



BOARD OF COUNTY COMMISSIONER'S MEETING

Monday, December 19th, 2022

224 Seminary Street

Kenansville, NC 28349

The Duplin County Board of Commissioners met at 6:00 p.m. on Monday, December 19th, 2022 in the Commissioners Meeting Room in the Duplin County Administrative Building located at 224 Seminary Street, Kenansville, NC.

Present: Commissioners: Dexter B. Edwards; Elwood Garner; Jesse L. Dowe, III.; Wayne Branch; and Justin Edwards.

Also Present: Davis H. Brinson, County Manager/Clerk to the Board; Trisha-Ann Hoskins, Administrative Officer/Deputy Clerk to the Board; Tracy Chestnutt, Finance Officer; and Mr. Tim Wilson, County Attorney.

Call to Order

The meeting was called to order by Chairman D. Edwards.

Invocation and Pledge of Allegiance

Invocation was given by George H. Futrelle, Assistant County Manager/Airport Director. The Board then led those in attendance in the pledge of allegiance to the flag of the United States of America.

Approval of the Meeting Agenda

Motion was made by Commissioner Garner, seconded by Commissioner Branch, carried unanimously to approve the meeting agenda.

Approval of the Minutes – Governing Body

Motion was made by Commissioner Dowe, seconded by Commissioner Garner, carried unanimously to approve the minutes of the December 5th, 2022 Board of Commissioners meeting as presented.

REGULAR MEETING AGENDA **CONSENT AGENDA**

Motion was made by Commissioner Branch, seconded by Commissioner Garner, carried unanimously to approve the consent agenda which consisted of: Budget Amendment Journal Entry Report; Tax and Solid Waste Releases- #19851-19864; Public Transportation Department's FY24 Local Share Certification for Funding of the 5311 Administrative and Combined Capital Grants Form Certifying to the Availability of Required Local Funds.

ITEMS TO BE MADE PART OF MINUTES

Administrative Budget Amendment Journal Entry Report

AGENDA

Public Comments

Mayor Diane Brown of Greenevers, appeared before the Board concerned with the way that the Greenevers Grasshoppers Basketball Team was being treated in that in the past two (2) years the team has not been allowed to play in a league comprised of other Duplin County towns and wanted an answer as to why this has happened again.

Mr. Barry McGee, Greenevers Grasshoppers coach, commented before the Board that he was concerned with the way things were done and didn't understand why this issue with the Greenevers Grasshoppers wasn't corrected by this year. He also commented that he spends countless free time training these young men, ages ten to twelve, to do compete in this activity, which keeps them away from trouble, and is very disappointed in the way this process was done. He wants to know why he wasn't notified sooner when he reached out again in October and November.

End Public Comments

Tracey Simmons-Kornegay, Health Director, appeared before the Board to present Patty Hargrove with a retirement plaque for her service to the residents of Duplin County as a Public Health Nurse at the Health Department. Ms. Hargrove was also presented with the Order of the Long Leaf Pine Award from the State of North Carolina.

Tracey Simmons Kornegay, Health Director, appeared before the Board to request the acceptance of additional funding for family planning services. This NC Department of Health and Human Services (NCDHHS) Division of Public Health Agreement Addendum Revision No. 1, increases Title X funding to enable the Local Health Department to purchase family planning methods to provide to clients seeking family planning services. These additional funds are available only through March 31, 2023.

Motion was made by Commissioner Garner, seconded by Commissioner Branch, carried unanimously to accept additional funding for Family Planning FY 22-23 (AA 151) funds in the amount of \$1,440.00 on behalf of the Duplin County Health Department and to approve the budget amendment for FY 2022-23.

Tracey Simmons Kornegay, Health Director, appeared before the Board to request Board accept additional funds for public health emergency preparedness. The North Carolina Department of Health and Human Services (NCDHHS) Division of Public Health's Public Health Preparedness & Response Branch has made some additional competitive funding available through the "Bright Ideas" grant program for local health departments to pursue innovative preparedness-related projects. This Agreement Addendum Revision No.1 awards additional funds as part of the "Bright Ideas" project to Duplin County Health Department to purchase an animal disaster relief mobile equipment trailer (ADRMET) to provide care for animals and to support animal caregivers during a mass sheltering event/incident. The department's "Bright Ideas" project activities shall be completed by May 31, 2023.

Motion was made by Commissioner Branch, seconded by Commissioner Garner, carried unanimously to accept Public Health Emergency Preparedness FY 22-23 (AA 514) funds in the amount of \$23,722.00 on behalf of the Duplin County Health Department and to approve the associated budget amendment for FY 2022-23.

Joe McKemey, PE of McDavid Associates, Inc., appeared before the Board to request that it accept the 2022 Golden LEAF Water Supply Well Project grant funding on behalf of the Duplin County Water Department: to request Adoption of the Project Budget Ordinance and that the Chairman Execute the Grantee Acknowledgment and Agreement form for the Golden LEAF Project FY2023-038. Duplin County applied for and was offered grant funding from the Golden LEAF Foundation SITE Program. The funding is for the completion of due diligence work and construction of a new water supply well in the WestPark Business and Industrial Park. The amount of the grant is \$999,150.00. The release of grant funds is contingent upon Grantee submitting a fully executed original of

the Grantee Acknowledgment and Agreement and submission of a project budget within forty-five (45) days of the award date of December 1, 2022.

Motion was made by Commissioner Garner, seconded by Commissioner Branch, carried unanimously to adopt a Resolution Accepting Golden LEAF Grant Award and Establishing a Capital Project Budget Ordinance for the Duplin County 2022 Golden LEAF Water Supply Well Project which also authorizes the Chairman to execute the Grantee Acknowledgment and Agreement on behalf of Duplin County and authorizes the County Manager to approve and sign certain documents.

Donna Brown, Water/Utilities Department Director, appeared before the Board to request an increase in the fee for "hook up" services to the County Water System. The charge for customers to hook up to the County water system has not increased since 2005. The rapidly rising cost of materials necessary to install a meter in the County Water System, is creating on average a deficit of \$185.00 to \$530.00 per installation of a meter at current costs. The most common sized water lines used in the system are a 6" and 8"; therefore, we hook up more 3/4" x 6", 1" x 6", 3/4" x 8" and 1" x 8" meters. Attached is a list of what surrounding Counties Charge as well as a letter from KBS Construction Company listing water service installation quotes.

Motion was made by Commissioner Dowe, seconded by Commissioner Garner, carried unanimously to approve to increase the rates to hook up to the County Water System to \$1500 for a 3/4" tap and \$1,800 for a 1" tap due to the rising cost of materials needed to install a meter and that the new rates be effective immediately.

Roger Jones, Duplin County Schools Special Advisor for Facilities, Transportation, & Operations, appeared before the Board to request the approval of a revised North Carolina Education Lottery Application in accordance with N.C.G.S. § 115C-546.2 to fund the balance needed to add security card access systems to main entrance doors and prop open alarms to exterior classroom doors in order to support building safety. Mr. Jones appeared at the Board's December 5, 2022 meeting regarding the same project and the Board approved a funding request from the NC Education Lottery Public School Building Capital Fund in the amount of \$350,177.89. Mr. Jones has advised the County Manager that the amount on the revised application that the School System/Board of Education (BOE) is requesting the Board approve tonight has increased from \$350,177.89 to \$363,027.30, a difference of \$12,849.41. The total of the job did not increase nor the amount of the contract to do the job. However, the Schools System/BOE was planning to use two sources of funding to pay for the project, a Safe Schools Grant and NC Lottery Funds. The School System/BOE has now realized that the amount of Safe Schools Grant Funds available is less than they had initially thought. Therefore, the School System/BOE will need to increase the amount of lottery funds they are requesting in order to be able to award the contract for the project.

Motion was made by Commissioner Branch, seconded by Commissioner Dowe, carried unanimously to approve the revised Public-School Building Capital Fund NC Education Lottery Application in the amount of \$363,027.30 in order to fund the balance needed to add security card access systems to main entrance doors and prop open alarms to exterior classroom doors in order to support building safety at various Duplin County Schools.

Brian Matthis, Duplin County Fire & Emergency Management Planner, appeared before the Board to request acceptance of a grant in the amount of \$25,000 awarded by the Duke Energy Foundation to the Duplin County Fire & Emergency Management Department. Derrick Remer, Duke Energy NC Government & Community Relations District Manager also appeared to bring remarks on behalf of Duke Energy and make a check presentation to the Board. This grant funding was secured through the Duke Energy Foundation for the purchase of Emergency Operations Center enhancements, hazardous material detection equipment, and emergency communication equipment.

Motion was made by Commissioner Garner, seconded by Commissioner Dowe, carried unanimously to accept grant funds in the amount of \$25,000.00 from the Duke Energy Foundation on behalf of the Duplin County Fire & Emergency Management Department and to approve the associated budget amendment.

Gary Rose, Tax Administrator, appeared before the Board to address issues encountered with Computer Aided Mass Appraisal (CAMA) tax software purchased from Business Information Systems (BIS) in 2018, which has caused countless delays in the County's revaluation efforts. Unfortunately, Mr. Rose advises that it will be impossible to have a revaluation effective January 1, 2023 as was last scheduled by the Board. Thus, the Tax Administrator requested the Board adopt a resolution which will delay the County's next scheduled revaluation until January 1, 2025. However, after discussions a motion was offered to only delay the next scheduled revaluation for one (1) year until January 1, 2024.

Motion was made by Commissioner Garner, seconded by Commissioner J. Edwards, carried unanimously to adopt a resolution to delay Duplin County's next scheduled revaluation from January 1, 2023 to January 1, 2024 and to implement subsequent reappraisals every four (4) years.

Gary Rose, Tax Administrator, appeared before the Board to present a proposed software contract from Bi-Tek, LLC. This new Computer Aided Mass Appraisal (CAMA) tax software will replace the software purchased from BIS (Business Information Systems). This is the software the County will use to process the appraisal of real property in the County, from valuations to transfers to new construction.

Motion was made by Commissioner Garner, seconded by Commissioner Brach, carried unanimously to approve the contract between Duplin County and Bi-Tek, LLC to provide the Bi-Tek Computer Aided Mass Appraisal (CAMA) tax software and authorize the chairman to sign same.

Charley Farrior, Chairman of the Economic Development Board, appeared before the Board to present a Memorandum of Agreement (MOA) prepared by the County Attorney and to conduct a public hearing. The MOA outlines the details of the transfer of funds from the NC Eastern Region Development Commission line-item funds held by Duplin County to the Duplin County Industrial and Business Development Corporation d/b/a Duplin County Economic Development Corporation in a cumulative amount not to exceed \$262,000.00, which will be used for the sole purpose of making contractual payments to Parrish & Partners for the design and engineering services at Duplin Airpark. These funds will be reimbursed to Duplin County to be placed back in the NC Eastern Region Development Commission fund upon the receipt of grant funds awarded by The Southeastern Partnership, Inc. and will be reimbursed in full no later than December 31, 2023.

Chairman D. Edwards opened the Public Hearing.

No Public Comments

Chairman D. Edwards closed the Public Hearing.

Motion was made by Commissioner Garner, seconded by Commissioner Branch, carried unanimously to approve the Memorandum of Agreement between Duplin County and the Duplin County Industrial and Business Development Corporation d/b/a Duplin County Economic Development Corporation to transfer an amount not to exceed \$262,000.00 for the sole purpose of making payments to Parrish & Partners for design and engineering services at Duplin Airpark to be returned to Duplin County in full no later than December 31, 2023; to authorize the Chairman to sign same and to approve the associated budget amendment.

Tracy Chestnutt, Finance Officer, appeared before the board to present an amendment to the contract to audit accounts between Duplin County; Duplin County Tourism Development Authority and RH CPAs, PLLC for the FY 21-22 annual financial audit. The County's annual financial information is due to the North Carolina State Treasurer's Office Local Government Commission by October 31st of each year. They allow a grace period up to December 1st. An amended contract is required to be approved by the Board of Commissioners before the State Treasurer's Office accepts the final AFIR (Annual Financial Information Report) and audited financial statements. The audit firm was unable to submit the County's information by the end of the grace period.

Motion was made by Commissioner Branch, seconded by Commissioner Dowe, carried unanimously to approve the amended contract to audit accounts between Duplin County; Duplin County Tourism Development Authority and RH CPAs, PLLC for the FY 21-22 annual financial audit with a modified due date of December 31, 2022.

Davis H. Brinson, County Manager/Clerk to the Board, appeared to make general announcements. He advised the Board of a joint meeting with the Board of Education (BOE) which will be held on Tuesday, January 10, 2023 at 7:30am in the Board of Education's meeting room in the O.P. Johnson Education Building. Mr. Brinson also informed the Board about a Legislative breakfast hosted by the Eastern Carolina Council of Governments to be held on Monday, January 23, 2023 at King's BBQ Restaurant in Kinston, N.C.

CLOSED SESSION

N.C.G.S. §143-318.11 (a) (3) – Legal Matters

Motion was made by Commissioner Branch, seconded by Commissioner Garner, carried unanimously to go into closed session pursuant to N.C.G.S. §143-318.11 (a) (3) – Legal Matters.

Motion was made by Commissioner Garner, seconded by Commissioner Dowe, carried unanimously to go out of closed session pursuant to N.C.G.S. §143-318.11 (a) (3) – Legal Matters.

County Attorney Tim Wilson appeared to request the Board authorize him to enter into a settlement agreement and contractual amendment with BIS (Business Information System) resolving a contractual dispute related to appraisal software and support of that product.

Motion was made by Commissioner Garner, seconded by Commissioner Branch, carried unanimously to authorize the County Attorney to enter into a settlement agreement and contractual amendment with BIS (Business Information System) resolving a contractual dispute related to appraisal software and support of that product.

Motion was made by Commissioner Garner, seconded by Commissioner Dowe, carried unanimously to adjourn until Tuesday, January 3rd, 2022 at 6:00 p.m. for a Commissioners Meeting at the Administrative Building located at 224 Seminary Street in Kenansville, N.C.



Davis H. Brinson
Clerk to the Board

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Duplin County, NC

JOURNAL INQUIRY

YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2023	05	559	BUA	11/29/2022	11/29/2022	121922	chelsey.lanier	1	N	HIST	2023	
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION			DEBIT	CREDIT	OB
ACCOUNT DESCRIPTION												
1	5176	43210										4,553.60
												TELEPHONE
2	5176	42980									2,913.10	
												PROGRAM SUPPLIES
3	5176	42990									1,637.50	
												INCENTIVES
** JOURNAL TOTAL										0.00	0.00	
YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2023	05	596	BUA	11/30/2022	11/30/2022	121922	chelsey.lanier	1	N	HIST	2023	
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION			DEBIT	CREDIT	OB
ACCOUNT DESCRIPTION												
1	4380	45100										3,635.82
												CAPITAL OUTLAY
2	4380	42490									3,635.82	
												VEHICLE SUPPLIES
** JOURNAL TOTAL										0.00	0.00	
YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2023	06	22	BUA	12/02/2022	12/02/2022	121922	chelsey.lanier	1	N	HIST	2023	
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION			DEBIT	CREDIT	OB
ACCOUNT DESCRIPTION												
1	4210	41990										1,900.00
												PROFESSIONAL SERVICES
2	4210	43111									1,900.00	
												TRAINING
** JOURNAL TOTAL										0.00	0.00	
YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2023	06	46	BUA	12/05/2022	12/05/2022	121922	chelsey.lanier	1	N	HIST	2023	
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION			DEBIT	CREDIT	OB
ACCOUNT DESCRIPTION												

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Duplin County, NC

JOURNAL INQUIRY

YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2023	06	46	BUA	12/05/2022	12/05/2022	121922	chelsey.lanier	1	N	Hist	2023	
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION			DEBIT	CREDIT	OB
ACCOUNT DESCRIPTION												
1	4335	42980					T					2,000.00
												PROGRAM SUPPLIES
2	4335	43110					+			2,000.00		
												TRAVEL
** JOURNAL TOTAL										0.00	0.00	
YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2023	06	64	BUA	12/05/2022	12/05/2022	121922	chelsey.lanier	1	N	Hist	2023	
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION			DEBIT	CREDIT	OB
ACCOUNT DESCRIPTION												
1	4730	41990					T					150.00
												PROFESSIONAL SERVICES
2	4730	43111					I			150.00		
												TRAINING
** JOURNAL TOTAL										0.00	0.00	
YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2023	06	79	BUA	12/06/2022	12/06/2022	121922	chelsey.lanier	1	N	Hist	2023	
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION			DEBIT	CREDIT	OB
ACCOUNT DESCRIPTION												
1	4170	43991					T					900.00
												OTHER ELECTIONS COST
2	4170	44300					T			900.00		
												RENT
** JOURNAL TOTAL										0.00	0.00	
YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2023	06	82	BUA	12/06/2022	12/06/2022	121922	chelsey.lanier	1	N	Hist	2023	
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION			DEBIT	CREDIT	OB
ACCOUNT DESCRIPTION												

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JOURNAL INQUIRY

YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2023	06	82	BVA	12/06/2022	12/06/2022	121922	chelsey.lanier	1	N	hist	2023	
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3		LINE DESCRIPTION				
ACCOUNT DESCRIPTION										DEBIT	CREDIT	OB
1	4340	44910									43.10	
2	4340	42492						DUES AND SUBSCRIPTIONS			300.00	
3	4340	41940						SOFTWARE		31.00		
4	4340	43110						PROFESSIONAL SERVICES		350.00		
5	4340	43250						TRAVEL		350.00		
								POSTAGE				

** JOURNAL TOTAL 0.00 0.00

YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2023	06	122	BVA	12/07/2022	12/07/2022	121922	chelsey.lanier	1	N	hist	2023	
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3		LINE DESCRIPTION				
ACCOUNT DESCRIPTION										DEBIT	CREDIT	OB
1	4250	43510									2,647.42	
2	4250	42481						REPAIRS BUILDING AND GROUNDS		500.00		
3	4250	43530						PARTS & SUPPLIES		75.70		
4	4250	44500						REPAIRS VEHICLES		2,071.66		
								INSURANCE AND BONDS				

** JOURNAL TOTAL 0.00 0.00

YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2023	06	101	BVA	12/12/2022	12/12/2022	121922	chelsey.lanier	1	N	hist	2023	
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3		LINE DESCRIPTION				
ACCOUNT DESCRIPTION										DEBIT	CREDIT	OB
1	4310	43510									3,660.00	
2	4310	45100						REPAIRS BUILDING AND GROUNDS		5,600.00		
								CAPITAL OUTLAY				

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Duplin County, NC

JOURNAL INQUIRY

YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2023	06	191	BVA	12/12/2022	12/12/2022	121922	chelsey.lanier	1	N	hist	2023	
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3		LINE DESCRIPTION				
ACCOUNT DESCRIPTION										DEBIT	CREDIT	OB
3	6140	42100									40.31	
4	6140	42600						HOUSEKEEPING			52.55	
5	6140	42980						OFFICE SUPPLIES			49.00	
6	6140	13910						PROGRAM SUPPLIES			36.12	
7	6140	44910						ADVERTISING			27.00	
8	6140	43110						DUES AND SUBSCRIPTIONS		213.48		
								TRAVEL				

** JOURNAL TOTAL 0.00 0.00

YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2023	06	209	BVA	12/12/2022	12/12/2022	121922	chelsey.lanier	1	N	hist	2023	
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3		LINE DESCRIPTION				
ACCOUNT DESCRIPTION										DEBIT	CREDIT	OB
1	6110	42600									1,257.41	
2	6110	44500						BOOKS		307.42		
3	6110	43510						INSURANCE AND BONDS		750.00		
4	6110	43250						REPAIRS BUILDING AND GROUNDS		700.00		
5	4320	42610						POSTAGE			1,000.00	
6	4320	43110						COMPUTER SUPPLIES		1,900.00		
7	6160	43031						TRAVEL			5,000.00	
8	6160	47021						EVENT EXPENSES		1,000.00		
								EVENT/CONTRACT LABOR				

** JOURNAL TOTAL 0.00 0.00

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10 Journals printed

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RELEASE DATE DECEMBER 19, 2022

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”

Dr. B. Edmund

FY 2024 LOCAL SHARE CERTIFICATION FOR FUNDING

Duplin County
(Legal Name of Applicant)

