



BOARD OF COUNTY COMMISSIONER'S MEETING

Monday, April 18th, 2022

224 Seminary Street

Kenansville, N.C. 28349

The Duplin County Board of Commissioners met at 6:00 p.m. on Monday, April 18th, 2022 in the Commissioners Room located at 224 Seminary Street, Kenansville, NC.

Present: Commissioners: Dexter B. Edwards; Jesse L. Dowe, III.; Elwood Garner; Kennedy Thompson; and Wayne Branch.

Also Present: Mr. Davis H. Brinson, County Manager/Airport Director; Trisha-Ann Hoskins, Administrative Officer/ Deputy Clerk; Tracy Chestnutt, Finance Officer; and County Attorney Tim Wilson could not be in attendance so Mr. Jonathan Eure, an Associate Attorney with Mr. Wilson's firm Mewborn & Deselms, attended the meeting in his stead.

Call to Order

The meeting was called to order by Chairman Edwards.

Invocation and Pledge of Allegiance

Invocation was given by Mr. George Futrelle. The Board then led those in attendance in the pledge of allegiance to the flag of the United States of America.

Approval of the Meeting Agenda

Motion was made by Commissioner Garner, seconded by Commissioner Thompson, carried unanimously to approve the meeting agenda.

Moment of Silence

Chairman Edwards led those in attendance in a moment of silence to honor the life the late Ralph McRay Cottle for his many dedicated years of service to Duplin County. Mr. Cottle served as an office Deputy Sheriff from 1961-62 and as Duplin County Civil Defense Director from 1962-66. In 1979, he was selected as Duplin County's first County Manager a position he held until 1994.

Approval of the Minutes – Governing Body

Motion was made by Commissioner Branch, seconded by Commissioner Thompson, carried unanimously to approve the minutes of the April 4th, 2022 Board of Commissioners meeting as presented.

Motion was made by Commissioner Branch, seconded by Commissioner Garner, carried unanimously to approve the minutes of the April 5th, 2022 joint meeting of the Board of Trustees of James Sprunt Community College and the Board of Commissioners as presented.

REGULAR MEETING AGENDA

CONSENT AGENDA

Motion was made by Commissioner Garner, seconded by Commissioner Thompson, carried unanimously to approve the consent agenda which consisted of: Budget Amendment Journal Entry Report, and Tax and Solid Waste Releases- #19294-19297.

ITEMS TO BE MADE PART OF MINUTES

Administrative Budget Amendment Journal Entry Report

AGENDA

Public Comments

No Public Comments

End Public Comments

Davis H. Brinson, County Manager/Clerk to the Board, appeared before the Board to request the Board schedule a Public Hearing on May 2, 2022 regarding the Board's consideration of a Resolution approving a \$2,000,000.00 tax- exempt loan from First Bank to Rose Hill Firemen, Inc. for the purpose of constructing a Fire Station for the Rose Hill Volunteer Fire Department. County Attorney Tim Wilson has been contacted by Braxton Price, the attorney representing the Rose Hill Firemen, Inc. in their efforts to secure a loan to construct a new fire station in the Town of Rose Hill, wishing for the Board of Commissioners to adopt a resolution approving the aforementioned loan. The lender, First Bank, is requiring as a part of the loan process, that the Duplin County Board of Commissioners hold a public hearing prior to the Boards consideration of a Resolution approving a \$2,000,000.00 tax-exempt loan from First Bank to Rose Hill Firemen, Inc. for the purpose of constructing a fire station for the Rose Hill Volunteer Fire Department (also known as Rose Hill Firemen, Inc.). This is applicable because of Section 150 (e)(3) and Section 147 (f) of the Internal Revenue Code of 1986, as amended, and such approval does not obligate the County or its Board of Commissioners in any way regarding repayment of the debt.

Motion was made by Commissioner Garner, seconded by Commissioner Branch, carried unanimously to approve the request to schedule a public hearing on May 2, 2022 to receive public comments regarding the Board's consideration of a Resolution approving a \$2,000,000.00 tax-exempt loan from First Bank to Rose Hill Firemen, Inc. for the purpose constructing a fire station for the Rose Hill Volunteer Fire Department.

Terry Norris, Executive Director of Emerge Ministries appeared before the Board to request the Board to partner with Emerge Ministries to produce a July 4th Celebration/ Festival at the Duplin County Events Center. Emerge Ministries has established a Duplin County July 4th Committee which has scheduled a second annual July 4th celebration for Monday, July 4th, 2022, and is requesting that Duplin County consider becoming a partner in putting on the event. According to Mr. Norris, the 2021 July 4th celebration was attended by 5,000 individuals and was a great success. Due to the extraordinary attendance and the response following last year's event, Emerge Ministries would like to relocate the festival to the Duplin County Events Center. Emerge Ministries is requesting that businesses, churches and civic groups consider contributions of \$500.00 each. The Board did not take any action but advised Mr. Norris that they would take the matter under consideration.

Angel Venecia, Public Transportation Director, appeared before the Board to inform the Board about and request acceptance of the Duplin County Section 5339 (b) Discretionary

Award Local Match Certification. NC Department of Transportation (NCDOT) has announced that the amount awarded for the Section 5339 (b) discretionary grant to build a new transportation facility has been increased from \$1,418,921 (\$1,135,137- federal & \$283,784-local) to \$3,020,171 (\$2,416,137-federal & \$604,034- local). Therefore, a new Local Share Certification for Funding must be completed. Ms. Venecia, also gave the Board an update on the progress being made toward constructing the new public transportation facility.

Motion was made by Commissioner Thompson, seconded by Commissioner Dowe, carried unanimously to approve the increased local share for the 5339 (b) Discretionary Grant in the amount of \$320,250 for a total local match of \$604,034 to be used to construct a new public transportation facility and authorize the Chairman to sign the Local Share Certification for Funding document.

Roger Jones, Special Advisor for Facilities, Transportation and Operations with the Duplin County Schools, appeared before the Board to present a North Carolina Education Lottery Fund Application for the Board's consideration. The Board of Education is requesting to use funds from the North Carolina Education Lottery's Public-School Building Capital Fund to replace the Warsaw Elementary switchgear and evaluate, test, and repair the electrical switchgear at Rose Hill-Magnolia Elementary, North Duplin Elementary, Wallace Elementary, and Kenansville Elementary in the amount of \$322,000.

Motion was made by Commissioner Thompson, seconded by Commissioner Dowe, carried unanimously to approve the project to replace the switchgear at the Warsaw Elementary and evaluate, test, and repair the electrical switchgear at Rose Hill-Magnolia Elementary, North Duplin Elementary, Wallace Elementary, and Kenansville Elementary and to approve the application to release \$322,000 from the NC Education Lottery's Public-School Building Capital Fund.

Tracey Simmons- Kornegay, Health Director, appeared before the Board to request the reappointment of Jorge Trujillo as a public member to his 3rd three (3) year term to Duplin County's Board of Health.

Motion was made by Commissioner Thompson, seconded buy Commissioner Garner, carried unanimously to reappoint Jorge Trujillo to the Duplin County Board of Health for a three (3) year term beginning on April 1, 2022 and ending on March 31, 2025.

Tracey Simmons-Kornegay, Health Director appeared before the Board to present the 2021 Communicable Disease Annual Report, and the 2021 Child Fatality Annual Report which are required by the state to be completed, reviewed, and presented annually to the Board of County Commissioners.

Tracey Simmons-Kornegay, Health Director appeared before the Board to present the Communicable Disease Pandemic Recovery—AA 546 Funding. This funding aids health departments in monetary supplementation to expend communicable disease surveillance, detection, control, and prevention activities to address COVID-19 and other communicable disease- related challenges impacted by the COVID-19 pandemic.

Motion was made by Commissioner Thompson, seconded by Commissioner Dowe, carried unanimously to accept Communicable Disease Pandemic Recovery funds (AA 546) on behalf of the Duplin County Health Department in the amount of \$140,786 and to approve the associated budget amendment.

Tracey Simmons-Kornegay, Health Director, appeared before the Board to present a request to accept funding for food and lodging programs and activities. In order to fund a portion of local expenditures created by state-mandated food, lodging, and institution (Food and Lodging) sanitation programs and activities, the Legislature established a State Inspections, Statistics, and Fees Program within the Environmental Health Section. This program centralizes public health data, invoices regulated facilities, and distributes the funds in accordance with G.S. 130A-248(d). The receipts collected are redistributed to local environmental health programs in the form of aid to counties. The agreement addendum

allows for the local health department's environmental health program to implement state-mandated sanitation regulations. The funds from this Agreement Addendum are to be used to support local food and lodging programs and activities. The disbursement and fund purpose are described under "Regulation of food and lodging establishments" in North Carolina General Statute 130A-248(d) and under "Disbursements of Funds" in North Carolina Administrative Code 15A NCAC 18A .2901.

Motion was made by Commissioner Thompson, seconded by Commissioner Dowe, carried unanimously to accept Food & Lodging (AA 874) funds on behalf of the Duplin County Health Department in the amount of \$12,151 and approve the associated budget amendment.

Amanda Hatcher, Director of Cooperative Extension Service, appeared before the Board to present an updated rental agreement and policies & procedures for use of the Lois G. Britt Agricultural Service Center. The Cooperative Extension Service wishes to update the rental contract used for various parts of the Lois G. Britt Agricultural Office Building including the Ed Emory Auditorium, the catering kitchen, and conference rooms. It was requested that the Board approve an increase in the security deposit as well as the rent for the Ed Emory Auditorium. The updated contract also addressed concerns primarily regarding the serving of alcohol at the facility and the security issues that go along with that. The County Attorney had reviewed and approved the updated agreement.

Motion was made by Commissioner Garner, seconded by Commissioner Branch, carried unanimously to approve the updated rental agreement and policies and procedures for the use of the Lois G. Britt Agricultural Service Center.

Gary Rose, Tax Administrator, appeared before the Board to inform the Board that Parcel 01-E251, at 111 E. George Street, Warsaw Township, was purchased by Duplin County on October 2nd, 2012 for \$4,171.00 and the current tax value of the property is \$5,500. A final bid was received from Edwin Rolando Gomez Roblero on April 1st, 2022 for \$2,300.

Motion was made by Commissioner Thompson, seconded by Commissioner Dowe, carried unanimously to accept the bid from Edwin Rolando Gomez Roblero Parcel No 01-E251 located at 111 East George Street in the Town of Warsaw, NC; Warsaw Township in the amount of \$2,300.00 and authorize the County Attorney to prepare a deed for the transfer of the property.

Gary Rose, Tax Administrator, appeared before the Board to inform the Board that Parcel 01-E174, at 412 S. Pine Street, Warsaw Township, was purchased by Duplin County on September 5th, 2007 for \$2,282.00 and the current tax value of the property is \$4,400. A final bid was received from Joshua Tree Associates, LLC on February 23rd, 2022 for \$1,500.

Motion was made by Commissioner Thompson, seconded by Commissioner Branch, carried unanimously to accept the bid from Joshua Tree Associates, LLC for surplus property Parcel No 01-E174 located at 412 South Pine Street in the Town of Warsaw, NC; Warsaw Township in the amount of \$1,500 and authorize the County Attorney to prepare a deed for the transfer of the property.

Davis H. Brinson, County Manager/Clerk to the Board, appeared before the Board to present a request for approval of the development of a master plan for Duplin Commons. Mr. Brinson reminded the Board that Duplin County had received state grant funding in the recently enacted State budget and proposes to build several County buildings/facilities on the Campus of Duplin Commons in the near future including: a Public Transportation Facility; an Animal Care, Control & Adoption Facility; a facility to co-locate our Senior Services and Veteran's Services Departments; an Emergency Services Complex and a Detention Center. The County Manager proposed to contract with Parrish & Partners to develop a master plan for Duplin Commons to aid and assist in creating a vision for the what we want the campus to look like in the future. Mr. Brinson went on to explain that a master plan will help guide governing Board decisions on how best to utilize the land available for the construction of buildings and facilities in both the near and distant future in order to plan for and control growth of the campus in an integrated and coordinated manner. The proposed master plan

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services will include at a minimum: an introduction and background; data collection/existing conditions; review of past studies; alternatives development & analysis; environmental review; implementation & development cost estimates; and a conceptual master plan layout. The total cost for the development of the master plan is \$25,822.00.

Motion was made by Commissioner Thompson, seconded by Commissioner Dowe, carried unanimously to approve to contract with Parrish & Partners to develop a master development plan for the Duplin Commons Campus at a cost of \$25,822.00.

Davis H. Brinson, County Manager/Clerk to the Board, appeared before the Board to give an update on the Events Center paving project and to request to enter into an engineering and inspection services agreement. Duplin County was allocated a NC Dept. of Agriculture and Consumer Services grant in the amount of \$500,000.00 in the recently enacted state budget for additional parking at the Events Center. It had been determined that the estimated cost to construct a new parking lot adjacent to the Events Center on the northeast side of the building along with a paved tractor trailer accessible drive coming off of Fairgrounds Drive is around \$221,650. This estimated cost included \$170,500 for construction costs; \$25,575 for engineering associated costs and a \$25,575 (15%) contingency. The estimated cost to construct a new 250-300 space parking lot in front of the Events Center in the grassy field across Fairgrounds Drive to mirror the parking lot in front of the Events Center is \$656,000 plus \$98,400 for engineering associated costs and a \$98,400 (15%) contingency for a total of \$852,800. Thus, we will not have enough funds to complete both projects. It is the recommendation of the County Manager to move forward with the construction of the new parking lot adjacent to the Events Center and the paved access road, and to use any remaining state grant funds available to design the proposed new parking lot in the grassy field across Fairgrounds Drive in front of the Events Center.

Motion was made by Commissioner Thompson, seconded by Commissioner Dowe, carried unanimously to enter into an engineering and inspection services agreement with The Adams Company for the Events Center paving project pending approval by the County Attorney and to allow the County Manager to sign the agreement.

Davis H. Brinson, County Manager/Clerk to the Board, appeared before the Board to request permission to advertise for request for qualifications for architectural and engineering services for the design of a new facility to co-locate the two (2) departments. Duplin County received a \$2 million grant in the recently enacted state government budget to help with the construction of a facility to co-locate the Senior Services (Services for the Aged) and Veteran's Services Departments. The County Manager now requests permission from the Board that the Senior Services and Veteran's Services Departments be allowed to solicit requests for qualifications for architectural and engineering design services for the Senior Services and Veterans Services Facility.

Motion was made by Commissioner Thompson, seconded by Commissioner Branch, carried unanimously to approve for the Senior Services and Veterans Services Departments to advertise for request for qualifications for architectural and engineering services for the design of a new facility to co-locate the two departments.

Motion was made by Commissioner Garner, seconded by Commissioner Thompson, carried unanimously to go into closed session pursuant to N.C.G.S. 143-318.11 (a) (4) - Economic Development Matters; and N.C.G.S. 143-318.11 (a) (6) - Personnel Matters.

Motion was made by Commissioner Garner, seconded by Commissioner Thompson, carried unanimously to go out of closed session and back into open session.

Motion was made by Commissioner Garner, seconded by Commissioner Dowe, carried unanimously to adjourn until Monday, May 2nd, 2022 at 6:00 p.m. for a Commissioners Meeting in the Administrative Building located at 224 Seminary Street, Kenansville, NC.

Davis H. Brinson
Clerk to the Board

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04/13/2022 13:13 chelsee.lanier Duplin County, NC BUDGET AMENDMENTS JOURNAL ENTRY PROOF P 1 bgandent									
LN	ORG ACCOUNT	OBJECT PROJ	ORG DESCRIPTION	ACCOUNT DESCRIPTION LINE DESCRIPTION	EFF DATE	PREV BUDGET	BUDGET CHANGE	AMENDED BUDGET	ERR
YEAR-PER JOURNAL EFF-DATE REF 1 REF 2 SRC JNL-DESC ENTITY AMEND									
2022	10	38	04/19/2022	BUA 041822C 1 2					
1	4370	40183	EMERGENCY MEDICAL SERVICES	HOSPITAL INSURANCE		698,912.00	-23,842.00	675,070.00	
	10-43-4330-4370-000-40183				04/19/2022				
2	4370	43510	EMERGENCY MEDICAL SERVICES	REPAIRS BUILDING AND GROUNDS		24,601.83	23,842.00	48,443.83	
	10-43-4330-4370-000-43510				04/19/2022				
** JOURNAL TOTAL							0.00		
YEAR-PER JOURNAL EFF-DATE REF 1 REF 2 SRC JNL-DESC ENTITY AMEND									
2022	10	39	04/19/2022	BUA 041822C 1 2					
1	4530	34536	Airport	GROUND LEASE		-2,500.00	-2,000.00	-4,500.00	
	65-70-4530-0000-000-34536				04/19/2022				
2	4530	43520	Airport	REPAIRS & MAINTENANCE EQUIPME		19,571.96	2,000.00	21,571.96	
	65-70-4530-0000-000-43520				04/19/2022				
** JOURNAL TOTAL							0.00		
YEAR-PER JOURNAL EFF-DATE REF 1 REF 2 SRC JNL-DESC ENTITY AMEND									
2022	10	40	04/19/2022	BUA 041822C 1 2					
1	4526	42500	CARES Act Grant	VEHICLE GASOLINE		75,000.00	-25,622.00	49,378.00	
	64-45-4520-4526-000-42500				04/19/2022				
2	4526	40183	CARES Act Grant	HOSPITAL INSURANCE		35,000.00	-11,413.44	23,586.56	
	64-45-4520-4526-000-40183				04/19/2022				
3	4526	40182	CARES Act Grant	RETIREMENT		16,000.00	-3,794.00	12,206.00	
	64-45-4520-4526-000-40182				04/19/2022				
4	4526	40121	CARES Act Grant	SALARIES		100,629.00	37,757.44	138,386.44	
	64-45-4520-4526-000-40121				04/19/2022				
5	4526	40181	CARES Act Grant	SOCIAL SECURITY		6,000.00	3,072.00	9,072.00	
	64-45-4520-4526-000-40181				04/19/2022				
** JOURNAL TOTAL							0.00		
YEAR-PER JOURNAL EFF-DATE REF 1 REF 2 SRC JNL-DESC ENTITY AMEND									
2022	10	42	04/19/2022	BUA 041822C 1 2					

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LN	ORG ACCOUNT	OBJECT PROJ	ORG DESCRIPTION	ACCOUNT DESCRIPTION LINE DESCRIPTION	EFF DATE	PREV BUDGET	BUDGET CHANGE	AMENDED BUDGET	ERR
YEAR-PER JOURNAL EFF-DATE REF 1 REF 2 SRC JNL-DESC ENTITY AMEND									
2022	10	42	04/19/2022	BUA 041822C 1 2					
1	4100	38398	GENERAL FUND	INSURANCE SETTLEMENTS Vehicle 878		-82,304.33	-4,089.70	-86,394.03	
	10-41-4100-0000-000-38398				04/19/2022				
2	4310	43530	Sheriff	REPAIRS VEHICLES Vehicle 878		131,446.25	4,089.70	135,535.95	
	10-43-4310-0000-000-43530				04/19/2022				
3	4520	38398	Transportation	INSURANCE SETTLEMENTS Vehicle 837		.00	-486.11	-486.11	
	64-70-4520-0000-000-38398				04/19/2022				
4	4520	43530	Transportation	REPAIRS VEHICLES Vehicle 837		50,000.00	486.11	50,486.11	
	64-70-4520-0000-000-43530				04/19/2022				
** JOURNAL TOTAL							0.00		
YEAR-PER JOURNAL EFF-DATE REF 1 REF 2 SRC JNL-DESC ENTITY AMEND									
2022	10	104	04/19/2022	BUA 041822C 1 2					
1	4100	38398	GENERAL FUND	INSURANCE SETTLEMENTS Vehicle 868		-82,304.33	-4,663.33	-86,967.66	
	10-41-4100-0000-000-38398				04/19/2022				
2	4310	43530	Sheriff	REPAIRS VEHICLES Vehicle 868		131,446.25	4,663.33	136,109.58	
	10-43-4310-0000-000-43530				04/19/2022				
3	4100	38398	GENERAL FUND	INSURANCE SETTLEMENTS Vehicle 876		-82,304.33	-1,191.49	-83,495.82	
	10-41-4100-0000-000-38398				04/19/2022				
4	4310	43530	Sheriff	REPAIRS VEHICLES Vehicle 876		131,446.25	1,191.49	132,637.74	
	10-43-4310-0000-000-43530				04/19/2022				
5	4100	38398	GENERAL FUND	INSURANCE SETTLEMENTS Vehicle 927		-82,304.33	-658.65	-82,962.98	
	10-41-4100-0000-000-38398				04/19/2022				
6	4310	43530	Sheriff	REPAIRS VEHICLES Vehicle 927		131,446.25	658.65	132,104.90	
	10-43-4310-0000-000-43530				04/19/2022				
** JOURNAL TOTAL							0.00		
YEAR-PER JOURNAL EFF-DATE REF 1 REF 2 SRC JNL-DESC ENTITY AMEND									
2022	10	122	04/19/2022	BUA 041822C 1 2					
1	4952	34596	EASTPOINT 4-H GRANT	EAST POINTCOOP EXT 4H PREV Budget additional funds		-55,205.32	-19,879.92	-75,085.24	
	10-49-4950-4952-000-34596				04/19/2022				

Duplin County, NC
BUDGET AMENDMENTS JOURNAL ENTRY PROOF

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LN	ORG ACCOUNT	OBJECT PROJ	ORG DESCRIPTION	ACCOUNT DESCRIPTION	LINE DESCRIPTION	EFF DATE	PREV BUDGET	BUDGET CHANGE	AMENDED BUDGET
YEAR-PER JOURNAL	EFF-DATE	REF 1	REF 2	SRC JNL-DESC	ENTITY AMEND				
2022 10	122 04/19/2022			BUA 041822C	1 2				
2 4952	40121	EASTPOINT 4-H GRANT		SALARIES			35,359.00	3,500.00	38,859.00
10-49-4950-4952-000-40121				Budget additional funds		04/19/2022			
3 4952	42381	EASTPOINT 4-H GRANT		EDUCATIONAL SUPPLIES			3,711.69	2,500.00	6,211.69
10-49-4950-4952-000-42381				Budget additional funds		04/19/2022			
4 4952	45100	EASTPOINT 4-H GRANT		CAPITAL OUTLAY			.00	5,999.00	5,999.00
10-49-4950-4952-000-45100				Budget additional funds		04/19/2022			
5 4952	42600	EASTPOINT 4-H GRANT		OFFICE SUPPLIES			656.72	7,880.92	8,537.64
10-49-4950-4952-000-42600				Budget additional funds		04/19/2022			
** JOURNAL TOTAL								0.00	
YEAR-PER JOURNAL	EFF-DATE	REF 1	REF 2	SRC JNL-DESC	ENTITY AMEND				
2022 10	199 04/19/2022			BUA 041822C	1 2				
1 5110	35117	HEALTH		FOOD & LODGING			.00	-12,151.00	-12,151.00
10-50-5100-5110-000-35117						04/19/2022			
2 5111	41990	ENVIRONMENTAL HEALTH		PROFESSIONAL SERVICES			.00	12,151.00	12,151.00
10-50-5100-5111-000-41990						04/19/2022			
** JOURNAL TOTAL								0.00	
YEAR-PER JOURNAL	EFF-DATE	REF 1	REF 2	SRC JNL-DESC	ENTITY AMEND				
2022 10	200 04/19/2022			BUA 041822C	1 2				
1 4950	34593	Cooperative Extension		RENT COOPERATIVE EXTENSION			-8,000.00	-4,579.00	-12,579.00
10-49-4950-0000-000-34593						04/19/2022			
2 4950	43510	Cooperative Extension		REPAIRS BUILDING AND GROUNDS			24,405.46	4,579.00	28,984.46
10-49-4950-0000-000-43510						04/19/2022			
** JOURNAL TOTAL								0.00	
YEAR-PER JOURNAL	EFF-DATE	REF 1	REF 2	SRC JNL-DESC	ENTITY AMEND				
2022 10	201 04/19/2022			BUA 041822C	1 2				
1 4100	39951	GENERAL FUND		FUND BAL CARRY FWD GRANTS			-999,649.62	-741.72	-1,000,391.34
10-41-4100-0000-000-39951				Rel: fwd unspent grant funds		04/19/2022			

Duplin County, NC
BUDGET AMENDMENTS JOURNAL ENTRY PROOF

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LN	ORG ACCOUNT	OBJECT PROJ	ORG DESCRIPTION	ACCOUNT DESCRIPTION LINE DESCRIPTION	EFF DATE	PREV BUDGET	BUDGET CHANGE	AMENDED BUDGET
YEAR-PER JOURNAL	EFF-DATE	REF 1	REF 2	SRC JNL-DESC	ENTITY AMEND			
2022 10	201 04/19/2022			BUA 041822C	1 2			
2 4953	42980	VIDANT 4-H GRANT		PROGRAM SUPPLIES		2,983.58	741.72	3,725.30
10-49-4950-4953-000-42980				Roll fwd unspent grant funds	04/19/2022			
				** JOURNAL TOTAL			0.00	
YEAR-PER JOURNAL	EFF-DATE	REF 1	REF 2	SRC JNL-DESC	ENTITY AMEND			
2022 10	228 04/19/2022			BUA 041822C	1 2			
1 5110	35125	HEALTH		IMMUNIZATION FEES		-199,738.69	-10,899.10	-210,637.79
10-50-5100-5110-000-35125					04/19/2022			
2 5114	45100	IMMUNIZATIONS		CAPITAL OUTLAY		.00	10,899.10	10,899.10
10-50-5100-5114-000-45100					04/19/2022			
				** JOURNAL TOTAL			0.00	
YEAR-PER JOURNAL	EFF-DATE	REF 1	REF 2	SRC JNL-DESC	ENTITY AMEND			
2022 10	252 04/19/2022			BUA 041822C	1 2			
1 7400	38358	COLLECTION AND DISPOSAL		SALE OF ASSETS		.00	-5,351.00	-5,351.00
66-70-7400-0000-000-38358					04/19/2022			
2 7400	43520	COLLECTION AND DISPOSAL		REPAIRS & MAINTENANCE EQUIPME		119,573.50	5,351.00	124,924.50
66-70-7400-0000-000-43520					04/19/2022			
3 66	37419	Solid Waste		SALE OF WHITE GOODS & SCRAP ME		-25,000.00	-75,000.00	-100,000.00
66-00-0000-0000-000-37419					04/19/2022			
4 7400	42500	COLLECTION AND DISPOSAL		VEHICLE GASOLINE		179,500.00	75,000.00	254,500.00
66-70-7400-0000-000-42500					04/19/2022			
				** JOURNAL TOTAL			0.00	

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YEAR PER	JNL	SRC ACCOUNT	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC	T OB	DEBIT	CREDIT
EFF DATE							LINE DESC			
2022 10 38										
BUA 4370-40183							HOSPITAL INSURANCE	5		23,842.00
04/19/2022 041822C						T				
BUA 4370-43510							REPAIRS BUILDING AND GROUNDS	5	23,842.00	
04/19/2022 041822C						T				
							JOURNAL 2022/10/38	TOTAL	.00	.00
2022 10 39										
BUA 4530-34536							GROUND LEASE	5		2,000.00
04/19/2022 041822C						T				
BUA 4530-43520							REPAIRS & MAINTENANCE EQUIPME	5	2,000.00	
04/19/2022 041822C						T				
							JOURNAL 2022/10/39	TOTAL	.00	.00
2022 10 40										
BUA 4526-42500							VEHICLE GASOLINE	5		25,622.00
04/19/2022 041822C						T				
BUA 4526-40583							HOSPITAL INSURANCE	5		11,413.44
04/19/2022 041822C						T				
BUA 4526-40182							RETIREMENT	5		3,794.00
04/19/2022 041822C						T				
BUA 4526-40121							SALARIES	5	37,757.44	
04/19/2022 041822C						T				
BUA 4526-40181							SOCIAL SECURITY	5	3,072.00	
04/19/2022 041822C						T				
							JOURNAL 2022/10/40	TOTAL	.00	.00
2022 10 42										
BUA 4100-38398							INSURANCE SETTLEMENTS	5		4,089.70
04/19/2022 041822C						T	Vehicle 878			
BUA 4310-43530							REPAIRS VEHICLES	5	4,089.70	
04/19/2022 041822C						T	Vehicle 878			
BUA 4520-38398							INSURANCE SETTLEMENTS	5		486.11
04/19/2022 041822C						T	Vehicle 837			
BUA 4520-43530							REPAIRS VEHICLES	5	486.11	
04/19/2022 041822C						T	Vehicle 837			
							JOURNAL 2022/10/42	TOTAL	.00	.00
2022 10 104										
BUA 4100-38398							INSURANCE SETTLEMENTS	5		4,663.33

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YEAR PER	JNL					ACCOUNT DESC	T	OB	DEBIT	CREDIT
SRC ACCOUNT	EFF DATE	JNL DESC	REF 1	REF 2	REF 3	LINE DESC				
BUA 4100-39951						FUND BAL CARRY FWD GRANTS	5			741.72
	04/19/2022	041822C				Roll fwd unspent grant funds				
BUA 4953-42980						PROGRAM SUPPLIES	5		741.72	
	04/19/2022	041822C				Roll fwd unspent grant funds				
						JOURNAL 2022/10/201	TOTAL		.00	.00
2022 10	228									
BUA 5110-35125						IMMUNIZATION FEES	5			10,899.10
	04/19/2022	041822C					T		10,899.10	
BUA 5114-45100						CAPITAL OUTLAY	5			
	04/19/2022	041822C					T			
						JOURNAL 2022/10/228	TOTAL		.00	.00
2022 10	252									
BUA 7400-38358						SALE OF ASSETS	5			5,351.00
	04/19/2022	041822C					T			
BUA 7400-43520						REPAIRS & MAINTENANCE EQUIPME	5		5,351.00	
	04/19/2022	041822C					T			
BUA 66-37419						SALE OF WHITE GOODS & SCRAP ME	5			75,000.00
	04/19/2022	041822C					T			
BUA 7400-42500						VEHICLE GASOLINE	5		75,000.00	
	04/19/2022	041822C					T			
						JOURNAL 2022/10/252	TOTAL		00	.00



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FUND	YEAR PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
ACCOUNT						
				FUND TOTAL	.00	.00

** END OF REPORT - Generated by CHELSEY LANIER **

Division of Public Health
Agreement Addendum
FY 21-22

Page 1 of 3

Duplin County Health Department
Local Health Department Legal Name

Environmental Health Section /
Food Protection and Facilities Branch
DPH Section / Branch Name

874 Food and Lodging
Activity Number and Description

Shane Smith (919) 707-5872
shane.smith@dhs.nc.gov
DPH Program Contact
(name, phone number, and email)

04/01/2022 – 05/31/2022
Service Period

DPH Program Signature
(only required for a negotiable Agreement Addendum)

Date

05/01/2022 – 06/30/2022
Payment Period

☒ Original Agreement Addendum
☐ Agreement Addendum Revision #

I. Background:

In order to fund a portion of local expenditures created by state-mandated Food, Lodging, and Institution (Food and Lodging) sanitation programs and activities, the legislature established a State Inspections, Statistics, and Fees Program within the Environmental Health Section. This program centralizes public health data, invoices regulated facilities, and distributes the funds in accordance with G.S. 130A-248(d). The receipts collected are redistributed to local environmental health programs in the form of aid to counties.

