES	\$ 235,000.00	\$ 88,625.00	\$ 323,625.00

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YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2021	12	37	BUA	06/02/2021	06/02/2021	062121	chelsey.lanier	1	N	Hist	2021	
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION ACCOUNT DESCRIPTION			DEBIT	CREDIT	OB
1	4317	42500					T					6,500.00
2	4317	40182					T			6,000.00		
3	4316	40182					T			500.00		
4	7400	42100					T				1,000.00	
5	7400	43210					T			1,000.00		
6	7400	42100					T				460.00	
7	7405	40121					T			460.00		
** JOURNAL TOTAL										0.00	0.00	

YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2021	12	102	BUA	06/04/2021	06/04/2021	062121	chelsey.lanier	1	N	Hist	2021	
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION ACCOUNT DESCRIPTION			DEBIT	CREDIT	OB
1	4180	42600					T					620.00
2	4180	43110					T					919.01
3	4180	46970					T			50.00		
4	4180	46980					T			570.00		
5	4180	41890					T			297.56		
6	4180	49810					T			621.45		
** JOURNAL TOTAL										0.00	0.00	

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YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2021	12	117	BUA	06/04/2021	06/04/2021	062121	chelsey.lanier	1	N	Hist	2021	
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION ACCOUNT DESCRIPTION	DEBIT	CREDIT	OB		
1	5600	43290					T SENIOR GAMES	113.00		113.00		
2	5600	43210					T TELEPHONE					
3	7100	43510					T REPAIRS BUILDING AND GROUNDS			1,500.00		
4	7100	43530					T REPAIRS VEHICLES	1,500.00				
** JOURNAL TOTAL								0.00		0.00		

YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2021	12	136	BUA	06/07/2021	06/07/2021	062121	chelsey.lanier	1	N	Hist	2021	
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION ACCOUNT DESCRIPTION	DEBIT	CREDIT	OB		
1	7400	42100					T HOUSEKEEPING			48.00		
2	7405	40182					T RETIREMENT	48.00				
3	7400	42100					T HOUSEKEEPING			50.00		
4	7405	40183					T HOSPITAL INSUPANCE	50.00				
** JOURNAL TOTAL								0.00		0.00		

YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2021	12	155	BUA	06/07/2021	06/07/2021	062121	chelsey.lanier	1	N	Hist	2021	
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION ACCOUNT DESCRIPTION	DEBIT	CREDIT	OB		
1	4314	43520					T REPAIRS & MAINTENANCE EQUIPME			440.00		
2	4314	43170					T ROLLOVER LINES(1825 & 1904)	200.00				
3	4314	43180					T ALARM LINE	200.00				

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YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2021	12	155	BUA	06/07/2021	06/07/2021	062121	chelsey.lanier	1	N	Hist	2021	
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION ACCOUNT DESCRIPTION	DEBIT	CREDIT	OB		
4	4314	43240					T NONELIGIBLE 911 TELEPHONE COST	40.00				
** JOURNAL TOTAL								0.00		0.00		

YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2021	12	171	BUA	06/08/2021	06/08/2021	062121	chelsey.lanier	1	N	Hist	2021	
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION ACCOUNT DESCRIPTION	DEBIT	CREDIT	OB		
1	4314	43520					T REPAIRS & MAINTENANCE EQUIPME			1,100.00		
2	4314	42600					T OFFICE SUPPLIES	1,100.00				
3	4330	42500					T VEHICLE GASOLINE			700.00		
4	4330	43530					T REPAIRS VEHICLES	100.00				
5	4330	44910					T DUES AND SUBSCRIPTIONS	300.00				
6	4340	42600					T OFFICE SUPPLIES	200.00				
7	4340	43530					T REPAIRS VEHICLES	100.00				
8	6144	40121					T SALARIES			450.00		
9	6144	40182					T RETIREMENT	450.00				
** JOURNAL TOTAL								0.00		0.00		

YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2021	12	194	BUA	06/08/2021	06/08/2021	062121	chelsey.lanier	1	N	Hist	2021	
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION ACCOUNT DESCRIPTION	DEBIT	CREDIT	OB		
1	6110	45600					T BOOKS			150.00		

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YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2021	12	194	BUA	06/08/2021	06/08/2021	062121	chelsey lanier	1	N	Hist	2021	
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION			DEBIT	CREDIT	OB
2	6110	43250					T			150.00		
3	6110	42980					T	POSTAGE				
4	6110	44910					T	PROGRAM SUPPLIES				200.00
								DUES AND SUBSCRIPTIONS		200.00		
** JOURNAL TOTAL										0.00		0.00

YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2021	12	195	BUA	06/08/2021	06/08/2021	062121	chelseylanier	1	N	Hist	2021	
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION ACCOUNT DESCRIPTION			DEBIT	CREDIT	DB
1	4130	43250					T					1,000.00
2	4330	40183					T	POSTAGE				280.00
3	6130	40183					T	HOSPITAL INSURANCE				300.00
4	4160	42100					T	HOSPITAL INSURANCE				2,000.00
5	4160	43300					T	HOUSEKEEPING				3,000.00
6	4160	43510					T	UTILITIES				3,223.00
7	4130	42600					T	REPAIRS BUILDING AND GROUNDS	500.00			
8	4110	40183					T	OFFICE SUPPLIES		1,000.00		
9	4110	41990					T	HOSPITAL INSURANCE		1,000.00		
10	4110	43110					T	PROFESSIONAL SERVICES		500.00		
11	4110	44910					T	TRAVEL		123.00		
12	4330	43210					T	DUES AND SUBSCRIPTIONS		280.00		
13	6130	42600					1	TELEPHONE		300.00		
								OFFICE SUPPLIES				

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YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2021	12		195 BUA	06/08/2021	06/08/2021	062121	chelsey.lanier	1	N	Hist	2021	
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION	ACCOUNT DESCRIPTION	DEBIT	CREDIT	OB	
14	4160	42200					T	FOOD	100.00			
** JOURNAL TOTAL									0.00	0.00		

YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2021	12	205	BUA	06/09/2021	06/09/2021	062121	chelsey.lanier	1	N	Hist	2021	
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION			DEBIT	CREDIT	CB
							ACCOUNT DESCRIPTION					
1	5114	42200					T					8,945.00
2	5114	42380					T	FOOD		1,820.00		
3	5113	42980					T	PROGRAM SUPPLIES		7,125.00		
4	4314	43520					T	PROGRAM SUPPLIES				195.63
5	4214	40182					T	REPAIRS & MAINTENANCE EQUIPME		195.63		
6	4324	43111					T	RETIREMENT				1,548.00
7	4324	43231					T	TRAINING		1,548.00		
								CALL BACK LINES (2185 & 2186)				
** JOURNAL TOTAL										0.00		0.00

YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2021	12	209	BUA	06/09/2021	06/09/2021	062121	chelsey.lanier	1	N	Hist	2021	
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION	ACCOUNT DESCRIPTION	DEBIT	CREDIT	OB	
1	4370	40182					T	RETIREMENT		1,750.00		
2	4210	44500					T	INSURANCE AND BONDS	150.00			
3	4250	40182					T	HOSPITAL INSURANCE	700.00			

YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2021	12	209	BUA	06/09/2021	06/09/2021	062121	chelsey.lanier	1	N	Hist	2021	
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION ACCOUNT DESCRIPTION		DEBIT	CREDIT OB		
4	4949	43510					I	REPAIRS BUILDING AND GROUNDS			200.00	
5	4370	43510					T	REPAIRS BUILDING AND GROUNDS	1,000.00			
6	4370	43110					I	TRAVEL	650.00			
7	4370	42600					T	OFFICE SUPPLIES	100.00			
8	4210	43210					I	TELEPHONE	150.00			
9	4350	42600					T	OFFICE SUPPLIES	100.00			
0	4949	43520					I	REPAIRS & MAINTFNANCE EQUIPME	200.00			
1	4350	42500					T	VEHICLE GASOLINE	600.00			
** JOURNAL TOTAL									0.00		0.00	

YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2021	12	212	BUA	06/09/2021	06/09/2021	062121	chelsey.lanier	1	N	Hist	2021	
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION ACCOUNT DESCRIPTION		DEBIT	CREDIT OB		
1	4140	43250					T	POSTAGE			8,318.32	
2	4140	43910					T	ADVERTISING	8,000.00			
3	4140	43540					T	SOFTWARE MAINTENANCE	152.00			
4	4140	43520					T	REPAIRS & MAINTENANCE EQUIPME	73.66			
5	4140	43510					T	REPAIRS BUILDING AND GROUNDS	49.34			
6	4140	43210					T	TELEPHONE	43.32			
** JOURNAL TOTAL									0.00		0.00	

YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2021	12	225	BUA	06/09/2021	06/09/2021	062121	chelsey.lanier	1	N	Hist	2021	
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION ACCOUNT DESCRIPTION		DEBIT	CREDIT OB		
1	4180	43110					I	TRAVEL			1,050.00	
2	4180	41990					T	PROFESSIONAL SERVICES			175.00	
3	4180	46980					T	DOMESTIC VIOLENCE PROG	1,050.00			
4	4180	46970					T	CHILDRENS TRUST FUND	175.00			
** JOURNAL TOTAL									0.00		0.00	

YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2021	12	242	BUA	06/09/2021	06/09/2021	062121	chelsey.lanier	1	N	Hist	2021	
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION ACCOUNT DESCRIPTION		DEBIT	CREDIT OB		
1	4180	40183					T	HOSPITAL INSURANCE			5,400.00	
2	4180	41890					I	SUPPLEMENTAL RETIREMENT PDGS	400.00			
3	4180	49810					T	TRANSFER TO AE&F FUND	5,000.00			
** JOURNAL TOTAL									0.00		0.00	

YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2021	12	273	BUA	06/10/2021	06/10/2021	062121	chelsey.lanier	1	N	Hist	2021	
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION ACCOUNT DESCRIPTION		DEBIT	CREDIT OB		
1	4350	41990					T	PROFESSIONAL SERVICES			600.00	
2	4350	42724					T	CREDIT CARD CHARGES	600.00			
** JOURNAL TOTAL									0.00		0.00	



YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2021	12	358	BUA	06/15/2021	06/15/2021	062121	chelsey.lanier	1	N	Hist	2021	
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION ACCOUNT DESCRIPTION		DEBIT	CREDIT OB		
1	4140	43110					T				3,400.00	
2	4140	43250					T	TRAVEL			4,000.00	
3	4140	42600					T	POSTAGE			900.00	
4	4140	41990					T	OFFICE SUPPLIES	8,112.77			
5	4140	43210					T	PROFESSIONAL SERVICES	35.23			
6	4140	43540					T	TELEPHONE	152.00			
								SOFTWARE MAINTENANCE				
** JOURNAL TOTAL									0.00		0.00	

YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2021	12	368	BUA	06/15/2021	06/15/2021	062121	chelsey.lanier	1	N	Hist	2021	
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION ACCOUNT DESCRIPTION		DEBIT	CREDIT OB		
1	5820	40183					T				1,307.46	
2	5820	42600					T	HOSPITAL INSURANCE	600.00			
3	5820	43210					T	OFFICE SUPPLIES	700.00			
4	5820	43510					T	TELEPHONE	7.46			
5	4910	42600					T	REPAIRS BUILDING AND GROUNDS			56.79	
6	4910	43250					T	OFFICE SUPPLIES			200.00	
7	4910	43510					T	POSTAGE			313.21	
8	4910	40182					T	REPAIRS BUILDING AND GROUNDS	570.00			
9	4170	41990					T	RETIREMENT			1,215.00	
10	4170	42600					T	PROFESSIONAL SERVICES	100.00			
								OFFICE SUPPLIES				



YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2021	12	372	BUA	06/16/2021	06/16/2021	062121	chelsey.lanier	1	N	Hist	2021	
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION ACCOUNT DESCRIPTION		DEBIT	CREDIT OB		
11	4170	43110					T		100.00			
12	4170	43210					T	TRAVEL	900.00			
13	4170	43510					T	TELEPHONE	115.00			
14	4170	40183					T	REPAIRS BUILDING AND GROUNDS			2,000.00	
15	4170	43991					T	HOSPITAL INSURANCE	2,000.00			
								OTHER ELECTIONS COST				
** JOURNAL TOTAL									0.00		0.00	

YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2021	12	372	BUA	06/16/2021	06/16/2021	062121	chelsey.lanier	1	N	Hist	2021	
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION ACCOUNT DESCRIPTION		DEBIT	CREDIT OB		
1	5951	42500					T				1.73	
2	5951	43200					T	VEHICLE GASOLINE	1.73			
3	7100	43990					T	COMMUNICATIONS			200.00	
4	7100	43110					T	PERMITS			500.00	
5	7100	43210					T	TRAVEL	700.00			
6	4380	44910					T	TELEPHONE			1,786.97	
7	4380	42500					T	DUES AND SUBSCRIPTIONS	1,786.97			
8	4314	40183					T	VEHICLE GASOLINE			7,731.72	
9	4314	40182					T	HOSPITAL INSURANCE	7,731.72			
10	4920	45000					T	RETIREMENT			530.00	
11	4920	42600					T	GRANT/CLIENTS	500.00			
								OFFICE SUPPLIES				



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YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2021	12	372	BUA	06/16/2021	06/16/2021	062121	chelsey.lanier	1	N	Hist	2021	
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION ACCOUNT DESCRIPTION			DEBIT	CREDIT	OB
12	4920	44910					I			30.00		
13	4230	43520					T				1,000.00	
14	4230	43540					T			1,000.00		
15	6140	43510					T				32.00	
16	6140	43540					T			32.00		
17	4250	43510					T				179.00	
18	4250	42500					T			179.00		
** JOURNAL TOTAL										0.00	0.00	
YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2021	12	377	BUA	06/16/2021	06/16/2021	062121	chelsey.lanier	1	N	Hist	2021	
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION ACCOUNT DESCRIPTION			DEBIT	CREDIT	OB
1	4170	42603					I				5,998.00	
2	4170	45110					T			5,998.00		
** JOURNAL TOTAL										0.00	0.00	
** GRAND TOTAL										0.00	0.00	

23 Journals printed

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BUDGET AMENDMENTS JOURNAL ENTRY PROOF

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LN	ORG ACCOUNT	OBJECT	PROJ	ORG DESCRIPTION	ACCOUNT DESCRIPTION LINE DESCRIPTION	EFF DATE	PPEV BUDGET	BUDGET CHANGE	AMENDED BUDGET	ERR
YEAR-PER	JOURNAL	EFF-DATE	REF 1	REF 2	SRC JNL-DESC	ENTITY	AMEND			
2021	12	407 06/22/2021			BUA 062121C2	1	1			
1	5110	40121		HEALTH	SALARIES		287,528.62	-16,730.00	270,798.62	
	10-50-5100-5110-000-40121						06/22/2021			
2	5111	42980		ENVIRONMENTAL HEALTH	PROGRAM SUPPLIES		6,000.00	-82.42	5,917.58	
	10-50-5100-5111-000-42980						06/22/2021			
3	5111	43110		ENVIRONMENTAL HEALTH	TRAVEL		200.00	-89.32	110.68	
	10-50-5100-5111-000-43110						06/22/2021			
4	5163	42980		MATEPNAL HEALTH	PROGRAM SUPPLIES		17,001.23	-100.00	16,901.23	
	10-50-5100-5163-000-42980						06/22/2021			
5	5165	42600		WIC-CLIENT SERVICES	OFFICE SUPPLIES		21,166.57	-400.00	20,766.57	
	10-50-5100-5165-000-42600						06/22/2021			
6	5167	43520		CHILD HEALTH	REPAIRS & MAINTENANCE EQUIPME		928.00	-60.68	867.32	
	10-50-5100-5167-000-43520						06/22/2021			
7	5173	43110		CAC	TRAVEL		327.00	-100.00	227.00	
	10-50-5100-5173-000-43110						06/22/2021			
8	5110	41990		HEALTH	PROFESSIONAL SERVICES		5,480.00	100.00	5,580.00	
	10-50-5100-5110-000-41990						06/22/2021			
9	5110	42120		HEALTH	UNIFORMS		60.00	30.00	90.00	
	10-50-5100-5110-000-42120						06/22/2021			
10	5110	43210		HEALTH	TELEPHONE		15,400.00	1,000.00	16,400.00	
	10-50-5100-5110-000-43210						06/22/2021			
11	5111	42500		ENVIRONMENTAL HEALTH	VEHICLE GASOLINE		2,330.21	171.74	2,501.95	
	10-50-5100-5111-000-42500						06/22/2021			
12	5113	43540		COMMUNICABLE DISEASE	SOFTWARE MAINTENANCE		1,421.00	100.00	1,521.00	
	10-50-5100-5113-000-43540						06/22/2021			
13	5114	42600		IMMUNIZATIONS	OFFICE SUPPLIES		2,553.60	100.00	2,653.60	
	10-50-5100-5114-000-42600						06/22/2021			
14	5129	42013		COUNTY WELLNESS PROGRAM	LAB PROCESSING		62,550.00	10,000.00	62,550.00	
	10-50-5100-5129-000-42013						06/22/2021			
15	5129	42600		COUNTY WELLNESS PROGRAM	OFFICE SUPPLIES		1,247.11	50.00	1,297.11	
	10-50-5100-5129-000-42600						06/22/2021			

06/16/2021 15:59 chelsey.lanier |Duplin County, NC |BUDGET AMENDMENTS JOURNAL ENTRY PROOF

LN	ORG	OBJECT	PROJ	ORG DESCRIPTION	ACCOUNT DESCRIPTION LINE DESCRIPTION	EFF DATE	PREV BUDGET	BUDGET CHANGE	AMENDED BUDGET
YEAR-PER	JOURNAL	EFF-DATE	REF 1	REF 2	SRC JNL-DESC	ENTITY	AMEND		
2021	12	407 06/22/2021			BUA 062121C2	1	1		
16	5129	43250		COUNTY WELLNESS PROGRAM	POSTAGE		210.00	50.00	260.00
	10-50-5100-5129-000-43250						06/22/2021		
17	5129	43540		COUNTY WELLNESS PROGRAM	SOFTWARE MAINTENANCE		1,478.00	100.00	1,578.00
	10-50-5100-5129-000-43540						06/22/2021		
18	5151	42013		PRIMARY CARE	LAB PROCESSING		17,425.00	5,000.00	22,425.00
	10-50-5100-5151-000-42013						06/22/2021		
19	5151	43540		PRIMARY CARE	SOFTWARE MAINTENANCE		4,154.00	200.00	4,354.00
	10-50-5100-5151-000-43540						06/22/2021		
20	5163	43540		MATERNAL HEALTH	SOFTWARE MAINTENANCE		1,162.00	100.00	1,262.00
	10-50-5100-5163-000-43540						06/22/2021		
21	5165	43210		WIC-CLIENT SERVICES	TELEPHONE		4,200.00	300.00	4,500.00
	10-50-5100-5165-000-43210						06/22/2021		
22	5165	43540		WIC-CLIENT SERVICES	SOFTWARE MAINTENANCE		1,736.00	100.00	1,836.00
	10-50-5100-5165-000-43540						06/22/2021		
23	5167	43550		CHILD HEALTH	EMR EXPENSE & INCENTIVES		2,241.00	60.68	2,301.68
	10-50-5100-5167-000-43550						06/22/2021		
24	5173	43540		CC4C	SOFTWARE MAINTENANCE		335.00	100.00	435.00
	10-50-5100-5173-000-43540						06/22/2021		
** JOURNAL TOTAL								0.00	

06/16/2021 15:59 chelsey.lanier |Duplin County, NC |BUDGET AMENDMENT JOURNAL ENTRY PROOF

CLERK: chelsey.lanier

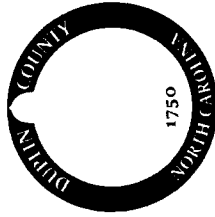
YEAR PER	JNL					ACCOUNT DESC	T OB	DEBIT	CREDIT
SRC ACCOUNT	EFF DATE	JNL DESC	REF 1	REF 2	REF 3	LINE DESC			
2021 12	407								
BUA 5110-40121	06/22/2021	062121C2				T SALARIES	5		16,730.00
BUA 5111-42980	06/22/2021	062121C2				T PROGRAM SUPPLIES	5		82.42
BUA 5111-43110	06/22/2021	062121C2				T TRAVEL	5		89.32
BUA 5163-42980	06/22/2021	062121C2				T PROGRAM SUPPLIES	5		100.00
BUA 5165-42600	06/22/2021	062121C2				T OFFICE SUPPLIES	5		400.00
BUA 5167-43520	06/22/2021	062121C2				T REPAIRS & MAINTENANCE EQUIPME	5		60.68
BUA 5173-43110	06/22/2021	062121C2				T TRAVEL	5		100.00
BUA 5110-41990	06/22/2021	062121C2				T PROFESSIONAL SERVICES	5	100.00	
BUA 5110-42120	06/22/2021	062121C2				T UNIFORMS	5	30.00	
BUA 5110-43210	06/22/2021	062121C2				T TELEPHONE	5	1,000.00	
BUA 5111-42500	06/22/2021	062121C2				T VEHICLE GASOLINE	5	171.74	
BUA 5113-43540	06/22/2021	062121C2				T SOFTWARE MAINTENANCE	5	100.00	
BUA 5114-42600	06/22/2021	062121C2				T OFFICE SUPPLIES	5	100.00	
BUA 5129-42013	06/22/2021	062121C2				T LAB PROCESSING	5	10,000.00	
BUA 5129-42600	06/22/2021	062121C2				T OFFICE SUPPLIES	5	50.00	
BUA 5129-43250	06/22/2021	062121C2				T POSTAGE	5	50.00	
BUA 5129-43540	06/22/2021	062121C2				T SOFTWARE MAINTENANCE	5	100.00	
BUA 5151-42013	06/22/2021	062121C2				T LAB PROCESSING	5	5,000.00	
BUA 5151-43540	06/22/2021	062121C2				T SOFTWARE MAINTENANCE	5	200.00	
BUA 5163-43540	06/22/2021	062121C2				T SOFTWARE MAINTENANCE	5	100.00	
BUA 5165-43210	06/22/2021	062121C2				T TELEPHONE	5	300.00	
BUA 5165-43540	06/22/2021	062121C2				T SOFTWARE MAINTENANCE	5	100.00	
BUA 5167-43550	06/22/2021	062121C2				T EMR EXPENSE & INCENTIVES	5	60.68	
BUA 5173-43540	06/22/2021	062121C2				T SOFTWARE MAINTENANCE	5	100.00	

YEAR PER	JNL					ACCOUNT DESC	T OB	DEBIT	CREDIT
SRC ACCOUNT	EFF DATE	JNL DESC	REF 1	REF 2	REF 3	LINE DESC			
	06/22/2021	062121C2				JOURNAL 2021/12/407	TOTAL	.00	.00

FUND	YEAR PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
ACCOUNT						
				FUND TOTAL	.00	.00

Davis H. Brinson
County Manager/Clerk to the Board

George H. Futrelle
Assistant County Manager



Board of County Commissioners
Elwood Garner – District 1
Dexter B. Edwards, Chair – District 2
Kennedy Thompson, Vice Chair – District 3
Jesse L. Dowe, III. – District 4
Wayne E. Branch – District 5

224 Seminary Street; Post Office Box 910
Kenansville, North Carolina 28349
Office: (910) 296-2100 Fax: (910) 296-2107

June 21, 2021

Ms. Edith Garrett
125 John B. Hall Apt. 124
Kenansville, NC 28349

Dear Ms. Garrett:

Happy Birthday! We consider it a special privilege to honor you on such an important day, your 102nd birthday

We feel sure that you have enriched the lives of many persons over the years with your wisdom, strength and guidance. We do appreciate the contributions that you have made to help make our county a better place to live.

It is our sincere desire that God will continue to bless you, and that you will have the power to press forward and have many more birthdays.

Sincerely,

Sincerely,


Dexter Edwards, Chairperson
Duplin County Board of Commissioners

DUPLIN COUNTY
TAX AND SOLID WASTE REQUEST
RELEASE DATE JUNE 21, 2021

[illegible]



STATE OF NORTH CAROLINA
DEPARTMENT OF TRANSPORTATION

ROY COOPER
GOVERNOR

J. ERIC BOYETTE
SECRETARY

March 3, 2021

Mr Jesse Dowe, Chairperson
Duplin County Board of Commissioners
224 Seminary Street
Kenansville, North Carolina 28349

RE: FY22 Community Transportation Program (Section 5311)
Project No 22-CT-012
WBS Element No. 36233.35.23.1 (Admin)
36233.35.23.3 (Capital I)
36233.35.23.4 (Capital II)
36233.35.23.5 (Capital I)
Period of Performance 7/1/2021 – 6/30/2022

Dear Mr Dowe

On February 4, 2021 and April 8, 2021, the Board of Transportation approved your organization's request for an FY22 Community Transportation Grant in the amount of \$574,659. The agreement to be executed between Duplin County and NCDOT is enclosed. The individual authorized to enter into this agreement for the financial assistance on behalf of your agency will sign the agreement. Please provide a copy of the agreement to all parties that will be involved in the administration of the grant, and request that the agreement be reviewed carefully. Instructions for completion of the grant agreement process are enclosed

Please refer to Section 6b of the grant agreement that requires sub-recipients to submit monthly or quarterly requests for reimbursement

If you have any question related to the grant agreement, please contact Myra Freeman, Financial Manager at 919-707-4672 or your assigned Accounting Specialist. In any correspondence, please reference your assigned project number, WBS element, Agreement number and period of performance referenced on this letter

Sincerely,

Ryan Brumfield
Director

RB\mf
Attachments

Mailing Address
NC DEPARTMENT OF TRANSPORTATION
INTEGRATED MOBILITY DIVISION
1550 MAIL SERVICE CENTER
RALEIGH, NC 27699-1550

Location
1 SOUTH WILMINGTON STREET
RALEIGH, NC 27601

Telephone 919-707-2600
Fax 919-733-1391
Customer Service 1-877-568-4968
Website www.ncdot.gov

INSTRUCTIONS FOR EXECUTING GRANT AGREEMENTS
PUBLIC BODY GRANTEEES

Included in this correspondence is an electronic file in a PDF format of the grant agreement(s) to be executed between the local grant recipient and the North Carolina Department of Transportation.

1. The person officially authorized by resolution of the governing body to accept the department's offer of financial assistance should electronically sign each agreement where indicated. The signature must be witnessed. Stamped signatures are not acceptable.
2. Enter your agency's **Federal Tax ID Number** and **Fiscal Year-End** on the signature page. Complete the section on the table for **Contract Administrators: For the Contractor: "If Delivered by US Postal Service" and "If Delivered by Any Other Means"**.
3. **Do not date the agreements.** This will be done upon execution by the department.
4. **Return 1 copy within thirty (30) days** via DocuSign.

A fully executed agreement will be returned to you via email and will be available for review in EBS upon the approval of your Agreement.

In the event the contract cannot be returned within thirty (30) days, please call me immediately at (919) 707-4672.

Please note that the department cannot reimburse the grant recipient for any eligible project expenses until the agreements are fully executed.

000026

THIS AGREEMENT made this the _____ day of _____, 20____, (hereinafter referred to as AGREEMENT) by and between the NORTH CAROLINA DEPARTMENT OF TRANSPORTATION (hereinafter referred to as "Department", an agency of the State of North Carolina) and **DUPLIN COUNTY**, (acting in its capacity as the grant recipient hereinafter referred to as the "Subrecipient" and together with Department as "Parties").

1. Purpose of Agreement

The purpose of this Agreement is to provide for the undertaking of nonurbanized and small urban public transportation services as described in the project application (hereinafter referred to as "Project") and to state the terms and conditions as to the manner in which the Project will be undertaken and completed. This Agreement contains the entire agreement between the parties and there are no understandings or agreements, verbal or otherwise, regarding this Agreement except as expressly set forth herein. This Agreement is solely for the benefit of the identified parties to the Agreement and is not intended to give any rights, claims, or benefits to third parties or to the public at large.

2. Availability of Funds

All terms and conditions of this Agreement are dependent upon, and, subject to the allocation of funds for the purpose set forth in the Agreement and the Agreement shall automatically terminate if funds cease to be available.

3. Period of Performance

This Agreement shall commence upon the date of execution with a period of performance for all expenditures that extends from **July 1, 2021 to June 30, 2022**. Any requests to change the Period of Performance must be made in accordance with the policies and procedures established by the Department or FTA. The Subrecipient shall commence, carry on, and complete the approved Project in a sound, economical, and efficient manner.

4. Project Implementation

- a. Scope of Project. **Duplin County Transportation will use funds for administrative costs related to rural community transportation services. Capital funds will be used to purchase (3) Raised roof vans with lifts, lettering and logos (2) Raised roof expansion vans with lifts and (4) Desktop Scanner.**
- b. The Subrecipient shall undertake and complete the project in accordance with the procedures, terms, and conditions herein and as included in the related grant application for financial assistance, the terms of which are incorporated by reference.

NORTH CAROLINA DEPARTMENT OF TRANSPORTATION

and

DUPLIN COUNTY

PUBLIC TRANSPORTATION GRANT AGREEMENT FOR

COMMUNITY TRANSPORTATION RURAL FORMULA GRANT
PROGRAM

Federal Award Identification

Agreement Number:
NCDOT Project Number: 22-CT-012
Approved Indirect Cost Rate: N/A
FAIN Number(s):
CFDA Number: 20.509
DUNS Number: 095124798
Total Amount of Award: \$574,659

Federal Funded Programs:

- | | |
|-------------------------------------|---|
| ☐ | 5303 Metropolitan Planning Grant |
| ☐ | 5307 Urbanized Area Formula Grant |
| ☐ | 5310 Enhanced Mobility of Seniors & Individuals with Disabilities Grant |
| ☒ | 5311 Community Transportation Rural Formula Grant |
| ☐ | 5311 Appalachian Development Transit Assistance Grant |
| ☐ | 5311f Intercity Bus Grant |
| ☐ | 5316 Job Access Reverse Commute Grant |
| ☐ | 5317 New Freedom Grant |
| ☐ | 5339 Bus and Bus Facility Grant |

a. General. The Department, utilizing available state and federal funds, shall reimburse the Subrecipient for allowable costs for work performed under the terms of this Agreement.

b. Reimbursement Procedures. The Subrecipient shall submit for reimbursement all eligible costs incurred within the agreement Period of Performance.

i. Claims for reimbursement shall be made no more than monthly or less than quarterly, using the State's grant system, Enterprise Business Services (EBS) Partner Application.

ii. All requests for reimbursement must be submitted within (30) days following the end of the project's reporting period. Any Subrecipient that fails to submit a request for reimbursement for the first two quarters of agreement fiscal year by January 31 or the last two quarters by July 31 will forfeit its ability to receive reimbursement for those periods.

iii. All payments issued by the Department will be on a reimbursable basis unless the Subrecipient requests and the Department approves an advance payment.

iv. Supporting documentation for proof of payment may be requested.

c. Subrecipient Funds. Prior to reimbursement, the Subrecipient shall provide the Department with proof that the Subrecipient has met its proportionate share of project costs from sources other than FTA or the Department. Any costs for work not eligible for Federal and State participation shall be financed one hundred percent (100%) by the Subrecipient.

d. Operating Expenditures. In order to assist in financing the operating costs of the project, the Department shall reimburse the Subrecipient for the lesser of the following when providing operating assistance:

- i. The balance of unrecovered operating expenditures after deducting all farebox revenue, or
- ii. The percentage specified in the Approved Project Budget of the allowable total operating expenditures which shall be determined by available funding.

e. Travel Expenditures. The Subrecipient shall limit reimbursement for meals, lodging and travel to rates established by the State of North Carolina Travel Policy. Costs incurred by the Subrecipient in excess of these rates shall be borne by the Subrecipient.

c. Amendment. Any amendment to this Agreement shall be done in writing and in accordance with established policies and procedures and only by mutual consent of the Parties.

5. Cost of Project/Project Budget

The total cost of the Project approved by the Department is **FIVE HUNDRED SEVENTY-FOUR THOUSAND SIX HUNDRED FIFTY-NINE DOLLARS (\$574,659)** as set forth in the Project Description and Budget, incorporated into this Agreement as **Attachment A**. The Department shall provide, from Federal and State funds, the percentages of the actual net cost of the Project as indicated below, not in excess of the identified amounts for eligible Administrative, Operating, and Capital expenses. The Subrecipient hereby agrees that it will provide the percentages of the actual net cost of the Project, as indicated below, and any amounts in excess of the Department's maximum (Federal plus State shares) contribution. The net cost is the price paid minus any refunds, rebates, or other items of value received by the Subrecipient which have the effect of reducing the actual cost.

Administration WBS	Administration Total	Administration Federal (80%)	Administration State (5%)	Administration Local (15%)
36233.35.23.1	\$241,157	\$192,925	\$12,057	\$36,175
Agreement #				
Capital WBS	Capital Total	Capital Federal (80%)	Capital State (10%)	Capital Local (10%)
36233.35.23.3	\$196,950	\$157,560	\$19,695	\$19,695
Agreement #				
Capital WBS	Capital Total	Capital Federal (80%)	Capital State (10%)	Capital Local (10%)
36233.35.23.4	\$2,252	\$1,801	\$225	\$226
Agreement #				
Capital WBS	Capital Total	Capital Federal (80%)	Capital State (0%)	Capital Local (20%)
36233.35.23.5	\$134,300	\$107,440	\$0	\$26,860
Agreement #				
Project Total	Project Total	Project Total Federal	Project Total State	Project Total Local
	\$574,659	\$459,726	\$31,977	\$82,956

6. Project Expenditures, Payments, and Reimbursement

subrecipient of the terms of this Agreement. The subrecipient acknowledges that the Federal or State Government will not make a final determination about the allowability and eligibility of any cost until an audit of the Project has been completed. If the Federal or State Government determines that the subrecipient is not entitled to receive any portion of the Federal or State assistance the subrecipient has requested or provided, the Department will notify the subrecipient in writing, stating its reasons. The Subrecipient agrees that Project closeout will not alter the Subrecipient's responsibility to return any funds due the Federal or State Government as a result of later refunds, corrections, or other transactions; nor will Project closeout alter the Federal or State Government's right to disallow costs and recover funds on the basis of a later audit or other review. Unless prohibited by Federal or State law or regulation, the Federal or State Government may recover any Federal or State assistance funds made available for the Project as necessary to satisfy any outstanding monetary claims that the Federal or State Government may have against the Subrecipient.

i. Federal or State Claims, Excess Payments, Disallowed Costs, Including Interest.

i. Subrecipient's Responsibility to Pay. Upon notification to the Subrecipient that specific amounts are owed to the Federal or State Government, whether for excess payments of Federal or State assistance, disallowed costs, or funds recovered from third parties or elsewhere, the Subrecipient agrees to remit to the Department promptly the amounts owed, including applicable interest and any penalties and administrative charges within 60 days of notification.

ii. Interest Paid to the Department. The Subrecipient agrees to remit to the Department interest owed as determined in accordance with NCGS § 147-86.23.

iii. Interest and Fees Paid on Federal Funds. For amounts owed by the Subrecipient to the Federal Government, whether for excess payments of Federal assistance, disallowed costs, or funds recovered from third parties or elsewhere, the Subrecipient agrees to remit to the Federal Government promptly the amounts owed, including applicable interest, penalties and administrative charges as established by the Federal Transit Authority Master Agreement with NCDOT.

j. De-obligation of Funds. The Subrecipient agrees that the Department may de-obligate unexpended Federal and State funds for grants that are inactive for six months or more.

k. Project Closeout. Project closeout occurs when the Department issues the final project payment or acknowledges that the Subrecipient has remitted the proper

f. Allowable Costs. Expenditures made by the Subrecipient shall be reimbursed as allowable costs to the extent they meet all of the requirements set forth below. They must be:

- i. Consistent with the Project Description, plans, specifications, and Project Budget and all other provisions of this Agreement
- ii. Necessary in order to accomplish the Project
- iii. Reasonable in amount for the goods or services purchased
- iv. Actual net costs to the Subrecipient, i.e., the price paid minus any refunds (eg, refundable sales and use taxes pursuant to NCGS 105-164.14), rebates, or other items of value received by the Subrecipient that have the effect of reducing the cost actually incurred
- v. Incurred (and be for work performed) within the period of performance and period covered of this Agreement unless specific authorization from the Department to the contrary is received
- vi. Satisfactorily documented
- vii. Treated uniformly and consistently under accounting principles and procedures approved or prescribed by the Department

g. Excluded Costs. The Subrecipient understands and agrees that, except to the extent the Department determines otherwise in writing, the Department will exclude

- i. Any Project cost incurred by the Subrecipient before the period of performance of the agreement,
- ii. Any cost that is not included in the latest Approved Project Budget,
- iii. Any cost for Project property or services received in connection with a third-party contract, sub-agreement, lease, or other arrangement that is required to be, but has not been, concurred in or approved in writing by the Department, and
- iv. Any cost ineligible for FTA participation as provided by applicable Federal or State laws, regulations, or directives.

h. Final Allowability Determination. The subrecipient understands and agrees that payment to the subrecipient on any Project cost does not constitute the Federal or State Government's final decision about whether that cost is allowable and eligible for payment and does not constitute a waiver of any violation by the

- e. State Auditor Oversight. The Subrecipient agrees to audit oversight by the Office of the State Auditor, to provide the Office of the State Auditor with access to accounting records, and to make available any audit work papers in the possession of any auditor of the Subrecipient.
- f. Financial Reporting and Audit Requirements. In accordance with 09 NCAC 03M.0205, all reports shall be filed with the Department in the format and method specified by the agency no later than three (3) months after the end of the recipient's fiscal year, unless the same information is already required through more frequent reporting. Audit Reports must be provided to the funding agency no later than nine (9) months after the end of the recipient's fiscal year.
- g. Parts Inventory. Financial audits must address parts inventory management.
- h. Third Party Loans. Within 30 days of receipt, the Subrecipient shall disclose to the Department any loans received from a local government entity or other entity not party to this agreement.
- i. Audit Costs. Unless prohibited by law, the costs of audits made in accordance with Title 2 CFR 200, Subpart F "Audit Requirements" are allowable charges to State and Federal awards. The charges may be considered a direct cost or an allocated indirect cost, as determined in accordance with cost principles outlined in Title 2 CFR 200, Subpart E "Cost Principles." The cost of any audit not conducted in accordance with Title 2 CFR 200 and NCGS§ 159-34 is unallowable and shall not be charged to State or Federal grants.