Requested Funding Amounts

Project	Total Amount	Local Share**
5311 Administrative	\$ 254,376	\$ 38,156 (15%)
5311 Operating (No State Match)	\$ _____	\$ _____ (50%)
5310 Operating (No State Match)	\$ _____	\$ _____ (50%)
5307 Operating	\$ _____	\$ _____ (50%)
5307 Planning	\$ _____	\$ _____ (10%)
Combined Capital	\$ 368,664	\$ 36,867 (10%)
Mobility Management	\$ _____	\$ _____ (50%)
5310 Capital Purchase of Service	\$ _____	\$ _____ (10%)
_____	\$ _____	\$ _____ (____%)
_____	\$ _____	\$ _____ (____%)
_____	\$ _____	\$ _____ (____%)
Funding programs covered are 5311, 5310, 5339 Bus and Bus Facilities, 5307 (Small fixed route, regional, and consolidated urban-rural systems)		
TOTAL	\$ 623,040	\$ 75,023
	Total Funding Requests	Total Local Share

**NOTE: Applicants should be prepared for the entire Local Share amount in the event State funding is not available.

The Local Share is available from the following sources:

Source of Funds	Apply to Grant	Amount
Agency Purchase	5311	\$ 38,156
Agency Purchase	Capital	\$ 36,867
_____	_____	\$ _____
_____	_____	\$ _____
_____	_____	\$ _____
_____	_____	\$ _____

FY 2024 Local Share Certificate (page 2)

	\$
	\$
	\$
TOTAL	\$ 75,023

** Fare box revenue is not an applicable source for local share funding

I, the undersigned representing *(Legal Name of Applicant)* **Duplin County** do hereby certify to the North Carolina Department of Transportation, that the required local funds for the FY2024 Community Transportation Program and 5307 Governors Apportionment will be available as of July 1, 2023, which has a period of performance of July 1, 2023 – June 30, 2024

Dexter B Edwards
Signature of Authorized Official

Dexter Edwards, Chairperson, Duplin County BOC
Type Name and Title of Authorized Official

December 19, 2022
Date

Duplin County, NC

BUDGET AMENDMENTS JOURNAL ENTRY PROOF

LN	ORG	OBJECT	PROJ	ORG DESCRIPTION	ACCOUNT DESCRIPTION	PREV	BUDGET	AMENDED
					LINE DESCRIPTION	BUDGET	CHANGE	BUDGET
YEAR-PER JOURNAL	EFF-DATE	REF 1	REF 2	SRC	LN-DESC	ENTITY AMEND		
2023 06	88 12/20/2022			BUA	121922C	1 2		
1	4100 39951	GENERAL FUND			FUND BAL CARRY FWD GRANTS	-255,369.22	5,938.31	261,307.55
	10-41-4100-0000-000-39951					12/20/2022		
2	4962 45922	NC foundation Grant			Animal waste tech development	.00	5,938.31	5,938.31
	10-47-4960-4960-000-45922					12/20/2022		
					** JOURNAL TOTAL		0.00	
YEAR-PER JOURNAL	EFF-DATE	REF 1	REF 2	SRC	LN-DESC	ENTITY AMEND		
2023 06	89 12/20/2022			BUA	121922C	1 2		
1	7130 37111	COUNTY WATER			SALES: WATER INVENTORY	-80,000.00	-5,000.00	85,000.00
	61-70-7100-7130-000 37111					12/20/2022		
2	7130 42701	COUNTY WATER			PURCHASES INVENTORY	80,000.00	5,000.00	85,000.00
	61-70 7100-7130-000 42701					12/20/2022		
					** JOURNAL TOTAL		0.00	
YEAR PER JOURNAL	EFF-DATE	REF 1	REF 2	SRC	LN-DESC	ENTITY AMEND		
2023 06	252 12/13/2022			BUA	121922C	1 2		
1	4100 39951	GENERAL FUND			FUND BAL CARRY FWD GRANTS	255,369.22	-5,638.77	261,007.99
	10-41-4100-0000-000-39951				Vehicle 924	12/13/2022		
2	4110 43530	Shoplifts			REPAIRS VEHICLES	118,246.33	5,638.77	121,885.12
	10-43-4110 0000-4300 43530				Vehicle 924	12/13/2022		
					** JOURNAL TOTAL		0.00	

Duplin County, NC

BUDGET AMENDMENT JOURNAL ENTRY PROOF

CLERK: chelsey.lanier

YEAR PER	JNL	ACCOUNT	EFF DATE	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC	LINE DESC	T QB	DEBIT	CREDIT
2023	6	88										
BUA	4100-39951		12/20/2022	1219220				FUND BAL CARRY FWD GRANTS		5	5,918.31	
BUA	4962-45922		12/20/2022	1219220				Animal Waste Tech Development		5	5,938.31	
								JOURNAL 2023-06/88	TOTAL		00	00
2023	6	89										
BUA	7130-37111		12/20/2022	1219220				SALES: WATER INVENTORY		5	5,000.00	
BUA	7130-32703		12/20/2022	1219220				PURCHASES INVENTORY		5	5,000.00	
								JOURNAL 2023-06/89	TOTAL		00	00
2023	6	252										
BUA	4100-39951		12/13/2022	1219220				FUND BAL CARRY FWD GRANTS		5	5,638.77	
BUA	4110-43330		12/13/2022	1219220				Vehicle 924		5	5,638.77	
								REPAIRS VEHICLES		5	5,638.77	
								Vehicle 924		5	5,638.77	
								JOURNAL 2023-06/252	TOTAL		00	00

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Duplin County, NC

BUDGET AMENDMENT JOURNAL ENTRY PROOF

FUND	ACCOUNT	YEAR PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
					FUND TOTAL	00	00

END OF REPORT Generated by: CHELSEY LANIER

Division of Public Health
Agreement Addendum
FY 22-23

Duplin County Health Department
Local Health Department Legal Name

Women, Infant, and Community Wellness /
Reproductive Health Branch

DPH Section / Branch Name

Joseph Scott, 919-707-5696
joseph.scott@dhs.nc.gov

DPH Program Contact
(name, phone number, and email)

06/01/2022 – 05/31, 2023

Service Period

DPH Program Signature

(only required for a negotiable Agreement Addendum)

Date

07/01/2022 – 06/30/2023

Payment Period

☐ Original Agreement Addendum

☒ Agreement Addendum Revision # 1

I. **Background:**

No change.

II. **Purpose:**

This Agreement Addendum Revision #1 increases Title X funding to enable the Local Health Department to purchase family planning methods to provide to clients seeking family planning services. These additional funds are available only through March 31, 2023

III. **Scope of Work and Deliverables:**

As of January 1, 2023, this Agreement Addendum Revision #1 adds Paragraph 8, as follows:

8. The Local Health Department shall purchase family planning methods based on the needs of their community, in order to have all family planning methods on hand to distribute as needed.

IV. **Performance Measures / Reporting Requirements:**

No change.

V. **Performance Monitoring and Quality Assurance:**

No change.

VI. **Funding Guidelines or Restrictions:**

As of January 1, 2023, this Agreement Addendum Revision #1 adds Paragraph 3, as follows:

3. The additional funds provided with this Revision are available only through March 31, 2023.

Health Director Signature (use blue ink or verifiable digital signature)

Date

LHD to complete:

LHD program contact name:

If or DPH to contact in case

Follow-up information is needed }

Phone and email address

Signature on this page signifies you

read and accepted all pages of this document.

Template v. 1.0, April 4, 2021

FY23 - FAS	Activity Num + Name	151	Family Planning
Federal Award Supplement	FAS Num + Reason	7	This FAS is accompanying an AA+BE or an AA Revision+BE Revision
CFDA Num + Name	93.217	Family Planning Services	
IDC rate n/a	FAIN	FPHPA006555	Is award R&D? no
			Fed award total amt \$ 7,800,000

Fed award project description: North Carolina Statewide Family Planning Program

Fed award date + awarding agency: 05-31-22 HHS, Office of the Secretary

Subrecipient	Subrecipient UEI	Subrecipient DUNS	Federal funds from grant listed above	Total federal funds for entire activity
Alamance	MBMW225N3W8	965194483	\$ 2,569	\$ 122,441
Albemarle	MAAVS51PNMK3	136537822	\$ 6,847	\$ 328,156
Alexander	XVEE3SNV7UX9	039495105	\$ 986	\$ 49,881
Anson	PK8UYTSNJC3	847161029	\$ 973	\$ 51,653
Appalachian	CD7BFHB8W539	780131541	\$ 3,116	\$ 138,812
Beaufort	RN15XFDA1XN6	091567776	\$ 1,126	\$ 63,224
Bladen	TLCT3MD3H1H9	084171628	\$ 1,039	\$ 52,350
Brunswick	MJBMXLN9NJ75	091571349	\$ 1,458	\$ 78,231
Buncombe	W5TCDKMLHE69	879203566	\$ 2,954	\$ 169,307
Burke	G855APCNL591	883212105	\$ 1,451	\$ 80,609
Cabarrus	RXDKNELKJFU7	143408289	\$ 2,081	\$ 102,704
Caldwell	HL4FGNDJGE97	948113402	\$ 1,507	\$ 80,047
Carteret	UC6WJ2NQMJS8	058735804	\$ 3,518	\$ 134,328
Caswell	JDJ7Y7CGYC86	077846053	\$ 863	\$ 44,116
Catawba	GYUNA9WIMFM1	083677138	\$ 2,149	\$ 105,003
Chatham	KE57QE2GV5F1	131356607	\$ 1,165	\$ 57,604
Cherokee	DCEGK6HA11M5	130705072	\$ 837	\$ 39,665
Clay	HYKLVNWLKK7	145058231	\$ 695	\$ 30,975
Cleveland	UWMIYMPVL483	879924850	\$ 1,872	\$ 101,678
Columbus	V1UAJ4L87WQ7	040404016	\$ 1,176	\$ 59,123
Craven	L122U8LZQ214	091564294	\$ 2,067	\$ 118,997
Cumberland	HALND8WJ3GM4	123914376	\$ 4,423	\$ 270,283
Dare	ELV6JGB11QK6	082358631	\$ 864	\$ 38,225
Davidson	C9P5MDJC7KX7	077839744	\$ 1,891	\$ 101,870
Davie	L8WBGLHZV239	076526651	\$ 934	\$ 46,066
Duplin	KZNA6K5262K3	095124798	\$ 1,440	\$ 77,168
Durham	LJ5BA6U2HLM7	088564075	\$ 3,567	\$ 199,718
Edgecombe	MANALX44AD17	093125375	\$ 1,445	\$ 99,704
Foothills	NGTEF2MQ8LL4	782359004	\$ 3,056	\$ 160,946
Forsyth	V6BGVQ67YPY5	105316439	\$ 4,315	\$ 232,354
Franklin	FFKTRQCN143	084168632	\$ 1,180	\$ 56,629
Gaston	QKv9R8A8D5J16	071062186	\$ 3,299	\$ 166,378
Graham	L8MAVKQJ1YN7	020952383	\$ 696	\$ 79,984
Granville-Vance	MGQJCK22EJB3	063397026	\$ 2,174	\$ 113,190
Greene	VCUSLD71N9J3	091564591	\$ 899	\$ 48,095
Guilford	YBEGWGF3PMJ3	071563613	\$ 6,245	\$ 448,866
Halifax	MRL8MYNJ3Y5	014308957	\$ 1,770	\$ 105,553
Harnett	JBDCCD9V41BX7	091565986	\$ 1,699	\$ 88,559
Haywood	DQHZEVAV95G5	070620232	\$ 1,203	\$ 62,472
Henderson	TG5AR81JLFQ5	085821470	\$ 1,417	\$ 68,491
Hoke	C1GMSADARX51	091563643	\$ 1,188	\$ 60,103
Hyde	T2RSYN36NN64	832526243	\$ 682	\$ 32,821
Iredell	XTNRLKJ1A4S9	074504507	\$ 1,869	\$ 104,762

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PW

**Division of Public Health
Agreement Addendum
FY 22-23**

Page 1 of 2

Duplin County Health Department

Epidemiology / PI Preparedness & Response
DPH Section / Branch Name514 NC Public Health Emergency Preparedness
Activity Number and Description

Wayne Minon, (919) 546-1831
wayne.minon@dhs.gov
DPII Program Contact
(name, phone number and email)

06/01/2022 -- 05/31/2023

Service Period

DPII Program Signature	Date
(only required for a negotiable Agreement Addendum)	

07/01/2022 06/30/2023

Payment Period

☐ Original Agreement Addendum
☒ Agreement Addendum Revision # 1

I. Background:

As of January 1, 2023, this Agreement (Addendum Revision #1) adds the following paragraph

The P1P&R Branch periodically makes additional funding available to local health departments to pursue innovative preparedness-related projects. The "Bright Ideas" program is the mechanism by which the additional funding is awarded on a competitive basis to the local health department whose application provides the best outputs and outcomes for the funding requested.

II. Purpose:

This Agreement Addendum Revision #1 awards additional funds as part of the "Bright Ideas" project to Duplin County Health Department to purchase an animal disaster relief mobile equipment trailer (ADRMET) to provide care for animals and to support animal caregivers during a mass sheltering event/incident.

III. Scope of Work and Deliverables:

As of January 1, 2023, this Agreement Addendum Revision 2.1 adds Paragraph 6 and 7 as follows

6. Complete the following "Bright Ideas" project activities by May 31, 2023:
 - a. Purchase and fully equip an ADRMEI.
 - b. Develop a procedure for the deployment and recovery of the ADRMEI.
 - c. Develop an animal safety guide to be given to animal caregivers upon entry into shelters
 - d. Provide training regarding proper deployment and recover of the ADRMEI to staff who work in shelters

Health Director Signature (use blue ink or verifiable digital signature)

Date _____

and to complete

111) program contact name

For DPI to email in case follow-up information is needed

Phone and email address:

Signature on this page signifies you have read and accepted all

of this document. Template rev August 2021

FY23 - FAS
Federal award supplement

Activity Nbr + Name
FAS Nbr + Reason
CTDA Nbr + Name

514
3
93.069 0

Public Health Emergency Preparedness

This FAS is accompanying an AA+BE or an AA Revision +BE Revision

FAIN
NU901P922002

IDC rate n/a

Is award R&D? no

Fed awd's total amt. \$ 15,457,185

Fed award project description
North Carolina's Public Health Emergency Preparedness (PHEP) Cooperative Agreement

Fed awd date + awarding agency
04-15-21 HHS, Centers for Disease Control and Prevention

Subrecipient	Subrecipient UEI	Subrecipient DUNS	Federal funds from grant listed above	Total federal funds for entire Activity
Jackson	X7YMWY6ZP574	019728518	\$ -	\$ 27,168
Johnston	SYGAGEFDHYR7	097599104	\$ -	\$ 53,123
Jones	HE3NNNUE27M7	095116935	\$ -	\$ 30,993
Lee	F6A8UC9JWJ5	067433703	\$ -	\$ 41,395
Lenoir	QKUF13VPGH6	042789748	\$ -	\$ 33,664
Lincoln	UGGQSSK8GJ5	086869336	\$ -	\$ 43,114
Macon	LLP7BC6N2LL3	070626825	\$ -	\$ 32,125
Madison	Y096F8B1YTJ9	831052873	\$ -	\$ 30,590
MTW	ZKK5GNNRNB8Y6	087204173	\$ -	\$ 40,992
Mecklenburg	EZ15XL6BMH68	074498313	\$ -	\$ 104,000
Montgomery	E78ZAJM3BFL3	025384603	\$ -	\$ 31,659
Moore	HFNSK9SF5Z78	050988146	\$ -	\$ 37,816
Nash	NF58K566HQW7	050425677	\$ -	\$ 37,415
New Hanover	F7TLT2GMEJ1	040029563	\$ -	\$ 80,000
Northampton	CRA2KCAL8BA4	097594477	\$ -	\$ 31,664
Onslow	EGE7NBMX5J56	172663270	\$ -	\$ 45,335
Orange	GF FMCW9XDA53	091575191	\$ -	\$ 38,836
Pamlico	FT59QFEAU344	097600456	\$ -	\$ 29,948
Pender	T11BE678U9P5	100955413	\$ -	\$ 36,466
Person	FQ8L FJGMAB34	091563718	\$ -	\$ 31,510
Pitt	VZNPMLFT5R6	080889694	\$ -	\$ 87,131
Polk	QZ6BZPGLX4Y9	079067930	\$ -	\$ 26,665
Randolph	T3BUM1CVS9N5	027873132	\$ 23,278	\$ 66,823
Richmond	Q63FZNTJ3M4	070621339	\$ -	\$ 33,216
Robeson	LKBE3QFLAAK5	082167871	\$ -	\$ 44,413
Rockingham	KGCCCHJZZZ43	077847143	\$ -	\$ 38,082
Rowan	GCB7UCV96NM6	074494014	\$ -	\$ 50,996
Sampson	WRT9CSK1KJY5	825773075	\$ -	\$ 40,937
Scotland	FNVTCUGGCHM5	091564146	\$ -	\$ 30,820
Stanly	U86MZUPL7C5	131060829	\$ -	\$ 33,520
Stokes	M41TRA3NUN51	085442705	\$ -	\$ 28,236
Surry	FMMC7M24C9J8	077821858	\$ -	\$ 35,478
Swain	TAE3M92LAQR4	146437553	\$ -	\$ 30,203
Toe River	JUA6GAUQ9UM1	113345201	\$ 3,000	\$ 33,894
Transylvania	WS1VGHG8945	030494215	\$ -	\$ 30,783
Union	LHMKBD4AGRJ5	079051637	\$ -	\$ 51,543
Wake	FTJ2WJPLMWJ3	019625961	\$ -	\$ 88,000
Warren	TLNAUSCNHSU5	0302739953	\$ -	\$ 30,487
Wayne	DACFHLQKMS1	040036170	\$ -	\$ 39,848
Wilkes	M14KKHY2NNR3	067419954	\$ -	\$ 37,518
Wilson	ME2DJHMYW655	075585695	\$ -	\$ 34,651
Yadkin	PLCDT7JFA8B1	089910624	\$ -	\$ 30,993
Yancey	MASJJK9AKVEZ8	-	\$ -	\$ 15,527

Activity 514	AA 1264 2679 ER	1264 2679 EU	1264 2680 ER	1264 2680 EU	Proposed New Total
Service Period	06/01-06/30	07/01-05/31	06/01-06/30	07/01-05/31	Total
Payment Period	07/01-07/31	08/01-06/30	07/01-07/31	08/01-06/30	
D1 Alamance	0	0	\$0.00	0	40,250
D1 Albemarle	0	0	\$7,177.00	0	110,380
D2 Alexander	0	0	\$0.00	0	30,068
04 Anson	0	0	\$0.00	0	31,874
D2 Appalachian	0	0	\$0.00	0	40,616
07 Beaufort	0	0	\$0.00	0	34,719
09 Bladen	0	0	\$0.00	0	35,742
10 Brunswick	0	0	\$0.00	0	39,296
11 Buncombe	0	0	\$0.00	0	75,000
12 Burke	0	0	\$0.00	0	37,283
13 Cabarrus	0	0	\$4,136.00	0	49,633
14 Caldwell	0	0	\$0.00	0	38,913
16 Carteret	0	0	\$0.00	0	37,148
17 Caswell	0	0	\$0.00	0	30,720
18 Catawba	0	0	\$0.00	0	40,965
19 Chatham	0	0	\$0.00	0	35,411
20 Cherokee	0	0	\$0.00	0	31,025
22 Clay	0	0	\$0.00	0	27,459
23 Cleveland	0	0	\$0.00	0	39,642
24 Columbus	0	0	\$0.00	0	38,319
25 Craven	0	0	\$0.00	0	39,524
26 Cumberland	0	0	\$0.00	0	72,500
28 Dare	0	0	\$0.00	0	44,757
29 Davidson	0	0	\$0.00	0	42,887
30 Davie	0	0	\$0.00	0	30,211
31 Duplin	* 1	0	\$0.00	23,722	60,370
32 Durham	0	0	\$0.00	0	80,000
33 Edgecombe	0	0	\$0.00	0	34,291
D7 Foothills	0	0	\$0.00	0	39,342
34 Forsyth	0	0	\$0.00	0	55,515
35 Franklin	0	0	\$0.00	0	33,439
36 Gaston	0	0	\$4,569.00	0	54,827
38 Graham	0	0	\$0.00	0	29,682
D3 Gran-Vance	0	0	\$0.00	0	39,031
40 Greene	0	0	\$0.00	0	30,022
41 Guilford	0	0	\$0.00	0	80,000
42 Halifax	0	0	\$0.00	0	36,528
43 Harnett	0	0	\$0.00	0	38,729
44 Haywood	0	0	\$0.00	0	33,733
45 Henderson	0	0	\$0.00	0	36,828
47 Hoke	0	0	\$0.00	0	26,685
48 Hyde	0	0	\$0.00	0	29,718
49 Iredell	0	0	\$4,245.00	0	50,937
50 Jackson	0	0	\$0.00	0	27,168
51 Johnston	0	0	\$0.00	0	53,123
52 Jones	0	0	\$0.00	0	30,993
53 Lee	0	0	\$0.00	0	41,395
54 Lenoir	0	0	\$0.00	0	33,664
55 Lincoln	0	0	\$3,593.00	0	43,114
56 Macon	0	0	\$0.00	0	32,125
57 Madison	0	0	\$0.00	0	30,590