II. Purpose:

The Agreement Addendum allows for the Local Health Department's environmental health program to implement state-mandated sanitation regulations. The funds from this Agreement Addendum are to be used to support local Food and Lodging programs and activities. The disbursement and fund purpose are described under "Regulation of food and lodging establishments" in North Carolina General Statute 130A-248(d) and under "Disbursements of Funds" in North Carolina Administrative Code 15A NCAC 18A .2901.

III. Scope of Work and Deliverables:

The Local Health Department Food and Lodging funds are distributed based on the attached *Food and Lodging Distribution Calculations* spreadsheet. The Local Health Department shall use this funding for food, lodging, and institution sanitation programs and activities.

Health Director Signature (use blue ink or verifiable digital signature)

Date

Tracey Simmons-Kornegay

LEHD to complete: LEHD program contact name: 910-372-9147

For DPH to contact in case follow-up information is needed: Phone and email address: tracey.s.kornegay@duplincountync.com

Signature on this page signifies you have read and accepted all pages of this document. Template rev. August 2021

Page 2 of 3

Assuring consistency and quality of Food and Lodging permitting and inspection activities is essential to effective program implementation. Inconsistency or failure to apply permitting and inspection rules creates liability for the county and the Local Health Department and may lead to a loss of confidence from the public and operators. To provide for consistency and quality within the Food and Lodging Program, and as part of this Agreement Addendum, the Local Health Department shall maintain an internal Quality Assurance Plan.

A summary of the previous year's approved Quality Assurance Plan activities (July 2020–June 2021) must be submitted to the Environmental Health Regional Specialist for review by April 30, 2022.

IV. Performance Measures / Reporting Requirements:

1. Performance Measures

- a. The Local Health Department shall ensure funds are used for Food and Lodging sanitation programs and activities in accordance with G.S. 130A-248(d).

2. Reporting Requirements

Complete the following reports via the Smartsheet dashboard, which can be accessed at <https://app.smartsheet.com/b/publish?i=QBC7=&2015418e7b44e9be4e113b6e536ffb>.

- a. By May 31, 2022, provide an attestation ensuring that funds are used for Food and Lodging sanitation programs and activities in accordance with G.S. 130A-248(d).
- b. By April 30, 2022, submit a summary of the previous year's Food Protection Program Quality Assurance Plan activities (July 2020–June 2021).
- c. By April 30, 2022, submit its current Food Protection Program Quality Assurance Plan (July 2021–June 2022).

V. Performance Monitoring and Quality Assurance:

The Food Protection and Facilities Branch will review annual required inspection data submitted electronically to the Environmental Health Inspections Data System to assure required food, lodging, and institution inspections are completed at the frequency required. Failure to complete required inspections will cause the Local Health Department to lose funding.

During program monitoring activities, Environmental Health Regional Specialists may review documentation to verify that the approved Quality Assurance Plan is being implemented.

If the Local Health Department Food and Lodging program is not in compliance with an approved Quality Assurance Plan, a corrective action plan must be submitted via the Smartsheet link above within 30 days, to the Environmental Health Regional Specialist indicating how deficiencies will be addressed.

VI. Funding Guidelines or Restrictions:

1. Requirements for pass-through entities: In compliance with 2 CFR §200.331 – *Requirements for pass-through entities*, the Division of Public Health provides Federal Award Reporting Supplements to the Local Health Department receiving federally funded Agreement Addenda.
- a. Definition: A Supplement discloses the required elements of a single federal award. Supplements address elements of federal funding sources only; state funding elements will not be included in the Supplement. Agreement Addenda (AAs) funded by more than one federal award will receive a disclosure Supplement for each federal award.
- b. Frequency: Supplements will be generated as the Division of Public Health receives information for federal grants. Supplements will be issued to the Local Health Department throughout the

state fiscal year. For federally funded AAs, Supplements will accompany the original AA. If AAs are revised and if the revision affects federal funds, the AA Revisions will include Supplements. Supplements can also be sent to the Local Health Department even if no change is needed to the AA. In those instances, the Supplements will be sent to provide newly received federal grant information for funds already allocated in the existing AA.

2. With this signed Agreement Addendum, the Local Health Department is required to submit a signed and completed *Food and Lodging Local Health Department Request for Payment form* (DPH EH 2948) to request funds. Reimbursement will not be made until this Agreement Addendum and the DPH EH 2948 form is fully executed. Requests for Payment forms will be processed during the period May 1, 2022 through June 3, 2022. Requests received after June 3, 2022 will not be processed.

874 Food and Lodging Distribution Calculations Spreadsheet F72021-22, April 1-May 31, 2022

Co ID	County	Percentage for F72021-22	1st (1)	2nd (2a)	3rd (2b)	Total
001	Alameda	100%	\$750	\$53,982	\$4,952	\$ 37,884
002	Alameda	100%	\$750	\$4,366	\$676	\$ 5,792
003	Alameda	98%	\$750	\$2,514	\$ 284	\$ 3,538
004	Alameda	100%	\$750	\$3,930	\$608	\$ 5,288
005	Alameda	100%	\$750	\$5,621	\$879	\$ 7,261
006	Alameda	100%	\$750	\$5,676	\$879	\$ 7,305
007	Alameda	100%	\$750	\$5,933	\$1,538	\$ 12,221
008	Alameda	100%	\$750	\$3,602	\$588	\$ 4,810
009	Alameda	100%	\$750	\$6,713	\$1,039	\$ 8,502
010	Alameda	100%	\$750	\$28,599	\$4,428	\$ 33,777
011	Alameda	96%	\$750	\$73,771	\$ 74,521	\$ 14,022
012	Alameda	95%	\$750	\$13,273	\$ 14,022	\$ 5,507
013	Alameda	89%	\$750	\$35,993	\$ 36,742	\$ 25,010
014	Alameda	88%	\$750	\$4,708	\$ 5,459	\$ 24,186
015	Alameda	48%	\$750	\$6,291	\$ 1,379	\$ 6,039
016	Alameda	50%	\$750	\$21,018	\$ 21,081	\$ 1,472
017	Alameda	99%	\$750	\$710	\$ 1,489	\$ 36,617
018	Alameda	100%	\$750	\$35,475	\$5,492	\$ 41,717
019	Alameda	100%	\$750	\$13,590	\$2,104	\$ 16,644
020	Alameda	100%	\$750	\$7,641	\$1,181	\$ 9,574
021	Alameda	98%	\$750	\$3,477	\$ 4,227	\$ 4,027
022	Alameda	100%	\$750	\$2,401	\$372	\$ 3,520
023	Alameda	100%	\$750	\$18,720	\$2,898	\$ 22,080
024	Alameda	93%	\$750	\$10,253	\$ 11,003	\$ 17,506
025	Alameda	86%	\$750	\$16,756	\$ 17,506	\$ 31,092
026	Alameda	81%	\$750	\$52,342	\$ 7,625	\$ 68,517
027	Alameda	87%	\$750	\$6,885	\$ 7,625	\$ 26,724
028	Alameda	100%	\$750	\$24,232	\$3,752	\$ 28,144
029	Alameda	97%	\$750	\$23,794	\$ 23,794	\$ 7,317
030	Alameda	94%	\$750	\$6,567	\$ 12,151	\$ 68,517
031	Alameda	99%	\$750	\$11,401	\$ 12,151	\$ 7,420
032	Alameda	93%	\$750	\$68,167	\$ 7,420	\$ 36,447
033	Alameda	76%	\$750	\$6,678	\$ 7,420	\$ 8,934
034	Alameda	81%	\$750	\$53,382	\$ 56,417	\$ 40,189
035	Alameda	92%	\$750	\$8,184	\$ 8,934	\$ 2,235
036	Alameda	98%	\$750	\$29,419	\$211	\$ 2,235
037	Alameda	100%	\$750	\$1,364	\$2,565	\$3,997
038	Alameda	100%	\$750	\$2,565	\$3,997	\$ 8,081
039	Alameda	89%	\$750	\$7,335	\$ 8,081	\$ 4,971
040	Alameda	100%	\$750	\$3,657	\$5,66	\$ 8,451
041	Alameda	84%	\$750	\$8,701	\$ 8,451	\$ 1,983
042	Alameda	11%	\$750	\$1,219	\$ 1,983	\$ 17,632
043	Alameda	99%	\$750	\$12,182	\$ 17,632	\$ 17,726
044	Alameda	96%	\$750	\$16,976	\$ 17,726	\$ 28,287
045	Alameda	97%	\$750	\$4,017	\$ 5,631	\$ 6,207
046	Alameda	97%	\$750	\$4,870	\$ 5,631	\$ 7,883
047	Alameda	100%	\$750	\$3,007	\$9,29	\$ 3,767
048	Alameda	95%	\$750	\$3,009	\$ 3,767	\$ 30,788
049	Alameda	86%	\$750	\$13,863	\$1,146	\$ 18,783
050	Alameda	100%	\$750	\$13,863	\$ 18,783	\$35,599
Subtotal:			\$32,501	\$84,711	\$35,599	\$57,825

Co ID	County	Percentage for F72021-22	1st (1)	2nd (2a)	3rd (2b)	Total
051	Alameda	100%	\$750	\$35,475	\$5,493	\$ 41,719
052	Alameda	100%	\$750	\$4,255	\$194	\$ 2,189
053	Alameda	100%	\$750	\$13,644	\$3,112	\$ 18,506
054	Alameda	98%	\$750	\$11,981	\$ 12,731	\$ 13,662
055	Alameda	97%	\$750	\$12,706	\$ 13,662	\$ 6,008
056	Alameda	100%	\$750	\$13,352	\$1,768	\$ 5,008
057	Alameda	94%	\$750	\$4,258	\$ 1,768	\$ 1,762
058	Alameda	21%	\$750	\$3,005	\$1,394	\$ 1,149
059	Alameda	100%	\$750	\$5,005	\$3,331	\$ 22,924
060	Alameda	100%	\$750	\$24,113	\$37,331	\$ 4,728
061	Alameda	100%	\$750	\$3,056	\$473	\$ 5,507
062	Alameda	99%	\$750	\$5,187	\$ 5,507	\$ 25,010
063	Alameda	99%	\$750	\$24,260	\$3,143	\$ 24,186
064	Alameda	100%	\$750	\$20,303	\$ 6,039	\$ 1,472
065	Alameda	99%	\$750	\$58,758	\$ 1,472	\$ 36,617
066	Alameda	72%	\$750	\$31,054	\$3,777	\$ 28,623
067	Alameda	100%	\$750	\$24,396	\$448	\$ 4,091
068	Alameda	100%	\$750	\$2,893	\$1,318	\$ 10,982
069	Alameda	100%	\$750	\$8,514	\$1,492	\$ 14,492
070	Alameda	100%	\$750	\$1,898	\$439	\$ 4,027
071	Alameda	100%	\$750	\$2,838	\$ 5,412	\$ 5,412
072	Alameda	91%	\$750	\$5,662	\$5,392	\$ 40,867
073	Alameda	100%	\$750	\$34,820	\$ 5,325	\$ 5,325
074	Alameda	83%	\$750	\$4,485	\$3,785	\$ 28,888
075	Alameda	100%	\$750	\$74,451	\$1,323	\$ 9,595
076	Alameda	100%	\$750	\$7,313	\$ 23,906	\$ 23,906
077	Alameda	98%	\$750	\$23,159	\$2,222	\$ 17,228
078	Alameda	100%	\$750	\$14,354	\$ 22,985	\$ 9,445
079	Alameda	97%	\$750	\$2,235	\$1,994	\$ 15,634
080	Alameda	97%	\$750	\$12,880	\$ 9,445	\$ 5,072
081	Alameda	100%	\$750	\$8,695	\$ 5,072	\$ 8,442
082	Alameda	92%	\$750	\$5,322	\$ 8,442	\$ 19,438
083	Alameda	100%	\$750	\$12,717	\$ 19,438	\$ 4,205
084	Alameda	85%	\$750	\$5,892	\$ 4,205	\$ 3,963
085	Alameda	100%	\$750	\$16,046	\$ 19,285	\$ 19,285
086	Alameda	100%	\$750	\$3,056	\$ 3,963	\$ 4,205
087	Alameda	57%	\$750	\$3,578	\$ 4,205	\$ 789
088	Alameda	26%	\$750	\$2,313	\$ 789	\$ 3,475
089	Alameda	6%	\$750	\$49	\$ 3,475	\$ 203,934
090	Alameda	100%	\$750	\$32,856	\$5,088	\$ 7,893
091	Alameda	81%	\$750	\$6,941	\$ 7,893	\$ 1,719
092	Alameda	97%	\$750	\$2,184	\$ 3,475	\$ 23,003
093	Alameda	82%	\$750	\$2,685	\$ 3,475	\$ 14,111
094	Alameda	20%	\$750	\$4,69	\$ 14,111	\$ 23,003
095	Alameda	98%	\$750	\$22,250	\$3,791	\$ 4,111
096	Alameda	100%	\$750	\$11,570	\$3,025	\$ 23,314
097	Alameda	100%	\$750	\$19,539	\$ 6,880	\$ 3,136
098	Alameda	72%	\$750	\$6,130	\$ 3,136	\$ 11,844,604
099	Alameda	93%	\$750	\$2,386	\$ 3,136	\$ 11,844,604
100	Alameda					

Subtotal: \$17,280 \$1,065,492 \$83,172 \$1,184,604

TOTALS:		\$276,001	\$34,462,203	\$3,322,410	\$ 276,273
D1-Alameda Regional Health Services:	\$	40,705	Berke, Candice, Chomak, Gabes, Herford, Pasquonik, Perumans		
D2-Alameda District Health Department:	\$	28,125	Maggiary, Ashi, Malaga		
D3-Garnville Vance District Health Department:	\$	15,776	Garnville, Vance		
D4-Maryland District Health Department:	\$	3,880	Maryn, Jemel, Washington		
D5-Roe River District Health:	\$	14,720	Jerry, Mitchell, Vance		
D7-Foodies Health District:	\$	26,773	McDonnell, Reinherd		

FOOD & LODGING LOCAL HEALTH DEPARTMENT REQUEST FOR PAYMENT

SEY 22

Division of Public Health

16001C3122
NCAS Number

Activity 874

04/01/2022 05/31/2022
Effective Date Termination Date

LHD Duplin County Health Department

Activity Food & Lodging Distribution

LHD's Project Director:

- Distribution - indicate with a check mark all that apply
- ☒ 15A NCAS 18A.2901(1) (\$750 Baseline distribution)
 - ☒ 15A NCAS 18A.2901(2)(a) (Distribution based on inspection percentage)
 - ☒ 15A NCAS 18A.2901(2)(b) (Distribution based on 100% inspection rate)
- AMOUNT REQUESTED

\$12,151.00

Note #1: LHD shall report Local Food and Lodging expenditures in the appropriate category (e.g., 101, 102, or 103) in the ZZZZ line item in the Aid-to-Counties Database.

Note #2: LHD shall report Local Food and Lodging Temporary Food Establishment (TFE) fees collected in category 107 - Local Temporary Food Establishment (TFE - State) in the ZZZZ line item in the Aid-to-Counties Database.

Note #3: LHD shall report Local Food and Lodging Limited Food Services Establishment (LFSE) fees collected in category 107 - Limited Food Services Establishment (LFSE - State) in the ZZZZ line item in the Aid-to-Counties Database.

THIS SECTION FOR DPH USE ONLY:

Company ZB01	Center
Account	153-4752-SZ31
536560874	

As chief executive officer of the recipient organization, I hereby certify that this request for payment is an accurate reflection of funds to be disbursed in accordance with 15A NCAC 18A.2901 "Disbursement of Funds." I further certify that to the best of my knowledge and belief, we have complied with all laws, regulations and contractual provisions that are conditions of payment under this agreement.

Joeyanne Voyce
LHD Authorized Official Signature
Date 3.24.2022

Shana Whitnuff
LHD Project Officer Signature
Date 4/17/22

DPH Environmental Health Section Signature
Date

DPH Contracts Officer Signature
Date

DPH LHM 3948



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Duplin County, NC
YTD BUDGET REPORT

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FOR 2021 13

JOURNAL DETAIL 2021 1 TO 2021 13

	ORIGINAL APPROP	TRANSFERS/ ADJUSTMENTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
4953 VIDANT 4-H GRANT							
34598 VIDANT 4H EFNEP							
4953 34598 VID4H	.00	-22,610.00	-22,610.00	-22,610.00	.00	.00	100.0%
2021/01/000006 07/01/2020 BUA	-22,410.00	REF					
2021/02/000278 08/05/2020 GEN	1,725.41	REF					
2021/02/000530 08/31/2020 CRP	-22,410.00	REF 14528	Vidant Health				
2021/02/000637 08/05/2020 GEN	-1,725.41	REF					
2021/03/000157 09/04/2020 GEN	1,725.41	REF					
2021/03/000790 09/04/2020 GEN	-1,725.41	REF					
2021/05/000440 11/18/2020 CRP	-200.00	REF 17060	MCSU				
2021/05/000011 12/08/2020 BUA	-200.00	REF					
TOTAL VIDANT 4H EFNEP	.00	-22,610.00	-22,610.00	-22,610.00	.00	.00	100.0%
41260 OTHER PERSONNEL							
4953 41260 OT PERSON	.00	20,704.92	20,704.92	19,966.77	.00	738.15	96.4%
2021/01/000006 07/01/2020 BUA	20,704.92	REF					
2021/02/000637 08/05/2020 GEN	1,725.41	REF					
2021/03/000790 09/04/2020 GEN	1,725.41	REF					
2021/04/000026 10/02/2020 GEN	1,725.41	REF					
2021/05/000314 11/03/2020 GEN	1,725.41	REF					
2021/06/000164 12/03/2020 GEN	1,725.41	REF					
2021/07/000162 01/11/2021 GEN	1,725.41	REF					
2021/08/000109 02/02/2021 GEN	1,725.41	REF					
2021/09/000049 03/02/2021 GEN	1,725.41	REF					
2021/10/000562 04/23/2021 GEN	1,725.41	REF					
2021/11/000199 05/03/2021 GEN	1,725.41	REF					
2021/12/000310 06/02/2021 GEN	1,725.41	REF					
2021/12/000656 06/30/2021 GEN	987.26	REF					
2021/12/000716 06/30/2021 GRV	-987.26	REF					
2021/13/000014 06/30/2021 GRV	987.26	REF					
2021/13/000055 06/30/2021 GRV	-987.26	REF					
2021/13/000056 06/30/2021 GEN	987.26	REF					
Establish Vidant grant							
JULY COOP EX DRAFT CRRT JE 276							
AUG COOP EX DRAFT JE 157							
SEPTEMBER CO-OP DRAFT							
OCTOBER 2020 COOP EXT DRAFT							
OCTOBER 2020 CO-OP DRAFT							
NOVEMBER 2020 CO-OP DRAFT							
DECEMBER 20 CO OP DRAFT							
FEBRUARY 20 CO OP DRAFT							
MARCH 20 CO OP DRAFT							
APRIL 21 CO OP DRAFT							
MAY 21 CO OP DRAFT							
JUNE 21 CO OP DRAFT							
Change Period							
Reverse JE 2021/13/14							
PY DRAFT COOP EXT							



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Duplin County, NC
YTD BUDGET REPORT

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FOR 2021 13

JOURNAL DETAIL 2021 1 TO 2021 13

	ORIGINAL APPROP	TRANSFRS/ ADJUSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
TOTAL OTHER PERSONNEL	.00	1,704.92	1,704.92	1,406.71	.00	178.21	96.17
42980 PROGRAM SUPPLIES							
4953.52980...EXPENSE	.00	1,912.48	1,912.48	1,908.91	.00	1.57	99.85
2021/01/000006 07/01/2020 BNA	1,483.98 RSE					Establish Victim Grant	
2021/02/000121 08/01/2020 APF	315.15 VNO	001633 TN 023101		BANK OF AMERICA	JULY P CARD	1001007	
2021/03/000210 10/20/2020 BNA	228.90 RSE					Full forward incident grant	
2021/03/000226 11/01/2020 APF	258.83 VNO	001633 TN 103100		BANK OF AMERICA	OCTOBER 2020 PCARD	1001071	
2021/03/000311 12/08/2020 BNA	200.00 RSE						
2021/03/000344 12/01/2020 APF	102.05 VNO	001633 TN 11300000		BANK OF AMERICA	NOVEMBER 2020 PCAR	1003691	
2021/03/000423 01/04/2021 APF	102.95 VNO	001633 TN 103100		BANK OF AMERICA	DECEMBER P CARD	1001901	
2021/03/000423 02/02/2021 APF	318.50 VNO	001633 TN 013100		BANK OF AMERICA	JANUARY PCARD	1008080	
2021/03/000423 03/01/2021 APF	290.03 VNO	001633 TN 030801		BANK OF AMERICA	FEBRUARY P CARD	1003371	
2021/03/000423 04/01/2021 APF	84.92 VNO	001633 TN 033101		BANK OF AMERICA	MARCH 2021 PCARD	1008600	
2021/03/000423 05/01/2021 APF	291.41 VNO	001633 TN 043001		BANK OF AMERICA	APRIL PCARD	101706	
TOTAL PROGRAM SUPPLIES	.00	1,912.48	1,912.48	1,908.91	.00	1.57	99.85
44300 RENT							
4953 44300 RENT	.00	221.50	221.50	221.50	.00	.00	100.00
2021/01/000006 07/01/2020 BNA	221.50 RSE					Establish Victim Grant	
2021/07/000059 07/05/2021 APF	221.46 VNO	001490 TN 070501062		NCSU	MAURICE PRO KAU M1	8510	
TOTAL RENT	.00	221.50	221.50	221.50	.00	.00	100.00
TOTAL VICTIM A-H GRANT	.00	228.90	228.90	512.82	.00	716.77	774.08
TOTAL REVENUE	.00	22,610.00	22,610.00	22,610.00	.00	.00	
TOTAL EXPENSES	.00	22,610.90	22,610.90	21,097.18	.00	713.72	
GRAND TOTAL	.00	228.90	228.90	512.82	.00	713.72	274.08

** END OF REPORT - Generated by THERMAD LANSER **

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chelsey.lanier

Duplin County, NC
JOURNAL INQUIRY

P 1
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YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2022	09	684	BUA	03/31/2022	03/31/2022	041822	chelsey.lanier	1	N	Hist	2022	
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION ACCOUNT DESCRIPTION		DEBIT	CREDIT OB		
1	4250	43510					T	REPAIRS BUILDING AND GROUNDS	400.00		400.00	
2	4250	42100					T	HOUSEKEEPING			194.00	
3	7405	43530					T	REPAIRS VEHICLES	194.00			
4	7405	40182					T	RETIREMENT				
** JOURNAL TOTAL									0.00		0.00	

YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2022	09	713	BUA	03/31/2022	03/31/2022	041822	chelsey.lanier	1	N	Hist	2022	
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION ACCOUNT DESCRIPTION		DEBIT	CREDIT OB		
1	4260	43520					T	REPAIRS & MAINTENANCE EQUIPME	8,999.82		8,999.82	
2	4260	45100					T	CAPITAL OUTLAY				
** JOURNAL TOTAL									0.00		0.00	

YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2022	10	41	BUA	04/04/2022	04/04/2022	041822	chelsey.lanier	1	N	Hist	2022	
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION ACCOUNT DESCRIPTION		DEBIT	CREDIT OB		
1	4370	43520					T	REPAIRS & MAINTENANCE EQUIPME	4,000.00		4,000.00	
2	4370	42490					T	VEHICLE SUPPLIES				
** JOURNAL TOTAL									0.00		0.00	



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Duplin County, NC
JOURNAL INQUIRY

