



OPEN SESSION
Thursday, May 14, 2026
9:30 AM

**DUPLIN COUNTY
ECONOMIC DEVELOPMENT COMMISSION
BOARD MEETING
AGENDA
Airport Conference Room**

- ♦ **CALL TO ORDER & WELCOME**
- ♦ **CONSENT AGENDA**
 - Approve Previous Minutes from April 2nd Board Meeting
- ♦ **AIRPARK IMPROVEMENT PROJECTS UPDATE**
 - Review AirPark Roadway Phase II Clearing & Grubbing bid submissions and request EDC board to approve selection.
 - Review fiber installation proposals provided by Spectrum Brightspeed and request EDC board to make selection.
- ♦ **ECONOMIC DEVELOPMENT READY SHELL BUILDINGS**
 - Review Daniels & Daniels Design/Build Pre-Construction Contract Part 1 for 30k sq ft shell building and recommend EDC board approval.
- ♦ **NAMED PROJECTS UPDATE**
- ♦ **DIRECTOR'S NOTES AND ANNOUNCEMENTS**
- ♦ **BOARD MEMBER COMMENTS**
 - NCSE Project Activities Update
- ♦ **OTHER NOTES/ANNOUNCEMENTS**
- ♦ **ADJOURN OPEN SESSION**

**DUPLIN COUNTY ECONOMIC DEVELOPMENT COMMISSION
BOARD MEETING**

Present: Glenn Cavanaugh, Charlie Farrior, Roger Davis, Ken Smith, Kevin Smith, Al Searles, Dean Lee, Carrie Shields, Scotty Summerlin and Teresa Chambers

Guests:

♦ **CALL TO ORDER**

- Meeting was called into order by Charlie Farrior

♦ **CONSENT AGENDA**

- Approve Previous Minutes from April 2nd Board Meeting
- The motion to approve was made by Roger Davis, seconded by Dean Lee and passed unanimously.

♦ **AIRPARK IMPROVEMENT PROJECTS UPDATE**

- Review AirPark Roadway Phase II Clearing & Grubbing bid submissions and request EDC board to approve selection.
 - Roger Davis made a motion to accept the lowest bid submitted by F & S Grading in the amount of \$586,503 with 10% in-house contingency and recommend approval by the Board of County Commissioners (BOCC).
 - The motion was seconded by Dean Lee and passed unanimously.
- Review fiber installation proposals provided by Spectrum and Brightspeed and request EDC board to make selection.
 - The Board selected Spectrum as the service provider.
 - Dean Lee made a motion to recommend approval by the Board of County Commissioners (BOCC) for:
 1. A construction cost of \$26,780; and
 2. A monthly recurring cost of \$620 for a five-year term.
 - Costs will be shared with the Airport on a 70/30 basis.
 - The motion was seconded by Roger Davis and passed unanimously.
- Ditch Work Update
 - Additional work is required to make the area maintainable.
 - Two options were presented:
 - Grass pavers: Installed on top of the sod and pressed into the surface with rock underneath, allowing vehicles to drive over the area while permitting continued grass growth.
 - Concrete: The ditch bottom would be covered with concrete.
 - Chatham Civil provided a quote of \$53,322.83 for the additional ditch work. The EDC Board expressed its desire not to have Chatham Civil complete this work.
 - Dean Lee made a motion to begin negotiations with Daniels & Daniels to correct the ditch issues utilizing grass pavers in an amount not to exceed \$40,000.
 - The motion was seconded by Roger Davis and passed unanimously.

- ♦ **ECONOMIC DEVELOPMENT READY SHELL BUILDINGS UPDATE**
 - Review Daniels & Daniels Design/Build Pre-Construction Contract Part 1 for 30k sq ft shell building and recommend EDC board approval
 - Roger Davis made a motion to recommend approval by the Board of County Commissioners (BOCC) of the Daniels & Daniels pre-construction contract in the amount of \$174,075.
 - The motion was seconded by Ken Smith and passed unanimously.
- ♦ **NAMED PROJECTS UPDATE**
 - Twenty-three submissions for the months of April/May
- ♦ **DIRECTOR'S NOTES AND ANNOUNCEMENTS**
- ♦ **BOARD MEMBER COMMENTS**
 - **NCSE Project Activities Update**
 - Board meeting scheduled for week of May 18th
 - Megan Berquist has resigned from NC Southeast Partnership; Joe Melvin will be filling her position until a replacement is hired.
- ♦ **OTHER NOTES/ANNOUNCEMENTS**
 - New purchasing policies have been implemented which may result in slower contract approval time
 - Continuing budget reviews for end of year
 - Rodeo is scheduled for June 5th and 6th at the Duplin County Event Center
 - Beach Brew and Que will be on June 13th at the Duplin County Event Center. Tickets are on sale now at \$20 each.
 - Deputy County Manager, Carrie Shields, announced her resignation which will be effective on May 28th. Expressed desire to remain on the EDC board.
- ♦ **ADJOURNMENT**
 - The motion to adjourn open session was made by Ken Smith and seconded by Al Searles and passed unanimously.

Minutes Approved by EDC Board Chairman:



Chairman

Date