04 M-T-W	0	\$0.00	0	\$0.00	0	\$3,416.00	0	\$37,576.00	0	40,992
60 Mecklenburg	0	\$8,667.00	0	\$95,333.00	0	\$0.00	0	\$0.00	0	104,000
62 Montgomery	0	\$0.00	0	\$0.00	0	\$2,638.00	0	\$29,021.00	0	31,659
63 Moore	0	\$0.00	0	\$0.00	0	\$3,151.00	0	\$34,665.00	0	37,816
64 Nash	0	\$0.00	0	\$0.00	0	\$3,118.00	0	\$34,297.00	0	37,415
65 New Hanover	0	\$0.00	0	\$0.00	0	\$6,667.00	0	\$73,333.00	0	80,000
66 Northampton	0	\$0.00	0	\$0.00	0	\$2,639.00	0	\$29,025.00	0	31,664
67 Onslow	0	\$0.00	0	\$0.00	0	\$3,778.00	0	\$41,557.00	0	45,335
68 Orange	0	\$0.00	0	\$0.00	0	\$3,236.00	0	\$35,600.00	0	38,836
69 Pamlico	0	\$0.00	0	\$0.00	0	\$2,496.00	0	\$27,452.00	0	29,948
71 Pender	0	\$0.00	0	\$0.00	0	\$3,039.00	0	\$33,427.00	0	36,466
73 Person	0	\$0.00	0	\$0.00	0	\$2,626.00	0	\$28,884.00	0	31,510
74 Pitt	0	\$0.00	0	\$0.00	0	\$7,261.00	0	\$79,870.00	0	87,131
75 Polk	0	\$0.00	0	\$0.00	0	\$656.00	0	\$26,009.00	0	26,665
76 Randolph	* 1	\$0.00	0	\$0.00	0	\$3,629.00	23,278	\$39,916.00	23,278	65,823
78 Robeson	0	\$0.00	0	\$0.00	0	\$2,768.00	0	\$30,448.00	0	33,216
79 Rockingham	0	\$0.00	0	\$0.00	0	\$3,701.00	0	\$40,712.00	0	44,413
80 Rowan	0	\$4,250.00	0	\$46,746.00	0	\$3,174.00	0	\$34,908.00	0	38,082
82 Sampson	0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00	0	50,996
83 Scotland	0	\$0.00	0	\$0.00	0	\$3,411.00	0	\$37,526.00	0	40,937
84 Stanly	0	\$0.00	0	\$0.00	0	\$2,568.00	0	\$28,252.00	0	30,820
85 Stokes	0	\$0.00	0	\$0.00	0	\$2,793.00	0	\$30,727.00	0	33,520
86 Surry	0	\$0.00	0	\$0.00	0	\$2,353.00	0	\$25,863.00	0	28,236
87 Swain	0	\$0.00	0	\$0.00	0	\$2,957.00	0	\$32,521.00	0	35,478
06 Toe River	* 1	\$0.00	0	\$0.00	0	\$2,517.00	0	\$27,686.00	0	30,203
88 Transylvania	0	\$0.00	0	\$0.00	0	\$3,868.00	3,000	\$27,026.00	3,000	33,894
90 Union	0	\$0.00	0	\$0.00	0	\$2,565.00	0	\$28,218.00	0	30,783
92 Wake	0	\$4,295.00	0	\$47,248.00	0	\$0.00	0	\$0.00	0	51,543
93 Warren	0	\$0.00	0	\$0.00	0	\$7,333.00	0	\$80,667.00	0	88,000
96 Wayne	0	\$0.00	0	\$0.00	0	\$2,541.00	0	\$27,946.00	0	30,487
97 Wilkes	0	\$0.00	0	\$0.00	0	\$3,321.00	0	\$36,527.00	0	39,848
98 Wilson	0	\$0.00	0	\$0.00	0	\$3,127.00	0	\$34,391.00	0	37,518
99 Yadkin	0	\$0.00	0	\$0.00	0	\$2,888.00	0	\$31,763.00	0	34,651
00 Yancey	0	\$0.00	0	\$0.00	0	\$2,583.00	0	\$28,410.00	0	30,993
Totals	0	\$0.00	0	\$0.00	0	\$0.00	0	\$15,527.00	0	15,527
Totals	0	\$40,932	0	\$450,239	0	\$256,810	50,000	\$2,843,615	50,000	3,641,596

Sign and Date - DPH Budget and Administrator	11/28/2022	Sign and Date - DPH Section Chief	11/28/22
Sign and Date - DPH Budget Office - ATC Coordinator	11/29/22	Sign and Date - DPH Budget Office	11/30/2022

DUPLIN COUNTY
BOARD OF COMMISSIONERS
DECEMBER 19, 2022

I. Duplin County Golden LEAF Foundation SITE Program Water Supply Well Grant

- A. Acceptance of Grant funding, Adoption of Project Budget (Ordinance and Execution of Grant Agreement

1. Discussion: The Duplin County Board of Commissioners authorized the filing of a Golden LEAF Foundation SITE Program grant application on September 6, 2022. On December 1, 2022, the Golden LEAF Foundation (GLF) notified the county of the award of grant funds in the amount of \$999,150.00 for the construction of a water supply well at West Park Business and Industrial Park and funds to complete the title opinion on that site. The next step is to accept the grant funding, adopt a project budget and authorize the execution of the Grantee Acknowledgment and Agreement with GLF. This project is 100 percent grant. The Grantee Acknowledgment and Agreement is attached along with a resolution. The resolution accepts the grant award establishes a Capital Project Budget Ordinance. authorizes the Chairman to execute the Agreement and authorizes the County Manager to sign pay requests, change orders, progress reports and other miscellaneous documents associated with grant administration and construction.

2. Action Requested: Motion adopting Resolution Accepting GLF Grant Award and Establishing A Capital Project Budget Ordinance - FY 2023-038 / Duplin County 2022 Golden LEAF Water Supply Well Project.

RESOLUTION
ACCEPTING GLEF GRANT AWARD AND
ESTABLISHING A CAPITAL PROJECT BUDGET ORDINANCE
FY2023-038 / DUPLIN COUNTY 2022 GOLDEN LEAF WATER SUPPLY WELL PROJECT
DUPLIN COUNTY
DECEMBER 19, 2022

FY 2023-038/DUPLIN COUNTY 2022 GOLDEN LEAF WATER SUPPLY WELL PROJECT
DUPLIN COUNTY
DECEMBER 19, 2022

WHEREAS, Duplin County has the need for a new water supply well and to complete due diligence at WestPark Business and Industrial Park, and

WHEREAS, Duplin County applied for funding from the Golden LEAF Foundation SITE Program for the construction of a well and completion of the title opinion for the site, and

WHEREAS, Duplin County was subsequently awarded a grant from the Golden LEAF Foundation for well construction and title opinion, in the amount of \$999,150.00.

NOW THEREFORE BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF DUPLIN COUNTY:

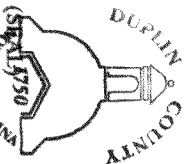
THAT, Duplin County does hereby accept the grant award from the Golden LEAF Foundation and approves the Grantee Acknowledgment and Agreement issued to the County by the Golden LEAF Foundation, and

THAT, the attached project budget is approved, and

THAT, the Chairman of the Board of Commissioners is authorized to execute the Grantee Acknowledgment And Agreement and all other documents associated with the award of the Golden LEAF Foundation grant on behalf of Duplin County, and

THAT, the County Manager is authorized to sign pay requests, change orders, progress reports, miscellaneous correspondence, and other documents related to the administration of the grant and construction of the project.

Adopted this the 19th day of December, 2022.



ATTEST:

Davis H. Britson
Davis H. Britson, Clerk to the Board
Duplin County

Dexter B. Edwards
Dexter B. Edwards, Chairman, Board of Commissioners

APPROVED
BUDGET AS OF
DECEMBER 19, 2022

REVENUES	
Golden LEAF Grant	\$ 999,150.00
Duplin County Local Funding	\$ 0.00
Sales Tax Refund	\$ 0.00
Contribution by Others	\$ 0.00
TOTAL REVENUES	\$ 999,150.00

EXPENSES	
Well Construction	
Construction	\$ 751,925.00
Contingency	\$ 45,000.00
Engineering Design	\$ 71,400.00
Engineering Report	\$ 7,500.00
Construction Administration/Observation	\$ 104,500.00
Permitting/Fees and Reimbursables	\$ 4,000.00
Engineering Reimbursables	\$ 1,500.00
Surveying	\$ 4,500.00
GIS Allowance	\$ 3,000.00
Legal Costs	\$ 2,000.00
Due Diligence	
Title Opinion	\$ 3,825.00
TOTAL EXPENSES	\$ 999,150.00

The Golden LEAF Foundation ("Golden LEAF")

GRANTEE ACKNOWLEDGMENT AND AGREEMENT

1. Grantee: County of Duplin
2. Project File Number & Title: FY2023-038 / Duplin County 2022 Golden LEAF Water Supply Well Project
3. Purpose of Grant: This award provides funding to County of Duplin for due diligence and construction of a new water supply well at the 124-acre site in the WestPark Business and Industrial Park, which is the county's only industrial park with rail access and natural gas.
4. Amount of Grant: \$999,150.00
5. Award Date: 12/1/2022 Start Date: _____
6. Special Terms and Conditions Applicable to Grant:
 - a) The term of the grant is 20 months, commencing on the Award Date unless the Grantee proposes a later Start Date that is accepted by Golden LEAF. Golden LEAF may extend the term of the Grant. All project-related expenses must be incurred during the term of the grant. The provisions of this Grantee Acknowledgment and Agreement that by their nature extend beyond the term of the grant will survive the end of the term of the grant.
 - b) Release of funds is contingent on the county agreeing to reserve 100,000 GPD of water capacity from the water supply well constructed with Golden LEAF funds for use at the WestPark Business and Industrial Park.
 - c) Release of funds is contingent on Golden LEAF's receipt and approval of an updated Phase I Environmental Site Assessment and resolution of REC's (Recognized Environmental Conditions).
 - d) Release of funds for construction of the water supply well is contingent on Golden LEAF's receipt and approval of a title opinion for the site.
7. Standard conditions on the release of grant funds:
 - a) Release of grant funds is contingent on Grantee attending a Golden LEAF grant management workshop or participating in satisfactory discussions with Golden LEAF staff to gain training in the management of Golden LEAF grants and reporting requirements.
 - b) Release of funds is contingent on Grantee returning a fully executed original of this Grantee Acknowledgment and Agreement no later than forty-five (45) days after the Award Date, unless Golden LEAF agrees to extend the deadline for its submission.
 - c) Release of funds is contingent on Grantee submitting a project management plan ("PMP") that Golden LEAF has approved. The PMP must be submitted for approval within forty-five (45) days of the Award Date, unless Golden LEAF agrees to extend the deadline. Unless otherwise approved, the PMP must be submitted on Golden LEAF form(s). The PMP will include key activities that are critical to successful implementation of the grant and outcomes that will be used to assess the success and effectiveness of the project.
 - d) Release of funds is contingent on the Grantee submitting a project budget for approval by Golden LEAF. The project budget must be submitted for approval within forty-five (45) days of the Award Date unless Golden LEAF agrees to extend the deadline. Unless otherwise approved, the project budget must be submitted on Golden LEAF form(s).
 - e) If the approved project budget includes funds from other sources that are required for project implementation, Golden LEAF grant funds will not be released until Grantee demonstrates that it has secured those funds.

- 1) Golden LEAF grant funds may not be used for acquisition of interests in real property or for costs of grant administration.
- e) If the Grantee fails to comply with its obligations under this Agreement, no further grant funds will be released unless such noncompliance is resolved to the satisfaction of Golden LEAF.

8. Confirmation of Eligibility/Permissible use of Funds: The Grantee confirms: (1) that the Internal Revenue Service has determined that the Grantee is an organization described in Section 501(c)(3) of the Internal Revenue Code of 1986, as amended, and that such determination has not been revoked, or (2) that the Grantee is a federal, state or local governmental unit. Grantee agrees to notify Golden LEAF promptly if the Grantee's tax-exempt status is revoked or modified in any way. The Grantee agrees that it will use the funds from this grant only for charitable, educational, or scientific purposes within the meaning of Section 501(c)(3) of the Code, and that it will not use the funds from this grant in any way that would result in or give rise to private inurement or impermissible private benefit. The Grantee agrees that no funds from this grant will be used to carry on propaganda or otherwise to attempt to influence legislation, to influence the outcome of any public election, or to carry on directly or indirectly any voter registration drive. If grant funds are used to pay for sales tax for which the Grantee receives a refund, Grantee will use the refund for expenses that are consistent with the purpose of the grant and permissible under this Agreement. Unless otherwise agreed by Golden LEAF in writing, no portion of the Grantee's rights or obligations under this Agreement may be transferred or assigned to any other entity.

9. Compliance with laws/liens: The Grantee is in material compliance with all federal, state, county, and local laws, regulations, and orders that are applicable to the Grantee, and the Grantee has timely filed with the proper governmental authorities all statements and reports required by the laws, regulations, and orders to which the Grantee is subject. There is no litigation, claim, action, suit, proceeding or governmental investigation pending against the Grantee, and there is no pending or (to the Grantee's knowledge) threatened litigation, claim, action, suit, proceeding or governmental investigation against the Grantee that could reasonably be expected to have a material adverse effect upon the Grantee's ability to carry out this grant in accordance with its terms. The Grantee has timely paid all judgments, claims, and federal, state, and local taxes payable by the Grantee the non-payment of which might result in a lien on any of the Grantee's assets or might otherwise adversely affect the Grantee's ability to carry out this grant in accordance with its terms.

10. Conflict of interest: In connection with the project funded by Golden LEAF, no employee, officer, director, volunteer, or agent of the Grantee shall engage in any activity that involves a conflict of interest or that would appear to a reasonable person to involve a conflict of interest. Without limiting the foregoing principle, except as described below, in connection with implementation of the project funded by Golden LEAF, Grantee shall not procure goods or services from any Interested Person or from any individual or entity with which any Interested Person has a financial interest or from any family member of an Interested Person, nor shall Grantee use Golden LEAF grant funds to provide goods, services, or compensation (other than customary and reasonable wages and benefits) to any Interested Person or to any family member of an Interested Person. "Interested Person" includes officers and directors of the Grantee, and employees of the Grantee with authority to procure goods or services for the Grantee related to the project funded by Golden LEAF. For purposes of this section, family members shall include: (1) spouse, (2) ancestor, (3) brother, (4) half-brother, (5) sister, (6) half-sister, (7) child (whether by birth or by adoption), (8) grandchild, (9) great grandchild, or (10) spouse of brother, half-brother, sister, half-sister, child, grandchild, or great grandchild. An Interested Person has a financial interest if the Interested Person has, directly or indirectly, through business, investment, or family: a) an ownership or investment interest in any entity with which the Grantee has a transaction or arrangement; b) a compensation arrangement with the Grantee or with any entity or individual with which the Grantee has a transaction or arrangement; or c) a potential ownership or investment interest in, or compensation arrangement with, any entity or individual with which the Grantee is negotiating a transaction or arrangement. Compensation includes direct and indirect remuneration as well as gifts or favors that are not insubstantial. An Interested Person must inform the Grantee of his or her financial interest upon becoming aware that the Grantee is considering procuring goods

or services from any individual or entity with which any Interested Person has a financial interest. The foregoing notwithstanding, if after exercising due diligence, the governing board or committee of the Grantee determines that the Grantee is not reasonably able to secure a more advantageous transaction or arrangement from an individual or entity with which an Interested Person does not have a financial interest, the governing board or committee shall determine by a majority vote of the disinterested directors whether the transaction or arrangement is in the Grantee's best interest, for its own benefit, and whether it is fair and reasonable. In conformity with the above determination the Grantee shall make its decision as to whether to enter into the transaction or arrangement and shall keep written records of the meeting at which that decision was made. The Grantee shall inform all Interested Persons of the requirements set forth in this section. If the requirements set forth in this section conflict with any statute or regulation applicable to the Grantee, the statute or regulation shall control. If the Grantee has a conflict of interest or similar policy that provides more stringent restrictions and protections than those in this section, the Grantee may comply with its policy rather than the policy contained herein. This section does not alter the requirement that Grantee may not use the funds from this grant in any way that would result in or give rise to private inurement or impermissible private benefit.

11. **Procurement:** All goods or services acquired using Golden LEAF grant funds must be reasonably necessary to implement the project funded. All procurement transactions involving the use of Golden LEAF grant funds will be conducted to provide, to the extent possible and reasonable, free and open competition among suppliers. The Grantee should use reasonable efforts to procure goods and services from local businesses, small businesses, minority-owned firms, and women's business enterprises. The Grantee will seek competitive offers where possible and reasonable to obtain the best possible quality at the best possible price. Some form of cost or price analysis shall be made and documented in connection with every individual procurement in excess of \$1,000.00. Price analysis may be accomplished in various ways, including the comparison of price quotations or market prices, including discounts. For any single procurement of \$100,000.00 or more, Grantee will use a competitive bid process that is designed to attract a reasonable number of responsive bidders. The requirements of the bid process may vary depending on the value of the procurement. When evaluating bids received, the Grantee is not required to take the lowest price if other factors are reasonably important to the Grantee; however, the bases for evaluation and selection should be listed in the procurement documents and there should be an objective method for the decision made by the Grantee. The decision should be documented in writing. If the Grantee is subject to statutory or regulatory procurement requirements, those requirements supersede this section. The Grantee may request that the President of Golden LEAF approve the Grantee's use of a procurement policy that varies from the requirements of this section.

12. **Project and budget modification:** The Grantee will immediately notify Golden LEAF of anything that may materially affect the Grantee's ability to perform the project funded. **If the Grantee proposes to modify the budget, the objectives, or any other feature of the project funded, the Grantee shall not encumber or expend any funds from this grant for such purposes unless and until Golden LEAF has approved such proposed modifications in writing.** Moreover, no further payments shall be made to the Grantee in connection with the project funded unless and until Golden LEAF has approved such proposed modifications in writing.

13. **Use of grant funds/rescission and termination of grants:** The Grantee accepts and will retain full control of the disposition of funds awarded to the Grantee by Golden LEAF under this grant and accepts and will retain full responsibility for compliance with the terms and conditions of the grant. Grant funds shall be utilized exclusively for the purposes set forth above. If the Grantee breaches any of the covenants or agreements contained in this Grantee Acknowledgment and Agreement, uses grant funds for purposes other than those set out above, or any of the representations and warranties made by the Grantee are untrue as to a material fact, the Grantee agrees to repay to Golden LEAF the full amount of this grant. Any condition, purpose, term or provision in Golden LEAF's resolution approving funding or in this Agreement shall take precedence over any conflicting provision in the Grantee's application. Grantee shall not use grant funds for any purpose not included in the Grantee's application for funding unless specifically approved by Golden LEAF. If there is a conflict between the purpose of the grant and use of grant funds described in this Grantee Acknowledgment and

Agreement and the Grantee's application for funding, this Grantee Acknowledgment and Agreement will control.