P 2
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YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2022	10	93	BUA	04/06/2022	04/06/2022	041822	chelsey.lanier	1	N	Hist	2022	
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION ACCOUNT DESCRIPTION		DEBIT	CREDIT OB		
1	4910	43510					T	REPAIRS BUILDING AND GROUNDS			100.00	
2	4910	43110					T	TRAVEL			500.00	
3	4910	42600					T	OFFICE SUPPLIES	500.00			
4	4910	43540					T	SOFTWARE MAINTENANCE	50.00			
5	4910	43300					T	UTILITIES	50.00			
6	4520	43520					T	REPAIRS & MAINTENANCE EQUIPME			800.00	
7	4520	43110					T	TRAVEL	800.00			
8	6160	43031					T	EVENT EXPENSES			3,000.00	
9	6160	42022					T	EVENTCONTRACT LABOR	3,000.00			
** JOURNAL TOTAL									0.00		0.00	

YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2022	10	133	BUA	04/07/2022	04/07/2022	041822	chelsey.lanier	1	N	Hist	2022	
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION ACCOUNT DESCRIPTION		DEBIT	CREDIT OB		
1	4211	44511					T	INSURANCE SETTLEMENTS			150.00	
2	4211	44500					T	INSURANCE AND BONDS	150.00			
** JOURNAL TOTAL									0.00		0.00	

YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2022	10	134	BUA	04/07/2022	04/07/2022	041822	chelsey.lanier	1	N	Hist	2022	
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION ACCOUNT DESCRIPTION		DEBIT	CREDIT OB		

04/13/2022 13:14 Duplin County, NC JOURNAL INQUIRY P 3
chelsey.lanier glcjcainq

YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2022	10	134	BUA	04/07/2022	04/07/2022	041822	chelsey.lanier	1	N	Hist	2022	
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION	ACCOUNT DESCRIPTION	DEBIT	CREDIT	OB	
1	4211	41990					T				4,900.00	
2	4211	43110					T	PROFESSIONAL SERVICES			4,900.00	
3	4211	42600					T	TRAVEL	4,900.00			
4	4211	42600					T	OFFICE SUPPLIES	4,900.00			
								OFFICE SUPPLIES				
** JOURNAL TOTAL									0.00	0.00		

YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2022	10	135	BUA	04/07/2022	04/07/2022	041822	chelsey.lanier	1	N	Hist	2022	
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION	ACCOUNT DESCRIPTION	DEBIT	CREDIT	OB	
1	4211	41990					T				9,950.00	
2	4211	42600					T	PROFESSIONAL SERVICES	9,950.00			
								OFFICE SUPPLIES				
** JOURNAL TOTAL									0.00	0.00		

YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2022	10	139	BUA	04/07/2022	04/07/2022	041822	chelsey.lanier	1	N	Hist	2022	
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION	ACCOUNT DESCRIPTION	DEBIT	CREDIT	OB	
1	4952	43250					T				87.73	
2	4952	42600					T	POSTAGE	87.73			
								OFFICE SUPPLIES				
** JOURNAL TOTAL									0.00	0.00		

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chelsey.lanier glcjcainq

YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2022	10	197	BUA	04/11/2022	04/11/2022	041822	chelsey.lanier	1	N	Hist	2022	
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION	ACCOUNT DESCRIPTION	DEBIT	CREDIT	OB	
1	4950	43250					T				300.00	
2	4950	41700					T	POSTAGE			186.36	
3	4950	43540					T	BOARD EXPENSE			68.00	
4	4950	43260					T	SOFTWARE MAINTENANCE			910.00	
5	4950	42972					T	POSTAGE NCSU	140.00			
6	4950	42600					T	VOLUNTARY AGR DISTRICTS	174.36			
7	4950	43530					T	OFFICE SUPPLIES	250.00			
8	4950	43510					T	REPAIRS VEHICLES	900.00			
9	4370	42120					T	REPAIRS BUILDING AND GROUNDS			3,000.00	
10	4370	42490					T	UNIFORMS	3,000.00			
11	4952	41860					T	VEHICLE SUPPLIES			45.55	
12	4952	42381					T	WORKERS COMPENSATION	31.00			
13	4952	42600					T	EDUCATIONAL SUPPLIES	14.55			
14	4950	43110					T	OFFICE SUPPLIES			400.00	
15	4950	42500					T	TRAVEL	400.00			
16	5133	42980					T	VEHICLE GASOLINE			1,500.00	
17	5133	42500					T	PROGRAM SUPPLIES	1,500.00			
								VEHICLE GASOLINE				
** JOURNAL TOTAL									0.00	0.00		

YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2022	10	198	BUA	04/11/2022	04/11/2022	041822	chelsey.lanier	1	N	Hist	2022	
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION	ACCOUNT DESCRIPTION	DEBIT	CREDIT	OB	

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JOURNAL INQUIRYP 5
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YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2022	10	198	BUA	04/11/2022	04/11/2022	041822	chelsey.lanier	1	N	Hist	2022	
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION ACCOUNT DESCRIPTION		DEBIT		CREDIT	OB
1	5163	41990					T				1,539.55	
2	5164	41990					T				6,184.60	
3	5167	42980					T				84.70	
4	5165	41990					T				158.70	
5	5129	42980					T				228.02	
6	5133	42980					T				1,207.50	
7	5164	42410					T		5,985.00			
8	5163	42420					T		82.45			
9	5167	42420					T		84.70			
10	5129	43520					T		228.02			
11	5164	43520					T		199.60			
12	5165	43520					T		158.70			
13	5163	43520					T		249.60			
14	5163	43911					T		1,207.50			
15	5133	43911					T		1,207.50			
16	4230	43540					T				7,000.00	
17	4230	43520					T		7,000.00			
							** JOURNAL TOTAL		0.00		0.00	

YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2022	10	247	BUA	04/13/2022	04/13/2022	041822	chelsey.lanier	1	N	Hist	2022	
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION ACCOUNT DESCRIPTION		DEBIT		CREDIT	OB

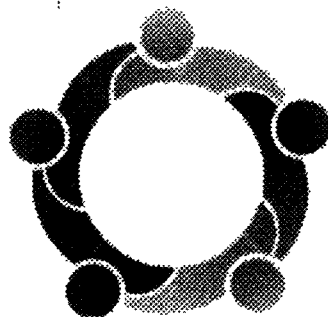
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chelsey.lanierDuplin County, NC
JOURNAL INQUIRYP 6
glcjcainq

YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2022	10	247	BUA	04/13/2022	04/13/2022	041822	chelsey.lanier	1	N	Hist	2022	
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION ACCOUNT DESCRIPTION		DEBIT		CREDIT	OB
1	4260	40163					T				3,500.00	
2	4260	43510					T		3,500.00			
3	4160	44500					T				4,000.00	
4	4160	43510					T				4,000.00	
5	4260	43510					T		8,000.00			
6	7400	43542					T				8,029.00	
7	7400	43520					T		8,029.00			
8	4250	43510					T				2,500.00	
9	4250	42981					T		2,500.00			
							** JOURNAL TOTAL		0.00		0.00	

YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2022	10	260	BUA	04/13/2022	04/13/2022	041822	chelsey.lanier	1	N	Hist	2022	
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION ACCOUNT DESCRIPTION		DEBIT		CREDIT	OB
1	4230	41990					T				7,000.00	
2	4230	42600					T		2,000.00			
3	4230	43520					T		5,000.00			
							** JOURNAL TOTAL		0.00		0.00	
							** GRAND TOTAL		0.00		0.00	

12 Journals printed

** END OF REPORT - Generated by CHELSEY LANIER **



It is you, our financial partners that make it possible for Emerge Ministries to continue serving and meeting the needs of many. Without your "Voice" the love, grace and mercy of Christ would not be heard.

Donations are made in several ways:

- Online Donation Platforms
- www.Emerge4unity.org
- Facebook: Emerge Ministries Beulaville NC
- Emerge Ministries PO Box 299 Beulaville NC 28518

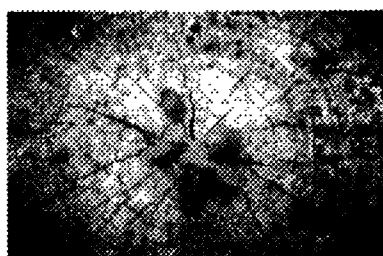
Contact Us:

Terry Norris
Executive Director
910-284-5994

www.emerge4unity.org
emerge4unity@gmail.com
Facebook: Emerge Ministries

Emerge Ministries

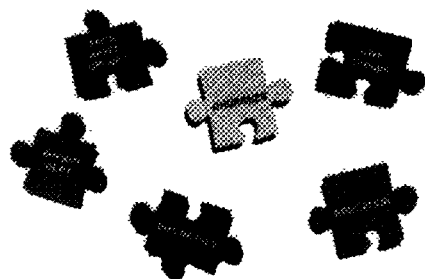
PO Box 299
Beulaville NC 28518



Emerge Ministries

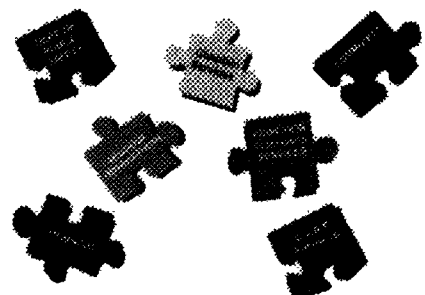
is volunteers displaying
love, grace, and mercy
Giving hope
to those in need

We are "Many Voices"
With "One Vision"
For "His Plan"



ABOUT US

Emerge Ministries, Inc. is a 501(c)(3) non-profit organization. Using our "Four Pillars", We mobilize and empower the followers of Christ for evangelism through education, training and personal interaction. There are more than twenty different platforms of ministry to meet the needs of those we serve. Emerge partners with churches, religious organizations, community and government service providers, City Public Safety Offices, civic groups and businesses. We are witnessing a renewing of spirit in all these organizations and the individuals we serve.



Vision: To bring together the many different voices of Gods people, so they may rise up and go forth in love, grace and mercy; bringing reconciliation and restoration for edification in the body of Christ.

Philippians 2:1-5
Ephesians 4:11-13

Mission: To mobilize the body of Christ using our "Four Pillars" of ministry, while empowering them for personal evangelism through education, training and personal interaction.

Matthew 28:19-20

Purpose: To witness to people where they are physically, mentally and spiritually, so they may have an intimate, deep encounter with God, a change of heart and renewed mind – thus a transformation into who they are in Christ.

Matthew 25:35-40
Romans 12:1-2

FOUR PILLARS

Mobilization of "Voices"

- City Wide Crusades
- Disaster Relief
- Emerge Chaplains Response Team(ECRT)
- Prison Ministry
- Homeless Ministry

ADDICTION & JAIL MINISTRY

- Emerge Skills4Life Programs
- Community C.A.R.E Meetings
- Jail Ministry Volunteers
- NC Certified Substance Abuse Counseling
- Christian Substance Abuse Counseling

EDUCATION & TRAINING PROGRAMS

- Personal Evangelism
- Disaster Relief Training
- Certified Chaplaincy Program
- Prison Volunteer Training & State Certifications
- Addiction & Substance Abuse Education

MEDIA

- Audio & Video Recording Studio
- Event Production: Staging, Sound and Video
- Emerge Live Music Ministry
- Emerge Connect Podcast
- Emerge Youtube Channel, Facebook, Website



Emerge Ministries
PO Box 299
Beaufort NC 28518
EmergeMinistry@gmail.com
800.866.4070

Feb 28, 2022

A Christ Centered
July 4th Celebration
"The Founding, The Foundation, The Future"

The Duplin County July 4th committee has scheduled the second annual July 4th celebration for Monday July 4, 2022. Emerge serves along with this county wide committee, coordinating efforts to ensure another safe, successful and inclusive celebration. It is a free event to the public therefore, financial resources must be raised to invest in our children, families and county. Collaborating with businesses, churches, civic groups and leaders to gain these resources is a testament to their commitment to develop longstanding positive changes to our communities.

We last year more than 5,000 individuals, children and families attended the event. It was a great success. We are expecting twice the attendance this year. So, due to the extraordinary attendance and the responses following last year's event we are relocating the Festival to the Duplin County Events Center. The event will be held outside and inside of the Events Center.

Again, this year, we will have a Thirty (30) - Forty (40) minute fireworks display. We will have an active center stage, packed with a diversity of Christian music, artist and notable speakers. Last year we entertained more than 2,000 children. So, this year, we have a stage specifically designed for kids with music, activities and giveaways. In addition will have eight (8) huge bouncy houses for the kids. Also, two (2) older youth and adult stations, one rock climbing wall and a mechanical bull riding venue. There will be a variety of food vendors inside the entire event. As a business owner, church or civic group in Duplin county there are ways you can become involved. Your involvement is essential to make this a Duplin County community effort.

First, this is a very expensive project. We are requesting businesses, churches and civic groups to consider contributions of \$500.00 each. Any donation amount individuals or otherwise would be greatly appreciated. As for financial accountability, Emerge, is a Billy Graham National Finance vetted ministry. Secondly, we need volunteers from the communities and local churches to help with prayer groups, counseling and different task both during and after the event. Also, advertising and spreading the message of the event throughout the county will help deliver a positive influence on a greater number of people. At your convenience, we would be glad to visit your business, church, civic group or ministry to discuss in greater detail. I can be contacted using the information below. I look forward to hearing from you.

Make Check Payable to: Emerge Ministries, in the memo section write July 4th 2022

When: Monday July 4, 2022
Where: Duplin County Events Center
Time: Gates open at 3:00pm
Event: 4:00pm till 10:00pm
Cost: Free

Terry Morris, Executive Director
Emerge Ministries SCLM23
PO Box 299
Beaufort NC 28518
Email: emerge4aug@gmail.com
Cell: 810-284-5994

LOCAL SHARE CERTIFICATION FOR FUNDING

Duplin County Transportation System
(Legal Name of Applicant)

Requested Funding Amounts

Project	Total Amount	Local Share
Duplin County Section 5339(b) Discretionary Award	\$ 3,020,171	\$ 604,034 (20%)
TOTAL	\$ 3,020,171	\$ 604,034
Total Funding Requests		Total Local Share

The Local Share is available from the following sources:

Source of Funds	Grant Applied To	Amount
Agency Purchase	5339(b)	\$ 604,034
		\$
		\$
		\$

TOTAL \$ 604,034

I, the undersigned representing (Legal Name of Applicant) Duplin County do hereby certify to the North Carolina Department of Transportation, that the required local funds for the FY 19 Section 5339(b) Bus and Bus Facilities Discretionary Program will be available as of July 1, 2022, which has a period of performance of July 1, 2021 – June 30, 2022.

Signature of Authorized Official
Dexter Edwards, Chairperson, Duplin County BOCC
Type Name and Title of Authorized Official
Date

APPLICATION
PUBLIC SCHOOL BUILDING CAPITAL FUND
NORTH CAROLINA EDUCATION LOTTERY

Approved: _____

Date: _____

County: Duplin Contact Person: Roger Jones

LEA: Duplin County Schools Title: Advisor of Operations

Address: PO Box 128 Kenansville NC 28349 Phone: 910 296 6199

Project Title: Warsaw Elementary Switchgear Change out

Location: 158 Lanefield Rd. Warsaw, NC 28398

Type of Facility: Elementary School

North Carolina General Statutes, Chapter 18C, provides that a portion of the proceeds of the North Carolina State Lottery Fund be transferred to the Public School Building Capital Fund in accordance with G.S. 115C-546.2. Further, G.S. 115C-546.2 (d) has been amended to include the following:

- (3) No county shall have to provide matching funds...
- (4) A county may use monies in this Fund to pay for school construction projects in local school administrative units and to retire indebtedness incurred for school construction projects.
- (5) A county may not use monies in this Fund to pay for school technology needs.

As used in this section, "Public School Buildings" shall include only facilities for individual schools that are used for instructional and related purposes, and does not include central administration, maintenance, or other facilities. **Applications must be submitted within one year following the date of final payment to the Contractor or Vendor.**

Short description of Construction Project: Replacement of Warsaw Elem. Switchgear and evaluate, test, and repair electrical switchgear at RHH, ND Elem. Wale & Kes

Estimated Costs:

Purchase of Land	\$
Planning and Design Services	3,000.00
New Construction	
Additions / Renovations	319,000.00
Repair	
Debt Payment / Bond Payment	
TOTAL	\$ 322,000.00

Estimated Project Beginning Date: 06-01-2022 Est. Project Completion Date: 01-11-2023

We, the undersigned, agree to submit a statement of state monies expended for this project within 60 days following completion of the project.

The County Commissioners and the Board of Education do hereby jointly request approval of the above project, and request release of \$ 322,000.00 from the Public School Building Capital Fund (Lottery Distribution). We certify that the project herein described is within the parameters of G.S. 115C-546.

(Signature) — Chair, County Commissioners (Date)

(Signature) — Chair, Board of Education (Date)

Ware Switchgear	110,000
Engineer	3,000
Testing Agency (8,500 x 4 schools)	34,000
Breakers (5 @ 25k x 4 schools)	100,000
Contingency for other repairs	75,000

322,000

Annual Communicable Disease Report

Disease	INVESTIGATIONS	2021 Probable Confirmed	2020 Probable Confirmed	2019 Probable Confirmed	2018 Probable Confirmed
Animal Bites/Exposures	94	94	110	126	101
Animal Rabies Cases	6	6	1	3	9
Rabies Post Exposure Vaccine (Persons)	12	12	17	9	24
Chlamydia	339	339	347	326	315
Gonorrhea	112	112	106	100	96
Non-Gonococcal urethritis	2	2	1	6	8
PID	1	1	0	4	12
HIV	5	5	2	2	2
Syphilis, (Primary, Secondary)	5	5	7	9	12
Syphilis, (Latent)	15	14			
Congenital Syphilis	1	0	1	0	0
Hepatitis A	0	0	0	0	1
Hepatitis B, Acute	3	2	0	2	2
Hepatitis B, Chronic Carrier	6	3	4	2	6
Hepatitis B, Perinatally Acquired	1	0	0	1	0
Hepatitis C, Acute	0	0		0	0
Hepatitis C, Chronic Carrier	64	43	27	60	65
Campylobacter	3	3	13	12	10
E. Coli-Shiga Toxin Producing	2	2	2	4	2
Foodborn - c. perfringens	3	0	0	0	1
Listeriosis	1	1	0	0	0
Salmonellosis	13	13	9	27	11
Shigellosis	2	2	0	2	0
Lyme Disease	6	0	0	0	4
Rocky Mountain Spotted Fever	4	3	2	8	15
Ehrlichiosis, Human Monocytic	0	0	0	2	0
Zika	0	0	0	0	

Annual Communicable Disease Report

Legionellosis	1	1	0	0	4
Encephalitis, WNV, etc.	0	0	0	0	
Vibrio	0	0	0	0	1
Cryptosporidiosis	2	2	0	0	0
Group A Streptococcal invasive infection	0	0	8	1	3
Haemophilus influenza, invasive	0	0	3	0	4
Pertussis	2	0	0	4	2
SARS COVID 19	6,680	6,680	4,298	0	0
SARS COVID 19 Deaths	113	113	84	0	0
Influenza, Adult Death	0	0	3	3	6
Carbapenem Resistant Enterobacteriaceae -CRE	7	0	1		
Meningitis, Pneumococcal	1	1	0	0	0
Tuberculosis, Active Cases	11	2	3	2	2
Tuberculosis Case Home Visits (DOT)	368	368	71	38	89
Tuberculosis, Latent TB Infection	75	75	41	45	78
Tuberculosis Infection Home Visits (DOPT)	240	240	265	Not Reported	Not Reported
Control Measures Issued		5+	9	5	7
Outbreaks/Clusters	32	32	27	5	7
Immunizations		6,760	5,786	7,199	5,993

Duplin County
Child Fatality Prevention Team
Annual Report for CY 2021

Ashley Reiger, Chair

The Child Fatality Prevention Team (CFPT) is responsible for reviewing records of child fatality cases for Duplin County children under 18 years of age. The purpose of these reviews is to make recommendations to improve local and statewide systems to protect children. The teams consist of representatives from the Department of Social Services, Health Department, Law Enforcement, Mental Health, District Attorney's Office, Guardian Ad Litem, Duplin County Cooperative Extension, and Tedibear.

During the three 2021 Duplin County CFPT Meetings, the team reviewed 10 child deaths from 2020. The meetings were held in February, June, and August, 2021. There was a meeting scheduled for December that was canceled due to a delay in receiving the 4th quarter report. It takes the state about 12 months to process and gather necessary information to send out to each county for review. Duplin County experienced 4 child fatalities in 2019 and 11 child fatalities in 2018.

6-infant prematurely/perinatal condition related deaths:

- A 2-hour old white male was born and died on July 13, 2020 at a Hospital with a cause of death as perinatal condition. Mother had a spontaneous rupture of membrane at 23 weeks gestation and baby was delivered breech. An autopsy was not performed. Underlying cause of death was extreme immaturity.
- A 16-day old black male died on July 16, 2020 at a Hospital with a cause of death as perinatal condition. Mother delivered a twin pregnancy by C-section at 26 weeks gestation. Baby was delivered breech. An autopsy was not performed. Underlying cause of death intrauterine hypoxia and NEC.
- A 30-minute old white male died on September 2, 2020 at a Hospital with a cause of perinatal condition. Mother had an emergency c-section at 23 weeks gestation due to a breech pregnancy. Mother developed pulmonary edema and hypoxia during delivery. Infant presented with no respiratory effort. Underlying cause of death was neonatal cardiac dysrhythmia.
- A 6-day old Hispanic male died on September 29, 2020 at a Hospital with a cause of perinatal condition. Mother delivered preterm at 23-week gestation with premature moderate respiratory compromise. Mother was diagnosed with COVID-19 in July 2020. An autopsy was not performed. Underlying cause of death was pulmonary hemorrhage.
- A 11-hour old Hispanic male died on April 13, 2020 at a Hospital with a cause of death as perinatal condition. Mother delivered a preterm twin pregnancy with one baby being breech. Underlying cause of death identified as neonatal cardiac dysrhythmia and bacterial sepsis of newborn.
- A 1-day old white female died on April 6, 2020 at a Hospital with a cause of death as perinatal condition. Mother went into preterm labor with an abruption of her placenta. An autopsy was performed. Underlying cause of death was newborn affected by other forms of placental separation and hemorrhage.

2-accidental related deaths:

- A 15-year old white male died on August 20, 2020 at a Hospital with a cause of death as suicide. Child went to the hospital with a self-inflicted gunshot wound to the head. An autopsy was not performed.
- A 1-month old Hispanic male died on July 7, 2019 at a Hospital with a cause as accident. He was found unresponsive in bed with mother. Resuscitation was performed. He was pronounced as dead at ED. An autopsy was performed and noted the cause of death to be an accident with an underlying cause of death was accidental suffocation and strangulation in bed.

1-acute illness related death:

- A 2-month old black male died on February 1, 2020 at a Hospital with a cause of death as illnesses. He was found unresponsive in bed with mother. Resuscitation was performed He was pronounced dead at ED. An autopsy was performed by a medical examiner and noted the cause of death as acute bronchopneumonia.

It is important to stress to parents the importance of prompt medical care when needed.

1-unknown/undetermined death:

- A 14-day old white female died on January 9, 2020 at her home with a cause of death classified as other. She was found unresponsive in bed with mother. Resuscitation was performed. She was pronounced dead at home. An autopsy was performed by a medical examiner in Jacksonville and noted the cause of death to be undetermined.

Unsafe sleep practices are a contributing factor to death in babies; unfortunately, the message of safe sleep including avoidance of co-sleeping might not always be provided to parents and caregivers. In 2021, the CFPT purchased 21 pack-n-plays for infants, which is a safe alternative to co-sleeping with a parent. These are available at no cost to families who cannot afford to purchase a crib and do not have a safe sleep alternative for their infant.

Additionally, the CFPT has been using the remaining pack-n-plays that were awarded to Duplin County Health Department in November 2019 through the Dr. Ann F. Wolfe Endowment Mini Grant. The project was funded for \$8,000 to include a total of 68 cribs/sets (each set includes a pack-n-play, sleep sack, fit sheet, pacifier, and education materials in English or Spanish) from the Crib for Kids' program. The target population is Medicaid, uninsured, and low-income families with infants under 12 months, and/or pregnant women living in Duplin County. The goal is to decrease infant mortality and provide medical provider education about the importance of Safe Sleep. Clients are referred by DSS and case managers from the Health Department who work with at-risk families with young children and pregnant women. There were 22 cribs/sets distributed within 2021 to those in need.

Additional community outreach activities for 2020 include:

- Duplin County Health Department provided coloring pages and crayons to all the kindergarten classes within Duplin County. These coloring pages were used to educate the children on safety in efforts to help decrease accidents.

Division of Public Health
Agreement Addendum

FY 21-22

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Duplin County Health Department
Local Health Department Legal Name

Epidemiology / Communicable Disease Branch
DPH Section / Branch Name

546 Communicable Disease Pandemic Recovery

Vanessa Gailor 919-546-1658
vanessa.gailor@dhs.nc.gov
DPH Program Contact

Activity Number and Description

(Name, phone number, and email)

07/01/2021 -- 05/31/2022

Service Period

DPH Program Signature

Date

08/01/2021 -- 06/30/2022

(Only required for a negotiable Agreement Addendum)

Payment Period

☒ Original Agreement Addendum
☐ Agreement Addendum Revision #

I. Background:

The federal American Rescue Plan Act (ARPA) enacted on March 11, 2021, provides relief to address the continued impact of COVID-19 on the economy, public health, state and local governments, individuals, and businesses. A component of ARPA is the State and Local Fiscal Recovery Funds which provides state, local, and Tribal government with the resources needed to respond to the pandemic and its economic effects and to build a stronger, more equitable economy during the recovery. With this, the COVID-19 pandemic has highlighted the need for additional funding of communicable disease programs at the local level to ensure that all communicable disease activities are able to be completed.

Funding provided in the American Rescue Plan Act of 2021 is delineated in Senate Bill 105 for 2021-2023, as outlined below:

Of the funds appropriated in this act from the State Fiscal Recovery Fund to the Department of Health and Human Services, Division of Public Health, the sum of thirty-six million dollars (\$36,000,000) in nonrecurring funds for the 2021-2022 fiscal year shall be allocated to local health departments to expand communicable disease surveillance, detection, control, and prevention activities to address the COVID-19 public health emergency and other communicable disease challenges impacted by the COVID-19 public health emergency. The Division of Public Health shall expend up to eighteen million dollars (\$18,000,000) of these allocated funds during the 2021-2022 fiscal year and any remaining funds during the 2022-2023 fiscal year. In the distribution of these funds to local health departments under this section, for each year of the 2021-2023 fiscal biennium, the Division of Public Health shall divide nine million dollars

Health Director Signature (use blue ink or verifiable digital signature)

Date

LHD to complete:

LHD program contact name:

(For DPH to contact in case follow-up information is needed)

Phone and email address:

Signature on this page signifies your

read and accepted all pages of this document.

Template rev August 2021

(\$9,000,000) equally among the local health departments based on the number of counties served by each local health department. The Division of Public Health shall distribute the remaining nine million dollars (\$9,000,000) to local health departments based upon the percentage of the State population served by each of the local health departments. The Division shall begin distributing the funds allocated under this section no later than 60 days after this act becomes law. In utilizing these funds, local health departments shall comply with applicable federal rules and guidance governing the State Fiscal Recovery Fund (SFRF).

II.

Purpose:

The primary mission of the North Carolina Communicable Disease Branch (CDB) is to reduce morbidity and mortality resulting from communicable diseases that are a significant threat to the public, through detection, tracking, investigation, control, education, and care activities to improve the health of people in North Carolina. Under the overarching goal of providing the best level of care possible to North Carolinians, the Communicable Disease Branch works with Local Health Departments to control the spread of communicable diseases in the community, detect cases of communicable disease and monitor for the occurrence of new cases.