9. Compliance with Laws and Regulations

- a. No terms herein shall be construed in a manner that conflicts with the rules and regulations of the Department or with state or federal law.
- b. The Subrecipient agrees to comply with all applicable state and federal laws and regulations, including titles 09 NCAC 3M and 19A NCAC 5B, as amended.

10. Conflicts of Interest Policy

The subrecipient agrees to file with the Department a copy of the subrecipient's policy addressing conflicts of interest that may arise involving the subrecipient's management employees and the members of its board of directors or other governing body. The subrecipient's policy shall address situations in which any of these individuals may directly or indirectly benefit, except as the subrecipient's employees or members of its board or other governing body, from the subrecipient's disbursing of State funds, and shall include actions to be taken by the subrecipient or the individual, or both, to avoid conflicts of interest and the appearance of impropriety. The conflicts of interest policy shall be filed with the Department prior to the Department disbursing funds to the subrecipient.

refund. The Subrecipient agrees that Project closeout by the Department does not invalidate any continuing requirements imposed by this Agreement.

7. Accounting Records

- a. Establishment and Maintenance of Accounting Records. The Subrecipient shall establish and maintain separate accounts for the public transportation program, either independently or within the existing accounting system. All costs charged to the program shall be in accordance with most current approved Project Budget and shall be reported to the Department in accordance with NCDOT Uniform Public Transportation Accounting System (UPTAS) guide.
- b. Documentation of Project Costs. All costs charged to the Project, including any approved services performed by the Subrecipient or others, shall be supported by properly executed payrolls, time records, invoices, contracts, or vouchers evidencing in detail the nature and propriety of the charges.

8. Reporting, Record Retention, and Access

- a. Progress Reports. The Subrecipient shall advise the Department, through EBS, regarding the progress of the Project at a minimum quarterly, and at such time and in such a manner as the Department may require. Such reporting and documentation may include, but not be limited to: operating statistics, equipment usage, meetings, progress reports, and monthly performance reports. The Subrecipient shall collect and submit to the Department such financial statements, data, records, contracts, and other documents related to the Project as may be deemed necessary by the Department. Reports shall include narrative and financial statements of sufficient substance to be in conformance with the reporting requirements of the Department. Progress reports throughout the useful life of the project equipment shall be used, in part, to document utilization of the project equipment. Failure to fully utilize the project equipment in the manner directed by the Department shall constitute a breach of contract, and after written notification by the Department, may result in termination of the Agreement or any such remedy as the Department deems appropriate.
- b. Failure to comply with grant reporting and compliance guidelines set forth in the NCDOT PTD State Management Plan could result in financial penalties up to and including loss of current and future grant funding.
- c. Record Retention. The Subrecipient and its third party subrecipients shall retain all records pertaining to this Project for a period of five (5) years from the date of final payment to the Subrecipient, or until all audit exceptions have been resolved, whichever is longer.
- d. Project Closeout. The Subrecipient agrees that Project closeout does not alter the reporting and record retention requirements of this Agreement.

property. NCDOT shall be informed and included in all ribbon cuttings / dedications / groundbreakings. With respect to any Project property financed with Federal or State assistance under this Agreement, the Subrecipient agrees to comply with the following provisions, except to the extent FTA or the Department determines otherwise in writing:

- a. Use of Project Property. The Subrecipient agrees to maintain continuing control of the use of Project property. The Subrecipient agrees to use Project property for appropriate Project purposes (which may include joint development purposes that generate program income, both during and after the award period and used to support public transportation activities) for the duration of the useful life of that property, as required by FTA or the Department. Should the Subrecipient unreasonably delay or fail to use Project property during the useful life of that property, the Subrecipient agrees that it may be required to return the entire amount of the Federal and State assistance expended on that property. The Subrecipient further agrees to notify the Department immediately when any Project property is withdrawn from Project use or when any Project property is used in a manner substantially different from the representations the Subrecipient has made in its Application or in the Project Description for this Agreement for the Project. In turn, the Department shall be responsible for notifying FTA.
- b. Maintenance and Inspection of Vehicles. The Subrecipient shall maintain vehicles at a high level of cleanliness, safety, and mechanical soundness in accordance with the minimum maintenance requirements recommended by the manufacturer and comply with the Department's State Management Plan ("SMP"). The Subrecipient shall register all vehicle maintenance activities into the Department's Asset Management System (AssetWorks) or an electronic version of same. The Department shall conduct frequent inspections to confirm proper maintenance pursuant to this subsection and the SMP. The Subrecipient shall collect and submit to the Department at such time and in such manner as it may require information for the purpose of the Department's Asset Management System (AssetWorks) and the Transit Asset Maintenance ("TAM") Plan.

- c. Maintenance and Inspection of Facilities and Equipment. The Subrecipient shall maintain any Project facility, including any and all equipment installed into or added on to the facility as part of the Project, in good operating order and at a high level of cleanliness, safety and mechanical soundness in accordance with good facility maintenance and upkeep practices and in accordance with the minimum maintenance requirements recommended by the manufacturer for all equipment installed in or added to the facility as part of the Project. Such maintenance shall be in compliance with applicable Federal and state regulations or directives that may be issued, except to the extent that the Department determines otherwise in writing. The Subrecipient shall document its maintenance program in a written plan. The Department shall conduct inspections as it deems necessary to confirm proper maintenance on the part of the Subrecipient pursuant to this subsection and SMP. Such inspections may or may not be scheduled ahead of time but will be conducted such that they shall not significantly interfere with the ongoing and necessary functions for which the Project was designed. The Subrecipient shall

Prohibition on Bonus or Commission Payments

The Subrecipient affirms that it has not paid and will not pay any bonus or commission to any party to obtain approval of its Federal or State assistance application for the Project.

11. Tax Compliance Certification

The Subrecipient shall complete and submit to the Department a sworn written statement pursuant to NCGS 143C-6-23(c), stating that the Subrecipient does not have any overdue tax debts, as defined by GS 105-243.1, at the Federal, State, or local level. The Subrecipient acknowledges that the written statement must be submitted to the Department prior to execution of this Agreement and disbursement of funds. The certification will be incorporated into this Agreement as Attachment B.

12. Assignment

- a. Unless otherwise authorized in writing by the Department, the Subrecipient shall not assign any portion of the work to be performed under this Agreement, or execute any contract, amendment, or change order thereto, or obligate itself in any manner with any third party with respect to its rights and responsibilities under this Agreement without the prior written concurrence of the Department.
- b. The Subrecipient agrees to incorporate the terms of this agreement and any applicable State or Federal requirements into written third-party contracts, sub-agreements, and leases, and to take the appropriate measures necessary to ensure that all Project participants comply with applicable Federal and State laws, regulations, and directives affecting their performance, except to the extent the Department determines otherwise in writing.

13. Hold Harmless.

Except as prohibited or otherwise limited by law, the Subrecipient agrees to indemnify, save, and hold harmless the Department, the State of North Carolina and the United States of America and its officers, agents, and employees acting within the scope of their official duties against any liability, including costs and expenses, resulting from any willful or intentional violation by the Subrecipient of proprietary rights, copyrights, or right of privacy, arising out of the publication, translation, reproduction, delivery, use, or disposition of any data furnished under the Project.

14. Real Property, Equipment, and Supplies.

Federal or State Interest. The Subrecipient understands and agrees that the Federal or State Government retains an interest in any real property, equipment, and supplies financed with Federal or State assistance (Project property) until, and to the extent, that the Federal or State Government relinquishes its Federal or State interest in that Project

- i. Insurance Proceeds. If the Subrecipient receives insurance proceeds as a result of damage or destruction to the Project property, the Subrecipient agrees to:
- (1) Apply those insurance proceeds to the cost of replacing the damaged or destroyed Project property taken out of service, or
 - (2) Return to the Department an amount equal to the remaining Federal and State interest in the damaged or destroyed Project property.
- j. Misused or Damaged Project Property. If any damage to Project property results from abuse or misuse occurring with the Subrecipient's knowledge and consent, the Subrecipient agrees to restore the Project property to its original condition or refund the value of the Federal and State interest in that property, as the Department may require.
- k. Responsibilities after Project Closeout. The Subrecipient agrees that Project closeout by the Department will not change the Subrecipient's Project property management responsibilities, and as may be set forth in subsequent Federal and State laws, regulations, and directives, except to the extent the Department determines otherwise in writing.

15. Insurance

The Subrecipient shall be responsible for protecting the state and/or federal financial interest in the facility construction/renovation and equipment purchased under this Agreement throughout the useful life. The Subrecipient shall provide, as frequently and in such manner as the Department may require, written documentation that the facility and equipment are insured against loss in an amount equal to or greater than the state and/or federal share of the real value of the facility or equipment. Failure of the Subrecipient to provide adequate insurance shall be considered a breach of contract and, after notification may result in termination of this Agreement. In addition, other insurance requirements may apply. The Subrecipient agrees to comply with the insurance requirements normally imposed by North Carolina State and local laws, regulations, and ordinances, except to the extent that the Department determines otherwise in writing.

16. Termination

- a. Either party may terminate the Agreement by providing 60 days written notice to the other party, or as otherwise permitted by law.
- b. Should the Subrecipient terminate the Agreement without the concurrence of the Department, the Subrecipient shall reimburse the Department one hundred percent (100%) of all costs expended by the Department and associated with the work.

17. Additional Repayment Requirements and Remedies

- make every effort to accommodate such inspections by the Department in accordance with the Department's desired schedule for such inspections.
- d. The Subrecipient shall collect and submit to the Department at such time and in such manner as the Department may require information for the purpose of updating the TAM Plan Inventory and any and all other reports the Department deems necessary. The Subrecipient shall also maintain and make available to the Department upon its demand all documents, policies, procedures, purchase orders, bills of sale, internal work orders and similar items that demonstrate the Subrecipient's maintenance of the facility in good operating order and at a high level of cleanliness, safety and mechanical soundness.
 - e. Incidental Use. The Subrecipient agrees that any incidental use of Project property will not exceed that permitted under applicable laws, regulations, and directives.
 - f. Title to Vehicles. The Certificate of Title to all vehicles purchased under the Approved Budget for this Project shall be in the name of the Subrecipient. The Department's Public Transportation Division shall be recorded on the Certificate of Title as first lien-holder. In the event of project termination or breach of contract provisions, the Subrecipient shall, upon written notification by the Department, surrender Project equipment and/or transfer the Certificate(s) of Title for Project equipment to the Department or the Department's designee within 30 days of request.
 - g. Encumbrance of Project Property. The Subrecipient agrees to maintain satisfactory continuing control of Project property as follows.
 - (1) Written Transactions. The Subrecipient agrees that it will not execute any transfer of title, lease, lien, pledge, mortgage, encumbrance, third party contract, subagreement, grant anticipation note, alienation, innovative finance arrangement (such as a cross border lease, leveraged lease, or otherwise), or any other obligation pertaining to Project property, that in any way would affect the continuing Federal and State interest in that Project property.
 - (2) Oral Transactions. The Subrecipient agrees that it will not obligate itself in any manner to any third party with respect to Project property.
 - (3) Other Actions. The Subrecipient agrees that it will not take any action adversely affecting the Federal and State interest in or impair the Subrecipient's continuing control of the use of Project property.
 - h. Alternative Use, Transfer, and Disposition of Project Property. The Subrecipient understands and agrees any alternative uses, transfers, or disposition of project property must be approved by the Department and done in accordance with Departmental procedures.

- a. The repayment requirements and remedies addressed in this Paragraph are in addition to those repayment requirements and other remedies set forth elsewhere in this Agreement, including the requirements to repay unspent funds. No remedy conferred or reserved by or to the Department is intended to be exclusive of any other available remedy or remedies, but each and every such remedy shall be cumulative and shall be in addition to every other remedy provided for in this Agreement, or now or hereinafter existing at law, in equity, or by statute, and any such right or power may be exercised from time to time and as often as may be deemed expedient.
- b. If there is a breach of any of the requirements, covenants or agreements in this Agreement (including, without limitation, any reporting requirements), or if there are any representations or warranties which are untrue as to a material fact in this Agreement or in relation to the Project (including the performance thereof), the Subrecipient agrees that the Department may require repayment from the Subrecipient of an amount of funds to be determined in the Department's sole discretion but not to exceed the amount of funds the Subrecipient has already received under this Agreement.

18. Civil Rights and Equal Opportunity

Under this Agreement, the Subrecipient shall at all times comply with the requirements included as part of this agreement in the Federal Terms and Conditions.

19. Choice of Law and Venue

This agreement is to be interpreted according to the laws of the State of North Carolina. The Parties hereby agree that the proper venue for any claims filed as a result of this Agreement shall be the Superior Court of Wake County, North Carolina.

20. Severability

If any provision of the FTA Master Agreement or this Agreement for the Project is determined invalid, the remainder of that Agreement shall not be affected if that remainder would continue to conform to the requirements of applicable Federal or State laws or regulations.

21. Incorporated Terms and Conditions

In addition to the Terms and Conditions contained in this agreement and the terms and conditions included in the grant application, which are hereby incorporated by reference, additional terms and conditions incorporated by reference into this agreement are checked below.



Federal Terms and Conditions, Attached

The Subrecipient agrees to include the above two clauses in each subcontract financed in whole or in part with Federal assistance provided by FTA. It is further agreed that the clauses shall not be modified, except to identify the subcontractor who will be subject to the provisions.

Access to Records and Reports.

- a. Record Retention. The Subrecipient will retain, and will require its subcontractors of all tiers to retain, complete and readily accessible records related in whole or in part to the Agreement, including, but not limited to, data, documents, reports, statistics, sub-agreements, leases, subcontracts, arrangements, other third-party agreements of any type, and supporting materials related to those records.
- c. Access to Records. The Subrecipient agrees to provide sufficient access to FTA and its contractors to inspect and audit records and information related to performance of this Agreement as reasonably may be required.
- d. Access to the Sites of Performance. The Subrecipient agrees to permit FTA and its contractors access to the sites of performance under this Agreement as reasonably may be required.

Federal Changes. The Subrecipient agrees to comply with all applicable federal requirements and federal guidance. All the standards or limits included in this agreement are minimum requirements. The federal requirements and guidance that applied at the time of the award this Agreement may be modified from time to time, and the modifications will apply to the Subrecipient.

Civil Rights and Equal Opportunity. Under this Agreement, the Subrecipient shall at all times comply with the following requirements and shall include these requirements in each subcontract entered into as part thereof.

- 1. Nondiscrimination. In accordance with Federal transit law at 49 USC § 5332, the Subrecipient agrees that it will not discriminate against any employee or applicant for employment because of race, color, religion, national origin, sex, disability, or age. In addition, the Subrecipient agrees to comply with applicable Federal implementing regulations and other implementing requirements FTA may issue.
- 2. Race, Color, Religion, National Origin, Sex. In accordance with Title VII of the Civil Rights Act, as amended, 42 USC § 2000e et seq., and Federal transit laws at 49 USC § 5332, the Subrecipient agrees to comply with all applicable equal employment opportunity requirements of U.S. Department of Labor (U.S. DOL) regulations, "Office of Federal Contract Compliance Programs, Equal Employment Opportunity, Department of Labor," 41 CFR chapter 60, and Executive Order No. 11246, "Equal Employment Opportunity in Federal Employment," September 24, 1965, 42 USC § 2000e note, as amended by any later Executive Order that amends or supersedes it, referenced in 42 USC § 2000e note. The Subrecipient agrees to take affirmative action to ensure that applicants are employed, and that employees are treated during employment, without regard to their race, color, religion, national origin, or sex (including sexual orientation and gender identity). Such

22. Federal Terms and Conditions

State Management Plan. The State Management Plan for Federal and State Transportation Programs and any subsequent amendments or revisions thereto, are herewith incorporated by reference, and are on file with and approved by the Department. Nothing shall be construed under the terms of this Agreement by the Department or the Subrecipient that shall cause any conflict with Department, State, or Federal statutes, rules, or regulations.

Allowable Costs. Eligible costs are those costs attributable to and allowed under the FTA program and the provisions of 2 CFR Parts 200 and 1201, "Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards."

No Federal Government Obligations to Third Parties. The Subrecipient acknowledges and agrees that, notwithstanding any concurrence by the Federal Government in or approval of the solicitation or award of the underlying Agreement, absent the express written consent by the Federal Government, the Federal Government is not a party to this Agreement and shall not be subject to any obligations or liabilities to the Subrecipient or any other party (whether or not a party to that contract) pertaining to any matter resulting from the underlying Agreement.

The Subrecipient agrees to include the above clause in each contract financed in whole or in part with Federal assistance provided by the FTA. It is further agreed that the clause shall not be modified, except to identify the subcontractor who will be subject to its provisions.

Program Fraud and False or Fraudulent Statements or Related Acts. The Subrecipient acknowledges that the provisions of the Program Fraud Civil Remedies Act of 1986, as amended, 31 USC § 3801 et seq. and U.S. DOT regulations, "Program Fraud Civil Remedies," 49 CFR part 31, apply to its actions pertaining to this project. Upon execution of the underlying Agreement, the Subrecipient certifies or affirms the truthfulness and accuracy of any statement it has made, it makes, it may make, or causes to be made, pertaining to the underlying Agreement or the FTA assisted project for which this Agreement work is being performed. In addition to other penalties that may be applicable, the Subrecipient further acknowledges that if it makes, or causes to be made, a false, fictitious, or fraudulent claim, statement, submission, or certification, the Federal Government reserves the right to impose the penalties of the Program Fraud Civil Remedies Act of 1986 on the Subrecipient to the extent the Federal Government deems appropriate.

The Subrecipient also acknowledges that if it makes, or causes to be made, a false, fictitious, or fraudulent claim, statement, submission, or certification to the Federal Government under a contract connected with a project that is financed in whole or in part with Federal assistance originally awarded by FTA under the authority of 49 USC chapter 53, the Government reserves the right to impose the penalties of 18 USC § 1001 and 49 USC § 5323(l) on the Subrecipient, to the extent the Federal Government deems appropriate.

correct. A copy of an acceptable report may be obtained from the Department of Transportation. This information shall be submitted as part of the requests for payments made to the Department.

Prompt payment provisions. When a subcontractor has performed in accordance with the provisions of his contract, the contractor shall pay to his subcontractor and each subcontractor shall pay to his subcontractor, within seven days of receipt by the contractor or subcontractor of each periodic or final payment, the full amount received for such subcontractor's work and materials based on work completed or service provided under the subcontract NCGS §22C-1.

Incorporation of FTA Terms. Provisions of this Agreement include, in part, certain standard terms and conditions required by the U.S. DOT. All contractual provisions required by the U.S. DOT, as set forth in FTA Circular 4220.1, as amended, are incorporated by reference. Anything to the contrary herein notwithstanding, all FTA-mandated terms shall be deemed to control in the event of a conflict with other provisions contained in this Agreement. The Subrecipient shall not perform any act, fail to perform any act, or refuse to comply with any Department request, which would cause the Department to be in violation of FTA terms and conditions, as referenced in the current FTA Master Agreement shall prevail and be the instrument governing the receipt of Federal assistance from the Federal Transit Administration.

Energy Conservation. The Subrecipient agrees to comply with mandatory standards and policies relating to energy efficiency, which are contained in the state energy conservation plan issued in compliance with the Energy Policy and Conservation Act.

Debarment, Suspension, Ineligibility and Voluntary Exclusion. The Subrecipient shall comply and facilitate compliance with U.S. DOT regulations, "Non-procurement Suspension and Debarment," 2 CFR part 1200, which adopts and supplements the U.S. Office of Management and Budget (U.S. OMB) "Guidelines to Agencies on Government-wide Debarment and Suspension (Non-procurement)," 2 CFR part 180. As such, the Subrecipient shall verify that its principals, affiliates, and subcontractors are eligible to participate in this federally funded Agreement and are not presently declared by any Federal department or agency to be:

- a) Debarred from participation in any federally assisted Award;
- b) Suspended from participation in any federally assisted Award;
- c) Proposed for debarment from participation in any federally assisted Award;
- d) Declared ineligible to participate in any federally assisted Award;
- e) Voluntarily excluded from participation in any federally assisted Award; or
- f) Disqualified from participation in any federally assisted Award.

By signing and submitting this Agreement, Subrecipient certifies as follows:

action shall include, but not be limited to, the following: employment, promotion, demotion or transfer, recruitment or recruitment advertising, layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. In addition, the Subrecipient agrees to comply with any implementing requirements FTA may issue.

3. Age. In accordance with the Age Discrimination in Employment Act, 29 USC §§ 621634, U.S. Equal Employment Opportunity Commission (U.S. EEOC) regulations, "Age Discrimination in Employment Act," 29 CFR part 1625, the Age Discrimination Act of 1975, as amended, 42 USC § 6101 et seq., U.S. Health and Human Services regulations, "Nondiscrimination on the Basis of Age in Programs or Activities Receiving Federal Financial Assistance," 45 CFR part 90, and Federal transit law at 49 USC § 5332, the Subrecipient agrees to refrain from discrimination against present and prospective employees for reason of age. In addition, the Subrecipient agrees to comply with any implementing requirements FTA may issue.

4. Disabilities. In accordance with section 504 of the Rehabilitation Act of 1973, as amended, 29 USC § 794, the Americans with Disabilities Act of 1990, as amended, 42 USC § 12101 et seq., the Architectural Barriers Act of 1968, as amended, 42 USC § 4151 et seq., and Federal transit law at 49 USC § 5332, the Subrecipient agrees that it will not discriminate against individuals on the basis of disability. In addition, the Subrecipient agrees to comply with any implementing requirements FTA may issue.

Disadvantaged Business Enterprises. It is the policy of the North Carolina Department of Transportation that Disadvantaged Business Enterprises (DBEs) as defined in 49 CFR Part 26 shall have the equal opportunity to compete fairly for and to participate in the performance of contracts financed in whole or in part by Federal Funds. The Subrecipient is also encouraged to give every opportunity to allow DBE participation in Supplemental Agreements. The Subrecipient, subconsultant, and subcontractor shall not discriminate on the basis of race, religion, color, national origin, age, disability or sex in the performance of this contract. The Subrecipient shall comply with applicable requirements of 49 CFR Part 26 in the award and administration of federally assisted contracts. Failure by the Subrecipient to comply with these requirements is a material breach of this contract, which will result in the termination of this contract or such other remedy, as the Department deems necessary.

When payments are made to Disadvantaged Business Enterprise (DBE) Subrecipients, including material suppliers, Subrecipients at all levels (Subrecipient, Subconsultant or Subrecipient) shall provide the Contract Administrator with an accounting of said payments. The accounting shall be listed on the Department's Subrecipient Payment Information Form (Form DBE-IS). In the event the Subrecipient has no DBE participation, the Subrecipient shall indicate this on the Form DBE-IS by entering the word 'None' or the number 'zero' and the form shall be signed. Form DBE-IS may be accessed on the website at: <https://apps.dot.state.nc.us/quickfind/forms/Default.aspx>.

A responsible fiscal officer of the payee Subrecipient, subconsultant or Subrecipient who can attest to the date and amounts of the payments shall certify that the accounting is

Public Transportation Employee Protective Arrangements. The Subrecipient agrees to comply with the following employee protective arrangements of 49 USC § 5333(b):

1. Sections 5307 and 5339. Under this Agreement or any Amendments thereto that involve public transportation operations that are supported with 49 USC § 5307 or 49 USC § 5339 federal assistance, a certification issued by U.S. DOL is a condition of the Contract.

2. Section 5311. When the Agreement involves public transportation operations and is supported with federal assistance appropriated or made available for 49 USC § 5311, U.S. DOL will provide a Special Warranty for its Award. The U.S. DOL Special Warranty is a condition of the Agreement.

3. Section 5310. The conditions of 49 USC § 5333(b) do not apply to Subrecipients providing public transportation operations pursuant to 49 USC § 5310. FTA reserves the right to make case-by-case determinations of the applicability of 49 USC § 5333(b) for all transfers of funding authorized under title 23, United States Code (flex funds), and make other exceptions as it deems appropriate, and, in those instances, any special arrangements required by FTA will be incorporated herein as required.

Charter Service. The Subrecipient agrees to comply with 49 USC 5323(d), 5323(r), and 49 CFR part 604, which provides that recipients and subrecipients of FTA assistance are prohibited from providing charter service using federally funded equipment or facilities if there is at least one private charter operator willing and able to provide the service, except as permitted under:

1. Federal transit laws, specifically 49 USC § 5323(d);
2. FTA regulations, "Charter Service," 49 CFR part 604;
3. Any other federal Charter Service regulations; or
4. Federal guidance, except as FTA determines otherwise in writing.

The Subrecipient agrees that if it engages in a pattern of violations of FTA's Charter Service regulations, FTA may require corrective measures or impose remedies on it. These corrective measures and remedies may include:

1. Barring it or any subcontractor operating public transportation under its Award that has provided prohibited charter service from receiving federal assistance from FTA;
2. Withholding an amount of federal assistance as provided by Appendix D to part 604 of FTA's Charter Service regulations; or
3. Any other appropriate remedy that may apply. The Subrecipient should also include the substance of this clause in each subcontract that may involve operating public transit services.

The certification in this clause is a material representation of fact relied upon by the Department. If it is later determined by the Department that the Subrecipient knowingly rendered an erroneous certification, in addition to remedies available to the Department, the Federal Government may pursue available remedies, including but not limited to suspension and/or debarment. The Subrecipient agrees to comply with the requirements of 2 CFR part 180, subpart C, as supplemented by 2 CFR part 1200, throughout the period of this Agreement. The Subrecipient further agrees to include a provision requiring such compliance in its lower tier covered transactions. These provisions apply to each contract at any tier of \$25,000 or more, and to each contract at any tier for a federally required audit (irrespective of the contract amount), and to each contract at any tier that must be approved by an FTA official irrespective of the contract amount.

Lobbying Restrictions. The Subrecipient agrees that neither it nor any third-party participant will use federal assistance to influence any officer or employee of a federal agency, member of Congress or an employee of a member of Congress, or officer or employee of Congress on matters that involve this agreement, including any extension or modification, according to the following:

(1) Laws, Regulations, Requirements, and Guidance This includes:

(a) The Byrd Anti-Lobbying Amendment, 31 USC § 1352, as amended,

(b) U.S. DOT regulations, "New Restrictions on Lobbying," 49 CFR part 20, to the extent consistent with 31 USC § 1352, as amended, and

(c) Other applicable federal laws, regulations, requirements, and guidance prohibiting the use of federal assistance for any activity concerning legislation or appropriations designed to influence the U.S. Congress or a state legislature, and

(2) Exception. If permitted by applicable federal law, regulations, requirements, or guidance, such lobbying activities described above may be undertaken through the subrecipient's proper official channels.

The Subrecipient agrees to submit a signed and dated Certification on Lobbying that appears in the attachment.

Clean Air Act and Federal Water Pollution Control Act. The Subrecipient agrees:

- 1) It will not use any violating facilities;
- 2) It will report the use of facilities placed on or likely to be placed on the U.S. EPA "List of Violating Facilities;"
- 3) It will report violations of use of prohibited facilities to FTA; and
- 4) It will comply with the inspection and other requirements of the Clean Air Act, as amended, (42 USC §§ 7401 – 7671q); and the Federal Water Pollution Control Act as amended, (33 USC §§ 1251-1387).

For the Department:

Name: Myra Freeman
Title: Financial Manager
Agency: NCDOT/PTD
Email: Msfreeman1@ncdot.gov
MSC: 1550 Mail Service Center – Raleigh, NC 27699-1550
Physical Address: 1 S. Wilmington St, Rm 542, Transportation Building, Raleigh, NC 27601
Phone: 919-707-4672 Fax: 919-733-2304

For the Subrecipient:

Name: Dexter Edwards
Title: County Commissioner Chair
Agency: Duplin County
Address: 224 Seminary Street Kenansville N.C. 28349
Email: dedwards@smithfield.com
Phone: 910-385-6192

School Bus Operations. The Subrecipient agrees to comply with 49 USC 5323(f), and 49 CFR part 605, and not engage in school bus operations using federally funded equipment or facilities in competition with private operators of school buses, except as permitted under:

1. Federal transit laws, specifically 49 USC § 5323(f);
2. FTA regulations, "School Bus Operations," 49 CFR part 605,
3. Any other Federal School Bus regulations; or
4. Federal guidance, except as FTA determines otherwise in writing.

If Subrecipient violates this School Bus Agreement, FTA may:

1. Bar the Subrecipient from receiving Federal assistance for public transportation; or
2. Require the Subrecipient to take such remedial measures as FTA considers appropriate.

When operating exclusive school bus service under an allowable exemption, the contractor may not use federally funded equipment, vehicles, or facilities.

The Subrecipient shall include the substance of this clause in each subcontract or purchase under this contract that may operate public transportation services.

Substance Abuse Requirements (Recipients of Sections 5307, 5311, and 5339 funds only). The Subrecipient agrees to establish and implement a drug and alcohol testing program that complies with 49 CFR parts 40 and 655, produce any documentation necessary to establish its compliance with part 655, and permit any authorized representative of the United States Department of Transportation or its operating administrations or the Department to inspect the facilities and records associated with the implementation of the drug and alcohol testing program as required under 49 CFR part 655 and review the testing process. The Subrecipient agrees further to submit the Drug and Alcohol Management Information System (DAMIS) reports before February 15 to NCDOT Public Transportation Compliance Office or its designee.

23. Contract Administrators.

All notices permitted or required to be given by one Party to the other and all questions about this Agreement from one Party to the other shall be addressed and delivered to the other Party's Contract Administrator. The name, postal address, street address, telephone number, fax number, and email address of the Parties' respective initial Contract Administrators are set out below. Either Party may change the name, postal address, street address, telephone number, fax number, or email address of its Contract Administrator by giving timely written notice to the other Party.

Attachment

Certification Regarding Lobbying

The Subrecipient certifies, to the best of his or her knowledge and belief, that:

- (1) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.
- (2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions
- (3) The Subrecipient shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

Subrecipient's Authorized Representative.

DocuSigned by
Dexter Edwards
F1B05E71A607455

Title. County Commissioner Chair

Date. 6/16/2021

IN WITNESS WHEREOF, this Agreement has been executed by the Department, an agency of the State of North Carolina, and the Subrecipient by and through a duly authorized representative and is effective the date and year first above written.