14. The Grantee acknowledges receipt of the following policy regarding termination and rescission of grants, which is intended to supplement but not replace or limit the rights and remedies of Golden LEAF set forth elsewhere in this Agreement. The Grantee acknowledges that Golden LEAF may, from time to time, amend its policy regarding termination and rescission of grants, and the Grantee acknowledges that the Grantee will be subject to the policy as amended.

Policy Regarding Rescission and Termination of Grants. Rescission of a grant revokes the grant award. When funds have been disbursed to a Grantee by Golden LEAF and a grant is rescinded, the Grantee may be liable for repayment to Golden LEAF for an amount up to the total of grant funds received by the Grantee, in addition to any other remedy available to Golden LEAF. Termination of a grant ends the grant on a going-forward basis, and the Grantee is responsible for repayment to Golden LEAF of only that portion of the grant funds that has been disbursed but not expended by the Grantee in accordance with the terms of the grant.

A grant may be rescinded or terminated at any time in the discretion of Golden LEAF for the Grantee's failure to comply with its obligations under this Agreement or if any of the Grantee's representations and warranties in this Agreement are or become untrue as to a material fact. Reasons for rescission or termination of a grant include but are not limited to the following:

- a. The Grantee has not signed and delivered to Golden LEAF the Grantee Acknowledgment and Agreement within forty-five (45) days of the Award Date set out in Section 5, above.
- b. The Grantee has failed to complete the project within the grant term established by this Agreement or any extensions thereof.
- c. The Grantee's tax-exempt status has been modified or revoked.
- d. The Grantee is unable, or has failed or refused, to comply with a material term or condition of the grant.
- e. The Grantee has experienced a change in circumstances that is likely to have a material adverse effect upon the Grantee's ability to accomplish fully the purposes of the grant (e.g., loss of collateral funding, loss of key personnel, etc.).
- f. The Grantee has failed or refused to submit a report, statement, accounting or return required by this Agreement or applicable law.
- g. The Grantee has materially modified its budget for the project, and such material modification has not been approved by Golden LEAF.
- h. The Grantee commits a material violation of the Internal Revenue Code or uses grant funds for some purpose not permitted by the Internal Revenue Code or for some purpose not contemplated by the grant.
- i. The Grantee breaches any of the covenants or agreements contained in this Grantee Acknowledgment and Agreement.
- j. The Grantee requests that the grant be rescinded or terminated.

It is anticipated that a grant will be rescinded in situations in which no grant funds have been disbursed. Where grant funds have been disbursed, it is anticipated that a grant will be rescinded in the case of more serious violations (including, without limitation, use of grant funds for some purpose not contemplated by the grant or in violation of the Internal Revenue Code, or upon other affirmative misconduct of the Grantee), and that termination of a grant will occur in the case of the less serious instances of non-compliance or where the circumstance giving rise to termination is not the result of misconduct of the Grantee.

If the Board of Directors of Golden LEAF determines that a grant should be rescinded or terminated, Golden LEAF will notify the Grantee of that decision. Golden LEAF may choose to notify the Grantee that the grant is subject to rescission or termination unless the Grantee remedies the non-compliance, and Golden LEAF may

establish deadlines or other limitations on the Grantee's opportunity to remedy the noncompliance. If Golden LEAF allows the Grantee the opportunity to correct the noncompliance, no further grant funds shall be advanced until the noncompliance is remedied.

15. Release of Funds: Unless otherwise agreed by Golden LEAF, up to twenty percent (20%) of funds may be released in advance after all conditions on the release of funds are satisfied. Funds may be released in additional advances of up to twenty percent (20%) of the grant amount upon receipt of evidence satisfactory to Golden LEAF that funds previously released have been properly expended and accounted for. Funds may also be released on a reimbursement basis, in which case payments may be made in an amount equal to or up to eighty percent (80%) of the grant amount upon receipt of evidence satisfactory to Golden LEAF that funds have been properly expended and accounted for. Unless otherwise approved by the President of Golden LEAF, a sum equal to twenty percent (20%) of the total amount of the grant will be retained by Golden LEAF until the Grantee completes its obligations under this grant, including submission of a satisfactory final report on the project funded. This final twenty percent (20%) retained by Golden LEAF shall be paid to the Grantee on a reimbursement basis. If the grant is conditional or contingent, all conditions and contingencies must be met before any payment will be made. Each request for payment shall be in writing using the approved Golden LEAF form and shall certify that the Grantee has performed in accordance with the terms and provisions of its Grantee Acknowledgment and Agreement, and that such Grantee is entitled under the terms of such Agreement to receive the amount so requested. Each request should be made to President, The Golden LEAF Foundation, 301 N. Winstead Avenue, Rocky Mount, NC 27804. Payment should not be requested until the Grantee has need for actual expenditures of the funds. The Grantee should request payment at least thirty (30) days prior to its desired payment date.

16. Reporting: The Grantee agrees to submit a progress report to Golden LEAF biannually, to be received by Golden LEAF six months from the date of award and every six months thereafter unless some other schedule is approved by Golden LEAF. The Grantee agrees to submit a final Progress Report for receipt by Golden LEAF within sixty (60) days after the completion of all obligations for the project funded or the end date, whichever comes first. The Grantee may be required to report results and accomplishments to Golden LEAF for a period beyond the grant term that is reasonably necessary to evaluate the outcomes of the grant. Report forms may be found on Golden LEAF's website, www.goldenleaf.org. The Grantee will furnish additional or further reports if requested by Golden LEAF on forms prescribed by Golden LEAF.

17. Records: The Grantee agrees to maintain full, accurate and verifiable financial records, supporting documents, and all other pertinent data for the project funded in such a manner so as to identify and document clearly the activities and outcomes of the project funded and the expenditure of Golden LEAF grant funds. Financial records regarding Golden LEAF's grant shall be maintained in such a way that they can be reported separately from monetary contributions, or other revenue sources of the Grantee. The Grantee agrees to retain all financial and programmatic records, supporting documents, and all other pertinent records related to the project funded for a period of five (5) years from the end of the grant term. In the event such records are audited, all project records shall be retained beyond such five-year period until all audit findings have been resolved. The Grantee shall provide to Golden LEAF copies of all financial and other records requested by Golden LEAF and shall make available to Golden LEAF, or Golden LEAF's designated representative, all of the Grantee's records that relate to the grant, and shall allow Golden LEAF or Golden LEAF's representative to audit, examine and copy any data, documents, proceedings, records and notes of activity relating to the grant. Access to these records shall be allowed upon request at any time during normal business hours and as often as Golden LEAF or its representative may deem necessary. The Grantee may be subject to audit by the State Auditor.

18. This Section 18 is applicable if the following blank is marked: _____ Staff Initials & date: _____

Intellectual property/new developments: In consideration of its receipt of funds granted by Golden LEAF, the Grantee agrees that during the course of the project funded by the grant, the Grantee, and any recipient of grant

funds, will promptly disclose to Golden LEAF any improvements, inventions, developments, discoveries, innovations, systems, techniques, ideas, processes, programs, and other things, whether patentable or unpatentable, that result from any work performed by or for the Grantee in connection with the project funded, or by individuals whose work is funded by the grant (the "New Developments"). If the Grantee provides to Golden LEAF a copy of any Invention Disclosure Reports it receives from Grantee employees that report making inventions under this Agreement, then the Grantee will be deemed to have satisfied the disclosure requirement in the preceding sentence.

The Grantee agrees that it, and any recipient of grant funds, shall take all reasonably appropriate actions to assure that the New Developments shall be and remain the sole and exclusive property of the Grantee. In the event that the interests of the public would be served by commercialization of the New Developments, the Grantee agrees to use its best reasonable efforts to pursue the commercialization of any such New Developments in a manner that will serve the interests of the public, including but not limited to the transfer, assignment or licensing of such New Developments; provided, however, that the Grantee, and any recipient of grant funds, shall not transfer, assign or license such New Developments in part or in whole without first having obtained the written consent of Golden LEAF.

Any revenue generated as a result of transferring, assigning, or licensing New Developments will be managed by the Grantee in accordance with its published patent, copyright and technology transfer procedures, if any, and in the absence of such procedures such revenue will be managed by the Grantee in accordance with procedures approved by Golden LEAF. Such procedures typically will prioritize the distribution of revenues to ensure that the Grantee first honors its obligation to its inventors and then to cover its own out-of-pocket expenses as necessary to protect its intellectual property.

The Grantee and Golden LEAF further agree that should there be any revenue generated greater than that necessary to meet the obligations of the preceding paragraph ("Net Revenue"), the Net Revenue shall be managed by the Grantee as follows:

- a) 15% of the Net Revenue will be retained by the Grantee as a fee for the management and distribution of funds as required under this Agreement.
- b) 30% of the remaining Net Revenue will be paid to Golden LEAF.
- c) 70% of the remaining Net Revenue will be retained by the Grantee and used in accordance with the procedures referenced in the preceding paragraph above.

The Grantee's obligations pursuant to this Section will continue beyond the expiration of the funding period.

19. Independent entity: The Grantee acknowledges and agrees that the Grantee is an entity independent from Golden LEAF, is not an agent of Golden LEAF, and is not authorized to bind Golden LEAF to any agreement of payment for goods or services. The Grantee is responsible for payment of all its expenses, including rent, office expenses and all forms of compensation to employees. It shall provide workers compensation insurance to the extent required for its operations and shall accept full responsibility for payments of unemployment compensation, social security, income taxes and any other charges, taxes or payroll deductions required by law in connection with its operations, for itself and its employees. All expenses incurred by the Grantee are the sole responsibility of the Grantee, and Golden LEAF shall not be liable for the payment of any obligations incurred in the performance of the project funded.

20. Non-discrimination: The Grantee shall not discriminate by reason of age, race, ethnicity, religion, color, sex, national origin, or handicap related to the activities of a project funded by Golden LEAF.

21. Publicity: All publicity and printed materials regarding projects or activities supported in whole or in part by this grant should contain the following language: "This project received support from The Golden LEAF Foundation." The Golden LEAF logo is to be displayed in all of the Grantee's publicity and printed materials

relating to this grant. Please contact Jenny Tinklepaugh (jinklepaugh@goldenleaf.org) for digital versions of the logo.

22. Authority to execute/Necessary Approvals Obtained: The individual signing below certifies his or her authority to execute this Agreement on behalf of the Grantee and that the Grantee has received any third-party approval that may be required prior to entering this Agreement. By executing this Agreement, the Grantee, to induce Golden LEAF to make this grant, makes each of the representations set forth hereinabove and certifies that each of such representations is true, accurate and complete as of the date hereof.

IN WITNESS WHEREOF, the Grantee has executed this Agreement as of the date below:

Name of Grantee Organization (print): Duplin County

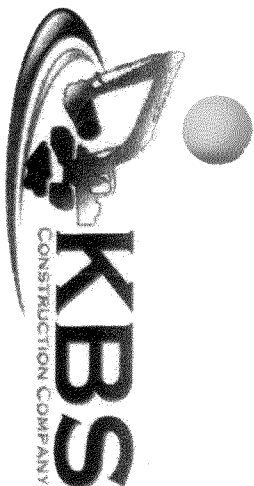
Signature: *Dexter B. Edwards*

Name of Person Signing (print): Dexter B. Edwards

Title of Person Signing (print): Chairman, Board of Commissioners

Date: December 19, 2022

Material used in Hooking up to County Water System For 6" 8" and 10" water line					
Duplin County Current Fee		750.00	975.00		
Material for 3/4" X 6" Water line				Material for 3/4" X 8" Water line	
PART	PRICE			PART	PRICE
3/4" Radio Read Meter	250.66			3/4" Radio Read Meter	250.66
3/4" Saddle	77.01			3/4" Saddle	97.10
3/4" Corporation	54.81			3/4" Corporation	54.81
3/4" Angle valve	88.15			3/4" Angle valve	88.15
3/4" Backflow	37.93			3/4" Backflow	37.93
3/4" Stiffeners	0.60			3/4" Stiffeners	0.60
3/4" PVC Tubing	13.60			3/4" PVC Tubing	13.60
Meter box	72.50			Meter box	72.50
Contractor Charge to Install	450.00			Contractor Charge to Install	450.00
Cost to install Water Tap	1,045.26			Cost to install Water Tap	1,065.35
Current Charge	750.00			Current Charge	750.00
Loss on Tap	295.26			Loss on Tap	315.35
Material for 1" X 6" Water Line				Material for 1" X 8" Water Line	
PART	PRICE			PART	PRICE
1" Radio Read Meter	342.20			1" Radio Read Meter	342.20
1" Saddle	70.67			1" Saddle	105.82
1" Corporation	82.91			1" Corporation	82.91
1" Angle valve	151.29			1" Angle valve	151.29
1" Backflow	62.16			1" Backflow	62.16
1" Stiffeners	0.74			1" Stiffeners	0.74
1" PVC Tubing	13.60			1" PVC Tubing	13.60
Meter box	72.50			Meter box	72.50
Contractor Charge to Install	450.00			Contractor Charge to Install	450.00
Cost to install Water Tap	1,246.07			Cost to install Water Tap	1,281.22
Charge to Customer	750.00			Charge to Customer	750.00
Loss on Tap	496.07			Loss on Tap	531.22
Material for 1" X 10" Water line				Material for 1" X 10" Water line	
PART	PRICE			PART	PRICE
1" Radio Read Meter	342.20			1" Radio Read Meter	342.20
1" Saddle	70.67			1" Saddle	204.16
1" Corporation	82.91			1" Corporation	82.91
1" Angle valve	151.29			1" Angle valve	151.29
1" Backflow	62.16			1" Backflow	62.16
1" Stiffeners	0.74			1" Stiffeners	0.74
1" PVC Tubing	13.60			1" PVC Tubing	20.82
Meter box	72.50			Meter box	72.50
Contractor Charge to Install	450.00			Contractor Charge to Install	450.00
Cost to install Water Tap	1,246.07			Cost to install Water Tap	1,386.78
Charge to Customer	750.00			Charge to Customer	975.00
Loss on Tap	496.07			Loss on Tap	411.78
Tap Fee for Surrounding Counties					
Size tap	3/4 "	1"			
Pender	1825.00	2050.00	Plus 300.00 for meter		
Wallace	3500.00	5000.00	in house installation		
Chinquapin	900.00	1100.00	in house installation		
Warsaw	750.00	1500.00	Plus cost of material		
Pink Hill	1000.00	1000.00	Plus cost of material		
Onslow	1620.00	1910.00	in house installation		



August 17, 2022

Ms. Donna Brown
Utility Director
Duplin County Water
P.O. Box 955
Kenansville, NC 28349

Re: Water Service Installation Quote

Dear Ms. Brown,

We offer the following prices to furnish labor and equipment to install the below listed water service assemblies:

Note: All materials are to be provided by Duplin County Water Department.

- | | |
|---------------------------|---------------|
| 1. 3/4" Open Cut Service: | \$ 500.00/EA |
| 2. 1" Bore Service: | \$ 750.00/EA |
| 3. 1" Open Cut Service: | \$ 550.00/EA |
| 4. 1" Bore Service: | \$ 850.00/EA |
| 5. 2" Open Cut Service: | \$ 850.00/EA |
| 6. 2" Bore Service: | \$1,500.00/EA |

We hope that the above pricing meets with your approval. If you have any questions or concerns please do not hesitate to contact me at anytime.

Sincerely,

Kenneth Smith, Managing Member

Phone: 910-684-2626, Mobile: 910-550-8578, Fax: 910-342-5392, Email: info@duplinwater.com

Re: Quote on installing meters

Donnie Pierce <sadaleutilties@gmail.com>
Wed 7/20/2022 7:45 PM
To: Donna Brown <DONNAB@duplincountync.com>

CAUTION: This email originated from outside of Duplin County. Do not click links or open attachments unless you recognize the sender and know the content is safe.

3/4 " taps short side \$1000.00 3/4" taps bore long side \$2000.00 1" taps short side \$1200.00 1" taps bore long side \$2500.00 2" taps short side \$1500.00 2" taps bore long side \$3000.00 and Duplin water to furnish all material.

On Thu, Jul 14, 2022 at 8:28 AM Donna Brown <DONNAB@duplincountync.com> wrote:
County will supply all material

DONNA BROWN
UTILITY DIRECTOR
DUPLIN COUNTY WATER
Phone (910) 296-2123
Mail PO Box 955 Kenansville, NC 28349

From: Donnie Pierce <sadaleutilties@gmail.com>
Sent: Wednesday, July 13, 2022 8:50 PM
To: Donna Brown <DONNAB@duplincountync.com>
Subject: Re: Quote on installing meters

CAUTION: This email originated from outside of Duplin County. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Meters only, and me furnishing them also?

On Wed, Jul 13, 2022 at 11:16 AM Donna Brown <DONNAB@duplincountync.com> wrote:
Donnie need quotes on installing meters. 3/4" 1" and 2".

Thanks

DONNA BROWN
UTILITY DIRECTOR
DUPLIN COUNTY WATER
Phone (910) 296-2123

APPLICATION
PUBLIC SCHOOL BUILDING CAPITAL FUND
NORTH CAROLINA EDUCATION LOTTERY

Approved: _____
Date: _____

County: Duplin
LEA: Duplin County Schools
Address: PO Box 128 Kenansville NC 28349
Contact Person: Roger Jones
Title: Advisor of Operations
Phone: 910 296 6199

Project Title: Duplin County Schools Security Card Access Systems
Location: 315 N Main St Kenansville NC 28349

Type of Facility: Schools

North Carolina General Statutes, Chapter 18C, provides that a portion of the proceeds of the North Carolina State Lottery Fund be transferred to the Public School Building Capital Fund in accordance with G.S. 115C-546.2. Further, G.S. 115C-546.2 (d) has been amended to include the following:
(3) No county shall have to provide matching funds...
(4) A county may use monies in this Fund to pay for school construction projects in local school administrative units and to retire indebtedness incurred for school construction projects.
(5) A county may not use monies in this Fund to pay for school technology needs.
As used in this section, "Public School Buildings" shall include only facilities for individual schools that are used for instructional and related purposes, and does not include central administration, maintenance, or other facilities. **Applications must be submitted within one year following the date of final payment to the Contractor or Vendor.**

Short description of Construction Project: Add Security Card Access Control Systems to main entrance doors and add prop open alarms to exterior classroom doors.

Estimated Costs:

Purchase of Land	\$
Planning and Design Services	
New Construction	363,027.30
Additions / Renovations	
Repair	
Debt Payment / Bond Payment	
TOTAL	\$ 363,027.30

Estimated Project Beginning Date: 1/12/2023 Est. Project Completion Date: 12/31/2023

We, the undersigned, agree to submit a statement of state monies expended for this project within 60 days following completion of the project.

The County Commissioners and the Board of Education do hereby jointly request approval of the above project, and request release of \$ 363,027.30 from the Public School Building Capital Fund (Lottery Distribution). We certify that the project herein described is within the parameters of G.S. 115C-546.

(Signature — Chair, County Commissioners) *John B. Elwood* Dec 19, 2022
(Date)

(Signature — Chair, Board of Education) _____ (Date) _____



Nov. 29, 2022

Brian Matthis
Duplin County Emergency Management
209 Seminary Street
Kenansville, NC 28349

Subject: Duke Energy Foundation Grant Award

Dear Mr. Matthis:

I am pleased to announce your selection as a grant award winner from the Duke Energy Foundation in the amount of \$25,000.

We are pleased to make this award to help strengthen your community through Emergency Operations Center (EOC) enhancements and the purchase of gas monitors and other emergency preparedness items.

Duke Energy is proud to support our communities and we hope that this grant will help in building a stronger and more resilient community. Thank you for all you and your team do to keep us all safe.

Sincerely,

Derrick Remer

Derrick Remer
District Manager, Government and Community Relations

County of Duplin
Office of the County Commissioners



**RESOLUTION TO DELAY DUPLIN COUNTY'S
NEXT SCHEDULED REVALUATION
FROM JANUARY 1, 2023, TO JANUARY 1, 2025 AND TO IMPLEMENT
SUBSEQUENT REAPPRAISALS EVERY FOUR YEARS**

State of North Carolina

County of Duplin

WHEREAS, Duplin County adopted a resolution on October 4, 2021 to delay the next reappraisal from January 1, 2022 to January 1, 2023 and to implement subsequent revaluations every four years; and

WHEREAS, Duplin County desires to delay the next revaluation for two years to 2025 but to continue subsequent revaluations every four years thereafter;

NOW, THEREFORE BE IT RESOLVED, by the Duplin County Board of County Commissioners ("Board") that the next scheduled revaluation will be January 1, 2025, and subsequent revaluations will be every four years thereafter; and

BE IT FURTHER RESOLVED, that when the county budget for each succeeding fiscal year is in preparation, the Board, with the County Manager and Assessor, shall review the progress of the reappraisal work, and the Board shall appropriate to the special reserve fund such funds for reappraisal completion of the reappraisal work on schedule for a quadrennial revaluation cycle; and

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded promptly by the Clerk of the Board to the North Carolina Department of Revenue as required by G.S. 105-286.