Since the beginning of the Coronavirus disease (COVID-19) pandemic, local health departments have served as a primary response agency for the communities within their jurisdiction. The scope and magnitude of the COVID-19 response required an "all hands-on deck" approach that redirected staff from much of their normal day-to-day responsibilities. This created a disproportionate focus on COVID-19 cases at the expense of other communicable diseases. As a result, the ability to perform routine activities (e.g., case investigation/management, patient education, etc.) for these other diseases has been suboptimal compared to pre-pandemic efforts. This project is intended to assist local health departments to return to, and in some instances exceed, pre-pandemic service delivery for other communicable diseases.

In accordance with the memorandum of understanding between the North Carolina Pandemic Recovery Office (NCPRO) and the Department of Health and Human Services, the SLFRF federal award to North Carolina provides financial assistance for the state to do the following:

- To provide government services to the extent of the reduction in revenue due to the COVID-19 public health emergency relative to revenues collected in the most recent full fiscal year prior to the emergency.

Within the applicable category described above, the 2021 Appropriations Act allocated funds to administer the following project with a total appropriation of \$36,000,000.00:

Provides funds for local health departments to expand communicable disease surveillance, detection, control, and prevention activities to address COVID-19 and other communicable disease-related challenges impacted by the COVID-19 pandemic.

Note: All funds will be made available through A4 546 Communicable Disease Pandemic Recovery to support obligations and expenditures through December 31, 2024. Unspent funds will carry forward until the federal grant period end date.

III.

Scope of Work and Deliverables:

To ensure the community's health and to achieve equitable health outcomes, the Local Health Department (LHD) will expand essential public health services to control communicable diseases in their community. Services provided will include communicable disease surveillance, investigation, detection, control, reporting, and prevention activities at the local level to address the COVID-19

public health emergency and other communicable disease challenges impacted by the COVID-19 pandemic.

To ensure the effective delivery of these services, recommended LHD activities include:

1. Enhancing workforce capacity by hiring temporary staff with knowledge in communicable disease, public health, public health nursing, or other applicable fields in order increase the number of full-time equivalent employees.
 - a. The LHD will maintain a minimum of two public health nurses with communicable disease program responsibilities who have completed the *Introduction to Communicable Disease Surveillance and Investigation in North Carolina* course or successfully completed the challenge exam and received an orientation to communicable disease investigation and reporting by a Regional Communicable Disease Nurse Consultant.
2. Providing staff training opportunities including, but not limited to, training staff on applicable systems and databases (NC EIDSS, NC COVID) to improve LHD capacities to effectively conduct surveillance, investigation, detection, control, and prevention of communicable diseases.
 - a. Within one year of employment, every public health nurse with responsibility for communicable disease surveillance and investigation will complete the *Introduction to Communicable Disease Surveillance and Investigation in North Carolina* course offered by the Technical Assistance and Training Program (TATP) of the CDB.
 - b. Public health nurses assigned to communicable disease investigation in a primary or backup role will be oriented to the role of Communicable Disease Nurse by a Regional TATP Nurse Consultant utilizing the current Communicable Disease Orientation checklist. LHDs will schedule an orientation with the Regional TATP Nurse Consultant within three months of assignment of a new primary or backup Communicable Disease Nurse.
 - c. Public health nurses assigned to the primary role of communicable disease are encouraged to incorporate additional training relevant to communicable disease into their continuing education plans.
3. Advancing data infrastructure by purchasing software and equipment that enhance or expand data management and infrastructure, including systems designed for flexible data collection, reporting, and analysis.
4. Supporting community partners by offering appropriate meetings, webinars, and educational opportunities.
5. Engaging community partners by referring clients to relevant and applicable resources.
6. Engaging community partners by developing and disseminating educational resources.
7. Other operational activities in addition to those listed above, including the expenses incurred in conduct or support of those activities.

IV. Performance Measures/Reporting Requirements:

1. Performance Measure #1: The LHD shall complete both monthly financial reporting and quarterly performance reporting, as outlined below, via Smartsheet:

Financial Requirements: Monthly financial reporting will be completed via Smartsheet and will detail the progress of this A.A.'s required activities, including project expenditure data, as well as information regarding contracts, grants, and subawards, as appropriate.

Beginning May 22nd, 2022, such reports will be due on the 22nd of the subsequent month of the reporting month.

Performance Requirements: Quarterly performance reporting will be completed via Smartsheet and provide status updates on key performance indicators, outputs, and evidence-based interventions and outcomes. Due to the late execution of this A.A., quarterly performance will only be required for the last quarter of the current state fiscal year (April 1st-June 30th). **This report will be due on the 22nd of July.** Moving forward, all performance reporting will be required quarterly.

Reporting Requirements: The reporting above shall be provided by the LHD to DPH via the Smartsheet dashboard, which can be accessed at <https://smartsheet.com/dashboards/2323861-83716e4873a38d463399e7253e96278d0311>.

2. Performance Measure #2: The LHD will run the General Communicable Disease Control and Vaccine-Preventable Disease reports for the designated timeframes below and report to DPH.

1. Pre-pandemic (July 1, 2019 – February 29, 2020)
2. During pandemic pre-project (March 1, 2020 – March 31, 2022)
3. End of year 1 of the project (April 1, 2022 – June 30, 2023)
4. End of year 2 of the project (July 1, 2023 – June 30, 2024)
5. Partial of year 3 of the project (July 1, 2024 – December 31, 2024)

For each timeframe above, the following measures will be reported:

- i. Mean First Report Interval (in days)
- ii. Mean Completed Report Interval (in days)
- iii. Percentage of reports which meet 30-day first report goal of having a disease investigation documented within 30-days of notification.

The LHD will also refer to the Human Immunodeficiency Virus and Sexually Transmitted Disease reports, found at <https://nc.eidss.com/dashboards/2323861-83716e4873a38d463399e7253e96278d0311>, to measure their performance of work within the timeframes listed above.

Reporting Requirements: The reporting above shall be provided by the LHD to DPH via the Smartsheet dashboard, which can be accessed at <https://smartsheet.com/dashboards/2323861-83716e4873a38d463399e7253e96278d0311>.

Reporting Requirements: Document disease investigations in NC EIDSS and reassign disease events to the State Disease Registrar within 30 days of notification of a reportable communicable disease or condition. Follow North Carolina (Communicable Disease Manual Guidelines for NC EIDSS documentation.

3. Performance Measure #3: Increasing the visibility of work the LHD within the community through Community Based Organizations (CBOs) and Nongovernmental Organizations (NGOs).

Reporting Requirements: Provide examples of education resources, training agendas, flyers, CBO outreach services or resources (if applicable). The reporting shall be provided by the LHD to DPH via the Smartsheet dashboard, which can be accessed at <https://smartsheet.com/dashboards/2323861-83716e4873a38d463399e7253e96278d0311>.

4. **Performance Measure #4:** Training new staff with knowledge in communicable disease, public health, and public health nursing.

Reporting Requirements: Provide names, email addresses, and telephone numbers of nurses and dates that have completed the NC EDSS and NC COVID training to the Regional TATP Nurse Consultant by December 1, 2022, and upon request.

Reporting Requirements: Provide the names of nurses, their dates of hire into the communicable disease position, and dates they have completed the *Introduction to Communicable Disease Surveillance and Investigation in North Carolina* course or successfully passed the written challenge exam to the Regional TATP Nurse Consultant by December 1, 2022, and upon request.

Reporting Requirements: The reporting above shall be provided by the LHD to DPH via the Smartsheet dashboard, which can be accessed at <https://app.smartsheet.com/b/dashboards/73086C7-02716ed32345530672569d0200033>.

V. **Performance Monitoring and Quality Assurance:**

1. Subrecipient monitoring, including financial and performance reporting, shall be conducted via the Smartsheet dashboard. This reporting will be provided by the LHD to DPH via the Smartsheet dashboard. DPH staff will assess reports daily and work with LHDs to provide technical assistance and feedback (as needed) to ensure all reporting is accurate and timely.

2. On a quarterly basis, approximately ten LHD subrecipients will be selected by an electronic randomizer to undergo a "desk audit" which entails the submission of all source documentation supporting their reported expenditures for a given month within the quarter. The affected subrecipients will be notified via email of their selection approximately two weeks after the end of the quarter under review. Selected LHDs will have 30 days to submit the requested expenditure documents. The Subrecipient Monitoring Team performs desk audits to ensure the expenditure information is accurate, complete and only includes allowable expenditures. The results are reported to the affected LHD Directors and, if corrective actions are required, they are outlined in the report with recommendations and a date by which to be completed.

3. The Technical Assistance and Training Program (TATP) Nurse Consultant will assess the Local Health Department's performance through reporting mechanisms within the NC EDSS. These reports will be run on a quarterly basis by the TATP Nurse Consultant.

4. If the assessment results in compliance concerns, the TATP Nurse Consultant shall conduct conference calls with the Local Health Department to provide technical assistance to rectify the concerns.

5. If the LHD is deemed out of compliance, program staff shall provide technical assistance to bring the LHD back into compliance with deliverables. If technical assistance does not prove beneficial, the CDB will issue a letter of non-compliance and the LHD may lose access to NC EDSS and NC COVID. Noncompliance with this agreement will result in a reduced capacity for the LHD to detect and control communicable disease in their community.

VI. **Funding Guidelines or Restrictions:**

1. **Requirements for pass-through entities: In compliance with 2 CFR §200.331 –**

Requirements for pass-through entities: the Division of Public Health provides Federal Award Reporting Supplements to the Local Health Department receiving federally funded Agreement Addenda. These funds constitute federal financial assistance to the State of North Carolina, and

therefore use of these funds must be in accordance with applicable federal uniform guidance found in 2 CFR 200. None of these requirements is waived.

a. **Definition:** A Supplement discloses the required elements of a single federal award. Supplements address elements of federal funding sources only; state funding elements will not be included in the Supplement. Agreement Addenda (AAs) funded by more than one federal award will receive a disclosure Supplement for each federal award.

b. **Frequency:** Supplements will be generated as the Division of Public Health receives information for federal grants. Supplements will be issued to the Local Health Department throughout the state fiscal year. For federally funded AAs, Supplements will accompany the original AA. If AAs are revised and if the revision affects federal funds, the AA Revisions will include Supplements. Supplements can also be sent to the Local Health Department even if no change is needed to the AA. In those instances, the Supplements will be sent to provide newly received federal grant information for funds already allocated in the existing AA.

c. At the time of this AA issuance, the NC Department of State Treasury has determined that the Federal Uniform Guidance, Subpart D – *Subrecipient Monitoring and Management* does not apply to these funds. Therefore, no Supplement will accompany this AA.

2. **Requirements for use of funds: Must comply with NCAC Chapter 09, Subchapter 03M – Uniform Administration of State Awards of Financial Assistance, NCAC 09.03M**

3. **Requirements for cost principles: In compliance with 2 CFR §200.400 - §200.476 - Subpart E Cost Principles,** such principles must be used in determining the allowable costs of work performed by the non-Federal entity under Federal awards.

4. **Requirements for use of funds: In compliance with 31 CFR §15.5 - Use of Funds.**

a. A recipient may only use funds to cover costs incurred during the period beginning July 1, 2021, and ending December 31, 2024.

b. A cost shall be considered to have been incurred for purposes of paragraph (a) of this section if the recipient has incurred an obligation with respect to such cost by December 31, 2024.

c. A recipient must return any funds not obligated by December 31, 2024, and any funds not expended to cover such obligations by December 31, 2026.

5. **Requirements for use of funds: In compliance with NCOS 143C-6-23 - Administrative code requirements,** recipients must comply with the following:

a. NCOS 143C-6-23 (b) Prior to disbursing funds a grantee must provide a copy of its conflict-of-interest policy for management employees and its governance body.

b. NCOS 143C-6-23(c) The grantee must provide a written statement required under oath by the grantee's governing body that it has no overdue tax debts.

6. **Non-reverting Appropriation:** In compliance with *Session Law 2021-180 Section 4.9(h)*,

a. This as a non-reverting state appropriation over multiple fiscal years:

1. Reversion. The funds appropriated in this act from the State Fiscal Recovery Fund shall not revert at the end of each fiscal year of the 2021-2023 fiscal biennium but shall remain available to expend until the date set by applicable federal law or guidance.

7. **Period of Retention:** Administering Agencies and subrecipients are required to maintain records for at least five years after the completion of the last project across the entire set of SFRF projects funded by the SFRF Award. Therefore, Administering Agencies and subrecipients should seek specific written authorization from OSBM/NCPRO for destruction of any records prior to five years after all funds have been expended or returned to Treasury.

Activity 546	AA	2SF1	249N	TT	Service Period	Payment Period	Total	Proposed	New
					07/01-05/31	08/01-06/30	Total	Total	Total
					Allocated				
01 Alamance	* 0		234,937	\$0.00			234,937	234,937	
D1 Albemarle	* 0		856,172	\$0.00			856,172	856,172	
02 Alexander	* 0		122,567	\$0.00			122,567	122,567	
04 Anson	* 0		110,058	\$0.00			110,058	110,058	
D2 Appalachian	* 0		351,472	\$0.00			351,472	351,472	
07 Beaufort	* 0		129,866	\$0.00			129,866	129,866	
09 Bladen	* 0		118,924	\$0.00			118,924	118,924	
10 Brunswick	* 0		217,408	\$0.00			217,408	217,408	
11 Buncombe	* 0		314,057	\$0.00			314,057	314,057	
12 Burke	* 0		167,293	\$0.00			167,293	167,293	
13 Cabarrus	* 0		275,820	\$0.00			275,820	275,820	
14 Caldwell	* 0		161,360	\$0.00			161,360	161,360	
16 Carteret	* 0		150,404	\$0.00			150,404	150,404	
17 Caswell	* 0		109,734	\$0.00			109,734	109,734	
18 Catawba	* 0		226,241	\$0.00			226,241	226,241	
19 Chatham	* 0		156,030	\$0.00			156,030	156,030	
20 Cherokee	* 0		115,111	\$0.00			115,111	115,111	
22 Clay	* 0		99,992	\$0.00			99,992	99,992	
23 Cleveland	* 0		175,395	\$0.00			175,395	175,395	
24 Columbus	* 0		136,947	\$0.00			136,947	136,947	
25 Craven	* 0		176,687	\$0.00			176,687	176,687	
26 Cumberland	* 0		371,451	\$0.00			371,451	371,451	
28 Dare	* 0		122,357	\$0.00			122,357	122,357	
29 Davidson	* 0		234,401	\$0.00			234,401	234,401	
30 Davie	* 0		127,288	\$0.00			127,288	127,288	
31 Duplin	* 0		140,786	\$0.00			140,786	140,786	
32 Durham	* 0		364,074	\$0.00			364,074	364,074	
33 Edgecombe	* 0		133,464	\$0.00			133,464	133,464	
D7 Foothills	* 0		277,864	\$0.00			277,864	277,864	
34 Forsyth	* 0		412,881	\$0.00			412,881	412,881	
35 Franklin	* 0		150,822	\$0.00			150,822	150,822	
36 Gaston	* 0		279,764	\$0.00			279,764	279,764	
38 Graham	* 0		97,249	\$0.00			97,249	97,249	
D3 Gran-Vance	* 0		270,655	\$0.00			270,655	270,655	
40 Greene	* 0		107,626	\$0.00			107,626	107,626	
41 Guilford	* 0		545,535	\$0.00			545,535	545,535	
42 Halifax	* 0		132,546	\$0.00			132,546	132,546	
43 Harnett	* 0		206,562	\$0.00			206,562	206,562	
44 Haywood	* 0		143,776	\$0.00			143,776	143,776	
45 Henderson	* 0		190,747	\$0.00			190,747	190,747	
47 Hoke	* 0		136,336	\$0.00			136,336	136,336	
48 Hyde	* 0		94,289	\$0.00			94,289	94,289	
49 Iredell	* 0		248,219	\$0.00			248,219	248,219	
50 Jackson	* 0		127,636	\$0.00			127,636	127,636	
51 Johnston	* 0		272,952	\$0.00			272,952	272,952	

52 Jones	0	98,470	\$0.00	98,470	98,470
53 Lee	0	142,250	\$0.00	142,250	142,250
54 Lenoir	0	137,794	\$0.00	137,794	137,794
55 Lincoln	0	188,033	\$0.00	188,033	188,033
56 Macon	0	121,574	\$0.00	121,574	121,574
57 Madison	0	109,046	\$0.00	109,046	109,046
04 M-J-W	0	302,402	\$0.00	302,402	302,402
60 Mecklenburg	0	1,051,020	\$0.00	1,051,020	1,051,020
62 Montgomery	0	113,383	\$0.00	113,383	113,383
63 Moore	0	177,925	\$0.00	177,925	177,925
64 Nash	0	171,826	\$0.00	171,826	171,826
65 New Hanover	0	290,496	\$0.00	290,496	290,496
66 Northampton	0	106,648	\$0.00	106,648	106,648
67 Onslow	0	266,908	\$0.00	266,908	266,908
68 Orange	0	215,867	\$0.00	215,867	215,867
69 Pamlico	0	101,178	\$0.00	101,178	101,178
71 Pender	0	144,483	\$0.00	144,483	144,483
73 Person	0	124,155	\$0.00	124,155	124,155
74 Pitt	0	246,077	\$0.00	246,077	246,077
75 Polk	0	108,576	\$0.00	108,576	108,576
76 Randolph	0	212,840	\$0.00	212,840	212,840
77 Richmond	0	127,808	\$0.00	127,808	127,808
78 Robeson	0	200,371	\$0.00	200,371	200,371
79 Rockingham	0	167,374	\$0.00	167,374	167,374
80 Rowan	0	210,663	\$0.00	210,663	210,663
82 Sampson	0	143,959	\$0.00	143,959	143,959
83 Scotland	0	120,063	\$0.00	120,063	120,063
84 Stanly	0	144,750	\$0.00	144,750	144,750
85 Stokes	0	128,325	\$0.00	128,325	128,325
86 Surry	0	151,972	\$0.00	151,972	151,972
87 Swain	0	102,216	\$0.00	102,216	102,216
06 Toe River	0	314,147	\$0.00	314,147	314,147
88 Transylvania	0	120,101	\$0.00	120,101	120,101
89 Union	0	283,963	\$0.00	283,963	283,963
92 Wake	0	1,033,641	\$0.00	1,033,641	1,033,641
93 Warren	0	106,501	\$0.00	106,501	106,501
96 Wayne	0	196,728	\$0.00	196,728	196,728
97 Wilkes	0	149,336	\$0.00	149,336	149,336
98 Wilson	0	160,638	\$0.00	160,638	160,638
99 Yadkin	0	122,119	\$0.00	122,119	122,119
Totals		18,000,000	\$18,000,000	18,000,000	18,000,000

Sign and Date - DPH Program Administrator

Sign and Date - DPH Section Chief

Sign and Date - DPH Budget Office - ARC Coordinator

Sign and Date - DPH Budget Officer

4/7/2022

4/7/2022

4/7/2022

Division of Public Health
Agreement Addendum
FY 21-22

Page 1 of 3

Duplin County Health Department
Local Health Department Legal Name

Environmental Health Section /
Food Protection and Facilities Branch
DPH Section / Branch Name

874 Food and Lodging
Activity Number and Description

Shane Smith (919) 707-5872
shane.smith@dhs.nc.gov
DPH Program Contact
(name, phone number, and email)

04/01/2022 - 05/31/2022
Service Period

DPH Program Signature
(only required for a negotiable Agreement Addendum)

05/01/2022 - 06/30/2022
Payment Period

Date

☒ Original Agreement Addendum
☐ Agreement Addendum Revision #

I. Background:

In order to fund a portion of local expenditures created by state-mandated Food, Lodging, and Institution (Food and Lodging) sanitation programs and activities, the legislature established a State Inspections, Statistics, and Fees Program within the Environmental Health Section. This program centralizes public health data, invoices regulated facilities, and distributes the funds in accordance with G.S. 130A-248(d). The receipts collected are redistributed to local environmental health programs in the form of aid to counties.

II.

Purpose:

The Agreement Addendum allows for the Local Health Department's environmental health program to implement state-mandated sanitation regulations. The funds from this Agreement Addendum are to be used to support local Food and Lodging programs and activities. The disbursement and fund purpose are described under "Regulation of food and lodging establishments" in North Carolina General Statute 130A-248(d) and under "Disbursements of Funds" in North Carolina Administrative Code 15A NCAC 18A .2901.

III.

Scope of Work and Deliverables:

The Local Health Department Food and Lodging funds are distributed based on the attached Food and Lodging Distribution Calculations spreadsheet. The Local Health Department shall use this funding for food, lodging, and institution sanitation programs and activities.

Health Director Signature (use blue ink or verifiable digital signature)

Date

LHD to complete.
[For DPH to contact in case follow-up information is needed.]

LHD program contact name:

Phone and email address:

Signature on this page signifies you have read and accepted all

of this document.

Template rev August 2021

Assuring consistency and quality of Food and Lodging permitting and inspection activities is essential to effective program implementation. Inconsistency or failure to apply permitting and inspection rules creates liability for the county and the Local Health Department and may lead to a loss of confidence from the public and operators. To provide for consistency and quality within the Food and Lodging Program, and as part of this Agreement Addendum, the Local Health Department shall maintain an internal Quality Assurance Plan.

A summary of the previous year's approved Quality Assurance Plan activities (July 2020–June 2021) must be submitted to the Environmental Health Regional Specialist for review by April 30, 2022.

IV. **Performance Measures / Reporting Requirements:**

1. **Performance Measures**

- a. The Local Health Department shall ensure funds are used for Food and Lodging sanitation programs and activities in accordance with C.S. 130A-248(d).

2. **Reporting Requirements**

Complete the following reports via the SmartSheet dashboard, which can be accessed at <https://app.smartsheet.com/b/publish/5398C71-82318488c7044c79b24e113bee536dfb>.

- a. By May 31, 2022, provide an attestation ensuring that funds are used for Food and Lodging sanitation programs and activities in accordance with C.S. 130A-248(d).
- b. By April 30, 2022, submit a summary of the previous year's Food Protection Program Quality Assurance Plan activities (July 2020–June 2021).
- c. By April 30, 2022, submit its current Food Protection Program Quality Assurance Plan (July 2021–June 2022).

V. **Performance Monitoring and Quality Assurance:**

The Food Protection and Facilities Branch will review annual required inspection data submitted electronically to the Environmental Health Inspections Data System to assure required food, lodging, and institution inspections are completed at the frequency required. Failure to complete required inspections will cause the Local Health Department to lose funding.

During program monitoring activities, Environmental Health Regional Specialists may review documentation to verify that the approved Quality Assurance Plan is being implemented.

If the Local Health Department Food and Lodging program is not in compliance with an approved Quality Assurance Plan, a corrective action plan must be submitted via the SmartSheet link above within 30 days to the Environmental Health Regional Specialist indicating how deficiencies will be addressed

VI. **Funding Guidelines or Restrictions:**

- 1. Requirements for pass-through entities: In compliance with 2 C.F.R. §200.331 -- *Requirements for pass-through entities*, the Division of Public Health provides Federal Award Reporting Supplements to the Local Health Department receiving federally funded Agreement Addenda.

- a. Definition: A Supplement discloses the required elements of a single federal award. Supplements address elements of federal funding sources only; state funding elements will not be included in the Supplement Agreement Addenda (AAs) funded by more than one federal award will receive a disclosure Supplement for each federal award.

- b. Frequency: Supplements will be generated as the Division of Public Health receives information for federal grants. Supplements will be issued to the Local Health Department throughout the

state fiscal year. For federally funded AAs, Supplements will accompany the original AA. If AAs are revised and if the revision affects federal funds, the AA Revisions will include Supplements. Supplements can also be sent to the Local Health Department even if no change is needed to the AA. In those instances, the Supplements will be sent to provide newly received federal grant information for funds already allocated in the existing AA.

- 2. With this signed Agreement Addendum, the Local Health Department is required to submit a signed and completed *Food and Lodging Local Health Department Request for Payment form* (DPH EH 2948) to request funds. Reimbursement will not be made until this Agreement Addendum and the DPH EH 2948 form is fully executed. Requests for Payment forms will be processed during the period May 1, 2022 through June 3, 2022. Requests received after June 3, 2022 will not be processed.

[illegible][illegible]

N.C. Department of Health and Human Services

16001C3122
NCAS Number

Activity: Food & Lodging Distribution

\$12,151.00

Note #2: LHD shall report Local Food and Lodging Temporary Food Establishment (TFE) fees collected in category 107 -- Local Temporary Food Establishment (TFE -- State) in the ZZZZ line item in the Aid-to-Counties Database.

Note #3: LHD shall report Local Food and Lodging Limited Food Services Establishment (LFSE) fees collected in category 107 – Limited Food Services Establishment (LFSE – State) in the ZZZZ line item in the Aid-to-Counties Database.

5365608/4 1153-4752-5231

As chief executive officer of the recipient organization, I hereby certify that this request for payment is an accurate reflection of funds to be disbursed in accordance with 15A NCAC 18A.2901 "Disbursement of Funds". I further certify that to the best of my knowledge, and belief I have complied with all laws, regulations and contractual provisions that are conditions of payment under this agreement.

DPH Contracts Officer Signature

Lois G. Britt Agricultural Service Center
P O Box 949 (mailing address)

165 Agriculture Drive
Kernsville, NC 28349
910.296.2143

Rental Agreement and Policies and Procedures for Use

A. Availability of Facility

1. The Lois G. Britt Agricultural Service Center is a governmental facility designed to accommodate Duplin County Cooperative Extension, Duplin County Farm Services, Rural Development Agency, United States Department of Agriculture, and Duplin County Natural Resources Conservation Service (NRCS).
2. Duplin County Cooperative Extension, Duplin County Farm Services, Rural Development Agency and Duplin County Natural Resources Conservation Service shall have priority use of the auditorium located in the Lois G. Britt Agricultural Service Center (hereinafter referred to as "Ed Emory Auditorium" or "facility"). Other county departments and schools located in Duplin County will be allowed to book up to 60 days in advance; requests for bookings beyond 60 days will be considered on a case-by-case basis by the Duplin County Cooperative Extension. Duplin County Cooperative Extension shall be the contact agency for scheduling of all events in the Ed Emory Auditorium.
3. Clientele groups and organizations affiliated with the Duplin County Cooperative Extension & Community Association volunteers, such as 4-H clubs, advisory boards, etc., will be permitted to use the Ed Emory Auditorium for educational purposes at no charge.
4. USDA agencies housed in the Lois G. Britt Agricultural Service Center will be permitted to use the Ed Emory Auditorium on a space-available basis at no charge for staff training purposes and informational meetings for their clientele.
5. The Ed Emory Auditorium is available for meetings and events at no charge on a space available basis to Duplin County governmental departments and affiliated non-profit groups during regular business hours; after hour events will be considered on a case-by-case basis by the Duplin County Cooperative Extension.
6. The Ed Emory Auditorium has a maximum seating capacity of 300. The Ed Emory Auditorium is available for lease by groups and organizations on a case-by-case basis by the Duplin County Cooperative Extension.
7. Duplin County Cooperative Extension, Duplin County Farm Services, Rural Development Agency, and Duplin County Natural Resources Conservation Service reserve the right to refuse any request to use the Ed Emory Auditorium based on concern for the health, safety and welfare of the users, invited guests, or general public, as well as the protection and security of the facility.