DUPLIN COUNTY

SUBRECIPIENT'S FEDERAL TAX ID

NUMBER:

566000296

SUBRECIPIENT'S FISCAL YEAR END:

JUNE 30, 2022

BY:

DocuSigned by
Dexter Edwards
F1B05E71A607455

TITLE:

CHAIRPERSON

ATTEST:

DocuSigned by
Davis Brown
A3AE82150FAE44F

TITLE:

County Manager & Clerk to the Board

DEPARTMENT OF
TRANSPORTATION

BY:

TITLE:

DEPUTY SECRETARY FOR
MULTI-MODAL TRANSPORTATION

ATTEST:

TITLE:

000000

NORTH CAROLINA DEPARTMENT OF TRANSPORTATION
PUBLIC TRANSPORTATION DIVISION
APPROVED PROJECT BUDGET

PROJECT: 22-CT-012
SPONSOR: DUPLIN COUNTY
WBS: 36233.35.23 1

DEPARTMENT 4521 - ADMINISTRATION		APPROVED
TITLE - OBJECT	BUDGET	
G121 SALARIES AND WAGES - FULL TIME	138,052.00	
G127 SALARIES AND WAGES - LONGEVITY	4,137.00	
G181 Social Sec. Contrib	10,877.00	
G182 Retirement Contrib.	14,546.00	
G183 Hosp. Ins. Contrib.	29,708.00	
G186 Workers Comp Cont.	2,300.00	
G197 Drug & Alcohol Test	1,600.00	
G211 Janitorial Supplies	1,000.00	
G212 Uniforms	1,000.00	
G261 Office Sup & Mat.	500	
G291 Computer Supplies	750	
G311 Travel	750	
G312 Travel Subsis.	3,000.00	
G321 Telephone Service	400	
G323 Combined Service Fee	30	
G325 Postage	2,000.00	
G331 Electricity	900	
G334 Water	100	
G357 Rep & Maint-Commun.	6,000.00	
G371 Mking. Paid Adv	1,307.00	
G372 Promotional Items	19,000.00	
G452 Insurance-Vehicles	1,200.00	
G491 Dues and Subscript		
TOTAL ADMINISTRATION		\$ 241,157

APPENDIX A

NORTH CAROLINA DEPARTMENT OF TRANSPORTATION
PUBLIC TRANSPORTATION DIVISION
PROJECT NUMBER 22-CT-012
APPROVED BUDGET SUMMARY
EFFECTIVE DATE 7/1/2020

PROJECT SPONSOR DUPLIN COUNTY
PROJECT DESCRIPTION: FY22 COMMUNITY TRANSPORTATION PROGRAM

I TOTAL PROJECT EXPENDITURES					
DEPARTMENT - 4521 ADMINISTRATION -	36233 35 23 1				\$241,157
PERIOD OF PERFORMANCE JULY 01, 2021 - JUNE 30, 2022					
DEPARTMENT - 4523 CAPITAL I - VEHICLE	36233.35 23 3				\$196,950
PERIOD OF PERFORMANCE JULY 01, 2021 - JUNE 30, 2022					
DEPARTMENT - 4523 CAPITAL I - VEHICLE	36233 35 23 4				\$2,252
PERIOD OF PERFORMANCE JULY 01, 2021 - JUNE 30, 2022					
DEPARTMENT - 4523 CAPITAL I - VEHICLE	36233 35 23 5				\$134,300
PERIOD OF PERFORMANCE JULY 01, 2021 - JUNE 30, 2022					

II TOTAL PROJECT FUNDING	TOTAL	FEDERAL	STATE	LOCAL
ADMINISTRATION -	36233 35 23 1	80%	5%	15%
AGREEMENT #		\$192,925	\$12,057	\$36,175
CAPITAL I - BUS SUPPORT & EQUIP/FACIL.	36233 35 23 3	FEDERAL	STATE	LOCAL
AGREEMENT #		80%	10%	10%
		\$157,560	\$19,695	\$19,695
CAPITAL I - BUS SUPPORT & EQUIP/FACIL.	36233 35 23 4	FEDERAL	STATE	LOCAL
AGREEMENT #		80%	10%	10%
		\$1,801	\$225	\$226
CAPITAL I - BUS SUPPORT & EQUIP/FACIL.	36233 35 23.5	FEDERAL	STATE	LOCAL
AGREEMENT #		80%	0%	20%
		\$107,440	\$0	\$26,860

TOTAL \$574,659 \$459,726 \$31,977 \$82,956

NORTH CAROLINA DEPARTMENT OF TRANSPORTATION
PUBLIC TRANSPORTATION DIVISION
APPROVED PROJECT BUDGET

PROJECT SPONSOR. 22-CT-012
WBS. DUPLIN COUNTY
36233.35.23.3

DEPARTMENT 4523 - CAPITAL I BUS ROLLING STOCK			APPROVED
OBJECT	DESCRIPTION		BUDGET
G548	Lift-Equip Conver Van Rpl		196,500
G591	Veh Lettering/Logos		450
	TOTAL		\$196,950

DEPARTMENT 4523 - CAPITAL I BUS SUPPORT & EQUIP/FACIL.
WBS: 36233 35 23 4

OBJECT	DESCRIPTION	APPROVED
G512	Office Equipment	2,252
	TOTAL CAPITAL	\$2,252

DEPARTMENT 4523 - CAPITAL I BUS ROLLING STOCK
WBS: 36233 35 23 5

OBJECT	DESCRIPTION	APPROVED
G568	Lift-Equip Van Ex	134,000
G591	Veh Lettering/Logos	300
	TOTAL	\$134,300
	TOTAL CAPITAL	\$134,300

NORTH CAROLINA DEPARTMENT OF TRANSPORTATION
PUBLIC TRANSPORTATION DIVISION
APPROVED PROJECT BUDGET
SALARY AND WAGE DETAIL

PROJECT: 22-CT-012
SPONSOR: DUPLIN COUNTY

SQ NO	POSITION	NO	%	FTE RATE	BUDGET AMOUNT
21 OBJECT C	FY22 COMMUNITY TRANSPORTATION PROGRAM				
01	DIRECTOR	01	100%	\$ 50,003	\$ 50,003
02	TRANS. COORDINATOR	01	100%	\$ 38,273	\$ 38,273
03	ACCOUNTING TECH II	01	100%	\$ 32,950	\$ 32,950
04	DISPATCHER/SECRETARY	01	50%	\$ 33,651	\$ 16,826
	TOTAL - OBJECT CODE 121				\$ 138,052
	TOTAL DEPT. 4521 SALARIES AND WAGES				\$ 138,052

PROGRAM SUMMARY SHEET REQUIREMENTS

	wheelchair lifts has been set. All maintenance activities are entered into Trapeze EAM and performance is monitored. FTA and state funded facilities require a written maintenance plan and annual submission of the maintenance performed.
INCIDENTAL USE	PTD discourages incidental uses of real property unless it can generate additional revenues for the transit system or, at a reasonable cost, enhances system ridership. Prior written approval is required for incidental uses of real property which must be compatible with the original purposes of the contract. Incidental uses, such as meal delivery, are allowed if they do not interfere with the public transit service and cover the costs of the uses. Nutrition programs must cover the operating costs attributable to meal delivery.
PROGRAM REPORTING AND	NCDOT Public Transportation Division requires quarterly and year end reports. Program status reports are also required with each claim submitted. <u>Failure to submit reports on time will result in a reduction in the Rural Operating Assistance Program (ROAP).</u>
OVERSIGHT	NCDOT Public Transportation Division maintains all procedures required for oversight. These expectations, the State Management Plan, funding applications and Certifications and Assurances must be followed to maintain good standing for future funding. <u>Failure to submit reports on time will result in a reduction in the Rural Operating Assistance Program (ROAP).</u>
REFERENCES	Section 5311 Circular - C 9040 I.G. Award Management Requirements 5010 1E, 09 NCAC 03M Third Party Contracting Guidance 4220 1F. NCDOT's Business Guide Federal Transit Administration Annual Certifications and Assurances and Agreements Additional Terms & Conditions in the agreement State Management Plan PTD 5311 application overview and program material
UPDATES/REVISIONS	Original Date: 4/9/2018 Last Amended Date:

PROGRAM SUMMARY SHEET REQUIREMENTS



NORTH CAROLINA

Department of Transportation

5311 Rural Formula
FEDERAL

Administration, Operating, Capital, Planning

PRINCIPLE	This guidance for all subrecipients receiving capital, administration, and operating assistance to support public transportation in rural areas (areas with populations of less than 50,000).
ELIGIBLE SUBRECIPIENTS	To be eligible, transit providers must have a signed resolution from the County Commissioners of each county served, designating them as the 5311 recipient in their jurisdiction in order to be eligible to apply for funds. Starting in FY 2018, these resolutions are updated on a 5-year basis. The resolution is part of the grant application process. North Carolina's coordinated approach to service delivery allows a single applicant within each designated service area.
ELIGIBLE SERVICE and SERVICE AREA	General public transportation activities in rural North Carolina (areas outside urbanized area boundaries) are the focus of this funding. The goal of Section 5311 program is to enhance the overall mobility of people living in rural areas, therefore, projects may include transportation to or from rural areas. Service must be open and promoted to the general public, however, a rural transit provider may design its Section 5311 funded services to maximize use by members of the general public who are transportation-disadvantaged. Transportation disadvantaged people include seniors, people with disabilities, and low-income individuals. Providers receiving both 5311 and 5307 funds must have a method of allocating costs between the two programs.
FINANCIAL CAPACITY and MANAGEMENT	PTD suggests Subrecipients have sufficient funds to operate and maintain the NCDOT funded program for at least three months without incoming revenue from grants. Subrecipients must have fiscal control and accounting procedures sufficient to permit the tracking and reporting of grant funds. Any funds borrowed from a parent organization or governmental organization must be reported to NCDOT within 15 days.
AUDIT REPORTS and FINANCIAL STATEMENTS	Subrecipients that expend more than \$500,000 in federal funds from all sources (including federal funds provided through NCDOT) in a year must submit the annual single audit required by 09 NCAC 03M and evidence of resolution of findings related to the transit program to NCDOT. The value of a bus or van purchased must be considered when determining whether a Subrecipient meets the threshold for a single audit.
VEHICLE TITLES	Subrecipients will title the equipment and NCDOT Public Transportation Division be named first lien holder. When the project equipment has been replaced, NCDOT will release the lien. Useful life standards are maintained in NCDOT's Transit Asset Management (TAM) Tier II Sponsored Plan. This inventory is updated on an annual basis.
INSURANCE	Subrecipients will maintain insurance as defined in the procedures.
MAINTENANCE	Subrecipients will maintain project equipment at a high level of cleanliness, safety, and mechanical soundness. An 80 percent on-time performance standard for equipment and

NORTH CAROLINA DEPARTMENT OF TRANSPORTATION
PUBLIC TRANSPORTATION DIVISION
APPROVED PROJECT BUDGET

PROJECT: 22-CT-012
SPONSOR: DUPLIN COUNTY
WBS: 36233.35.23.1

DEPARTMENT 4521 - ADMINISTRATION		APPROVED
TITLE - OBJECT	BUDGET	
G121 SALARIES AND WAGES - FULL TIME	138,052.00	
G127 SALARIES AND WAGES - LONGEVITY	4,137.00	
G181 Social Sec. Contrib.	10,877.00	
G182 Retirement Contrib	14,546.00	
G183 Hosp. Ins. Contrib.	29,708.00	
G186 Workers Comp Cont.	2,300.00	
G197 Drug & Alcohol Test	1,600.00	
G211 Janitorial Supplies	1,000.00	
G212 Uniforms	2,000.00	
G261 Office Sup & Mat.	1,000.00	
G291 Computer Supplies	500	
G311 Travel	750	
G312 Travel Subsis.	750	
G321 Telephone Service	3,000.00	
G323 Combined Service Fee	400	
G325 Postage	30	
G331 Electricity	2,000.00	
G334 Water	900	
G357 Rep & Maint-Commun.	100	
G371 Mktng.Paid Adv	6,000.00	
G372 Promotional Items	1,307.00	
G452 Insurance-Vehicles	19,000.00	
G491 Dues and Subscript	1,200.00	
TOTAL ADMINISTRATION	\$ 241,157	

APPENDIX A

NORTH CAROLINA DEPARTMENT OF TRANSPORTATION
PUBLIC TRANSPORTATION DIVISION
PROJECT NUMBER 22-CT-012
APPROVED BUDGET SUMMARY
EFFECTIVE DATE 7/1/2020

PROJECT SPONSOR	DUPLIN COUNTY								
PROJECT DESCRIPTION	FY22 COMMUNITY TRANSPORTATION PROGRAM								
I TOTAL PROJECT EXPENDITURES									
DEPARTMENT - 4521 ADMINISTRATION -	36233 35 23 1								
PERIOD OF PERFORMANCE JULY 01, 2021 - JUNE 30, 2022									\$241,157
DEPARTMENT - 4523 CAPITAL I - VEHICLE	36233 35 23.3								\$196,950
PERIOD OF PERFORMANCE JULY 01, 2021 - JUNE 30, 2022									\$2,252
DEPARTMENT - 4523 CAPITAL I - VEHICLE	36233 35 23 4								\$134,300
PERIOD OF PERFORMANCE JULY 01, 2021 - JUNE 30, 2022									
DEPARTMENT - 4523 CAPITAL I - VEHICLE	36233 35 23 5								
PERIOD OF PERFORMANCE JULY 01, 2021 - JUNE 30, 2022									
II TOTAL PROJECT FUNDING									
ADMINISTRATION -	36233 35 23 1	TOTAL	FEDERAL	STATE	LOCAL				
AGREEMENT #		100%	80%	5%	15%				
		\$241,157	\$192,925	\$12,057	\$36,175				
CAPITAL I - BUS SUPPORT & EQUIP/FACIL AGREEMENT #	36233.35 23.3	TOTAL	FEDERAL	STATE	LOCAL				
		100%	80%	10%	10%				
		\$196,950	\$157,560	\$19,695	\$19,695				
CAPITAL I - BUS SUPPORT & EQUIP/FACIL AGREEMENT #	36233 35 23 4	TOTAL	FEDERAL	STATE	LOCAL				
		100%	80%	10%	10%				
		\$2,252	\$1,801	\$225	\$226				
CAPITAL I - BUS SUPPORT & EQUIP/FACIL AGREEMENT #	36233 35 23 5	TOTAL	FEDERAL	STATE	LOCAL				
		100%	80%	0%	20%				
		\$134,300	\$107,440	\$0	\$26,860				
TOTAL		\$574,659	\$459,726	\$31,977	\$82,956				

NORTH CAROLINA DEPARTMENT OF TRANSPORTATION
PUBLIC TRANSPORTATION DIVISION
APPROVED PROJECT BUDGET

PROJECT: 22-CT-012
SPONSOR: DUPLIN COUNTY
WBS: 36233 35.23.3

DEPARTMENT 4523 - CAPITAL I BUS ROLLING STOCK			APPROVED
OBJECT	DESCRIPTION		BUDGET
G548	Lift-Equip Conver Van Rpl		196,500
G591	Veh Lettering/Logos		450
	TOTAL		\$196,950

DEPARTMENT 4523 - CAPITAL I BUS SUPPORT & EQUIP/FACIL.
WBS: 36233.35.23 4

APPROVED
BUDGET

OBJECT	DESCRIPTION	2,252
G512	Office Equipment	\$2,252
	TOTAL CAPITAL	

DEPARTMENT 4523 - CAPITAL I BUS ROLLING STOCK
WBS: 36233 35.23.5

OBJECT	DESCRIPTION	APPROVED
G568	Lift-Equip Van Ex	BUDGET
G591	Veh Lettering/Logos	134,000
	TOTAL	300
	TOTAL CAPITAL	\$134,300

NORTH CAROLINA DEPARTMENT OF TRANSPORTATION
PUBLIC TRANSPORTATION DIVISION
APPROVED PROJECT BUDGET
SALARY AND WAGE DETAIL

PROJECT 22-CT-012
SPONSOR DUPLIN COUNTY

SQ NO	POSITION	NO	%	FTE	BUDGET
				RATE	AMOUNT
21 OBJECT C	FY22 COMMUNITY TRANSPORTATION PROGRAM				
01	DIRECTOR	01	100%	\$ 50,003	\$ 50,003
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REFERENCES	North Carolina Department of Transportation FTA and State Funded Facilities PTD 5311 application overview and program material Annual Certifications and Assurances and Agreements Additional Terms & Conditions in the agreement State Management Plan PTD 5311 application overview and program material
UPDATES/REVISIONS	Original Date 4/9/2018 Last Amended Date

PROGRAM SUMMARY SHEET REQUIREMENTS



NORTH CAROLINA

Department of Transportation

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	\$116.00	
05/05/11	21105	MH \$45.00
06/21/11	1038	MH \$2.00
06/22/11	24283	MH \$25.00
06/29/11	7729	MH \$13.00
06/30/11	31094	MH \$125.50
05/23/11	31381	MH \$36.25
06/29/11	31381	MH \$33.25
04/26/11	31017	MH \$3.75
04/04/11	32853	MH \$16.00
06/14/11	34568	MH \$5.00
06/14/11	34669	MH \$90.25
05/31/11	35310	MH \$155.25
06/06/11	35310	MH \$40.00
06/29/11	35310	MH \$47.25
04/12/11	35047	MH \$18.00
04/26/11	35047	MH \$13.00
06/01/11	35047	MH \$18.00
04/14/11	34607	MH \$16.00
04/07/11	35017	MH \$275.40
05/10/11	35359	MH \$13.00
05/09/11	5970	MH \$13.00
04/12/11	35783	MH \$19.30
04/26/11	35783	MH \$13.65
04/21/11	36385	MH \$3.75
06/06/11	36385	MH \$16.00
04/05/11	36183	MH \$27.20
04/07/11	36183	MH \$16.20
04/27/11	36183	MH \$40.30
04/13/11	36982	MH \$64.00
06/21/11	36982	MH \$3.75
04/20/11	37107	MH \$131.50
05/24/11	37107	MH \$68.25
06/29/11	37107	MH \$42.00
05/25/11	37000	MH \$10.75
06/13/11	37000	MH \$82.00
06/21/11	37000	MH \$99.00
04/06/11	37680	MH \$68.25
04/12/11	37680	MH \$64.00
04/19/11	37680	MH \$150.00
04/12/11	6071	MH \$5.00
04/12/11	38117	MH \$64.00
05/11/11	38117	MH \$72.00
06/16/11	38117	MH \$68.25
04/12/11	23186	MH \$2.00
		\$2,135.05
05/06/11	941	PC \$5.00
04/21/11	23796	PC \$16.00
06/03/11	13696	PC \$45.00
05/20/11	28848	PC \$60.00
06/17/11	30135	PC \$169.50

Health Bad Debt April to June 2011			
DOS	Acct#	Balance	Prog
04/28/11	7824	\$4.00	CD
06/29/11	14782	\$4.00	CD
04/04/11	11752	\$10.00	CD
04/13/11	1455	\$19.90	CD
05/09/11	14600	\$11.00	CD
06/03/11	23658	\$11.00	CD
05/10/11	12511	\$18.00	CD
04/25/11	2460	\$15.00	CD
05/02/11	9621	\$1.75	CD
		\$94.65	
06/30/11	28903	\$90.00	CH
05/13/11	26916	\$129.25	CH
05/05/11	6335	\$60.00	CH
06/09/11	1915	\$115.00	CH
05/12/11	31792	\$115.00	CH
06/28/11	32828	\$104.25	CH
04/12/11	25801	\$99.25	CH
04/21/11	26579	\$3.37	CH
04/12/11	27004	\$129.25	CH
04/06/11	26602	\$15.00	CH
		\$860.37	
04/27/11	29923	\$32.00	FP
04/27/11	30134	\$5.00	FP
04/07/11	7943	\$27.65	FP
04/12/11	31734	\$149.25	FP
04/20/11	5893	\$20.00	FP
04/12/11	32433	\$213.25	FP
05/20/11	32573	\$11.30	FP
06/27/11	33097	\$15.00	FP
06/03/11	18116	\$14.00	FP
04/11/11	33475	\$40.00	FP
05/10/11	13263	\$10.00	FP
04/11/11	34740	\$138.25	FP
05/05/11	3342	\$20.00	FP
06/01/11	25261	\$29.85	FP
04/06/11	3601	\$27.65	FP
05/13/11	36408	\$5.00	FP
04/06/11	37742	\$99.25	FP
04/15/11	37742	\$70.00	FP
05/25/11	3783	\$19.00	FP
05/27/11	3783	\$15.00	FP
06/21/11	37824	\$20.00	FP
04/01/11	11598	\$117.72	FP
04/20/11	20573	\$55.80	FP
05/31/11	38557	\$3.75	FP
04/12/11	38445	\$119.25	FP
		\$1,277.97	
05/20/11	36223	\$21.00	IM

000045

06/30/11	22127	\$5.00	PC
04/15/11	32202	\$40.00	PC
05/20/11	1770	\$85.50	PC
05/20/11	28762	\$60.00	PC
05/27/11	32564	\$62.91	PC
05/10/11	8174	\$78.00	PC
04/21/11	16051	\$24.00	PC
05/09/11	16051	\$24.00	PC
06/03/11	16051	\$4.00	PC
06/06/11	4903	\$19.25	PC
05/16/11	32764	\$6.00	PC
05/10/11	32591	\$60.00	PC
04/08/11	1821	\$23.00	PC
04/13/11	9224	\$27.20	PC
06/07/11	9224	\$19.60	PC
06/01/11	32582	\$4.00	PC
06/23/11	32636	\$12.00	PC
05/23/11	2263	\$122.25	PC
06/09/11	2263	\$45.00	PC
06/10/11	1455	\$64.00	PC
04/12/11	3357	\$68.58	PC
04/01/11	33640	\$28.00	PC
04/04/11	33640	\$28.00	PC
04/11/11	33640	\$24.00	PC
04/27/11	33640	\$18.00	PC
05/24/11	33640	\$18.00	PC
05/16/11	33684	\$4.00	PC
06/08/11	33254	\$133.00	PC
04/18/11	33501	\$62.69	PC
04/19/11	2204	\$9.50	PC
05/13/11	20326	\$46.30	PC
06/08/11	2204	\$19.25	PC
04/07/11	3519	\$183.80	PC
04/14/11	3519	\$60.00	PC
05/09/11	2575	\$60.00	PC
04/12/11	13738	\$25.00	PC
06/15/11	13016	\$19.25	PC
05/16/11	21301	\$11.00	PC
04/05/11	2931	\$70.95	PC
04/12/11	2931	\$229.75	PC
04/27/11	2931	\$36.00	PC
04/13/11	33912	\$57.25	PC
04/26/11	33912	\$68.25	PC
05/03/11	33912	\$130.00	PC
06/23/11	33733	\$50.00	PC
04/20/11	8532	\$33.60	PC
05/31/11	8532	\$24.00	PC
04/08/11	22439	\$15.00	PC
05/06/11	21012	\$20.00	PC
05/04/11	21371	\$5.00	PC
05/17/11	34568	\$57.00	PC

06/01/11	30741	\$79.10	PC
06/14/11	30741	\$25.20	PC
06/07/11	30667	\$9.00	PC
04/15/11	16953	\$5.00	PC
04/18/11	16953	\$5.00	PC
04/25/11	16953	\$5.00	PC
05/19/11	8913	\$18.99	PC
04/15/11	30390	\$13.60	PC
06/16/11	30390	\$335.10	PC
06/08/11	28903	\$4.07	PC
04/29/11	7824	\$29.00	PC
04/07/11	12369	\$24.00	PC
05/02/11	11230	\$30.00	PC
04/13/11	30492	\$34.75	PC
05/27/11	1079	\$15.00	PC
06/01/11	1079	\$15.00	PC
04/19/11	21158	\$193.50	PC
05/09/11	21158	\$143.00	PC
05/20/11	21158	\$25.00	PC
05/03/11	5526	\$19.25	PC
06/23/11	21020	\$156.00	PC
05/09/11	31332	\$45.00	PC
06/13/11	31550	\$42.60	PC
05/23/11	24361	\$5.00	PC
06/29/11	30929	\$141.00	PC
06/01/11	6081	\$42.20	PC
06/23/11	6081	\$18.00	PC
04/01/11	15088	\$24.00	PC
04/19/11	25599	\$15.00	PC
04/20/11	15088	\$24.00	PC
05/13/11	21528	\$53.77	PC
04/04/11	24096	\$15.00	PC
06/06/11	31125	\$14.00	PC
04/06/11	23468	\$17.70	PC
04/06/11	30917	\$24.00	PC
06/07/11	8408	\$60.00	PC
04/04/11	31129	\$13.75	PC
04/12/11	31129	\$50.00	PC
04/15/11	31129	\$36.00	PC
06/09/11	31135	\$65.00	PC
06/10/11	31509	\$1.91	PC
05/16/11	19254	\$50.00	PC
05/13/11	20578	\$40.00	PC
05/27/11	15171	\$16.00	PC
06/30/11	32016	\$94.00	PC
04/15/11	9718	\$16.92	PC
06/28/11	9718	\$25.70	PC
05/09/11	19287	\$16.00	PC
05/11/11	577	\$141.29	PC
06/20/11	32332	\$13.60	PC
04/07/11	32433	\$60.00	PC

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05/17/11	36029	\$124.75	PC
06/06/11	36029	\$24.00	PC
06/16/11	36240	\$74.00	PC
05/23/11	6612	\$12.00	PC
04/08/11	36145	\$36.90	PC
04/18/11	4755	\$13.25	PC
05/17/11	11831	\$10.00	PC
04/05/11	11343	\$19.25	PC
04/29/11	22766	\$24.00	PC
04/12/11	15332	\$60.00	PC
05/17/11	9904	\$35.00	PC
05/12/11	12960	\$5.00	PC
06/29/11	20218	\$32.00	PC
05/23/11	25675	\$48.20	PC
04/04/11	28272	\$39.80	PC
04/14/11	15532	\$71.00	PC
04/04/11	14265	\$4.61	PC
04/12/11	17564	\$5.00	PC
05/06/11	7407	\$3.50	PC
05/10/11	16841	\$82.05	PC
05/13/11	5261	\$30.00	PC
05/23/11	3783	\$15.00	PC
06/07/11	16841	\$24.00	PC
04/29/11	37358	\$32.00	PC
04/26/11	37455	\$36.00	PC
05/17/11	37455	\$24.00	PC
06/17/11	21094	\$5.00	PC
04/21/11	18461	\$24.00	PC
06/16/11	6706	\$88.00	PC
06/03/11	38149	\$25.60	PC
06/06/11	38149	\$12.20	PC
05/27/11	38190	\$6.60	PC
06/01/11	38064	\$65.50	PC
06/30/11	38064	\$60.00	PC
04/01/11	14467	\$40.00	PC
06/29/11	7604	\$5.00	PC
05/27/11	38534	\$22.30	PC
06/10/11	38290	\$25.60	PC
06/17/11	4593	\$41.20	PC
05/03/11	23563	\$3.00	PC
05/04/11	23563	\$19.95	PC
04/15/11	4869	\$39.60	PC
04/15/11	4867	\$50.60	PC
06/17/11	4867	\$27.20	PC
06/22/11	4867	\$24.00	PC
05/11/11	8808	\$13.00	PC
06/30/11	8808	\$24.00	PC
05/18/11	8605	\$15.00	PC
05/03/11	1363	\$15.00	PC
04/19/11	14587	\$96.25	PC
06/07/11	9770	\$8.01	PC

06/22/11	21857	\$25.60	PC
05/10/11	5727	\$10.00	PC
05/09/11	20310	\$25.00	PC
05/23/11	35080	\$20.00	PC
05/24/11	35080	\$133.00	PC
05/16/11	35256	\$118.00	PC
06/10/11	35256	\$68.00	PC
04/13/11	34935	\$66.70	PC
06/10/11	21011	\$20.00	PC
04/13/11	19318	\$18.00	PC
05/24/11	35214	\$78.75	PC
06/21/11	35214	\$96.25	PC
05/13/11	18383	\$35.00	PC
05/13/11	742	\$15.00	PC
04/05/11	35047	\$43.20	PC
04/04/11	35511	\$24.00	PC
04/15/11	35511	\$24.00	PC
04/12/11	34726	\$24.00	PC
06/29/11	8537	\$62.20	PC
05/05/11	17583	\$5.00	PC
06/06/11	15634	\$96.70	PC
06/14/11	2649	\$1.60	PC
05/09/11	35017	\$60.00	PC
06/02/11	19760	\$7.75	PC
04/05/11	20127	\$85.25	PC
04/15/11	4656	\$19.25	PC
05/03/11	9237	\$22.00	PC
06/24/11	18468	\$60.00	PC
04/06/11	23990	\$157.50	PC
06/28/11	23456	\$18.00	PC
06/07/11	3369	\$3.79	PC
04/01/11	25564	\$32.00	PC
06/08/11	7686	\$19.00	PC
06/08/11	23503	\$147.00	PC
06/20/11	227	\$8.80	PC
06/01/11	35859	\$24.00	PC
06/24/11	35785	\$108.25	PC
04/20/11	35814	\$14.60	PC
04/19/11	8690	\$12.00	PC
04/29/11	8690	\$26.71	PC
05/16/11	8690	\$5.00	PC
06/03/11	18816	\$24.00	PC
06/30/11	36310	\$26.00	PC
06/29/11	22429	\$60.00	PC
06/14/11	24389	\$16.00	PC
04/07/11	36249	\$171.50	PC
04/14/11	36249	\$24.00	PC
04/15/11	21845	\$9.25	PC
05/11/11	36080	\$60.00	PC
05/27/11	36080	\$90.00	PC
06/03/11	36080	\$60.00	PC

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DUPLIN COUNTY

Health Services

340 Seminary Street
PO Box 948
Kenansville, NC 28349

Main Office 910-296-2130
Environmental Health 910-296-2126
FAX 910-296-2139
910-296-0252

Date: 06/10/21

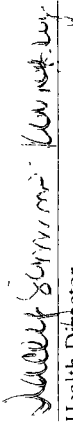
Bad Debt & Deceased Write off for Duplin County Health Department

Bad Debt & Deceased Service Date Write Off: April - June 2011

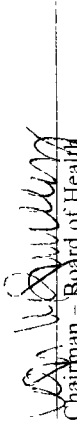
Amount to be written off: \$14,169.14

CD	\$94.65
PC	\$9,685.10
CH	\$860.37
FP	\$1,277.97
IM	\$116.00
MH	\$2,135.05

06/24/11	9770	\$12.00	PC
06/28/11	1707	\$45.00	PC
06/29/11	17095	\$60.00	PC
06/29/11	17258	\$24.00	PC
06/07/11	38907	\$60.00	PC
		\$9,685.10	
		\$14,169.14	


Health Director

6.10.2021
Date


Chairman - Board of Health

6/10/21
Date


Chairman County Commissioners

6-21-21
Date

shall result in a 5% late fee which shall be considered unpaid rent and shall serve as grounds for immediate termination of this Agreement and immediate possession of the premises by LESSEE.

3. **TERMINATION CLAUSE:** This lease may be terminated by Lessor for any reason, with or without cause, upon thirty (30) days written notice to Lessee.

4. **USE:** The premises shall be used by the Lessee solely for the purposes a community center. No other use shall be made of the premises without the prior written consent of the Lessor, but such consent shall not be withheld unreasonably. No unlawful or offensive use shall be made of the premises. The Lessee agrees to comply with all state and federal or city and county laws and ordinances relating to the use of the premises, including specifically, but not exclusively, all laws and ordinances relating to the storage and use of inflammable, toxic, or combustible materials. Failure to comply with all local, state, or federal laws shall serve as grounds for immediate termination.

5. **REQUIREMENTS FOR OCCUPANCY:** The Lessee shall not occupy said property until the Lessor has obtained a certificate of occupancy from the proper authority.

6. **ASSIGNMENT AND SUBLEASE:** The Lessee shall not assign or in any manner transfer the lease or any estate, interest or benefit therein or sublet the premises or any parts thereof or permit the use of the same or any part thereof by anyone other than Lessee without the written prior consent of Lessor.

7. **ALTERATIONS, IMPROVEMENTS, AND RETURN OF PREMISES:** The Lessee at its own expense may make alterations, additions, and improvements of a material or structural nature only with the prior written consent of the Lessor. All alterations, additions and improvements shall become the property of the Lessor and shall be surrendered with the premises upon termination of this lease, but the Lessor may require the Lessee to remove any part or all of such alterations, additions, or improvements, at the Lessee's expense, upon termination hereof. During the term of this lease and upon the termination hereof, the Lessee shall have the right to remove all fixtures, equipment, and machinery installed upon the premises by it, provided that removal can be effected without materially damaging or affecting the building structurally. Any damage by such removal shall be repaired by the Lessee at its expense. The Lessee agrees that it will return the leased premises at the end of the term or upon any earlier termination of this lease, in as good order and condition, ordinary wear and tear expected, as the leased premises were at the time of the commencement of this lease.

8. **LESSEE'S OBLIGATION TO MAINTAIN:** The Lessee shall keep and maintain the premises in neat, orderly, safe, and clean condition all times during the term of this lease, and shall return the same to Lessor at any termination hereof in as good a condition as the premises were at the commencement of the term hereof, except for loss, damage or depreciation caused by reasonable wear and tear and damage by accidental fire or other casualty. Lessee shall keep the premises, entryways, sidewalks and delivery areas adjoining the premises clear and free from rubbish, accumulation of dirt, snow, standing water, and ice.

9. **OBLIGATIONS TO REPAIR:** During the term of this lease agreement, Lessee shall be responsible for all repairs of any kind incurred for any reason.

10. **UTILITIES:** It is understood and agreed by the parties hereto that Lessor shall not furnish any water, heat, gas, lights, electricity or other utilities required for the use of the leased premises and that all such expense shall be borne by Lessee. The Lessee shall pay for all utilities, including but not limited to electricity, water, heat, gas, sewer services, telephone service, all which shall be separately metered, and trash collection. The Lessor shall not be or become liable for damages to the Lessee alleged to be caused

STATE OF NORTH CAROLINA

COUNTY OF DUPLIN

LEASE AGREEMENT

THIS LEASE AGREEMENT made and entered into this 11th day of May, 2021, by and between the **COUNTY OF DUPLIN, (LESSOR)** and **FAISON COMMUNITY ACTION CLUB, INC., ("LESSEE")**.

WITNESSETH:

That for and in consideration of the mutual covenants and agreements hereinafter set forth, the LESSOR does hereby lease and rent to the LESSEE, for the term and upon the conditions hereinafter set forth, those certain premises (hereinafter referred to as the "premises" or "leased premises") in "AS IS" condition and described as follows: The leased premises consist of all that certain tract or parcel of land lying and being situate in Faison Township, Duplin County, North Carolina, and being more particularly described as follows:

BEING a parcel of land in Faison Township, Duplin County, North Carolina and being bounded on the west by Clarence Stevens, Jr., on the north by the southern right of way line of North Carolina Secondary Road 1327 (Juniper Road), on the east by Lonnie Aycock and on the south by William A. Cobb and Nettie Joyner and being more particularly described as follows:

Commencing a concrete monument, North Carolina Geodetic Survey Station "Ellis" (x=2,253,890.2 l 005833 feet y=-497,1 17,97885916 feet, North Carolina Coordinate System, North American Datum of 1983) and running thence S 32-32-07 W 2808.97 feet to a new iron pipe in the southern right of way line of North Carolina Secondary Road 1327- Juniper Road; the point of beginning; thence from said beginning point along the southern right of way line of North Carolina Secondary Road 1327- Juniper Road S 74-25-59 E 202.17 feet to a new iron pipe in said right of way; thence --continuing-along said right-of way S76-16-31 E 50.59-feet to a new iron pipe in the wester line of Lonnie Aycock as described in deed book 1153 page 462 of the Duplin County Registry; thence along the western line of Lonnie Aycock S 15-06-59 W 312.53 feet to an existing iron pipe in the centerline of a ditch, the northern line of William A. Cobb as recorded in deed book 1038 page 476 of the Duplin County Registry; thence along the northern line of William A. Cobb N 61-36-35 W 30.93 feet to a new iron pipe in centerline of a ditch; thence continuing along the northern line of William A. Cobb N 58-34-30 W 39.81 feet to an existing iron pipe in the centerline of a ditch; the northwestern corner of William A. Cobb; thence along the northern line of Nettie Joyner N 71-13-53 W 168.78 feet to an existing iron axle; the northeastern corner of Katie J. Moore and the southeastern corner of Clarence Stevens, Jr.; thence along the eastern line of Clarence Stevens, Jr. and the centerline of a ditch the following courses: N 08-44-16 E 113.37 feet to an iron pipe; N 43-32-51 E 99.99.74 feet to a new iron pipe; thence N 27-45-35 E 66.21 feet to the point of beginning containing 1.88 +- Acres according to a map by McDavid Associates, Inc. entitled "Survey for County of Duplin-Burning Bush Community Center" dated July 26, 2004.

TO HAVE AND TO HOLD said premises above described, together with all privileges and appurtenances thereunto belonging upon the following terms and conditions:

1. **TERM/MODIFICATION/CONTINGENCIES:** The term of this Lease shall be for a year period, commencing on May 1, 2021 and terminating on April 30, 2022.
2. **RENT:** The LESSEE shall pay to the LESSOR during the term set forth in paragraph one (1) above, without demand and without deduction, abatement or set off, rent in the amount of One Dollar and No Cents (\$1.00) annually. Said annual rent shall be payable in advance. Failure to pay such annual rent

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any actual or threatened claim, loss, expense, or damage (including attorney fees) arising out of any act or neglect of the Lessee, its servants, employees, agents, or invitees, or any change, alteration or improvement made by Lessee in the premises.

17. **DEFAULT: IF LESSEE:** (a) fails to pay rent or utilities as provided in this lease when due; (b) breaches any other agreement or obligation herein set forth; (c) files (or has filed against it) any petition or action for relief under any creditor's law (including bankruptcy, reorganization, or similar actions), either in state or federal court; (d) becomes insolvent, makes any transfer in fraud of creditors, has a receiver appointed for its assets, or abandons the premises, or makes an assignment for benefit of creditors, then in addition to any other lawful right or remedy which it may have, Lessor may do the following: (a) declare the rent for the balance of the term immediately due and payable, and collect the same by distress or otherwise; (b) seize and hold any personal property of Lessee located on the leased premises and assert against the same lien for monies due for Lessor; (c) without obtaining any court authorization, lock the leased premises and deny Lessee access thereto; (d) immediately terminate this lease without further notice and immediately repossess the leased premises, and with or without terminating, relet the same at such amount as Lessor deems reasonable, and if the relet rent is less than the rent paid by Lessee then Lessee shall pay the difference on demand to Lessor. All expenses of Lessor in repairing or restoring the premises for reletting, together with leasing fees in seeking and obtaining a new Lessee, shall be charged as a liability to Lessee as unpaid rent. Lessor's reasonable attorney's fees in pursuing any of the foregoing remedies, or in collecting any rents due by Lessee hereunder, shall be paid by Lessee. All rights and remedies of Lessor are cumulative, and the exercise of any one shall not be construed as an election excluding Lessor at any other time from exercise of a different or inconsistent remedy. No waiver by Lessor of any covenant or condition shall be deemed to imply or constitute a further waiver of the same at a later time.

18. **CONDEMNATION:** If the entire premises shall be taken under any condemnation or eminent domain proceeding, then the Lease shall terminate one day prior to the date that the condemning authority takes possession of the premises. If the premises is subject to a partial taking and if the remainder is suitable for Lessee's purposes in the opinion of Lessor, then the rent shall be reduced in accordance with the ratio which the area of the taken portion of the premises bears to the area of the entire premises prior to the taking.

19. **SIGNS:** All external signs shall be approved by the Lessor.

20. **TAXES:** During the term of this lease, the Lessee agrees to pay all taxes and assessments that may be imposed on the premises or Lessee's business or occupation by any lawful authority.