Adopted this the 19th day of December, 2022.

Dexter B. Edwards
Dexter B. Edwards, Chairman
Duplin County Board of Commissioners

Attest: *Davis H. Britson*
Davis H. Britson
Clerk to the Board of Commissioners

NORTH CAROLINA
DUPLIN COUNTY

CONTRACT

THIS CONTRACT is made and entered into this ____ day of December 2022, by and between the **COUNTY of DUPLIN**, a political subdivision of the State of North Carolina, (hereinafter referred to as "COUNTY"), and **BI-TEK, LLC**, a North Carolina limited liability company, having its principal address at 2315 West Arbors Dr. Suite 207, Charlotte, NC 28262 (hereinafter referred to as "CONTRACTOR").

For and in consideration of mutual promises to each as herein after set forth, the parties hereto do mutually agree as follows:

- 1. SCOPE OF SERVICES.** CONTRACTOR hereby agrees to provide the services and/or materials under this Contract pursuant to the provisions and specifications identified in "Attachment 1" (hereinafter collectively referred to as "Services"). Attachment 1 is hereby incorporated herein and made a part of this Contract. Time is of the essence with respect to all services to be provided by Contractor under this Contract.
- 2. TERM OF CONTRACT.** The Term of this Contract for shall run for one (1) year from the date set forth above. The Contract may be renewed annually by COUNTY.
- 3. PAYMENT TO CONTRACTOR.** CONTRACTOR shall receive from COUNTY in accordance with the attachments (A, B, and C) for software and services delivered to the satisfaction of the COUNTY. Unless otherwise specified, CONTRACTOR shall submit itemized invoices to COUNTY by the end of each month. A Purchase Order number may be assigned to encumber the funds associated with this Contract and must appear on all invoices and correspondence. Payment will be processed promptly upon receipt and approval of the invoice by COUNTY.
- 4. INDEPENDENT CONTRACTOR.** COUNTY and CONTRACTOR agree that CONTRACTOR is an independent contractor and shall not represent itself as an agent or employee of COUNTY for any purpose in the performance of CONTRACTOR's duties under this Contract. Accordingly, CONTRACTOR shall be responsible for payment of all federal, state and local taxes as well as business license fees arising out of CONTRACTOR's activities in accordance with this Contract. For purposes of this Contract taxes shall include, but not be limited to, Federal and State Income, Social Security and Unemployment Insurance taxes.

CONTRACTOR, as an independent contractor, shall perform the Services required hereunder in a professional manner and in accordance with the standards of applicable professional organizations and licensing agencies.
- 5. INSURANCE AND INDEMNITY.** To the fullest extent permitted by laws and regulations, CONTRACTOR shall indemnify and hold harmless the COUNTY and its officials, agents, and employees from and against all claims, damages, losses, and expenses, direct, indirect, or consequential (including but not limited to fees and charges of engineers or architects, attorneys, and other professionals and costs related to court action or arbitration) arising out of or resulting from CONTRACTOR's performance of this Contract or the actions of the CONTRACTOR or its officials, employees, or contractors under this Contract or under contracts entered into by the CONTRACTOR in connection with this Contract. This indemnification shall survive the termination of this Contract.

In addition, CONTRACTOR shall comply with the North Carolina Workers' Compensation Act and shall provide for the payment of workers' compensation to its employees in the manner and to the extent required by such Act. Additionally, CONTRACTOR shall maintain, at its expense, the following minimum insurance coverage:

\$1,000,000 per occurrence /\$2,000,000 aggregate --- Bodily Injury Liability, and
 \$100,000 --- Property Damage Liability, or
 \$1,000,000 per occurrence /\$2,000,000 aggregate---Combined Single Limit Bodily Injury and Property Damage

CONTRACTOR, upon execution of this Contract, shall furnish to the COUNTY a Certificate of Insurance reflecting the minimum limits stated above. The Certificate shall provide for thirty (30) days advance written notice in the event of a decrease, termination or cancellation of coverage. Providing and maintaining adequate insurance coverage is a material obligation of the CONTRACTOR. All such insurance shall meet all laws of the State of North Carolina. Such insurance coverage shall be obtained from companies that are authorized to provide such coverage and that are authorized by the Commissioner of Insurance to do business in North Carolina. The CONTRACTOR shall at all times comply with the terms of such insurance policies, and all requirements of the insurer under any such insurance policies, except as they may conflict with existing North Carolina laws or this Contract. The limits of coverage under each insurance policy maintained by the CONTRACTOR shall not be interpreted as limiting the CONTRACTOR's liability and obligations under the Contract.

6. **LICENSE, CERTIFICATION, AND REGISTRATION OF PERSONNEL.** All personnel provided or made available by Contractor to render services hereunder shall be licensed, certified or registered, as appropriate, in their respective areas of expertise as required by applicable North Carolina law.

7. **CONFIDENTIALITY.** All data and information, both written and verbal, furnished to Contractor by County shall be regarded as confidential, shall remain the sole property of County and shall be held in confidence and safekeeping by Contractor for the sole use of the parties and Contractor under the terms of this Agreement. Contractor agrees that its officers, employees and agents will not disclose to any person, firm or entity other than County or County's designated legal counsel, accountants or practice management consultants any information about County, its practice or billing.

8. **HEALTH AND SAFETY.** CONTRACTOR shall be responsible for initiating, maintaining and supervising all safety precautions and programs required by OSHA and all other regulatory agencies while providing Services under this Contract.

9. **NON-DISCRIMINATION IN EMPLOYMENT.** CONTRACTOR shall not discriminate against any employee or applicant for employment because of age, sex, race, creed, national origin, or disability. CONTRACTOR shall take affirmative action to ensure that qualified applicants are employed and that employees are treated fairly and legally during employment with regard to their age, sex, race, creed, national origin, or disability. In the event CONTRACTOR is determined by the final order of an appropriate agency or court to be in violation of any non-discrimination provision of federal, state or local law or this provision, this Contract may be canceled, terminated or suspended in whole or in part by COUNTY, and CONTRACTOR may be declared ineligible for further COUNTY contracts.

10. **GOVERNING LAW.** This Contract shall be governed by and in accordance with the laws of the State of North Carolina. All actions relating in any way to this Contract shall be brought in the General Court of Justice in the County of Duplin and the State of North Carolina.

11. **TERMINATION OF CONTRACT.** This Contract may be terminated, without cause, by COUNTY upon thirty (30) days written notice to CONTRACTOR. This termination notice period shall begin upon receipt of the notice of termination. Such a termination does not bar either party from pursuing a claim for damages for breach of the contract.

If, through any cause, CONTRACTOR shall fail to fulfill its contractual obligations in a timely and proper manner, COUNTY shall give written notice and CONTRACTOR shall correct the stated inadequacy within a fifteen (15) business day cure period. If CONTRACTOR fails to timely correct the inadequacy, then COUNTY shall have the right to immediately terminate the Contract by giving written notice specifying the effective date thereof. In that event, all finished or unfinished deliverable items prepared by CONTRACTOR under this contract shall, at the COUNTY's option, become its property and CONTRACTOR shall be entitled to receive just and equitable compensation for any satisfactorily completed work minus any payment or compensation previously received. Notwithstanding the foregoing, CONTRACTOR shall not be relieved of liability to COUNTY for damages sustained by virtue of CONTRACTOR's breach of this agreement, and COUNTY may withhold payment due to CONTRACTOR for the purpose of setoff until such time as the exact amount of damages sustained by the COUNTY can be determined. Without limiting any other remedies that may be available in the case of breach by CONTRACTOR, COUNTY may procure contract services from another source and hold CONTRACTOR responsible for any excess cost occasioned thereby. The filing of a petition for bankruptcy by CONTRACTOR shall constitute an act of default under this contract.

12. **SUCCESSORS AND ASSIGNS.** CONTRACTOR shall not assign its interest in this Contract without the written consent of COUNTY. CONTRACTOR has no authority to enter into contracts on behalf of COUNTY.

13. **COMPLIANCE WITH LAWS.** CONTRACTOR represents that it is in compliance with all Federal, State, and local laws, regulations or orders, as amended or supplemented. The implementation of this Contract shall be carried out in strict compliance with all Federal, State, or local laws.

14. **E-VERIFY.** As a condition of payment for services rendered under this agreement, CONTRACTOR shall comply with the requirements of Article 2 of Chapter 64 of the General Statutes. Further, if CONTRACTOR provides the services to the County utilizing a subcontractor, CONTRACTOR shall require the subcontractor to comply with the requirements of Article 2 of Chapter 64 of the General Statutes as well. CONTRACTOR shall verify, by affidavit, compliance of the terms of this section upon request by the County.

15. **IRAN DIVESTMENT ACT.** CONTRACTOR certifies that they are not listed on the Final Divestment List created by the State Treasurer pursuant to N.C.G.S. 143-6A-4. Individuals or companies on the Final Divestment List are ineligible to contract or subcontract with Local Government Units. (G.S. 143C-6A-6(e)) It is the responsibility of each vendor or contractor to monitor compliance with this restriction. Contracts valued at less than \$1,000.00 are exempt from this restriction.

16. **DIVESTMENT FROM COMPANIES THAT BOYCOTT ISRAEL.** The vendor or contractor certifies that it has not been designated by the North Carolina State Treasurer as a company engaged in the boycott of Israel pursuant to N.C.G.S. 147-86.81. It is the responsibility of each vendor or contractor to monitor compliance with this restriction. Contracts valued at less than \$1,000.00 are exempt from this restriction.

17. **GOOD STANDING WITH COUNTY.** CONTRACTOR certifies that it is not delinquent on any

taxes, fees, or other debt owed by CONTRACTOR to COUNTY. CONTRACTOR covenants and agrees to remain current on any taxes, fees, or other debt owed by CONTRACTOR to COUNTY during the Term of this Contract.

18. **NOTICES.** All notices which may be required by this contract or any rule of law shall be effective when received by certified mail sent to the following addresses:

COUNTY OF DUPLIN
ATTN: Duplin County Tax Administrator
117 Beasley Street
Kenansville, NC 28349

CONTRACTOR:
ATTN: Perry Brown
BL-Tek, LLC
2315 West Arbors Dr. Ste 207
Charlotte, NC 28262

19. **AUDIT RIGHTS.** For all Services being provided hereunder, COUNTY shall have the right to inspect, examine, and make copies of any and all books, accounts, invoices, records and other writings relating to the performance of the Services. Audits shall take place at times and locations mutually agreed upon by both parties. Notwithstanding the foregoing, CONTRACTOR must make the materials to be audited available within one (1) week of the request for them.

20. **COUNTY NOT RESPONSIBLE FOR EXPENSES.** COUNTY shall not be liable to CONTRACTOR for any expenses paid or incurred by CONTRACTOR, unless otherwise agreed in writing.

21. **ANNUAL APPROPRIATIONS AND FUNDING.** This Agreement may be subject to the annual appropriation of funds by the Duplin County Commissioners. Notwithstanding any provision herein to the contrary, in the event that funds are not appropriated for this Agreement, then County shall be entitled to immediately terminate this Agreement, without penalty or liability, except the payment of all contract fees due under this Agreement up to and through the last day of service.

22. **EQUIPMENT.** CONTRACTOR shall supply, at its sole expense, all equipment, tools, materials, and/or supplies required to provide Services hereunder, unless otherwise agreed in writing.

23. **ENTIRE CONTRACT.** This Contract, including the attachments, shall constitute the entire understanding between COUNTY and CONTRACTOR and shall supersede all prior understandings and agreements relating to the subject matter hereof and may be amended only by written mutual agreement of the parties.

24. **HEADINGS.** The subject headings of the sections are included for purposes of convenience only and shall not affect the construction or interpretation of any of its provisions. This Contract shall be deemed to have been drafted by both parties and no interpretation shall be made to the contrary.

25. **EXISTENCE.** CONTRACTOR warrants that it is a corporation duly organized, validly existing, and in good standing under the laws of the State of North Carolina and is duly qualified to do business in the State of North Carolina and has full power and authority to enter into and fulfill all the terms and conditions of this contract.

26. **AUTHORITY.** By execution hereof, the person signing for CONTRACTOR below certifies that he/she has read this Contract and that he/she is duly authorized to execute this Contract on behalf of the CONTRACTOR.

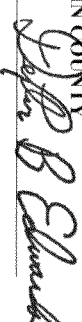
IN TESTIMONY WHEREOF, the parties have expressed their agreement to these terms by causing this Service Contract to be executed by their duly authorized office or agent.

Reviewed by Department Head

By: _____
Date Reviewed: _____

CONTRACTOR

By: _____
Printed Name: _____
Title: _____

DUPLIN COUNTY
By: 
Printed Name: PETER B. EDWARDS
Title: CHAIRMAN BOCC

Duplin County Finance Officer

ATTACHMENTS A, B, and C to follow

Attachment "A"

Scope of Work

BI-Tek Responsibilities

This scope of work is to provide the BI-Tek CAMA software system to Licensee. BI-Tek is responsible for software installation, data conversion, training, and project management. Additionally, BI-Tek will provide the hosted operating environment in a virtual private cloud.

1. Deliver and install the BI-Tek applications specified in Schedule A.
2. Convert current County data delivered to BI-Tek by Licensee.
3. BI-Tek will make software modification in order for the software to comply with the NC Machinery Act and the North Carolina General Statutes at no additional charge.
4. Provide the operating environment including the hardware, Windows Server operating system, and Microsoft SQL Server database management system.
5. Develop the application changes needed to export the data from the BI-Tek CAMA system into a format which can be imported to the billing and collections system used by the Licensee. This format will be a plain-text format unless an alternate format is agreed upon by BI-Tek.

Licensee Responsibilities

1. Provide the technical resources to configure the secure VPN tunnel between the Licensee firewall and the hosted operating environment firewall.
2. Licensee is aware of the features and functions of the BI-Tek software applications and agrees to implement the software based on this functionality. Additional or alternate functionality desired by Licensee may be developed and delivered by BI-Tek at an additional cost. The current rate for BI-Tek software modifications is \$105/hour.
3. Provide all data to be converted in an industry-standard format such as .txt, .csv. Alternate formats may be negotiated.
4. Provide detailed information to BI-Tek in order to calculate the values for real property as desired by Licensee.
5. Provide all hardware, software, and operating infrastructure not related to the BI-Tek hosted environment. This includes, but is not limited to personal computers, tablet computers to support the ITSMobile, and internal network infrastructure.

Anticipated Schedule

The table below illustrates the expected implementation schedule and associated dates for major milestones. This schedule is subject to change.

December 2022	Contract signing.
December 2022	Sample conversion data is delivered to BI-Tek.
January thru February 2023	BI-Tek performs data analysis and conversion, collaborating with licensee.
March 2023	The BI-Tek CAMA system is implemented and training is completed.

Attachment "B"

SOFTWARE LICENSE AND SUPPORT AGREEMENT

THIS SOFTWARE LICENSE AND SUPPORT AGREEMENT made as of the ____ day of December 2022, by and between BI-TEK, LLC, a North Carolina limited liability company having its principal address at 2315 West Arbors Dr. Suite 207, Charlotte, NC 28262 (hereinafter "BI-Tek"), and the County of Duplin North Carolina (hereinafter "Licensee") and is a part of the Master Agreement executed by and between the parties on even date herewith (the "Master Agreement").

WITNESSETH:

WHEREAS, BI-Tek has created and owns software applications used by local governments to value real and personal property and to assess, bill, collect and distribute taxes (the "Application"); and

WHEREAS, Licensee desires to obtain from BI-Tek the right to use certain of the Application and support in connection with such use.

NOW, THEREFORE, in consideration of the foregoing, the other mutual promises set forth in the Master Agreement and in this Agreement, and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties, intending to be legally bound agree as follows:

1. License. Although BI-Tek shall at all times be the sole owner of all right, title and interest in the Applications and their source codes, it hereby grants to the Licensee the non-exclusive and nontransferable right and license to use, for its own internal use only, the Applications described on Schedule A, attached hereto and made a part hereof by reference, subject to Licensee's payment of the fees due hereunder. Licensee acknowledges that the Applications may only be used by it with the consent of BI-Tek during the term of this Agreement. Upon termination of this Agreement, the license granted shall expire and Licensee shall immediately discontinue use of the Applications.

2. Consideration. In consideration of BI-Tek granting the license to Licensee, Licensee shall pay to BI-Tek the initial license fee and annual support and maintenance fees set forth on Schedule 1 attached hereto and made a part hereof by reference.

3. Representations by BI-Tek. BI-Tek represents that BI-Tek is the exclusive owner of all rights to the Application; has the right to grant the license hereby granted; and has executed no agreement in conflict herewith. In the event that any of the Applications is determined to infringe, then BI-Tek shall make a reasonable effort to obtain the right for Licensee to continue use of the infringing Application. If it fails to obtain such right, then BI-Tek shall have the option, at its expense, to (i) modify the infringing Application as needed to make it non-

infringing, or (ii) terminate the license and, as liquidated damages, refund all fees paid hereunder by Licensee for the Application in question and pay all costs reasonably and actually incurred by Licensee to acquire a comparable alternate software application.

4. **Representations by Licensee.** The Licensee represents that:

(a) Licensee is a duly organized, validly existing County, a Body Politic and Subdivision of the State of North Carolina in good standing under the laws of the State of North Carolina, with full requisite power to carry on its business as now being conducted and to own and operate the properties and assets now owned by it.

(b) The execution and delivery of this Agreement and the consummation of the transactions provided for herein have been duly approved and authorized. This Agreement has been duly executed by Licensee and is enforceable in accordance with its terms. Licensee has full requisite power, authority and legal right to enter into this Agreement and consummate the transactions provided for herein.

5. **Term.** This Agreement shall remain and continue in full force and effect until terminated as provided in the Master Agreement, however:

(a) If the Licensee is in default in performing any of the other terms of this Agreement or the Master Agreement and such default continues for a period of fifteen (15) days after written notice thereof is given to the Licensee, then BI-Tek shall have the right to terminate this Agreement upon giving notice to the Licensee at least ten (10) days prior to the effective date of termination, and thereupon the Agreement and the rights and licenses granted hereunder to the Licensee shall become void without prejudice to any remedy of BI-Tek for the recovery of any moneys due it under this Agreement.

(b) Upon termination hereof, the Licensee shall duly account to BI-Tek and transfer to it all rights which Licensee may have to any of the Applications, their source codes, and all related documents, software or other materials, and shall no longer use any of the Applications.

6. **Confidentiality.** Licensee will not disclose any of BI-Tek's Confidential Information (as defined below) except (i) to those employees of Licensee and other individuals who are authorized by BI-Tek to receive such information and who will be informed of the confidential nature of the information, agree to be bound by this Agreement and agree not to disclose such Confidential Information to any other individual; or (ii) if Licensee is legally compelled (by virtue of any process, including but not limited to deposition, interrogatory, request for production of documents, subpoena, civil investigative demand or similar process) to produce such Confidential Information.

"Confidential Information" shall refer to trade secrets and confidential information of any kind belonging to BI-Tek whether or not it meets the statutory definition of trade secret; the use of the term shall also include business information, financial information, business methods and procedures, information concerning customers, prices, products, packaging, and distributors; and

the use of the term shall further include actual trade secrets including compilations, programs, devices, methods, know-how, techniques or processes that derive independent economic value, actual or potential, from not being generally known to and not being readily ascertainable by proper means by other persons who can obtain economic value from such information. The term shall not include information which: (a) was already known to Licensee at the time of disclosure; (b) is available to the public or later becomes so through no deliberate fault of Licensee; (c) is received by the Licensee from a third person which is not subject to an obligation of confidence; or (d) is disclosed under operation of law, government regulation or court order so long as Licensee first gives written notice to BI-Tek and uses reasonable efforts to secure protection of such Confidential Information.