B. Scheduling Procedures

1. Agencies, groups, and organizations requesting the use of the Ed Emory Auditorium shall make reservations through Duplin County Cooperative Extension by calling (910) 296-2143.
2. All public groups requesting use of the Ed Emory Auditorium shall complete a Facility Use Request Form which may be obtained from the Duplin County Cooperative Extension Office. If a rental fee is applicable, a \$250.00 deposit is required at the time the Facility Use Request Form is submitted. Reservations will not be considered "firm" until the request form and deposit are received.
3. The length of time the Ed Emory Auditorium will be in use for an event shall be determined at the time of request and must be adhered to during the event. There shall be no changes to the scheduled date, time, and length of an event without express permission from Duplin County Cooperative Extension. No event may begin before 7:00 a.m. or end after 10:00 p.m. without prior approval from Duplin County Cooperative Extension.

C. Rules and Regulations

1. The individual and/or organization that reserves the Ed Emory Auditorium and signs below (hereafter referred to as "Lessee") shall be solely responsible for the well-being and orderly conduct of all those attending or otherwise involved with the event.
2. Lessee shall be solely responsible for any damages to real or personal property arising out of its use of the Ed Emory Auditorium and adjoining property. Lessee further agrees to indemnify and hold harmless Duplin County, its employees, agents, the Duplin County Commissioners, Duplin County Cooperative Extension, and the Duplin County Manager from and against all claims, damages, losses, and expenses, direct, indirect, or consequential (including attorneys' fees) for any loss or injury arising out of or in any way related to Lessee's use of the property pursuant to this Agreement. This indemnification and hold harmless requirement shall survive the termination of this Agreement.
3. No visibly impaired or intoxicated persons, contraband, or illegal activity of any type will be allowed on the premises.
4. The sale of alcohol is strictly prohibited at the Lois G. Britt Agricultural Service Center. Alcohol may only be possessed or served on the premises with prior permission from Duplin County Cooperative Extension and full compliance with Chapter 18B of the North Carolina General Statutes. If alcohol will be possessed or served at an event, Lessee is solely responsible for obtaining all applicable licenses and permits, and for retaining security personnel from a reputable, bonded, professional company, and will provide proof of bond within three days prior to the event.
5. Fortified wine and/or spirituous liquor may only be possessed or served on the premises if Lessee

obtains prior written permission from Duplin County Cooperative Extension and obtains a Limited Special Occasion ABC Permit pursuant to N.C. Gen. Stat. § 18B-1001(9). Prior to any event where fortified wine and/or spirituous liquor will be possessed or served on the premises, Lessee must also present Duplin County Cooperative Extension with a Certificate of Insurance documenting general liability coverage of at least \$2,000,000 combined single limit Bodily Injury & Property Damage or equivalent per occurrence and in the aggregate.

- 6. The Lois G. Britt Agricultural Service Center is a smoke-free facility. No smoking of any type is allowed on the property. This applies to individuals attending the event as well as any additional personnel hired, such as DJ's or other entertainment.
- 7. No firearms, concealed or otherwise, are allowed on the property except those carried by law enforcement officers.
- 8. No tape, nails, pins, screws, or any other devices may be used to affix signs, posters, etc... to any wall surface in the facility. No glitter, confetti, or red beverages may be used.
- 9. No open flames or fireworks of any type are permitted on the Lois G. Britt Agricultural Service Center property. Any candles must be enclosed in hurricane lamps, or similar enclosure, and approved in advance by Duplin County Cooperative Extension.
- 10. Lessee shall notify Duplin County Cooperative Extension of any cancellation or change of time/date of any activity previously approved.
- 11. At least five (5) business days notice is required to apply for a full refund of rental fees when cancelling a scheduled event.. If approved, refunds will be issued by Duplin County Finance and will be processed in the normal manner for payment of any bill.
- 12. All set-up and decorations are the responsibility of Lessee. Any and all tables and chairs, if needed, can be provided by the facility, up to the maximum seating capacity. It is the responsibility of Lessee, however, to return all chairs and tables in the Ed Emory Auditorium to the chair closet following completion of the event and to otherwise leave the auditorium neat, orderly and clean. Failure to do so can result in withholding the security deposit.
- 13. If needed, any media and AV equipment must be provided by Lessee. A dance floor is required if there will be dancing at the event and must be provided by Lessee.
- 14. Duplin County Cooperative Extension reserves the right to cancel activities in the event of extenuating circumstances, however, every effort will be made to honor approved reservations.
- 15. Duplin County Cooperative Extension reserves the right to cancel this Agreement and any associated event in the interests of public health and safety, as may be deemed appropriate by Center in consultation with the Duplin County Health Department and/or Duplin County Sheriff's Department. If the Agreement is terminated due to Lessee violating law, causing a disturbance, conducting unsafe activity, or otherwise defaulting under the terms and conditions, then Lessee shall not be entitled to apply for a refund of any monies paid.

16. The Lois G. Britt Agricultural Service Center is handicapped accessible. Disabled persons who can function independently are welcome. Persons with mobility problems that require assistance, persons who are incontinent, or persons with cognitive impairments shall be accompanied by a caregiver.

D. Charges and Fees

Rental Fees are applicable for all private parties, citizens or residents. Payment must be made before use of the building and can be made by cash, cashiers check or local personal check with proper identification, such as valid drivers license or North Carolina state identification.

1. Rental rates and other charges for the use of the auditorium are specified below:

Security Deposit	\$250.00
Ed Emory Auditorium	\$700.00
Catering Kitchen	\$100.00
Conference Room	\$100.00

- 2. A damage deposit of \$250.00 shall be paid upon reservation confirmation and, subject to the terms and conditions herein, is refundable following satisfactory inspection by Duplin County Cooperative Extension after the event. The balance of payment is due on the last business day before the scheduled event. No keys will be issued without full payment. Lessee is liable for all damages that are in excess of the deposit. Deposit refunds will be issued by Duplin County Finance office and will be processed in the normal manner for payment of any bill.
 - 3. Catering kitchen is available, for a fee and by appointment only, on a first-come, first-served basis and is not equipped for on-site cooking. The kitchen is not available until after 3:00 p.m. during normal business hours, Monday - Friday.
 - 4. Serving utensils and supplies must be furnished by Lessee.
 - 5. Certain events may require security personnel, in the discretion of Duplin County Cooperative Extension. If applicable, Lessee will be responsible for retaining security personnel from a reputable, bonded, professional company and will provide proof of bond within three days prior to the event.
- I have read and agree to abide by the policies outlined above.

Signature of Responsible Individual _____ Date _____

** This institution is an equal opportunity provider *

OFFER TO PURCHASE COUNTY OWNED SURPLUS LAND

Date 4-01-2022

This letter is an "Offer to Purchase" the below described land

Tax Parcel ID# 01-E251 Township Warsaw

Offer Amount: \$ 2,300 Bid Deposit Amount (5%): \$ 117.50

Method of Deposit: Cash Check (Check #) Must be Certified Check

If approved by the Duplin County Board of Commissioners, please make the deed out to:

Edwin Rolando Gomez Roblero

Phone Number: (910) 427-4984 Alternate Number: (910) 935-1110
(Please include area code)

Marital Status: ☒ Single ☐ Married ☐ Divorced ☐ Widow
(Please check one)

If more than one name will be listed on the deed provide the relations of the names listed.

Mail refund check (if offer is upset by another party or Board rejects offer) to:

724 South Gwin St, Warsaw, NC 28598

I, We, the interested Buyer(s), understand it takes anywhere from 30-45 days for final approval after the Upset Bid process. The property will be sold "AS IS" and a Special Warranty Deed will be prepared transferring ownership. If the offer is withdrawn during the process by the Bidder/Buyer, the County will retain the bid deposit. If the Board rejects an offer, the bid deposit will be refunded.

Buyer shall be responsible for all cost with respect to the recording fee and any associated excise taxes due upon recording. Buyer shall pay said cost to County, in addition to the purchase price, within 30 days of final approval of the sale by the Board of Commissioners. Buyer hereby authorizes the County to prepare the deed in accordance with the Offer of Purchase County Owned Surplus Land and record same with the Duplin County Register of Deeds.

Edwin Roblero
Signature of Offeror

Date 04-01-2022

DUPLIN COUNTY, NC
PROPERTY RECORD CARD

2001

PRIOR PARCEL NO.

RUN DATE: 07/11/2020 TIME:

PROPERTY NO. 01 E251		PORTAL NO 014		LAND DATA 241 (CONT'D)	
008	1750	009	519	010	2018
REMARKS: VACANT LOT		224 SEMINARY ST SEABOARDVILLE NC 28549 2013797		LAND DATA 241 (CONT'D)	
ATTIC:		PLUMBING:		OTHER APPRAISAL	
BATHROOM:		PORCHES (Cont):		BUILDING CHANGES:	
BASEMENT:		NEED IMPROVEMENTS:		REASON:	
GARAGE:		STRUCTURE:		SCHEDULE:	
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This letter is an "Offer to Purchase" the below described land

Texas Water Service

Eid Deposit Amount (\$): 75.00

Method of Deposit: Cash ☒ Check #) Must be Certified Check

If approved by the Duplin County Board of Commissioners, please make the deed out to

Joshua Tree Associates LLC

Affordable "Niche" Homes

{Please include area code}

Marital Status: ☒ Single ☐ Married ☐ Divorced ☐ Widowed
(Please check one)

If more than one name will be listed on the deed provide the relations of the names listed.

Advis: refund check (if offer is upset by another party or Power rejects offer) to

301 Theatra Drive #153 Casper, WY 82609

IN W.C. the interested Buyer(s), understand it takes anywhere from 30-45 days for final approval after the Upseal Bid process. The property will be sold "AS IS" and a Special Warranty Deed will be prepared transferring ownership. If the offer is withdrawn during the process by the Bidder/Buyer, the County will retain the bid deposit. If the Board rejects an offer, the bid deposit will be refunded.

Buyer shall be responsible for all cost with respect to the recording fee and any associated excise taxes due upon recording. Buyer shall pay said cost to County, in addition to the purchase price, within 30 days of final approval of the sale by the Board of Commissioners. Buyer hereby authorizes the County to prepare the deed in accordance with the Order of Purchase County Owned Surplus Land and record same with the Duplin County Register of Deeds.

Signature of Officer

DATE: 2-17-2022



Parcel #: 01-E174- - - P
Account #: 2033810 M
Deed Ref: 1601728 2008
Year Built: 0
Deeded Acres: 0
Last Sale Date: 09/05/2007
Year Built: 0

Property Address: 412 S PINE ST		
Mailing Address: 224 SEMINARY ST KENANSVILLE NC 28345		
Year Built: 0		Misc. Imprv Value: \$0
Last Sale Price: \$2,262		Firs Code:
Assessed Value: 4400		Notes: CONV_NOTES
Property Class: 1		Remarks:
Heat SQ Feet: 0		Land Value Only: \$4400

DUFLIN COUNTY GIS

The information gathered from this site is for informational purposes only and the material printed from this site should NOT be used as or in place of an actual survey. The results should NOT be used in sales or commissions.
 Generated by <http://gis.duplinascudymc.com>

- TASK 1.0 PROJECT FORMULATION
- TASK 2.0 PROJECT MANAGEMENT
- TASK 3.0 PHASE 1 DATA COLLECTION/EXISTING CONDITIONS/PAST STUDY REVIEW
- TASK 4.0 PHASE 1 ALTERNATIVES DEVELOPMENT & ANALYSIS
- TASK 5.0 PHASE 1 ENVIRONMENTAL REVIEW
- TASK 6.0 PHASE 1 COST ESTIMATES
- TASK 7.0 PHASE 1 CONCEPTUAL MASTER PLAN LAYOUT

The work efforts associated with this Master Plan Update are outlined below. Each task will list approximate duration, number of meetings scoped and specific deliverables, if applicable, and only encompasses projects contained in PHASE 1 (Public Transportation, Senior Center, Animal Adoption Center, Events Center parking expansion). Phase 1 will also show existing footprint of currently existing development, including all roads, limited landscaping features, buildings, parking lots, driveways and walking trails, as well as shade and label areas where future development is tentatively planned

TASK 1.0 PROJECT FORMULATION

A detailed study design shall be prepared along with an estimated level of effort and direct costs to accomplish all task elements identified in this scope of services. Input from the **OWNER** (Duplin County) will shape the overall project scope. Each specific task will be detailed along with number of meetings, and task deliverables. The fee estimate of labor and expenses shall be delineated by subtask. It is assumed that the scope of services development and refinement discussions, inclusive of the fee estimate and project schedule, shall take place through close coordination with the **OWNER** and others as appropriate.

A pre-scoping meeting was held on December 2, 2021 to share information to aid in producing this draft scope of work. Modifications to the scope of services shall be made based on feedback from the reviewing parties. If needed, adjustments to the project fee estimate shall be made based on modifications to the scope of services. This task will cover all phases of the project, both current and subsequent phases as development becomes funded.

Total Meetings: 1 - pre-scoping meeting (held Dec. 2, 2021).

Deliverables:

- Detailed scope of services for PHASE 1
- Fee estimate for PHASE 1

TASK 2.0 PROJECT MANAGEMENT & PROJECT UPDATES

Over the course of PHASE 1 of the Duplin Commons master planning effort, the **CONSULTANT** will conduct two (2) meetings with **OWNER** to involve stakeholders as well as various Teams meetings

and emails to provide briefings on the conduct, status, and findings/recommendations for the Duplin Commons Master Plan Update and its various components.

The first meeting was a project kickoff meeting with agency stakeholders which will provide an opportunity to introduce the **CONSULTANT** team and explain the purpose of the study, the scope of services, and the approved schedule from Task 1.0. This meeting occurred on Jan 13, 2022 and included stakeholder input from many of the agencies slated for relocation to Duplin Commons. A second meeting was held on Feb. 18, 2022. This meeting presented the general scope of the Duplin Commons Master Plan to the Duplin County Commissioners for their consideration. These are the only meetings needed for PHASE 1. Additional meetings may be needed and will be scoped for subsequent phases as projects become funded.

CONSULTANT will designate a Project Manager to coordinate and manage day-to-day activities of the Project and to ensure that the project is completed in a professional manner to the satisfaction of the **OWNER**. The Project Manager will coordinate directly with the designated Duplin County representative on scope execution, work, product quality, schedule milestones, necessary meetings, and the need for supporting information and data essential to the Project's completion. **CONSULTANT** will assure that meetings achieve the objectives of the project **OWNER** and prepared agendas, supporting materials and minutes are provided in a timely manner. Beginning at the time the project work authorization is signed, regular monthly project status reports will be prepared by the Project Manager for the **OWNER** review and records.

Project Management tasks will include the following throughout the duration of the project:

- Developing and documenting the project plan
- Organizing the project team
- Executing project activities according to schedule
- Monitoring and controlling the project to achieve results
- Managing/mitigating risks and solving challenges
- Overseeing quality control efforts
- Invoicing and monitoring project budget
- Closing out the project

Preparation of handouts, agendas, and graphical materials, as appropriate, shall be the responsibility of the Project Manager, as it relates to this study. Oral and written comments shall be noted and incorporated into meeting minutes and become a record within the Master Plan Report.

Assumptions: Task is scoped for PHASE 1 only

Total Meetings: 2 (Kick-off, Presentation of Master Plan scope, held Jan-Feb 2022)

Deliverables: Materials and minutes for meetings

TASK 3.0 DATA COLLECTION/EXISTING CONDITIONS/PAST STUDY REVIEW

Relevant data from all available sources will be collected and compiled for the projects in PHASE 1. Data may include socioeconomic, land use patterns, approved zoning, regulations, rights-of-way, etc. as applicable. Previously captured and prepared aerial imagery, planimetrics and topographic data will be utilized. No new land surveys or mapping is anticipated.

The kickoff meeting is an opportunity to identify key stakeholders who can provide valuable historical information regarding county offices. An important part of this task will be gathering specific comments from end users of the facilities offered at Duplin Commons, for instance obtaining comments from the Director of Senior Services to discuss the proposed features and location of the new Senior Center so that the needs of the future users can be worked into master planning. This meeting occurred on Feb. 2, 2022 when Jennifer Martin of Parrish and Partners met with Melissa Brown, Director of Duplin County Senior Services and toured the current Senior Center in Kenansville. The Animal Adoption Center and Public Transportation offices have already been coordinated via separate contracts. The **CONSULTANT** will obtain as-built plans to show the footprints of these facilities including parking, landscaping and proposed stormwater controls if available.

The existing conditions/inventory section of the technical report will include a summary of known environmental conditions and considerations. No environmental specialists will be needed for tasks such as wetland delineation, as the combination of desk-top and windshield surveys and previous environmental studies is suitable for a planning overview of existing environmental resources.

Total Meetings: One meeting to coordinate with Senior Center Director (held Feb. 2, 2022).

Deliverables: Technical reporting of findings for PHASE 1 projects. Any files containing data, DVD with raster and vector data collected for AGIS, available upon request.

TASK 4.0 ALTERNATIVES DEVELOPMENT & ANALYSIS

Alternative development layouts will be produced by **CONSULTANT** that are based on the findings of the data collection and stakeholder input. Alternatives will most likely center around location, building footprint, and parking facility configuration. However, if any sensitive areas regarding human or environmental impacts are identified, avoidance alternatives are recommended to facilitate any future environmental document approval or permitting. A detailed environmental assessment determining precise impacts as a result of project implementation at Duplin Commons will not be prepared as part of this study unless specified as an optional subtask.

As listed earlier, several Duplin County developed areas have already been constructed, or are preparing for construction at Duplin Commons and access roads with utilities are complete, so alternatives will be limited for these PHASE 1 projects. For scoping purposes, it is anticipated that two (2) alternative development layouts for the remainder of the development will be prepared and evaluated. These alternatives will focus mainly on stormwater controls that will leverage the proximity of the Senior Center to the Public Transportation office. Preliminary computations will be completed

to determine the appropriate type and size of required Stormwater BMPs for the two buildings and the Events Center Parking expansion. The subsequent design-build team will finalize the stormwater management plan with more precise data and calculations.

One meeting with the **OWNER**, Stakeholders, and others will be held at the completion of the alternative analysis process, to present, review, and evaluate the alternatives as well as select the preferred alternative.

The alternatives analysis will result in identification of a recommended course of action for the **OWNER** to follow for PHASE 1 development.

This task will also include a short discussion of uniformity for development that specifies exterior veneer and signage requirements to achieve a "campus" look for Duplin Commons. A formal Development Uniformity Ordinance/Design Checklist can be completed if desired under a subsequent phase.

Total Meetings: One meeting for coordination meeting with project **OWNER** to discuss alternatives.

Deliverables: Draft Conceptual Master Plan Layouts of proposed alternatives for PHASE 1 development, hard copy and pdf, technical report with details of stormwater analysis and any alternatives considered.

TASK 5.0 ENVIRONMENTAL REVIEW

The purpose of this analysis is to identify environmental issues that may subsequently become factors in the design and construction of proposed development at Duplin Commons and evaluate them to a level of detail sufficient to establish that they will not constrain the plans. The level of analysis is intended to be broad-based and qualitative.

Since Duplin Commons has already been graded and roads and utilities, and some buildings have already been constructed, the scope of this task is limited only to PHASE 1 projects and will include a discussion of expected NEPA/SEPA compliance based on coordination with permitting agencies and stormwater management.

Assumptions:

Total Meetings: None anticipated, possible email/phone call/Teams meetings with environmental permitting agencies.

Deliverables: Discussion included in technical report.

TASK 6.0 COST ESTIMATES

Preliminary cost estimates will be provided for PHASE 1 projects.

Potential funding sources for the development program, including Federal, State, and local will be discussed as appropriate.

Total Meetings: None

Deliverables: Technical report includes cost estimate with any assumptions.

TASK 7.0 CONCEPTUAL MASTER PLAN LAYOUT

A finalized Conceptual Master Plan Layout will be produced for PHASE 1 projects only. A conceptual master plan layout was initiated under TASK 4 during alternative analysis and will be finalized to depict the alternatives and costs for PHASE 1 projects. Shading and other techniques may be utilized to indicate the phasing of projects during the planning horizon. Other data may be included where available. Drafts of the Conceptual Master Plan Layout will be delivered to the OWNER for comments and finalized to the OWNER's satisfaction.

Total Meetings: None. Conference calls may be needed to obtain feedback or clarification from the OWNER.

Deliverables: Conceptual Master Plan Layout on large plan-size sheets. Two drafts will be provided for OWNER comment and finalized for delivery (1 @24" x 36" size hardcopy of Conceptual Master Plan Layout plus technical report for PHASE 1).

PROJECT DESCRIPTION: Duplin County Special Development/Re-Duplin Commons, PHASE 1 - Initial Project 2015 State Budget		DATE PREPARED: December 23, 2012
PREPARED BY: Duplin and Partners at North Carolina, PLLC		

Professional Services Fee Summary

1.0 Project Preparation	SubTotal:	\$4,573.00
2.0 Project Management	SubTotal:	\$4,932.00
3.0 Design/Construction	SubTotal:	\$5,227.00
4.0 Administration/Development	SubTotal:	\$4,267.00
5.0 Environmental Review	SubTotal:	\$2,035.00
6.0 Other Expenses	SubTotal:	\$1,604.00
7.0 Master Plan Layout	SubTotal:	\$3,184.00
TOTAL		\$25,822

[illegible]

NON-SALARY COSTS					
A. Miscellaneous Expenses					
	Quantity	Unit	Rate	Amount	
Salaries	200	Hour	\$6.575	\$1,315.00	
Supplies		None		\$7.00	
Travel	4	EA	\$29.50	\$118.00	
Stamps - Business	1	EA	\$8.00	\$8.00	
Meals - Lunch	1	EA	\$11.50	\$11.50	
Medical - Doctor	1	EA	\$12.00	\$12.00	
Reproduction - Xerox 8 1/2 x 11 Sheets	60	EA	\$4.50	\$270.00	
Reproduction - 5 1/2 x 7 Sheets	2	EA	\$6.50	\$13.00	
Shipping	1	EA	\$22.00	\$22.00	
Other - Binding, Cover and Spine	4	EA	\$5.00	\$20.00	
Reproduction - Book (2 copies)	0	EA	\$9.42	\$0.00	
Reproduction - Color Book (2 copies)	0	EA	\$1.00	\$0.00	
B. Subcontracting Expenses	Amount	Contract Type	Fixed Fee	Subtotal	
TOTAL DIRECT NON-SALARY COST:				\$208.00	
Total				\$4,577.00	
Lease Space Amount				\$1,000.00	

[illegible]

NDR-SALARY COSTS					
A. Nonrecoverable Expenses					
	Quantity	Unit	Rate	Subtotal	
Salaries	0	Hours	\$0.575	\$0.00	
Reproduction - Various Paper Expenses	5	EA	\$6.00	\$6.00	
Reproduction - Color Expenses	5	EA	\$6.85	\$6.00	
Mailing	2	EA	\$25.00	\$6.00	
Other (lease desktop screen, etc.)	2	EA	\$300.00	\$6.00	
Report Binding, Cover and Spine	2	EA	\$3.80	\$6.00	
Reproduction - Bond (24 x 36)	2	SF	\$5.42	\$6.00	
Reproduction - Bond (24 x 36)	4	SF	\$2.00	\$1.00	
Mailing of Signs on Paper Board (24 x 36)	2	EA	\$21.00	\$42.00	
B. Subcontracting Expenses					
	Amount	Contract Type	Fixed Fee	Subtotal	
TOTAL DIRECT NON-SALARY COST				\$4.00	
Totals:					
NDR-SALARY COST					
Learning Share Activities			NDR-SALARY COST		

UNDACTE (2023-07-17) - Digital Learning Strategy Development Phase 1 (Completed - FY2023)	
UNDACTE 81 - Finance & Personnel	

ESTIMATED COSTS		ESTIMATED REVENUES		ESTIMATED NET COSTS		ESTIMATED NET BENEFITS	
ESTIMATED COSTS	ESTIMATED REVENUES	ESTIMATED NET COSTS	ESTIMATED NET BENEFITS	ESTIMATED COSTS	ESTIMATED REVENUES	ESTIMATED NET COSTS	ESTIMATED NET BENEFITS
1.0	1.0	0.0	0.0	0.0	0.0	0.0	0.0
2.0	2.0	0.0	0.0	0.0	0.0	0.0	0.0
3.0	3.0	0.0	0.0	0.0	0.0	0.0	0.0
4.0	4.0	0.0	0.0	0.0	0.0	0.0	0.0
5.0	5.0	0.0	0.0	0.0	0.0	0.0	0.0
6.0	6.0	0.0	0.0	0.0	0.0	0.0	0.0
7.0	7.0	0.0	0.0	0.0	0.0	0.0	0.0
8.0	8.0	0.0	0.0	0.0	0.0	0.0	0.0
9.0	9.0	0.0	0.0	0.0	0.0	0.0	0.0
10.0	10.0	0.0	0.0	0.0	0.0	0.0	0.0
11.0	11.0	0.0	0.0	0.0	0.0	0.0	0.0
12.0	12.0	0.0	0.0	0.0	0.0	0.0	0.0
13.0	13.0	0.0	0.0	0.0	0.0	0.0	0.0
14.0	14.0	0.0	0.0	0.0	0.0	0.0	0.0
15.0	15.0	0.0	0.0	0.0	0.0	0.0	0.0
16.0	16.0	0.0	0.0	0.0	0.0	0.0	0.0
17.0	17.0	0.0	0.0	0.0	0.0	0.0	0.0
18.0	18.0	0.0	0.0	0.0	0.0	0.0	0.0
19.0	19.0	0.0	0.0	0.0	0.0	0.0	0.0
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25.0	25.0	0.0	0.0	0.0	0.0	0.0	0.0
26.0	26.0	0.0	0.0	0.0	0.0	0.0	0.0
27.0	27.0	0.0	0.0	0.0	0.0	0.0	0.0
28.0	28.0	0.0	0.0	0.0	0.0	0.0	0.0
29.0	29.0	0.0	0.0	0.0	0.0	0.0	0.0
30.0	30.0	0.0	0.0	0.0	0.0	0.0	0.0
31.0	31.0	0.0	0.0	0.0	0.0	0.0	0.0
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40.0	40.0	0.0	0.0	0.0	0.0	0.0	0.0
41.0	41.0	0.0	0.0	0.0	0.0	0.0	0.0
42.0	42.0	0.0	0.0	0.0	0.0	0.0	0.0
43.0	43.0	0.0	0.0	0.0	0.0	0.0	0.0
44.0	44.0	0.0	0.0	0.0	0.0	0.0	0.0
45.0	45.0	0.0	0.0	0.0	0.0	0.0	0.0
46.0	46.0	0.0	0.0	0.0	0.0	0.0	0.0
47.0	47.0	0.0	0.0	0.0	0.0	0.0	0.0
48.0	48.0	0.0	0.0	0.0	0.0	0.0	0.0
49.0	49.0	0.0	0.0	0.0	0.0	0.0	0.0
50.0	50.0	0.0	0.0	0.0	0.0	0.0	0.0
TOTAL		0.0	0.0	0.0	0.0	0.0	0.0