21. **NOTICES:** Any notice required to be given hereunder from either of the parties to the other shall be in writing. Notices from Lessor to Lessee may be served personally, posted on the door of the leased premises, or sent by the United States Postal Service by first class mail, postage paid, certified, return receipt requested, and addressed as follows:

NOTICE TO LESSOR: c/o County Manager, P.O. Box 910, Kenansville, NC 28349
NOTICE TO LESSEE: c/o Lenwood Thompson, 220 David Bright Rd, Faison, NC 28341

22. **HOLDOVER:** It is further covenanted and agreed that if Lessee, any assignee or sub-lessee shall continue to occupy the leased premises after the expiration of this Lease, such tenancy shall be considered a month-to-month tenancy and Lessor shall have the right to immediate possession of the premises upon five days' written notice to Lessee.

or occasioned to or by or in any way connected with or the result of any interruption, defect or breakdown from any cause whatever of any of such services. If Lessee fails to pay such utilities, Lessor may at its discretion immediately terminate this Lease, pay the utility bills due and owing, and charge such costs and payments against Lessee as unpaid rent.

11. **ENTRY BY LESSOR:** The Lessor shall have the right to enter the premises at all reasonable hours for the purposes of inspecting the same; however, the Lessor shall whenever possible provide the Lessee with reasonable notice of the Lessor's intent to enter and inspect the premises.

12. **INSURANCE OBTAINED BY LESSOR:** Lessor may procure and keep in force for its sole benefit and at its own discretion during the term of this lease a policy or policies of fire, all-risk coverage, and liability insurance.

13. **INSURANCE OBTAINED BY LESSEE:** Lessee, at its expense, shall keep in force policies of fire, property and casualty, and all-risk coverage, in amounts sufficient to cover any damage to the premises occurring during the term of this lease or otherwise arising out of Lessee's use of the premises. Lessee shall further insure and keep in effect such insurance, as it in its discretion deems proper, insuring its interest in its furniture, equipment, fixtures and other personal property. Lessee, at its expense, shall additionally procure and continue in force general liability insurance naming the Lessor as a named insured against any and all claims for injuries to persons occurring on the leased premises in an amount not less than Four Million Dollars (\$4,000,000) for injuries to persons in one accident, not less than Two Million Dollars (\$2,000,000) for injury to any one person, and property damage at least in the amount of One Hundred Thousand Dollars (\$100,000). Such insurance shall be written by a company authorized to engage in the business of general liability insurance in the State of North Carolina. The policy or policies shall provide that the insurance shall not be cancelled nor shall there be any change in the scope or amount of coverage of the policy unless ten (10) days prior written notice has been given to the Lessor. The policy or policies, or certifications thereof, shall be delivered to the Lessor and Lessee upon the commencement of the interim term of this lease and upon each renewal of the insurance.

14. **WAIVER OF SUBROGATION RIGHTS:** Subject to the conditions hereinafter provided in this paragraph, the Lessor shall not be liable for any business interruption, any loss or damage to property, or injury to or any death of any person occurring on the lease premises, or in any manner growing out of or connected with the Lessee's use and occupation of the leased premises, or the condition thereof, whether or not caused by the negligence or other fault of the Lessor, the Lessee, or their respective agents, employees, Lessees, sub-lessees, licensee or assignees.

15. **DESTRUCTION OF PREMISES:** If the leased premises are totally destroyed by fire or other casualty not resulting from the wrongful or negligent act of Lessee, either the Lessor or the Lessee may by written notice given not later than thirty (30) days after the date of such destruction, terminate this lease, in which event any rent paid for the period beyond the date of such destruction shall be refunded to Lessee. If there is not a total destruction of the premises but the Lessee reasonably is required to close its operations during repairs, rent shall abate while so closed; but if the Lessee is able to continue its operations during such repairs, rent shall be adjusted and prorated in the proportion which the area of unusable lease space bears to the total leased premises, providing that the Lessor shall not in such case have any liability for any losses claimed by Lessee. However, if the damages are such that the Lessor or Lessee conclude that restoration cannot be completed within ninety (90) days, then either Lessor or Lessee may terminate this lease with thirty (30) day written notice.

16. **WAIVER OF LIABILITY AND INDEMNIFICATION:** Lessor shall have no liability whatsoever for any injury or damage to any person or property arising out of or in any way connected with Lessee's use of the premises. Lessee shall defend, indemnify and hold harmless the Lessor from and against

LESSEE: FAISON COMMUNITY ACTION CLUB, INC.

Lawrence Thompson
Signature

May 11, 2021
Date

Title: President

Angela M. Stalls
Witness

23. **ENTIRE AGREEMENT; WAIVER:** This lease agreement contains the entire agreement of the parties as to their subject matter and may not be altered, amended, or modified except by a writing signed by both parties. No waiver of or delay in exercising any right or power under this lease shall impair any such right or power, or shall be construed as a waiver of any breach or default, or acquiescence thereto. One or more waivers of any covenant, term, or condition of this lease by either party shall not be construed by the other party as a waiver of a continuing or subsequent breach or default of the same covenant, provision, or condition. The consent or approval by either party of any act by the other party of a nature requiring consent or approval shall not be deemed to waive or render unnecessary consent or approval of any subsequent similar act. No provision of this lease shall be deemed to have been waived unless such waiver is in writing and signed by the waiving party. The receipt by Lessor of rent with knowledge of or during the existence of any breach or default shall not be deemed a waiver of such breach or default.

24. **SUCCESSORS AND ASSIGNS:** This Lease shall bind and inure to the benefit of the successors, assigns, heirs, executors, administrators and legal representatives of the parties hereto.

25. **LAWS GOVERNING:** This lease shall be governed by the laws of the State of North Carolina. Any action or proceeding relating hereto shall only be brought in the County of Duplin, North Carolina. It is further acknowledged that this Lease may be recorded in the Duplin County Registry.

26. **NO WAIVER OF DEFAULT:** No waiver by the parties hereto of any default or breach of any term condition, or covenant of this Agreement shall be deemed to be a waiver of any other breach or any other term, condition, or covenant contained herein.

27. **EXCUSE:** Neither party shall be required to perform any term, condition, or covenant in this Agreement so long as such performance is delayed or prevented by any acts of God, strikes, lockouts, material or labor restrictions by a governmental authority, pandemic, civil riot, floods, acts of terrorism, or any other cause not reasonably within the control of the parties and which by the exercise of due diligence either party is unable, wholly or in part, to prevent or overcome.

28. **AUTHORITY.** By execution hereof, the person signing for each party below certifies that he/she has read this Lease Agreement and that he/she is duly authorized to execute this Lease Agreement.

IN WITNESS WHEREOF, LESSOR AND LESSEE have executed this lease in three (3) duplicate originals, all as of the day and year first above written.

Reviewed by Department Head

Angela M. Stalls
Signature

Date Reviewed: May 11, 2021

LESSOR: DUPLIN COUNTY

David M. Stalls
Signature

Angela M. Stalls
Witness

May 11, 2021
Date

consent to assign or sublet the leased premises.

8. NOTICE. Any notice hereunder shall be in writing and shall not be effective, any law or statute to the contrary notwithstanding, unless the same shall be hand-delivered or forwarded by the United States Postal Service, registered or certified, with return receipt requested, to the party being notified at the address herein below specified. Any such notice given by United States Postal Service shall be deemed given and sufficient upon receipt, refusal or non-delivery, after five (5) days:

Lessor: c/o County Manager, P.O. Box 910, Kenansville, NC 28349
Lessee: c/o Hardy R. Parker, Jr., PO Box 38, Chinquapin, NC 28521

The foregoing addresses from time to time may be changed by notice as provided herein.

9. WAIVER OF LIABILITY. The Lessor shall in no way be liable for any injury or damage to any person or property arising from the use of said leased premises by the Lessees.

10. GENERAL LIABILITY, PROPERTY & CASUALTY INSURANCE. Lessee shall obtain and maintain property and casualty insurance for the leased premises and shall provide a Certificate of Insurance to the Lessor upon execution of this Lease.

11. ENTIRE AGREEMENT. This instrument contains the entire agreement and understanding between the parties and there are no oral understandings, terms or conditions, and no party has relied upon any representation, express or implied, not contained herein. All prior negotiations, understandings, terms and conditions are deemed merged in this Lease.

12. PARAGRAPH HEADINGS. The paragraph headings used herein are for convenience of reference only and shall not be considered terms of this Lease.

13. GRAMMATICAL USAGE. Throughout the Lease, reference to the neuter gender shall be deemed to include the masculine and feminine, the singular the plural and the plural the singular, as indicated by the context in which used.

14. SEVERABILITY. In the event of any term, provision or covenant herein contained or the application thereof to any circumstances or situation shall be invalid or unenforceable in whole or in part, the remainder hereof and the application of said term or provision or covenant to any other circumstances or situation shall not be effected thereby, and every other term, provision or covenant herein shall be valid and enforceable to the full extent permitted by law.

15. GOVERNING LAW. This Lease has been executed and shall be performed in the State of North Carolina and the parties hereto contend that the laws of the State of North Carolina shall govern the construction and enforceability of the provisions thereof.

16. LESSEE shall insure to LESSOR that LESSEE will make no unlawful or offensive use of the premises, nor allow any others to do so.

17. DEFAULT. Failure of LESSEE to maintain the property according to the terms of this Agreement shall constitute a default under this Agreement, and if such default shall continue for a period exceeding thirty (30) days, or if the LESSEE shall violate any of the other provisions of this Agreement, and if such default shall not have been cured or such cure not initiated within 30 days of

NORTH CAROLINA
DUPLIN COUNTY

DUPLIN COUNTY BUYOUT PROPERTY
LEASE AND MAINTENANCE AGREEMENT

THIS LEASE and MAINTENANCE AGREEMENT, is made and entered into effective the 3rd day of June, 2021, by and between DUPLIN COUNTY, a political subdivision of the State of North Carolina, hereinafter referred to as "LESSOR", and HARDY R. PARKER, JR., hereinafter referred to as "LESSEE".

WITNESSETH:

That the LESSOR hereby leases to the LESSEE the premises commonly known as Duplin County Tax Parcels #08-F009 located in the vicinity of 2774 S. NC Hwy 41 and 50 Hwy, Chinquapin, NC 28521, consisting of approximately 0.34 acre in Duplin County, North Carolina, as shown on the diagram or survey marked "Exhibit A" attached hereto and made a part hereof, and further described by legal description as "Exhibit B".

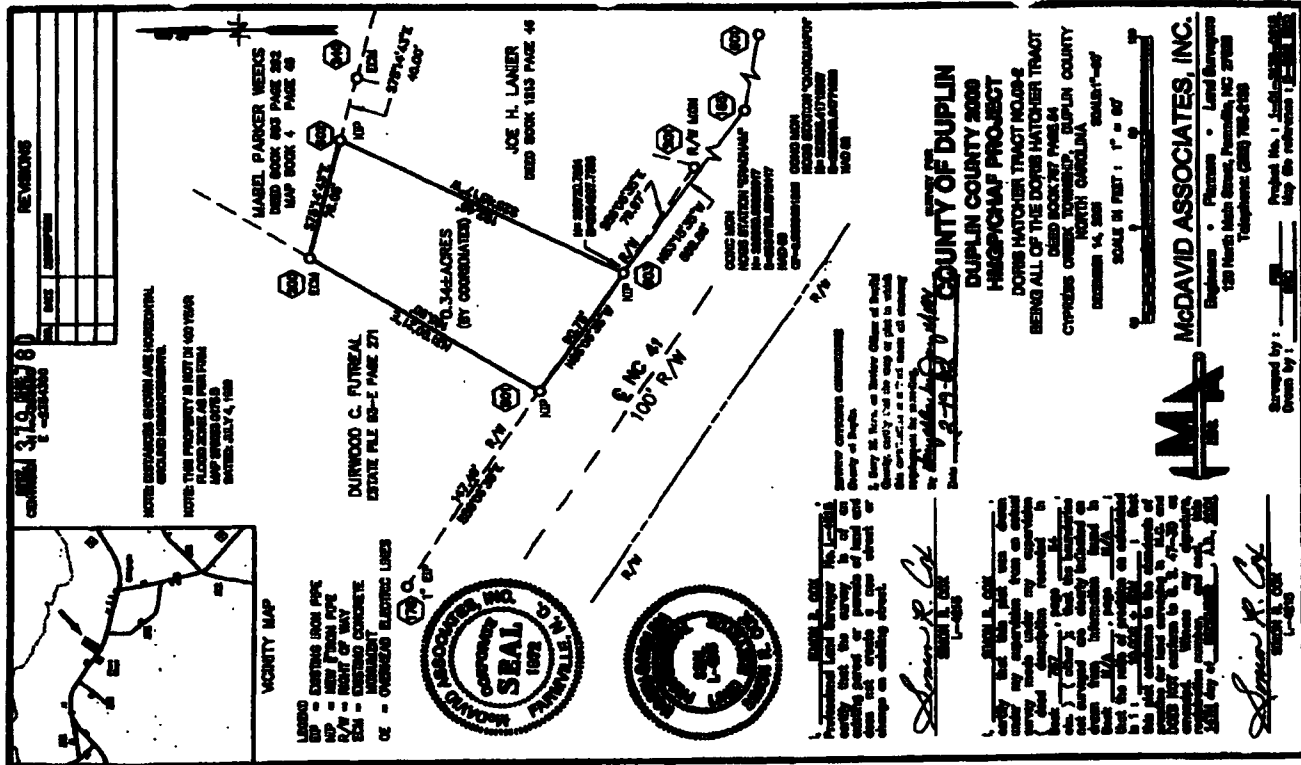
This LEASE and MAINTENANCE AGREEMENT is executed upon the following terms and conditions:

1. TERM. For 12 months, which shall begin on the 1st day of June, 2021, and shall exist and continue until the 31st day of May, 2022, unless sooner terminated as hereinafter set forth.
2. RENT. The LESSEE agrees to pay rent to LESSOR of twenty-five dollars (\$25.00) for the lease period for the leased premises, payable in full upon execution of this agreement for the full term of the lease, and additional consideration in the form of the required maintenance of the property according to the terms of this Agreement.
3. ASSIGNMENT/SUBLETTING. The lease shall not be assigned, or the leased property sublet.
4. MAINTENANCE. During the term of this lease, LESSEE shall maintain the real property in good condition; including cutting grass, trimming of shrubs and plants as necessary, and insuring that no trash or other debris accumulates upon the property.
5. PERMISSABLE USES OF PROPERTY. The real property, the subject of this Agreement is restricted to certain uses, as follows: open space, recreational, or wetlands; which include: parks, outdoor recreational activities, nature reserves, cultivation, and grazing.
- NO OTHER USES ARE TO BE PERMITTED UPON THIS PROPERTY. NO NEW PERMANENT STRUCTURES OR IMPERMEABLE SURFACES MAY BE PLACED OR CONSTRUCTED UPON THE PROPERTY. AT EXPIRATION OF LEASE, PROPERTY WILL BE RETURNED TO LESSEE IN THE SAME CONDITION AS WHEN LEASED.**

NO HUNTING is allowed on this leased property.

6. CARE AND MAINTENANCE. Lessee acknowledges that the leased premises are in good order and repair. Lessee shall maintain the premises in a good and safe condition.
7. ASSIGNMENT AND SUBLETTING. Lessee shall not a id/or sublet any rights or title in the leased premises without the prior written consent of the Les isor shall not unreasonably withhold

Exhibit A to Lease and Maintenance Agreement



receipt by LESSEE of a written notice of such default, the LESSOR, without any other notice or demand, may terminate this Agreement and require LESSEE to immediately surrender the premises.

18. **HOLD HARMLESS.** The LESSEE hereby agrees to indemnify and Hold Harmless the LESSOR for any and all liability arising in connection with this agreement. It is further agreed that the LESSOR may terminate this agreement by notifying the LESSEE in writing of its intent to terminate, at lease thirty (30) days prior to such Termination.

19. **ACCESS:** The LESSEE agrees that the LESSOR and its agent or other representative shall have the right to enter upon the premises hereby leased, or any part thereof, at all reasonable hours for the purpose of examining the same.

20. **UTILITIES:** During the term of this Lease, LESSEE shall provide and pay for any and all utilities, and shall make and pay for any necessary repairs. (i.e. aerial lights, water sources, etc.)

21. **OTHER CONDITIONS.** The LESSEE agrees and stipulates that all functions to be conducted on said premises shall be of suitable nature. It is further understood and agreed that the stipulations, agreements and covenants herein contained are binding upon the parties hereto and their respective successors and assigns.

IN TESTIMONY WHEREOF, the parties Hereto, have executed this Agreement, as of the date first above written.

LESSOR: DUPLIN COUNTY

[Signature]
Signature

June 13, 2021
Date

[Signature]
Witness

LESSEE: HARDY R. PARKER, JR.

[Signature]
Signature

5-27-2021
Date

[Signature]
Witness

Exhibit B to Lease and Maintenance Agreement

BEING all of that .34 Acre Tract as shown on the attached map prepared by McDavid Associates, Inc., dated December 14, 2001, and entitled, "County of Duplin - Duplin County 2000 HMGP/CHAF Project-Doris Hatcher Tract No. 08-2," to which reference is hereby made for a more accurate description by metes and bounds. Being the same property described in Deed Book 767, Page 54, Duplin County Registry.

06/16/2021 12:31
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Duplin County, NC
JOURNAL INQUIRY

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YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2021	12	37	BUA	06/02/2021	06/02/2021	062121	chelseylanier	1	N	Hist	2021	
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION ACCOUNT DESCRIPTION	DEBIT	CREDIT	OB		
1	4317	42500					T VEHICLE GASOLINE		6,500.00			
2	4317	40182					T RETIREMENT	6,000.00				
3	4316	40182					T RETIREMENT	500.00				
4	7400	42100					T HOUSEKEEPING		1,000.00			
5	7400	43210					T TELEPHONE	1,000.00				
6	7400	42100					T HOUSEKEEPING		460.00			
7	7405	40121					T SALARIES	460.00				
** JOURNAL TOTAL								0.00		0.00		

YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2021	12	102	BUA	06/04/2021	06/04/2021	062121	chelseylanier	1	N	Hist	2021	
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION ACCOUNT DESCRIPTION	DEBIT	CREDIT	OB		
1	4180	42600					T OFFICE SUPPLIES		620.00			
2	4180	43110					T TRAVEL		919.01			
3	4180	46970					T CHILDRENS TRUST FUNDGS16111.1	50.00				
4	4180	46980					T DOMESTIC VIOLENCE PROGRAMGS161	570.00				
5	4180	41890					T SUPPLEMENTAL RETIREMENT RDGS16	297.56				
6	4180	49810					T TRANSFER TO AE&P FUND	621.45				
** JOURNAL TOTAL								0.00		0.00		

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trisha.brownDuplin County, NC
JOURNAL INQUIRYP 2
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YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2021	12	117	BUA	06/04/2021	06/04/2021	062121	chelseylanier	1	N	Hist	2021	
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION	ACCOUNT DESCRIPTION	DEBIT	CREDIT	OB	
1	5600	43290					T	SENIOR GAMES			113.00	
2	5600	43210					T	TELEPHONE	113.00			
3	7100	43510					T	REPAIRS BUILDING AND GROUNDS			1,500.00	
4	7100	43530					T	REPAIRS VEHICLES	1,500.00			
** JOURNAL TOTAL									0.00		0.00	

YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2021	12	136	BUA	06/07/2021	06/07/2021	062121	chelseylanier	1	N	Hist	2021	
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION	ACCOUNT DESCRIPTION	DEBIT	CREDIT	OB	
1	7400	42100					T	HOUSEKEEPING			48.00	
2	7405	40182					T	RETIREMENT	48.00			
3	7400	42100					T	HOUSEKEEPING			50.00	
4	7405	40183					T	HOSPITAL INSURANCE	50.00			
** JOURNAL TOTAL									0.00		0.00	

YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2021	12	155	BUA	06/07/2021	06/07/2021	062121	chelseylanier	1	N	Hist	2021	
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION	ACCOUNT DESCRIPTION	DEBIT	CREDIT	OB	
1	4314	43520					T	REPAIRS & MAINTENANCE EQUIPME			440.00	
2	4314	43170					T	ROIMOVEF LINES(1825 & 1904)	200.00			
3	4314	43180					T	ALARM LINE	200.00			

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YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2021	12	155	BUA	06/07/2021	06/07/2021	062121	chelseylanier	1	N	Hist	2021	
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION	ACCOUNT DESCRIPTION	DEBIT	CREDIT	OB	
4	4314	43240					T	NONELIGIBLE 911 TELEPHONE COST	40.00			
** JOURNAL TOTAL									0.00		0.00	

YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2021	12	171	BUA	06/08/2021	06/08/2021	062121	chelseylanier	1	N	Hist	2021	
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION	ACCOUNT DESCRIPTION	DEBIT	CREDIT	OB	
1	4314	43520					T	REPAIRS & MAINTENANCE EQUIPME	1,100.00		1,100.00	
2	4314	42600					T	OFFICE SUPPLIES			700.00	
3	4330	42500					T	VEHICLE GASOLINE	100.00			
4	4330	43530					T	REPAIRS VEHICLES	300.00			
5	4330	44910					T	DUES AND SUBSCRIPTIONS	200.00			
6	4340	42600					T	OFFICE SUPPLIES	100.00			
7	4340	43530					T	REPAIRS VEHICLES			450.00	
8	6144	40121					T	SALARIES	450.00			
9	6144	40182					T	RETIREMENT				
** JOURNAL TOTAL									0.00		0.00	

YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2021	12	194	BUA	06/08/2021	06/08/2021	062121	chelseylanier	1	N	Hist	2021	
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION	ACCOUNT DESCRIPTION	DEBIT	CREDIT	OB	
1	6110	45600					T	BOOKS			150.00	

YEAR	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2021	12	195 BUA	06/08/2021	06/08/2021	062121	chelsey lanier	1	N	Hist	2021	
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION			DEBIT	CREDIT
							ACCOUNT DESCRIPTION				
1	4130	43250					T				1,000.00
2	4330	40183					T				280.00
3	6130	40183					T				300.00
4	4160	42100					T				2,000.00
5	4160	43300					T				3,000.00
6	4160	43510					T				3,223.00
7	4130	42600					T			500.00	
8	4110	40183					T			7,000.00	
9	4110	41990					T			1,000.00	
10	4110	43110					T			500.00	
11	4110	44910					T			123.00	
12	4330	43210					T			280.00	
13	6130	42600					T			300.00	

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YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE	
2021	12		205 BUA	06/09/2021	06/09/2021	062121	chelsey.lanier	1	N	Hist	2021		
IN	ORG	OBJECT	PROJ	REF1	REF2	REF3		LINE DESCRIPTION			DEBIT	CREDIT	OB
1	5114	42200					T	FOOD				8,945.00	
2	5114	42980					T	PROGRAM SUPPLIES			1,820.00		
3	5113	42980					T	PROGRAM SUPPLIES			7,125.00		
4	4314	43520					T	REPAIRS & MAINTENANCE	EQUIPME			195.63	
5	4314	40182					T	RETIREMENT					
6	4324	43111					T	TPAINING				1,548.00	
7	4324	43231					T	CALL BACK LINES(2185 & 2186)			1,548.00		
** JOURNAL TOTAL											0.00	0.00	

YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2021	12		209 BUA	06/09/2021	06/09/2021	062121	chelsey.lanier	1	N	Hist	2021	
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION				DEBIT	CREDIT
1	4370	40182					T					1,750.00
2	4210	44500					T	RETIREMENT				150.00
3	4350	40183					T	INSURANCE AND BONDS				700.00
								HOSPITAL INSURANCE				

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Duplin County, NC
JOURNAL INQUIRY

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YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2021	12	209	BUA	06/09/2021	06/09/2021	062121	chelsey.lanier	1	N	Hist	2021	
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION ACCOUNT DESCRIPTION		DEBIT	CREDIT OB		
4	4949	43510					T	REPAIRS BUILDING AND GROUNDS	1,000.00			200.00
5	4370	43510					T	REPAIRS BUILDING AND GROUNDS	650.00			
6	4370	43110					T	TRAVEL	100.00			
7	4370	42600					T	OFFICE SUPPLIES	150.00			
8	4210	43210					T	TELEPHONE	100.00			
9	4350	42600					T	OFFICE SUPPLIES	200.00			
10	4949	43520					T	REPAIRS & MAINTENANCE EQUIPME	600.00			
11	4350	42500					T	VEHICLE GASOLINE				
** JOURNAL TOTAL									0.00			0.00

YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2021	12	212	BUA	06/09/2021	06/09/2021	062121	chelsey.lanier	1	N	Hist	2021	
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION			DEBIT	CREDIT	OB
							ACCOUNT DESCRIPTION					
1	4140	43250					T	POSTAGE			8,000.00	8,318.32
2	4140	43910					T	ADVERTISING			152.00	
3	4140	43540					T	SOFTWARE MAINTENANCE			73.66	
4	4140	43520					T	REPAIRS & MAINTENANCE EQUIPME			49.34	
5	4140	43510					T	REPAIRS BUILDING AND GROUNDS			43.32	
6	4140	43210					T	TELEPHONE				
** JOURNAL TOTAL										0.00	0.00	

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YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2021	12		225 BUA	06/09/2021	06/09/2021	062121	chelsey.lanier	1	N	Hist	2021	
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION ACCOUNT DESCRIPTION			DEBIT	CREDIT	OB
1	4180	43110					T	TRAVEL				1,050.00
2	4180	41990					T	PROFESSIONAL SERVICES				175.00
3	4180	46980					T	DOMESTIC VIOLENCE PROGRAMGS161		1,050.00		
4	4180	46970					T	CHILDRENS TRUST FUNDGS16111.1		175.00		
** JOURNAL TOTAL										0.00		0.00

YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2021	12	242	BUA	06/09/2021	06/09/2021	062121	chelsey.lanier	1	N	Hist	2021	
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION			DEBIT	CREDIT OB	
							ACCOUNT DESCRIPTION					
1	4180	40183					T	HOSPITAL INSURANCE				5,400.00
2	4180	41890					T	SUPPLEMENTAL RETIREMENT RDGS16			400.00	
3	4180	49810					T	TRANSFER TO AE&P FUND			5,000.00	
** JOURNAL TOTAL										0.00	0.00	

YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2021	12	273	BUA	06/10/2021	06/10/2021	062121	chelsey.lanier	1	N	Hist	2021	
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION ACCOUNT DESCRIPTION		DEBIT	CREDIT	OB	
1	4350	41990					T	PROFESSIONAL SERVICES	600.00			
2	4350	42724					T	CREDIT CARD CHARGES				
** JOURNAL TOTAL									0.00	0.00		

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YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2021	12	305	BUA	06/11/2021	06/11/2021	062121	chelsey.janier	1	N	Hist	2021	
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION				DEBIT	CREDIT OB
							ACCOUNT DESCRIPTION					

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YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2021	12		346 BUA	06/15/2021	06/15/2021	062121	chelsey lanier	1	N	Hist	2021	
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION			DEBIT	CREDIT	OB
							ACCOUNT DESCRIPTION					
1	4952	43250					I					89.9
2	4952	42381					T	POSTAGE				522.4
3	4952	43110					T	EDUCATIONAL SUPPLIES				9.48
4	4952	42600					T	TRAVEL		621.82		
								OFFICE SUPPLIES				
** JOURNAL TOTAL										0.00		0.00

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Duplin County, NC
JOURNAL INQUIRY

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YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2021	12	358	BUA	06/15/2021	06/15/2021	062121	chelsey.lanier	1	N	Hist	2021	
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION ACCOUNT DESCRIPTION	DEBIT	CREDIT	OB		
1	4140	43110					T TRAVEL		3,400.00			
2	4140	43250					T POSTAGE		4,000.00			
3	4140	42600					T OFFICE SUPPLIES		900.00			
4	4140	41990					T PROFESSIONAL SERVICES	8,112.77				
5	4140	43210					T TELEPHONE	35.23				
6	4140	42540					T SOFTWARE MAINTENANCE	152.00				
** JOURNAL TOTAL								0.00			0.00	

YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2021	12	368	BUA	06/15/2021	06/15/2021	062121	chelsey.lanier	1	N	Hist	2021	
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION ACCOUNT DESCRIPTION	DEBIT	CREDIT	OB		
1	5820	40183					T HOSPITAL INSURANCE		1,307.46			
2	5820	42600					T OFFICE SUPPLIES	600.00				
3	5820	43210					T TELEPHONE	700.00				
4	5820	43510					T REPAIRS BUILDING AND GROUNDS	7.46				
5	4910	42600					T OFFICE SUPPLIES		56.79			
6	4910	43250					T POSTAGE		200.00			
7	4910	43510					T REPAIRS BUILDING AND GROUNDS		313.21			
8	4910	40182					T RETIREMENT	570.00				
9	4170	41990					T PROFESSIONAL SERVICES		1,215.00			
10	4170	42600					T OFFICE SUPPLIES	100.00				

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Duplin County, NC
JOURNAL INQUIRY

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YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2021	12	368	BUA	06/15/2021	06/15/2021	062121	chelsey.lanier	1	N	Hist	2021	
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION ACCOUNT DESCRIPTION	DEBIT	CREDIT	OB		
11	4170	43110					T TRAVEL	100.00				
12	4170	43210					T TELEPHONE	900.00				
13	4170	43510					T REPAIRS BUILDING AND GROUNDS	115.00				
14	4170	40183					T HOSPITAL INSURANCE		2,000.00			
15	4170	43991					T OTHER ELECTIONS COST	2,000.00				
** JOURNAL TOTAL								0.00			0.00	

YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2021	12	372	BUA	06/16/2021	06/16/2021	062121	chelsey.lanier	1	N	Hist	2021	
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION ACCOUNT DESCRIPTION	DEBIT	CREDIT	OB		
1	5951	42500					T VEHICLE GASOLINE		1.73			
2	5951	43200					T COMMUNICATIONS	1.73				
3	7100	43990					T PERMITS		200.00			
4	7100	43110					T TRAVEL		500.00			
5	7100	43210					T TELEPHONE	700.00				
6	4380	44910					T DUES AND SUBSCRIPTIONS		1,786.97			
7	4380	42500					T VEHICLE GASOLINE	1,786.97				
8	4314	40183					T HOSPITAL INSURANCE		7,731.72			
9	4314	40182					T RETIREMENT		530.00			
10	4920	45000					T GRANT/CLIENTS					
11	4920	42600					T OFFICE SUPPLIES	500.00				

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Duplin County, NC
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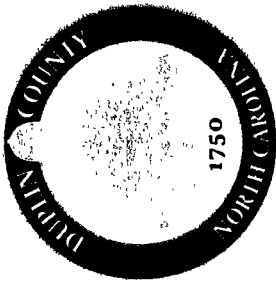
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YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2021	12	372	BUA	06/16/2021	06/16/2021	062121	chelsey.lanier	1	N	Hist	2021	
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION ACCOUNT DESCRIPTION			DEBIT	CREDIT	OB
12	4920	44910					T			30.00		
13	4230	43520					T				1,000.00	
14	4230	43540					T		EQUIPME	1,000.00		
15	6140	43510					T				32.00	
16	6140	43540					T			32.00		
17	4250	43510					T				179.00	
18	4250	42500					T			179.00		
** JOURNAL TOTAL										0.00	0.00	

YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2021	12	377	BUA	06/16/2021	06/16/2021	062121	chelsey.lanier	1	N	Hist	2021	
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION ACCOUNT DESCRIPTION			DEBIT	CREDIT	OB
1	4170	42603					T				5,998.00	
2	4170	45110					T			5,998.00		
** JOURNAL TOTAL										0.00	0.00	
** GRAND TOTAL										0.00	0.00	

23 Journals printed

** END OF REPORT - Generated by Trisha-Ann Brown **



MEMORANDUM

To: Board of Commissioners
From: Davis H. Brinson, County Manager
Date June 21, 2021
RE: Budget Message 21-22

BUDGET PROCESS

The NC Local Government Budget and Fiscal Control ACT (NCGS Chapter 159) prescribes that the County Manger (acting as budget officer) shall prepare and submit for consideration by the Board of Commissioners an annual budget and capital program. Such budget is submitted in whatever form or detail the Board may specify, and should contain a concise explanation of the government goals fixed for the budget year, should explain important features of the activities anticipated in the budget, should set forth the reasons for stated changes from the previous year in program goals, programs, and appropriation levels, and should explain any major changes in fiscal policy. In accordance with law, I respectfully submit this budget message and recommendation budget for Board consideration.

The recommended budget seeks to ensure that the County's financial standing remains strong and also supports priorities consistent with Duplin County's mission to promote the health, safety, economic security and quality of life for our citizens. The budget proposal also seeks to enhance the resources needed to adequately provide the board array of programs and services that our citizens expect from their local government.

On behalf of the budget committee, this Budget Message accompanies the FY 2021-2022 proposed budget and his hereby submitted for the Board's consideration and adoption. As required by NCGS § 159-12, notice was given and the required public hearing was held on June 6, 2021 at 6:00 p.m. in the Ed Emory auditorium of the Lois G. Britt Agricultural Building. As required by NC General Statute § 158-7.19 (C), notice of the public hearing also specified that the hearing and budget included appropriations for Economic Development.

because of the COVID-19 pandemic. However, FY 21 revenues are estimated to increase \$922,000 over FY 20. FY 22 sales tax revenues are budgeted to reflect the increase in sales tax collections in FY 21.

The state revenues category is budgeted at an increase over the previous fiscal year. The majority is because of additional Health Department grants

The County established a new fire tax district in the Liberty Hall Tax District serviced by the Kenansville Fire Department with a proposed rate of .07. The Harrells Volunteer Fire Department (Franklin Fire District) has requested a .02 cent increase from .08 to .10. All other fire district tax rates will remain unchanged.

EXPENSES

Employee Compensation and Benefits

The FY 2021-22 budget salary and benefits budgets increased primarily because of a 2% recommend cost of living adjustments (COLA) and mandatory increases to employer paid retirement contributions.

There are two (2) new position added to the general fund budget this fiscal year. One position has been added to the Tax Administration Office to help manage an increased workload caused by the County taking on the responsibility of collecting taxes for 7 of our municipalities and 20 fire tax districts. An additional full-time position has also been added at Cabin Lake County Park due to increased park visitation. The number of budgeted employees in the general fund budget total 533 of which 498 are full-time and 35 are part-time. In the enterprise funds, there no new positions added. The number of budgeted positions in the enterprise funds total 76 of which 40 are full-time and 36 are part-time. The number of employees will not be increased under any circumstances without permission from the Board of County Commissioners.

The budget includes an overall increase of an estimated \$147,000 for FY 22 approved compensation increases. This includes reclassifications for E-911 Communications telecommunicator supervisors in order to combat salary compression between supervisors and telecommunicators. In the Emergency Medical Services Department four (4) vacant EMT Basic positions were reclassified to Assistant Shift Supervisor Paramedic positions. A vacant Administrative Secretary IV position in the Sheriff's Office budget was reclassified to a Deputy Sheriff I position in the Administrative and Support Services Section and a reclassification request was also approved for the Accounting Clerk position in the Aging/Nutrition Department. Additional increases include education raises for six (6) employees and certification raises for employees in the Animal Services Department; Soil and Water Conservation District; and the Tax Administration Office.

Health Insurance premiums for individual employee coverage is budgeted at \$807.13 for FY 21-2022. This an increase of \$15.83 per employee per month in the budget. The County joined the North Carolina Health Insurance Pool in FY 21. This change helps the County control employee health insurance costs be pooling costs with other local governments. We continue to endeavor to make any and all efforts to contain cost through our employee wellness program which have

SUMMARY

The Fiscal Year 21-22 General Fund Budget of \$61,406,178 is in balance with the tax rate of \$.715 per \$100 of assessed valuation plus a \$.02 per \$100 assessed valuation to be placed in a capital reserve fund for a total tax rate of \$.735. Other funds are also in balance. The appropriation from the Fund Balance of the General Fund is \$2,929,787. It is an accepted practice to show an appropriation from fund balance to balance the budget. This practice has limited the amount of increase to the tax rate and/or prevented unnecessary reduction in the services available to our citizens. Each year we strive to hold expenditures down and not use our savings. The amount we are budgeting from fund balance for FY 21-22 is \$74,967 or 2.49 % less than was appropriated in FY 20-21. This is a nominal decrease in comparison to the total budget.

AUDIT

In FY 20, the County's unassigned fund balance increased by \$3,514,126 over FY 18-19. The FY 19-20 unassigned fund balance as a percentage of expenditures is 20% compared to 13% the end of FY 18-19. This is more than the Local Government Commissions recommended unassigned fund balance. The unassigned fund balance is an important measure of a government's liquidity.