All Confidential Information disclosed by BI-Tek to Licensee shall remain the property of BI-Tek and shall be maintained in confidence and used by Licensee only for the limited purposes permitted under this Agreement. Upon termination of this Agreement, the Licensee will either (as elected by BI-Tek) destroy or return all Confidential Information provided by BI-Tek. If BI-Tek orders Confidential Information destroyed, then the Licensee will provide to BI-Tek an affidavit of destruction. The provisions of this Agreement restricting the use and disclosure of Confidential Information shall be binding on Licensee during the term hereof and until the expiration of ten (10) years after the termination of this Agreement.

The Licensee agrees that in the event of a breach of this agreement, BI-Tek would be irreparably harmed and could not be made whole by money damages alone. Therefore, this agreement shall be enforceable by all remedies at law or in equity including the right to enjoin any further breach. Licensee agrees to waive any requirement for security or posting of any bond in connection with such remedy for breach of this agreement and acknowledge that equitable relief shall not be exclusive but shall be in addition to any other remedy in this Agreement or at law or in equity. BI-Tek, in any such action, also be entitled to recover all damages and attorney's fees.

7. **Entire Agreement.** This Agreement contains the entire agreement and understanding of the parties hereto with respect to the subject matter contained herein, and all prior agreements or understandings of the parties hereto are hereby revoked. This Agreement may be amended or terminated only by a written instrument, signed by all the parties. There are no agreements, restrictions, promises, warranties, covenants or other undertakings other than those expressly set forth herein.

8. **Parties in Interest.** This Agreement shall inure to the benefit of, and be binding upon, BI-Tek and Licensee and their respective representatives, successors and assigns, provided, however, that if the ownership of Licensee is transferred, for whatever reason, the rights granted hereunder are not transferable. The Application and its source code may not be divulged to the new owner and this Agreement will be null and void.

9. **Governing Law.** This Agreement shall be construed and enforced in accordance with the laws of the State of North Carolina and any dispute or legal action arising out of this Agreement must be filed in Duplin County, North Carolina.

10. **Construction.** The paragraph headings in this Agreement are inserted for

convenience of reference only and are not to be used in construing or interpreting any of the provisions of this Agreement.

12. **Notices.** All notices, requests, demands, and other communications to be given hereunder shall be in writing, and shall be deemed to have been duly given if delivered or mailed, certified mail, return receipt requested, to the addresses of the parties set forth above or to such other address as may be furnished to the other parties in writing.

IN WITNESS WHEREOF, the parties hereto have caused this instrument to be executed the day and year first above written.

LICENSEE:

By: _____

Title: _____

BI-TEK:

BI-TEK, LLC

By: _____
Perry N. Brown, Manager

**Schedule A
Applications Licensed and Fee Schedule**

The following modules of the BI-Tek .NET Tax Office Suite are licensed by this agreement:

- CAMA (Pasco)
- ITSMobile (Windows Tablet Software)
- Hosted Public Access for CAMA information

Initial licensing fees are included in the cost for this project as defined in the associated master agreement.

The cost for ongoing licensing, support and maintenance is \$47,850 annually. This rate will be invoiced monthly and will be effective beginning in the month the associated software product is used in a production environment. The annual support amounts broken down by module are below:

Module	Annual Amount
CAMA (Pasco)	\$27,950
ITSMobile (Windows Tablet software)	\$4,300
Hosted Operating Environment	\$14,400
Hosted Public Access	\$1,200

Attachment "C"
Compensation

Software

The total price to be paid by the Licensee to BI-Tek for the project is \$191,250. This price is broken down as illustrated in the table below:

Product	Price
CAMA software license	\$139,750
ITSMobile (Tablet) software license	\$21,500
Data Conversion	\$30,000
Total	\$191,250

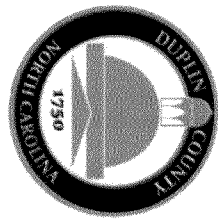
The cost for each product described will be billed when that product is being used in a production environment.

The costs set forth above will be incrementally billed to County over the course of three (3) to five (5) years such that the maximum annual payment amount will never exceed \$65,000.00.

The Data Conversion cost will be billed when all products are being used in a production environment.

Training

10 days of on-site training is included in the project cost. BI-Tek will work with licensee to determine the best method and schedule for training. Additional on-site training may be provided at a rate of \$1,000 per day.



MEMORANDUM OF AGREEMENT
BETWEEN
DUPLIN COUNTY
AND
THE FOUNDATION FOR DUPLIN COUNTY INDUSTRIAL AND BUSINESS DEVELOPMENT
D/B/A DUPLIN COUNTY ECONOMIC DEVELOPMENT CORPORATION

This Memorandum of Agreement (hereinafter "Agreement") is made and entered into this the _____ day of _____ 2022 by and between Duplin County (hereinafter "County") and the Foundation for Duplin County Industrial and Business Development d/b/a Duplin County Economic Development Corporation (hereinafter also referred to as "Duplin EDC").

WITNESSETH:

WHEREAS, the Foundation of Duplin County Industrial and Business Development d/b/a Duplin County Economic Development Corporation ("Duplin EDC") is a nonprofit corporation established pursuant to Chapter 55A of the North Carolina General Statutes; and

WHEREAS, the North Carolina Eastern Region Development Commission (previously known as the North Carolina Global TransPark Commission) was a 13-county regional economic development agency created by the North Carolina General Assembly and charged with promoting and encouraging economic development within the territorial jurisdiction of the North Carolina Global TransPark Zone; and

WHEREAS, the North Carolina Eastern Region Development Commission was funded in part by county residents pursuant to a \$.50 tax implemented as part of auto license tag renewals; and

WHEREAS, in 2013, the North Carolina General Assembly eliminated the North Carolina Eastern Region Development Commission and passed Session Law 2013-256, House Bill 107 which provided for the return of the net share of tax proceeds for any participating county upon adoption of a resolution by their county commissioners; and

WHEREAS, Session Law 2013-256, House Bill 107 provided that all funds disbursed could only be used by participating counties for economic development purposes, which were defined to include the provision of land, buildings, facilities, programs, information and data systems, or infrastructure required to promote business and industry in the county; and

WHEREAS, pursuant to request by Duplin EDC and subsequent motion unanimously approved by the Duplin County Board of Commissioners, the North Carolina Eastern Region Development Commission

funds were placed into a separate budget line item, where they could collect interest, and the county manager was authorized to approve associated budget amendments in excess of \$10,000; and

WHEREAS, the current balance of North Carolina Eastern Region Development Commission line-item funds is approximately \$3467,000; and

WHEREAS, Duplin EDC's stated purpose is to support economic development activities and/or community development for the citizens of Duplin County by lessening the burden of government efforts to attract and maintain business and industry in the County, by creating jobs and promoting County growth, thereby increasing the county tax base, and to provide education and training to equip citizens and their elected and appointed representatives to promote economic development; and

WHEREAS, Duplin EDC has been approved by The Southeastern Partnership, Inc. for a reimbursable \$262,000.00 grant to be used for design and engineering of infrastructure at the Duplin AirPark; and

WHEREAS, Duplin EDC has contracted with Parrish & Partners, LLC to provide engineering and design services in exchange for compensation not to exceed the \$262,000.00 grant amount; and

WHEREAS, due to the fact the aforementioned grant is reimbursable in nature and requires presentation of proof of payment prior to disbursement of grant funds, Duplin EDC is in need of funds for contractual payments to be made to Parrish & Partners for design and engineering services at the Duplin AirPark; and

WHEREAS, Duplin County and Duplin EDC therefore desire to shift funds from the North Carolina Eastern Region Development Commission line-item to Duplin EDC for the purpose of making contractual payments owed to Parrish & Partners for design and engineering services at the Duplin AirPark; and

NOW, THEREFORE, TO THAT END and in consideration of the mutual covenants and agreement contained hereinafter, the parties understand, acknowledge, and stipulate to the following:

1. Upon request by Duplin EDC, Duplin County shall transfer North Carolina Eastern Region Development Commission line-item funds to Duplin EDC in a cumulative amount not to exceed \$262,000.00, to be used for the sole purpose of making contractual payments owed to Parrish & Partners for design and engineering services at the Duplin AirPark to be performed pursuant to the referenced The Southeastern Partnership, Inc. grant.
2. Duplin EDC shall reimburse Duplin County for all fund transfers made pursuant to this Agreement, with such funds to be promptly returned to Duplin County within no more than thirty (30) days upon receipt of grant funds from The Southeastern Partnership, Inc.
3. Notwithstanding the foregoing, Duplin EDC shall reimburse Duplin County in full by no later than December 31, 2023 for any and all North Carolina Eastern Region Development Commission line-item funds transferred to Duplin EDC pursuant to this Agreement.
4. No funds transferred pursuant to this Agreement shall be used for any purpose other than that which is stated above.

5. All fund transfers made pursuant to this Agreement must be approved by both the Duplin County Manager, the Duplin County Finance Director and the Chairman of the EDC Board of Directors.

6. This Agreement may be terminated by either party at any time, with or without cause, by providing notice of termination in writing to the other at the following address:

Duplin County
P.O. Box 950
Kenansville, NC 28349

Duplin County EDC
260 Airport Rd.
Kenansville, NC 28349

7. Upon termination of this Agreement by either party, there shall be no further obligation that Duplin County make payments or transfers as called for herein, and all funds previously transferred to Duplin EDC pursuant to this Agreement shall be promptly reimbursed within no more than thirty (30) days.

8. Both parties shall cooperate in good faith in fulfilling the terms of this Agreement.

9. This document constitutes the full understanding of the parties and no term, condition, understanding or agreement purporting to modify or vary the terms of this document shall be binding unless hereafter made in writing and signed by the party.

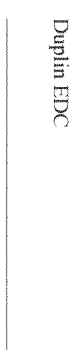
10. This Agreement, and each covenant herein, shall not be capable of assignment, without the express written consent of both parties.

11. This Agreement constitutes a final written expression of all terms of this Agreement and is complete and exclusive statement of those terms.

IN WITNESS WHEREOF, the parties have caused this Agreement to be signed by their duly authorized officers.

Duplin County

Dexter B. Edwards, Chairman

Duplin EDC

Charley Farris, Chairman

Date Dec. 19, 2022

Date _____

This instrument has been prec audited in the manner required by the Local Government and Fiscal Control Act

Duplin County Finance Officer

SERVICES FOR THE AGED
REPORT OF SERVICES

PROGRAM	May-22	Jun-22	Jul-22	Aug-22	Sep-22	Oct-22	Nov-22
NUTRITION/CONGREGATE							
Units of Service	1352	1334	1068	1306	1165	1116	1081
Clients Served	127	117	113	107	101	112	108
Wellness Checks/Community Outreach	18	17	6	5	10	15	32
# of volunteers hrs.	22	21	21	25	19	26	27
HOMEBOUND MEALS							
Units of Service	228	224	177	258	220	226	246
Clients Served	1610	1210	1225	1470	1210	1705	1285
Waiting List	68	59	64	64	64	69	66
# of volunteers hrs.	0	0	0	0	0	0	0
# of volunteer hrs.	28	20	24	28	24	22	19
GENERAL TRANSPORTATION							
Units of Service	32	24	26	32	28	33	24
Clients Served	343	358	316	352	339	315	281
IN HOME AIDE							
Units of Service	13	12	12	12	11	12	12
Clients Served	526	539	549	581	537	573	510
Waiting List	100	88	90	93	91	92	87
# of volunteers hrs.	41	44	40	46	42	45	46
ENSURE							
# of cases	123	138	118	123	127	120	113
Clients Served	72	76	67	66	68	67	61
HOUSING & HOME IMPROVEMENT							
Units of Service	0	1	1	1	0	0	0
Waiting List	1	2	2	0	0	0	0
# of volunteer hrs.	0	11	11	10	0	0	0
# of volunteers	0	55	55	55	0	0	0
FAMILY CAREGIVER PROGRAM							
Persons served w/vouchers	2	2	0	0	0	0	2
INCONTINENCE SUPPLIES							
Units of Service	0	7	0	0	0	1	0
Clients Served	0	2	0	0	0	1	0
FAN PROGRAM							
Fans given away	20	11	0	0	0	0	0
SENIOR CENTER PROGRAM							
Units of Service	99	108	114	180	111	92	73
Clients Served	21	25	24	25	30	37	26
# of volunteers	9	5	7	8	2	8	8
# of volunteer hrs.	23	16	14	11	4	12	9
TELEPHONE REASSURANCE PROGRAM							
Units of Service	523	309	515	451	425	306	341
Clients Served	22	22	24	23	21	21	22
INFORMATION & REFERRAL							
Units of Service	19	13	13	28	16	18	18
Clients Served	19	12	13	26	16	19	18
TRAINING - EMPLOYEE							
Number of hours	0	33.5	0	3	20.5	0	0
Number of staff	0	12	0	3	12	0	0
INCOME TAX VOLUNTEER PROGRAM							
Number of hours	0	0	0	0	0	0	58
Number of staff	0	0	0	0	0	0	2
MEAL COST							
Meals Prepared	3033	3098	2514	2365	2895	2860	2913
Total Expenditures	\$ 19,503.41	\$ 19,444.96	\$ 17,947.62	\$ 17,251.09	\$ 22,462.59	\$ 18,048.07	\$ 19,615.09
Price per meal	\$ 6.43	\$ 6.28	\$ 7.14	\$ 7.29	\$ 7.76	\$ 7.87	\$ 6.73
FAMILY CAREGIVER - SUPPORT GROUP							
Persons served	5	8	3	0	6	5	3

DUPLIN COUNTY ANIMAL SERVICES

Nov-22

CANINE ADOPTION FEE	\$ 130.00
RESCUE DOG TRANSFER FEES	\$ 675.00
FELINE ADOPTION FEE	\$ 15.00
RESCUE CAT TRANSFER FEE	
LONNIE'S ANGELS 72-22065	\$ 100.00
HORSE/GOAT FEE	
RODENT/PIG/RABBIT/GUINEA PIG	
RABIES VACCINATION REQUIRED	\$ 500.00
NUISANCE ANIMAL PROHIBITE	
DOG AT- LARGE PROHIBITED 1ST	
CRUELTY AND NEGLECT	\$ 500.00
CANINE VOUCHER	\$ 1,200.00
FELINE VOUCHER	\$ 180.00
RABIES CLINIC VACCINE	
RABVAC	\$ 270.00
BORDETELLA	\$ 150.00
DURAMUNE MAX 5	\$ 150.00
FELINE FELOCEL CVR-C	
BITE INVESTIGATION	\$ 250.00
BOARDING FEE	\$ 75.00
BUILDING FUND 71-3438-381	\$ 18.93
POTENTIALLY DANGEROUS ANNUAL	
DANGEROUS ANNUAL	
GENERAL DONATION	
JUDGEMENT'S 4380-34347	
MISC 10-3438-410	\$ 340.00
OWNER SURRENDER EUTHANASIA	\$ 50.00
OWNER SURRENDER FEE 10-3438-410	\$ 30.00
OWNER SURRENDER PER LITTER	
OWNER SURRENDER TRANSPORT	
RECLAIM FEE	\$ 50.00
MICROCHIP	\$ 120.00
RECLAIM/LIVESTOCK FEE	
VET FEES	\$ 66.00
TOTAL AMOUNT	\$ 4,869.93

SIGNATURE

SIGNATURE

Intake Detail Report

Print Date Monday, December 5, 2022

Intake StartDate	11/1/2022 12:00 AM	Jurisdiction	All
Intake EndDate	11/30/2022 11:59 PM	Injury Cause	All
Intake Type	All	PreAltered	All
Intake SubType	All	Site Name	All
Species	All	Age Group	All
DOA	All	Animal Tag Type	All
Intake Status	Completed		

Animal#	Animal Name	Species	Breed	Age	Gender	Color	PreAltered	IntakeDate	Intake Type	PetID
ARN	Tag type	Size	Location / Sublocation	Altered	Danger	Danger Reason	S/N	By	Subtype	DOA
Clinic								Total Intakes: 19	Total Unique Animals: 18	
Owner/Guardian Surrender								Total Intakes: 43	Total Unique Animals: 43	
Seized / Custody								Total Intakes: 29	Total Unique Animals: 29	
Stray								Total Intakes: 84	Total Unique Animals: 84	
Transfer In								Total Intakes: 1	Total Unique Animals: 1	
Total Count:									176	

Outcome Summary Report

Print Date Monday, December 5, 2022

Outcome StartDate	11/1/2022 12:00 AM	Outcome Type	All
Outcome EndDate	11/30/2022 11:59 PM	Outcome SubType	All
Species	All	Jurisdiction	All
Age Group	All	TransferOut Reason	All
Site	All	Outcome Status	Completed

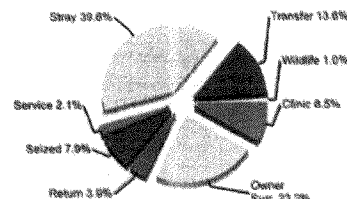
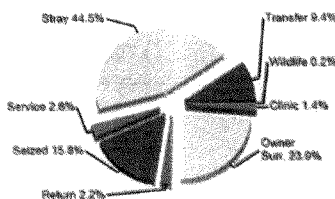
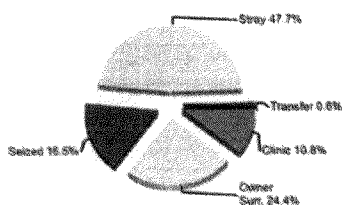
Animal#	Name	Species	Primary Breed	Age	Sex	Alter	Outcome Type	Outcome SubType	Outcome By	Recorded By
ARN#	Secondary Breed		Danger				Jurisdiction	TransferOut Reason	Outcome Date/Time	
Adoption							Total Outcomes: 25	Total Unique Animals: 25		
Clinic Out							Total Outcomes: 17	Total Unique Animals: 17		
Euthanasia							Total Outcomes: 43	Total Unique Animals: 43		
Return to Owner/Guardian							Total Outcomes: 13	Total Unique Animals: 12		
Service Out							Total Outcomes: 2	Total Unique Animals: 2		
Transfer Out							Total Outcomes: 76	Total Unique Animals: 76		
Total Count:									176	



Shelter Statistics - Intake

Start Date: November 01, 2022
End Date: November 30, 2022

USNC100 Duplin County Animal Services	Your Shelter					North Carolina (67 organizations)					United States (1422 organizations)				
	Dog		Cat		Other	Dog		Cat		Other	Dog		Cat		Other
	< year	year+	< year	year+		< year	year+	< year	year+		< year	year+	< year	year+	
Intakes That were:															
Previously Altered	0	2	0	2	0	84	364	179	257	1	4,194	13,222	6,778	10,763	209
Totals by Intake															
Clinic	1	12	1	5	0	13	46	1	19	0	1,707	2,973	3,254	3,715	89
Owner Surrender	25	17	0	1	0	224	358	373	347	38	5,059	8,506	8,911	7,504	1,860
Return	0	0	0	0	0	27	55	14	27	0	979	2,290	809	1,177	74
Seized	7	13	3	6	0	139	397	94	241	16	1,727	5,526	1,107	1,969	563
Service	0	0	0	0	0	4	24	5	115	0	195	913	519	1,214	58
Stray	5	23	2	54	0	413	826	566	662	14	8,013	17,851	14,813	13,312	788
Transfer	0	0	0	1	0	119	120	190	97	0	5,735	4,696	5,428	2,572	288
Wildlife	0	0	0	0	0	0	0	0	0	11	0	0	0	0	1,338
Total	38	65	6	67	0	939	1,826	1,243	1,528	79	23,415	42,755	34,841	31,463	5,056



Earliest entry: 11/1/2022
Latest entry: 11/30/2022

Daily Use Date: 11/2/2013
Run Date: 12/5/2022 11:31:44 AM

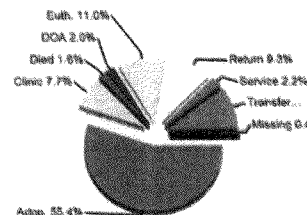
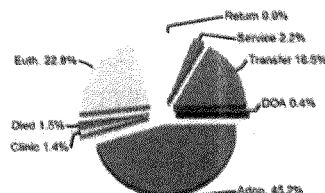
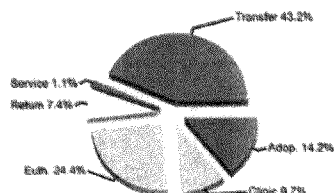
EMPOWERING ANIMAL WELFARE THROUGH DATA MANAGEMENT