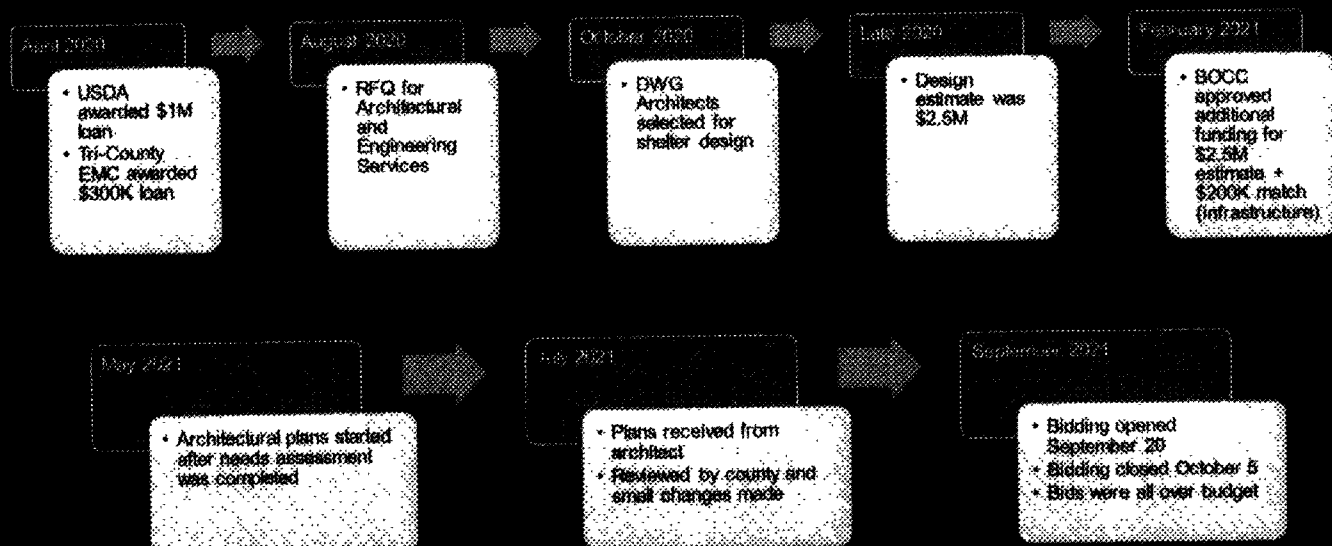
	1996	1997	1998	1999
TOTAL RESEARCH AND DEVELOPMENT				
Total Labor Cost (including Materials)	\$6.03	\$11.35	\$16.04	\$20.02
Auditor (Overhead) Rate	180%	\$20.47	\$28.27	\$36.03
Subtotal			\$1,487.21	\$1,922.06
Profit	3%			4.7%
Cost of Capital	0.323%			
TOTAL (1) + (2) + (3)			\$1,487.07	\$1,926.07

A. Materials/Building Expense		Quantity	Unit	Rate	Subtotal
Sillings		2	Boxes	\$40.00	\$80.00
Reproduction - Xerox 8800 Copies		2	EA	\$0.00	\$0.00
Reproduction - Color Copies		0	EA	\$0.00	\$0.00
Mailing		0	EA	\$25.00	\$0.00
Report Binding, Cover and Spine		1	EA	\$35.00	\$35.00
Reproduction - Bound (24 x 36")		2	SP	\$0.00	\$0.00
Reproduction - Color Bound (24 x 36")		2	SP	\$0.00	\$0.00
Mounting of Photos on Foam Board (24" x 36")		1	EA	\$20.00	\$20.00
B. Subcontracting Expenses		Adequark	Contract Type	Fixed Price	Subtotal
TOTAL PROJECT MON. SAL. & JBT COST:					\$45.00

Total:	\$1,000.00
Lump Sum Amount	\$1,000.00

[illegible]

NON-SALARY COSTS					
A. Miscellaneous Expenses	Quantity	Unit	Rate	Subtotal	
Reproduction - Actor Baby Cakes	6	Sheet	\$2.35	\$6.20	
Reproduction - Cover Copies	6	EA	\$2.00	\$6.20	
Reproduction - Cover Copies	6	EA	\$0.80	\$3.00	
Making	6	EA	\$28.00	\$9.00	
Reproduction - Cover and Spine	2	EA	\$5.50	\$7.20	
Reproduction - Sheet (24"x36")	6	50'	\$0.42	\$0.50	
Reproduction - Cover Board (24"x36")	2	50'	\$3.00	\$2.00	
Making of Plans on Fisher Board (24" x 36")	1	EA	\$5.00	\$2.00	
B. Subcontracting Expenses	Amount	Contract Type	Fixed Fee	Subtotal	
TOTAL DIRECT NON-SALARY COST				\$40.90	
Total:					
Shipping Start Amount					



Bid Tabulation Form - October 2021

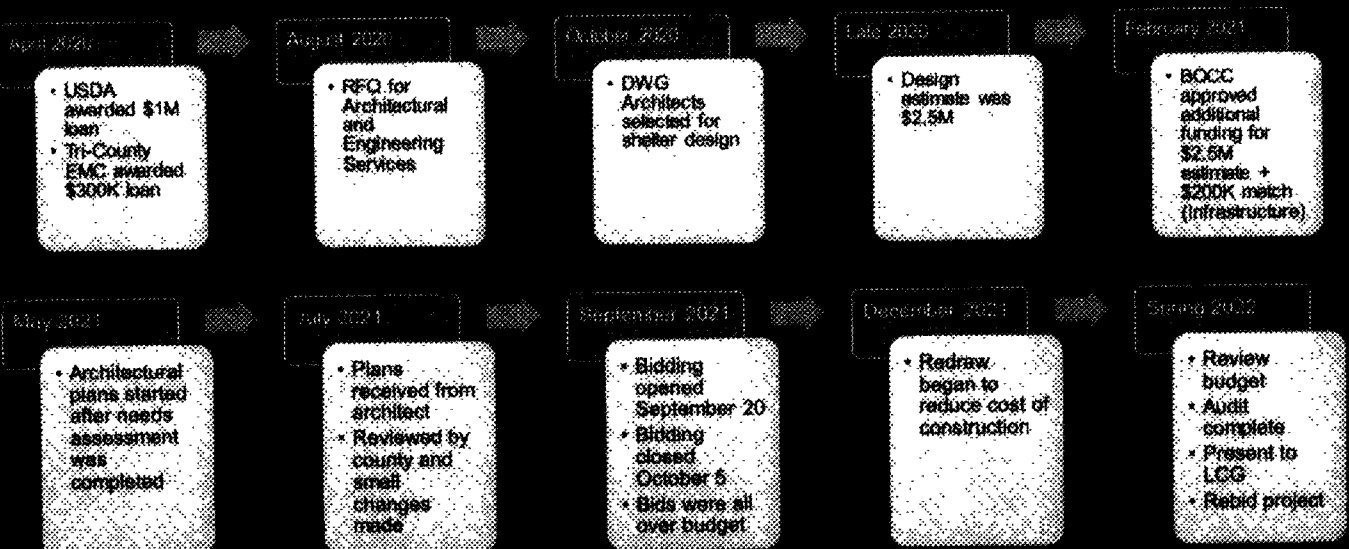
Bidder	Site Work		Building Costs				Building Total	Total Base Bid*
	General	Utilities Ext.	Total	Building	Electrical	Mech/HVAC	Mech/Plumb	
Laughlin-Bullock Const.	\$ 301,104	\$ 79,948	\$ 381,052	\$ 2,884,170	\$ 219,838	\$ 204,270	\$ 291,480	\$ 3,398,728
Group III Management	\$ 458,770	\$ 77,480	\$ 536,250	\$ 2,352,250	\$ 231,500	\$ 204,270	\$ 533,730	\$ 3,056,000
Peragon Building Corp.	\$ 450,000	\$ 300,000	\$ 750,000	\$ 2,358,731	\$ 250,000	\$ 220,000	\$ 400,000	\$ 3,968,731
Water Construction, LLC	\$ 380,000	\$ 90,000	\$ 470,000	\$ 2,407,000	\$ 250,000	\$ 250,000	\$ 325,000	\$ 3,675,000

B/C Alternates							Total Cost W/ B/Cs
Alternate 1	Alternate 2	Alternate 3	Alternate 4	Alternate 5	Alternate 6	Alternate 7	
\$ 382,750	\$ 272,047	\$ 324,000	\$ 235,547	\$ 85,100	\$ 3,700	\$ 19,000	\$ 4,926,204
\$ 356,000	\$ 304,000	\$ 287,000	\$ 91,000	\$ 75,000	\$ 22,000	\$ 137,000	\$ 5,142,000
\$ 316,000	\$ 287,000	\$ 391,000	\$ 118,500	\$ 80,000	\$ 8,000	\$ 110,400	\$ 5,141,900
\$ 268,750	\$ 257,000	\$ 275,000	\$ 50,000	\$ 81,000	\$ 20,000	\$ 25,000	\$ 4,727,750
Dog Kennel Addition	Cal & Suppl Addition	Barn	Generators	KP Grass	Barn Loft Expansion	Alt. Rec. Flooring	

Budget

\$2,500,000

Project Timeline



Project Funding – February 2021

Date	Amount	Source
April 2020	\$1,000,000	USDA REDLG Loan
April 2020	\$ 300,000	Tri-County EMC Loan Pool
April 2020	\$ 200,000	Duplin County Match for REDLG
February 2021	\$1,200,000	Capital Project Fund
	\$2,700,000	

Amount Spent as of February 2022

\$176,000

Project Funding Projection

Date	Amount	Source
April 2020	\$1,000,000	USDA REDLG Loan
April 2020	\$ 300,000	Tri-County EMC Loan Pool
April 2020	\$ 200,000	Duplin County Match for REDLG
February 2021	\$1,200,000	Capital Project Fund
	\$2,700,000	

February 2022	\$1,200,000	Capital Project Fund 2022 (Estimate Contingent on Receipt of Bids Spring 2022)
	\$3,900,000	

**AGREEMENT
ENGINEERING/INSPECTION SERVICES
BETWEEN
THE COUNTY OF DUPLIN
AND
THE ADAMS COMPANY, INC.**

THIS AGREEMENT, made this day of , 20 by and between the Board of Commissioners of Duplin County for itself and its successors and assigns, hereinafter referred to as the OWNER, and The ADAMS COMPANY, Inc., North Carolina for itself and its successors and assigns, hereinafter referred to as the CONSULTANT:

WHEREAS, the OWNER desires services of the CONSULTANT to provide engineering, inspection, and surveying; and

WHEREAS, the OWNER selected and negotiated this contract with The ADAMS COMPANY, Inc.;

NOW, THEREFORE, the OWNER and the CONSULTANT in consideration of mutual covenants hereinafter set forth, agree as follows:

SECTION A - PROGRAM DESCRIPTION

The proposed activities of the project referred to as the DUPLIN EVENTS CENTER DRIVEWAY PAVING PROJECT which are included in this Agreement are as follows:

- a. Pave new driveway to access Duplin Events Center with tractor trailers.
- b. New parking area for approximately 12 vehicles adjacent to existing Events Center and proposed driveway

SECTION B - ENGINEERING/INSPECTION SERVICES

The CONSULTANT agrees to furnish for the above named major construction work, services as hereinafter enumerated:

1. Perform necessary investigation for the design of the project (not to include right-of-way survey, utility site survey, acquisition survey, severance survey, easement survey, permit survey), prepare detailed plans, specifications and contract documents, apply for standard permits (DEQ, DHS, DOT, Sedimentation and Erosion, if needed) all in accordance with the intent of the project.
2. Complete the pavement design and necessary plans and specifications.
3. Complete the drainage design and necessary plans and specifications per the 10 year storm.
4. Provide copies of the detailed plans and specifications as required by prospective bidders (prospective bidders will be charged directly for plans and specifications) and not to exceed five (5) copies for execution and construction documents.
5. Attend and conduct bid openings, prepare and certify tabulation of bids, and make recommendations as to contract award.

6. Review and approve the Contractor's schedule of amounts for contract payment and certify partial payments to the Contractor.
7. Provide a weekly inspector for the purpose of inspecting the work as it proceeds. The performance of any Contractor is not guaranteed. Inspection services shall be provided for the contract period only, and any inspection beyond that period will be considered an additional service.
8. Construction stakeout is not included in this Agreement.
9. Be available for daily coordination with the OWNER'S resident inspector. This does not include daily site visits
10. Additional services shall be as per the existing corporate rate schedule at the time of service. Additional services may be authorized by the [REDACTED]. Additional services may include, but shall not be specifically limited to, the following:
 - a. Redesigns requested by the OWNER after final plans have been accepted by the OWNER, except redesigns to reduce the project cost to within the funds available
 - b. Preparation for or appearances before courts or boards on matters of litigation or hearings related to the project.
 - c. All surveying and related services to include but not limited to:
 - i. All property line and right of way recovery and/or survey
 - ii. Right of way, utility site and other acquisition or severance surveys and coordination (coordination prior to preliminary acquisition notice).
 - iii. Construction stakeout.
 - d. Subsurface soil investigations, soil borings, special geological investigations, pile installation monitoring, compaction testing, hydrolic investigations, laboratory test, similar special investigation, testing and reports.
 - e. Special permits to include but not limited to:
 - i. CAMA
 - ii. Wetlands
 - iii. US Army Corps of Engineers
 - iv. NPDES
 - f. Environmental Impact Statement.
 - g. Preparation of operation and maintenance manuals.
 - h. All respective services resulting from a change in activities by program amendment or other means.
11. This contract may be amended at any time to include any additional consulting services requested by OWNER.

SECTION C - OWNER'S RESPONSIBILITIES

1. The OWNER shall furnish the CONSULTANT in a timely manner with copies of pertinent correspondence relating to the project.
2. The OWNER shall provide full information as to requirements for work performed by the CONSULTANT
3. The OWNER shall give prompt consideration to recommendations and work submitted by the CONSULTANT.
4. The OWNER shall be responsible for all legal fees, real estate appraisal fees,

newspaper advertisement fees, audit fees, permit fees, encroachment fees, register of deed fees, and other similar fees not directly associated with performance of the CONSULTANT responsibilities defined by this Agreement.

The OWNER will bear all costs incident to compliance with the requirements of this section.

The OWNER will give prompt notice to the CONSULTANT whenever OWNER observes or otherwise becomes aware of any defect in the project or changed circumstances.

The OWNER will guarantee access to and make provisions for the CONSULTANT to enter upon private property as required for the CONSULTANT to perform his services.

SECTION D - COMPENSATION FOR SERVICES

The OWNER shall compensate the CONSULTANT for basic engineering services the lump sum of Eighteen Thousand and No/100 dollars (\$18,000.00). Compensation shall be invoiced in accordance with the attached Engineering Schedule of Values. Amounts shall be invoiced monthly.

The OWNER shall compensate the CONSULTANT for basic resident inspector services the lump sum of Fifteen Thousand Hundred and No/100 dollars (\$15,000.00). Monthly payments shall be made based upon the percentage of the payments to the contractor. Amounts shall be invoiced monthly.

All payments due the CONSULTANT shall be paid in full on or before the tenth day of the month following the date of the bill.

The CONSULTANT shall complete the proposed activities within [REDACTED] in the event that additional construction beyond the scope of the proposed work is necessary or possible, an addendum to be agreed upon by the OWNER and CONSULTANT shall be executed establishing the amount of additional compensation.

Payment for any additional engineering, inspection, survey or other technical services shall be based on the existing corporate fee schedule at the time of service.

SECTION E - GENERAL CONDITIONS

1. Termination Provision - Legal Remedies Provision

The CONSULTANT and OWNER mutually agree as follows:

- a) This Agreement may be terminated in whole or in part in writing by either party in the event of substantial failure by the other party to fulfill its obligations under this agreement through no fault of the terminating party. Provided, that no such termination may be effected unless the other party is given (1) not less than ten (10) calendar days written notice (delivered by certified mail, return receipt requested) of intent to terminate and (2) an opportunity for consultation with the terminating party prior to termination.
- b) This Agreement may be terminated in whole or in part in writing by the

OWNER for its convenience, provided, that such termination is for good cause (such as for legal or financial reasons, major changes in the work of program requirements, initiation of a new Step) and that the CONSULTANT is given (1) not less than ten (10) calendar days written notice (delivered by certified mail, return receipt requested) of intent to terminate and (2) an opportunity for consultation with the terminating party prior to termination.

If termination for default is effected by the OWNER, an equitable adjustment in the price provided for in this Agreement shall be made, but (1) no amount shall be allowed for anticipated profit on unperformed services or other work, and (2) any payment to the CONSULTANT at the time of termination may be adjusted to the extent of any additional costs occasioned to the OWNER by reason of the CONSULTANT default. If termination for default is effected by the CONSULTANT or if termination for convenience is effected by the OWNER, the equitable adjustment shall include a reasonable profit for services or other work performed. The equitable adjustment for any termination shall provide for payment to the CONSULTANT for services rendered, and expense incurred, prior to the termination, in addition to termination settlement cost reasonably incurred by the CONSULTANT, relating to commitments which had become firm prior to the termination.

Upon receipt of a termination action pursuant to Paragraphs (a) or (b) above, the CONSULTANT shall (1) promptly discontinue all services affected (unless the notice directs otherwise), and (2) deliver or otherwise make available to the OWNER all data, drawings, specifications, reports, estimates, summaries and such other information and materials as may have been accumulated by the CONSULTANT in performing this Agreement, whether completed or in process.

The OWNER and the CONSULTANT each binds themselves, their successors, legal representatives and assigns to the other party to the Agreement and to the successors, legal representatives and assigns of such other party in respect to all covenants of this Agreement. Except as above, neither the OWNER nor the CONSULTANT shall assign or transfer his interest in this Agreement without written consent of the other.

THE OWNER AND THE CONSULTANT hereby agree to the full performance of the covenants contained herein.

IN WITNESS WHEREOF they have executed this Agreement on the date and year first above written.

COUNTY OF DUPLIN

ATTEST:

By

Typed Name:

Title:

(SEAL)

THE ADAMS COMPANY, INC.

ATTEST:

B34

Typed Name: Tammy H. Jones

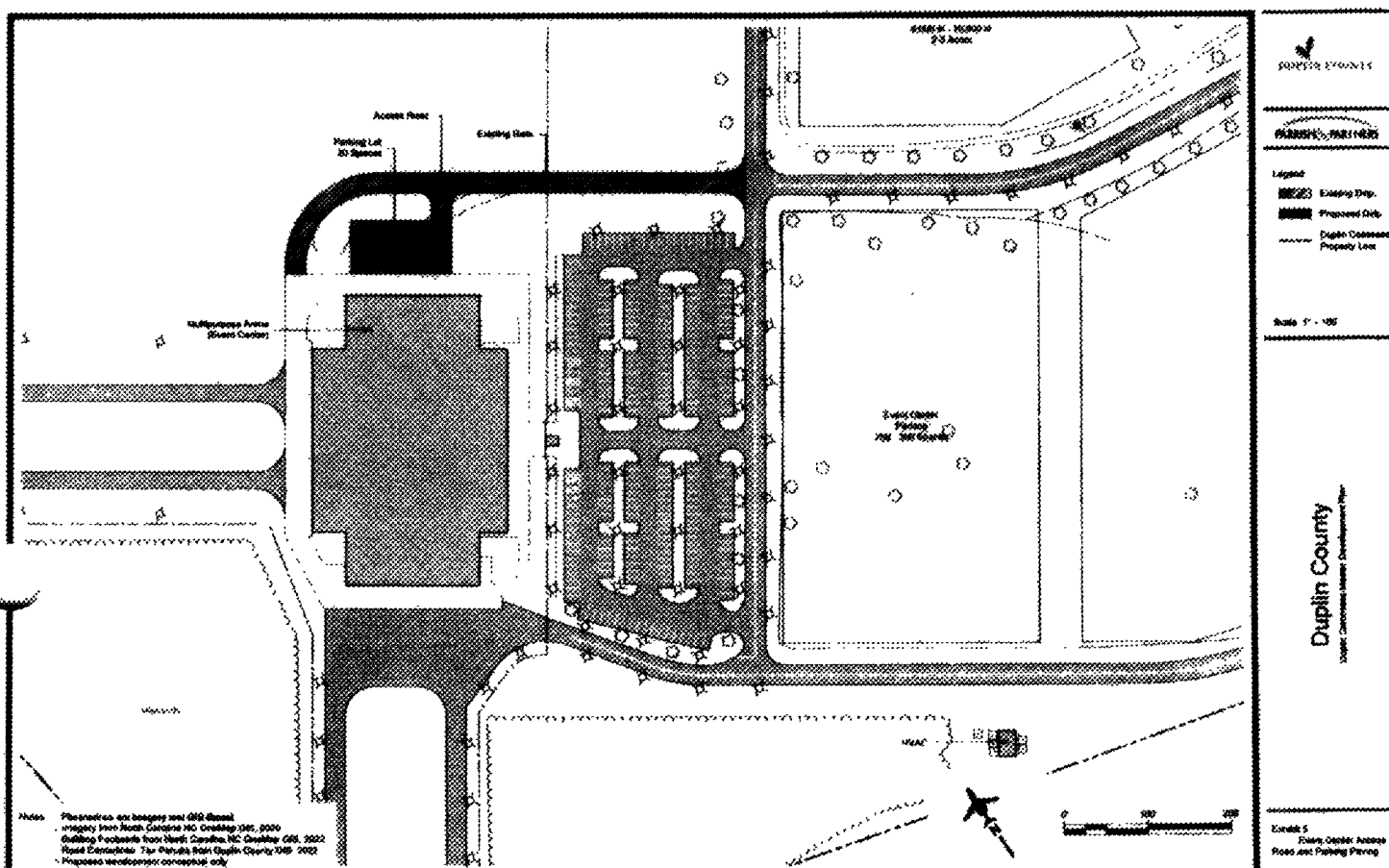
Title: Notary Public

(SEAL)

By

Typed Name: M. Floyd Adams

Title: President



DUPLIN EVENTS CENTER PARKING
DUPLIN COUNTY
Engineer's Cost Estimate
2/24/2022

Item	Description	Unit	Quantity	Engineer's Estimate Unit Price	Amount
New Driveway to Building					
1	New Heavy Duty Asphalt (prepare road bed, 8" ABC, 5" Asphalt)	SY	1860	70.00	130,200.00
2	New Regular Duty Asphalt (prepare road bed, 8" ABC, 2" Asphalt)	SY	440	50.00	22,000.00
3	Drainage Inlet	EA	1	4,000.00	4,000.00
4	Storm Drain Pipe	LF	60	55.00	3,300.00
5	Grading/Earthwork to maintain positive drainage	LS	1	3,500.00	3,500.00
6	Insurance and Mobilization	LS	1	4,000.00	4,000.00
7	Erosion Control Measures	LS	1	2,000.00	2,000.00
	Seeding and Mulching	AC	0.5	3,000.00	1,500.00
	Driveway Subtotal				170,500.00
New Parking					
1	New Regular Duty Asphalt (prepare road bed, 8" ABC, 2" Asphalt)	SY	8500	50.00	425,000.00
2	Drainage Inlet	EA	6	4,000.00	24,000.00
3	Storm Drain Pipe	LF	700	55.00	38,500.00
4	24" Curb & Gutter	LF	3900	35.00	136,500.00
5	Grading/Earthwork to maintain positive drainage	LS	1	8,500.00	8,500.00
6	Insurance and Mobilization	LS	1	16,000.00	16,000.00
7	Erosion Control Measures	LS	1	3,000.00	3,000.00
	Seeding and Mulching	AC	1.5	3,000.00	4,500.00
	Parking Subtotal				656,000.00
	Subtotal -				\$ 826,500.00
	Contingency (15%) -				\$ 124,000.00
	Engineering/CA/CO -				\$ 142,600.00
	Total -				\$ 1,093,100.00

- Notes:
1. New parking quantities are based on the existing Events Center parking lot area.
 2. Lighting costs are not included in this estimate.

* ENGINEERING = 15 %
* 3 MONTHS / 90 DAYS TO AWARD
* + 2-3 MONTHS / 60-90 DAYS 810 AWARD
6 MONTHS

DUPLIN COUNTY
Duplin County Airport (DPL)
Preliminary Cost Estimate
Access Road and Parking for Events Center
PARRISH PARTNERS

Item	Description	Unit	Quantity	Unit Price	Amount
General					
	Mobilization	LS	1	\$19,000.00	\$19,000.00
	Contractor Quality Control Program	LS	1	\$20,000.00	\$20,000.00
Site Preparation					
	Unclassified Excavation	CY	1,000	\$8.00	\$8,000.00
Paving					
	Road - Crushed ABC 6"	CY	273	\$65.00	\$17,731.78
	Road - Asphalt 7"	Ton	682	\$150.00	\$102,349.92
	Parking - Crushed ABC 4"	CY	106	\$65.00	\$6,885.50
	Parking - Asphalt 3"	Ton	178	\$150.00	\$26,739.87
	Construction Subtotal				\$280,711
	Professional Services				\$26,000
	Contingencies				\$36,000
	Total				\$342,711

Month End Report
March 2022

George Bicknell	Joe Smith	Roger Davis	Scotty Bennett
John Sawyer	Joe Bryant	Larry Parker	Bob Dunn
Ed. Martin & Sons Ranch	A. J. Conner	Donna Edwards	Wendy Packer
Year-End Schedule Effective July 1, 2021			
March 1st	1:30 pm - 4:00 pm	Closed Thanksgiving and Christmas Day Only	
November 1st	7:00 am - 4:00 pm		
December 1st	9:00 am - 6:00 pm		