BUDGET HIGHLIGHTS

Revenue

The FY 21-22 tax rate is \$.715 per \$100 assessed valuation plus a \$.02 per \$100 of assessed valuation to be placed in a capital reserve fund for a total tax rate of \$.735. The capital reserve fund has been set aside by the Board of Commissioners to address both short term and long term capital needs which may include items such as: adequate replacements for an aging vehicle fleet; much needed repairs and upgrades to County facilities and capital construction projects such as Animal Care Control and Adoption Facility; a new facility to co-locate the Serves for the Aged and Veteran's Services Offices; a new jail; an emergency services complex and for parking lot and HVAC systems repairs/replacements.

The estimated revenue generated by one cent (1¢) on the tax rate is \$447,959.

According to our Tax Administrator, the growth in the value of real property in the county since last year of approx. \$129,424,659 is a modest increase of 3.35% over FY 20-21. The total valuation of all property is in the county including real, public service and vehicles is estimated to be \$4,627,349,976.

Revenues budgeted to be collected from prior year ad valorem taxes are budgeted at \$900,000 and remains unchanged from last fiscal year.

Department revenue estimates are projected to be higher than last year because of increases to real estate related fees such as inspections and Register of Deeds fees.

Projected sales tax revenues are estimated to increase significantly compared to previous fiscal years. In FY 21, we budgeted flat revenues due to the uncertainty of long-term economic impacts

The County Garage was appropriated funds to purchase a service truck.

HUMAN SERVICES

The Department of Social Services received funding to replace windows in their building as an ongoing project from FY 21 and funds to purchase two (2) vehicles.

ECONOMIC & PHYSICAL DEVELOPMENT

The Economic Development Department will be expending an additional \$5,705 more over last year's budget due to salary increases.

CONTRIBUTIONS/TRANSFERS

The contribution to Eastpointe Mental Health will be \$224,474.

The contribution to the NC Forestry Service to help them manage our forest resources and to help provide and support wildfire suppression in Duplin County will be \$158,152.

The contribution to help with operations at the Duplin County Airport is budgeted at \$150,568.

The Duplin County Veteran's Museum and Duplin County Agricultural Fair Association will be receiving a contribution in the amount of \$1,000 each.

The County contribution to our Volunteer Fire Departments remain the same at \$26,054 per in-county department. In addition, estimated revenues of \$900,000 from the Article 46 ¼ cents sales tax remain distributed equally to all in-county fire departments and prorated to our of county departments.

PUBLIC SAFETY

The Sheriff's Office has been allocated funds to purchase eight (8) patrol vehicles and funds to service debt for new radios purchased in FY 21. The Jail has been allocated funds to purchase 1 (one) skillet and 1(one) lawn mower.

Emergency Medical Services (EMS) will be receiving funds to purchase one (1) new ambulance and one (1) remount truck. In addition, they will receive funds to cover lease payments for new defibrillators. The budget includes funding for eight (8) EMS stations and their shift structure is unchanged.

ENTERPRISE/OTHER FUNDS

All of the Enterprise Funds are balanced.

No fee changes were recommended in the budget, and thus, the fees for all the enterprise funds remain unchanged.

The Solid Waste & Landfill Department will use Disposal Enterprise Funds to purchase one (1) service truck and annual replacement of roll off boxes for collection sites.

The County's General Fund will contribute of \$150,568 to help with operations at the Airport.

proven very effective. The County continues to set aside .02 of taxes to cover retiree and employee health insurance costs. The total recommended budget for providing employee and retiree health insurance from the general fund is approximately \$6.2 million.

Our workers compensation insurance renewal for FY 2021-22 has already been bound at \$327,427 which is a decrease of \$60,057 over the premium paid in FY 2020-21. This is due to claims remaining relatively stable.

CULTURAL & RECREATIONAL

The Cultural & Recreational budget includes funds to paint the exterior of the Kelly-Farrior House at the Cowan Museum of History & Science.

EDUCATION

Contributions from the General Fund to the Board of Education is recommended at \$8,968,900. This figure is based on the funding formula of almost \$929 per student times the average daily membership of 9,652.

General Fund

Current Expense	\$8,968,900
Capital Recreation	\$250,000
Debit Service Transfer	\$1,582,967

In addition, the Board of Education benefits from the following allocations from:

Capital Reserve School Fund – Fund 22 (these revenues come from restricted sales taxes)	
Capital Improvements to Sites	\$ 440,045
Capital Outlay Recreation	\$-0-
Capital Outlaw Elementary	\$-0-
Capital Equipment & Furniture	\$130,000
Capital Vehicles	\$170,000
Debt Service to School	\$ 2,415,977

Current expenses and capital outlay contributions to James Sprunt (JSSC) increased \$42,000 over the FY 2020-21 budget. The contribution for JSSC current expenses did increase and is budgeted at \$1,894,200. The contribution for the college's capital outlay remains at \$250,000 to continue to support regular maintenance and repairs.

GENERAL GOVERNMENT

In the General Government budget funds were appropriated for to pave the Tax Administration Office's parking lot and to purchase a tractor and boom lift for the Maintenance department.

STATE OF NORTH CAROLINA

COUNTY OF DUPLIN

BE IT ORDAINED by the Board of Commissioners of the County of Duplin, North Carolina:

Section 1. The following amounts are hereby appropriated in the General Fund for the operation of the county government and its activities for the fiscal year beginning July 1, 2021 and ending June 30, 2022, in accordance with the chart of accounts heretofore established for this county:

General Government	\$ 8,358,950
Public Safety	\$ 17,523,404
Environmental Protection	\$ 860,473
Economic & Physical Development	\$ 1,909,494
Human Services	\$ 15,962,269
Education	\$ 12,946,067
Cultural and Recreational	\$ 1,280,853
Contributions/Transfers	\$ 1,986,398
Debt Service	\$ 578,270

Section 2. It is estimated that the following revenues will be available in the General Fund for the fiscal year beginning July 1, 2021 and ending June 30, 2022:

Ad Valorem Property Tax	\$ 30,182,800
Motor Vehicle Tax	\$ 3,461,031
State Funds	\$ 8,708,142
Department Fees	\$ 4,745,053
Department Fees-Restricted	\$ 1,273,985
Sales Tax	\$ 8,730,111
Other Revenues	\$ 1,375,269
Fund Balance	\$ 2,929,787

Section 3. The following amounts are hereby appropriated in the Emergency Telephone System Fund for the fiscal year beginning July 1, 2021 and ending June 30, 2022 in accordance with the chart of accounts heretofore established for the County:

Emergency Telephone System Fund	\$ 503,128
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Section 4. It is estimated that the following revenues will be available in the Emergency Telephone System Fund for the fiscal year beginning July 1, 2021 and ending June 30, 2022:

Emergency Telephone Fees	\$ 503,128
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Section 5. The following amounts are hereby appropriated in the Capital Reserve School Fund for the fiscal year beginning July 1, 2021 and ending June 30, 2022 in accordance with the chart of accounts heretofore established for the County:

Capital Outlay, Improvements to Sites	\$ 440,045
Capital Outlay, Equipment/Furniture	\$ 170,000
Capital Outlay, Vehicles	\$ 130,000
Debt Service Transfer	\$ 2,415,977

The Public Transportation Department will use funds to purchase two (2) new transit vans.

The County Water Department will be using its funds to for regular operations.

CONCLUSION

The financial position of Duplin County is improving, yet we must remain ever vigilant to assure that we continue to deploy sound financial reasoning as we make future budgetary decisions.

This has been a remarkably difficult year as we had to cope with the COVID-19 pandemic which brought with it many difficulties including budgetary challenges, overall economic impacts on our local economy, staffing difficulties and a collective fear for the health and well-being of our community. The unprecedented challenges brought forth by the pandemic necessitated that we alter the ways in which we provided services to our citizens. I am exceedingly proud of our county employees who rose to the occasion and showed a remarkable ability to cope with and overcome tough circumstances in the name of public service.

I would like to sincerely thank my Administrative Assistant Tisha-Ann Hoskins, Asst. County Manager George Futrelle, Finance Officer Tracy Chestnut and her staff, the Department Heads, County employees and the members of the Board for their support in helping to develop our FY 2021-22 County Budget. It truly takes a team effort to craft such a complex spending plan that not only meets our current needs but also helps up put resources in place that support our future goals for our County government.

Finally, I would just like to thank the Board of Commissioners for allowing me the privilege of serving the citizens of Duplin County as County Manager. I remain excited about the future of Duplin County and may staff and I look forward to working with the Board and the citizens of Duplin County as we constantly strive to make our community a great place to work, farm, live, play and prosper.

Sincerely,



Davis H. Brinson, County Manager/Clerk to the Board

Kenansville Fire District	\$ 132,148.45
Lyman Fire District	\$ 87,925.45
Magnolia Fire District	\$ 68,228.45
Mount Olive Fire District	\$ 49,773.18
Pin Hook Fire District	\$ 68,228.45
Pin Hill Fire District	\$ 20,305.94
Potters Hill Fire District	\$ 122,794.45
Pricetown Fire District	\$ 17,671.19
Rose Hill Fire District	\$ 192,377.45
Teachey Fire District	\$ 155,405.45
Wallace Fire District	\$ 133,821.45

Section 12. It is estimated that the following revenues will be available in the County Fire Districts Fund for the fiscal year beginning July 1, 2021 and ending June 30, 2022:

Ad Valorem/Motor Vehicle Taxes	\$ 1,637,032
Transfer from General Fund	\$ 556,008
Sales Tax	\$ 900,000

Section 13 The following amounts are hereby appropriated in the Debt Service Fund for fiscal year beginning July 1, 2021 and ending June 30, 2022 in accordance with the chart of accounts heretofore established for the County:

Duplin Commons Project	\$ 578,270
2017 School LOB's	\$ 3,998,944

Section 14 It is estimated that the following revenues will be available in the Debt Service Fund for fiscal year beginning July 1, 2021 and ending June 30, 2022:

Transfer from General Fund	\$ 2,161,237
Transfer from School Capital Reserve	\$ 2,415,977

Section 15. The following amounts are hereby appropriated in the Duplin County Water Fund for fiscal year beginning July 1, 2021 and ending June 30, 2022 in accordance with the chart of accounts heretofore established for the County:

Water Administration	\$ 978,107
County Water	\$ 99,507
Albertson Water	\$ 149,094
District B Water	\$ 247,037
District D Water	\$ 351,329
District E Water	\$ 346,444
District F Water	\$ 578,878
District G Water	\$ 349,203

Section 16 It is estimated that the following revenues will be available in the Duplin County Water Fund for the fiscal year beginning July 1, 2021 and ending June 30, 2022

Section 6. It is estimated that the following revenues will be available in the Capital Reserve School Fund for the fiscal year beginning July 1, 2021 and ending June 30, 2022

Sales Taxes	\$ 2,173,000
Interest	\$ 1,000
Fund Balance	\$ 982,022

Section 7. The following amounts are hereby appropriated in the Automation Enhancement/Preservation Fund for the fiscal year beginning July 1, 2021 and ending June 30, 2022 in accordance with the chart of accounts heretofore established for the County:

AE&P Reserve	\$ 19,000
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Section 8 It is estimated that the following revenues will be available in the Automation Enhancement/Preservation Fund for the fiscal year beginning July 1, 2021 and ending June 30, 2022:

Transfer from General Fund	\$ 19,000
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Section 9. The following amounts are hereby appropriated in the Property Revaluation Fund for the fiscal year beginning July 1, 2021 and ending June 30, 2022 in accordance with the chart of accounts heretofore established for the County:

Property Revaluation	\$ 316,857
Mapping	\$ 33,685

Section 10. It is estimated that the following revenues will be available in the Property Revaluation Fund for the fiscal year beginning July 1, 2021 and ending June 30, 2022:

Ad Valorem Property Tax	\$ 181,158
Interest	\$ -0-
Fund Balance	\$ 169,384

Section 11 The following amounts are hereby appropriated in the County Fire Districts Fund for the fiscal year beginning July 1, 2021 and ending June 30, 2022 in accordance with the chart of accounts heretofore established for the County:

Oak Wolfe Fire District	\$ 141,165.45
Glisson Fire District	\$ 222,579.45
Sarecta Fire District	\$ 159,449.45
East Duplin Fire District	\$ 169,149.45
Albertson Fire District	\$ 164,667.45
Stacy Britt Fire District	\$ 246,903.45
Franklin Fire District	\$ 54,250.69
NorthEast Fire District	\$ 332,256.45
Calypso Fire District	\$ 102,427.45
Chinquapin Fire District	\$ 134,769.45
Fountaintown Fire District	\$ 97,963.45
Faison Fire District	\$ 114,710.45
Greenevers Fire District	\$ 104,067.45

Section 23 The following amounts are hereby appropriated in the Solid Waste Fund for the fiscal year beginning July 1, 2021 and ending June 30, 2022 in accordance with the chart of accounts heretofore established for the County:

Solid Waste Collection and Disposal	\$ 3,382,252
Tire Collection and Disposal	\$ 119,880
White Goods Disposal	\$ 27,013

Section 24 It is estimated that the following revenues will be available in the Solid Waste Fund for the fiscal year beginning July 1, 2021 and ending June 30, 2022

User Fees	\$ 1,534,000
Charges for Services	\$ 1,562,000
Other Taxes and Fees	\$ 160,960
Fund Balance	\$ 272,185

Section 25. The following amounts are hereby appropriated in the Health Insurance Fund for the fiscal year beginning July 1, 2021 and ending June 30, 2022 in accordance with the chart of accounts heretofore established for the County:

Benefit Expense	\$6,209,852
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Section 26 It is estimated that the following revenues will be available in the Health Insurance Fund for the fiscal year beginning July 1, 2021 and ending June 30, 2022:

Premiums Collected	\$6,209,852
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Section 27 There is hereby levied the following tax rates per one hundred dollars (\$100) valuation of property as listed for taxes as of January 1, 2021, for the purpose of raising the revenue listed as Property Taxes in the General Fund, the Property Revaluation Fund, and the respective County Fire District Funds

General Fund	\$ 7350
Oak Wolfe Fire District	\$.0500
Glisson Fire District	\$ 0650
Sarecta Fire District	\$ 0550
East Duplin Fire District	\$.0458
Albertson Fire District	\$ 0750
Stacy Britt Fire District	\$ 0700
Franklin Fire District	\$.1000
NorthEast Fire District	\$ 0900
North Duplin Fire District	\$ 0500
Chinquapin Fire District	\$ 0700
Fountaintown Fire District	\$ 0500
Goshen Fire District	\$.0650
Greenevers Fire District	\$ 0700
Lyman Fire District	\$ 0500

Water Usage Charges	2,824,158
Sales of Inventory	\$ 78,000
Tap Fees	\$ 144,217
Sewer Charges	\$ 34,700
Interest	\$ 2,000
Fund Balance Appropriated	\$ 16,524

Section 17 The following amounts are hereby appropriated in the Water Debt Service Fund for fiscal year beginning July 1, 2021 and ending June 30, 2022 in accordance with the chart of accounts heretofore established for the County

Water Debt	\$ 1,097,288
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Section 18 It is estimated that the following revenues will be available in the Water Debt Service Fund for the fiscal year beginning July 1, 2021 and ending June 30, 2022.

Transfer from Water Fund	\$ 1,097,288
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Section 19 The following amounts are hereby appropriated in the Transportation Fund for fiscal year beginning July 1, 2021 and ending June 30, 2022 in accordance with the chart of accounts heretofore established for the County:

Operations	\$ 1,239,096
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Section 20 It is estimated that the following revenues will be available in the Transportation Fund for the fiscal year beginning July 1, 2021 and ending June 30, 2022.

State Dept. of Trans	\$ 1,146,745
Agency Purchased Services	\$ 85,000
Fund Balance	\$ 7,351

Section 21 The following amounts are hereby appropriated in the Airport Commission Fund for fiscal year beginning July 1, 2021 and ending June 30, 2022 in accordance with the chart of accounts heretofore established for the County

Airport Operations	\$ 787,817
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Section 22 It is estimated that the following revenues will be available in the Airport Commission Fund for the fiscal year beginning July 1, 2021 and ending June 30, 2022:

Hangar Rent	\$ 171,680
Sales of Fuel	\$ 448,332
Transfer from General Fund	\$ 150,568
Other	\$ 6,790
Fund Balance Appropriated	\$ 10,447

Section 32. The Budget Officer is hereby authorized to transfer appropriations as contained herein under the following conditions:

- a. The Budget Officer may transfer amounts: in any fund between line item expenditures, in any department between line item expenditures or between departments in line item expenditures, including contingency appropriations, with a limitation of \$10,000 per Budget Amendment, with a report being submitted to the Governing Board at the next regular meeting. These changes should not result in increases in recurring obligations, such as salaries, in future years.
- b. The Budget Officer may not transfer any amount between funds, except as approved by the Governing Board in the Budget Ordinance as amended.

Section 33. Under Emergency situations only, the Budget Officer is hereby authorized to transfer appropriations as contained herein under the following conditions.

- a. The Budget Officer may transfer amounts in any fund between line item expenditures, in any department between line item expenditures, or between departments in line item expenditures, including contingency appropriations, in excess of the \$10,000 limitation (as stated in Section 32 of this Budget Ordinance) per Budget Amendment, with a report being submitted to the Governing Board at the next regular meeting. These changes should not result in increases in recurring obligations, such as salaries, in future years
- b. Examples of an emergency are. Hurricane, Tornado, Flood, Power Outage, Safety Services Communications Equipment Failure(s), acts of terrorism, or other situations that may place Duplin County Residents at risk or in danger

Section 34. The Budget Officer may make cash advances between funds for periods not to exceed 60 days without reporting to the Governing Board. Any advance that extends beyond 60 days must be approved by the Board. All advances that will be outstanding at the end of the fiscal year must be approved by the Board.

Section 35. Copies of this Budget Ordinance shall be furnished to the Clerk to the Governing Board, to the Budget Officer, and to the Finance Officer to be kept on file by them for their direction in the disbursement of funds.

Adopted this the 21th day of June, 2021


Dexter Edwards, Chairman
Duplin County Board of Commissioners

ATTEST

Clerk

Waylin Fire District	\$ 0700
Potters Hill Fire District	\$ 0700
Rosemary Fire District	\$ 0700
Teachey Fire District	\$ 0700
Duplin Pender Fire District	\$ 0700
Liberty Hall Fire District	\$ 0700

The General Fund tax rate is based on an estimated valuation of \$3,996,982,363 for real and personal property for the purposes of taxation for the 2021-2022 fiscal year, estimated valuation of \$157,112,717 for the purposes of public service, and an estimated valuation of \$473,254,896 for vehicles for the purposes of taxation for the 2021-2022 fiscal year with an estimated rate of collection of 96.50% for property taxes and 99.50% for vehicle taxes. This estimated rate of collection is based on FY 20-21

Section 28. There is levied a per ton solid waste disposal fee as approved by the Board to cover the cost of solid waste disposal. There is also levied an availability/disposal fee as approved by the Board to cover the cost of solid waste collection, disposal, and recycling as per the current attached schedule

Section 29. The Duplin County Health Department Fee Schedule for 2021-2022, as per the attached schedule, is approved.

Section 30. The mileage reimbursement rate is per the IRS standard mileage rate

Section 31. In accordance with G.S. 115C-429(b), the Board of Education appropriation is allocated as

General Fund:

Current Expense	\$ 8,968,900
Debt Service for Schools	\$ 1,582,967
High School Recreation	\$ 200,000
Elementary School Recreation	\$ 50,000

Capital Outlay School Fund.

Capital Improvements to Sites	\$ 440,045
Capital Outlay Recreation	\$ -0-
Capital Outlay Elementary	\$ -0-
Capital Equipment & Furniture	\$ 170,000
Capital Vehicles	\$ 130,000
Debt Service for Schools	\$ 2,415,977

In accordance with G.S. 115C-433(b), the Duplin County Board of Commissioners specifies that the Board of Education must obtain approval of the Board of Commissioners for any budget amendment that increases or decreases the amount of county appropriation to a purpose or function by ten percent (10%) or more from the amount contained in the budget ordinance adopted by the Board of County Commissioners. Any amendment to the Capital Outlay School Fund must be approved by the County Commissioners prior to making the amendment.

DUPLIN COL

1GP DEMO/CLEARANCE CONTRACTOR LIST – JUNE 2021

Charles Hughes Construction
ATTN: Charles Hughes
4675 Ben Dail Rd
LaGrange, NC 28551
704.436.8800

Danny Smith Landscaping
2446 Hwy 258 N
Kinston, NC 28504
252.626.4433

Everett Lot Clearing & Grading, Inc
2402 Fred Everett Rd
Kinston, NC 28504
252.626.4433

Ernie Everett Site Prep & Demo
PO Box 5335
Kinston, NC 28503
252.626.4433

Rick Bostic Const. & Demolition
679 Goodman Rd
Kinston, NC 28504
252.626.4433

Taylor Hauling & Grading
4645 Earl Howard Rd
Pink Hill, NC 28572
252.626.4433

Best Sand & Gravel, Inc
2390 NC HWY 111 S
Goldsboro, NC 27534
252.626.4433

Allen Grading Company
P O Drawer 1838
Goldsboro, NC 27533
252.626.4433

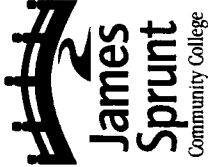
AK Grading & Demolition, Inc
103 Warehouse Dr
LaGrange, NC 28551
252.626.4433

Jones & Son Construction & Demolition
ATTN: L J Jones
456 Mary Ann Lane
Kinston, NC 28504
252.626.4433

Corbett Clearing & Demolition, LLC
180 EW Lane
Goldsboro, NC 27534
252.626.4433

James B. Sasser Construction
108 Hood Dr
Goldsboro, NC 27530
252.626.4433

Russell Brock
NewGen Farms, LLC
886 Durwood Evans Rd
Chinquapin, NC 28521
252.626.4433



May 5, 2021

Mr Dexter Edwards, Chair
Duplin County Commissioners
PO Box 910
Kenansville, NC 28349

Dear Mr Edwards,

The term of Dr Shannon Jennings as a member of the Board of Trustees of James Sprunt Community College will expire June 30, 2021

Dr Jennings is a very dedicated and effective member of our Board Therefore, the Board is requesting that he be re-appointed for another 4-year term beginning July 1, 2021 through June 30, 2025

Thank you for your continued support of James Sprunt Community College

Sincerely,

Anita R Powers

Anita R Powers
Chair to the Board of Trustees

Jay Carraway, Ed.D
President and Secretary to the Board of Trustees

JC/jlr

cc Mr. Davis Brinson, County Manager
Dr. Shannon Jennings



R S M HARRIS ASSOCIATES, INC.

PLANNERS CONSULTANTS DEVELOPERS

POST OFFICE BOX 10037
GOLDSBORO, NORTH CAROLINA 27532-0037
TELEPHONE 919.751.0909
2719 GRAVES DRIVE, SUITE 2
GOLDSBORO, NORTH CAROLINA 27534
EMAIL cdharris@rsmharris.com

encouraged to submit a bid for this project. Duplin County reserves the right to accept or reject any and all bids.

If you have any questions, call Chris Harris, Demolition Specialist, at 252-521-3229 (cell).

This information is available in Spanish or any other language upon request. Please contact Elizabeth Stalls at 910-296-2104 or at the Duplin County Administrative Office, Board of Commissioners Room, 224 Seminary Street, Kenansville, NC 28349, for accommodations for this request. Esta información está disponible en español o en cualquier otro idioma bajo petición. Por favor, póngase en contacto con Elizabeth Stalls al 910-296-2104 o en Duplin County Administración Oficina, Sala De La Junta De Comisionados, 224 Seminary St., Kenansville, NC 28349 de alojamiento para esta solicitud.



On behalf of Duplin County we will receive bids for demolition/clearance for one (1) property under the Duplin County HMGP 4285-043-R Acquisition Project. Attached are copies of demolition specifications, bid proposal form, photographs, survey and Asbestos Inspection Report. The house does not contain asbestos.

Date: June 3, 2021
To: Demolition Contractors
From: C. David Harris, HMGP Project Manager
Subject: Duplin County HMGP 4285-043-R Acquisition Project
Request for Bid Proposals for Demolition of One (1) House

PROPOSALS ARE TO BE RECEIVED IN MY OFFICE BY 11:00 AM, FRIDAY, JUNE 11, 2021.

Proposals can be mailed prior to the bid opening to:

RSM Harris Associates, Inc.
Attn: C. David Harris
HMGP Project Manager
P.O. 10037
Goldsboro, NC 27532

Proposals can be delivered by hand or by overnight carrier prior to the bid opening to:

RSM Harris Associates, Inc.
Attn: C. David Harris
HMGP Project Manager
2719 Graves Dr. Suite 2
Goldsboro, NC 27534

Office Hours are 9:00am-5:00pm Monday through Friday. Please call Chris Harris at 252-521-3229 (cell) prior to dropping off bids to make sure someone is at the office.

The County intends to select the demolition contractor in June 2021. The County expects demolition work to be completed within 30 days from the Notice to Proceed. Evidence of insurance is due before the start of any work. Duplin County will enter into contract for the work and will select the Contractor whose proposal represents the best interests of the County. The County of Duplin is an equal opportunity employer and service provider and encourages participation by small, minority and female owned firms. HUB certified vendors/contractors are

DUPLIN COUNTY HMGP 4285-043R ACQUISITION PROJECT
PROPOSALS FOR DEMOLITION AND ASBESTOS REMOVAL

BID PROPOSAL FORM

TO BE COMPLETED AND SIGNED BY BIDDER

BID OPENING JUNE 11, 2021

Contract Number	Street Number	Property Address	City	State	Zip Code	Asbestos Present	LUMP-SUM PRICE*
1	251	Jimmy Tate Williams Rd.	Baulaville	NC	28518	NO	

Respectfully Submitted:

(Please Print Legibly)

Bidder must sign here

Date

Print Name of Person Signing Bid

Title

Name of Company

Email Address

Company Street Address

City, State and Zip

Company Mailing Address

City, State and Zip

Federal ID or SS No.

License Number

Company Phone Number

Cell Number

DUPLIN COUNTY HMGP 4285-043R ACQUISITION PROJECT

REQUEST FOR BIDS

FOR DEMOLITION AND CLEARANCE OF STRUCTURES, INCLUDING ASBESTOS REMOVAL, ON ONE (1) PROPERTY

BID DOCUMENT PACKAGE CONTENTS

DOCUMENT	BID PROPOSAL FORM
DOCUMENTS-SPECS	SPECIFICATIONS: SEC. I – SEC. VIII SEC. VIII – SUBMITTALS – FORMS TO BE SIGNED 1 Non-Collusion Affidavit – to be notarized 2 Certification of Eligibility 3 Certification Regarding Debarment
CONTRACT DOCS.	1 PROPERTY – Survey, House Photo, Asbestos Inspection Report
DOCUMENTS – SEC 3	SECTION 3 – Equal Opportunities for Section 3 Residents & Businesses Compliance 1. Memo Explaining Section 3 Provisions 2. Section 3 Contract Clause – to be included in every federally funded contract 3. Certification Form for Section 3 Businesses 4. Section 3 Brochure – English 5. Section 3 Brochure - Spanish

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DUPLIN COUNTY HOUSING DEMOLITION PROJECT
FEMA HMGP ACQUISITION PROJECT 4285-043R
BID OPENING JUNE 11, 2021

I. PERFORMANCE SPECIFICATIONS

These specifications are intended to be performance specifications. The Contractor is responsible for removing all man-made materials and items installed by man from the site; and to return the site to its natural state before any building improvements were made on the site. Removal includes abandonment of wells and septic systems. After demolition is completed, one should be able to look at the lot and the only visible items are trees, vegetation, and fill dirt in the disturbed area that has been leveled, seeded and mulched.

II. GENERAL SPECIFICATIONS

A. WORK DESCRIPTION

1. Demolish and remove all structures, including the house or manufactured housing unit. Remove all piers, blocks and concrete footings. Remove the underpinning, anchors, piers and blocks from the manufactured housing unit.
2. Demolish and remove all porches, decks, garages and carports attached to the house, including concrete foundations and pads.
3. Demolish and remove all detached storage buildings, garages, barns, shelters, carports, sheds, pump houses, etc., including concrete foundations and pads. Remove concrete and asphalt driveways, walkways and parking areas. If concrete or asphalt encroaches on adjoining property, then saw cut concrete or asphalt along property line and only remove concrete or asphalt from County property side of property line. Contractor shall not disturb concrete or asphalt on adjoining property. Gravel areas can remain on the County property.
4. Remove all garbage and debris found on lot.
5. Fill any cavity caused by demolition and any areas dug out from concrete foundations, piers, pads or driveways with suitable clean fill material. Fill any areas disturbed by equipment tracks or tires.
6. Grade and level areas covered with clean fill material to provide positive drainage.
7. Area of lot is to be cleared from boundary line to boundary line of all man-made improvements. This includes any/all propane tanks, unused fuel tanks, private utility poles, fences, sheds, structures, mailboxes, clotheslines, satellite dishes, junked vehicles, appliances, decorative rocks/stone on lot installed by man, etc.
8. Trees, shrubs vegetation shall be allowed to remain, unless it is necessary to clear in order to remove structures or debris.
9. Contractor shall be responsible for preventing soil/sedimentation run-off from entering any wetlands, ditches, ponds, creeks, rivers or similar water bodies. Contractor shall provide sedimentation control measures as necessary to prevent run-off from disturbed area of site reaching any of these water bodies.

10. Seed and mulch disturbed area immediately after completion of job. Seed to be ryefescue or combination that will restore ground cover quickly. Rake, smooth, level disturbed areas prior to seeding and mulching.

11. Demolition inspector shall be notified and shall approve graded lot prior to seeding and mulching.

B. DEMOLITION REQUIREMENTS

1. The Contractor shall obtain all applicable State and County permits prior to beginning work and furnish copies to the County Demolition Specialist. The list of houses at the beginning of each contract group identifies the City or County having permit jurisdiction of the demolition of each house. Demolition permit is not required for demolition or asbestos removal.
2. The power companies have been notified of the pending demolition and have disconnected power from the houses and removed power lines, poles and transformers on most properties. Contractor shall be responsible for coordinating with power companies for the removal of any remaining power equipment that would interfere or create an electrical hazard during the demolition of the structures. In some cases, power poles and overhead transformers will not be accessible to the power company until after the houses are demolished. Although the power to this equipment should have been disconnected, Contractor shall check with power company if in doubt and exercise caution when working around any remaining power company facilities.
3. The Contractor shall include clean fill dirt costs (delivered, spread and compacted) in per parcel lump-sum bid price. Lots to be graded smooth and level with positive drainage upon completion.
4. Contractor shall use off-site clean fill dirt to cover disturbed areas, to fill voids and provide for positive drainage. Contractor shall not dig, remove or scrape dirt from non-disturbed areas to disturbed areas to avoid hauling in off-site clean fill dirt. Existing vegetation and top of ground to remain the same in undisturbed areas of lots. Demolition work and disturbed areas to be confined to removal of structures and related man-made items as described in other sections of these specifications.
5. The Contractor shall estimate tonnage for each house and include landfill tipping fees in per parcel lump-sum bid price. **NOTE: All demolition and site debris is to be disposed of at approved and permitted landfills. No burying on site is allowed.**
6. Garbage that has been dumped on site shall be hauled separately to the County landfill and disposed of as municipal solid waste (MSW).
7. The Contractor is to provide copies of tipping fee tickets with each invoice. The tickets are to be identified by street address from which debris originated. The landfill statement for tipping fees is due and payable when received. Evidence of payment of landfill fees is required prior to final contract payment.
8. Contractor shall separate types of construction debris (such as brick, block, wood, metal or glass) in accordance with landfill requirements. Remove and dispose of all white goods (appliances, if any) from the structures prior to demolition.

- outer well casing must be grouted to a minimum depth of 20 feet or removed prior to abandonment.
- Contractor shall provide with the invoice a copy of County Health Department Well Abandonment Approval Form signed by Health Dept official. Contractor shall provide a copy of any applicable State Department of Environmental Quality (DEQ) permits evidencing proper capping and abandonment of water wells; a copy of the well contractor's state license; copy of paid receipt from licensed well contractor; and a completed Form GW-30 showing the record of well abandonment. Copies of all documents are required prior to payment.
 - Abandonment of wells shall be in accordance with 15A NCAC 02C .0113.

E. UNDERGROUND STORAGE TANK (UST) REMOVAL

- Contractor shall remove any underground fuel storage tank (UST) less than 1,100 gallons in size in accordance with local, state and federal requirements.
- Contractor shall pump out and dispose of any and all contents properly.
- Contractor shall remove the UST and back-fill hole with clean fill dirt.
- If UST location shows leakage, Contractor shall not disturb UST and shall notify the Demolition Specialist.
- Removal of UST shall be in accordance with 15A NCAC 2L, G.S. 143-215.83.8.

F. DEMOLITION OF BELOW GROUND SWIMMING POOLS

- Swimming pools shall be abandoned in accordance with the following specifications:
 - Pump out any liquids.
 - Remove concrete areas around pool and dispose of properly.
 - Remove any exposed pipe, pump house, filter system, etc serving pool facilities and dispose of properly.
 - If top edge of swimming pool extends within 15 inches below the ground level, break off sides of swimming pool so that the top edge is at least 15 inches below the ground level. Concrete pieces broken off from top edge of pool may be dropped into bottom of pool prior to filling pool with clean fill material.
 - Completely fill swimming pool with suitable clean fill dirt; compact, grade and level. Contractor shall fill pool and compact clean fill dirt to the degree that no voids appear after rains have settled clean fill dirt. If voids appear within 6 months of filling swimming pool, Contractor shall be notified and shall be responsible for returning to site and filling/compacting voids properly.

III. CONTRACTOR REQUIREMENTS

- No bid bond/deposit is required in order to submit a bid.
- The County intends to select Contractor in June 2021. The Contractor shall begin work within ten (10) working days after issuance of the Notice to Proceed and complete work within thirty (30) days after issuance of the Notice to Proceed.
- A single bid will be awarded, based on the lowest bid price. Any asbestos removal will be included with the demolition work for each property.
- The Contractor shall provide a lump-sum price for each property on the Bid Proposal Form that includes asbestos removal, demolition, clearance, hauling, permitting, fill dirt, tipping fees, etc. for a turn-key price.

- Contractor may separate and salvage materials removed from houses and outbuildings. **However, no houses, structures or buildings (whether wood or metal) shall be moved or relocated to other locations. All structures shall be separated into salvaged materials or demolished on site. No additional time will be provided for separating and sorting materials to be salvaged.**

- The Contractor shall follow all local, state and federal regulations regarding demolition, hauling and disposal of debris at approved landfills.
- All demolition work shall be performed on site. No "staging" or storing of debris is allowed on another site prior to transporting to an approved landfill.
- A boundary and improvement survey for each house is included in the Bid Documents. In addition to showing structures on each property and location coordinates, the surveys include notes regarding special items on the property. In particular, fences are identified with notations for removing fences or not removing fences, depending on the location of the fence along the boundary lines. Any fences located within the interior of the property shall be removed with all other man-made material. Items that were removed by the owner prior to acquisition are noted on the surveys.

C. SEPTIC TANK ABANDONMENT

- If septic tank is present on property, Contractor shall have a licensed septic hauler pump out septic tank along with any grease pit.
- Break sides of tank or bottom to insure tank cannot hold water. Break the lid and drop it in the tank or completely dispose of it properly.
- If edge of tank extends within 12-15 inches below the ground level, break off sides of tank so that the top edge is at least 12-15 inches below the ground level.
- Completely fill tank with clean fill dirt; compact, grade and level.
- If the septic system is used a lift station (pump tank) Contractor shall remove pump and control panel and abandon the pump tank in the same manner as the septic tank.
- Contractor shall provide with the invoice a copy of the manifest from the septic hauler evidencing that the septic tank has been pumped out; a copy of truck ticket indicating clean fill dirt placed in tank; a copy of the license verifying the septic tank company is a licensed septic hauler; copy of a paid receipt from the septic tank hauler; and copy of paid receipt for clean fill dirt for filling septic tank. Copies of all documents are required prior to payment.
- Demolition inspector shall be notified when septic tank is to be pumped out.
- Abandonment of septic tank shall be in accordance with 15A NCAC 18A.1961 (A).