Shelter Statistics - Outcome

Start Date: November 01, 2022
End Date: November 30, 2022

USNC100 Duplin County Animal Services	Your Shelter					North Carolina (67 organizations)					United States (1422 organizations)				
	Dog		Cat		Other	Dog		Cat		Other	Dog		Cat		Other
	< year	year+	< year	year+		< year	year+	< year	year+		< year	year+	< year	year+	
Person															
A) Have Email Address	0	4	1	2	0	340	582	809	360	25	14,243	20,150	30,951	15,900	2,115
B) Have Phone Number	4	29	2	11	0	549	1,090	995	520	71	16,751	29,922	35,603	20,577	2,634
C) Have ZipCode	0	18	1	2	0	552	1,089	959	493	71	16,540	29,577	35,224	20,041	2,586
Totals by Outcome															
Adoption	2	12	0	11	0	482	694	969	425	63	13,801	17,649	31,809	14,699	2,365
Clinic	1	11	1	4	0	12	47	1	19	0	1,698	2,758	3,194	3,488	76
Died	0	0	0	0	0	12	12	46	19	0	258	303	1,089	578	129
DOA	0	0	0	0	0	0	9	1	3	7	61	1,075	84	1,134	550
Euthanasia	0	17	0	26	0	48	448	228	573	23	1,077	7,205	1,999	4,862	843
Missing	0	0	0	0	0	0	2	0	1	0	10	43	46	35	8
Return To Owner	1	7	1	4	0	83	377	25	79	7	1,250	9,761	507	1,811	108
Service	0	0	0	2	0	1	19	8	98	0	157	379	659	2,022	23
Transfer	29	25	0	22	0	283	325	208	134	5	3,450	4,472	3,297	3,288	519
Wildlife	0	0	0	0	0	0	0	0	0	1	0	0	0	0	434
Total	33	72	2	69	0	901	1,933	1,486	1,352	106	21,762	43,665	42,684	31,917	5,055



Earliest entry: 11/1/2022
Latest entry: 11/30/2022

Daily Use Date: 11/2/2013
Run Date: 12/5/2022 11:31:44 AM

EMPOWERING ANIMAL WELFARE THROUGH DATA MANAGEMENT

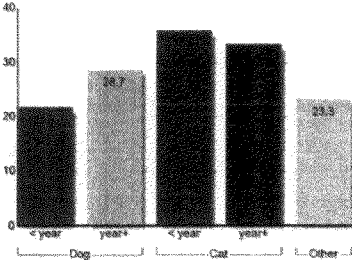
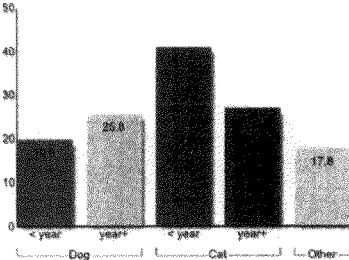
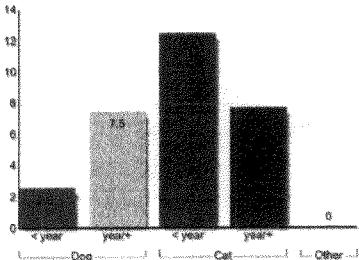




Shelter Statistics - Avg Length of Stay by Intake Type

Start Date: November 01, 2022
End Date: November 30, 2022

Intake Type	Your Shelter					North Carolina (67 organizations)					United States (1422 organizations)				
	Dog		Cat		Other	Dog		Cat		Other	Dog		Cat		Other
	< year	year+	< year	year+		< year	year+	< year	year+		< year	year+	< year	year+	
Clinic	0	0.3	0	0	0	0	0.1	0	0	0	2	3.4	1.5	2	0.1
Owner Surrender	2.1	7.9	0	0	0	21	26.8	43.6	35.7	17.7	23.3	28.2	33.2	40.9	32.4
Return	0	0	0	0	0	12.7	34	22.6	33.9	0	13.7	47.4	13.9	55.8	33.9
Seized	5.6	11.7	0	0	0	16.6	25.6	46.3	24.1	23.9	21.2	27.2	42.2	29.9	26.7
Service	0	0	0	0	0	3.8	5.9	49.5	0.1	0	8.3	8.3	12.6	5.1	17.9
Stray	3.2	8.4	25	8.2	0	17.5	23.2	42.9	28.5	15.5	24.5	26.5	44.9	37.8	26.4
Transfer	0	0	0	7.8	0	29.9	44.8	29.1	33.7	0	24.8	49.1	31.7	37.3	48.3
Wildlife	0	0	0	0	0	0	0	0	0	0	0	0	0	0	2.2
Total	2.6	7.5	12.5	7.7	0	19.8	25.8	41.1	27.1	17.8	21.7	28.7	35.9	33.4	23.3



Earliest entry: 11/1/2022
Latest entry: 11/30/2022

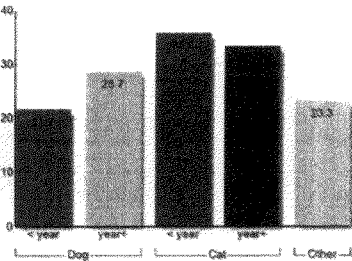
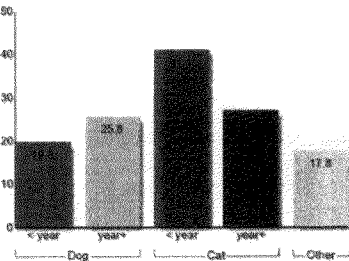
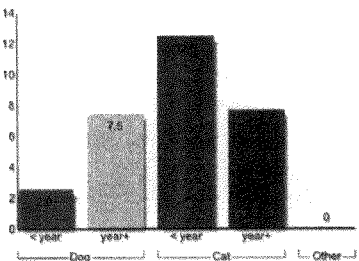
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Run Date: 12/5/2022 11:31:44 AM



Shelter Statistics - Avg Length of Stay by Outcome Type

Start Date: November 01, 2022
End Date: November 30, 2022

Outcome Type	Your Shelter					North Carolina (67 organizations)					United States (1422 organizations)				
	Dog		Cat		Other	Dog		Cat		Other	Dog		Cat		Other
	< year	year+	< year	year+		< year	year+	< year	year+		< year	year+	< year	year+	
Adoption	2.5	5.1	0	5.9	0	28.9	46.1	50.7	56.1	25.1	27.5	48.2	42.6	52.4	36.7
Clinic	0	0.1	0	0	0	0	0.1	0	0	0	1.8	3.2	1.6	2.3	0.2
Died	0	0	0	0	0	13.9	44.6	21.3	85.9	0	16.3	251.2	27.4	164.8	102.4
Euthanasia	0	13.8	0	5.9	0	15.6	17.7	13.2	8.8	3.4	17.1	21.3	16.2	13	4.4
Missing	0	0	0	0	0	0	16.6	0	0	0	128.1	124.6	136.7	175.2	58.9
Return To Owner	10.5	3.6	25	4.4	0	3.4	4.4	1.7	6.1	2.1	3.3	3.8	13	13.7	3
Service	0	0	0	13.1	0	0	0	1.7	0.4	0	5	9.1	8.5	8.9	9.2
Transfer	2.4	8.7	0	12.1	0	11.8	19.3	38.3	42.2	42.1	17.8	26.7	27.5	24	19.5
Wildlife	0	0	0	0	0	0	0	0	0	0	0	0	0	0	6.4
Total	2.6	7.5	12.5	7.7	0	19.8	25.8	41.1	27.1	17.8	21.7	28.7	35.9	33.4	23.3



Earliest entry: 11/1/2022
Latest entry: 11/30/2022

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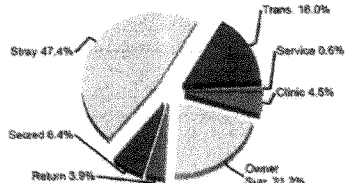
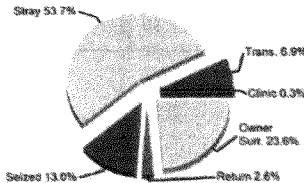
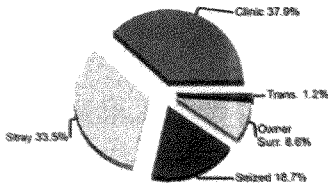




Shelter Statistics – Animal Care Days by Intake Type

Start Date: November 01, 2022
End Date: November 30, 2022

Intake Type	Your Shelter					North Carolina (67 organizations)					United States (1422 organizations)				
	Dog		Cat		Other	Dog		Cat		Other	Dog		Cat		Other
	< year	year+	< year	year+		< year	year+	< year	year+		< year	year+	< year	year+	
Clinic	210	663	0	60	0	30	4	90	30	0	65456	175300	62155	72951	703
Owner Surrender	59	126	0	26	0	13620	19724	26301	20589	1478	262268	438060	541809	437541	84590
Return	0	0	0	0	0	887	4715	486	2686	90	34614	159857	26400	93934	3681
Seized	56	118	64	132	90	6330	16229	11252	10698	483	71296	217486	96993	110234	39437
Service	0	0	0	0	0	3	159	224	325	0	2855	9894	7684	8179	1563
Stray	28	261	24	512	0	17598	73297	55266	39209	968	478796	943376	1532717	930872	52430
Transfer	0	0	0	29	0	5727	7166	8190	2630	270	309876	430528	359711	201442	27755
Wildlife	0	0	0	0	0	0	0	0	0	60	0	0	0	0	19664
Total	353	1169	88	761	90	44195	121294	101810	76167	3350	1225162	2374491	2629470	1855153	229823



Earliest entry: 11/1/2022
Latest entry: 11/30/2022

Daily Use Date: 11/2/2013
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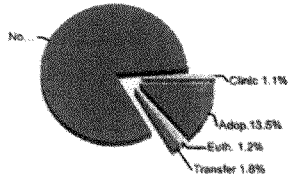
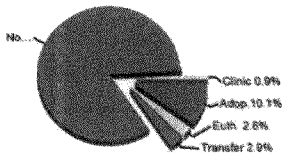
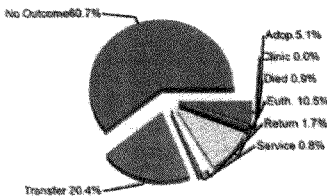
EMPOWERING ANIMAL WELFARE THROUGH DATA MANAGEMENT



Shelter Statistics – Animal Care Days by Outcome Type

Start Date: November 01, 2022
End Date: November 30, 2022

Outcome Type	Your Shelter					North Carolina (67 organizations)					United States (1422 organizations)				
	Dog		Cat		Other	Dog		Cat		Other	Dog		Cat		Other
	< year	year+	< year	year+		< year	year+	< year	year+		< year	year+	< year	year+	
Adoption	7	55	0	64	0	6495	7530	15755	4911	291	190132	227451	483482	191681	31315
Clinic	0	1	0	0	0	0	4	0	0	0	2703	3111	4204	3412	15
Died	0	0	21	0	0	91	176	617	165	30	2244	2916	12250	4529	956
Euthanasia	18	112	0	128	0	722	3443	1846	2770	66	12788	51189	15216	23458	1205
Missing	0	0	0	0	0	0	6	30	0	0	148	503	1128	454	92
Return To Owner	1	10	22	9	0	298	1119	94	364	20	3907	22898	3328	7631	292
Service	0	0	0	19	0	0	0	13	32	0	534	1570	3460	7573	137
Transfer	103	205	0	194	0	1847	2957	3798	1471	103	36200	43865	38046	25413	4348
Wildlife	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1585
No Outcome	223	787	45	347	90	34831	106059	79658	66453	2840	976507	2020988	2066356	1591003	189878
Total	353	1169	88	761	90	44195	121294	101810	76167	3350	1225162	2374491	2629470	1855153	229823



Earliest entry: 11/1/2022
Latest entry: 11/30/2022

Daily Use Date: 11/2/2013
Run Date: 12/5/2022 11:31:44 AM

EMPOWERING ANIMAL WELFARE THROUGH DATA MANAGEMENT

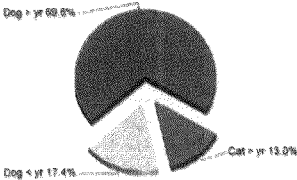


Shelter Statistics - Fees and Revenue

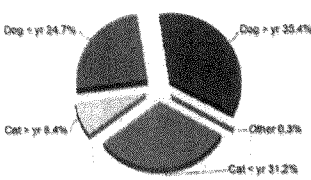
Start Date: November 01, 2022
End Date: November 30, 2022

USNC100 Duplin County Animal Services	Your Shelter					North Carolina (67 organizations)					United States (1422 organizations)				
	Dog		Cat		Other	Dog		Cat		Other	Dog		Cat		Other
	< year	year+	< year	year+		< year	year+	< year	year+		< year	year+	< year	year+	
Intake Revenue															
Fees															
Avg Fees (\$)	20	50	0	10	0	0	15	0	14	20	47	65	41	53	38
Total Revenue (\$)	20	50	0	10	0	0	30	0	55	60	20,573	115,617	24,625	74,300	11,142
Adoption Revenue															
Fees															
Avg Fees (\$)	10	10	0	15	0	135	102	70	54	19	238	126	108	68	40
Total Revenue (\$)	20	80	0	15	0	13,480	19,336	17,051	4,610	175	1,348,049	1,055,538	1,320,642	451,772	43,882

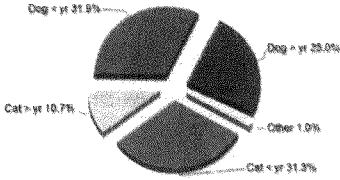
Total Adoption Revenue



Total Adoption Revenue



Total Adoption Revenue



Earliest entry: 11/1/2022
Latest entry: 11/30/2022

Daily Use Date: 11/2/2013
Run Date: 12/5/2022 11:31:44 AM

EMPOWERING ANIMAL WELFARE THROUGH DATA MANAGEMENT

DUPLIN COUNTY BUILDING INSPECTIONS ACTIVITY JUNE 2022 TO NOVEMBER 2022	June-22	July-22	August-22	September-22	October-22	November-22
NUMBER OF INSPECTIONS	901	717	870	766	836	806
NOTES	FLORENCE RECOVERY	FLORENCE RECOVERY	FLORENCE RECOVERY	FLORENCE RECOVERY	FLORENCE RECOVERY	FLORENCE RECOVERY
BUILDING PERMITS ISSUED						
NEW RESIDENCE	5	6	7	7	13	7
RESIDENTIAL ADDITION/RENOVATION/ALTERATIONS	4	8	3	7	7	4
COMMERCIAL/MULTI FAMILY NEW CONSTRUCTION	2	1	2	1	3	1
COMMERICAL ADDITION/RENOVATION/UPFIT	8	9	10	9	12	6
MANUFACTURED/MODULAR HOMES	33	31	33	29	20	21
SIGNS/ABC/DAYCARE/POOL/OTHER	7	6	14	13	8	10
STORM DAMAGE RENOVATION	0	0	0	0	0	0
RELOCATED BUILDING	0	1	0	0	0	0
STORAGE BLDG./DECK/PORCH	13	1	4	1	5	5
ELECTRICAL PERMITS ISSUED						
GENERAL ELECTRICAL	137	112	153	133	111	94
POULTRY/SWINE HOUSES	8	0	11	6	0	8
POOL BONDING	0	1	2	0	2	2
MECHANICAL PERMITS ISSUED						
MECHANICAL	88	66	54	67	61	50
PLUMBING PERMITS ISSUED						
PLUMBING	64	51	61	72	57	47
GAS PIPING	13	12	9	16	11	15
INSULATION PERMITS ISSUED						
INSULATION	0	2	3	1	0	0
FEES COLLECTED	40,042.02	34,819.44	37,487.18	36,492.22	39,657.58	28,919.76

DUPLIN COUNTY COMMUNICATIONS/911 ADDRESSING	2022	2022	2022	2022	2022	2022
	November	October	September	August	July	June
TOTAL # OF ADDRESSING RECORDS	48,816	48,802	48,774	48,769	48,742	48,723
TOTAL # OF ROADS, LANES & STREETS	2088	2087	2086	2085	2082	2080
TOTAL # TELEPHONE CO RECORD CHANGES	896	378	146	172	NA	NA
KEYING ACTIVITY REPORT	87	124	109	110	26	57
DAILY AVERAGE DOWNLOAD FROM CENTURYLINK	298	75	48	57	NA	NA
NEW ADDRESS ASSIGNED	30	41	29	41	25	28
RESIDENTIAL	15	30	21	29	18	24
BUSINESS	1	0	2	0	0	1
FARMS	0	1	1	1	2	1
OTHER	14	10	5	11	5	2
FIELD VERIFIED ADDRESS FOR PHONE CO/USPS	3	12	8	0	13	4
ADDRESS CHANGED	6	8	2	6	1	0
ROAD SIGNS INSTALLED OR REPAIRED	66	98	110	112	165	101
ROAD SIGNS MADE IN HOUSE	21	19	40	40	52	29
POST TAKEN FROM INVENTORY	4	2	9	5	14	3
AT NUMBERS (INTERSECTIONS)	33	41	45	47	61	47
MAPS MADE IN HOUSE	0	1	9	1	1	0
CENTERLINE WORK	14	7	12	41	44	6
ADDRESS POINTS	117	76	60	52	130	64
NUMBER OF 911 CALLS	8272	8361	8212	8418	7860	8266
Submitted by Melissa B Kennedy, December 1, 2022						

2022	Name and Number of calls Dispatched through Communications												Totals
NAME OF DEPARTMENT	Jan.	Feb.	March	April	May	June	July	Aug.	Sept.	Oct.	Nov.	Dec.	
Albertson Fire	7	17	14	9	4	10	1	8	7	11	11	0	99
Beulaville Fire	18	25	17	18	21	26	17	24	21	16	12	0	215
Calypso Fire	14	19	21	23	29	19	11	12	14	12	20	0	194
Chinquapin Fire	9	12	10	5	7	8	6	8	13	10	7	0	95
Faison Fire	39	39	39	58	41	40	39	33	37	30	30	0	425
Fountaintown Fire	5	13	18	13	11	16	11	24	14	9	14	0	148
Greenevers Fire	8	15	9	8	7	8	6	3	8	10	9	0	91
Harrells Fire	0	1	1	0	2	3	1	1	1	2	0	0	12
Kenansville Fire	23	24	17	13	22	17	12	18	22	17	17	0	202
Lyman Fire	4	7	4	3	2	9	6	3	6	3	4	0	51
Magnolia Fire	24	26	33	35	24	39	22	25	38	42	49	0	357
MtOlive Fire	1	7	6	5	2	3	1	2	4	5	2	0	38
NC Forestry	9	34	48	19	11	18	6	2	2	11	23	0	183
Northeast Fire	10	12	12	2	11	8	6	9	16	8	6	0	100
Oak Wolfe Fire	12	22	25	19	26	21	15	14	22	17	13	0	206
Pin Hook Fire	2	8	15	4	6	6	10	6	10	4	1	0	72
Pink Hill Fire	5	11	15	12	7	12	9	4	5	7	9	0	96
Pleasant Grove Fire	8	15	15	10	16	12	5	6	10	14	12	0	123
Potters Hill Fire	7	11	9	6	4	5	7	7	1	2	3	0	62
Pricetown Fire	5	7	5	3	1	2	0	4	4	2	3	0	36
Rose Hill Fire	20	22	22	15	19	24	21	20	21	21	29	0	234
Sarecta Fire	12	17	14	5	11	7	4	9	5	6	10	0	100
Teachey Fire	23	28	32	23	27	28	28	19	34	39	31	0	312
Wallace Fire	33	26	33	24	22	29	30	28	29	29	37	0	320
Warsaw Fire	26	44	36	31	25	42	25	23	39	38	37	0	366
Fire incident numbers	229	279	322	274	286	324	252	265	306	295	282	0	3114
Radio Assignment	137	182	191	151	166	192	142	146	188	172	175	0	1842
EM Admin OCA	15	27	24	15	23	20	21	17	25	17	20	0	224
Event Channles													
OPS 1	21	38	49	41	42	27	24	26	31	35	31	0	365
OPS 2	103	113	126	100	96	134	101	111	125	122	121	0	1252
OPS 3	14	34	12	4	27	26	16	10	29	17	24	0	213
TAC 1	0	6	7	7	1	2	0	2	6	1	0	0	32
TAC 2	0	0	0	0	0	0	0	1	0	0	0	0	1
TAC 3	0	0	0	0	0	0	0	0	0	0	0	0	0
TAC4	1	0	0	2	0	0	1	0	0	0	0	0	4
Air Ambulance	4	4	5	7	10	15	17	15	10	9	6	0	102
Chinquapin Vol EMS	4	4	0	5	9	16	6	12	9	16	18	0	99
DC EMS	1050	950	954	930	1046	1109	1062	1075	1024	1083	1025	0	11308
Pleasant Grove Vol EMS	6	10	1	3	4	4	4	5	4	4	3	0	48
EMS Truck OCA	864	763	812	763	815	855	874	870	853	880	857	0	9206