FY 21/22		3 Months		6 Months		9 Months		12 Months		15 Months		18 Months		21 Months		24 Months		27 Months		30 Months		33 Months		36 Months		39 Months		42 Months		45 Months		48 Months		51 Months		54 Months		57 Months		60 Months		63 Months		66 Months		69 Months		72 Months		75 Months		78 Months		81 Months		84 Months		87 Months		90 Months		93 Months		96 Months		99 Months		102 Months		105 Months		108 Months		111 Months		114 Months		117 Months		120 Months		123 Months		126 Months		129 Months		132 Months		135 Months		138 Months		141 Months		144 Months		147 Months		150 Months		153 Months		156 Months		159 Months		162 Months		165 Months		168 Months		171 Months		174 Months		177 Months		180 Months		183 Months		186 Months		189 Months		192 Months		195 Months		198 Months		201 Months		204 Months		207 Months		210 Months		213 Months		216 Months		219 Months		222 Months		225 Months		228 Months		231 Months		234 Months		237 Months		240 Months		243 Months		246 Months		249 Months		252 Months		255 Months		258 Months		261 Months		264 Months		267 Months		270 Months		273 Months		276 Months		279 Months		282 Months		285 Months		288 Months		291 Months		294 Months		297 Months		300 Months		303 Months		306 Months		309 Months		312 Months		315 Months		318 Months		321 Months		324 Months		327 Months		330 Months		333 Months		336 Months		339 Months		342 Months		345 Months		348 Months		351 Months		354 Months		357 Months		360 Months		363 Months		366 Months		369 Months		372 Months		375 Months		378 Months		381 Months		384 Months		387 Months		390 Months		393 Months		396 Months		399 Months		402 Months		405 Months		408 Months		411 Months		414 Months		417 Months		420 Months		423 Months		426 Months		429 Months		432 Months		435 Months		438 Months		441 Months		444 Months		447 Months		450 Months		453 Months		456 Months		459 Months		462 Months		465 Months		468 Months		471 Months		474 Months		477 Months		480 Months		483 Months		486 Months		489 Months		492 Months		495 Months		498 Months		501 Months		504 Months		507 Months		510 Months		513 Months		516 Months		519 Months		522 Months		525 Months		528 Months		531 Months		534 Months		537 Months		540 Months		543 Months		546 Months		549 Months		552 Months		555 Months		558 Months		561 Months		564 Months		567 Months		570 Months		573 Months		576 Months		579 Months		582 Months		585 Months		588 Months		591 Months		594 Months		597 Months		600 Months		603 Months		606 Months		609 Months		612 Months		615 Months		618 Months		621 Months		624 Months		627 Months		630 Months		633 Months		636 Months		639 Months		642 Months		645 Months		648 Months		651 Months		654 Months		657 Months		660 Months		663 Months		666 Months		669 Months		672 Months		675 Months		678 Months		681 Months		684 Months		687 Months		690 Months		693 Months		696 Months		699 Months		702 Months		705 Months		708 Months		711 Months		714 Months		717 Months		720 Months		723 Months		726 Months		729 Months		732 Months		735 Months		738 Months		741 Months		744 Months		747 Months		750 Months		753 Months		756 Months		759 Months		762 Months		765 Months		768 Months		771 Months		774 Months		777 Months		780 Months		783 Months		786 Months		789 Months		792 Months		795 Months		798 Months		801 Months		804 Months		807 Months		810 Months		813 Months		816 Months		819 Months		822 Months		825 Months		828 Months		831 Months		834 Months		837 Months		840 Months		843 Months		846 Months		849 Months		852 Months		855 Months		858 Months		861 Months		864 Months		867 Months		870 Months		873 Months		876 Months		879 Months		882 Months		885 Months		888 Months		891 Months		894 Months		897 Months		900 Months		903 Months		906 Months		909 Months		912 Months		915 Months		918 Months		921 Months		924 Months		927 Months		930 Months		933 Months		936 Months		939 Months		942 Months		945 Months		948 Months		951 Months		954 Months		957 Months		960 Months		963 Months		966 Months		969 Months		972 Months		975 Months		978 Months		981 Months		984 Months		987 Months		990 Months		993 Months		996 Months		999 Months		1002 Months		1005 Months		1008 Months		1011 Months		1014 Months		1017 Months		1020 Months		1023 Months		1026 Months		1029 Months		1032 Months		1035 Months		1038 Months		1041 Months		1044 Months		1047 Months		1050 Months		1053 Months		1056 Months		1059 Months		1062 Months		1065 Months		1068 Months		1071 Months		1074 Months		1077 Months		1080 Months		1083 Months		1086 Months		1089 Months		1092 Months		1095 Months		1098 Months		1101 Months		1104 Months		1107 Months		1110 Months		1113 Months		1116 Months		1119 Months		1122 Months		1125 Months		1128 Months		1131 Months		1134 Months		1137 Months		1140 Months		1143 Months		1146 Months		1149 Months		1152 Months		1155 Months		1158 Months		1161 Months		1164 Months		1167 Months		1170 Months		1173 Months		1176 Months		1179 Months		1182 Months		1185 Months		1188 Months		1191 Months		1194 Months		1197 Months		1200 Months		1203 Months		1206 Months		1209 Months		1212 Months		1215 Months		1218 Months		1221 Months		1224 Months		1227 Months		1230 Months		1233 Months		1236 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Months		1932 Months		1935 Months		1938 Months		1941 Months		1944 Months		1947 Months		1950 Months		1953 Months		1956 Months		1959 Months		1962 Months		1965 Months		1968 Months		1971 Months		1974 Months		1977 Months		1980 Months		1983 Months		1986 Months		1989 Months		1992 Months		1995 Months		1998 Months		2001 Months		2004 Months		2007 Months		2010 Months		2013 Months		2016 Months		2019 Months		2022 Months		2025 Months		2028 Months		2031 Months		2034 Months		2037 Months		2040 Months		2043 Months		2046 Months		2049 Months		2052 Months		2055 Months		2058 Months		2061 Months		2064 Months		2067 Months		2070 Months		2073 Months		2076 Months		2079 Months		2082 Months		2085 Months		2088 Months		2091 Months		2094 Months		2097 Months		2100 Months		2103 Months		2106 Months		2109 Months		2112 Months		2115 Months		2118 Months		2121 Months		2124 Months		2127 Months		2130 Months		2133 Months		2136 Months		2139 Months		2142 Months		2145 Months		2148 Months		2151 Months		2154 Months		2157 Months		2160 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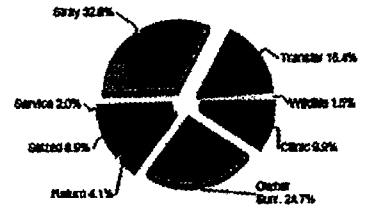
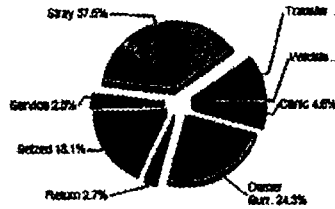


Duplin County
Animal Services
117 Middleton Cemetery Lane
Kenansville, NC 28349

Shelter Statistics - Intake

Start Date: March 01, 2022
End Date: March 31, 2022

USNC100 Duplin County Animal Services	Your Shelter					North Carolina (66 organizations)					United States (1429 organizations)				
	Dog		Cat		Other	Dog		Cat		Other	Dog		Cat		Other
	< year	year+	< year	year+		< year	year+	< year	year+		< year	year+	< year	year+	
Previously Altered	1	2	0	1	0	112	484	178	398	2	5,238	17,157	5,189	14,384	262
Intake by Source															
Clinic	6	6	2	0	0	40	152	16	75	0	2,405	4,534	2,845	4,934	126
Owner Surrender	4	0	5	3	0	306	405	287	477	27	6,641	10,714	7,193	10,586	2,285
Return	0	1	0	0	0	22	86	25	31	1	1,157	2,885	580	1,484	104
Seized	28	43	6	18	0	185	485	90	349	32	1,914	6,525	882	3,005	1,128
Service	0	0	0	0	0	13	36	26	70	0	191	1,007	315	1,488	84
Stray	17	8	8	2	0	439	752	406	710	17	8,125	17,629	8,986	13,664	997
Transfer	0	3	0	0	0	212	146	160	105	0	6,773	6,681	4,512	4,888	288
Wildlife	0	0	0	0	0	0	0	0	0	15	0	0	0	0	2,232
Total	55	81	21	23	0	1,197	2,062	1,010	1,817	95	29,206	49,976	25,393	39,829	7,240



Earliest entry: 3/1/2022
Latest entry: 3/31/2022

EMPOWERING ANIMAL WELFARE THROUGH DATA MANAGEMENT



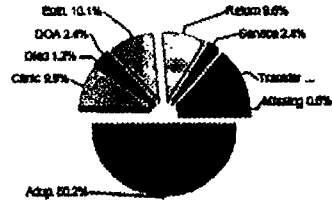
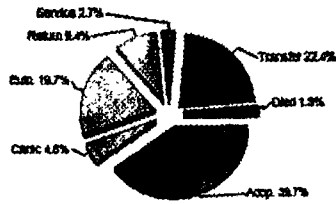
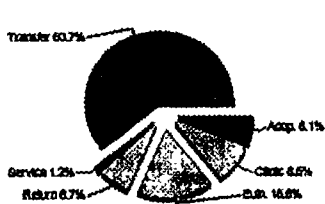
Shelter Statistics - Outcome

Start Date: March 01, 2022
End Date: March 31, 2022

USNC100 Duplin County Animal Services	Your Shelter					North Carolina (66 organizations)					United States (1429 organizations)				
	Dog		Cat		Other	Dog		Cat		Other	Dog		Cat		Other
	< year	year+	< year	year+		< year	year+	< year	year+		< year	year+	< year	year+	
Disposition															
A) Have Email Address	3	4	0	0	0	484	572	527	535	15	18,238	24,321	15,254	19,895	2,479
B) Have Phone Number	12	20	3	0	0	661	1,246	517	687	34	20,922	35,115	17,828	25,061	3,120
C) Have Zip Code	8	21	3	0	0	645	1,225	805	666	32	20,715	34,720	17,659	24,289	3,071
Reason by Outcome															
Adoption	6	4	0	0	0	555	650	588	538	26	17,339	20,309	14,557	17,898	2,679
Clinic	6	6	2	0	0	39	152	16	75	0	2,324	4,198	2,869	4,900	103
Died	0	0	0	0	0	9	10	21	9	1	332	270	504	429	180
DOA	0	0	0	0	0	1	6	0	6	3	56	1,181	66	1,315	806
Euthanasia	1	11	0	15	0	39	417	68	617	31	845	6,705	709	4,828	1,472
Missing	0	0	0	0	0	0	0	0	9	0	9	57	37	67	8
Return To Owner	0	10	1	0	0	55	438	9	48	8	1,268	10,860	289	1,453	118
Service	0	2	0	0	0	7	32	16	105	0	144	361	441	2,532	45
Transfer	34	36	17	12	0	363	370	234	348	16	4,939	6,198	2,709	5,111	774
Wildlife	0	0	0	0	0	0	0	0	0	4	0	0	0	0	661
Total	47	69	20	27	0	1,088	2,075	952	1,753	87	27,254	50,139	22,161	38,633	6,896

Earliest entry: 3/1/2022
Latest entry: 3/31/2022

EMPOWERING ANIMAL WELFARE THROUGH DATA MANAGEMENT



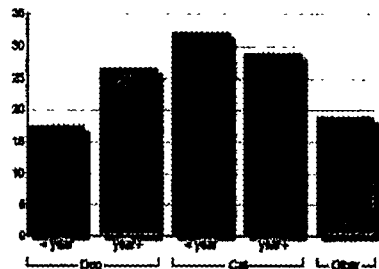
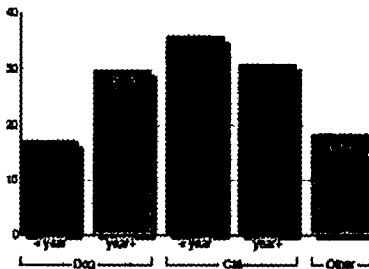
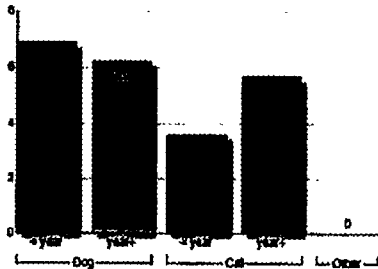
Earliest entry: 3/1/2022
Latest entry: 3/31/2022



Shelter Statistics - Avg Length of Stay by Intake Type

Start Date: March 01, 2022
End Date: March 31, 2022

USNC100 Duplin County Animal Services	Your Shelter					North Carolina (66 organizations)					United States (1429 organizations)				
	Dog		Cat		Other	Dog		Cat		Other	Dog		Cat		Other
	< year	year+	< year	year+		< year	year+	< year	year+		< year	year+	< year	year+	
Intake Type															
Clinic	0	0	0	0	0	0	0	0	0	0	0.7	2	1.1	2.2	2
Owner Surrender	1	7.1	5	5.2	0	20.5	39.5	32.7	30.6	39.2	18.7	28.2	28.1	32.6	27.6
Return	0	0.1	0	0	0	8.9	28.5	17.1	31.6	42	9.4	43.2	14.3	41.7	23.4
Seized	9.3	7.5	4.8	5.5	0	10.8	37.7	44.5	42.8	2.6	18	28.2	43.5	29.5	21.6
Service	0	0	0	0	0	0.1	0.3	5.7	4	0	9.4	5.7	14.6	3.5	34.7
Stray	6.6	4.9	2.8	6.6	0	12.3	25.7	38.4	32.8	23.4	19.7	23.8	49.9	37.1	23.6
Transfer	0	1.6	0	0	0	32.1	37.7	43.9	20.9	154.1	20.7	44.9	25.9	28	46.3
Wildlife	0	0	0	0	0	0	0	0	0	0	0	0	0	0	3.1
Total															
	6.9	6.2	3.6	6.7	0	17.3	29.9	36.9	30.8	18.4	17.6	26.6	32.1	28.8	19



Earliest entry: 3/1/2022
Latest entry: 3/31/2022

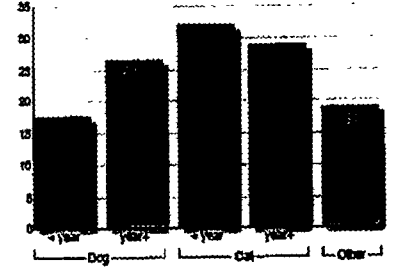
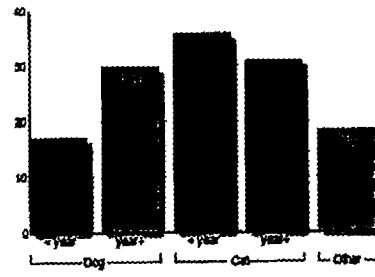
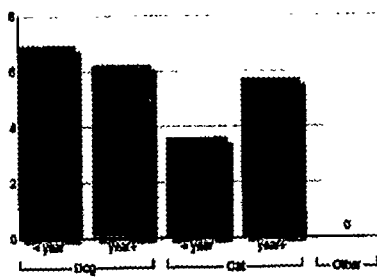




Shelter Statistics - Avg Length of Stay by Outcome Type

Start Date: March 01, 2022
End Date: March 31, 2022

Outcome Type	Your Shelter					North Carolina (66 organizations)					United States (1429 organizations)				
	Dog		Cat		Other	Dog		Cat		Other	Dog		Cat		Other
	< year	year+	< year	year+		< year	year+	< year	year+		< year	year+	< year	year+	
Adoption	2.6	7.4	0	0	0	21.7	61.1	49.9	58.6	49.7	22.1	46.1	42.1	42.9	33.1
Clinic	0	0	0	0	0	0	0	0	0	0	0.7	2.1	1.3	2.6	0.6
Died	0	0	0	0	0	13.6	721.4	13.4	453.8	0.6	21.6	94.7	25.1	143.3	15.8
Euthanasia	14.2	6.6	0	4.7	0	11.4	12.7	6.1	6.8	0	12.6	20	11.2	12.2	4.9
Missing	0	0	0	0	0	0	0	0	21.6	0	48.3	203.7	186.7	285	108.1
Return To Owner	0	2.8	0.1	0	0	1.9	7.6	9.1	8	2.7	2.9	3.7	11.3	14.4	13.5
Service	0	0	0	0	0	0.1	0.2	4.8	4.5	0	2.9	10.9	13	7	13
Transfer	8.6	8.3	4.2	6.9	0	15.7	17.3	16.8	41.3	8.4	14.8	28.3	21.6	20.9	26.7
Wildlife	0	0	0	0	0	0	0	0	0	39.7	0	0	0	0	8.8
Total	6.9	6.2	3.6	5.7	0	17.3	29.8	36.9	30.8	18.4	17.6	26.6	32.1	28.8	19



Earliest entry: 3/1/2022
Latest entry: 3/31/2022

EMPOWERING ANIMAL WELFARE THROUGH DATA MANAGEMENT



Shelter Statistics - Animal Care Days by Intake Type

Start Date: March 01, 2022
End Date: March 31, 2022

Intake Type	Your Shelter					North Carolina (66 organizations)					United States (1429 organizations)				
	Dog		Cat		Other	Dog		Cat		Other	Dog		Cat		Other
	< year	year+	< year	year+		< year	year+	< year	year+		< year	year+	< year	year+	
Clinic	0	0	0	0	0	13	7	0	33	0	66187	180375	58822	71415	874
Owner Surrender	18	35	25	12	0	13388	18390	15453	18634	1307	280341	441958	370061	423691	84527
Return	0	0	0	0	0	713	4802	481	2143	119	30651	159227	21764	85046	3218
Seized	264	325	27	100	93	4618	13876	5214	7025	280	65199	216839	61294	93465	42684
Service	0	0	0	0	0	20	85	154	283	0	2788	16728	4050	9096	1931
Stray	147	31	23	18	0	14448	68848	26801	28948	880	412144	822383	901524	786361	59844
Transfer	0	5	0	0	0	8402	9224	4105	2230	315	348583	462643	252854	210593	28198
Wildlife	0	0	0	0	0	0	0	0	0	31	0	0	0	0	16375
Total	430	398	75	130	93	41602	116233	62208	67285	2931	1188895	2299981	1670370	1679658	238660



Earliest entry: 3/1/2022
Latest entry: 3/31/2022

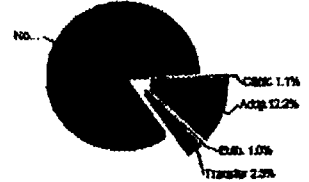
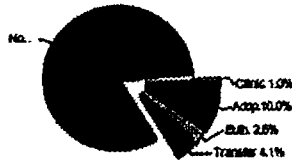
EMPOWERING ANIMAL WELFARE THROUGH DATA MANAGEMENT



Shelter Statistics – Animal Care Days by Outcome Type

Start Date: March 01, 2022
End Date: March 31, 2022

USNC100 Duplin County Animal Services	Your Shelter					North Carolina (66 organizations)					United States (1429 organizations)				
	Dog		Cat		Other	Dog		Cat		Other	Dog		Cat		Other
	< year	year+	< year	year+		< year	year+	< year	year+		< year	year+	< year	year+	
Adoption	31	14	0	0	0	5460	6676	7505	6109	263	210383	235035	169282	195808	31781
Clinic	0	0	0	0	0	0	7	0	2	0	1490	3056	3109	4808	54
Died	0	0	0	0	0	88	151	274	78	1	3725	2357	3845	2740	646
Euthanasia	18	67	0	60	0	810	3034	375	2657	0	7964	41353	3588	18600	1544
Fostering	0	0	0	0	0	0	0	0	121	0	205	757	1003	455	102
Return To Owner	10	11	0	0	0	201	1087	82	226	3	3883	23004	1552	5408	388
Service	0	0	0	0	0	1	7	83	396	0	321	1518	2706	7835	167
Transfer	318	225	75	67	0	2781	3005	2177	2844	148	45236	66578	22156	36038	6239
Wildlife	0	0	0	0	0	0	0	0	0	14	0	0	0	0	481
No Outcome	52	79	0	3	93	31459	101256	41711	44863	2503	913685	1936303	1443020	1407167	197248
Total	430	396	75	130	93	41602	115233	52208	57286	2931	1186895	2299961	1670370	1679558	238560



Earliest entry: 3/1/2022
Latest entry: 3/31/2022

EMPOWERING ANIMAL WELFARE THROUGH DATA MANAGEMENT



Shelter Statistics - Fees and Revenue

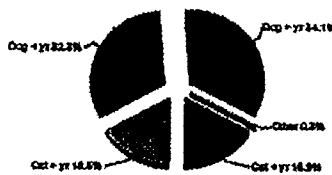
Start Date: March 01, 2022
End Date: March 31, 2022

USNC100 Duplin County Animal Services	Your Shelter					North Carolina (66 organizations)					United States (1429 organizations)				
	Dog		Cat		Other	Dog		Cat		Other	Dog		Cat		Other
	< year	year+	< year	year+		< year	year+	< year	year+		< year	year+	< year	year+	
Intake Revenue															
Avg Fees (\$)	10	0	0	10	0	10	20	0	31	13	55	61	44	53	31
Total Revenue (\$)	20	0	0	20	0	10	180	0	375	40	35,180	152,605	25,192	98,988	11,603
Adoption Revenue															
Avg Fees (\$)	34	30	0	0	0	130	90	80	62	25	236	124	95	64	32
Total Revenue (\$)	170	90	0	0	0	21,509	22,722	11,236	10,989	225	1,820,432	1,374,568	655,768	564,087	43,872

Total Adoption Revenue



Total Adoption Revenue



Total Adoption Revenue



Earliest entry: 3/1/2022
Latest entry: 3/31/2022

EMPOWERING ANIMAL WELFARE THROUGH DATA MANAGEMENT

Intake Detail Report

Print Date	Monday, April 4, 2022	Intake StartDate	3/1/2022 12:00 AM	Jurisdiction	All
		Intake EndDate	3/31/2022 11:59 PM	Injury Cause	All
		Intake Type	All	PreAltered	All
		Intake SubType	All	Site Name	All
		Species	All	Age Group	All
		DOA	All	Animal Tag Type	All
		Intake Status	Completed		

Animal#	Animal Name	Species	Breed	Age	Gender	Color	PreAltered	IntakeDate	Intake Type	PeID
ARN	Tag type	Size	Location / Sublocation	Altered	Danger	Danger Reason	S/N	By	Subtype	DOA
Clinic							Total Intakes: 14	Total Unique Animals: 14		
Owner/Guardian Surrender							Total Intakes: 12	Total Unique Animals: 12		
Return							Total Intakes: 1	Total Unique Animals: 1		
Seized / Custody							Total Intakes: 95	Total Unique Animals: 95		
Stray							Total Intakes: 35	Total Unique Animals: 35		
Transfer In							Total Intakes: 3	Total Unique Animals: 3		

Outcome Summary Report

Print Date	Monday, April 4, 2022	Outcome StartDate	3/1/2022 12:00 AM	Outcome Type	All
		Outcome EndDate	3/31/2022 11:59 PM	Outcome SubType	All
		Species	All	Jurisdiction	All
		Age Group	All	TransferOut Reason	All
		Site	All	Outcome Status	Completed

Animal#	Name	Species	Primary Breed	Age	Sex	Alter	Outcome Type	Outcome SubType	Outcome By	Recorded By
ARN#	Secondary Breed		Danger				Jurisdiction	TransferOut Reason	Outcome Date/Time	
Adoption							Total Outcomes: 10	Total Unique Animals: 10		
Clinic Out							Total Outcomes: 14	Total Unique Animals: 14		
Euthanasia							Total Outcomes: 27	Total Unique Animals: 27		
Return to Owner/Guardian							Total Outcomes: 11	Total Unique Animals: 11		
Service Out							Total Outcomes: 2	Total Unique Animals: 2		
Transfer Out							Total Outcomes: 99	Total Unique Animals: 99		
Total Count:								153		

Case Detail

Print Date Monday, April 4, 2022

Case Category	All	Case Result	All	Include Activities	False
Case Type	All	Case Result By	All	Include Conditions	False
Case SubType	All	Case Memo Type	All	Include Memos	False
Case Status	All	Include Case Address	False	Include Violations	False
Case Officer	All	Include Animal Info	False	Based On	Case Date/Time
Officer Site	All	Include Person Info	False	Date From	3/1/2022 12:00 AM
Case Jurisdiction	All	Include Animals	False	Date To	3/31/2022 11:59 PM
City	All	Include Persons	False		
Patrol Area	All				

Case#	Case Category	Case Type	Case Date/Time	Case Status	Case Officer	Case Jurisdiction	Case Result	Case Result Date/Time
Case Reference #	Case SubType	Reported Date/Time	Patrol Area	Case Result By	Case Review Date/Time			
	assist law enforcement							1
	Bite / Scratch							10
	Cruelty / Neglect							3
	Enforcement							10
	Hit by automobile							1
	KILLED DOMESTICATED ANIMAL							3
	Owner in Custody							2
	Owner in Hospital							1
	Owner Surrender in Field							2
	Stray							33
	Transport							1
	Welfare Check							2

Total Count: 80

Case Activity Crosstab

Print Date Monday, April 4, 2022

Date From	3/1/2022 12:00 AM	Case Officer	All	Activity Result	All
Date To	3/31/2022 11:59 PM	Patrol Area	All	Activity Result By	All
Based on	Activity Close Date/Time	Danger	All	Activity Type	All
Priority	All	Case Type	All	Activity SubType	All
Site	All	Case SubType	All	Activity State	All
Case Category	All	Jurisdiction	All	Activity Owner	All
Case Status	All	Condition	All	Activity Updated by	All
X	Case Category	Y1	Activity Type	Y2	Activity Subtype

		Incident	Investigation	Total
AD Dispatch	Total	1	2	3
AFTER HOUR CALLS	Total	1	1	2
Attacked Domestic Animal	Total	1	1	2
DOG BITE	Total	0	6	6
FOLLOW UP	Total	56	12	68
Hit by automobile	Total	1	0	1
Injured Animal	Total	1	0	1
LIVESTOCK	Total	1	0	1
OWNER SURRENDER	Total	1	0	1
PICK UP	Total			
SEC 1-12 SETTING	Total	13	1	14
HUMANE TRAPS	Total			
SEC 1-13 IMPOUNDMENT	Total	9	0	9

Case Activity Crosstab

BEC 1-18 HANDLING OF STRAYS PUBLIC	Total	8	0	8
BEC 1-18 DUTY OF OWNER TO CONTROL ANIMAL	Total	4	0	4
BEC 1-7 RUNNING AT LARGE	Total	3	0	3
WELFARE CHECK	Total	0	4	4
Total		100	27	127

DUPLIN COUNTY BUILDING INSPECTIONS ACTIVITY OCTOBER 2021 TO MARCH 2022	October-21	November-21	December-21	January-22	February-22	March-22
NUMBER OF INSPECTIONS	737	640	628	638	727	843
NOTES	FLORENCE RECOVERY	FLORENCE RECOVERY	FLORENCE RECOVERY	FLORENCE RECOVERY	FLORENCE RECOVERY	FLORENCE RECOVERY
BUILDING PERMITS ISSUED						
NEW RESIDENCE	5	6	7	3	18	7
RESIDENTIAL ADDITION/RENOVATION/ALTERATIONS	10	8	2	6	5	7
COMMERCIAL/MULTI FAMILY NEW CONSTRUCTION	0	1	0	1	0	0
COMMERICAL ADDITION/RENOVATION/UPFIT	8	13	7	15	14	10
MANUFACTURED/MODULAR HOMES	23	21	27	26	25	33
SIGNS/ABC/DAYCARE/POOL/OTHER	9	5	5	4	11	8
STORM DAMAGE RENOVATION	2	1	0	0	0	0
RELOCATED BUILDING	2	0	0	1	1	0
STORAGE BLDG./DECK/PORCH	6	2	2	3	4	3
MECHANICAL PERMITS ISSUED						
GENERAL ELECTRICAL	128	113	84	95	127	135
POULTRY/SWINE HOUSES	4	7	0	0	3	6
POOL BONDING	3	0	0	1	1	0
MECHANICAL PERMITS ISSUED						
MECHANICAL	68	60	66	53	62	69
PLUMBING PERMITS ISSUED						
PLUMBING	53	57	49	52	57	61
GAS PIPING	14	13	8	7	9	10
INSULATION PERMITS ISSUED						
INSULATION	2	1	2	0	0	3
FEES COLLECTED	28,743.48	29,471.74	26,573.42	28,106.60	35,720.56	32,870.62

DUPLIN COUNTY COMMUNICATIONS	2022	2022	2022	2021	2021	2021
	March	February	January	December	November	October
TOTAL # OF ADDRESSING RECORDS	48,627	48,596	48,559	48,526	48,525	36,198
TOTAL # OF ROADS, LANES & STREETS	2080	2079	2079	2078	2078	2076
TOTAL # TELEPHONE CO RECORD CHANGES	93	146	154	151	3188	408
KEYING ACTIVITY REPORT	100	124	104	99	101	191
DAILY AVERAGE DOWNLOAD FROM CENTURYLINK	8	4	8	7	167	19
NEW ADDRESS ASSIGNED	44	43	38	15	31	43
RESIDENTIAL	36	41	33	15	25	36
BUSINESS	0	1	1	0	0	0
FARMS	1	0	1	0	1	1
OTHER	7	1	3	0	5	6
FIELD VERIFIED ADDRESS FOR PHONE CO/USPS	3	3	24	0	0	3
ADDRESS CHANGED	4	3	0	0	0	4
ROAD SIGNS INSTALLED OR REPAIRED	87	101	79	152	151	172
ROAD SIGNS MADE IN HOUSE	37	25	23	9	54	39
POST TAKEN FROM INVENTORY	8	2	4	1	4	10
AT NUMBERS (INTERSECTIONS)	36	43	36	59	63	70
MAPS MADE IN HOUSE	4	3	2	3	2	1
CENTERLINE WORK	47	6	11	0	15	4
ADDRESS POINTS	54	42	39	10	34	27
NUMBER OF 911 CALLS	7867	6748	6846	7502	6469	6900

Submitted by Melissa B Kennedy, April 4, 2022

Duplin County Center P.O. Box 949 Kenansville, NC, 28349 (910) 296-2143 FAX (910) 296-2191

DUPLIN COUNTY COOPERATIVE EXTENSION EDUCATIONAL EVENTS

For more information on any of these educational opportunities, please call the Duplin County Cooperative Extension Service at 296-2143. Contact person is listed in parentheses.