D. WELL ABANDONMENT

- Contractor shall be responsible for the proper closure/abandonment of any/all water wells that are present on the property in accordance with NC Department of Environmental Quality (DEQ) and County Health Department requirements.
- Only a licensed well contractor shall abandon any well on the property.
- Contractor shall obtain permit from County Health Department prior to abandoning well.
- If there is water in the well it should be thoroughly disinfected with chlorine prior to being filled. Hand dug, bored well, or drilled well can be permanently abandoned by completely filling the well to land surface with gravel, cement, grout or dry clay compacted in place opposite the zones of consolidated rock. The top of the sand or gravel fill must be at least five feet below the top of the consolidated rock, which is usually the casing depth. The remainder of the well shall be cement grout only. The

V. MISCELLANEOUS REQUIREMENTS

1. Contractor shall provide a copy of the manifest from the septic hauler evidencing that the septic tank has been pumped out and a copy of the license verifying the septic tank company is a licensed septic hauler.
2. Contractor shall provide a copy of any applicable County or State Department of Environmental Quality (DEQ) permits evidencing proper capping and abandonment of water wells; a copy of the well sub-contractor's state license; and a completed Form GW-30 showing the record of well abandonment.
3. Contractor shall obtain and provide copies to the County of Demolition Notification Permits from NC Health Hazards Control Unit for each property **PRIOR TO BEGINNING ANY DEMOLITION WORK**.

VI. REMOVAL OF ASBESTOS CONTAINING MATERIALS

1. All houses have been inspected by an accredited asbestos inspector under contract with the County and all asbestos containing materials have been identified in reports included with these Bid Specifications.
2. Asbestos containing materials identified in the asbestos reports shall be removed by Contractor (if licensed as an asbestos removal contractor) or by a licensed and accredited asbestos sub-contractor prior to demolition of the houses. **Asbestos supervisors licenses and asbestos workers licenses shall be provided to County prior to beginning asbestos removal.**
3. **Asbestos removal sub-contractor shall provide evidence of General Liability and Workmen's Compensation Insurance at the same minimum levels of the Contractor.** Contractor shall provide evidence of payment of asbestos removal sub-contractor prior to final contract payment.
4. Contractor shall completely remove all Regulated Asbestos Containing Materials that are identified in the Asbestos Inspection Reports (included in the Bid Specifications) from the structures on each site. All Friable ACM, Category I Non-friable ACM that has become friable, Category I Non-friable ACM that will be or has been subjected to sanding, grinding, cutting or abrading, or Category II Non-friable ACM that has a high probability of becoming or has become crumbled, pulverized, or reduced to powder by the forces expected to act on the material in the course of demolition or renovation operations are considered to be a Regulated Asbestos-Containing Material.
5. The processes for removal, hauling and disposal of asbestos containing material shall be in accordance with NC Health Hazards Control Unit (HHCU) requirements, NC Division of Solid Waste Management requirements and applicable federal requirements.
6. After asbestos has been removed, Contractor shall notify the County asbestos inspector to perform a post-removal inspection and provide a Clearance Letter verifying the asbestos has been removed. The County will pay for the first post-removal inspection. The actor shall pay for any re-inspections that are required if the first inspection fails inadequate removal of the asbestos containing materials. Prior

5. Payment shall be a one-time payment for each property upon completion of demolition work and submittal of required permits, licenses, certifications, tipping fee/landfill tickets, any required subcontractors' insurance certificates, and any other document required to support demolition activities on the property.
6. Liquidated damages are \$100.00 for each calendar day that work extends past the contract period.

IV. CONTRACTOR INSURANCE REQUIREMENTS

1. Minimum Insurance Requirements: The work under this contract shall not commence until the Contractor has obtained all required insurance and verifying certificates of insurance have been received by the County. These certificates shall contain a provision that coverage's afforded under the policies will not be cancelled, reduced in amount or coverage's eliminated until at least thirty (30) days after mailing written notice, by certified mail, return receipt requested, to the insured and the County.
2. Workmen's Compensation and Employer's Liability: The Contractor shall provide and maintain, during the life of the contract, workmen's compensation insurance, as required by law, as well as employer's liability coverage with minimum limits for Coverage A Statutory-State of NC and Coverage B Employers Liability: \$500,000 each accident for bodily injury by accident, \$500,000 each employee for bodily injury by disease and \$500,000 policy limit.
3. Commercial General Liability: The Contractor shall provide and maintain, during the life of the contract, comprehensive general liability insurance, including coverage for premises operations, independent contractors, completed operations, products and contractual exposures, as shall protect such contractors from claims arising out of any bodily injury, including accidental death, as well as from claims of property damages which may arise from operations under this contract, whether such operations be by the Contractor or by any subcontractor, or by anyone directly or indirectly employed by either of them and the minimum limits of such insurance shall be combined single limits of no less than \$1,000,000 each occurrence and \$2,000,000 aggregate.
4. Commercial Automobile Liability: The Contractor shall provide and maintain, during the life of the contract, commercial automobile liability insurance coverage for "Any Auto" with limits no less than \$1,000,000 each accident for bodily injury and property damage.
5. Deductible: Any deductible, if applicable to the loss covered by insurance provided, shall be borne by the Contractor.
6. Other Insurance: The Contractor shall obtain such additional insurance as may be required by the County or by the General Statutes of North Carolina in amounts not less than the statutory limits.
7. Proof of Coverage: The Contractor shall furnish the County with satisfactory proof of coverage of the insurance required before a written Notice to Proceed is granted by the County.

- b. Void and/or Feature Filling: Any voids that require filling because they are a threat to public health and safety shall be filled with clean fill from off-site. Whenever possible this shall be a sand matrix, however, sand is not required. These voids may include, but are not limited to, those created as the result of exposing cisterns, privies, wells, wheel ruts and/or basement-like depressions.

c. Surface Grading and Site Clean-Up: Contractor shall limit site grading to the first six (6) inches of the existing surface elevation (e.g. sidewalk level, driveway level, slab level, etc.) if applicable for positive on-site drainage. Contractor shall use the appropriate or applicable light equipment to complete final site clean-up.
3. **Other Demolition Guidelines**

a. The structures will be demolished, including complete removal of the existing foundations. If complete removal is not possible then the existing foundations will be taken down to a depth of approximately 2 to 3 feet below the soil surface and adequately drilled to allow for drainage. The demolition of the structures will require fine grading only. Ground disturbance will be limited to the immediate area of the demolished properties, and the staging areas will be located within the footprint of the existing property boundaries. Debris will be removed, and the properties will be stabilized with clean fill dirt, graded, and seeded to prevent erosion.

b. If human remains or intact archaeological deposits or any potential archaeological resources are uncovered, work in the vicinity of the discovery will stop immediately and all reasonable measures to avoid or minimize harm to the finds will be taken. Access to the sensitive area will be restricted all reasonable measures are taken to avoid further disturbance of the discoveries. Contractor shall provide immediate notice of such discoveries to the Demolition Specialist.

c. In the event significant items (or evidence thereof) of petroleum products, hazardous materials and toxic waste are discovered during demolition, the Contractor shall notify the Demolition Specialist.

- to contract payment, Contractor shall pay the asbestos inspection firm for any re-inspections and shall provide a paid receipt for each reinspection required to obtain the Clearance Letter.

7. Contractor shall obtain all applicable local and State permits prior to beginning work.

8. Contractor shall provide copies of NC Asbestos Waste Shipment Record; tipping fee tickets from approved landfill after disposal of asbestos containing materials and receipt/evidence that tipping fees for asbestos disposal have been paid prior to contract payment. A Waste Shipment Record shall be provided for all material that is greater than 1% asbestos.

9. If required by HHCU, Contractor shall provide a copy of the Asbestos Removal Permit or the Demolition Notification Permit with Asbestos Removal from HHCU **PRIOR TO BEGINNING ANY ASBESTOS REMOVAL WORK.**

10. If Contractor discovers asbestos hidden from view that is not identified in the asbestos inspection report, the Contractor shall stop work and notify Demolition Specialist.

VII. **SPECIAL FEMA REQUIREMENTS-LOWER IMPACT DEMOLITION STIPULATIONS**

1. **General Approach**

a. Major demolition activities, including placement of equipment, shall be confined to areas where soils have been previously disturbed by activities, such as site development, construction, surface grading, utility trenching, etc.

b. When heavy equipment is not in use, it shall be staged on hard or firm surfaces where equipment is not susceptible to sinking. Paved surfaces, if available within the designated disturbed limits of the project site, shall be used to the fullest extent possible.

c. Tracked vehicles and/or large-tired equipment shall be used to reduce the depth of soil disturbance and minimize soil compaction.

d. Contractor shall not operate heavy equipment on wet soils without submitting a plan to minimize the impacts of soil disturbance associated with sinking equipment below the current ground surface. Heavy equipment may be operated in the rain, but the Contractor shall operate in accordance with the above specified mitigation plan.

e. There shall be no salvage of architectural materials from below-grade.

f. Excavation of on-site materials that are unrelated to demolition activities and on-site burial of debris are not permitted.

2. **Activity Specific Guidelines**

a. Treatment of Utilities: Utility lines shall be disconnected and capped per applicable regulatory requirements. In cases where there are no shutoff valves, limited excavation within the utility right-of-way shall be required to cap these service lines. To limit unnecessary ground disturbance, excavation shall be limited to the existing ROW to the greatest extent feasible.

VIII. Compliance with Local, State and Federal Requirements

- 1 **Contracting with small and minority businesses, women's business enterprises, and labor surplus area firms:** The County encourages all businesses, including minority, women owned businesses to respond to all Request for Proposals. In addition, if subcontracts are let, the awarded contractor must ensure that the necessary affirmative steps are taken.

a. Place qualified small, minority, and woman-owned businesses on solicitations lists;

b. Assume that such businesses are solicited when they are potential sources;

c. Divide total requirement, when economically feasible, into smaller tasks or quantities to permit maximum participation by such businesses;

d. Establish delivery schedules, where requirements permit, which encourage such businesses to respond;

e. Use service and assistance from such organization as SBA, minority business development agency of the Dept. of Commerce.

2 **Funding Source:** Payment for services under contract by this solicitation will be paid with federal and state funding. Funding is contingent upon compliance with all terms and conditions of funding award. The selected firm shall comply with all applicable federal laws, regulations, executive orders, FEMA requirements and the terms and conditions of the funding award3 **Compliance by Awarded Firm** The selected firm shall comply with all applicable federal laws, regulations, executive orders, FEMA requirements and the terms and conditions of the funding award. In addition, firms providing submittals shall be responsible for complying with state law and local ordinances. Procurement of demolition firms will be accomplished in accordance with 2 CFR 200 and the North Carolina General Statutes related to procurement of construction services.4 **Insurance Requirements:** The selected firm and the asbestos removal subcontractor (if applicable) shall maintain the following minimum insurance amounts and provide a Certificate of Insurance evidencing coverage and the County named as the Certificate Holder.

General Comprehensive Liability – minimum limits shall be combined single limits of no less than \$1,000,000 each accident and \$2,000,000 General Aggregate

Commercial Automobile Liability - \$1,000,000 Each Accident for bodily injury and property damage

Worker's Compensation and Employer's Liability – minimum limits for Coverage A Statutory-State of NC and Coverage B Employers Liability \$500,000 each accident for bodily injury by accident, \$500,000 each employee for bodily injury by disease and \$500,000 policy limit.

5. **Certification of Proposer Regarding Debarment:** By submitting a proposal under this solicitation, the Proposer or Offeror certifies that neither it nor its principals are presently debarred or suspended by any federal department or agency from participation in this transaction.6 **Equal Opportunity:** The non-discrimination clause contained in Section 202 (Federal) Executive Order 11246, as amended by Executive Order 11375, relative to Equal Employment Opportunity for all persons without regard to race, color, religion, sex or national origin, and the implementing rules and regulations prescribed by the Secretary of Labor, are incorporated herein.

The Proposer agrees not to discriminate against any employees or applicant for employment because of physical or mental handicap in regard to any position for which the employees or applicant is qualified. The Proposer agrees to take affirmative action to employ, advance in employment and otherwise treat qualified handicapped individuals without discrimination based upon their physical or mental handicap in all employment practices.

7. **E-Verify:** The following statement shall be inserted in all contracts:

The selected firm and any of its subcontractors must comply with the requirements of the North Carolina General Statutes, if applicable, which require certain employers to verify the work authorization of each newly hired employee through the federal E-Verify program operated by the United States Department of Homeland Security and other federal agencies

8 **State Treasurer's Lists Regarding Iran and Boycott of Israel:** If the value of the contract is \$1,000 or more, the following applies unless the Proposer otherwise states in its proposal: the Proposer affirms (by submitting a proposal) that (1) its name does not appear on the list of companies that are engaged in a boycott of Israel developed by the N C State Treasurer under N C G.S. 147-86 81(a)(1) or on a list created by the Treasurer pursuant to N C G.S. 147-86 5 as a company engaging in investment activities in Iran, and (2) it has no reason to expect that its name will appear on either of those lists.

A. **Submittals**

The following attached forms shall be signed and submitted with Proposal:

- 1 Non-Collusion Affidavit
- 2 Certification of Eligibility
- 3 Certification Regarding Debarment, Suspension and Other Responsibility Matters

Duplin County is an Equal Opportunity Employer and welcomes the submission of proposals from minority and women-owned firms, as well as other Historically Underutilized Businesses

This information is available in Spanish or any other language upon request. Please contact Elizabeth Stalls at 910-296-2104 or at the Duplin County Administrative Office, Board of Commissioners Room, 224 Seminary St., Kenansville, NC 28349, for accommodations for this request.

Esta información está disponible en español o en cualquier otro idioma bajo petición. Por favor, póngase en contacto con Elizabeth Stalls al 910-296-2104 o en Duplin County Administración Oficina, Sala De La Junta De Comisionados, 224 Seminary St., Kenansville, NC 28349 de alojamiento para esta solicitud.



CERTIFICATION OF ELIGIBILITY

The contractor certifies that neither it (nor he or she) nor any person or firm who has an interest in the contractor's firm is a person or firm ineligible to be awarded Government contracts by virtue of 29 CFR 5.12(a) (1) or to participate in FEMA programs pursuant to 24 CFR Part 24 or, if applicable, by virtue of Section 3(a) of the Davis-Bacon Act.

No part of any contract shall be subcontracted to any person or firm ineligible for award of a Government contract by virtue of 29 CFR P5 12(a) (1) or to participate in FEMA programs pursuant to 24 CFR Part 24, or if applicable, by virtue of Section 3(a) of the Davis-Bacon Act

The penalty for making false statements is prescribed in the U.S. Criminal Code, 18 U.S.C. 1001 and 18 U.S.C. 1010

(Signature)	(Name of Firm)
(Title)	(Street Address or P.O. Box)
(Date)	(City, State, Zip)
(Federal Employer Identification Number)	

TO BE COMPLETED BY COUNTY

The SAM.gov website and the NC State Debarred Vendors list has been checked and the above contractor has been determined to be eligible to participate in a HMGP assisted project.

(Signature of Verifying Officer)
(Title of Verifying Officer)
County of Duplin (Grantee Name)
HMGP 4285-043-R (HMGP Grant Number)
(Date)

NON-COLLUSION AFFIDAVIT

State of North Carolina
County of _____

(name of individual), being first duly sworn, deposes and says that:

1. He is the _____ (title) of _____ (company name) the proposer that has submitted the attached proposal,
2. He is fully informed respecting the preparation and contents of the attached proposal and of all pertinent circumstances respecting such proposal,
3. Such proposal is genuine and is not a collusive or sham proposal,
4. Neither the said proposer nor any of its officers, partners, owners, agents, representatives, employees or parties in interest, including this affiant, has in any way colluded, conspired, connived or agreed, directly or indirectly, with any other proposer firm or person to submit a collusive or sham proposal in connection with the contract for which the attached proposal has been submitted or to refrain from proposing in connection with such contract, or has in any manner, directly or indirectly sought by agreement or collusion of communication or conference with any other proposer, firm or person to fix the price or prices in the attached proposal or of any other proposers, or to fix any overhead, profit or cost element of the proposal price of the proposal of any other proposer or to secure through collusion, conspiracy, connivance or unlawful agreement any advantage against the County or any person interested in the proposed contract; and
5. The price or prices quoted in the attached proposal are fair and proper and are not tainted by any collusion, conspiracy, connivance or unlawful agreement on the part of the proposer or any of its agents, representatives, owners, employees, or parties in interest, including this affiant

Seal	Signature
	Title
	Date

This form must be notarized
SUBSCRIBED AND SWORN TO BEFORE ME,
This _____ day of _____, 20____
Notary Public _____
My Commission Expires: _____

CERTIFICATION REGARDING DEBARMENT, SUSPENSION AND OTHER RESPONSIBILITY MATTERS

Service Provider (CONTRACTOR) should refer to the regulations cited below. CONTRACTOR should also review the instructions for certification included in the regulations before completing this form. Signature on this form provides for compliance with certification requirements implementing Federal Executive Order 12549 and guidance issued in the *Federal Register*, Volume 70, No. 168, pages 51863 through 51880 for "Government wide Debarment and Suspension (Non-procurement)." The certification shall be treated as a material representation of fact upon which reliance will be placed when the NC Division of Emergency Management or its grantee (COUNTY) determines to award the covered contract, transaction, grant or cooperative agreement.

1. DEBARMENT, SUSPENSION AND OTHER RESPONSIBILITY MATTERS

As required by Executive Order 12549, Debarment and Suspension, for prospective participants CONTRACTOR in primary covered transactions.

- (1) The prospective primary participant (CONTRACTOR) certifies to the best of its knowledge and belief, that it and its principals:
- (a) Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by a Federal department or agency;
 - (b) Have not within a three-year period preceding this proposal been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State or local) transaction or contract under a public transaction, violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
 - (c) Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State or local) with commission of any of the offenses enumerated in paragraph (1)(b) of this certification; and
 - (d) Have not within a three-year period preceding this proposal had one or more public transactions (Federal, State, or local) terminated for cause or default.
- (2) Where the prospective primary participant (CONTRACTOR) is unable to certify to any of the statements in this certification, such prospective participant (CONTRACTOR) shall attach an explanation to this proposal.

As the duly authorized representative of the CONTRACTOR, I hereby certify that I will comply with the above applicable certification(s).

NAME OF CONTRACTOR	GRANT NUMBER AND PROJECT NAME Duplin County HMG-P 4285-043-R Acquisition and Demolition Project
PRINTED NAME AND TITLE OF AUTHORIZED REPRESENTATIVE	
SIGNATURE	DATE

CERTIFICATION FOR BUSINESS CONCERNS SEEKING SECTION 3 PREFERENCE IN CONTRACTING AND DEMONSTRATION OF CAPABILITY

Name of Business _____

Address of Business _____

Type of Business ☐ Corporation ☐ Partnership
 ☐ Sole Proprietorship ☐ Joint Venture

Attached is the following documentation as evidence of status.

For Business claiming status as a Section 3 resident-owned enterprise:

- ☐ Copy of resident lease ☐ Copy of receipt of public assistance
- ☐ Copy of evidence of participation in a public assistance program ☐ Other evidence

For business entity as applicable:

- ☐ Copy of Articles of Incorporation ☐ Certificate of Good Standing
- ☐ Assumed Business Name Certificate ☐ Partnership Agreement
- ☐ List of owners/stockholders and % ownership of each ☐ Corporation Annual Report
- ☐ Organization chart with names and titles ☐ Latest Board minutes appointing officers and brief function statement ☐ Additional documentation

For business claiming Section 3 status by subcontracting 25 percent of the dollar awarded to qualified Section 3 business:

- ☐ List of subcontracted Section 3 business(es) and subcontract amount

For business claiming Section 3 status, claiming at least 30 percent of their workforce are currently Section 3 residents or were Section 3 eligible residents within 3 years of date of first employment with the business:

- ☐ List of all current full-time employees ☐ List of employees claiming Section 3 status
- ☐ PHA/IHA Residential lease less than 3 years from day of employment ☐ Other evidence of Section 3 status less than 3 years from date of employment

Evidence of ability to perform successfully under the terms and conditions of the proposed contract:

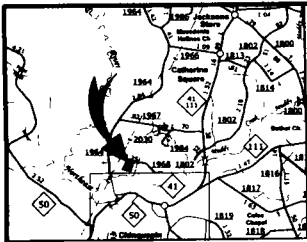
- ☐ Current financial statement
- ☐ Statement of ability to comply with public policy
- ☐ List of owned equipment
- ☐ List of all contracts for the past two years

Authorizing Name and Signature (Corporate Seal)

Attested by

Duplin County HMGP4285-43R ACQUISITION - Contract 1

Contract Number	Street Number	Property Address	City	State	Zip Code	Asbestos Present	Demolition Permit Jurisdiction	Latitude (dd.dddd)	Longitude (dd.dddd)
1	251	Jimmy Tate Williams Rd.	Beulaville	NC	28518	NO	County	34.84266	-77 82305



LEGEND

- EIP = EXISTING IRON PIPE
- EIR = EXISTING IRON ROD
- EIA = EXISTING IRON AXLE
- NIP = NEW IRON PIPE SET
- EPK = EXISTING PARKER KALON NAIL
- NPK = NEW PARKER KALON NAIL
- RRS = RAILROAD SPIKE
- NAC = NAIL AND CAP
- NPS = NO POINT SET OR FOUND
- ECM = EXISTING CONCRETE MONUMENT
- NCM = NEW CONCRETE MONUMENT
- R/W = RIGHT-OF-WAY
- CL = CENTERLINE
- CC = CONTROL CORNER
- MBL = MINIMUM BUILDING LINE
- AG = ABOVE GROUND
- BC = BELOW GROUND
- FWG = FLUSH WITH GROUND

The State Plane Coordinates (SPC) for this project were produced with RTK GPS observations. The network positional accuracy of the RTK derived positional information is 0.025 METERS.

Horizontal positions are referenced to NAD83 (NAD832007). Vertical positions are referenced to NAVD83 (CGOD 128). Combined Factor = 0.9999283.

SEAN R. COX
Professional Land Surveyor No. L-4215
I certify that this survey is of an existing parcel or parcels of land, or one or more existing easements and does not create a new street or change an existing street.

Seal of Sean R. Cox, L-4215

SEAN R. COX
I certify that this plot was drawn under my supervision from an actual survey made under my supervision (see description recorded in Book 1281 Page 885, etc.) (other than the boundaries not surveyed are clearly indicated as drawn from information found in Book 1281, Page 885, etc.) that the ratio of precision to position that this plot was prepared in accordance with G.S. 41-20 as amended. Witness my original signature, license number and seal this 11th day of OCTOBER, A.D. 2018.

Seal of Sean R. Cox, L-4215

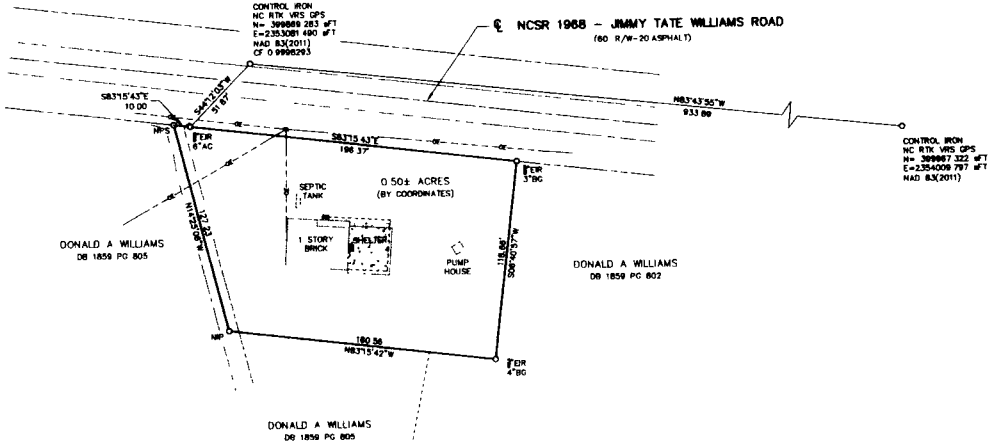
Surveyed by JMS
Drawn by JMC

CENTROID N= 399600
E=2353100

NOTE: DISTANCES SHOWN ARE HORIZONTAL GROUND MEASUREMENTS UNLESS NOTED OTHERWISE.

NOTE: THIS SURVEY PERFORMED WITHOUT BENEFIT OF A TITLE EXAMINATION AND IS MADE SUBJECT TO ANY DOCUMENT OF RECORD WHICH MAY AFFECT SUBJECT PROPERTY.

NOTE: PROPERTY IS LOCATED IN ZONE 16 AS PER FEMA FIRM MAP 3720334800K DATED 06-20-18



REVISIONS		
NO.	DATE	DESCRIPTION

SURVEY FOR
DUPLIN COUNTY HMGP DR-4285-043R

ROMIE H. WILLIAMS
BEING THE ROMIE H. WILLIAMS TRACT
DEED BOOK 1501 PAGE 565
MAP BOOK 21 PAGE 260
LIMESTONE TOWNSHIP, DUPLIN COUNTY
NORTH CAROLINA
OCTOBER 11, 2018

SCALE IN FEET 1" = 50'



McDAVID ASSOCIATES, INC.
Engineers • Planners • Land Surveyors
3714 North Main Street, Farmville, NC 27828
Telephone (252) 753-2130
Corporate License No. C-131

KEENAN CONSTRUCTION & CONSULTING, CO.
542 Long Leaf Acres Drive
Wilmington, NC 28405
(910) 395-4970

June 3, 2021

RSM Harris Associates, Inc.
Attn: C David Harris, President
2719 Graves Dr. Suite 2
Goldsboro, NC 27534

Re: 251 Jimmy Tate Williams Rd
Beulaville, NC

Dear Mr Harris:

I inspected the above referenced building for asbestos on May 28, 2021. I received the report which indicates that the building does not contain any asbestos materials. This house can be demolished.

INSIDE BUILDING:

* No asbestos containing materials were found

OUTSIDE BUILDING:

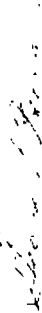
* No asbestos containing materials were found,

The drawing indicates where samples were taken and the number of samples. The round black circle indicates that no asbestos was found in that sample A red triangle indicates that the sample contained asbestos.

A copy of the asbestos testing report is enclosed. Please feel free to call us if you have any questions regarding this report.

Thank you for allowing me to assist you in this matter, and I look forward to working with you again in the future.

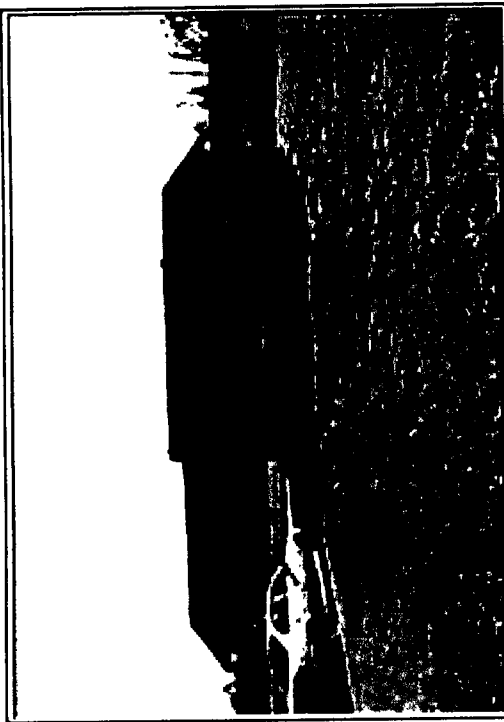
Sincerely,



George F. Keenan
President
License # 10960

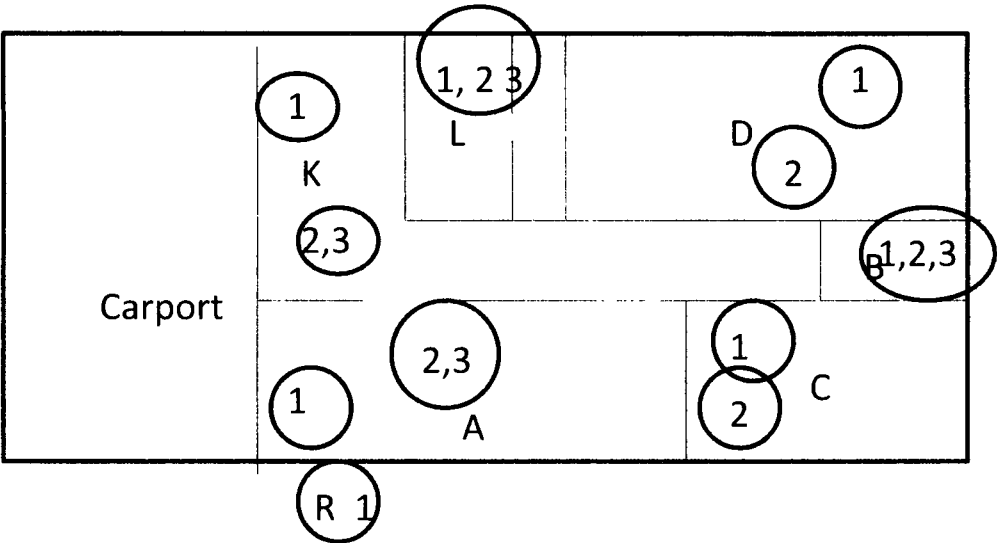
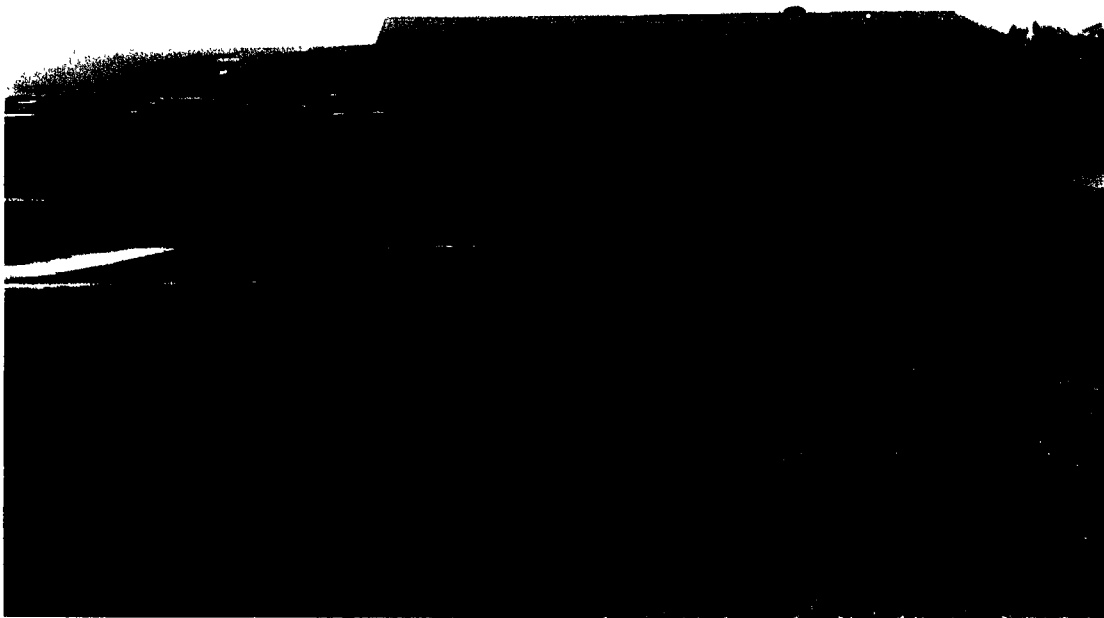
251 Jimmy Tate Williams Road
Beulaville, NC 28518

PREPARED FOR
County of Duplin
224 Seminary Street
Kenansville, NC 28349



000078

521 Jimmy Tate Williams Rd



Rm A = 10' x 17'
Rm B = 8' x 7'
Rm C = 13' x 16'
Rm D = 11' x 11'
Rm K = 13' x 15'
Rm L = 11' x 8'

EMC LABS, INC.

9830 S. 51st Street, Suite B109, Phoenix, AZ 85044
Phone: 800-362-3373 or 480-940-5294 - Fax: (480) 893-1726

Bulk Asbestos Analysis by Polarized Light Microscopy

NVLAP#101926-0

Client: KEENAN CONSTRUCTION & CONS. Job# / P.O. #
Address: 542 LONG LEAF ACRES DRIVE Date Received: 06/01/2021
WILMINGTON, NC 28405 Date Analyzed: 06/02/2021
Collected: 05/28/2021 Date Reported: 06/02/2021
Project Name: 251 JIMMY TATE WILLIAMS RD EPA Method: EPA 600/R-93/116
Address: Submitted By: GEORGE KEENAN
Collected By:

Lab ID	Sample Location	Layer Name / Sample Description	Asbestos Detected	Asbestos Type (%)	Non-Asbestos Constituents
0254715-001 A-1	RM A	LAYER 1 Wall Mud, White/ Lt Gray	No	None Detected	Carbonates Pelite Mica Quartz Binder/Filler
		LAYER 2 Tape, Yellow	No	None Detected	Fibrous Glass Carbonates
		LAYER 3 Drywall, White/ Brown	No	None Detected	Cellulose Fiber Gypsum Carbonates Mica
0254715-002 A-2	RM A	LAYER 1 Ceiling Popcorn/ Paint, White/ Tan Fleck	No	None Detected	Carbonates Mica Quartz Binder/Filler
		LAYER 2 Drywall, White/ Brown	No	None Detected	Cellulose Fiber Gypsum Carbonates Mica
0254715-003 A-3	RM A	LAYER 1 Floor Vinyl, Tan	No	None Detected	Carbonates Quartz Binder/Filler
		LAYER 2 Mastic, Beige	No	None Detected	Carbonates Quartz Binder/Filler

CHAIN OF CUSTODY

EMC Labs, Inc.
9830 S. 51st St., Ste B-109
Phoenix, AZ 85044
(480) 940-5294 Fax (480) 893-1726

COMPANY NAME: Keenan Construction & Consulting Co.
address: 542 Long leaf Acres Dr
Wilmington, NC 28405
CONTACT: George F. Keenan
home/Fax: 910-395-4970 (o) 910-233-5323 (C)
mail: George@keenancc.com

BILL TO: (If Different Location)

low Accepting: VISA - MASTERCARD

Price Quoted: \$ / Sample \$ / Layers

COMPLETE ITEMS 1-4: (Failure to complete any items may cause a delay in processing or analyzing your samples)

TURNAROUND TIME: [Same Day Rush] (1 Day) [2 Days] [3-4-5 Days] [6-10 Days]

Prior confirmation of turnaround time is required

Additional charges for rush analysis (please call marketing department for pricing details)

Laboratory analysis may be subject to delay if check terms are not met

TYPE OF ANALYSIS: Bulk Asbestos PCM [Air-PCM] [Lead] [Point Count] [Fungi: AOC, W-C, Bulk, Swab, Tape]

DISPOSAL INSTRUCTIONS: (Dispose of samples at EMC) Return samples to me at my expense
(If you do not indicate preference, EMC will dispose of samples 30 days from analysis.)

4. Project Name: 251 Jimmy Tate Williams Rd.

P.O. Number:

Project Number:

EMC SAMPLE #	CLIENT SAMPLE #	DATE & TIME SAMPLED	LOCATION/MATERIAL TYPE	Samples Accepted Yes / No	AIR SAMPLE INFO / COMMENTS ON OFF FLOW RATE
1	A-1	05/28/2021	Rm A wall mud	Y N	
2	A-2	05/28/2021	Rm A Ceiling popcorn	Y N	
3	A-3	05/28/2021	Rm A floor vinyl	Y N	
4	B-1	05/28/2021	Rm B wall mud	Y N	
5	B-2	05/28/2021	Rm B ceiling popcorn	Y N	
6	B-3	05/28/2021	Rm B floor tile	Y N	
7	C-1	05/28/2021	Rm C wall mud	Y N	
8	C-2	05/28/2021	Rm C ceiling popcorn	Y N	
9	D-1	05/28/2021	Rm D wall mud	Y N	
10	D-2	05/28/2021	Rm D ceiling popcorn	Y N	
11	L-1	05/28/2021	Rm L wall mud	Y N	
12	L-2	05/28/2021	Rm L ceiling popcorn	Y N	
13	L-3	05/28/2021	Rm L wall mud	Y N	
14	K-1	05/28/2021	Rm K wall mud	Y N	
15	K-2	05/28/2021	Rm K ceiling popcorn	Y N	
16	K-3	05/28/2021	Rm K floor vinyl	Y N	
17	R-1	05/28/2021	Rm R roof shingle	Y N	

SPECIAL INSTRUCTIONS Please Email me the results. Need a composite sample for all wall samples
if asbestos is found in the mud

Sample Collector. (Print)

(Signature)

Relinquished by

Date/Time

Received by Du

Date/Time 6/1/24 9am

Relinquished by Diana Fedine

Date/Time 6/1/24 2p

Received by

Date/Time 6/1/21 1400

Relinquished by

Date/Time

Received by

Date/Time

EMC LABS, INC.