EMS Admin OCA	82	98	68	98	145	164	111	115	104	126	105	0	1216
Name and Number of calls Dispatched through Communications													
Onslow Co EMS	3	0	0	0	1	1	0	0	0	0	1	0	6
Pender Co EMS	4	5	3	2	3	2	3	3	1	2	0	0	28
Sampson Co EMS	1	2	0	0	0	3	0	2	1	0	0	0	9
Wayne Co EMS	0	0	0	0	0	0	0	0	0	0	0	0	0
NAME OF DEPARTMENT	Jan.	Feb.	March	April	May	June	July	Aug.	Sept.	Oct.	Nov.	Dec.	Totals
DC Sheriffs Office	1494	1562	1873	2110	1863	1868	1886	1803	1773	1889	1737	0	19858
Beulaville PD	261	218	300	344	297	248	237	242	200	244	244	0	2835
Kenansville PD	114	90	91	92	116	128	118	153	140	133	80	0	1255
Magnolia PD	18	59	44	63	94	69	37	37	46	39	22	0	528
Rose Hill PD	85	102	74	117	176	172	82	151	99	89	52	0	1199
Wallace PD	97	91	126	108	133	126	241	372	475	448	500	0	2717
Warsaw PD	429	474	558	631	672	683	637	717	593	547	599	0	6540
ECU Health Police	40	34	47	42	45	45	55	37	45	54	42	0	486
Animal Control	73	77	80	55	83	110	88	67	88	104	81	0	906
*From 7/16/22 to 8/7/22 Wallace PD will only have a dispatcher 7 days a week from 7a-7p													
** Starting 7/8/22 Wallace PD will only have a dispatcher 5 days a week from 8a-5p													
DC Search & Rescue	0	0	0	0	0	0	0	0	0	0	0	0	0
Solid Waste	0	0	3	4	1	3	1	3	2	1	1	0	19
Calling Water Dept	4	8	10	13	3	10	5	4	4	3	1	0	65
DSS	17	22	29	30	26	29	35	39	29	31	28	0	315
NC DMV	0	0	0	0	0	0	0	0	0	0	0	0	0
Calling Magistrate	126	145	158	176	147	179	172	133	158	148	149	0	1691
NC DOT	16	9	18	10	17	28	35	30	29	11	10	0	213
NC SHP	227	206	269	279	307	306	311	274	318	282	337	0	3116
NC Wildlife	4	3	4	5	3	6	5	4	4	9	4	0	51
NC SBI	1	0	2	4	3	1	0	3	0	0	2	0	16
Probation & Parole	12	15	30	28	46	22	22	26	25	25	25	0	276
COUNTY PAID EMS	Jan.	Feb.	March	April	May	June	July	Aug.	Sept.	Oct.	Nov.	Dec.	Total
MD1	0	0	0	1	0	1	0	1	1	0	0	0	4
EMS 1 / EMS 100	10	18	8	11	14	15	6	11	4	12	5	0	114
EMS 101	0	0	0	0	0	0	0	0	0	4	3	0	7

EMS 2 / EMS 102	9	8	7	6	5	6	6	5	1	3	4	0	60
EMS 3 / EMS 103	71	79	58	84	133	153	103	106	100	114	94	0	1095
EMS 10 / EMS 110	0	0	0	1	2	0	0	1	1	0	1	0	6
EMS 20 / EMS 120	0	0	0	0	0	0	0	0	0	0	0	0	0
EMS 30 / EMS 130	0	0	0	0	0	0	0	0	0	0	0	0	0
EMS 40 / EMS 140	0	0	0	0	0	0	0	1	1	0	0	0	2
MED1 Warsaw	194	131	134	118	161	171	155	186	148	154	128	0	1680
MED2 Wallace	161	135	147	159	175	157	175	165	157	182	164	0	1777
MED3 Chinquapin	96	98	91	99	113	110	116	99	105	118	100	0	1145
MED4 Calypso	78	59	70	78	89	80	69	76	58	59	53	0	769
MED5 Beulaville	122	133	147	136	147	155	150	149	142	130	138	0	1549
MED6 Pleasant Grove	67	68	64	67	87	73	75	63	59	66	71	0	760
MED7 Rose Hill	145	132	137	106	82	131	130	129	133	139	123	0	1387
MED8 Kenansville	97	85	91	61	38	57	77	82	113	100	134	0	935
MED9 (Spare)	0	4	0	2	0	0	0	1	1	2	6	0	16
MED 10 (Spare)	0	0	0	1	0	0	0	0	0	0	1	0	2
MED 11 (Spare)	0	0	0	0	0	0	0	0	0	0	0	0	0
	1050	950	954	930	1046	1109	1062	1075	1024	1083	1025	0	11308
ES/FIRE MARSHAL													
FM 1	3	16	13	5	8	8	4	9	7	7	8	0	88
FM 2	6	0	1	10	10	8	13	8	6	7	11	0	80
FM 3	10	15	18	2	7	10	8	7	15	5	8	0	105
FM 4	0	0	0	0	3	1	1	0	3	1	0	0	9
ES OCA	15	27	24	15	23	21	19	17	25	17	20	0	223
CAD TOTALS	4932	4883	5602	5848	5728	5888	5717	5982	5745	5888	5779	0	61992
911 Trunk calls	2797	2658	2969	2876	3002	3151	3019	3063	2571	2128	2554		30788
Admin Line Calls	4678	4781	4751	4712	4947	5499	5304	5370	5028	4044	4589		53703
Total Phone calls	7475	7439	7720	7588	7949	8650	8323	8433	7599	6172	7143	0	84491



Cowan Museum of History and Science
November 2022 (FY23) Monthly Report

Month	Attendance w/ Outreach	\$ Cash/ Donations	Volunteer Hrs.
July	138	-	-
Aug	97	\$211.00	-
Sep	63	\$14.00	-
Oct	49	\$43.00	14.5
Nov	242	\$38.00	17.5
Dec			
Jan			
Feb			
Mar			
Apr			
May			
June			
TOTAL	589	\$306.00	32

- ❖ Buildings and Grounds:
 - Facilities Services staff maintained the outside brick pathway and lawn areas by spraying ant hills to protect visitors and students on school tours.
- ❖ Tours, Exhibits & Events:
 - Grotko and Skinner led tours for Wallace Elementary School on 11/9. There were 94 people.
 - Grotko and Laura Jones (Duplin County Library) led tours for Wallace Elementary School on 11/10 for 56 people.
- ❖ NC Science Museums Grant Program:
 - 250 copies of the book, *A Museum's Garden: Secrets, Wonders, and Delights*, had a second printing, which the printer paid for due to an error on their part. Grotko was notified on 11/29 that the books were on their way to the US from China by ocean shipment.
 - The museum received the FY23 award letter for \$75,000.00.
 - Grotko worked on redoing illustrations and reformatting pages for Book 2 of the Nature Cycles Series that will go out for a second printing and be distributed to schools. This was a FY21 project and the books are still in demand by teachers.
 - Grotko and Skinner worked on paperwork to submit to the granting agency.

- ❖ NC Science Festival 2023:
 - Anne Skinner was registered for the NC SciFest 2023 SciMatch as a STEM professional who could do in-person or virtual visits with middle school classes in April 2023.
- ❖ American Recovery Program Act (ARPA) Grant:
 - On 11/7 Grotko presented to the Duplin County BOCC a document (No Overdue Tax Statement) to be signed by the Board Chair and for the Board to approve it for submission with the ARPA grant paperwork.
 - Grotko submitted the necessary paperwork to the granting agency in order to have a contract sent to the museum. The documents included: a signed and notarized "No Tax Debts" statement; an IRS Federal Exemption Ruling document; Duplin County Conflict of Interest Policy; a list of the County Commissioners; a proposed grant budget; and a document outlining measurable goals.
- ❖ Collections and Donations:
 - Legal and object files were maintained and updated.
 - Loan forms were updated.
 - Artifacts on display were cleaned by Grotko using best museum practices.
 - Two museum fossils that were identified by the NC Museum of Natural Sciences were put on display in the museum's Rock Room, with identifying information.
 - Grotko worked on artifact records in the relational database (PastPerfect).
- ❖ Outreach, Partnerships and Community:
 - Skinner made plans with ESL teacher, Jessica Wheeler, to offer a STEM lesson once a month to her ESL students.
 - Skinner co-taught the first half of a rock cycle lesson to 3 ESL classes with Jessica Wheeler on 11/17 at James Kenan High School. There were 36 students in total.
 - Grotko and Skinner supervised community service volunteers from Teen Court. The kids worked on salvaging pages from the first printing of *A Museum's Garden* and also did some inventory and cleaning.
 - On 11/18, Grotko visited the domestic abuse center, Sarah's Refuge, and gave staff flyers for programs offered at the Cowan Museum.
- ❖ General/Other:
 - Updates were made to the website and items of interest were posted onto the museum's social media sites.
 - The museum's telephone message was updated to include days in November the museum would be closed.
 - Grotko prepared galleries and outbuildings for tours, which included vacuuming, rearranging gallery seating, changing of lightbulbs, sanitizing surfaces, sweeping, and cleaning the restroom.
 - Grotko ordered supplies.



Office of the
DUPLIN COUNTY REGISTER OF DEEDS
Anita Marie Savage, Register of Deeds
Post Office Box 970; 118 Duplin Street, Kenansville, NC 28349
Telephone: (910) 296-2108 Fax: (910) 296-2344
anita.savage@duplincountync.com
www.duplinrod.com



MONTHLY REPORT FOR NOVEMBER 2022

Recording Fees	\$12,831.00
Excise Stamps	\$29,568.00
Marriage Licenses	\$1,500.00
Marriage Certificates	\$480.00
Birth Certificates	\$1,650.00
Death Certificates	\$1,950.00
UCC's	\$491.00
Notary Fees	\$130.00
Copies	\$770.50
Miscellaneous	\$461.25
Gross Monthly Revenues	\$49,831.75
Less Escrow Account Total	\$810.00
Total Deposit for Period	\$49,021.75
Less Escrow Credit	\$640.00
	\$48,381.75
State Treasurer 161-50.2	\$288.18
NC State Treasurer 161.11.5	\$2,108.00
Children's Trust Fund	\$125.00
Domestic Violence Fund	\$750.00
Excise Stamp/Dept of Revenue	\$14,784.00
State OVS Fees/Expedite Fees	\$0.00
\$1.00 Excise Tax Exclusion	\$0.00
VRAS Vital Record Searches/Add'l Fees	\$397.00
VRAS Birth Amendment & Expedite Fees	\$15.00
VRAS Legitimation & Expedite Fees	\$0.00
NCDAVE Vital Record Searches/Add'l Fees	\$0.00
NCDAVE Amendment & Expedite Fees	\$0.00
Subtotal	\$18,467.18
Net Monthly Revenues	\$29,914.57

Submitted this 1st day of December, 2022
Anita Marie Savage
Register of Deeds

Recorder and Custodian of County Records

DUPLIN COUNTY REGISTER OF DEEDS ACTIVITY
REPORT FOR NOVEMBER 2022
VITAL RECORDS DIVISION



	Current Month	Previous Month
BIRTH RECORDS		
BIRTH CERTIFICATES RECORDED	37	43
BIRTH CERTIFICATES ISSUED	174	185
DELAYED BIRTH CERTIFICATES REGISTERED	0	0
DEATH RECORDS		
DEATH CERTIFICATES RECORDED	27	28
DEATH CERTIFICATES ISSUED	195	189
MARRIAGE LICENSES & RECORDS		
MARRIAGE LICENSES ISSUED	25	42
MARRIAGE CERTIFICATES ISSUED	48	80
MILITARY DISCHARGE RECORDS		
MILITARY DISCHARGES RECORDED	0	0
OTHER VITAL RECORDS SERVICES		
VITAL RECORDS AMENDMENTS PROCESSED	1	0
SCHOOL CENSUS RECORDS ISSUED	0	1
NOTARY PUBLIC OATHS ADMINISTERED	13	18
NOTARY PUBLIC AUTHENTICATION	0	1
PROPERTY RECORDS DIVISION		
DEEDS RECORDED	172	174
DEEDS RECORDED WITH EXCISE TAX AFFIXED	84	97
DEEDS OF TRUST RECORDED	81	77
MISC. DOCUMENT TYPES RECORDED	90	112
BUSINESS RECORDS RECORDED	4	7
UCC RECORDINGS	12	15
SATISFACTIONS (CANCELLATIONS)	68	66
MAPS/PLATS RECORDED	37	34



Duplin Soil & Water Monthly Report

Monies Received 2022-23

2023 NCACSP Beginning 07/01/2022	\$	83,203.00
2023 AgWrap Beginning 07/01/2022	\$	26,767.00
Federal EQIP/CSP Allocation 2020	\$	1,845,800.00
EWP Stream Bank Stabilization 2020	\$	546,792.50
Stream Debris Hurricane ETA	\$	237,162.00
StRap Funding	\$	1,856,157.00
EWP Watershed Rehabilitation Funding	\$	30,000.00
TOTAL	\$	4,425,881.50

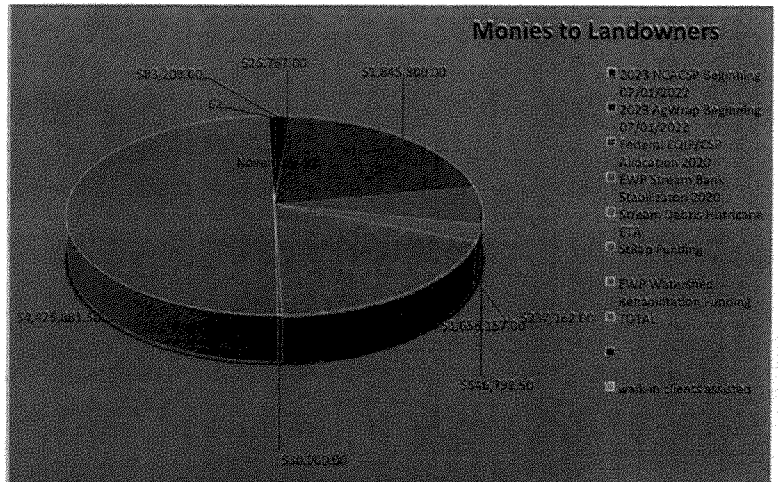
BMAP Monies collected	\$	475.00
BMAP Monies billed	\$	475.00
Beaver Dams Destroyed		9
New NCACSP/NCAGwrap Apps/Disaster		3
tile/subsurface drain (feet)		
acreage operations assisted (WUP)		524
telephone assistance		69
walk-in clients assisted		62
Acres of Maps for clients		789
Creek miles inspected		6

Angie S. Curran

signature

Wednesday, November 30, 2022

Monies to Landowners



MILEAGE REPORT

2005 Chevy	1GCEK14V85Z321377	97,840
2007 Chevy	1GCEK19C97Z625098	134,366
2016 Ford F150	1FTEW1E86GFC68020	47,798

DUPLIN COUNTY SOLID WASTE MONTHLY CATEGORY TOTALS

NOV '22	Site 1	Site 2	Site 3	Site 4	Site 5	Site 6	Site 7	Site 8	Site 9	Site 10	Site 11	Site 12	Site 13	Site 14	Site 15	Totals
Electronics			0.50			0.69										1.19
Site Garbage	41.18	19.71	54.73	46.58	30.83	48.23	45.19	34.84	33.92	32.02	32.99	25.83	53.08	16.17	43.05	558.35
Site Bulky	2.92	2.99	13.69	25.68	10.66	16.38	9.02	7.36	5.17	26.87	10.39	39.50	11.88	4.03	32.80	219.34
Mixed Paper	0.55	0.40	1.45	1.49	0.83	1.05	0.34	0.68	0.54	0.70	0.60	0.71	1.70		0.83	11.87
Glass			3.56							2.95			3.26			9.77
Cardboard	0.71	0.50	0.46	0.88	0.58	0.81	0.84	0.43	0.47		0.60		1.02	0.70	1.07	9.07
Plastics	0.20		0.34	0.54	0.33	0.42		0.29	0.20	0.25		0.25	0.37	0.25	0.42	3.86
Cans			0.50	0.39									0.52			1.41
Metal	1.15	2.28	4.91		2.41	3.08	1.27	1.43	2.25	1.90	2.22	2.58	4.28	1.10	2.84	33.70
Totals	46.71	25.88	80.14	75.56	45.64	70.66	56.66	45.03	42.55	64.69	46.80	68.87	76.11	22.25	81.01	848.56
Private Sector																
Electronics	0.28															
Yard Waste	71.15															
Concrete	57.57															
Construction	486.65															
Roadside	1.06															
	76.31															
ge	1688.08															
linked Paper																
Glass	0.76															
Cardboard	1.92															
Plastic																
Cans																
Metal	6.49															
No Chg MSW	9.82															
Mixed Loads	123.12															
TOTAL	2523.21															

DUPLIN COUNTY SOLID WASTE
YEAR END CATEGORY TOTALS
2022-2023

CATEGORY	DESCRIPTION	JULY '22	AUG '22	SEPT '22	OCT '22	NOV '22	DEC '22	JAN '23	FEB '23	MAR '23	APR '23	MAY '23	JUN '23	TOTALS
**	GARBAGE	3193.38	3499.39	2993.90	3249.68	3093.87	0.00	0.00	0.00	0.00	0.00	0.00	0.00	16030.22
6	SCRAP METAL	49.06	54.01	41.25	45.35	40.19	0.00	0.00	0.00	0.00	0.00	0.00	0.00	229.86
19	YARD WASTE	70.28	92.96	109.73	124.34	71.15	0.00	0.00	0.00	0.00	0.00	0.00	0.00	468.46
20	BRICKS, ETC.	46.36	57.04	32.72	35.49	57.57	0.00	0.00	0.00	0.00	0.00	0.00	0.00	229.18
34	MIXED RECYCLABLES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
36	TIRES	62.83	83.16	75.60	62.72	76.31	0.00	0.00	0.00	0.00	0.00	0.00	0.00	360.62
40	MIXED PAPER	11.14	13.76	12.74	10.04	11.87	0.00	0.00	0.00	0.00	0.00	0.00	0.00	59.55
42	GLASS	11.60	16.90	9.81	13.84	10.53	0.00	0.00	0.00	0.00	0.00	0.00	0.00	62.68
44	CARDBOARD	11.60	9.41	11.24	12.05	10.99	0.00	0.00	0.00	0.00	0.00	0.00	0.00	55.29
47	PLASTIC	3.99	4.60	4.24	3.95	3.86	0.00	0.00	0.00	0.00	0.00	0.00	0.00	20.64
48	CANS	2.78	0.37	2.40	3.40	1.41	0.00	0.00	0.00	0.00	0.00	0.00	0.00	10.36
109	ELECTRONICS	0.41	1.36	1.23	1.13	1.47	0.00	0.00	0.00	0.00	0.00	0.00	0.00	5.60
***	STORM GARBAGE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
120	BLOCKS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
119/124	YARD WASTE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTALS		3463.43	3832.96	3294.86	3561.99	3379.22	0.00	0.00	0.00	0.00	0.00	0.00	0.00	17532.46
	TOTAL MSW	3193.38	3499.39	2993.90	3249.68	3093.87	0.00	0.00	0.00	0.00	0.00	0.00	0.00	16030.22

**GARBAGEIncludes - Garbage, Site Garbage, Site Bulky, C&D, Roadside, No Chg MSW, Shingles, Banned Materials

***STORM GARGAGEIncludes - Garbage, C&D, Shingles, Materials From