March 2022

DATE

- 01 Duplin Agribusiness Council Board Meeting - Large Conference Room - Lois G. Britt Agricultural Service Center - (Amanda Hatcher)
- 01 Pig Practice - 6:00 pm - at the barn - (Charmae Kendall)
- 02 Equine Health Clinic Planning Meeting - 11:30 am - Warsaw - (Jessica Hall)
- 02 4-H Thrive Model via Zoom - 12:00 pm - (Bridget Huffman)
- 02/03 Pork Conference - Raleigh - (Charmae Kendall) - Bridget Huffman - Jessica Hall
Tom Horza - Della King - Amanda Hatcher
- 02 Pig Practice at the barn - (Charmae Kendall)
- 03 Department Head Meeting - 8:30 am - Duplin Finance Office Board Room
(Amanda Hatcher)
- 05/06 Extravaganza Livestock Show - Rocky Mount - (Charmae Kendall)
- 07 Duplin County Pesticide Recertification Class - 9:00 am - Ed Emory
Auditorium - Lois G. Britt Agricultural Service Center - (Walter Adams)
- 07 Pig Practice - at the barn - 6:00 pm - (Charmae Kendall)

- 07 Risk Management Workshop via Zoom -- 6:30 pm -- (Jessica Hall)
- 08 Duplin County 4-H Teen Meeting -- 6:00 pm -- Ed Emory Auditorium - Lois G. Britt Agricultural Service Center - (Bridget Huffman)
- 08 Small Ruminant Parasite Management Webinar via Zoom -- 8:30 pm -- (Jessica Hall)
- 09 Duplin County Schools Career & College Fair -- 8:00 am -- Duplin Event Center Duplin Fairgrounds - (Bridget Huffman -- Amanda Hatcher)
- 10 Pasture Management Workshop via Zoom -- 6:30 pm -- (Jessica Hall)
- 10 Pig Practice -- at the barn -- 5:00 pm - (Charmae Kendall -- Jessica Hall)
- 10 Duplin County Beekeeping Meeting -- 6:00 pm -- Ed Emory Auditorium -- Lois G. Britt Agricultural Service Center - (Tom Horza)
- 12 Pig Show -- Lenoir Extension Livestock Arena -- Kinston -- (Charmae Kendall)
- 12 Equine Health Clinic -- Duplin Livestock Facility/Outdoor Arena -- 9:00 am Duplin Fair Grounds - (Jessica Hall)
- 14 Extension Staff Meeting -- 9:00 am -- Large Conference Room -- Lois G. Britt Agricultural Service Center -- (Amanda Hatcher & Staff)
- 14 Winter Walks -- 4:30 pm -- Duplin Extension Center -- (Charmae Kendall)
- 14 Pig Practice -- at the barn -- 6:00 pm - (Charmae Kendall -- Jessica Hall)
- 14/15 4-H March Institutes -- Raleigh -- (Bridget Huffman)
- 15 NC Forage and Grain Council Pasture Webinar via Zoom -- 6:30 pm (Jessica Hall)
- 16 Southeast District Conference -- 9:00 am - Goldsboro -- (Amanda Hatcher & Staff)
- 16 Coastal Carolina Cattle Alliance Interest/Info Meeting -- 6:00 pm -- (Jessica Hall Amanda Hatcher)
- 17 District Livestock Agents Meeting via Zoom -- 9:00 am -- (Jessica Hall)
- 17 Eastern NC Technical Assistance Group (Animal Waste) Tour -- 10:30 am Warsaw/Beulaville - (Amanda Hatcher - Jessica Hall)

- 17 Pig Practice -- at the barn -- 4:30 pm -- (Charmae Kendall -- Jessica Hall)
- 17 Skating with the Clover Critics -- 6:00 pm -- Wallace -- (Charmae Kendall)
- 17 Friends of Horticulture -- 6:00 pm -- Large Conference Room -- Lois G. Britt Agricultural Service Center -- (Tom Horza)
- 21 Risk Management Training via Zoom -- 6:30 pm -- (Walter Adams -- Jessica Hall)
- 21 Pig Practice -- at the barn -- 6:00 pm -- (Charmae Kendall)
- 22 4-H Awards Program -- 6:00 pm -- Duplin Extension Center -- (Bridget Huffman Charmae Kendall -- Amanda Hatcher -- Jessica Hall -- Jeanne Williams -- Della King -- Tom Horza)
- 22 FDA Antibiotics Regulations Webinar -- 7:00 pm -- (Jessica Hall)
- 23 Pender County Chicken Showmanship Clinic -- 1:00 pm -- Pender County Extension Center -- Burgaw -- (Jessica Hall)
- 24 Women In Ag Forum -- 8:30 pm -- Ed Emory Auditorium -- Lois G. Britt Agricultural Service Center -- (Amanda Hatcher -- Charmae Kendall -- Jessica Hall)
- 24 Forage and Grains Council Field Day -- 3:00 pm -- (Jessica Hall)
- 24 Pig Practice -- at the barn -- 4:30 pm -- (Charmae Kendall)
- 25 North Central Extension Conference -- Greensboro -- (Walter Adams)
- 28 Pig Practice -- at the barn -- 6:00
- 28 Duplin County Partnership for Children Board Meeting -- 12:00 pm -- Kennesville Baptist Church -- (Bridget Huffman)
- 29/30 Duplin Grows -- Duplin Events Center -- (Amanda Hatcher -- Charmae Kendall Bridget Huffman -- Tom Horza -- Della King -- Jessica Hall)
- 30 Auxin Herbicide Training via Zoom -- 8:30 am -- (Walter Adams)
- 31 Pig Practice -- at the barn -- 4:30 pm -- (Charmae Kendall -- Jessica Hall)

North Carolina State University and North Carolina A & T State University commit themselves to positive action to secure equal opportunity regardless of race, color, creed, national origin, religion, sex, age, or disability. In addition, the two Universities welcome all persons without regard to sexual orientation. North Carolina State University North Carolina A&T State University, U. S. Department of Agriculture, and local governments cooperating

NC COOPERATIVE EXTENSION

The Cultivator

A Review of February 2022



DUPLIN COUNTY CENTER

Duplin County Center
PO Box 9400
Kenansville, NC 28549

Website: <http://duplin.ces.ncsu.edu>
Duplin County Center: 800-222-7666, 800-766-2222, 800-766-2222
4-H Facebook: <https://www.facebook.com/duplin4h>

Phone: 910-296-2243
Fax: 910-296-2243

Amelia Hatcher

County Extension
Director, Livestock

Wanda Bell

Administrative Assistant
Director, 4-H, Family &
Consumer Sciences

Wanda Hargrove

Support Specialist:
Agriculture, Livestock,
Facilities Coordinator

Walter Adams

Agriculture & Natural
Resources Technician
NC A&T State

James Hartsfield

Area Specialized Agent,
Farm Management
NC A&T State

Joanna Hall

Livestock and Forages

Della King

Agriculture, Field Crop

Tom Hiron

Horticulture

Bridget Huffman

4-H Youth Development

Charlene Kendall

4-H Program Assistant,
Youth Agriculture/
Livestock

Janice Williams

4-H Prevention
Coordinator

Notes from the Director

Amelia Hatcher

- Assisted two farmers with poultry assistance program through NCDA which helped with hurricane related damage from previous storm.
- Attended state and district updates and meetings, grant meetings with county stakeholders.
- Attended Virtual Duplin Regional Foundation board meeting and Agricultural Institute Partners meeting virtually.
- Conducted county employee evaluations.
- Assisted with 4-H fundraiser soup and sandwich luncheon.
- Assisted with 4-H Pig Project.
- Met with County Advisory Council members.

Livestock

Amelia Hatcher, Livestock and Forages

- Attended small claims meeting, coordinated animal waste credits for this event, providing one hour of credit.
- Assisted 2 farmers to help management, 36 farmers in farm management and 17 farmers in nutrient management.
- Provided continuing education training for four animal waste operators, enrolling them to continue to keep up their licenses and assisted in virtual 6 hour class regularly.
- Conducted review class to prepare individuals for the animal waste operator exam.
- Face-to-face contacts: 150, Non face-to-face contacts: 236

Livestock

Joanna Hall, Livestock and Forages

- Attended 70th Annual NC Livestock Conference, secured new sponsors.
- Attended County Livestock Association Meeting.
- Assisted 2 farmers with cattle health and herd management, 2 farmers with pasture management strategies and over 60 farmers with cattle marketing internet.
- Assisted with 4-H Pig Project practice.
- Conducted Calf Care Clinic, 4-H Pig Project practice.
- Face-to-face contacts: 170, Non face-to-face contacts: 3,795

Field Crops

Della King, Field Crop Agent

- Attended Area Five-Cured Tobacco Production Grower Training.
- Attended the local 4-H commodity conference in Durham.
- Assisted with 4-H Pig Project and 4-H fundraiser soup and sandwich luncheon.
- Help organize Grants meeting and participated via Zoom.
- Conducted the Tobacco Export Rejuvenation.

Britt Building

Monthly

Usage

February

Total number
of events:

47

Total attendance

for the events:

1203

Public events:

17

Private events:

1

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Horticulture

Tom Hiron, Horticulture

- Our strawberry growers have been busy putting covers on plants and then taking them off a few days later due to the fluctuating temperatures. Labor can become very expensive if you have to do this many times during the season.
- Muscadine grapes and blueberry pruning has started, but the weather has not cooperated. We are encouraging our growers to be patient and do a good job because this will lead to a stronger vine and an increase in yield.
- We have had some interest in Commercial Cut Flowers and Hemp as new enterprises on our farms. We continue to support our growers in these enterprises with all the up-to-date science available. Marketing is still the most important aspect of a new enterprise.
- Face-to-face contacts: 79, Non face-to-face contacts: 1,300

Small Farms, James Hartsfield, Farm Management (Duplin/Sampson)

- Attended NC A&T Virtual L.E.A.D. Team meeting.
- Attended NC A&T County Operation 4th Friday Virtual Faculty Staff meeting.
- Participated in the Virtual Planning Committee for Risk Management Workshops.
- Assisted farmers with registration for the upcoming Virtual Risk Management Workshop series.
- Visited a farmer to provide information on the Plasticulture Equipment Cash/Back Rental program.
- Assisted farmers with Risk Management Inventory Assessment.
- Face-to-face contacts: 25, Non face-to-face contacts: 65,000

Agriculture & Natural Resources

Walter Adams, Tech.
(Duplin/Lenoir)

- Attended Duplin Grains Meeting.
- Attended Risk Management Training, Virtual.
- Held Pesticide Recertification - Lenoir County.
- Face-to-face contacts: 9, Non face-to-face contacts: 93

4-H and Youth Development

Bridget Huffman, 4-H Agent

- The beginning of January was spent working with 4-H club leaders on enrollment of clubs and getting club paperwork uploaded in NC 4-H Online for the year 2022.
- Joined the Duplin County Partnership for Children Board and attended the first meeting at 12:00 p.m. on January 10th at the Kenansville Baptist Church. The next meeting is Monday, February, 28 at 12:00 p.m. at the Kenansville Baptist Church.
- On Tuesday, January 11, the 4-H teen series, Seeing 12th: Adventures in Diversity & Cultural Awareness continued. The third lesson was "Pants of Culture." The next meeting will be Tuesday, February 8 at 6:00 p.m. This teen series will be monthly and last until May.
- The NCARE4-HYDP Winter Professional Meeting was held January 26-27 in Union County. The meeting consisted of board meetings, business meetings, local tours, workshops, and committee meetings. Our annual conference will be September 7-9 in Marion, NC.
- Also in the month of January, county staff updates, 4-H updates and trainings, reports, and State Extension updates were held in person and via Zoom.
- Face-to-face Contacts: 195, Non Face-to-face Contacts: 3,135

Charmae Kendall, 4-H Agriculture & Livestock Program Assistant

- Distributed 35 chicks to Duplin 4-Hers for the Coastal Plains Chicken Project Show scheduled in April (guinea went 2 chicks pictured right)
- Facilitated Livestock Station at Budgeting Practice
- Attended Ag Agents Meeting in Pamlico County
- Assisted with NC State Livestock School in Lenoir
- Smithfield Pig Project Kick-off, practice opportunities 2 times a week



- Winter Weeks of Weeds program
- Associated with Nature Group Leadership Institute coordinated by NC State, provided left youth learning about alternative foragers for sheep and goats
- Sheep Preparation for Youth Livestock Programs
- State Fair & Regional Committee meetings preparing for upcoming shows
- Face a face contacts with Pamlico 4-H contacts 7,307

Jeanette Williams, 4-H Prevention Coordinator

- Attended coalition meetings RDP, DAIN, CPT, CPT, CPT
- Attended training Prevention Ethics HEN NED, FY22 SARGB Provider
- LME Audit Process Overview FY22 County training audit Process for low-up
- Facilitated 7 sessions of 1 hour and 30 min for 4-H North Duplin Elementary School
- Continued SYNAPSE 4-H Foundation activities in Duplin, Sampson, and Wayne counties



Planning Department Monthly Update
March 2022

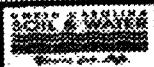
Community Development Block Grant (CDBG-DR)	Waiting for environmental scope and state approval of project revisions to demolition for Magnolia Auditorium
Hazard Mitigation Grant Program - Hurricane Matthew (HMG 4285)	- Acquisition - None remain (one completed), requisition request pending - Elevation - Seeking contractor for elevation, withdrawal of three properties from the program - letters sent
Essential Single Family Rehabilitation Loan Pool - Disaster Recovery (ESF RLP)	Field work ongoing through contractor/consultant, requisitions processed as submitted
Disaster Recovery Act (DRA)	Four properties recently acquired with assistance of Office of State Budget and Management, awaiting closeout of program
Hazard Mitigation Grant Program - Hurricane Florence (HMG 4393)	- 4393-Expedited - Waiting on additional funding from FEMA to proceed with acquisition of remaining properties and demolition of those properties already acquired, submission of requisition requests - 4393 - Waiting on award letter from FEMA to proceed, respond to resident inquiries
Planning Board (Clerk)	No meeting held
DC Transportation Committee (Secretary)	No meeting held
Transit Advisory Board (Chairman)	Meeting held March 10, 2022
Eastern Carolina RPO	Meeting held March 17, 2022
Animal Advisory Board	Meeting held March 14, 2022
Local Emergency Planning Committee (Vice President)	No meeting held
Ordinance updates/enforcement	Updating ordinances based on Planning Board feedback
Other meetings/training attended	NCCORR Environmental Review Process webinar Archive Social meeting/updates RISE Eastern Carolina Stakeholder Partnership meeting CDBG Davis-Bacon Labor Standards webinar
Special Projects	Sale of Duff Creek Property - Accept offer, prepare documents with attorney to complete sale Animal Shelter - Final revisions/adoption of ordinance Social media posts and website updates
PIO/Public Relations	
Leases for County Property	Leases signed and/or renewed for flood buyout properties Chinquapin School lease with Chinquapin Rec Association
Planning Office Daily Activities	Subdivision plat reviews, floodplain determinations, zoning (unzoned) determination letters, mobile home placements, lot size and setback, mobile home parks, cell phone towers, solar farms, county department management duties

Planning Department Monthly Update
February 2022

Community Development Block Grant (CDBG-DR)	Waiting for environmental scope and state approval of project revisions to demolition for Magnolia Auditorium
Hazard Mitigation Grant Program – Hurricane Matthew (HMGP 4285)	– Acquisition – None remain (one completed), requisition request pending – Elevation – Seeking contractor for elevation, withdrawal of three properties from the program
Essential Single Family Rehabilitation Loan Pool – Disaster Recovery (ESFRLP)	Field work ongoing through contractor/consultant, requisitions processed as submitted
Disaster Recovery Act (DRA)	Four properties recently acquired with assistance of Office of State Budget and Management
Hazard Mitigation Grant Program – Hurricane Florence (HMGP 4393)	– 4393-Expedited - Waiting on additional funding from FEMA to proceed with acquisition of remaining properties and demolition of those properties already acquired – 4393 – Waiting on award letter from FEMA to proceed
Planning Board (Clerk)	No meeting held
DC Transportation Committee (Secretary)	Meeting held February 15, 2022
Transit Advisory Board (Chairman)	No meeting held
Eastern Carolina RPO	Meeting held January 20, 2022
Animal Advisory Board	Meeting held February 14, 2022
Local Emergency Planning Committee (Vice President)	Meeting held February 17, 2022
Ordinance updates/enforcement	Updating ordinances based on Planning Board feedback
Other meetings/training attended	CDBG Monitoring and Compliance webinar Budget Retreat (presentation for Animal Shelter) RISE Eastern Carolina Stakeholder Partnership meeting
Special Projects	Sale of Duff Creek Property – Advertise and collect upset bids Animal Shelter – Update Animal Services ordinance Social media posts and website updates
PIO/Public Relations	
Leases for County Property	Leases signed and/or renewed
Planning Office Daily Activities	Subdivision plat reviews, floodplain determinations, zoning (unzoned) determination letters, mobile home placements, lot size and setback, mobile home parks, cell phone towers, solar farms, county department management duties FY 2023 Budget Preparations

Planning Department Monthly Update
January 2022

Community Development Block Grant (CDBG-DR)	Waiting for environmental scope and state approval of project revisions to demolition for Magnolia Auditorium
Hazard Mitigation Grant Program – Hurricane Matthew (HMGP 4285)	– Acquisition – None remain (one completed) – Elevation – Seeking contractor for elevation, withdrawal of three properties from the program
Essential Single Family Rehabilitation Loan Pool – Disaster Recovery (ESFRLP)	Field work ongoing through contractor/consultant, requisitions processed as submitted
Disaster Recovery Act (DRA)	Closing on four properties with assistance of Office of State Budget and Management
Hazard Mitigation Grant Program – Hurricane Florence (HMGP 4393)	– 4393-Expedited - Waiting on additional funding from FEMA to proceed with acquisition of remaining properties and demolition of those properties already acquired – 4393 – Waiting on award letter from FEMA to proceed
Planning Board (Clerk)	Meeting held January 11, 2022
DC Transportation Committee (Secretary)	No meeting held
Transit Advisory Board (Chairman)	No meeting held
Eastern Carolina RPO	Meeting held January 20, 2022
Animal Advisory Board	Meeting held January 10, 2022
Ordinance updates/enforcement	Updating ordinances based on Planning Board feedback
Other meetings/training attended	N/A
Special Projects	Sale of Duff Creek Property – Advertise and collect upset bids Animal Shelter – Prepare presentation for Budget Retreat Social media posts and website updates
PIO/Public Relations	
Leases for County Property	Adopt policy for lease of flood buyout properties, property leases signed and/or renewed
Planning Office Daily Activities	Subdivision plat reviews, floodplain determinations, zoning (unzoned) determination letters, mobile home placements, lot size and setback, mobile home parks, cell phone towers, solar farms, county department management duties



Duplin Soil & Water Monthly Report

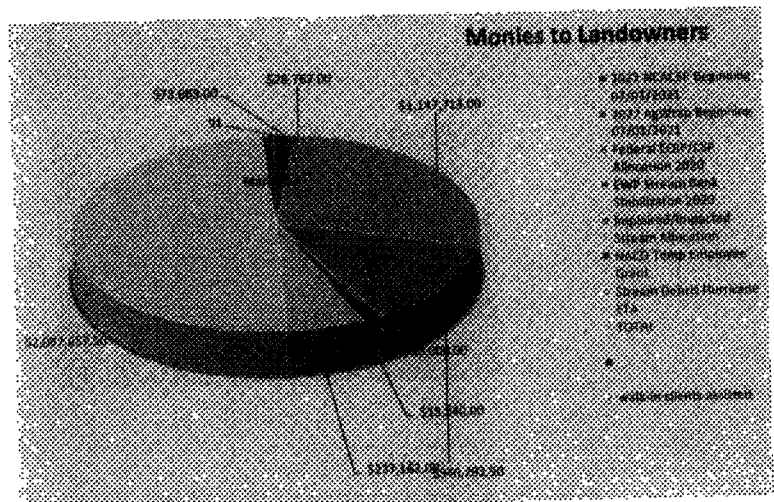
2022 NCACSP Beginning 07/01/2021	\$	73,683.00
2022 AgriWrap Beginning 07/01/2021	\$	26,767.00
Federal EQIP/CSP Allocation 2020	\$	1,147,713.00
EWB Stream Bank Stabilization 2020	\$	146,791.56
Impaired/Reported Stream Allocation	\$	15,540.00
MACD Temp Employee Grant	\$	50,000.00
Stream Debris Hurricane ETA	\$	237,162.00
TOTAL	\$	2,007,657.56

100

Item	Amount	Balance
Wages collected	\$ 2,000.00	
RR&P fees billed	\$ 8,925.00	
Net income		\$ 10,925.00
Operating expenses		
Depreciation		
Repairs & maintenance		
Fuel & oil		
Lubrication		
Tires		
Wash & wax		
Miscellaneous		
Total		
Net income		
Depreciation		
Repairs & maintenance		
Fuel & oil		
Lubrication		
Tires		
Wash & wax		
Miscellaneous		
Total		
Net income		

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1962, March 31. 1022



Year	Accession	Accession
2005 Chevy	1GCEK34V8S2321377	94,944
2007 Chevy	1GCEK19C87252598	131,728
2015 Ford F150	1FTEW1E66FCL68020	43,799

**DUPLIN COUNTY SOLID WASTE
MONTHLY CATEGORY TOTALS**

[illegible]

DUPLIN COUNTY SOLID WASTE
YEAR END CATEGORY TOTALS
2021-2022

DESCRIPTION	JULY '21	AUG '21	SEPT '21	OCT '21	NOV '21	DEC '21	JAN '22	FEB '22	MAR '22	APR '22	MAY '22	JUN '22	TOTALS
GARBAGE **	3973.90	4056.17	3653.08	3466.15	3389.78	3572.66	3147.22	2994.79	3434.22	0.00	0.00	0.00	31687.97
ELECTRONICS	0.04	1.87	0.16	2.82	0.30	2.00	1.35	0.76	2.12	0.00	0.00	0.00	11.42
YARD WASTE	304.08	137.92	148.81	138.86	49.42	99.57	74.15	76.16	138.94	0.00	0.00	0.00	1167.91
BRICKS, ETC.	26.29	12.99	6.04	44.93	70.51	11.10	7.23	7.73	6.45	0.00	0.00	0.00	193.27
TIRES	57.21	65.03	73.12	73.25	62.51	45.95	43.05	66.92	74.12	0.00	0.00	0.00	561.16
BANNED PAPER	14.84	10.64	11.74	9.75	13.83	14.50	10.69	13.33	14.09	0.00	0.00	0.00	113.41
	18.22	6.24	9.60	22.23	11.61	9.53	12.91	16.79	12.62	0.00	0.00	0.00	119.75
BOARD	12.70	11.03	9.37	12.91	11.25	16.36	11.57	10.62	17.15	0.00	0.00	0.00	112.96
PLASTIC	4.57	4.70	5.83	3.75	4.50	2.95	4.39	3.74	3.49	0.00	0.00	0.00	37.92
CANS	2.71	2.38	1.54	2.27	1.51	1.66	1.92	3.02	1.34	0.00	0.00	0.00	18.35
METAL	51.85	49.20	56.71	59.60	45.08	53.44	44.16	40.92	51.82	0.00	0.00	0.00	452.78
STORM MSW ***	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
BLOCKS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
YARD WASTE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTALS	4466.41	4358.17	3976.00	3836.52	3660.30	3829.72	3358.64	3234.78	3756.36	0.00	0.00	0.00	34476.90
TOTAL MSW	3973.90	4056.17	3653.08	3466.15	3389.78	3572.66	3147.22	2994.79	3434.22	0.00	0.00	0.00	31687.97

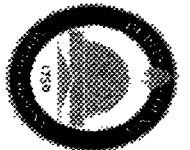
GARBAGE ** Includes - Garbage, Site Garbage, Site Bulky, C&D, Roadside, No Chg MSW, Shingles, Banned Materials

STORM GARGAGE *** Includes - Garbage, C&D, Shingles, Materials From

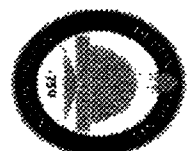
PREPARED APRIL 5, 2022

MARCH 2022

YEAR END CATEGORY TOTALS



Office of the
DUPLIN COUNTY REGISTER OF DEEDS
Arlita Marie Savage, Register of Deeds
Post Office Box 970, 118 Duplin Street, Kenansville, NC 28349
Telephone: (910) 296-2108 Fax: (910) 296-2344
arlit@savage@duplincountync.com

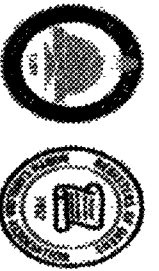


MONTHLY REPORT FOR MARCH 2022

Recording Fees	\$17,977.00
Excise Stamps	\$37,534.00
Marriage Licenses	\$1,680.00
Marriage Certificates	\$600.00
Birth Certificates	\$1,970.00
Death Certificates	\$2,770.00
UCC's	\$574.00
Notary Fees	\$180.00
Copies	\$255.75
Miscellaneous	\$467.75
Gross Monthly Revenues	\$64,008.50
Less Escrow Account Total	\$480.50
Total Deposit for Period	\$63,528.00
Less Escrow Credit	\$0.00
State Treasurer 161-50.2	\$390.52
NC State Treasurer 161.11.5	\$3,019.40
Children's Trust Fund	\$140.00
Domestic Violence Fund	\$840.00
Excise Stamp/Dept of Revenue	\$18,767.00
State OVS Fees/Excise Fees	\$0.00
\$1.00 Excise Tax Exclusion	\$0.00
VRAS Vital Record Searches/Add'l Fees	\$369.00
VRAS Birth Amendment & Excise Fees	\$15.00
VRAS Legitimation & Excise Fees	\$0.00
NCDAVE Vital Record Searches/Add'l Fees	\$56.00
NCDAVE Amendment & Excise Fees	\$0.00
Subtotal	\$23,596.92
Net Monthly Revenues	\$39,931.08

Submitted this 1st day of April, 2022
Arlita Marie Savage
Register of Deeds

Recorder and Custodian of Court Records



**DUPLIN COUNTY REGISTER OF DEEDS ACTIVITY
REPORT FOR MARCH 2022
VITAL RECORDS DIVISION**

	Current Month	Previous Month
<u>BIRTH RECORDS</u>		
BIRTH CERTIFICATES RECORDED	44	26
BIRTH CERTIFICATES ISSUED	197	169
DELAYED BIRTH CERTIFICATES REGISTERED	0	0
<u>DEATH RECORDS</u>		
DEATH CERTIFICATES RECORDED	43	26
DEATH CERTIFICATES ISSUED	277	293
<u>MARRIAGE LICENSES & RECORDS</u>		
MARRIAGE LICENSES ISSUED	28	34
MARRIAGE CERTIFICATES ISSUED	60	61
<u>MILITARY DISCHARGE RECORDS</u>		
MILITARY DISCHARGES RECORDED	0	0
<u>OTHER VITAL RECORDS SERVICES</u>		
VITAL RECORDS AMENDMENTS PROCESSED	2	2
SCHOOL CENSUS RECORDS ISSUED	0	0
NOTARY PUBLIC OATHS ADMINISTERED	18	15
NOTARY PUBLIC AUTHENTICATION	0	0
<u>PROPERTY RECORDS DIVISION</u>		
DEEDS RECORDED	246	206
DEEDS RECORDED WITH EXCISE TAX AFFIXED	134	116
DEEDS OF TRUST RECORDED	114	102
MISC. DOCUMENT TYPES RECORDED	112	139
BUSINESS RECORDS RECORDED	18	11
UCC RECORDINGS	14	16
SATISFACTIONS (CANCELLATIONS)	124	118
MAPS/PLATS RECORDED	43	31