9830 S. 51st Street, Suite B109, Phoenix, AZ 85044
Phone: 800-362-3373 or 480-940-5294 - Fax: (480) 893-1726

Laboratory Report
0254715

Bulk Asbestos Analysis by Polarized Light Microscopy

NVLAP#101926-0

Client:
Address:

Collected:
Project Name
Address

KEENAN CONSTRUCTION & CONS.
542 LONG LEAF ACRES DRIVE
WILMINGTON, NC 28405
05/28/2021
251 JIMMY TATE WILLIAMS RD

Job# / P.O. #:
Date Received:
Date Analyzed:
Date Reported:
EPA Method:
Submitted By
Collected By:

06/01/2021
06/02/2021
06/02/2021
EPA 600/R-93/116
GEORGE KEENAN

Lab ID Client ID	Sample Location	Layer Name / Sample Description	Asbestos Detected	Asbestos Type (%)	Non-Asbestos Constituents
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0254715-007 C-1	RM C	LAYER 1 Wall Mud, White	No	None Detected	Cellulose Fiber Carbonates Mica Quartz Perlite Binder/Filler
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		LAYER 2 Tape, Off White	No	None Detected	99% Cellulose Fiber Carbonates
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		LAYER 3 Texture/ Paint, Lt. Gray Note: Layer is mainly Paint - no Texture present	No	None Detected	100% Carbonates Binder/Filler
--	--	--	----	---------------	-------------------------------------

		LAYER 4 Drywall, White/ Brown	No	None Detected	12% Cellulose Fiber Gypsum Carbonates Mica
--	--	----------------------------------	----	---------------	--

0254715-008 C-2	RM C	Ceiling Popcorn/ Paint, White/ Tan Fleck	No	None Detected	88% Carbonates Mica Quartz Binder/Filler
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EMC LABS, INC.

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Phone: 800-362-3373 or 480-940-5294 - Fax: (480) 893-1726

Laboratory Report
0254715

Bulk Asbestos Analysis by Polarized Light Microscopy

NVLAP#101926-0

Client:
Address:

Collected:
Project Name
Address:

KEENAN CONSTRUCTION & CONS.
542 LONG LEAF ACRES DRIVE
WILMINGTON, NC 28405
05/28/2021
251 JIMMY TATE WILLIAMS RD

Job# / P.O. #:
Date Received:
Date Analyzed:
Date Reported:
EPA Method:
Submitted By
Collected By:

06/01/2021
06/02/2021
06/02/2021
EPA 600/R-93/116
GEORGE KEENAN

Lab ID Client ID	Sample Location	Layer Name / Sample Description	Asbestos Detected	Asbestos Type (%)	Non-Asbestos Constituents
---------------------	--------------------	------------------------------------	----------------------	----------------------	------------------------------

0254715-004 B-1	RM B	LAYER 1 Wall Mud/ Paint, White/ Lt. Gray	No	None Detected	Carbonates Mica Quartz Perlite Binder/Filler
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		LAYER 2 Tape, White	No	None Detected	100% Fibrous Glass Carbonates
--	--	------------------------	----	---------------	-------------------------------------

		LAYER 3 Drywall, White/ Brown	No	None Detected	95% Cellulose Fiber Gypsum Carbonates Mica
--	--	----------------------------------	----	---------------	--

0254715-005 B-2	RM B	LAYER 1 Ceiling Popcorn/ Paint, White/ Tan Fleck Note: Layer is mainly Paint - little Popcorn present	No	None Detected	100% Carbonates Mica Binder/Filler
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		LAYER 2 Drywall, White/ Brown	No	None Detected	12% Cellulose Fiber Gypsum Carbonates Mica
--	--	----------------------------------	----	---------------	--

0254715-006 B-3	RM B	LAYER 1 Floor Tile, Gray	No	None Detected	100% Carbonates Quartz Binder/Filler
		LAYER 2 Mastic, Yellow	No	None Detected	1% Cellulose Fiber Synthetic Fiber Carbonates Quartz Binder/Filler

EMC LABS, INC.

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Phone: 800-362-3373 or 480-940-5294 - Fax: (480) 893-1726

Laboratory Report
0254715

Bulk Asbestos Analysis by Polarized Light Microscopy

NVLAP#101926-0

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WILMINGTON, NC 28405 Date Analyzed: 06/02/2021
Collected: 05/28/2021 Date Reported: 06/02/2021
Project Name: 251 JIMMY TATE WILLIAMS RD EPA Method: EPA 600/R-93/116
Address: Submitted By: GEORGE KEENAN
Collected By:

Lab ID Client ID	Sample Location	Layer Name / Sample Description	Asbestos Detected	Asbestos Type (%)	Non-Asbestos Constituents
---------------------	--------------------	------------------------------------	----------------------	----------------------	------------------------------

0254715-012 L-2	RM L	LAYER 1 Ceiling Popcorn/ Paint, White/ Tan Fleck	No	None Detected	Carbonates Mica Quartz Binder/Filler
		LAYER 2 Drywall, White/ Brown	No	None Detected	Cellulose Fiber Gypsum Carbonates Mica Quartz
					100%
					12%

0254715-013 L-3	RM L	LAYER 1 Wall Mud, White	No	None Detected	Carbonates Mica Perlite Quartz Binder/Filler
		LAYER 2 Tape, Off White	No	None Detected	Cellulose Fiber Carbonates
		LAYER 3 Texture/ Paint, White Note: Layer is mainly Paint - no Texture present	No	None Detected	Carbonates Binder/Filler
		LAYER 4 Drywall, White/ Brown	No	None Detected	Cellulose Fiber Gypsum Carbonates Mica

0254715-014 K-1	RM L	Wall Mud, White	No	None Detected	Carbonates Mica Perlite Quartz Binder/Filler
					100%

EMC LABS, INC.

9830 S. 51st Street, Suite B109, Phoenix, AZ 85044
Phone: 800-362-3373 or 480-940-5294 - Fax: (480) 893-1726

Laboratory Report
0254715

Bulk Asbestos Analysis by Polarized Light Microscopy

NVLAP#101926-0

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Address: 542 LONG LEAF ACRES DRIVE Date Received: 06/02/2021
WILMINGTON, NC 28405 Date Analyzed: 06/02/2021
Collected: 05/28/2021 Date Reported: 06/02/2021
Project Name: 251 JIMMY TATE WILLIAMS RD EPA Method: EPA 600/R-93/116
Address: Submitted By: GEORGE KEENAN
Collected By:

Lab ID Client ID	Sample Location	Layer Name / Sample Description	Asbestos Detected	Asbestos Type (%)	Non-Asbestos Constituents
---------------------	--------------------	------------------------------------	----------------------	----------------------	------------------------------

0254715-009 D-1	RM D	LAYER 1 Wall Mud, White Note: No Drywall Present	No	None Detected	Carbonates Mica Perlite Quartz Binder/Filler
		LAYER 2 Tape, Off White	No	None Detected	Cellulose Fiber Carbonates
		LAYER 3 Texture/ Paint, White/ Off White	No	None Detected	Carbonates Mica Quartz Perlite Binder/Filler
					100%

0254715-010 D-2	RM D	LAYER 1 Ceiling Popcorn/ Paint, White/ Tan Fleck	No	None Detected	Carbonates Mica Quartz Binder/Filler
		LAYER 2 Drywall, White/ Brown	No	None Detected	Cellulose Fiber Gypsum Carbonates Mica Quartz
					100%
					12%

0254715-011 L-1	RM D	LAYER 1 Wall Mud/ Paint, Off White Note: Layer is mainly Paint - no Mud present	No	None Detected	Cellulose Fiber Carbonates Binder/Filler
		LAYER 2 Drywall, White/ Brown	No	None Detected	Cellulose Fiber Gypsum Carbonates Mica
					12%
					88%



POST OFFICE BOX 10037
GOLDSBORO, NORTH CAROLINA 27532-0037
TELEPHONE 919.751.0909 FAX 919.751.0909
EMAIL cdharris@rsmharris.com
2719 GRAVES DRIVE, SUITE 2
GOLDSBORO, NORTH CAROLINA 27534

Section 3 Provisions

All Contractors doing work with the County are required to list any new hires with the local Employment Security Commission and to report any new hires to the County. Firms are encouraged to provide preference to low income community residents and residents in public housing units. Attached is a brochure that explains the Section 3 Program and the Section 3 Clause which is part of the Contract.

This information is available in Spanish or any other language upon request. Please contact Elizabeth Stalls at 910-296-2104 or at the Duplin County Administrative Office, Board of Commissioners Room, 224 Seminary St., Kenansville, NC 28349, for accommodations for this request. Esta información está disponible en español o en cualquier otro idioma bajo petición. Por favor, póngase en contacto con Elizabeth Stalls al 910-296-2104 o en Duplin County Administración Oficina, Oficina, Sala De La Junta De Comisionados, 224 Seminary St., Kenansville, NC 28349 de alojamiento para esta solicitud.

Page 6 of 6

Laboratory Report
0254715

Bulk Asbestos Analysis by Polarized Light Microscopy

Client:	KEENAN CONSTRUCTION & CONS.	Job# / P.O. #:	
Address:	542 LONG LEAF ACRES DRIVE	Date Received	06/01/2021
	WILMINGTON, NC 28405	Date Analyzed:	06/02/2021
Collected:	05/28/2021	Date Reported:	06/02/2021
Project Name:	251 JIMMY TATE WILLIAMS RD	EPA Method:	EPA 600/R-93/116
Address:		Submitted By:	GEORGE KEENAN
		Collected By:	

Lab ID	Sample Location	Layer Name / Sample Description	Asbestos Detected	Asbestos Type (%)	Non-Asbestos Constituents
0254715-015 K-2	RM K	Ceiling Popcorn/ Paint, White/ White	No	None Detected	Carbonates Mica Quartz Binder/Filler 100%
0254715-016 K-3	RM K	Floor Vinyl, Tan	No	None Detected	Cellulose Fiber Fibrous Glass Carbonates Quartz Binder/Filler 10% 10% 80%
0254715-017 R-1	RM R	LAYER 1 Roof Shingle, Gray/ Black LAYER 2 Tar, Black	No No	None Detected None Detected	Fibrous Glass Carbonates Quartz Binder/Filler Carbonates Quartz Binder/Filler 20% 80% 100%

Analyst - Kenneth Scheske

Signatory - Lab Director - Kurt Kettler

[illegible]



HUD Compliance and Monitoring?

HUD monitors the performance of recipients and contractors. HUD examines employment and contract records for evidence of actions taken to train and employ Section 3 residents and to award contracts to Section 3 businesses. HUD provides technical assistance to recipients and contractors in order to obtain compliance with Section 3 requirements.



What if it appears that an entity is not complying with Section 3?

There is a complaint process. Section 3 residents and business concerns may file complaints if they think a violation of Section 3 requirements has occurred where a HUD-funded project is planned or underway. Complaints will be investigated; if appropriate, voluntary resolutions will be sought. There are appeal rights to the Secretary. Section 3 residents and businesses may also seek judicial relief.



How can Section 3 businesses or residents complain about a violation of Section 3 requirements?

They can file a complaint in writing to the local HUD FHEO Office or to

The Assistant Secretary for Fair Housing and Equal Opportunity
U.S. Department of Housing and Urban Development
451 Seventh Street, SW, Room 5100
Washington, DC 20410-2000
1-800-669-9777
1-800-927-9276 (TTY)
www.hud.gov www.espanol.hud.gov

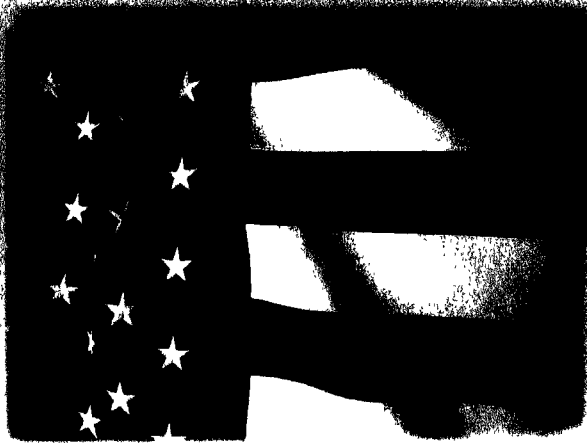
A written complaint should contain

1. Name and address of the person filing the complaint,
2. Name and address of subject of complaint (HUD recipient or contractor),
3. Description of acts or omissions in alleged violation of Section 3,
4. Statement of corrective actions sought



04736

Section 3 Economic Opportunity *A Piece of the American Dream*



U.S. Department of Housing
and Urban Development

April 2006

HUD-1475-2006-001

OMB Approval Number 2502-0001
Previous Editions are Obsolete

Section 3 Clause

- A. The work to be performed under this contract is subject to the requirements of section 3 of the Housing and Urban Development Act of 1968, as amended, 12 U.S.C. 1701u (Section 3). The purpose of Section 3 is to ensure that employment and other economic opportunities generated by HUD assistance or HUD-assisted projects covered by Section 3, shall, to the greatest extent feasible, be directed to low- and very low-income persons, particularly persons who are recipients of HUD assistance for housing.
- B. The parties to this contract agree to comply with HUD's regulations in 24 CFR part 135, which implement Section 3. As evidenced by their execution of this contract, the parties to this contract certify that they are under no contractual or other impediment that would prevent them from complying with the part 135 regulations.
- C. The contractor agrees to send to each labor organization or representative or workers with which the contractor has a collective bargaining agreement or other understanding, if any, a notice advising the labor organization or workers' representative of the contractor's commitments under this Section 3 clause, and will post copies of the notice in conspicuous places at the work site where both employees and applicants for training and employment positions can see the notice. The notice shall describe the Section 3 preference, shall set forth minimum number and job titles subject to hire, availability of apprenticeship and training positions, the qualifications for each; and the name and location of the person(s) taking applications for each of the positions; and the anticipated date the work shall begin.
- D. The contractor agrees to include this Section 3 clause in every subcontract subject to compliance with regulations in 24 CFR part 135, and agrees to take appropriate action, as provided in an applicable provision of the subcontract or in this Section 3 clause, upon a finding that the subcontractor is in violation of the regulations in 24 CFR part 135. The contractor will not subcontract with any subcontractor where the contractor has notice or knowledge that the subcontractor has been found in violation of the regulations in 24 CFR part 135.
- E. The contractor will certify that any vacant employment positions, including training positions, that are filled (1) after the contractor is selected but before the contract is executed, and (2) with persons other than those to whom the regulations of 24 CFR part 135 require employment opportunities to be directed, were not filed to circumvent the contractor's obligations under 24 CFR part 135.
- F. Noncompliance with HUD's regulations in 24 CFR part 135 may result in sanctions, termination of this contract for default, and debarment or suspension from future HUD assisted contracts.
- G. With respect to work performed in connection with Section 3 covered Indian housing assistance, section 7(b) of the Indian Self-Determination and Education Assistance Act (25 U.S.C. 450e) also applies to the work to be performed under this contract. Section 7(b) requires that to the greatest extent feasible (i) preference and opportunities for training and employment shall be given to Indians, and (ii) preference in the award of contracts and subcontracts shall be given to Indian organizations and Indian-owned Economic Enterprises. Parties to this contract that are subject to the provisions of Section 3 to the maximum extent feasible, but not in derogation of compliance with section 7(b).

000084



¿Cómo obliga el HUD a cumplir la ley y como vigila su cumplimiento?

El HUD vigila el desempeño de los receptores de la asistencia y de los contratistas. El HUD examina las constancias de empleo y de las contrataciones para saber si se han tomado medidas para capacitar y dar empleo a los residentes según la Sección 3, así como para adjudicar contratos a las empresas según la Sección 3.



¿Que se hace si alguna empresa parece no cumplir con la Sección 3?

Existe un procedimiento de denuncia. Los residentes y las empresas según la

Sección 3 pueden presentar denuncias si consideran que ha ocurrido una infracción de los requisitos de la Sección 3 que afecta a un proyecto financiado por el HUD, planificado o en vías de realización. Estas denuncias se investigarán y se procurará resolverlas de forma voluntaria. Hay derecho de apelación ante el Secretario. Los residentes y las empresas según la Sección 3 también pueden recurrir al desagravio por vía judicial.



¿Cómo pueden quejarse las empresas o los residentes según la Sección 3 de las infracciones de la misma?

Pueden presentar una denuncia por escrito a la delegación local de HUD/FHEO o a:

The Assistant Secretary for Fair Housing and Equal Opportunity
U.S. Department of Housing and Urban Development
451 Seventh Street, SW, Room 5100
Washington, DC 20410-2000
1-800-669-9777
1-800-927-9276 (TTY)
www.espanol.hud.gov

En las denuncias por escrito se incluirán los datos siguientes:

Nombre y dirección del denunciante;
Nombre y dirección del denunciado (beneficiario o contratista del HUD);
Descripción de los actos u omisiones que supuestamente han infringido la Sección 3;
Declaración de las medidas correctivas que se solicitan.

Departamento

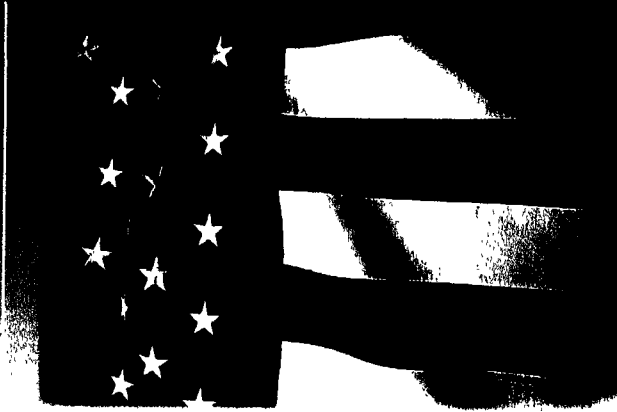
Vivienda y Desarrollo

Urbano de los

Estados Unidos de América

OPORTUNIDADES

Una



Departamento de
Vivienda y Desarrollo
Urbano de los Estados Unidos

Section 3 Act

Section 3 of the Housing and Urban Development Act of 1968 (12 U.S.C. 1701u) (as amended), requires that economic opportunities generated by certain HUD financial assistance for housing (including Public and Indian Housing) and community development programs shall, to the greatest extent feasible, be given to low and very low-income persons, particularly those who are recipients of government assistance for housing, and to businesses that provide economic opportunities for these persons.

Other HUD programs covered by Section 3 (to distinguish between HUD Public and Indian housing programs) are those that provide housing or community development assistance for housing rehabilitation, housing construction, or other public construction project.

Who are Section 3 residents?

Public housing residents including persons with disabilities.
Low and very low income persons who live in the area where a HUD assisted project is located.

What is a Section 3 business?

A section 3 business is one:

That is owned by Section 3 residents
Employs Section 3 residents or;
Subcontracts with businesses that provide opportunities to low and very low income persons.



What types of Economic Opportunities are available under Section 3?

- Jobs and Employment opportunities
- Training and Educational opportunities
- Contracts and Business opportunities



Who will provide the Economic Opportunities?

Recipients of HUD financial assistance and their contractors and subcontractors are expected to develop a Section 3 Plan to assure that economic opportunities to the greatest extent feasible, are provided to low and very low-income persons and to qualified Section 3 businesses. One element of the Plan is the use of a Section 3 clause which requires that all work performed under the contract are subject to the requirements of Section 3.



Who receives Economic Opportunities under Section 3?

For training and employment:

- persons in public and assisted housing;
- persons in the affected project neighborhood;
- participants in HUD Youth-built programs;
- homeless persons.

For contracting:

- businesses which fit the definition of a Section 3 business.



How can individuals and businesses find out more about Section 3?

Contact the Fair Housing and Equal Opportunity representative at your nearest HUD Office.

Contractor		Contract No 1 251 Jimmy Tate Williams Rd		Non- Collision Affidavit	Lobbying Certification	Certification of Debarment	HUB, WBE, DBE, MBE	FEDERAL ELIGIBILITY	
AK Grading & Demolition, Inc La Grange, NC 28551	\$8,500.00		Yes	Yes	Yes	No	Yes	Checked SAM gov. Eligible	Checked NC Vendor List Eligible
Rick Bostic Construction & Demolition, Inc Kinston, NC 28504	\$6,200.00		Yes	Yes	Yes	No	Yes		
RECOMMEND AWARD TO LOW BIDDER:	Rick Bostic Const & Demo Inc. \$6,200.00								

La que es propiedad de residentes según la Sección 3.
La que emplea a residentes según la Sección 3.
La que subcontrata a empresas que proporcionan oportunidades a personas de ingresos bajos o muy bajos.

Deben comunicarse a las autoridades para la Expediente de la delegación en la delegación

State Centric Election Form for all North Carolina Sub-Applicants

From

(Insert Sub-Applicant Name Above)

Thru

NCEM HM Section
NCEM Executive Director

For

Secretary, Department of Public Safety

Reference

Sub-applicant Selection for State Centric Support for Hazard Mitigation Grants DR-4393 (Hurricane Floyd), DR-4412 (Tropical Storm Michael) and DR-4465 (Hurricane Dorian)

OPT-IN Section

As a sub-applicant for one of the named disasters above, we select to participate in the State Centric Model. We request the State to provide all of the contract and payment support to complete the grant we received from FEMA. We will provide local support to our community by appointing a sub-applicant Point of Contact (POC) who will work with the North Carolina Emergency Management Hazard Mitigation Section on a reimbursement basis to assist in coordinating all work in the jurisdiction.

Sub-Applicant POC

OPT-OUT Section

As a sub-applicant for one of the named disasters above, we do not wish to participate in the State Centric model for the Hazard Mitigation Grant Program but choose to self-perform all work required to complete the grant. Attached is our plan and timeline for completing all work as required by the grant within the specified Period of Performance (POP). We certify funds have been set aside to rapidly complete this work and will promptly and monthly request reimbursements to demonstrate work is ongoing. We will provide required documentation and justification for all reimbursements, both project work and management costs. We will promptly sign the HMGP grant agreement upon receipt and adhere to all requirements within the grant agreement, specifically reporting, reimbursement and closeout documentation. If at anytime we fail to meet the requirements of this OPT-OUT selection or the terms of the Grant Agreement (GA), we understand the State may terminate the GA and we will automatically move into the State Centric plan with any penalties incurred due to contracted work being cancelled being paid by us, the sub-applicant, with no means of reimbursement through the HM grant.

Sub-Applicant POC

Sub-Applicant Designated Agent

(Printed Name)

Sub-Applicant Designated Agent Signature

DATE

June 21, 2021

FAQs	Answers following Current Administration Method	Answers following State Centric Administration Method <i>**Steve McGugan was requested via email to answer on behalf of NCEM, but no reply was received. The following answers are assumed.</i>
Who manages the daily operations of the project?	County staff and consultant	Staff and/or contract workers at NCEM
Who do residents contact with questions or concerns?	County staff	Duplin County's point of contact (County Planner). It is unclear if NCEM will receive inquiries directly from residents.
How are professional services procured? a. Who is responsible for advertising and receiving bids? b. Will local/regional businesses be included?	County staff/consultant advertises and receives bids, many of whom are local companies, small businesses, or sole proprietors. a. County staff/consultant b. Yes	NCEM will contract services. This may be contractors on the State vendor registry or may be put out for bid. a. NCEM b. Unclear
Who maintains grant documentation and files.. ? a. during project b. during required audit period	a. County and consultant b. County	a. NCEM b. Unclear
Who pays invoices?	County pays invoices and submits for reimbursement.	NCEM
What are the reporting responsibilities?	County staff/consultant reports progress to State who reports all participating counties' collective progress to FEMA.	NCEM reports progress to FEMA. Unclear what reporting will be provided to county by NCEM.
Who coordinates on-the-ground work (ex. taking photos, collecting signatures, documentation, etc.) and oversees the progress of projects in the field?	County staff and consultant	NCEM will rely on county staff to assist with local oversight and collecting documentation and photos for files.
Who is responsible for real estate closings?	Attorney contracted by County	Attorney contracted by NCEM
For future programs following the state-centric model, who will be responsible for applicant intake (PSIs, Declaration and Release forms, etc.)?	County staff and consultant	Unclear, but most likely county staff

000037

North Carolina Department of Public Safety

Emergency Management

Roy Cooper, Governor
Erk A. Hooks, Secretary

Michael A. Sprayberry, Executive Director

March 26, 2021

MEMORANDUM

TO: HMGP Sub-Applicant Designated Agents
HMGP Sub-Applicant Emergency Management Directors

THRU: Michael A. Sprayberry, Director
North Carolina Department of Public Safety

FROM: Steve McGugan, Assistant Director, Hazard Mitigation Section
North Carolina Department of Public Safety

SUBJECT: Hazard Mitigation State Centric Implementation

North Carolina Emergency Management (NCEM), Hazard Mitigation (HM) Section is implementing the Hazard Mitigation Grant Program (HMGP) State Centric work plan for DR-4393 (Hurricane Florence), DR-4412 (Tropical Storm Michael) and DR44-65 (Hurricane Dorian). This is exciting news for the State and for sub-applicants because it allows the State to serve as the applicant and sub-applicant for all HM grants. HM will manage and pay for contract work related to the awarded grants and assists the sub-applicants by removing the financial and management burden of completing all the work awarded under each grant. We further expect to be approved by FEMA to maintain the State Centric model for all Disaster and Non-Disaster grants in the future.

The primary responsibility of the HM Section is to administer and provide ongoing technical assistance and customer service to any and all sub-applicants of the following mitigation grants: Hazard Mitigation Grant Program (HMGP), the Building Resilient Infrastructure in Communities (BRIC), and Flood Mitigation Assistance (FMA). The HM Section also administers State of North Carolina mitigation grant funds when appropriated by the General Assembly. The HM Section has evolved and grown to be able to support all of our state and citizens with effective and timely grant management, focused on delivering disaster survivors support as soon as possible. Due to this unprecedented growth and program development, FEMA is allowing North Carolina to be the first state in the Union to offer this State Centric approach to grants management.

What does this mean for a sub-applicant if you take advantage of the State Centric Plan?

When the State/sub-applicant is awarded a Hazard Mitigation grant, the State will promptly begin the work required to meet the Scope of Work (SOW) of the grant. The State will obtain

MAILING ADDRESS:
4238 Mail Service Center
Raleigh, NC 27699-4238

www.ncdps.gov/ncecm



Telephone (919) 873-5847

An Equal Opportunity

the contractors, oversee all project work, pay all invoiced work and close out the projects on our sub-applicant's behalf. The State will work with each sub-applicant's staff to communicate with grant recipients so they are informed and have predictability when work will be completed on their homes. The State will also direct contractors to hire local as much as possible so funds are directed into the sub-applicant's communities. The State will also provide management costs to sub-applicants for any work their employees do assisting the HM staff working in their counties. In the end, it is a win-win for everyone because the State will use its contracting powers to complete work quickly. Since the State will be managing the contracts, sub-applicants will not need to budget money to pay contractors and wait for reimbursements. The State will do all of the project management reducing project management burdens on limited staffs. Finally, the State's efforts will negate a sub-applicant's need to contract out for consultants to do the grant's SOW at a potential higher cost than the Management Cost funds awarded under the grant.

What is required of the sub-applicant to take advantage of the State Centric Plan?

All that is required of the sub-applicant is to request/agree to the State's program. You take advantage of the program immediately by selecting and signing the OPT IN section of the attached form.

What if the sub-applicant wants to do the work themselves?

If the sub-applicant selects to OPT-OUT on the attached form, they must also prepare correspondence to the Secretary of the Department of Public Safety, through the Executive Director of NCEM. This correspondence must be a business plan showing how the sub-applicant will manage the grant's SOW and identify the primary sub-applicant point of contact the HM Section will work with to complete all grant related work. Finally, the business plan must show the sub-applicant possesses the financial and staff capability to complete the awarded grant work within the 3-year period of performance. The enclosed State Centric Plan, specifically Section 4, lays out all of the responsibilities of managing the grant at the sub-applicant level.

NCEM and the HM Section are here to provide full service grant management to every sub-applicant and citizen in the State. We are poised with staff and resources to make the Hazard Mitigation Grant Program work for you in a timely manner while easing your administrative and financial burden. If you have any questions about program details, you can contact the undersigned at 919-873-5843 or email steve.mcugan@ncdps.gov.

We look forward to working on your behalf!



Steve McGugan

State Hazard Mitigation Officer

Assistant Director/Hazard Mitigation Chief

North Carolina Emergency Management

NC Department of Public Safety

OFFER TO PURCHASE COUNTY OWNED SURPLUS LAND

Date: 04/09/2021

This letter is an "Offer to Purchase" the below described land.

Tax Parcel ID#: 09-E294 Township: Island Creek

Offer Amount: \$ 500.00 Bid Deposit Amount 5%: \$ 25.00

Method of Deposit: ☒ Cash ☐ Check (Check #) Must be Certified Check

If approved by the Duplin County Board of Commissioners, please make the deed out to:

Talore Saron Denise Stokes

Phone Number: 910-284-3467 Alternate Number: 910-296-8786
(Please include area code)

Marital Status: ☐ Single ☒ Married ☐ Divorced ☐ Widow
(Please check one)

If more than one name will be listed on the deed provide the relations of the names listed:

L'nette Sharone Stokes
Talore Sharone Denise Stokes-Daughter

Mail refund check (if offer is upset by another party or Board rejects offer) to:

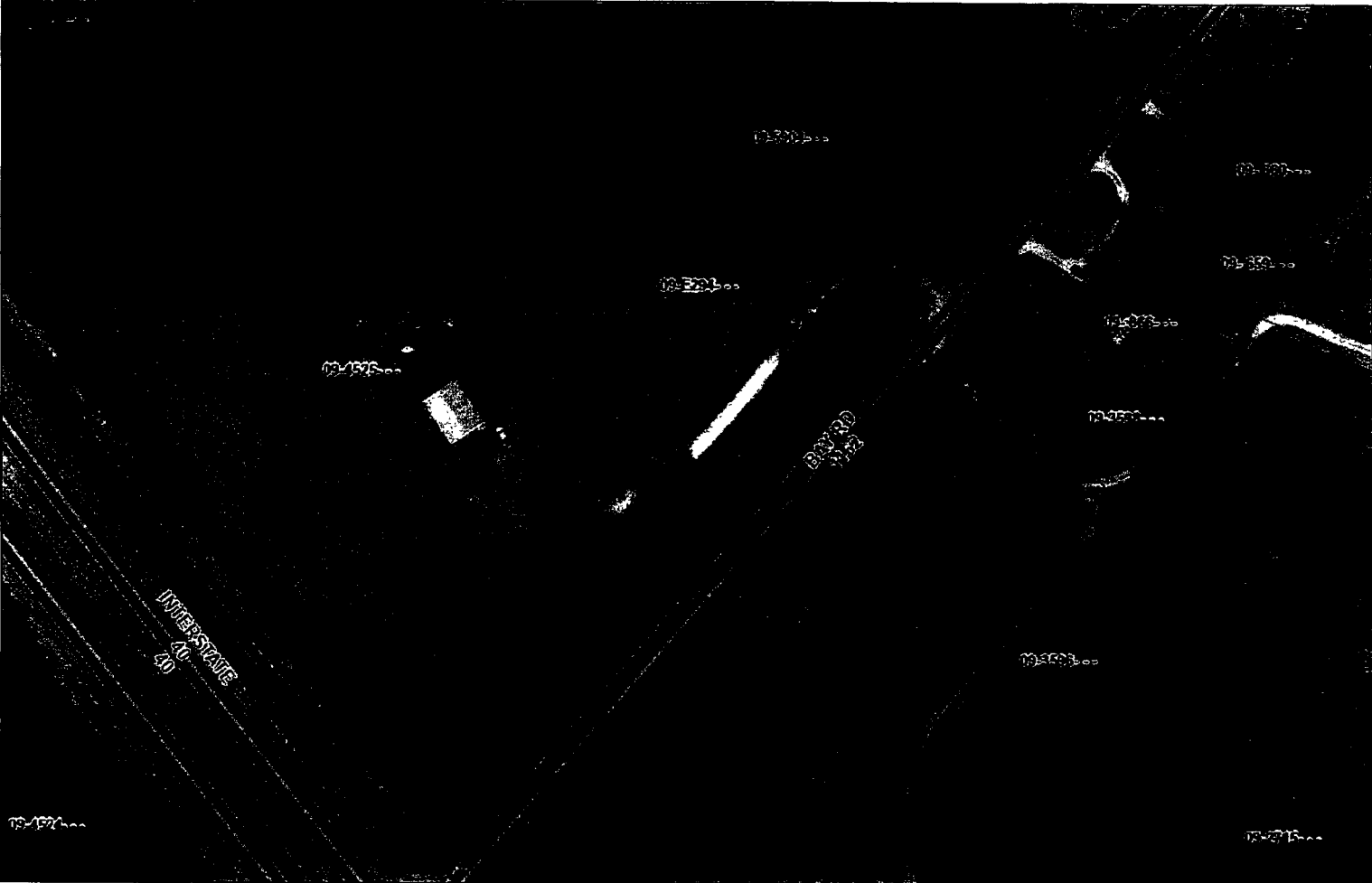
L'nette S. Stokes
PO BOX 1305
Rose Hill, NC 28458

I/We, the interested Buyer(s), understand it takes anywhere from 30-45 days for final approval after the Upset Bid process. The property will be sold "AS IS" and a Special Warranty Deed will be prepared transferring ownership. If the offer is withdrawn during the process by the Bidder/Buyer, the County will retain the bid deposit. If the Board rejects an offer, the bid deposit will be refunded.

Buyer shall be responsible for all cost with respect to the recording fee and any associated excise taxes due upon recording. Buyer shall pay said cost to County, in addition to the purchase price, within 30 days of final approval of the sale by the Board of Commissioners. Buyer hereby authorizes the County to prepare the deed in accordance with the Offer of Purchase County Owned Surplus Land and record same with the Duplin County Register of Deeds.

L'nette S. Stokes
Signature of Offeror

Date 4-9-21



DUPLIN COUNTY OF

Parcel #: 09-E294- - -
Account #: 2033787
Deed Ref: 1772/419 2015
Year Built:0
Deeded Acres: 0.3
Last Sale Date: 2014/04/09
Year Built:0

Property Address: 1162
Mailing Address: KENANSVILLE NC 28349
Year Built:0
Last Sale Price: \$2,310
Assessed Value:1200
Property Class: 1
Heat SQ Feet:0

Misc. Imprv Value:\$0
Fire Code:
Notes:2015:VERNA BROWN RIVEN BARK
Remarks:
Land Value Only:\$1200

DUPLIN COUNTY GIS

DISCLAIMER April 9, 2021
The information gathered from this site is for informational purposes only and the map(s) printed from this site should NOT be used as or in place of an actual survey. This information should not be used in sales or conveyances.
Generated by http://gis.duplincountync.com

DUPLIN COUNTY, NC
PROPERTY RECORD CARD

STATE OF NEW YORK
JUDICIAL DEPARTMENT
COUNTY OF _____

[illegible]

OFFER TO PURCHASE COUNTY OWNED SURPLUS LAND

Date: 04/09/2021

This letter is an "Offer to Purchase" the below described land.

Tax Parcel ID#: 09-E286 Township: Island Creek

Offer Amount: \$ 1000.00

Method of Deposit: ☒ Cash ☐ Check (Check # _____) Must be Certified Check

If approved by the Duplin County Board of Commissioners, please make the deed out to:

Talore Saron Denise Stokes

Phone Number: 910-284-3467
Alternate Number: 910-296-8786

(Please include area code)

Marital Status: Single X Married Divorced Widow
(Please check one)

If more than one name will be listed on the deed provide the relations of the names listed:

L'nette Sharone Stokes
Talore Sharone Denise Stokes-Daughter

Mail refund check (if offer is upset by another party or Board rejects offer) to:

L'nette S. Stokes
PO BOX 1305
Rose Hill, NC 28458

[W/e, the interested Buyer(s), understand it takes anywhere from 30-45 days for final approval after the Upset Bid process. The property will be sold "AS IS" and a Special Warranty Deed will be prepared transferring ownership. If the offer is withdrawn during the process by the Bidder/Buyer, the County will retain the bid deposit. If the Board rejects an offer, the bid deposit will be refunded.

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Britte S. Slokes
Signature of Offender

Date 4-9-21

An aerial photograph of a residential area, heavily annotated with identification numbers and street names. The image is dark and grainy, typical of a photocopy. Numerous numbers are scattered across the frame, including '00-0091' at the top right, '00-1723' in the upper left, '00-1724' in the center, '00-1725' in the lower left, and '00-1726' in the lower right. Street names are visible: 'LILLIANE MOORE LN' runs vertically on the left, 'CHARITY RD' runs diagonally across the middle, and 'TOWN HALL DR' runs diagonally in the lower right. The numbers appear to be markers for specific locations or features within the area.

JUPLIN COUNTY

Property Address: 1102	
Mailing Address: PO BOX 950 KENANSVILLE NC 28349	
Year Built: 0	Misc. Imprv Value:\$0
Last Sale Price: \$4,868	Fire Code:
Assessed Value: 7600	Notes: 2014: CLARENCE
Property Class: 1	Remarks:
Heat SQ Feet: 0	Land Value Only: \$7600

DISCLAIMER April 8, 2021
The information gathered from this site is for informational purposes only and the map(s) printed from this site should NOT be used as or in place of an actual survey. The map(s) should NOT be used in sales or conveyances.
Generated by <http://gis.duplincountync.com>

[illegible]

OFFER TO PURCHASE COUNTY OWNED SURPLUS LAND

Date: 04/09/2021

This letter is an "Offer to Purchase" the below described land.

Tax Parcel ID#: 01-E260 Township: Warsaw

Offer Amount: \$ 500.00 Bid Deposit Amount 5%: \$ 25.00

Method of Deposit: X Cash Check (Check #) Must be Certified Check

If approved by the Duplin County Board of Commissioners, please make the deed out to:

Talore Saron Denise Stokes

Phone Number: 910-284-3467 Alternate Number: 910-296-8786
(Please include area code)

Marital Status: X Single Married Divorced Widow
(Please check one)

If more than one name will be listed on the deed provide the relations of the names listed:
Talore Saron Denise Stokes

Mail refund check (if offer is upset by another party or Board rejects offer) to:
Talore Saron Denise Stokes
PO BOX 1305
Rose Hill, NC 28458

I/We, the interested Buyer(s), understand it takes anywhere from 30-45 days for final approval after the Upset Bid process. The property will be sold "AS IS" and a Special Warranty Deed will be prepared transferring ownership. If the offer is withdrawn during the process by the Bidder/Buyer, the County will retain the bid deposit. If the Board rejects an offer, the bid deposit will be refunded.

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Talore Saron Denise Stokes
Signature of Offeror

Date 4-9-21



2001
PRIOR PARCEL NO.

DUPLIN COUNTY, NC
PROPERTY RECORD CARD

DATE OF SALE
DATE OF DEED

PROPERTY ID		PIN		SUBJECT TO		LAND DATA 241 (CONT'D)		TYPE		ACRES	
OWNER		OWNER		OWNER		OWNER		OWNER		OWNER	
ADDRESS		ADDRESS		ADDRESS		ADDRESS		ADDRESS		ADDRESS	
REMARKS		REMARKS		REMARKS		REMARKS		REMARKS		REMARKS	
PLUMBING		PLUMBING		PLUMBING		PLUMBING		PLUMBING		PLUMBING	
ELECTRICAL		ELECTRICAL		ELECTRICAL		ELECTRICAL		ELECTRICAL		ELECTRICAL	
STRUCTURE		STRUCTURE		STRUCTURE		STRUCTURE		STRUCTURE		STRUCTURE	
DATA		DATA		DATA		DATA		DATA		DATA	
BUILDING CHANGES		BUILDING CHANGES		BUILDING CHANGES		BUILDING CHANGES		BUILDING CHANGES		BUILDING CHANGES	
GEOGRAPHIC DATA		GEOGRAPHIC DATA		GEOGRAPHIC DATA		GEOGRAPHIC DATA		GEOGRAPHIC DATA		GEOGRAPHIC DATA	
TOPOGRAPHY		TOPOGRAPHY		TOPOGRAPHY		TOPOGRAPHY		TOPOGRAPHY		TOPOGRAPHY	
LAND DATA 241		LAND DATA 241		LAND DATA 241		LAND DATA 241		LAND DATA 241		LAND DATA 241	
BUILDING DIMENSIONS		BUILDING DIMENSIONS		BUILDING DIMENSIONS		BUILDING DIMENSIONS		BUILDING DIMENSIONS		BUILDING DIMENSIONS	
MISCELLANEOUS INFORMATION		MISCELLANEOUS INFORMATION		MISCELLANEOUS INFORMATION		MISCELLANEOUS INFORMATION		MISCELLANEOUS INFORMATION		MISCELLANEOUS INFORMATION	
PROPERTY DESCRIPTION / CONVEYANCES		PROPERTY DESCRIPTION / CONVEYANCES		PROPERTY DESCRIPTION / CONVEYANCES		PROPERTY DESCRIPTION / CONVEYANCES		PROPERTY DESCRIPTION / CONVEYANCES		PROPERTY DESCRIPTION / CONVEYANCES	
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MISCELLANEOUS INFORMATION		MISCELLANEOUS INFORMATION		MISCELLANEOUS INFORMATION		MISCELLANEOUS INFORMATION		MISCELLANEOUS INFORMATION		MISCELLANEOUS INFORMATION	
APPROVALS		APPROVALS		APPROVALS		APPROVALS		APPROVALS		APPROVALS	
DATE		DATE		DATE		DATE		DATE		DATE	
COOR		COOR		COOR		COOR		COOR		COOR	

DUPLIN COUNTY ANIMAL SERVICES

Feb-21

CANINE ADOPTION FEE	\$ 90.00
CANINE PULL FEE	\$ 925.00
FELINE ADOPTION FEE	\$ 35.00
FELINE PULL FEE	\$ 880.00
LONNIE'S ANGELS 72-22065	\$ -
FIRST OFFENSE CITATIONS 76-24402	\$ 300.00
SECOND OFFENSE CITATION 76-24402	\$ -
THIRD OFFENSE CITATION 76-24402	\$ -
HORSE/GOAT FEE	\$ -
CANINE VOUCHER 72-22061	\$ 100.00
FELINE VOUCHER 72-22061	\$ 80.00
RABVAC	\$ 170.00
BITE INVESTIGATION	\$ 250.00
BOARDING FEE	\$ 330.00
BUILDING FUND 4381-34345	\$ 14.00
DANGEROUS ANNUAL	\$ -
GENERAL DONATION	\$ -
JUDGEMENTS 4380-34347	\$ 40.00
MISC 10-3438-410	\$ -
POTENTIALLY DANGEROUS ANNUAL	\$ -
OWNER SURRENDER EUTHANASIA	\$ 50.00
OWNER SURRENDER FEE 10-3438-410	\$ 120.00
OWNER SURRENDER TRANSPORT	\$ -
RECLAIM FEE	\$ 75.00
RECLAIM/LIVESTOCK FEE	\$ -
VET FEES	\$ 633.40
TOTAL AMOUNT	\$ 4,092.40

SIGNATURE

SIGNATURE

6/1/21

000094

Intake StartDate	5/1/2021 12:00 AM	Jurisdiction	All
Intake EndDate	5/31/2021 11:59 PM	Injury Cause	All
Intake Type	All	PreAltered	All
Intake SubType	All	Site Name	All
Species	All	Age Group	All
DOA	All	Animal Tag Type	All
Intake Status	Completed		

Animal#	Animal Name	Species	Breed	Age	Gender	Color	PreAltered	IntakeDate	Intake Type	PetID
ARN	Tag type	Size	Location / Sublocation	Altered	Danger	Danger Reason	S/N	By	Subtype	DOA
[REDACTED]										
[REDACTED]										
[REDACTED]										
[REDACTED]										

Outcome StartDate	5/1/2021 12:00 AM	Outcome Type	All
Outcome EndDate	5/31/2021 11:59 PM	Outcome SubType	All
Species	All	Jurisdiction	All
Age Group	All	TransferOut Reason	All
Site	All	Outcome Status	Completed

Animal#	Name	Species	Primary Breed	Age	Sex	Alter	Outcome Type	Outcome SubType	Outcome By	Recorded By
ARN#	Secondary Breed		Danger				Jurisdiction	TransferOut Reason	Outcome Date/Time	
[REDACTED]										



000095

Case Category
Case Type
Case SubType
Case Status
Case Officer
Officer Site
Case Jurisdiction
City
Patrol Area

All	Case Result	All	Include Activities	False
All	Case Result By	All	Include Conditions	False
All	Case Memo Type	All	Include Memos	False
All	Include Case Address	False	Include Violations	False
All	Include Animal Info	False	Based On	Case Date/Time
All	Include Person Info	False	Date From	5/1/2021 12:00 AM
All	Include Animals	False	Date To	5/31/2021 11:59 PM
All	Include Persons	False		
All				

<u>Case#</u>	<u>Case Category</u>	<u>Case Type</u>	<u>Case Date/Time</u>	<u>Case Status</u>	<u>Case Officer</u>	<u>Case Jurisdiction</u>	<u>Case Result</u>	<u>Case Result Date/Time</u>
<u>Case Reference #</u>		<u>Case SubType</u>	<u>Reported Date/Time</u>			<u>Patrol Area</u>	<u>Case Result By</u>	<u>Case Review Date/Time</u>

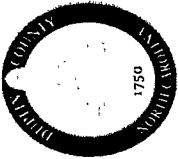
Print Date Tuesday, June 1, 2021

Date From	5/1/2021 12 00 AM	Case Officer	All	Activity Result	All
Date To	5/31/2021 11 59 PM	Patrol Area	All	Activity Result By	All
Based on	Activity Close Date/Time	Danger	All	ActivityType	All
Priority	All	Case Type	All	Activity SubType	All
Site	All	Case SubType	All	Activity State	All
Case Category	All	Jurisdiction	All	Activity Owner	All
Case Status	All	Condition	All	Activity Updated by	All
X	Case Category	Y1	Activity Type	Y2	Activity Subtype

	0	1	1
	0	3	3
	0	6	6
	63	7	70
	3	0	3
	1	1	2
	0	1	1
	21	0	21
	2	0	2
	20	0	20
	1	0	1



Office of the
DUPLIN COUNTY REGISTER OF DEEDS
Anita Marie Savage, Register of Deeds
Post Office Box 970; 118 Duplin Street, Kenansville, NC 28349
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MONTHLY REPORT FOR MAY 2021

Recording Fees	\$14,838.00
Excise Stamps	\$37,305.00
Marriage License	\$2,280.00
Marriage Certificates	\$550.00
Birth Certificates	\$2,180.00
Death Certificates	\$2,180.00
UCC	\$377.00
Notary Fees	\$170.00
Copies	\$263.25
Miscellaneous	\$410.25
Gross Monthly Revenues	\$60,553.50
Less Escrow Account Total	\$442.25
Total Deposit for Period	\$60,111.25
State Treasurer 161-50.2	\$343.72
NC State Treasurer 161.11.5	\$2,343.60
Children's Trust Fund	\$190.00
Domestic Violence Fund	\$1,140.00
Excise Stamp/Dept of Revenue	\$18,652.50
State OVS Fees/Expedite Fees	\$0.00
\$1.00 Excise Tax Exclusion	\$0.00
State Vital Record Searches	\$224.00
State Vital Record Searches (add fees)	\$5.00
Birth Amendment Searches	\$105.00
Birth Amendment Expedited Searches	\$0.00
Birth Legitimation Searches	\$0.00
Birth Legitimation Expedited Searches	\$0.00
Subtotal	\$23,003.82
Net Monthly Revenues	37,107.43

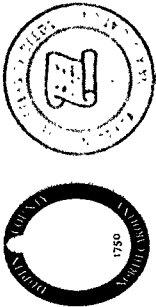
Submitted this 2nd day of June, 2021

Anita Marie Savage
Register of Deeds

Order and Custodian of County Records

	6	0	6
	8	0	8
	5	0	5
	2	0	2
	0	8	8
	132	27	159

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DUPLIN COUNTY REGISTER OF DEEDS ACTIVITY
REPORT FOR MAY, 2021

VITAL RECORDS DIVISION

	Current Month	Previous Month
BIRTH RECORDS		
BIRTH CERTIFICATES RECORDED	29	36
BIRTH CERTIFICATES ISSUED	233	244
DELAYED BIRTH CERTIFICATES REGISTERED	0	0
DEATH RECORDS		
DEATH CERTIFICATES RECORDED	44	52
DEATH CERTIFICATES ISSUED	218	300
MARRIAGE LICENSES & RECORDS		
MARRIAGE LICENSES ISSUED	38	41
MARRIAGE CERTIFICATES ISSUED	55	81
MILITARY DISCHARGE RECORDS		
MILITARY DISCHARGES RECORDED	0	0
OTHER VITAL RECORDS SERVICES		
VITAL RECORDS AMENDMENTS PROCESSED	7	2
SCHOOL CENSUS RECORDS ISSUED	0	1
NOTARY PUBLIC OATHS ADMINISTERED	17	15
NOTARY PUBLIC AUTHENTICATION	0	0

PROPERTY RECORDS DIVISION

DEEDS RECORDED	157	219
DEEDS RECORDED WITH EXCISE TAX AFFIXED	100	133
DEEDS OF TRUST RECORDED	108	131
MISC. DOCUMENT TYPES RECORDED	101	107
BUSINESS RECORDS RECORDED	12	14
UCC RECORDINGS	9	11
SATISFACTIONS (CANCELLATIONS)	148	139
MAPS/PLATS RECORDED	39	39

2021	Name and Number of calls Dispatched through Communications												Totals
NAME OF DEPARTMENT	Jan.	Feb.	March	April	May	June	July	Aug.	Sept	Oct.	Nov	Dec.	
Albertson Fire	1	4	8	9	16								38
Beulaville Fire	5	10	21	10	17								63
Calypso Fire	9	2	14	13	15								53
Chinquapin Fire	6	7	12	7	9								41
Faison Fire	16	19	35	25	39								134
Fountain Town Fire	8	3	11	6	8								36
Greenevers Fire	3	4	10	3	8								28
Harrells Fire	1	1	0	2	2								6
Kenansville Fire	14	14	21	14	26								89
Lyman Fire	5	6	5	1	2								19
Magnolia Fire	14	13	16	17	27								87
MtOlive Fire	3	2	3	2	7								17
NC Forestry	3	4	25	10	17								59
Northeast Fire	6	7	11	6	10								40
Oak Wolfe Fire	6	3	9	10	20								48
Pin Hook Fire	6	7	11	9	5								38
Pink Hill Fire	1	2	6	4	5								18
Pleasant Grove Fire	3	5	3	9	10								30
Potters Hill Fire	2	4	7	7	8								28
Pricetown Fire	1	1	0	3	5								10
Rosehill Fire	16	15	18	20	14								83
Sarecta Fire	8	8	4	10	15								45
Teachey Fire	7	10	16	8	14								55
Wallace Fire	19	15	25	21	32								112
Warsaw Fire	22	14	49	23	38								146
Fire incident numbers	139	128	235	176	243								921
Radio Assignment	107	102	185	122	167								683
Air Ambulance	5	3	11	16	15								50
Chinquapin Vol EMS	9	5	4	8	3								29
DC EMS	1006	769	884	901	1009								4569
Pleasant Grove Vol EMS	4	2	4	4	9								23
EMS OCA	907	700	820	826	909								4162
Onslow Co EMS	0	0	0	0	0								0
Pender Co EMS	1	1	1	1	2								6
Sampson Co EMS	1	0	0	0	1								2
Wayne Co EMS	0	1	0	0	1								2
NAME OF DEPARTMENT	Jan.	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Totals

[illegible]

DUPLIN COUNTY COMMUNICATIONS	2021	2021	2021	2021	2021	2020
	May	April	March	Februrary	January	December
TOTAL # OF ADDRESSING RECORDS	48,399	48,397	48,387	48,362	48,346	48,317
TOTAL # OF ROADS, LANES & STREETS	2073	2073	2071	2071	2071	2070
TOTAL # TELEPHONE CO RECORD CHANGES		309	356	331	356	373
KEYING ACTIVITY REPORT	201	241	230	197	207	273
DAILY AVERAGE DOWNLOAD FROM CENTURYLINK		14	15	16	39	17
NEW ADDRESS ASSIGNED	26	28	31	18	34	83
RESIDENTIAL	19	23	28	15	24	73
BUSINESS	2	1	1	1	2	1
FARMS	0	1	0	0	2	1
OTHER	5	3	2	2	6	8
FIELD VERIFIED ADDRESS FOR PHONE CO/USPS	0	2	0	8	2	3
ADDRESS CHANGED	3	11	3	0	6	0
ROAD SIGNS INSTALLED OR REPAIRED	133	116	182	133	90	122
ROAD SIGNS MADE IN HOUSE	35	35	610	33	34	56
POST TAKEN FROM INVENTORY	2	6	7	11	4	8
AT NUMBERS (INTERSECTIONS)	52	53	84	61	41	61
MAPS MADE IN HOUSE	4	1	2	1	3	12
CENTERLINE WORK	139	59	52	6	17	9
ADDRESS POINTS	74	169	32	84	79	195
NUMBER OF 911 CALLS	7280	6833	6665	6158	6960	7238
Submitted by Melissa B Kennedy, June 8, 2021						

DUPLIN COUNTY BUILDING INSPECTIONS ACTIVITY DECEMBER 2020 TO MAY 2021	December-20	January-21	February-21	March-21	April-21	May-21
NUMBER OF INSPECTIONS	638	464	443	634	653	600
NOTES	FLORENCE RECOVERY	FLORENCE RECOVERY	FLORENCE RECOVERY	FLORENCE RECOVERY	FLORENCE RECOVERY	FLORENCE RECOVERY
BUILDING PERMITS ISSUED						
NEW RESIDENCE	5	2	10	8	11	10
RESIDENTIAL ADDITION/RENOVATION/ALTERATIONS	2	5	5	2	4	6
COMMERCIAL/MULTI FAMILY NEW CONSTRUCTION	4	0	9	2	3	4
COMMERICAL ADDITION/RENOVATION/UPFIT	5	4	5	6	14	8
MANUFACTURED/MODULAR HOMES	18	17	21	30	30	29
SIGNS/ABC/DAYCARE/POOL/OTHER	4	6	15	8	7	4
STORM DAMAGE RENOVATION	3	3	2	2	0	0
RELOCATED BUILDING	0	0	1	1	1	1
STORAGE BLDG./DECK/PORCH	3	3	5	6	3	4
ELECTRICAL PERMITS ISSUED						
GENERAL ELECTRICAL	94	88	115	119	135	134
POULTRY/SWINE HOUSES	0	11	0	0	6	0
POOL BONDING	0	1	0	0	1	0
MECHANICAL PERMITS ISSUED						
MECHANICAL	49	43	62	64	61	63
PLUMBING PERMITS ISSUED						
PLUMBING	43	30	43	70	62	60
GAS PIPING	11	3	10	11	15	7
INSULATION PERMITS ISSUED						
INSULATION	0	0	2	2	3	0
FEES COLLECTED	22,814.60	20,166.12	38,906.04	33,951.92	32,230.48	37,497.44

COWAN MUSEUM OF HISTORY AND SCIENCE

October - December 2020 Monthly Report

Month	Attendance w/ Outreach	\$ Cash/ Donations	Volunteer Hrs.
July	30	0	0
Aug	31	\$20.00	0
Sep	19	0	3.5
Oct	39 (+500 for Trunk-or-Treat)	\$12.00	7.5
Nov	28	0	4
Dec	13	\$41.00	0
Jan	18	\$55.00	0
Feb	41	\$127.00	2
Mar	43	0	11.5
Apr	29	\$23.00	2
May	40	\$35.00	30
TOTAL	831	\$313.00	60.5

❖ Buildings and Grounds:

- The outbuildings were cleaned by Grotke and Mediation Center volunteers

❖ Exhibits

- Exhibit units/galleries were cleaned by staff and volunteers
- Animal sculptures for the grounds were coated with polyurethane by a Mediation Center volunteer and later placed outside for display.
- Additional labels were designed for outdoor artifacts and plants.
- A tower exhibit case for the Rock Room was delivered to the museum.
- Children's benches for the grounds were ordered and put together by Craig and Adam in Maintenance.
- Staff and volunteers researched cotton and tobacco for outdoor interpretation.

❖ Joann Cowan Brown Botanical Garden and Kitchen Garden:

- Staff maintained the museum's gardens.
- Staff planted herbs in the kitchen garden: parsley, basil, thyme, sage, dill, and cilantro
- Sent 80 postcards to various local people and establishments regarding visiting the botanical garden.
- Updated pages in the museum's garden binder.
- Tom Hroza from the NC Cooperative Extension delivered tobacco plant seedlings and cotton seeds and showed Grotke how to plant them
- An infestation of spider mites hit the kitchen garden. Tom Hroza offered eco-friendly ways to treat the plants. Grotke gave two treatments of a water/alcohol solution

Economic Development Commission Monthly Update

Month: May 2021

New Industry Inquiry:	Project IT – Renewal Natural Gas company seeking development in Duplin County Project Jane – develop and manufacturing electric vertical takeoff and landing aircraft
New Industry Initial Visit:	Project Duplin 390: investor up-fit existing building in County to attract new business and industry Project Raleigh – housing development for work force – unknown job creation and investment
New Industry Follow up visit:	Project Roller – Global biotech company seeking another location in Duplin County
Existing Industry Contact:	• Tri-County Electric • Shutter Production • Golden Grove • Muscadine Naturals • NC Works • Eastern Carolina Broadband
Existing Industry Visit:	• Town of Beulaville • River Landing • Smithfield • Duplin County Schools • James Sprunt Community College
Grant Applied for:	
Grants Awarded:	
Activities:	- Local Developers Advisory Group meeting (LDAG) - Homegrown Leaders – NC Rural Centers - Economic Development Board meeting - Cycle NC coming to Wallace – 1,000 people to county - Parrish and Partners – Master Plan Development - Revolving Loan Committee meetings - WithersRavenal and NCSE meeting - NC Pork Council and Growers - New event to area – Pickles, Pigs and Swigs - Harnett County Commissioners meeting – Duplin Airport

- ❖ NC Science Museums Grant Program:
 - Grotke met with a designer at AlphaGraphics several times in Wilmington regarding the project of the two books created by museum staff.
 - Staff discussed possible projects for the FY22 year
 - Grotke applied for a new, two-year grant with the NC Museums Grant Program. Early in May, Skinner and Grotke contacted past partners for letters of recommendation for the grant to include in the application.
- ❖ Collections:
 - The collections storage room and storage spaces in the museum were cleaned.
 - The inventory was updated with artifact location changes.
 - Grotke worked on artifact records in the database (PastPerfect)
 - Skinner put on loan large rock specimens to go into the new exhibit case. Grotke processed the loan paperwork and created object, digital, and legal files
 - The Amanda and Della from the NC Cooperative Ext dropped off an old record player they found while cleaning. A paper jogger was also offered. Grotke has accepted the items into the collection.
 - Received fossil vertebrate bones as a donation.
- ❖ Outreach, Education, and Events:
 - Skinner began plans for attendance as a “master teacher” at the Geoscience Teaching Outdoors in NC Program in June and had several phone and Zoom meetings with the organizer.
 - Jennifer Ramirez continued to translate our online climate change program to Spanish.
 - DNA Community Youth Center Summer Camp: Skinner planned potential activities we could offer.
 - Mediterranean diet/herb/recipe articles for the Duplin Times: Skinner arranged a partnership with Sydney Knowles (NC Cooperative Extension), Laura Jones (Duplin County Library), Julia Greenwood (nutritionist, Vidant Health), and Jim Sills and Ena Sellers (Duplin Times) for us to write articles related to Mediterranean Diet Monty (May) to be published in the Duplin Times.
 - Three sets of educational stones with animal tracks and insect impressions were purchased and accessioned into our education collections.
 - Meagan Jasinski has been working on making resin casts for insects for garden programs.
- ❖ Professional Outreach:
 - Grotke attended the TDA meeting in May.
- ❖ General
 - Updated the website.
 - Items of interest were posted onto the museum’s social media sites (Facebook, Twitter, and Instagram).
 - Department, object, and legal accession files were organized.
 - Supplies were ordered and organized.
 - P-Card reports and sign-offs were done.
 - Skinner wrote a piece for the employee newsletter (Mosaic).
 - All high touch surfaces in the museum were cleaned daily
 - The floors were mopped once per week.

DUPLIN COUNTY SOLID WASTE
MONTHLY CATEGORY TOTALS

MAY '21	Site 1	Site 2	Site 3	Site 4	Site 5	Site 6	Site 7	Site 8	Site 9	Site 10	Site 11	Site 12	Site 13	Site 14	Site 15	Totals
6-Scrap Metal	3 07	3.51	5.00	1.78	4.36	8.02	3.33	3.06	1.79	1.20	3.11	2.28	5.91	1.11	3.39	50.92
40-Mixed Paper	0.70	0.29	0.25	0.80	0.95	1.36	0.67	0.67	0.43	0.75	0.25	0.45	1.13	0.26	1 03	9.99
42-Glass	4.11			2.82							2.76	2.39				12.08
44-Cardboard	0.90	0.45	0 58	1.01	0.76	1.25	0.69	0 52	0.57	0.65	0 75	0.34	1 13	0.54	0.87	11.01
47-Plastic		0.23	0 70	0.61	0.40	0.48	0 16	0.26	0.20		0.42	0.29	2.04	0.28	0.48	6.55
48-Cans		0.28		0 51		0.26		0.51								1.56
109-Electronics																0.00
127-Site Garbage	31 73	23.07	32.66	49.26	34.30	56.68	45.34	36.03	27 95	36.54	35.16	46.55	63.17	11.34	48 05	577.83
128-Site Bulky	2.87	5.23	28.76	16.42	11.83	15.96	13 60	12.16	7.03	16.51	8.85	24.19	17.39	4 57	26.27	211.64
Totals	43.38	33.06	67.95	73.21	52.60	84.01	63.79	53.21	37.97	55.65	51.30	76.49	90.77	18.10	80.09	881.58
Private Sector																
3-Construction	712.35						Citations:		\$535 00							
4-Garbage	2015.84															
6-Scrap Metal							Duplin Commons									
19-Yard Waste	107.77						Paper									
20-Blocks	35 99						Cardboard									
30-Roadside	3.22						Plastics									
34-Mix Recyclables							No Chge MSW		10 26							
36-Tires	54.44						TOTAL		10.26							
Paper																
	0.43															
44-Cardboard	0.96															
47-Plastics	8.26															
48-Cans																
68-No Chg MSW	4.66															
71-Mixed Loads	36.83															
109-Electronics	0.56															
111-C&D Shingles																
117- C&D-Florence																
121-Shingles-Florence																
TOTAL	2981.31															

DUPLIN COUNTY SOLID WASTE
YEAR END CATEGORY TOTALS
2020-2021

CATEGORY	DESCRIPTION	JULY '20	AUG '20	SEPT '20	OCT '20	NOV '20	DEC '20	JAN '21	FEB '21	MAR '21	APR '21	MAY '21	JUN '21	TOTALS
**	GARBAGE	4036.44	3651.65	3897.57	3716.10	3407.33	3531.93	3610.92	3402.07	4122.46	3935.22	3572.63	0.00	40884.32
6	SCRAP METAL	59.07	75.27	55.90	67.51	56.00	48.98	53.19	40.49	69.62	84.75	59.18	0.00	669.96
19	YARD WASTE	111.30	326.57	123.07	98.53	98.13	207.83	238.22	51.60	129.06	202.38	107.77	0.00	1694.46
20	BRICKS, ETC.	10.24	28.17	23.69	20.15	0.43	28.92	40.19	19.99	19.87	4.50	35.99	0.00	232.14
34	MIXED RECYCLABLES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
36	TIRES	67.60	73.32	54.52	52.03	49.58	62.68	38.99	53.62	61.11	86.07	54.44	0.00	653.96
40	MIXED PAPER	14.26	15.34	10.91	16.01	13.61	16.04	14.44	11.06	13.75	15.79	9.99	0.00	151.20
42	GLASS	14.99	9.47	20.33	18.16	14.74	7.45	21.74	9.08	7.80	14.95	12.51	0.00	177.33
44	CARDBOARD	11.61	10.41	12.41	12.82	11.82	16.08	13.30	9.50	16.66	17.39	11.97	0.00	177.33
47	PLASTIC	5.06	4.59	5.06	4.41	3.89	3.76	3.27	3.12	5.64	3.77	6.55	0.00	177.33
48	CANS	2.23	1.52	3.06	1.61	2.23	2.00	2.43	1.23	4.13	2.17	1.56	0.00	24.17
109	ELECTRONICS	1.11	1.94	0.00	1.15	1.24	0.33	5.02	3.55	6.27	4.99	0.56	0.00	26.16
***	STORM GARBAGE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
120	BLOCKS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
119/124	YARD WASTE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTALS		4333.91	4198.25	4206.52	4008.48	3659.00	3926.00	4041.71	3605.31	4456.37	4371.98	3873.15	0.00	44680.68
	TOTAL MSW	4036.44	3651.65	3897.57	3716.10	3407.33	3531.93	3610.92	3402.07	4122.46	3935.22	3572.63	0.00	40884.32

** GARBAGE Includes - Garbage, Site Garbage, Site Bulky, C&D, Roadside, No Chg MSW, Shingles, Banned Materials

*** STORM GARGAGE Includes - Garbage, C&D, Shingles, Materials From

Duplin County Public Library

Director's Report April-June 2021

Our library branches are completely open and encouraging patron traffic inside. We have noticed a continued increase in traffic as vaccination rates have increased and infection rates have decreased. Many patrons enter with masks on but we do not enforce this as we are following the latest directive from the county manager.

Our Youth Services Coordinator returned from maternity leave on June 17th. Prior to leaving she scheduled and coordinated all Summer Reading Program activities for the library.

Summer Reading Program began Thursday June 17th and runs through August 6th. We are thrilled to be able to offer our first summer in-person programming since August 2019. All programming last summer was virtually presented on our library Facebook page. We will have 9 sessions of StoryTime at three different library branches each week. There will be a program each Friday at 11am featuring a vendor with live animals hosted at different sites around the county. **Please see the attached schedule for the events sponsored by our library.**

Adult BOOK BINGO began June 17th and runs through September 17th with adults completing a record of their readings over the summer.

We are excited to have a temporary summer worker to assist with children's programming and daily library operations at the main branch. Dylan Sessoms (grandson of Library Advisory Board member, Kay Sessoms) is an English Major at UNC-W who has had 4 years of experience in children's programming with Kampgrounds of America in the NC Outerbanks, Cherokee, NC and Tucson, AZ.

Our Library Advisory Board lost a long-time member and dedicated library advocate with the sudden death of William Lethco Wrenn on June 9th. Mr. Wrenn represented the Warsaw community and frequented both the Kenansville and Warsaw branches. Lethco was very supportive of our programming and had developed close friendships with staff over his many years as a patron.

The Library applied for and received another LSTA Covid-19 Response grant in the amount of \$4000 and purchased a PA System, 3 Chromebooks, 3 iPads and accessories. The PA System will be used with outdoor programming this summer. The Chromebooks and iPads will be used by patrons visiting the library who need access to the internet. The devices are not for check-out but will be used inside the branches accessing our free WiFi.

The Library applied for and received a \$5000 BAND-NC Grant to support the development of a digital inclusion plan for the county. The Library Director and the Economic Director are collaborating on this project. There is another round of grant funding coming out in late July and application will be made to take advantage of this funding.

The carpets inside of the Kenansville, Beulaville, Rose Hill and Warsaw branches was professionally cleaned. The interior of the main library was painted at the end of May. A new sitting area for teens was added to the Beulaville branch. These improvements have brightened the atmosphere inside each of the buildings.

Laura C Jones, Director

Duplin County Public Library
Summer Reading Program

We have missed you!

“Tails & Tales”

Our Summer Reading Program is back and we are very excited about the many different animals coming to visit!

We start with Kick-off Thursday June 17th and our programs run through Friday August 6th. Each Friday features an animal attraction at 11 am. See the other side for locations and details.

If you have any questions please call the main library for more information: (910)296-2117

Join us for Story Times

June 22 thru August 5

Tuesdays 11am @ Rose Hill Library

113 S Walnut Street Rose Hill

Wednesdays 11am @ the main Library

107 Bowden Dr Kenansville

Thursdays 11am @ Phillip Leff Memorial Library

807 E Broad St Beulaville

Follow us on facebook.com/duplincountylibrary

Or visit our website

www.youseemore.com/duplin

Email: laura.jones@duplincountync.com

*All events will be held rain or shine!

SERVICES FOR THE AGED
REPORT OF SERVICES

PROGRAM	Nov-20	Dec-20	Jan-21	Feb-21	Mar-21	Apr-21	May-21
NUTRITION/CONGREGATE							
Units of Service	5265	4077	3795	3965	4780	3385	3043
Clients Served	259	275	225	234	234	201	211
Home Visits	0	0	0	0	0	0	0
Outreach	0	0	0	0	0	0	0
# of volunteers	1	1	1	2	2	2	12
# of volunteer hrs	5	4	4	6	6	5	63
HOMEBOUND MEALS							
Units of Service	1285	1188	1222	1240	1665	1385	1530
Clients Served	52	54	67	67	75	75	83
Waiting List	0	0	0	0	0	0	0
# of volunteers	0	0	0	0	0	0	0
# of volunteer hrs	0	0	0	0	0	0	0
GENERAL TRANSPORTATION							
Units of Service	316	265	257	250	295	226	311
Clients Served	66	68	68	67	62	58	60
IN HOME AIDE							
Units of Service	510	546	517	545	641	597	550
Clients Served	88	85	84	93	92	98	102
Waiting List	32	30	30	34	30	33	32
ENSURE							
# of cases	139	156	142	146	146	149	137
Clients Served	87	87	72	74	65	66	72
HOUSING & HOME IMPROVEMENT							
Units of Service	0	0	1	0	0	1	1
Waiting List	4	4	4	4	4	4	4
# of volunteer hrs	0	0	36	0	0	54	36
# of volunteers	0	0	9	0	0	9	9
FAMILY CAREGIVER PROGRAM							
Persons served w/vouchers	2	2	2	3	3	3	0
INCONTINENCE SUPPLIES							
Units of Service	0	0	0	11	0	4	4
Clients Served	0	0	0	3	0	1	1
FAN PROGRAM							
Fans given away	0	0	0	0	0	0	0
SENIOR CENTER PROGRAM							
Units of Service	0	0	0	0	0	0	32
Clients Served	0	0	0	0	0	0	12
# of volunteers	0	0	2	1	1	0	11
# of volunteer hrs.	0	0	10	1	1	0	45
TELEPHONE REASSURANCE PROGRAM							
Units of Service	678	679	650	605	718	690	672
Clients Served	27	28	28	27	27	27	27
INFORMATION & REFERRAL							
Units of Service	17	20	17	12	31	34	23
Clients Served	17	19	17	12	32	34	23
TRAINING - EMPLOYEE							
Number of hours	0	65	75	0	0	23	0
Number of staff	0	6	0	0	0	13	0
INCOME TAX VOLUNTEER PROGRAM							
Number of hours	25	56	160	279	236	74	2
Number of staff	2	8	8	8	8	7	1
MEAL COST							
Meals Prepared	6565	6870	6150	5230	5220	6030	4657
Total Expenditures	\$ 34,782.35	\$ 34,584.84	\$ 31,591.34	\$ 33,082.25	\$ 26,516.39	\$ 34,316.61	\$ 24,863.03
Price per meal	\$ 5.30	\$ 5.03	\$ 5.14	\$ 6.33	\$ 5.08	\$ 5.69	\$ 5.34

FAMILY CAREGIVER - SUPPORT GROUP									
Persons Served	6	3	2	6	3	7			4
GROCERY PICKUP									
Units of Service	567	0	0	323	0	0			0